

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**JANUARY 4, 2021 – 6:00 P.M.  
REGULAR MEETING**

Teleconference Per Governor Executive Order N-29-20

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 6:07 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza, and Councilmembers Cindy Montañez and Celeste Rodriguez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Anthony Vairo, Deputy City Manager/Director of Community Development Timothy Hou, Director of Finance J. Diego Ibanez, Director of Public Works Matthew Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: Councilmember Hector A. Pacheco

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Fritz

**APPROVAL OF AGENDA**

Motion by Vice Mayor Mendoza, seconded by Councilmember Montañez to approve the agenda. The motion carried with Councilmember Pacheco absent.

**PRESENTATIONS**

- A) PRESENTATION HONORING MR. TINO AND SARAH GALINDO IN RECOGNITION OF THEIR 73<sup>RD</sup> WEDDING ANNIVERSARY  
Mayor Sylvia Ballin

**PUBLIC STATEMENTS – ORAL/WRITTEN**

Marsella Rodriguez commented via telephone seeking financial assistance from the City and assistance to resolve her current financial struggles.

Christina Bernal commented via telephone on concerns with Agenda Item No. 9, Tesla Supercharger Agreement and recommended to delay the project to allow more community outreach.

The following public statements were submitted via email in support of Agenda Item No. 9, Tesla Supercharger Agreement:

Marvin Rolando Perez

Theresa Mendez

Jason Hayes

Raymin Herrera

Patty Lopez

Gustavo Franco

The following submitted comments in opposition of Agenda Item No. 9:

David Bernal

Cindy Lopez

Nicholas Cardenas

Adriana Gomez

Kathy Casillas

**CONSENT CALENDAR**

Councilmember Montañez requested to pull Consent Calendar Item Nos. 1 and 2 for discussion.

Motion by Councilmember Montañez seconded by Councilmember Rodriguez to approve Consent Calendar Nos. 3 and 4:

- 3) CONSIDERATION TO APPROVE A CONTRACT EXTENSION WITH MICHAEL BAKER INTERNATIONAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATION SERVICES
- 4) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH UTILITY SYSTEMS SCIENCE AND SOFTWARE, INC., FOR WASTEWATER FLOW MONITORING AND SAMPLE SERVICES

The motion carried with Councilmember Pacheco absent.

**Items Pulled for Discussion**

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to approve Consent Calendar Item Nos. 1 and 2:

- 1) REQUEST TO APPROVE MEETING MINUTES OF:
  - a. MAY 18, 2020 – SPECIAL MEETING
  - b. JUNE 1, 2020 – SPECIAL MEETING
  - c. JUNE 15, 2020 – SPECIAL MEETING
  - d. JULY 6, 2020 – SPECIAL MEETING
  - e. JULY 20, 2020 – SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT RESOLUTION NOS. 20-122 AND 21-011 APPROVING THE WARRANT REGISTERS OF DECEMBER 21, 2020 AND JANUARY 4, 2021, RESPECTIVELY

The motion carried with the following vote:

ROLL CALL

AYES: Rodriguez, Mendoza, Ballin - 3

NAYS: None

ABSENT: Pacheco

ABSTAIN: Montañez – 1

**ADMINISTRATIVE REPORTS**

- 5) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

Deputy City Manager/Director of Community Development Hou presented the staff report. Councilmembers provided feedback and recommendations to partner and submit grants regarding PPE and food distribution to receive additional Covid-19 resources.

- 6) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH TOOLE DESIGN LLC TO DEVELOP A SAFE AND ACTIVE STREETS IMPLEMENTATION PLAN

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to approve a Professional Services Agreement (Contract No. 1975) with Toole Design LLC in an amount not-to-exceed \$79,290 for transportation planning and design services to develop a Safe and Active Streets Implementation Plan for the City of San Fernando; and authorize the City Manager to make non-substantive changes and execute the Agreement and all related documents.

The motion carried with Councilmember Pacheco absent.

- 7) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO MOORE IACOFANO GOLTSMAN, INC., FOR THE DESIGN OF THE LAYNE PARK REVITALIZATION PROJECT

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to direct staff to obtain additional information from the proposed design firm related to specific design elements, include additional targeted community outreach for community members adjacent to Layne Park and return to the next City Council meeting to consider approving a revised contract.

The motion did not pass by the following vote:

ROLL CALL

AYES:	Rodriguez, Montañez - 2
NAYS:	Mendoza, Ballin - 2
ABSENT:	Pacheco - 1
ABSTAIN:	None

- 8) CONSIDERATION TO APPROVE CITY COUNCIL LIAISON ASSIGNMENTS AND AD HOC COMMITTEES, AND REQUEST FOR DIRECTION REGARDING APPOINTMENTS TO CITY COMMISSIONS

Motion by Vice Mayor Mendoza, seconded by Mayor Ballin to approve the City Council Liaison Assignments as amended: League of California Cities - Vice Mayor Mendoza, Delegate, and Councilmember Rodriguez, Alternate. San Fernando Valley Council of Governments - Vice Mayor Mendoza, Primary, and Councilmember Rodriguez, Alternate. The motion carried with Councilmember Pacheco absent.

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to create a Visioning and Resilience Ad Hoc to create a process to address visioning for the entire City and resilient climate change issues with Vice Mayor Mendoza and Councilmember Montañez to serve on the committee. The motion carried with Councilmember Pacheco absent.

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to approve the Ad Hoc Committee list to include a Safe and Active Streets Ad Hoc with Councilmember Montañez and Rodriguez to serve on the committee. The motion carried with Councilmember Pacheco absent.

Motion by Mayor Ballin, seconded by Vice Mayor Mendoza to appoint Vice Mayor Mendoza to the Disaster Council. The motion carried with Councilmember Pacheco absent.

It was noted that Council recessed at 9:40 p.m. and reconvened at 9:45 p.m. with Councilmember Pacheco absent.

**9) DISCUSSION REGARDING THE TESLA SUPERCHARGER AGREEMENT**

Councilmember Montañez presented the staff report and expressed resident concerns regarding certain terms of the contract, failure to provide sufficient public notice to the nearby property owners and merchants associated with the use of Parking Lot 8 and project configuration changes.

Motion by Councilmember Montañez to delay the Tesla Chargers for 90-days to allow community participation. The motion failed due to a lack of second.

**10) CONSIDERATION TO APPROVE A PARTNERSHIP WITH THE EAST LOS ANGELES COLLEGE FOUNDATION AND CALIFORNIA STUDENT AID COMMISSION TO PROMOTE THE “SECOND ANNUAL CALSOAP LA COLLEGE AND CAREER EXPO” THROUGH THE CITY’S SOCIAL MEDIA, AND APPROVE USE OF THE CITY SEAL**

Vice Mayor Mendoza presented the staff report.

Motion by Vice Mayor Mendoza, seconded by Councilmember Montañez to approve a one-time partnership with the East Los Angeles College Foundation and California Student Aid Commission to promote the “Second Annual California Student Opportunity and Access Program (CALSOAP) LA College and Career Expo”; and Approve the use of the City Seal to allow CALSOAP LA to use the City name and City Seal on event promotional materials; and Approve providing promotional information related to the event through the City’s Website and Social Media outlets. The motion carried, with Councilmember Pacheco absent.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

Director of Finance announced budget updates would be provided at the next City Council meeting.

Director of Recreation and Community Services Venegas announced the completion of the virtual Reindeer Dash, talked about the Mariachi 20 year video posted on the City’s website, and advertised community engagement meetings scheduled for January 14<sup>th</sup>, January 27<sup>th</sup>, and February 6<sup>th</sup> to provide feedback on amenities the community would like to see at the City’s parks.

City Clerk Fritz provided an update from the Education Commission, in lieu of the in-person Principals' Brunch, the Commission suggested sending a letter to all school Principals reminding them of available City resources, and announced Deputy City Clerk Cynthia Alba tendered her resignation notice and her last day will be January 15, 2021.

City Attorney Padilla announced a great abatement effort initiated at 1212 Knox St.

City Manager Kimball announced, on Thursday Artist Lalo Garcia will begin City Council approved temporary mural installation at Parking Lot 6N, as part of the Mural pilot program.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Montañez looks forward to working with City Council colleagues and staff, expressed gratitude to San Fernando Police Officers as the first responders during the pandemic.

Councilmember Rodriguez extended thoughts and prayers to Councilmember Pacheco and those who have tested positive for Covid-19.

Vice Mayor Mendoza noted she attended the Virtual Tree Lighting event, acknowledged the Master Mariachi Apprentice Program and expressed thanks and gratitude to City Manager Kimball and all Department Heads on the hard work and dedication demonstrated to residents and businesses during the pandemic.

Mayor Ballin thanked City Manager Kimball for all his hard work moving the City forward, thanked Deputy City Manager/Director of Community Development Hou and Assistant City Attorney Padilla for their dedication to the City, and thanked all Department Heads and staff for their efforts.

**ADJOURNMENT (11:00 p.m.)**

Mayor Ballin adjourned the meeting to the next regular City Council Meeting of January 19, 2021.

I do hereby certify that the foregoing is a true and correct copy of the minutes of January 4, 2021, meeting as approved by the San Fernando City Council.

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Julia Fritz, City Clerk