



CHAIR NICOLE MOHR
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ
COMMISSIONER DAVID GOVEA
COMMISSIONER OLIVIA ROBLEDO

CITY OF SAN FERNANDO
EDUCATION COMMISSION
MEETING NOTICE AND AGENDA
TUESDAY, SEPTEMBER 27, 2022 - 4:30PM

CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 853 3530 1842
Passcode: 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr
Vice-Chair Angel Zobel-Rodriguez
Commissioner David Govea
Commissioner Olivia Robledo

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

OATH OF OFFICE

Welcome and Administration of the Oath of the Office to incoming Education Commission Member: Laurel Rodriguez

PRESENTATIONS

- A. PRESENTATION BY CHARITY CASTRO, REPRESENTING KELLY GONEZ, LAUSD SCHOOL BOARD PRESIDENT

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B. PRESENTATION BY EDUARDO SOLORZANO, LAUSD COMMUNITY OF SCHOOLS ADMINISTRATOR

C. PRESENTATION BY SAVANNAH ACKERMAN, TREE PEOPLE SCHOOL OUTREACH COORDINATOR

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION:**

Call-in Telephone Number: (669) 900-6833
Meeting ID: 811 4124 9977
Passcode: 096885

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

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1) REQUEST TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR

- a. August 30, 2022

ADMINISTRATIVE REPORTS

2) DISCUSSION AND SELECTION OF THE OCTOBER 2022 STUDENT OF THE MONTH

Recommend that the Education Commission:

- a. Discuss and select student nominees for the October 2022 Student of the Month for the theme of “Responsibility/Ownership”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of November.

3) DISCUSSION REGARDING THE PRINCIPALS’ BRUNCH

Recommended that the Education Commission:

- a. Review and discuss available dates and locations provided by staff; and
- b. Give staff further direction on planning the Principals’ Brunch.

4) DISCUSSION REGARDING STUDENT SCHOLARSHIP BUDGET

Recommended that the Education Commission:

- a. Discuss the Student Scholarship Program budget and consolidation of accounts; and
- b. Discuss using spreadsheet proposed by Chair Mohr.

5) DISCUSSION REGARDING HOSTING A TABLE AT THE NATIONAL NIGHT OUT EVENT

- a. Discuss the details of hosting a table at the National Night Out event on October 4, 2022.

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6) DISCUSSION REGARDING O'MELVENY ELEMENTARY SCHOOL'S 100TH ANNIVERSARY

Recommended that the Education Commission:

- a. Discuss possible dates to honor O'Melveny Elementary 100th Anniversary at a City Council meeting; and
- b. Give staff direction on the wording for the certificate and framing of certificate.

7) DISCUSSION REGARDING DONATION LETTER

- a. Discuss and give direction regarding the Education Commission Donation Letter.

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT

The meeting will adjourn to its next regular meeting

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Calleros, Executive Assistant

Signed and Posted: September 23, 2022, 3:00 p.m.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department Office at (818) 898-1204 at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**August 30, 2022 – 4:30 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr called the meeting to order at 4:31 p.m.

Present:

Members: Chair Nicole Mohr, Vice Chair Angel Zobel-Rodriguez, Commissioner Olivia Robledo, and Commissioner David Govea

Staff: Recreation and Community Services Director, Julian Venegas, RCS Executive Assistant, Maria Calleros, and Office Clerk, Tiffany Hernandez

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

Motion made by Commissioner Govea, seconded by Commissioner Robledo, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

Charity Castro presented updates on behalf of Board President Kelly Gonez. Over the last 3 weeks Kelly Gonez hosted a back pack give away with school supplies and other much needed resources. She is now funding educational field trips for English language learners for the 2022-2023 school year. This is open to all educators in board district 6, English language learners, or newcomer students. Those who are interested need to fill out a brief application. Once selected, the field trip admission and bus transportation is covered by the office of Board

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President Kelly Gonez. The Discovery Cube partnered with the office of Kelly Gonez to host the LAUSD family day on Sturday, October 8th from 10am-1pm. K.Gonez

No questions from Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public comments.

CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

a. August 30, 2022

Motion made by Commissioner Robledo, seconded by Commissioner Govea, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

2) Discussion and Selection of the September 2022 Student of the Month

Commissioner Govea followed up on the decision to withhold the nomination for September student of the month. He shared that he feels now is a decent time to send out the September Positive Attitude to stakeholders. He expressed he is concerned that there is not enough time for the Ad Hoc and commission to meet to discuss student of the month. He asked the commission to grant Ad Hoc permission to make the decision and move forward. Chair Mohr will send out September's Positive Attitude form along with a September 9th deadline. All commissioners in favor of granting the Ad Hoc committee permission to discuss and choose student of the month for September.

3) Discussion Regarding the Principals' Brunch

Commissioners discussed two potential dates for the principals' brunch. All commissioners agree that January is the ideal month to hold event given it is 1 month before scholarships are due. Vice-Chair Zobel-Rodriguez recommended choosing a venue within the city and added that

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an Ad Hoc is needed to plan event with support staff. Zobel-Rodriguez moved to direct staff to look for availability at Las Palmas and Recreation Park for the dates of Thursday, January 26th and Friday, January 27th of 2023. Commissioners set event time for 9:30am-11:00am. Commissioner Robledo and Chair Mohr volunteer to spear head event Ad Hoc.

Motion made by Vice-Chair Zobel-Rodriguez to empower Ad Hoc to set date and send out save the date notifications to principals', seconded by Commissioner Govea. By census, the motion carried.

4) Discussion Regarding Student Scholarship Budget and Consideration to Set Scholarship Amounts

J. Venegas updated the commission on the current balances in scholarship accounts from 2019 to present. He also projected revenue available for the 2022-2023 scholarship cycle. Chair Mohr shared a budget template she created to keep track of scholarship balances. She provided a scholarship fund estimate of \$5,350.

Motion made by Chair Mohr made a motion to close the Eli Rodriguez and Gabriel Fernandez accounts due to zero balances and move all scholarship funding to account number: 0532951, seconded by Commissioner Govea. By census, the motion carried.

5) Discussion Regarding Hosting a Table at the National Night Out Event

Vice Chair Zobel-Rodriguez suggested setting up a table to promote scholarships and teacher spotlight.

Motion made by Chair Mohr to set up a table at National Night Out, seconded by Robledo. By census, the motion carried.

6) Discussion Regarding O'Melveny Elementary Schools' 100th Anniversary

Chair Mohr shared that she would like the city to present a certificate to the principal of O'Melveny elementary. J.Venegas provided guidance on how to go about obtaining and presenting the certificate. Anniversary ceremony is set for sometime this fall. Chair Mohr will provide more information when available.

GENERAL COMMISSIONER COMMENTS

Commissioner Govea gave a brief update on the 2022-2023 academic school year. He shared that the school site comeback is a much lighter vibe. He feels optimistic about the current academic school year.

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Chair Mohr also shared that the start of the new school year has been pleasant. She encourages those that are interested in the teaching field to apply for any teaching positions due to an ongoing shortage. Chair Mohr informed the commission of the new bill Governor Newsom signed called Cal Kids. This bill creates a college savings account for children born in California in or after July 2022. This bill also includes students in low-income areas. All qualifying students in grades 1-12 receive \$500.00 of state issued money in a savings account.

Vice Chair Zobel-Rodriguez shared that the state of California has now made Kindergarten mandatory.

STAFF COMMUNICATION

J. Venegas gave an update on upcoming city events and activities. The city will be celebrating its 110th birthday on Wednesday, August 31st at the Lopez Adobe from 6pm-8pm. There will be live entertainment and food along with tours of the Lopez Adobe. The end of summer concert will be held on Sunday, September 11th from 6pm-8pm at Las Palmas Park. The city of San Fernando is partnering up with Anthem Blue Cross to host the San Fernando Mile Run in late October. Mile run participants will begin on 8th street and Maclay and end at 3rd street. The Dia De Los Muertos celebration will be held right after the mile run is complete in the same area. The Dia De Los Muertos celebration is a free event and open to all.

T. Hernandez added training for the mile run has begun and taking place every Saturday at El Cariso Park at 8:30am. The Joshua Tree camping experience is fully booked and has an extensive waiting list. This camping experience takes place from Saturday, November 5th thru Sunday, November 6th.

M. Calleros suggested the Dia De Los Muertos and tree lighting events as a scholarship reach out opportunity. She shared sports and other activity updates with the commission. Mission City Fall Ball registrations are set to close on August 31st. Registration for Spring 2023 baseball will be opening soon. Registration for the winter basketball league is now open. The new line dance class started this month and registration is still open for new participants.

ADJOURNMENT (6:04 p.m.)

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: September 27, 2022

Subject: Discussion and Selection of the October 2022 Student of the Month

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the October 2022 Student of the Month for the theme of “Responsibility/Ownership”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of November.

BACKGROUND:

1. July 26, 2022, the Education Commission approved the 2022 – 2023 Student of the Month Program with the following categories:
 - a. September- Positive Attitude
 - b. October- Responsibility/ Ownership
 - c. November- Giving Back
 - d. December/January- Leadership
 - e. February- Kindness/Caring (Allies)
 - f. March- Creative/Artistic
 - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
 - h. May- Academic Achievement

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

Staff recommends selecting a student of the month for October, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month's nominees.

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: September 27, 2022

Subject: Discussion of Principals' Brunch

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Review and discuss available dates and locations provided by staff; and
- b. Give staff further direction on planning the Principals' Brunch.

BACKGROUND:

1. The Education Commission reinstated the Principals' Brunch at the July meeting. Staff was directed to check on the availability of Las Palmas Park and Recreation Park the last Thursday and Friday in January and first Thursday and Friday in February 2023. The dates and park availability are as follows:

Las Palmas Park – not available for dates and time requested

Recreation Park is available 9:30am to 11:00am Thursdays: Jan. 26th and Feb. 2nd

Fridays: Jan. 27th and Feb. 3rd

BUDGET IMPACT:

The Education Commission has allocated \$750.00 of their budget to go towards the event.

CONCLUSION:

The Education Commission should move forward with setting a date and planning the Principals' Brunch.

To: Chair Nicole Mohr and Commissioners

From: Julian Venegas, Director of Recreation and Community Services

Date: September 27, 2022

Subject: Discussion Regarding Student Scholarship Budget

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the Student Scholarship Program budget and consolidation of accounts; and
- b. Discuss using spreadsheet proposed by Chair Mohr.

BACKGROUND/ANALYSIS:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

At the August meeting the Commission set an amount for each of the Student Scholarships that will be awarded in 2022-2023. They also reviewed the existing scholarship accounts and recommended all accounts be consolidated into one account.

BUDGET IMPACT:

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission continue the discussion regarding the scholarship program and review the spreadsheet proposed by Chair Mohr.



AGENDA REPORT

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: September 27, 2022

Subject: Discussion Regarding Hosting a Table at the National Night Out Event

RECOMMENDATION:

Discuss the details of hosting a table at the National Night Out event on October 4, 2022

BACKGROUND:

1. The National Night Out is a yearly community event hosted by the San Fernando Police Department. Vice-Chair Zobel was approved to host a table.

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

The Education Commission should move forward with discussing hosting a table at the National Night Out event.

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: September 27, 2022

Subject: Discussion Regarding O’Melveny Elementary School’s 100th Anniversary

RECOMMENDATION:

It is recommended Recommend that the Education Commission:

- a. Discuss possible dates to honor O’Melveny Elementary 100th Anniversary at a City Council meeting; and
- b. Give staff direction on the wording for the certificate and framing of certificate.

BACKGROUND:

1. O’Melveny Elementary is celebrating its 100th Anniversary. At the August meeting it was decided to honor the school at a future City Council meeting.

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

The Education Commission should move forward with planning the presentation to honor O’Melveny Elementary School for their 100th Anniversary.

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: September 27, 2022

Subject: Discussion Regarding Donation Letter

RECOMMENDATION:

Discuss and give direction regarding the Education Commission Donation Letter.

BACKGROUND:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

The donation letter will be used to fundraise for the scholarship program.

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

The Education Commission should move forward with discussing the scholarship donation letter.