



MAYOR/CHAIR MARY MENDOZA  
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO  
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN  
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

## **CITY OF SAN FERNANDO**

### **CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY MONDAY, OCTOBER 17, 2022 - 6:00 PM**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

#### ***SPECIAL NOTICE REGARDING COVID-19***

***NOTICE OF TELECONFERENCE:*** Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

##### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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## **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

### **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

### **PRESENTATIONS**

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR OCTOBER STUDENTS OF THE MONTH  
Sunday Kelly (San Fernando Institute for Applied Media (SFIAM))  
Itzel Bueno (Academy of Scientific Exploration)  
Education Commissioner Vice Chair David Govea
- B. PRESENTATION OF CERTIFICATES OF RECOGNITION TO LOCAL PARTNERS AND ORGANIZATIONS FOR HOSTING COVID-19 VACCINATION AND/OR TESTING CLINICS

### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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## **PUBLIC STATEMENTS**

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- a. October 19, 2020 – Regular Meeting
- b. January 4, 2021 – Regular Meeting
- c. April 5, 2021 – Regular Meeting
- d. September 19, 2022 – Regular Meeting
- e. October 3, 2022 – Special Meeting

### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 22-102 approving the Warrant Register.

### **3) CONSIDERATION TO APPROVE A SERVICE AGREEMENT WITH SPECTRUMVOIP TO PROVIDE THE CITY'S VOICE OVER INTERNET PROTOCOL (VOIP) TELEPHONE SYSTEM SERVICES**

Recommend that the City Council:

- a. Approve a Service Agreement (Contract No. 2118) with SpectrumVoIP to provide the City's Voice over Internet Protocol (VoIP) Telephone System Services; and
- b. Authorize the City Manager and the City Attorney to make non-substantial edits and execute all related documents.

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### **4) CONSIDERATION TO APPROVE AN EQUIPMENT LEASE AND SERVICE MAINTENANCE AGREEMENT WITH CANON SOLUTIONS AMERICA, INC. FOR THE CITYWIDE MULTIFUNCTION DEVICE MANAGED PRINT SERVICES REPLACEMENT PROJECT**

Recommend that the City Council:

- a. Approve a 60-month (five-year) lease agreement with Canon Solutions America. Inc. (Contract No. 2117) through OMNIA Partners a Cooperative Purchasing Program, Master Agreement Contract No. FI-R-0251-18 for the purchase of nine multifunctional copier device managed print services equipment and maintenance services agreement in an amount not-to-exceed \$55,000 per year; and
- b. Authorize the City Manager to execute the Lease Agreement and all related documents.

### **5) CONSIDERATION TO ADOPT RESOLUTIONS TO ACCEPT GRANT FUNDS FROM THE CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL, ALCOHOL POLICING PARTNERSHIP PROGRAM**

Recommend that the City Council:

- a. Accept the California Department of Alcoholic Beverage Control, Alcohol Policing Partnership Program 22-APP24 in the amount of \$69,820;
- b. Adopt Resolution No. 8186 authorizing the Police Chief to execute Standard Agreement No. 22-APP24 with ABC; and
- c. Adopt Resolution No. 8187 amending the budget of Fiscal Year 2022-2023 to appropriate the grant revenues and expenses.

### **6) CONSIDERATION TO ACCEPT THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES HIGH FREQUENCY COMMUNICATIONS EQUIPMENT GRANT**

Recommend that the City Council:

- a. Accept the Governor's Office of Emergency Services High Frequency Communications Equipment Grant FH21 01 1410, in the amount of \$59,968, to reimburse equipment and overtime associated with the grant;
- b. Adopt Resolution No. 8185 amending the budget for Fiscal Year 2022-2023 to appropriate the grant revenues and expenses; and
- c. Authorize the City Manager to execute all related document; and
- d. Authorize the Police Chief to expend the funds as detailed in the CalOES High Frequency Communications Grant.

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### **7) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE PEDESTRIAN FENCING GLENOAKS BOULEVARD BRIDGE PROJECT, PROJECT NO. 7618, PLAN NO. P-740**

Recommend that the City Council:

- a. Accept the lowest responsible bid in the amount of \$134,120 from CT&T Concrete Paving, Inc., for construction of these improvements;
- b. Approve a construction contract with CT&T Concrete Paving, Inc. (Contract No. 2120) for an amount not-to-exceed \$134,120; and
- c. Authorize the City Manager to execute change orders for an amount not-to-exceed 10% of the contract amount, or \$13,412, to cover costs of unforeseen conditions and execute all related documents.

### **8) CONSIDERATION TO APPROVE AN EXCHANGE AGREEMENT AND ASSIGNMENT OF FEDERAL SURFACE TRANSPORTATION PROGRAM-LOCAL (STP-L) AND HIGHWAY INFRASTRUCTURE PROGRAM (HIP) FUNDS FOR USE ON THE CITY'S SIDEWALK REPAIR PROGRAM**

Recommend that the City Council:

- a. Approve an Exchange Agreement with Los Angeles County Metropolitan Transportation Authority (Contract No. 2119) for an exchange of \$256,008 in eligible STP-L and HIP funds previously allocated to the City for like total amount of LACMTA Local Transportation Funds;
- b. Adopt Resolution No. 8188 amending the Fiscal Year 2022-2023 adopted budget appropriating the revenues and expenditures for Street Maintenance – Capital Projects; and
- c. Authorize the City Manager to execute the agreement and all related documents and make non-substantive changes, if necessary.

## **ADMINISTRATIVE REPORTS**

### **9) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SAN FERNANDO AND THE COUNTY OF LOS ANGELES TO SUPPORT BROADBAND CONNECTIVITY AND ADDRESS THE DIGITAL DIVIDE**

Recommend that the City Council:

- a. Approve a Memorandum of Understanding (Contract No. 2115) between the City and the County of Los Angeles to support broadband connectivity and address the digital divide; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

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### **10) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTANTS, INC. TO PREPARE PHASE I OF THE CLIMATE ACTION AND RESILIENCE PLAN**

Recommend that the City Council:

- a. Approve a Professional Services Agreement (Contract No. 2116) with Rincon Consultants, Inc. in an amount not-to-exceed \$50,000 for preparation of Phase 1 of the Climate Action and Resilience Plan; and
- b. Adopt Resolution No. 8184 amending Fiscal Year 2022-2023 Adopted Budget to appropriate expenditures for Phase I of the Climate Action and Resilience Plan; and
- c. Authorize the City Manager to make non-substantive changes and execute the Agreement and all related documents.

### **11) DISCUSSION AND INFORMATIONAL UPDATE ON MAINTENANCE EFFORTS ON THE MISSION CITY BIKE TRAIL**

Recommend that the City Council:

- a. Receive and file this informational report on maintenance efforts on the Mission City Bike Trail;
- b. Discuss the options of adding new solar lights and security cameras on the bike trail; and
- c. Provide direction to staff, as appropriate.

### **12) DISCUSSION AND CONSIDERATION REGARDING CITY MEMBERSHIP TO JOIN CALIFORNIA CONTRACT CITIES ASSOCIATION**

This item was agendized by Councilmember Celeste Rodriguez.

### **13) CONSIDERATION AND DISCUSSION TO ADDRESS CERTAIN COMMENTS MADE BY CITY OF LOS ANGELES COUNCILMEMBERS GIL CEDILLO AND KEVIN DE LEÓN**

This item was agendized by Mayor Mary Mendoza.

### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

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## **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, CMC

City Clerk

Signed and Posted: October 13, 2022 (5:00 p.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meeting s of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

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