



CHAIR RUDY TRUJILLO
VICE CHAIR ADRIANA GOMEZ
COMMISSIONER DEE AKEMON
COMMISSIONER FRANCISCO ARRIZON
COMMISSIONER NICOLE MOHR

CITY OF SAN FERNANDO

TRANSPORTATION AND PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA SUMMARY WEDNESDAY, NOVEMBER 2, 2022 – 6:00 PM

CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to tpscommission@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Public Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Public Safety Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 841 9039 6534

Passcode: 323371

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Recommend that the Transportation and Public Safety Commission approve the agenda as presented.

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 841 9039 6534; Passcode: 323371**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Transportation and Public Safety Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING MINUTES FOR :

1. October 5, 2022 – Regular Meeting

ADMINISTRATIVE REPORTS

1. NOTABLE POLICE DEPARTMENT ACTIVITIES FOR OCTOBER 2022

Recommend that the Transportation and Public Safety Commission receive and file this informational report.

2. DISCUSSION OF POTENTIAL TRAFFIC STUDY AT THE INTERSECTION OF NORTH BRAND BOULEVARD AND DE GARMO STREET

Recommend that the Transportation and Public Safety Commission direct staff to conduct a potential traffic study at intersection of North Brand Boulevard and De Garmo Street.

STAFF COMMUNICATION

1. Annual Street Resurfacing Project Updates
2. Infiltration Project Updates

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GENERAL COMMISSION COMMENTS

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Padilla

Executive Assistant

Signed and Posted: October 28, 2022 (3:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Public Works Department Public Counter. Any public writings distributed by the Transportation & Safety Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Public Works Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Public Works Department Office at (818) 898-1222 at least 48 hours prior to the meeting.



**CITY OF SAN FERNANDO
TRANSPORTATION AND PUBLIC SAFETY COMMISSION**

**REGULAR MEETING
MINUTES
OCTOBER 5, 2022
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & PUBLIC SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Chair Rudy Trujillo called the meeting to order at 6:03 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Chair Rudy Trujillo, Vice Chair Adriana Gomez, and Commissioner Dee Akemon

ABSENT:

Commissioners Francisco Arrizon and Nicole Mohr

ALSO PRESENT:

Director of Public Works Matt Baumgardner, Lieutenant Irwin Rosenberg, PD Executive Assistant Elena Lara and Administrative Assistant Linda Bowden-Moreno

PLEDGE OF ALLEGIANCE

Commissioner Akemon led the Pledge of Allegiance.

APPROVAL OF AGENDA

Vice Chair Gomez motioned to approve the agenda for the October 5, 2022 Transportation and Public Safety Commission meeting. Commissioner Akemon seconded the motion.

The motion carried with the following votes:

AYES:	D. Akemon, A. Gomez, and R. Trujillo - 3
NOES:	None
ABSENT:	F. Arrizon and N. Mohr - 2
ABSTAIN:	None

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PRESENTATIONS

1. **PRESENTATION OF CHIEF’S AWARD TO DAVID MICHEL AND ROBERT MICHEL** - Lieutenant Rosenberg presented award to David Michel. David Michel also accepted an award on behalf of Robert Michel.
2. **PRESENTATION OF 10851 AWARD (VEHICLE THEFT RECOVERY AWARD) TO KYLE CLEVELAND** Lieutenant Rosenberg presented award to Officer Cleveland.

PUBLIC STATEMENTS – WRITTEN/ORAL

None.

CONSENT CALENDAR

Vice Chair Gomez motioned to approve the Consent Calendar approving the Minutes of the September 7, 2022 Transportation and Public Safety Commission Meeting. Commissioner Akemon seconded the motion.

The motion carried with the following votes:

AYES:	D. Akemon, A. Gomez, and R. Trujillo - 3
NOES:	None
ABSENT:	F. Arrizon and N. Mohr - 2
ABSTAIN:	None

ADMINISTRATIVE REPORT

1. **NOTABLE POLICE DEPARTMENT ACTIVITIES FOR SEPTEMBER 2022** – Lieutenant Rosenberg presented the staff report and responded to questions from the Commission.

STAFF COMMUNICATION

1. **ANNUAL STREET RESURFACING PROJECT UPDATES** – Mr. Baumgardner provided update and responded to questions from the Commission.
2. **INFILTRATION PROJECT UPDATES**– Mr. Baumgardner provided update.
3. **BIKETRAIL MAINTENANCE** – Mr. Baumgardner provided update and thanked Lieutenant Rosenberg for the police department’s assistance.

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GENERAL COMMISSION COMMENTS

Vice Chair Gomez thanked the Police Department for organizing the National Night Out and invited everyone to the Spooky Market event to be held on October 22, 2022.

Commissioner Akemon appreciates the Police Department’s work and assistance with illegal fireworks.

Chair Trujillo thanked Police Department and City staff for their contribution to the City.

ADJOURNMENT

The Transportation and Public Safety Commission meeting adjourned at 6:58 p.m.



To: Chair Rudy Trujillo and Commissioners

From: Fabian Valdez, Chief of Police

Date: November 2, 2022

Subject: October 2022 Notable Police Department Events and Activities

RECOMMENDATION:

It is recommended that the Transportation and Public Safety Commission receive and file this informational report.

BACKGROUND:

Each month at the City of San Fernando Transportation and Public Safety Commission (TPSC) meeting, the Police Department submits and provides the governing board a brief overview of the previous month’s community engagement activities, noteworthy incidents, and proactive enforcement.

ANALYSIS:

The San Fernando Police Department (SFPD) has recently heightened and further integrated its community profile in three major areas: Community Engagement, Proactive Enforcement and Quality of Life Enhancements.

For the month of October, the SFPD has the following activities and incidents to report:

Community Engagement:

1. On October 4, 2022, the Department hosted its National Night Out. The event was well attended by community members and the Department recognized Congressman Tony Cardenas, Senator Bob Hertzberg, Actor Jacob Vargas, and members of the City Council for their continued support.
2. On October 5, 2022, the Department hosted its monthly Chat-With-The-Chief at Starbucks on Truman St. in San Fernando.

3. On October 8, 2022, the Department participated in the second annual Faith and Blue event which is a collaboration between faith-based institutions and law enforcement with the goal of promoting mutual respect and understanding. Chief Fabian Valdez and other Department personnel attended this year's event.
4. On October 18, 2022, City Staff and members of the Police Department gave a presentation on the functions of City Government to Cub Scout Troop 911.
5. On October 19, 2022, the Department hosted its monthly Neighborhood Watch Meeting in Council Chambers.
6. On October 22, 2022, the Department hosted its monthly Chat-With-The-Chief at Starbucks on Truman St. in San Fernando.
7. On October 26, 2022, the Department hosted its monthly Business Watch Meeting in Council Chambers.
8. On October 29, 2022, Department personnel provided Recreation and Community Services Department logistical support and security with the Dia de las Muertos 5 K run and Cultural Festival.

Notable Events/Proactive Enforcement:

1. On Friday, October 7, 2022, at approximately 4:00 PM, SFPD officer responded to the 12400 block of Foothill Blvd. in Los Angeles regarding a report that a male was attempting to enter a business using a ladder. SFPD officers arrived on scene and subsequently arrested the subject for burglary and an outstanding warrant.
2. On Saturday, October 8, 2022, at approximately 9:25 AM, SFPD officers responded to the 1500 block of Coronel St. regarding reports of a male trespasser in the area armed with a handgun. SFPD officers arrived on scene, contacted the male, and used de-escalation techniques to take him safely into custody.
3. On Sunday, October 9, 2022, at approximately 11:15 AM, SFPD officers responded to the area of Brand Blvd. and Kewen St. regarding a traffic collision between a vehicle and three parked vehicles. The driver of the vehicle was determined to be driving under-the-influence and subsequently arrested.
4. On Monday, October 10, 2022, at approximately 8:00 PM, a SFPD officer was conducting focused patrol along the bike path when the officer encountered a subject displaying a firearm in his waistband. The subject, who was determined to be a 15 year-old male, was detained and later arrested for being in possession of a replica firearm.

5. On Thursday, October 13, 2022, at approximately 9:30 PM, SFPD officers were conducting focused patrol in the area of Orange Grove Ave. and the Bike Path when they conducted a consensual encounter with a male. After diligent investigation, the male was arrested for grand theft, trespassing, and being in possession of drug paraphernalia.
6. On Monday, October 17, 2022, at approximately 6:45 PM, SFPD officers were alerted to a LoJack signal in the area of the 2000 block of Eight Street. LoJack is a proprietary GPS based technology used to assist law enforcement with the recovery of reported stolen vehicles. SFPD officers found the vehicle, and a male driver behind the wheel. Officers saw a male exit the reported stolen vehicle and enter another nearby vehicle that they later stopped and arrested the driver for vehicle theft and three outstanding warrants.
7. On Friday, October 21, 2022, at approximately 9:20 AM, SFPD officers responded to San Fernando Middle School regarding a report that a student was threatening to harm himself/herself. Officers contacted the child, who was standing on a fence, and were able to talk the child down without incident. The child later reported to be the victim of physical and mental abuse. The student was transported to the hospital for additional treatment.
8. On Friday, October 21, 2022, at approximately 4:45 PM, SFPD officers responded to the 1100 block of San Fernando Rd. regarding reports that a male was assaulting bystanders with a pickaxe. The subject was located and later arrested for assault with a deadly weapon.
9. On Saturday, October 22, 2022, at approximately 1:00 PM, officers responded to the area of San Fernando Rd. and Meyer St. regarding a vehicle vs. bicyclist traffic collision. Officers arrived on scene and discovered that the 43 year-old bicyclist was deceased from the injuries sustained in the collision. The traffic collision is still under investigation.
10. On Wednesday, October 26, 2022, at approximately 11:23 PM, SFPD officers attempted to conduct a traffic stop on a vehicle for no illuminated headlamps in the area of Hubbard Ave. and Truman Street. After a lengthy vehicle pursuit, the driver crashed the vehicle in the area of North Hollywood and fled on foot from the officers. After a brief foot pursuit, both the driver and male passenger were subsequently arrested for driving a stolen vehicle and hit and run.

Quality of Life Enhancements:

1. On October 6, 2022, Department personnel attended the San Fernando Valley Coalition on gangs, which is a partnership between non-profit intervention and rehabilitation organizations and law enforcement to reduce gang violence in the San Fernando Valley.

2. On October 12, 2022, Command Staff from the SFPD met with their counterparts from LAPD, Mission Division Station to discuss increased operational collaboration between the two departments.
3. On October 18, 2022, Department staff met with San Fernando Mall Association members to discuss developing strategies on how to help those individuals experiencing homelessness and other quality-of-life-issues in the general area.

BUDGET IMPACT:

There is no budget impact associated with receiving this informational report and providing comment to the City Council.

CONCLUSION:

It is recommended that the Transportation and Public Safety Commission receive and file this informational report.

To: Chair Rudy Trujillo and Commissioners

From: Matt Baumgardner, Director of Public Works
By: Manuel Fabian, Civil Engineering Assistant II

Date: November 2, 2022

Subject: Discussion of Potential Traffic Study at the Intersection of North Brand Boulevard and De Garmo Street

RECOMMENDATION:

It is recommended that the Transportation and Public Safety Commission direct staff to conduct a potential traffic study at intersection of North Brand Boulevard and De Garmo Street.

BACKGROUND:

1. On October 16, 2022, staff received a request to look at installing stop signs at the intersection of North Brand Boulevard and De Haven Street.

ANALYSIS:

After a request for installing traffic calming devices is made, staff takes one of two steps:

- 1) If enough time exists before the next Transportation and Public Safety Commission (TPSC) meeting (at least ten days), staff looks at the traffic conditions and prepares a report for the TPSC for consideration and direction; or
- 2) If a TPSC meeting is coming up in less than ten days, staff will ask the requestor to make a public comment at the next meeting and receives direction from the Commission on the study of traffic conditions.

In this case, there was sufficient time for staff to briefly assess the conditions and provide recommendations for the Commission to consider.

North Brand Boulevard and De Haven Street

On October 16, 2022, a public comment was provided requesting that a stop sign be installed at the intersection of North Brand Boulevard and De Haven Street due to safety and speeding concerns with traffic.

Staff evaluated the location to ensure that it meets four conditions before moving forward with a potential traffic study:

- 1) Residential frontage with 13 or more separate dwellings on one side with ¼ mile; or 16 or more separate dwellings on both sides within ¼ mile.
- 2) Major street volume below 8,000 vehicles per day.
- 3) Both streets are one lane in each direction and have a posted speed limit of 30 miles per hour or less.
- 4) No existing traffic signals on the more heavily traveled street within 600 feet.

In the case of the intersection of North Brand Boulevard and De Haven Street, the first three conditions are met. However, the intersection is approximately 300 feet south of the traffic signal located at North Brand Boulevard and Glenoaks Boulevard. In reviewing the overall concern regarding safety and speeding in this area, staff looked at the entire stretch between Fifth Street and Glenoaks Boulevard along North Brand Boulevard.

North Brand Boulevard and De Garmo Street

The distance between Fifth Street and Glenoaks Boulevard along North Brand Boulevard is approximately 1250 feet. There are no stop signs or traffic signals along this stretch. Staff recommends looking at the intersection of North Brand Boulevard and De Garmo Street as a potential location for the installation of stop signs as this is the midpoint between Fifth Street and Glenoaks Boulevard. It is approximately 625 feet south of the traffic signal at Glenoaks Boulevard and 625 feet north of the stop sign at Fifth Street. It would satisfy the four conditions above to move forward with a traffic study.

If directed to move forward with the study by the TPSC, staff will set up traffic volume and speed collection devices near the intersection and evaluate a number of conditions that need to be met in order to install stop signs. These include the following:

- 1a) Average hourly volume of at least 300 vehicles at the total intersection over a 4-hour period.
 - 1b) In addition, average hourly volume of at least 120 vehicle and pedestrians at the minor street intersection over a 4-hour period. Both conditions 1a) and 1b) must be met.
- Note: Both conditions 1a) and 1b) must be met.

2a) Intersection volumes – Peak Hour volume in excess of 300 vehicles at the total intersection.

2b) In addition, peak hour volume in excess of 120 vehicle and pedestrians at the minor street intersection.

- Note: Both conditions 2a) and 2b) must be met.

3) Two or more collisions over a 12-month period.

4) Residential street intersection has a marked yellow school crosswalk.

BUDGET IMPACT:

If directed by the TPSC to perform the traffic study, staff will collect traffic volume and speed data and perform this analysis using its own existing internal resources. Therefore, there is no direct impact to the budget to move forward with the traffic study.

CONCLUSION:

Due to the stretch of 1250 feet along North Brand Boulevard without any controlled stop devices, staff recommends evaluating the intersection of North Brand Boulevard and De Garmo for the potential installation of stop signs. Staff will return at the January 2023 TPSC meeting with the results of the traffic study.