

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**SEPTEMBER 19, 2022 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

**CALL TO ORDER/ROLL CALL**

Mayor Mary Mendoza called the meeting to order at 6:02 p.m.

Present: Council: Mayor Mary Mendoza, Councilmembers Sylvia Ballin, Cindy Montañez, and Celeste Rodriguez

Staff: Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Public Works Matthew Baumgardner, Director of Community Development Kanika Kith, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: Vice Mayor Hector A. Pacheco

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve the agenda as presented. The motion carried unanimously.

**PRESENTATIONS**

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR SEPTEMBER STUDENTS OF THE MONTH  
Alberto Garcia (Social Justice Humanitas Academy)  
Bertha Hernandez Escareno (San Fernando Institute for Applied Media)

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- B. PRESENTATION OF CERTIFICATES OF APPRECIATION TO IRENE SANDLOW, NANCY NUNEZ, MARIA M. NUNEZ, MARCELA RODRIGUEZ FOR THEIR VOLUNTEER SERVICES DURING HOMELESS CONNECT DAY
- C. PRESENTATION OF CERTIFICATE OF PROCLAMATION DECLARING OCTOBER AS BREAST CANCER AWARENESS MONTH
- D. PRESENTATION OF CERTIFICATE OF PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

Councilmember Rodriguez suggested that Chief Valdez bring a report back to the City Council on domestic violence statistics, use of potential resources from outside organizations and officer training.

**PUBLIC STATEMENTS**

Pat Gonzalez spoke about the urgency of repairs needed on N. Meyer Street due to hazardous road/street and sidewalk conditions.

Edward Casillas urged the City to repair the hazardous road/street and sidewalk located at N. Meyer Street.

Lilia Monterossa, Field Representative with the Office of Congressman Tony Cárdenas provided legislative informational updates, including but not limited to, The Inflation Reduction Act which will lower household costs across health coverage, prescription drugs, home energy, and electric vehicles.

**CONSENT CALENDAR**

Councilmember Rodriguez requested to pull Item 4 for discussion; and Councilmember Montañez requested to pull Item 5 for discussion.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve Consent Calendar Item Nos 1, 2, 3 and 6:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:
  - a. May 21, 2020 – Special Meeting
  - b. August 3, 2020 – Regular Meeting
  - c. September 6, 2022 – Special Meeting
  - d. September 6, 2022 – Regular Meeting
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

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- 3) CONSIDERATION TO ADOPT A RESOLUTION UPDATING THE DESIGNATED POSITIONS TO THE CITY'S CONFLICT OF INTEREST CODE
  
- 6) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE FINAL TRACT MAP NO. 83144 LOCATED AT 1001 GLENOAKS BOULEVARD, ASSESSOR'S PARCEL NO. 2515-016-017

The motion carried, with Vice Mayor Pacheco absent.

**Items Pulled for Discussion**

- 4) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO RJM DESIGN GROUP, INC., FOR THE DESIGN OF THE LAS PALMAS PARK REVITALIZATION PROJECT

Councilmembers discussed concerns associated with community outreach efforts performed by the proposed vendor and requested that the item be brought back to the City Council at the next meeting with a revised contract that includes detailed information regarding community outreach efforts to include a Spanish only speaking meeting as well as door to door outreach activities, project timeline and sufficient signage.

- 5) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH PROJECT

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to:

- a. Approve plans and specifications for the San Fernando Pacoima Wash Bikeway and Pedestrian Path Project, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737;
- b. Accept the lowest responsive bid in the amount of \$4,835,283.60 from Toro Enterprises Inc., for construction of these improvements;
- c. Authorize the City Manager to execute a construction contract with Toro Enterprises Inc. for an amount of \$4,835,283.60 (Contract No. 2110);
- d. Establish a construction contingency of 10% of the contract amount, \$483,528.36, to cover costs of unforeseen conditions and authorize City Manager to execute change orders as necessary up to \$483,528.36.

Motion carried with Vice Mayor Pacheco absent.

**PUBLIC HEARING**

- 6) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE USE OF FISCAL YEAR 2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO IMPLEMENT THE PERSONAL FINANCIAL LITERACY PROGRAM

Mayor Mendoza opened the public hearing.

Director of Recreation and Community Services Venegas presented the staff report and responded to Councilmember questions.

Mayor Mendoza opened public comment, there being no public testimony, Mayor Mendoza closed the public hearing. Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to close the Public Hearing. Motion carried with Vice Mayor Pacheco absent.

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to approve, as amended:

- a. Adopt Resolution No. 8181 approving the allocation of Community Development Block Grant funds to implement a Personal Financial Literacy Program; and
- b. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission for approval; and
- c. Upon approval from LA CDC authorize a Professional Services Agreement (Contract No. 2109) with New Economics for Women to implement the Personal Financial Literacy Program for an amount not to exceed \$15,000;
- d. Authorize the City Manager to make non-substantive changes and execute all related documents; and requested staff to provide updates on the recipients that were awarded funds and how funds were spent in order to measure the effectiveness of the program.

Motion carried, with Vice Mayor Pacheco absent.

- 7) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION ESTABLISHING ANNUAL REPAYMENT TERMS FOR THE \$200,000 COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING GRANT FUND LOAN RECEIVED FROM THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY FOR THE SMALL BUSINESS GRANT PROGRAM

Mayor Mendoza opened the public hearing.

Director of Finance Melton presented the staff report and responded to Councilmember questions.

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Mayor Mendoza opened public comment, there being no public testimony, Mayor Mendoza closed the public hearing. Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to close the public hearing. Motion carried, with Vice Mayor Pacheco absent.

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to:

- a. Adopt Resolution No. 8179 approving annual repayment terms for the \$200,000 Community Development Block Grant Revolving Grant Fund Loan received from the Los Angeles County Development Authority for the Small Business Grant Program to assist San Fernando Businesses;
- b. Authorize the City Manager to execute the County of Los Angeles CDBG Reimbursable Contract with Participating City Amendment Number 1 (Contract No. 2108(a)); and
- c. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Development Authority for approval.

Motion carried, with Vice Mayor Pacheco absent.

### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz announced the initial implementation of a public facing search capability added to the City Clerk Department's webpage and will allow the public to immediate viewing access of public records documents available (i.e. resolutions, minutes, and ordinances).

Police Chief Valdez announced that registration for National Night Out event is still open, spoke about public safety efforts in the Mission City Bike Trail and associated challenges with individuals facing homelessness mitigation efforts.

Director of Recreation and Community Services Venegas mentioned that the San Fernando Mile Run event registration is still open, announced the Education Commission will meet on Tuesday, September 27, 2022 to discuss event planning for a Principals Brunch.

Assistant to the City Manager Hernandez announced that the San Fernando Mile Run followed by the Dia de Los Muertos Cultural Festival events will offer free bike valet services.

Director of Community Development Kith spoke about the results of the 2022 Greater Los Angeles Homeless Count published by the Los Angeles Homeless Services Authority.

Director of Finance Melton mentioned the Annual Transaction Tax Measure A/SF Town Hall meeting will be held in the Council Chamber on Monday, September 26, 2022 and will stream live on Facebook.

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Director of Public Works Baumgardner mentioned the lighting efforts on the path for the Mission City Bike Trail that is scheduled to be brought to the City Council in October, 2022, commented on receipt of bids for the Glenoaks Bridge project and spoke about Phase 2 of the Slurry Seal project.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez spoke about increased public safety upgrades along the path of the Mission City Bike Trail in light of the recent fires, and suggested additional outreach efforts beyond utilizing technology to publicize the Annual Transaction Tax Measure A/SF Town Hall meeting.

Councilmember Montañez requested an update regarding the series of fires that occurred along the Mission City Bike Trail path and suggested increasing law enforcement presence in the area due to the recent uptick of dangerous activities.

Lt. Rosenberg provided an update on the recent fires that occurred along the bike bath, reaffirming that the focus and priority is public safety in the community and also commented on additional enforcement activities that the police officers perform on a regular basis such as compliance checks on restraining orders involving gun violence.

Councilmember Ballin asked about the services being offered at upcoming events regarding the bike valet service, commented on Phase 2 of the Slurry Seal project, and suggested that Mr. Baumgardner contact the individual who requested action regarding road and sidewalk repairs along N. Meyer Street.

Mayor Mendoza spoke about upcoming City events, commented on increased public safety, mentioned she attended the 2022 League of California Cities (“League”) Annual Conference in Long Beach, mentioned during the general meeting, California Cities for Local Control requested the League place on the agenda for discussion bringing back local control on zoning and land use decisions; however the item did not make it on the agenda for discussion.

**ADJOURNMENT (8:34 p.m.)**

Mayor Mendoza adjourned the meeting to the next regular meeting of October 3, 2022, at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the September 19, 2022, regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk