MAYOR/CHAIR MARY MENDOZA
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO

CITY COUNCIL
AND SUCCESSOR AGENCY TO THE
SAN FERNANDO REDEVELOPMENT AGENCY
REGULAR MEETING AGENDA SUMMARY
MONDAY, NOVEMBER 7, 2022 - 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: *Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361*

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

https://www.youtube.com/c/CityOfSanFernando

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to **cityclerk@sfcity.org** no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

Staff Contact Nick Kimball, City Manager

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR NOVEMBER STUDENTS OF THE MONTH
Rafael Vasquez (San Fernando Middle School)
Alyssa Gabriel (Social Justice Humanitas Academy)

B. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE WEEK OF NOVEMBER 13-19, 2022 AS UNITED AGAINST HATE AWARENESS WEEK

C. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING NOVEMBER AS FAMILY COURT AWARENESS MONTH

D. PRESENTATION OF CERTIFICATE OF PROCLAMATION DECLARING NOVEMBER AS VETERANS' MONTH

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to **cityclerk@sfcity.org** no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

a. October 3, 2022 – Regular Meeting
b. October 17, 2022 – Special Meeting
c. October 17, 2022 – Regular Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 22-111 approving the Warrant Register.

3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF NOVEMBER 11, 2022 TO DECEMBER 10, 2022, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361

Recommend that the City Council adopt Resolution No. 8189 re-authorizing remote teleconference meetings for the period of November 11, 2022 to December 10, 2022, of the City of San Fernando's Legislative Bodies in compliance with Government Code Section 54953(E) and other applicable provisions of Assembly Bill 361.

4) CONSIDERATION TO APPROVE THE PURCHASE OF THREE 2023 DODGE CHARGER PURSUIT V-6 POLICE VEHICLES AND INSTALLATION OF REQUIRED EMERGENCY EQUIPMENT; AND, DESIGNATE THREE ADMINISTRATIVE POLICE VEHICLES AND THREE PATROL VEHICLES AS SURPLUS FOR DISPOSAL

Recommend that the City Council:

a. Approve the purchase of three 2023 Dodge Charger Pursuit V-6 police vehicles from National Auto Fleet Group through a cooperative purchasing contract with Sourcewell in accordance with Chapter 2, Article VI, Division 6, Section 2-802 of the City of San Fernando Municipal Code;

b. Authorize the City Manager to execute a Purchase Order in an amount not to exceed $123,705;

c. Adopt Resolution No. 8190 transferring the allocated budget from the Police Department's budget to the Equipment Replacement Fund (041) for the purchase of three 2023 Dodge Charger Pursuit V-6 police vehicles and the purchase and installation of the required emergency equipment; and

d. Declare all the items on the Surplus City-Owned Vehicle List as surplus and authorize the City Manager to dispose of surplus City-owned vehicles in accordance with Chapter 2, Article VI, Division 7, Section 2-868 and 869 of the City of San Fernando Municipal Code.

5) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR THE SIDEWALK IMPROVEMENTS PROJECT

Recommend that the City Council authorize the formal solicitation of bids for the Sidewalk Improvements Project to be advertised and publicly noticed for no less than 30 days prior to the opening of bids.

6) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE LAYNE PARK REVITALIZATION PROJECT

Recommend that the City Council:

a. Approve a construction contract with KASA Construction, Inc. (Contract No. 2123) for an amount not-to-exceed $1,394,561;

b. Adopt Resolution No. 8191 amending the Fiscal Year 2022-2023 Adopted Budget by allocating $351,007 from the Regional Park and Open Space District Capital Grant Fund and $200,348 from the unappropriated American Rescue Plan Act Fund to the Layne Park Revitalization Project; and

c. Authorize the City Manager to execute change orders for an amount not-to-exceed five percent of the contract amount, or $69,728 to cover costs of unforeseen conditions or additional scope of work requested by the City, and execute all related documents.

ADMINISTRATIVE REPORTS

7) REVIEW AND CONSIDERATION TO APPROVE THE CITY OF SAN FERNANDO'S UPDATED EMERGENCY OPERATIONS PLAN AND STATE EARTHQUAKE BRACE AND BOLT PROGRAM

Recommend that the City Council review and adopt the Emergency Operations Plan as recommended by the Disaster Council.

8) DISCUSSION AND INFORMATIONAL UPDATE ON POLICE DEPARTMENT DOMESTIC VIOLENCE STATISTICS

Recommend that the City Council:

a. Receive and file this informational report on Police Department Domestic Violence Statistics; and

b. Provide additional direction, as appropriate.

9) CONSIDERATION AND DISCUSSION REGARDING THE LEAGUE OF CALIFORNIA CITIES AND THEIR POSITION ON PROTECTING CITIES FROM BAD BILLS WHICH DO NOT SUPPORT LOCAL CONTROL

This item was agendized by Mayor Mary Mendoza.

10) CONSIDERATION AND DISCUSSION TO CONSIDER ADOPTING A RESOLUTION CONDEMNING THE GOVERNMENT OF IRAN FOR THE PHYSICAL BEATING AND DEATHS OF MAHSA AMINI, SARINA, ESMAEILZADEH, NIKA SHAKARAMI, AND OTHERS BY IRAN'S MORALITY POLICE

This item was agendized by Councilmember Sylvia Ballin.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC
City Clerk
Signed and Posted: November 3, 2022 (5:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency and will be identified as (SA) following the item, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.

Regular Meeting
San Fernando City Council
and Successor Agency to the
San Fernando Redevelopment Agency

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CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES

OCTOBER 3, 2022 – 6:00 P.M.
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

CALL TO ORDER/ROLL CALL

Mayor Mary Mendoza called the meeting to order at 6:01 p.m.

Present: Council: Mayor Mary Mendoza, Councilmembers Sylvia Ballin and Celeste Rodriguez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Public Works Matthew Baumgardner, Director of Community Development Kanika Kith, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: Vice Mayor Hector A. Pacheco and Councilmember Cindy Montañez

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve the agenda as presented. The motion carried, unanimously with Vice Mayor Pacheco and Councilmember Montañez

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY
MINUTES – Regular Meeting October 3, 2022

PRESENTATIONS

A. PRESENTATION OF CERTIFICATE OF PROCLAMATION DECLARING THE WEEK OF OCTOBER 9, 2022, AS CODE ENFORCEMENT OFFICER APPRECIATION WEEK

PUBLIC STATEMENTS

Carolyn Urquidez representing Kidney's Quest spoke about the successful First Annual Health and Wellness Family Festival that occurred on September 24, 2022, and thanked the City and Councilmembers for their support.

Public comments were made by the following residents that live on North Meyer Street about public safety hazards due to the deteriorating condition of the street and sidewalk and urged the City to expedite repairs for North Meyer Street:

Paul Vigil
Pat Gonzales
Gabriela Marquez
Arturo Medina
Linda Chavez
Kimberly Preciado

Director of Public Works Baumgardner stated that Phase 2 of the Slurry Seal Project is scheduled to begin in February 2023, and includes repairs to North Meyer Street.

CONSENT CALENDAR

Motion by Councilmember Rodriguez, seconded by Councilmember Ballin to approve:

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

2) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF OCTOBER 12, 2022 TO NOVEMBER 10, 2022, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361

3) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR PHASE 2 OF THE ANNUAL STREET RESURFACING PROJECT

4) CONSIDERATION TO AUTHORIZE A PURCHASE ORDER WITH GENERAL PUMP COMPANY, INC. FOR REHABILITATION SERVICES OF THE CITY'S GROUNDWATER WELL NO. 3

The motion carried unanimously with Vice Mayor Pacheco and Councilmember Montañez absent.

ADMINISTRATIVE REPORTS

5) CONSIDERATION TO APPROVE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS FOR CITY ENGINEERING AND WATER AND WASTEWATER ENGINEERING SERVICES

Director of Public Works Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Councilmember Ballin, seconded by Mayor Mendoza to approve a First Amendment to the Professional Services Agreement (PSA) (Contract No. 2043(a)) with Willdan Engineering, in an amount not-to-exceed $1,000,000 annually for City Engineering Services; approve a First Amendment to the PSA (Contract No. 2044(a)) with CWE, in an amount not to exceed $1,000,000 annually for Water and Wastewater Engineering Services; and authorize the City Manager to make non-substantive changes and execute all related documents.

The motion carried unanimously with Vice Mayor Pacheco and Councilmember Montañez absent.

6) DISCUSSION AND CONSIDERATION TO AUTHORIZE GAP FUNDING FOR CONSTRUCTION OF THE LAYNE PARK REVITALIZATION PROJECT.

Director of Recreation and Community Services Venegas presented the staff report and responded to Councilmember questions.

Councilmembers discussed certain elements of the project needed additional information for Council consideration such as reviewing the bid specifications and funding sources. By consensus of the City Council, staff was directed to return at a future City Council meeting with a revised contract.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz announced key dates and early vote center locations at Las Palmas Park and San Fernando Recreation Park for the upcoming November 8, 2022 General Election and reported that the City Clerk website page now offers immediate access to view available public records through a new search portal.

Police Chief Valdez stated that San Fernando Police Officers will be wearing pink patches on their uniform through the rest of the year in support of the fight against Breast Cancer; reminded the community to attend National Night Out tomorrow, October 4, 2022; and announced the Police

Department will be bringing a detailed staff report to a future City Council meeting regarding data on domestic violence incidents and arrests.

Director of Recreation and Community Services Venegas announced the Parks, Wellness, and Recreation Commission meeting is on Tuesday, October 11, 2022; announced two events: a book signing at the Casa de Lopez Adobe on Sunday, October 23, 2022, registration is open for the San Fernando Valley Mile Run on October 29, 2022, with the Dia de los Muertos Cultural Festival following the run from 9 a.m. to 3 p.m.

Director of Public Work Baumgardner spoke on updates of the Slurry Seal Phase Project and the plans included for North Meyer Street; and informed Council that beginning in November notifications will be sent to residents that will be directly impacted by the road work and construction. City Manager Kimball notified Council that certain portions of Alexander Street are also being addressed.

Director of Community Development Kith spoke about a first time home buyer opportunity program; she attended International Council of Shopping Centers (ICSC) that provided opportunities for recruiting new businesses to the City; and announced the opening of two new businesses: Business Shipping and Game Tower.

Director of Finance Melton expressed appreciation to all attendees of the Measure A/SF Town Hall Meeting, feedback was received and information on the update can be found on the City's website.

City Manager Kimball extended thanks to staff for their work during his recent absence from the office.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Rodriguez spoke about setting protocols for the home loan program, ensuring residents understand the concept of the program, and receiving feedback from the community.

Councilmember Ballin spoke about the significance of wearing pink and thanked Officer Diaz for initiating the process; mentioned she attended the Greater Los Angeles County Vector Control District 70th Year Anniversary event and the Kidney Quest Wellness Festival.

Mayor Mendoza announced her book donations to the San Fernando Library of the Cesar Chavez Learning Academies students on their stories and experiences; mentioned attended the Kidney Quest event, visited Chrysalis at the Pacoima Center, and noted she attended the Greater Los Angeles County Vector Control District 70th Year Anniversary where she presented a certificate honoring their 70th anniversary.

ADJOURNMENT (7:29 p.m.)

Mayor Mendoza adjourned the meeting to the next regular meeting of October 17, 2022, at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the October 3, 2022, regular meeting as approved by the San Fernando City Council.

_____

Julia Fritz, CMC
City Clerk

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SAN FERNANDO CITY COUNCIL
MINUTES

OCTOBER 17, 2022 – 5:00 P.M.
SPECIAL MEETING

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

CALL TO ORDER/ROLL CALL

Mayor Mendoza called the special meeting to order at 5:34 p.m.

Present:

Council: Mayor Mary Mendoza, Vice Mayor Hector A. Pacheco and Councilmembers Cindy Montañez and Celeste Rodriguez (telephonically at 5:36 p.m.)

Staff: City Manager Nick Kimball and Assistant City Attorney Richard Padilla

Absent: Councilmember Sylvia Ballin

APPROVAL OF AGENDA

Motion by Vice Mayor Pacheco, seconded by Councilmember Montañez to approve the agenda. Motion carried with Councilmember Ballin and Rodriguez absent.

PUBLIC STATEMENTS - WRITTEN/ORAL

None

RECESS TO CLOSED SESSION (5:35 P.M.)

By consensus, Councilmembers recessed to Closed Session.

Councilmember Rodriguez telephonically joined Closed Session for consideration of Item A and B of the special meeting agenda.

A) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:

Designated City Negotiators: City Manager Nick Kimball
Employees and Employee Bargaining Units:
San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

B) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2):

One (1) matter

RECONVENE/REPORT OUT FROM CLOSED SESSION

Assistant City Attorney Padilla stated direction was given by City Council to the City Manager and City Attorney as a result of the Closed Session meeting held on October 17, 2022, at 5:00 p.m.

ADJOURNMENT

The City Council adjourned the special meeting at 6:02 p.m. to the regular meeting at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of October 17, 2022, Special Meeting, as approved by the San Fernando City Council.

_____
Julia Fritz, CMC
City Clerk

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CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES

OCTOBER 17, 2022 – 6:00 P.M.
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

CALL TO ORDER/ROLL CALL

Mayor Mary Mendoza called the meeting to order at 6:07 p.m.

Present: Council: Mayor Mary Mendoza, Vice Mayor Hector A. Pacheco and Councilmembers Cindy Montañez and Celeste Rodriguez (via teleconference)

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Public Works Matthew Baumgardner, Director of Community Development Kanika Kith, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: Councilmember Sylvia Ballin

PLEDGE OF ALLEGIANCE

Led by Boy Scout Troop #911

APPROVAL OF AGENDA

Motion by Vice Mayor Pacheco, seconded by Councilmember Montañez to approve the agenda as presented. The motion carried unanimously with Councilmember Ballin absent.

PRESENTATIONS

A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR OCTOBER STUDENTS OF THE MONTH
Sunday Kelly (San Fernando Institute for Applied Media (SFIAM))
Itzel Bueno (Academy of Scientific Exploration)

B. PRESENTATION OF CERTIFICATES OF RECOGNITION TO LOCAL PARTNERS AND ORGANIZATIONS FOR HOSTING COVID-19 VACCINATION AND/OR TESTING CLINICS

PUBLIC STATEMENTS

James Thomas spoke in opposition of the appointment of Adan Ortega to the Metropolitan Water District Board of Directors.

Mark Edelman from King Capital Advisors, the City's investment consultant, introduced himself to the City Councilmembers.

Julissa Hernandez, Field Representative from the Office of Assemblywoman Luz Rivas, attended National Night Out and hosted a resource booth and provided information on community events; announced October 21, 2022, is the application deadline for Assembly Bill 46 to create the California Youth Empowerment Commission that provides state youth to be engaged and make recommendations to the legislation.

Jose Domingo Molina Garcia thanked the City Council for their work in the City and offered to volunteer in any capacity to give back to the community.

Ed Guzman spoke about noise level (decibels allowed) on automobiles exhaust noise; reported that cars are entering opposite of the one way direction in the parking lot behind City Hall; and in the area North of Maclay turning right onto Glenoaks is confusing as the sign that states "No Right Turn on Red Light" needs to be more prominently displayed.

Lilia Monterrosa, from Congressman Tony Cárdenas Office, provided congressional updates regarding applications for the student loan forgiveness program is open from October 17, 2022 to December 31, 2023; submissions for the Congressional App Challenge would be closing shortly; thanked attendees of the Citizenship Workshop on October 15, 2022; and lastly, mentioned Congressman Cárdenas honored local Northeast San Fernando Valley leaders during an inaugural "Valley Luchadores" awards ceremony held in Panorama City.

Liana Stepanyan provided library updates including Covid-19 vaccine programs and services.

CONSENT CALENDAR

Motion by Vice Mayor Pacheco, seconded by Councilmember Montanez to approve:

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

   a. October 19, 2020 – Regular Meeting
   b. January 4, 2021 – Regular Meeting

c. April 5, 2021 – Regular Meeting
d. September 19, 2022 – Regular Meeting
e. October 3, 2022 – Special Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

3) CONSIDERATION TO APPROVE A SERVICE AGREEMENT WITH SPECTRUMVOIP TO PROVIDE THE CITY'S VOICE OVER INTERNET PROTOCOL (VOIP) TELEPHONE SYSTEM SERVICES

4) CONSIDERATION TO APPROVE AN EQUIPMENT LEASE AND SERVICE MAINTENANCE AGREEMENT WITH CANON SOLUTIONS AMERICA, INC. FOR THE CITYWIDE MULTIFUNCTION DEVICE MANAGED PRINT SERVICES REPLACEMENT PROJECT

5) CONSIDERATION TO ADOPT RESOLUTIONS TO ACCEPT GRANT FUNDS FROM THE CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL, ALCOHOL POLICING PARTNERSHIP PROGRAM

6) CONSIDERATION TO ACCEPT THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES HIGH FREQUENCY COMMUNICATIONS EQUIPMENT GRANT

7) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE PEDESTRIAN FENCING GLENOAKS BOULEVARD BRIDGE PROJECT, PROJECT NO. 7618, PLAN NO. P-740

8) CONSIDERATION TO APPROVE AN EXCHANGE AGREEMENT AND ASSIGNMENT OF FEDERAL SURFACE TRANSPORTATION PROGRAM-LOCAL (STP-L) AND HIGHWAY INFRASTRUCTURE PROGRAM (HIP) FUNDS FOR USE ON THE CITY'S SIDEWALK REPAIR PROGRAM

The motion carried unanimously with Councilmember Ballin absent.

ADMINISTRATIVE REPORTS

9) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SAN FERNANDO AND THE COUNTY OF LOS ANGELES TO SUPPORT BROADBAND CONNECTIVITY AND ADDRESS THE DIGITAL DIVIDE

Assistant to the City Manager Hernandez and County of Los Angeles Internal Services Department Selwyn Hollins provided a presentation and responded to Councilmember questions.

Motion by Councilmember Montanez, seconded by Vice Mayor Pacheco to approve a Memorandum of Understanding (Contract No. 2115) between the City and the County of Los Angeles to support broadband connectivity and address the digital divide; and authorize the City Manager to make non-substantive changes and execute all related documents. The motion carried unanimously with Councilmember Ballin absent.

It was noted that Councilmember Rodriguez left the meeting at 7:45 p.m. and returned at 7:57 p.m.

10) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTANTS, INC. TO PREPARE PHASE I OF THE CLIMATE ACTION AND RESILIENCE PLAN

Community Development Director Kith presented the staff report and responded to Councilmember questions.

Motion by Councilmember Montañez, seconded by Vice Mayor Pacheco to approve a Professional Services Agreement (Contract No. 2116) with Rincon Consultants, Inc. in an amount not-to-exceed $50,000 for preparation of Phase 1 of the Climate Action and Resilience Plan; adopt Resolution No. 8184 amending Fiscal Year 2022-2023 Adopted Budget to appropriate expenditures for Phase I of the Climate Action and Resilience Plan; authorize the City Manager to make non-substantive changes and execute the agreement and all related documents; and coordinate with the Green City Ad Hoc. The motion carried unanimously with Councilmember Ballin absent.

11) DISCUSSION AND INFORMATIONAL UPDATE ON MAINTENANCE EFFORTS ON THE MISSION CITY BIKE TRAIL

Director of Public Works presented the staff report and responded to Councilmember questions.

By consensus, Council recommended scheduling a Beautification event, create a plan for staffing/operational costs for continued maintenance of bike path, seeking programming opportunity through Recreation and Community Services, and revisit agreement with Metrolink regarding the maintenance schedule.

12) DISCUSSION AND CONSIDERATION REGARDING CITY MEMBERSHIP TO JOIN CALIFORNIA CONTRACT CITIES ASSOCIATION

Councilmember Celeste Rodriguez and California Contract Cities Executive Director Marcel Rodarte provided a presentation and responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Mayor Mendoza to join California Contract Cities. The motion carried by the following vote:

ROLL CALL	
AYES:	Rodriguez, Mendoza - 2
NAYS:	Pacheco - 1
ABSTAIN:	Montañez - 1
ABSENT:	Ballin - 1

13) CONSIDERATION AND DISCUSSION TO ADDRESS CERTAIN COMMENTS MADE BY CITY OF LOS ANGELES COUNCILMEMBERS GIL CEDILLO AND KEVIN DE LEÓN

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to create a Diversity, Equity, and Inclusion Ad Hoc with Mayor Mendoza and Councilmember Rodriguez to draft a statement/letter on the City's position and develop a policy/guideline moving forward. The motion carried unanimously with Councilmember Ballin absent.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz reported that the County of Los Angeles Elections Community Voter Outreach Committee hosted a booth at the National Night Out event to educate voters on election procedures and registered three new voters.

Police Chief Valdez thanked everyone who supported the National Night Out event; on October 8, 2022, members of the Police Department participated in the Annual National Faith & Blue event; members of the Police Department attended the monthly San Fernando Valley Council on Gangs and plan to participate monthly moving forward to enhance Gang Intervention Prevention; spoke about having meetings with Captains of Los Angeles Police Department to increase collaboration; reported the Police Department was awarded the Law Enforcement Mental Health and Wellness Act Grant to fund peer counseling, Family Health and Wellness Training, and Critical Incident Response Training.

Director of Recreation and Community Services Venegas mentioned the book signing event being held at the Casa de Lopez Adobe on October 23, 2022; spoke about the San Fernando Valley Mile Run and Dia de los Muertos event and registration status; noted the Education Commission meeting will be held on October 25, 2022, to continue discussions of the Principals Brunch Event; and announced the Veterans Recognition Culminating Ceremony will be held on Sunday, November 6, 2022.

Director of Public Works Baumgardner reported Public Works is working on eight construction projects and reminded residents of the City's water restrictions.

Director of Community Development Kith mentioned a draft ordinance regarding Senate Bill 9 will be reviewed at the November Planning and Preservation Commission meeting.

Director of Finance Melton had no updates to report.

City Manager Kimball mentioned City departments will be participating in a Halloween decorating and costume contests.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

It was noted that Councilmember Rodriguez left the meeting at 9:30 p.m.

Councilmember Montañez mentioned she participated in the Green City Ad hoc Committee meeting and discussed landscape design guidelines; reported that she attended the Metropolitan Water District Board Meeting where Adan Ortega was elected Board Chair; and attended the 100-year Kiwanis Club Celebration event.

Vice Mayor Pacheco reported that he is finalizing scholarship details with the Education Commission and announced a new filmmaker scholarship; encouraged citizens to vote; discussed landscaping guidelines at the Green City Ad hoc Committee meeting and thanked TreePeople for their work in the City.

Mayor Mendoza reported she attended National Night Out, National Faith & Blue event, Under the Harvest Moon Fundraiser hosted by TreePeople, Fernandeño Tataviam Band of Mission Indians Cultural event, Metropolitan Water District Board Meeting where Adan Ortega was elected Board Chair. She also noted attending the Native Youth Gathering for Transformative Change Culminating event hosted by Pukuu Tutcint and the Las Palmas Senior Club's Halloween Dance.

Councilmember Montañez thanked Mayor Mendoza for coordinating a meeting with the California Natural Resources Agency to discuss the Calles Verdes project.

ADJOURNMENT (9:44 p.m.)

Mayor Mendoza adjourned the meeting to the next regular meeting of November 7, 2022, at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the October 17, 2022, regular meeting as approved by the San Fernando City Council.

_____

Julia Fritz, CMC
City Clerk



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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Erica D. Melton, Director of Finance/City Treasurer

Date: November 7, 2022

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 22-111 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Finance/City Treasurer hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Finance/City Treasurer hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 22-111, including:
Exhibit A: Payment Demands/Voucher List

ATTACHMENT "A"

RESOLUTION NO. 22-111

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 22-111

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

1. That the Payment Demand/Voucher List (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 7th day of November, 2022.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 22-111

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 22-111 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 7th day of November, 2022, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of November, 2022.

Julia Fritz, City Clerk

EXHIBIT "A"
RES. NO. 22-111

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228904	11/7/2022	894242 3G SIGNS	1121		MARKETING PRODUCTION FOR SPOR	
				12789	001-423-0000-4270	175.20
			1122		MARKETING PRODUCTION FOR SPOR	
				12789	001-423-0000-4270	284.70
			1128		MARKETING PRODUCTION FOR SPOR	
				12789	001-424-0000-4260	262.80
					Total :	**722.70**
228905	11/7/2022	894263 ACEY DECY	277118		LIGHTING-VETERAN'S EVENT	
					001-424-0000-4260	1,006.50
					Total :	**1,006.50**
228906	11/7/2022	893312 AGUILAR, JAVIER	828582		FACILITY RENTAL DEP. REFUND	
					001-2220	150.00
					Total :	**150.00**
228907	11/7/2022	887377 AKEMON, DOLORES	OCT 2022		COMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					Total :	**75.00**
228908	11/7/2022	892271 ALL STAR ELITE SPORTS	3119		SPORTS UNIFORMS & SHIRTS	
				12699	001-423-0000-4300	223.45
					Total :	**223.45**
228909	11/7/2022	100143 ALONSO, SERGIO	AUG 2022-2		MARIACHI MASTER APPRENTICE INST	
				12730	004-2359	180.00
				12730	001-424-0000-4430	380.00
			SEPT 2022		MARIACHI MASTER APPRENTICE INST	
				12730	108-424-3658-4260	1,960.00
					Total :	**2,520.00**
228910	11/7/2022	892975 ALTA LANGUAGE SERVICES INC	IS614944		(5) LISTENING & SPEAKING TESTS	
					001-106-0000-4270	275.00
					Total :	**275.00**
228911	11/7/2022	894265 AMBRIZ, LETICIA	829051		FACILITY RENTAL DEP REFUND	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228911	11/7/2022	894265 AMBRIZ, LETICIA	(Continued)			
					001-2220	150.00
			832617		RENTAL REFUND	
					001-3777-0000	150.00
					Total :	**300.00**
228912	11/7/2022	894078 AMERICAN BUSINESS BANK	P7		5% RETENTION HELD-SF PARK INFILTI	
					010-2037	67,205.24
					Total :	**67,205.24**
228913	11/7/2022	100165 AMERICAN WATER WORKS, INC.	33497		VEHICLE MAINT-PW8086	
					029-335-0000-4400	25.00
					Total :	**25.00**
228914	11/7/2022	100188 ANDY GUMP INC.	INV966001		PORTABLE RESTROOM SERVICE FOR	
				12762	043-390-0000-4260	200.17
					Total :	**200.17**
228915	11/7/2022	889626 ASSETWORKS, INC	MA22-259		ANNUAL RENEWAL FEE 12/01/22-11/30/	
					001-135-0000-4260	1,760.00
					Total :	**1,760.00**
228916	11/7/2022	889037 AT&T MOBILITY	287277903027X1008202		MODEM FOR ELECTRONIC MESSAGE	
					001-310-0000-4220	101.19
					Total :	**101.19**
228917	11/7/2022	892412 AT&T MOBILITY	287297930559X1010202		PD MDT MODEM UNITS-SEPT 2022	
					001-222-0000-4220	927.99
					Total :	**927.99**
228918	11/7/2022	889942 ATHENS SERVICES	13059924		STREET SWEEPING SERVICES-OCT 2(	
				12725	011-311-0000-4260	17,443.40
					Total :	**17,443.40**
228919	11/7/2022	893176 AUTOZONE STORE 5681	5681531965		VEHICLE MAINT-ME9503	
					041-320-0320-4400	128.97
					Total :	**128.97**

vchlist **Voucher List** **Page: 3**
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228920	11/7/2022	893013 AYSON, LEILANI	OCT 2022		FITNESS CLASS INSTRUCTOR	
				12692	017-420-1337-4260	168.00
					Total :	**168.00**
228921	11/7/2022	893670 AZURE DEVELOPMENT INC	NONPO		RELEASE AGREEMENT BTWN CITY & A	
					001-2760	7,500.00
					Total :	**7,500.00**
228922	11/7/2022	890546 BARAJAS, CRYSTAL	AUG 2022		MARIACHI MASTER APPRENTICE PRO	
				12571	109-424-3656-4260	320.00
			JULY 2022		MARIACHI MASTER APPRENTICE PRO	
				12571	109-424-3656-4260	160.00
					Total :	**480.00**
228923	11/7/2022	892784 BARAJAS, MARIA BERENICE	OCT 2022		FITNESS CLASS INSTRUCTOR	
				12683	017-420-1337-4260	520.00
				12683	026-420-0887-4260	75.00
					Total :	**595.00**
228924	11/7/2022	892426 BEARCOM	5447726		OCT'22-MAINTENANCE AGREEMENT F	
				12693	001-135-0000-4260	12,191.39
					Total :	**12,191.39**
228925	11/7/2022	889345 BSN SPORTS LLC	918410502		SPORTS PROGRAM EQUIPMENT	
				12744	017-420-1330-4300	460.94
					Total :	**460.94**
228926	11/7/2022	888800 BUSINESS CARD	090622		CART	
					001-420-0000-4300	334.05
			090922		PRIVACY SCREEN	
					001-105-0000-4300	139.96
			091322		GROUP WINE TASTING TOUR (SENIOF	
				12673	004-2383	2,579.54
			091722		ACROBAT LICENSE-FIN	
					001-130-0000-4380	14.99
			092222		LODGING-GSMO ANNUAL CONF	
					001-105-0000-4370	115.26

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228926	11/7/2022	888800 BUSINESS CARD	(Continued)			
			092822-3		BAND-AIDS	
					001-423-0000-4300	93.60
			092822-4		OUTLET & CORD COVER	
					001-420-0000-4300	17.63
			092922-1		OUTLET & CORD COVERS	
					001-420-0000-4300	184.86
			092922-2		OUTLET & CORD COVERS	
					001-420-0000-4300	139.99
			100322		CAR RENTAL-URBAN GREENING COMI	
					001-105-0000-4370	66.81
					001-150-0000-4370	66.81
			100322		CITY EMAIL-OCT 2022	
					001-135-0000-4260	1,681.37
			100322		GAS-ICSC CONF	
					001-105-0000-4370	15.66
					001-150-0000-4370	15.66
			100322		TRAIN FARE-ICSC CONF	
					001-105-0000-4370	58.40
			100322-1		DECORATIONS	
					001-424-0000-4300	24.24
			100322-1		LODGING-ICSC LODGING	
					001-105-0000-4370	291.89
			100322-2		DECORATIONS	
					001-424-0000-4300	63.33
			100322-2		DINNER - ICSC CONF	
					001-105-0000-4370	25.01
					001-150-0000-4370	25.01
			100322-3		HDMI CABLE	
					001-222-0000-4300	18.73
			100322-4		WAGON	
					001-420-0000-4300	97.02
			100422		DINNER FOR CC & STAFF-CC MTG 10/(	
					001-101-0000-4300	121.28
			100622		COMISION FEMENIL TRIP TO CSUN	
					007-440-0443-4260	884.93
			100722		TAMALES	

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228926	11/7/2022	888800 BUSINESS CARD	(Continued)			
					001-105-0000-4300	39.14
			100722		SUV RENTAL-URBAN GREENING COMI	
					001-105-0000-4300	267.65
			100722		REGISTRATION FEE-CONF	
					001-105-0000-4370	750.00
			100722		OFFICE SUPPLIES	
					001-105-0000-4300	31.62
			101022		CERTIFICATE PAPER	
					001-101-0000-4300	47.32
			101022		CERTIFICATE FRAMES	
					001-101-0000-4300	94.65
			101222		SCREEN PROTECTORS	
					070-384-0000-4310	23.01
			101322		DECORATIONS	
					001-424-0000-4300	255.91
			101722		LED LIGHT STRIP	
					001-115-0000-4300	7.71
			101722		ACROBAT LICENSE-FIN	
					001-130-0000-4380	14.99
			101822-1		CITY CALENDAR	
					001-135-0000-4260	895.00
			101822-2		INT'L CHARGE	
					001-135-0000-4260	26.85
			101922		CHARTER BUS SERVICE FOR SENIOR	
				12777	004-2383	151.20
				12777	007-440-0443-4260	982.80
			102022		GLIDING DISCS	
					017-420-1337-4300	60.35
			102122		ELECTRIC KETTLE	
					001-422-0000-4300	30.86
					Total :	**10,755.09**
228927	11/7/2022	888800 BUSINESS CARD	092222		RGSTR-ANNUAL CONFERENCE	
					001-222-0000-4370	489.01
			092322		SUPERVISORY COURSE	
					001-225-0000-4360	189.52

vchlist **Voucher List** **Page: 6**
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228927	11/7/2022	888800 BUSINESS CARD	(Continued)			
			092622		LODGING CLERTS USER GROUP 2022	
					001-222-0000-4370	970.50
			092922		PODIUM	
					001-222-0000-4300	951.00
			093022		LODGING-CPOA ADV 2022 CONF	
					001-225-0000-4360	673.59
			100322		AED BATTERY	
					001-222-0000-4300	347.30
			100622		RECYCLING BINS	
					001-222-0000-4300	118.54
			100722		LODGING-ADV PEER SUPPORT COURS	
					001-225-0000-4360	215.08
			101422		RIPA SUMMIT	
					001-222-0000-4360	198.00
			892159		LODGING-SLI CLASS	
					001-225-0000-4360	422.70
					Total :	**4,575.24**
228928	11/7/2022	100476 CCP INDUSTRIES INC.	IN03079851		SAFETY SUPPLIES	
					070-384-0000-4310	574.60
					Total :	**574.60**
228929	11/7/2022	894010 CHARTER COMMUNICATIONS	0283057100522		LP PARK CABLE-10/05-11/04	
					001-420-0000-4260	258.94
			1032810522		CITY HALL CABLE-10/05-11/04	
					001-190-0000-4220	162.75
					Total :	**421.69**
228930	11/7/2022	887917 CHIASSON, COURTNEY JAMES	REIMB.		TRANSPORTATION - ABC CONFERENC	
					001-222-0000-4360	83.44
					Total :	**83.44**
228931	11/7/2022	103818 CITY OF LOS ANGELES	20220604822		IX-UNIT SANITATION PERMIT FEE	
					070-384-0000-4330	528.25
					Total :	**528.25**

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228932	11/7/2022	103029 CITY OF SAN FERNANDO	4839-4873		REIMB TO WORKERS COMP ACCT	
					006-1038	7,914.46
					Total :	**7,914.46**
228933	11/7/2022	100805 COOPER HARDWARE INC.	130726		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	30.67
			130774		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	169.33
			130918		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	109.18
			130922		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	6.45
			130962		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	3.27
			131033		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	72.11
			131258		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	52.26
			131397		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	017-420-1330-4300	50.86
			131432		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	66.34
			131467		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	3.61
			131548		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	001-311-0000-4300	122.62
			131553		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	043-390-0000-4300	4.71
			131746		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	070-383-0000-4310	31.89
			131754		MISC. SUPPLIES FOR P.W. OPERATION	
				12799	017-420-1330-4300	50.86
					Total :	**774.16**
228934	11/7/2022	892687 CORE & MAIN LP	R614939		WATER & FIRE SERVICE LINE MATERIA	
				12755	070-383-0000-4310	619.96
			R644082		WATER & FIRE SERVICE LINE MATERIA	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228934	11/7/2022	892687 CORE & MAIN LP	(Continued)			
				12755	070-383-0000-4310	406.34
			R644097		WATER & FIRE SERVICE LINE MATERIA	
				12755	070-383-0000-4310	2,171.05
			R644114		WATER & FIRE SERVICE LINE MATERIA	
				12755	070-383-0000-4310	929.27
			R667653		WATER & FIRE SERVICE LINE MATERIA	
				12755	070-383-0000-4310	299.02
					Total :	**4,425.64**
228935	11/7/2022	887121 DELL MARKETING L.P.	10607773908		REPLACEMENT COMPUTER-LP PARK (	
				12695	001-422-0000-4300	1,278.81
					Total :	**1,278.81**
228936	11/7/2022	888951 DOMINGUEZ, WALTER	REIMB.		REIMB-K9 SUPPLIES	
					001-225-0000-4270	234.09
			TRAVEL-3		PER DIEM-SUPERVISORY LEADERSHI	
					001-225-0000-4360	135.00
					Total :	**369.09**
228937	11/7/2022	894082 ELIAS, LILIA LETICIA	111922		SENIOR DANCE CLEAN UP SERVICE-1	
					004-2380	208.00
					Total :	**208.00**
228938	11/7/2022	890401 ENVIROGEN TECHNOLOGIES INC	0013672-IN		MAINT., REPAIR, PARTS, LABOR & EXT	
				12737	070-384-0857-4260	7,814.52
					Total :	**7,814.52**
228939	11/7/2022	890879 EUROFINS EATON ANALYTICAL, INC	3800007819		ENVIRONMENTAL DRINKING WTR LAB	
				12731	070-384-0000-4260	2,731.00
			3800007820		ENVIRONMENTAL DRINKING WTR LAB	
				12731	070-384-0000-4260	4,908.00
					Total :	**7,639.00**
228940	11/7/2022	890377 F & F SIGNS	00390		MISC. CITY SIGNS, DECALS & CITY LO	
				12764	029-335-0000-4300	2,450.00
					Total :	**2,450.00**

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228941	11/7/2022	893800 FAJARDO, JOANNE	APRIL 2022		ZUMBA INSTRUCTOR	
					017-420-1322-4260	320.00
					Total :	**320.00**
228942	11/7/2022	892198 FRONTIER COMMUNICATIONS	209-150-5145-010598		PAC 50 TO SHERIFFS	
					001-222-0000-4220	567.60
			209-150-5250-081292		RADIO REPEATER	
					001-222-0000-4220	46.51
			209-151-4941-102990		POLIC PAGING	
					001-222-0000-4220	42.32
			209-151-4943-081292		RADIO REPEATER	
					001-222-0000-4220	46.51
			818-361-0901-051499		SEWER FLOW MONITORING	
					072-360-0000-4220	56.97
			818-361-2472-031415		PW PHONE LINE	
					070-384-0000-4220	548.67
			818-361-3958-091407		CNG STATION	
					074-320-0000-4220	53.15
			818-831-5002-052096		PD SPECIAL ACTIVITIES PHONE	
					001-222-0000-4220	61.43
			818-838-1841-112596		ENGINEERING FAX MODEM	
					001-310-0000-4220	30.41
					Total :	**1,453.57**
228943	11/7/2022	893953 GALE, PAUL JOHN	OCT 2022		SHOTOKAN KARATE CLASSES	
				12702	017-420-1326-4260	418.50
				12702	026-420-0887-4260	22.50
					Total :	**441.00**
228944	11/7/2022	887249 GALLS, LLC	022271327		PATROL BAG	
					001-222-0000-4300	78.69
					Total :	**78.69**
228945	11/7/2022	889352 GOMEZ, ADRIANA B.	OCT 2022		COMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					Total :	**75.00**

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228946	11/7/2022	101376 GRAINGER, INC.	9326129468		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	043-390-0000-4300	76.47
			9466027340		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	001-311-0000-4300	258.21
			9468753646		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	001-311-0000-4300	371.73
			9468850509		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	043-390-0000-4300	229.06
			9470107898		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	043-390-0000-4300	492.15
			9470399719		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	043-390-0000-4300	84.23
			9472988923		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	043-390-0000-4300	320.33
			9473129238		MISC. SUPPLIES FOR FACILITIES & TR.	
				12761	043-390-0000-4300	12.74
					Total :	**1,844.92**
228947	11/7/2022	893344 GRAND ELECTRICAL SUPPLY	200629		LIGHT BULBS	
					043-390-0000-4300	11.58
					Total :	**11.58**
228948	11/7/2022	101434 GUZMAN, JESUS ALBERTO	AUG 2022-2		MARIACHI MASTER APPRENTICE INST	
				12732	004-2359	300.00
				12732	001-424-0000-4430	900.00
			JULY 2022-2		MARIACHI MASTER APPRENTICE INST	
				12732	004-2359	400.00
			SEPT 2022		MARIACHI MASTER APPRENTICE INST	
				12732	108-424-3658-4260	2,800.00
					Total :	**4,400.00**
228949	11/7/2022	101435 HAAKER EQUIPMENT COMPANY	C1A228		FILL HOSE	
					072-360-0000-4300	229.67
					Total :	**229.67**
228950	11/7/2022	888647 HDL SOFTWARE, LLC	SIN021605		AUG'22-BUSINESS LICENSE ADMINIST	
				12748	001-130-0000-4260	4,216.13

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228950	11/7/2022	888647 888647 HDL SOFTWARE, LLC	(Continued)		**Total :**	**4,216.13**
228951	11/7/2022	893817 HERNANDEZ MOLINA, MARIO ALBERTO	AUG 2022-2		MARIACHI MASTER APPRENTICE INST	
				12733	001-424-0000-4430	720.00
			JULY 2022-2		MARIACHI MASTER APPRENTICE INST	
				12733	004-2359	200.00
				12733	001-424-0000-4430	40.00
			SEPT 2022		MARIACHI MASTER APPRENTICE INST	
				12733	108-424-3658-4260	1,200.00
					Total :	**2,160.00**
228952	11/7/2022	101511 HINDERLITER DE LLAMAS & ASSOC.	SIN020397		CONTRACT SERVICES SALES & TRANS	
				12792	001-130-0000-4270	6,227.75
			SIN021308		CONTRACT SERVICES SALES & TRANS	
				12792	001-130-0000-4270	600.00
					Total :	**6,827.75**
228953	11/7/2022	894267 HUERTA, MIRELLA	10609857279		FIGURINES FOR DIA DE LA MUERTOS	
					001-424-0000-4300	800.00
					Total :	**800.00**
228954	11/7/2022	894042 INLAND EMPIRE STAGES, LTD	57944		CHARTER BUS SERVICE FOR SENIOR	
				12777	004-2383	2,702.73
					Total :	**2,702.73**
228955	11/7/2022	891570 INNOVATIVE TELECOM. SYSTEMS	3227		TELEPHONE EQUIP MAINT-NOV 2022	
					001-190-0000-4220	395.00
					Total :	**395.00**
228956	11/7/2022	893032 IPROMOTEU	2034588DR2		PLAQUE	
					001-222-0000-4300	111.31
					Total :	**111.31**
228957	11/7/2022	894264 JAIME, CHRISTOPHER	832619		BASKETBALL CLINIC REFUND	
					017-3770-1328	110.00
					Total :	**110.00**
228958	11/7/2022	894268 JOE MAR POLYGRAPH &	2002-10-017 SFRD		POLYGRAPH EXAM	

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228958	11/7/2022	894268 JOE MAR POLYGRAPH &	(Continued)			
					001-222-0000-4260	225.00
					Total :	**225.00**
228959	11/7/2022	893885 JOHNNY ALLEN TENNIS ACADEMY	OCT 2022		SERVICES FOR TENNIS PROGRAM	
				12703	017-420-1327-4260	367.50
					Total :	**367.50**
228960	11/7/2022	101971 L.A. MUNICIPAL SERVICES	004-750-1000		ELECTRIC-13003 BORDEN	
					070-384-0000-4210	230.31
			500-750-1000		ELECTRIC-13655 FOOTHILL	
					070-384-0000-4210	176.21
			594-750-1000		ELECTRIC-12900 DRONFIELD	
					070-384-0000-4210	3,117.32
			594-750-1000		ELECTRIC-12900 DRONFIELD	
					070-384-0000-4210	6,702.15
			657-750-1000		ELECTRIC-14060 SAYRE	
					070-384-0000-4210	1,765.46
			657-750-1000		ELECTRIC-14060 SAYRE	
					070-384-0000-4210	3,651.95
					Total :	**15,643.40**
228961	11/7/2022	893364 LABELLA, PAUL	125		OVERNIGHT SECURITY SERVICE	
					001-424-0000-4260	450.00
					Total :	**450.00**
228962	11/7/2022	101848 LANGUAGE LINE SERVICES	10644826		TRANSLATION SERVICES	
					001-222-0000-4260	53.06
					Total :	**53.06**
228963	11/7/2022	893218 LAZARO, ERNESTO	AUG 2022-2		MARIACHI MASTER APPRENTICE INST	
				12734	004-2359	180.00
				12734	001-424-0000-4430	300.00
			SEPT 2022		MARIACHI MASTER APPRENTICE INST	
				12734	001-424-0000-4430	720.00
				12734	108-424-3658-4260	960.00
					Total :	**2,160.00**

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228964	11/7/2022	102012 LOS ANGELES COUNTY	2508-002-270		2022-2023 PROPERT TAXES-WELL3	
					070-381-0000-4450	235.78
			2508-005-270		2021-2023 PROPERTY TAXES-WELL2A	
					070-381-0000-4450	271.50
			2508-005-271		2022-2023 PROPERT TAXES-WELL 2A	
					070-381-0000-4450	140.72
			2509-014-270		2022-2023 PROPERT TAXES-WELLS 4A	
					070-381-0000-4450	4,940.91
			2509-015-270		2022-2023 PROPERT TAXES-RESVS 4&	
					070-381-0000-4450	1,486.33
			2517-023-270		2022-2023 PROPERT TAXES-2005 FOUI	
					070-381-0000-4450	3,474.03
			8920-851-365		2022-2023 PROPERT TAXES-WATER SI	
					070-381-0000-4450	2,046.09
					Total :	**12,595.36**
228965	11/7/2022	892477 LOWES	01059		PAINTING SUPPLIES-PW OPS FENCE	
					043-390-0000-4300	113.37
			01983		PD FLOORING	
					043-390-0000-4300	28.58
			02055		LIGHTS-PD STATION	
					043-390-0000-4300	175.04
			02875		PARTS FOR MWD BOOSTERS	
					070-384-0000-4310	264.81
					Total :	**581.80**
228966	11/7/2022	102051 M & M LANDSCAPE	7157		LANDSCAPE MAINT. AT WELL SITES, M	
				12796	070-384-0000-4260	3,400.00
					Total :	**3,400.00**
228967	11/7/2022	888468 MAJOR METROPOLITAN SECURITY	1108420		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	15.00
			1108421		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	25.00
			1108422		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	15.00
			1108423		ALARM MONITORING AT ALL CITY FACI	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228967	11/7/2022	888468 MAJOR METROPOLITAN SECURITY	(Continued)			
				12710	043-390-0000-4260	15.00
			1108424		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	15.00
			1108425		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	15.00
			1108426		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	25.00
			1108427		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	15.00
			1108428		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	25.00
			1108429		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	25.00
			1108430		ALARM MONITORING AT ALL CITY FACI	
				12710	043-390-0000-4260	15.00
			1108431		ALARM MONITORING AT ALL CITY FACI	
				12710	070-384-0000-4260	28.00
			1108432		ALARM MONITORING AT ALL CITY FACI	
				12710	070-384-0000-4260	23.00
			1108433		ALARM MONITORING AT ALL CITY FACI	
				12710	070-384-0000-4260	28.00
			1108434		ALARM MONITORING AT ALL CITY FACI	
				12710	070-384-0000-4260	28.00
					Total :	**312.00**
228968	11/7/2022	894221 MELTON, ERICA D.	9-16		PETTY CASH REIMBURSEMENT	
					001-105-0000-4300	40.00
					001-222-0000-4300	42.99
					001-310-0000-4360	25.00
					001-320-0224-4402	20.00
					001-424-0000-4300	39.97
					001-423-0000-4300	25.16
					Total :	**193.12**
228969	11/7/2022	102226 MISSION LINEN SUPPLY	517939673		LAUNDRY SERVICE FOR PD	
				12685	001-225-0000-4350	248.66

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228969	11/7/2022	102226 MISSION LINEN SUPPLY	(Continued)			
			517985684		LAUNDRY SERVICE FOR PD	
				12685	001-225-0000-4350	255.16
					Total :	**503.82**
228970	11/7/2022	893050 MORALES-RODRIGUEZ, CRISTAL	AUG 2022		MARIACHI MASTER APPRENTICE PRO	
				12575	109-424-3656-4260	455.00
			JULY 2022		MARIACHI MASTER APPRENTICE PRO	
				12575	109-424-3656-4260	240.00
			SEPT 2022		MARIACHI MASTER APPRENTICE PRO	
				12575	109-424-3656-4260	305.00
					Total :	**1,000.00**
228971	11/7/2022	893803 MORAN, IVAN	TRAVEL-11		PER DIEM-POLICE ACADEMY	
					001-225-0000-4360	180.00
			TRAVEL-12		PER DIEM-POLICE ACADEMY	
					001-225-0000-4360	180.00
			TRAVEL-13		PER DIEM-POLICE ACADEMY	
					001-225-0000-4360	180.00
			TRAVEL-14		PER DIEM-POLICE ACADEMY	
					001-225-0000-4360	180.00
			TRAVEL-15		PER DIEM-POLICE ACADEMY	
					001-225-0000-4360	180.00
					Total :	**900.00**
228972	11/7/2022	894150 MORA-ZAMORA, ERENDIRA	111922		MUSIC ENTERTAINMENT FOR SENIOR	
				12711	004-2380	1,200.00
					Total :	**1,200.00**
228973	11/7/2022	893348 NCSI	26044		BACKGROUND CHECKS	
					017-420-1330-4260	55.50
					Total :	**55.50**
228974	11/7/2022	102324 NEGRETE, CONNIE	REIMB.		MILEAGE REIMB-CSAR TRAINING	
					001-222-0000-4370	28.13
					Total :	**28.13**

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228975	11/7/2022	102412 NORTHEAST VALLEY HEALTH CORP.	FY2022/2023		CIF-25TH ANNUAL TOY DRIVE	
					053-101-0102-4430	350.00
					Total :	**350.00**
228976	11/7/2022	102423 OCCU-MED, INC.	1022901		PRE-EMPLOYMENT PHYSICALS	
					001-106-0000-4260	709.25
					Total :	**709.25**
228977	11/7/2022	894100 ODP BUSINESS SOLUTIONS , LLC	267506253001		CREDIT	
					001-222-0000-4300	-82.90
			267522209001		OFFICE SUPPLIES	
					001-222-0000-4300	82.33
			268827239001		OFFICE SUPPLIES	
					043-390-0000-4300	66.58
			269600361001		OFFICE SUPPLIES	
					001-130-0000-4300	43.71
					001-190-0000-4300	76.56
			269616215001		OFFICE SUPPLIES	
					070-383-0000-4300	87.01
			269625478001		OFFICE SUPPLIES	
					001-222-0000-4300	62.48
			271387883001		OFFICE SUPPLIES	
					001-130-0000-4300	56.13
			271389846001		HP TONER	
					001-130-0000-4300	133.28
			271458894001		OFFICE SUPPLIES	
					070-381-0000-4300	36.70
			271459298001		OFFICE SUPPLIES	
					070-381-0000-4300	40.91
			272691006001		OFFICE SUPPLIES	
					001-222-0000-4300	130.64
			272710089001		OFFICE SUPPLIES	
					001-222-0000-4300	86.29
			272710090001		OFFICE SUPPLIES	
					001-222-0000-4300	240.33
					Total :	**1,060.05**

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228978	11/7/2022	894123 OLIVAREZ MADRUGA LAW	20178		LEGAL SERVICES	
					001-110-0000-4270	24,127.58
			20397		LEGAL SERVICES-AUG 2022	
					001-110-0000-4270	20,635.43
					Total :	**44,763.01**
228979	11/7/2022	890095 O'REILLY AUTOMOTIVE STORES INC	4605-483178		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	041-320-0311-4400	15.53
			4605-484323		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	072-360-0000-4400	58.06
			4605-485278		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	043-390-0000-4300	13.22
			4605-485685		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	041-320-0311-4400	41.88
			4605-485760		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	041-320-0224-4400	4.35
			4605-486179		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	041-320-0224-4400	20.37
			4605-486432		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	041-320-0370-4400	96.30
			4605-486614		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	072-360-0000-4400	35.85
			4605-486629		VEHICLE SERV., MAINT. & REPAIR PAR	
				12754	072-360-0000-4400	7.84
					Total :	**293.40**
228980	11/7/2022	894024 ORTIZ ENTERPRISES, INC.	P7		SF REGIONAL PARK INFILTRATION PR(	
				12650	010-310-0620-4600	788,638.06
					010-2037	-67,205.24
				12650	010-310-0645-4600	328,833.33
				12650	010-310-0764-4600	226,633.33
					Total :	**1,276,899.48**
228981	11/7/2022	889545 PEREZ, MARIBEL	REIMB.-1		PROG & FACILITIES-UTILITY CART & D(	
					001-423-0000-4300	339.53
					017-420-1337-4300	296.54
					017-420-1330-4300	23.41

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228981	11/7/2022	889545 PEREZ, MARIBEL	(Continued)			
			REIMB.-2		TRUCK RENTAL-BOOK SIGNING EVEN'	
					001-420-0000-4260	38.33
					Total :	**697.81**
228982	11/7/2022	102688 PROFESSIONAL PRINTING CENTERS	101922		PRINTING SERVICES	
				12721	070-381-0000-4270	3,886.14
			20536		PRINTING SERVICES	
				12721	001-150-0000-4270	64.50
					Total :	**3,950.64**
228983	11/7/2022	890004 PTS	2094882		PD PAY PHONE - NOV 2022	
					001-190-0000-4220	65.64
					Total :	**65.64**
228984	11/7/2022	893553 QUADIENT LEASING USA, INC	N9610676		QRTLY LEASE PAYMENT & RENTAL-NO	
					001-190-0000-4280	1,449.36
					Total :	**1,449.36**
228985	11/7/2022	102738 QUINTERO ESCAMILLA, VIOLETA	OCT 2022		SENIOR MUSIC CLASS INSTRUCTOR	
				12689	017-420-1323-4260	240.00
					Total :	**240.00**
228986	11/7/2022	102803 RED WING SHOE STORE	20221010047749		SAFETY BOOTS	
					043-390-0000-4310	246.65
					Total :	**246.65**
228987	11/7/2022	894266 RIVERA, CYNTHIA	831654		SENIOR TRIP REFUND (NAPA VALLEY)	
					004-2383	100.00
			831655		SENIOR TRIP REFUND (NAPA TRIP)	
					004-2383	100.00
					Total :	**200.00**
228988	11/7/2022	893276 RON'S MAINTENANCE, INC.	597		STORM DRAIN CATCH BASIN MAINTEN	
				12798	001-311-0000-4260	10,710.00
					Total :	**10,710.00**
228989	11/7/2022	894262 ROSALES, SAUL	PW2104178		SEWER CAP FAC CHRG REFUND	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228989	11/7/2022	894262 ROSALES, SAUL	(Continued)			
					072-3840-0000	391.00
					Total :	**391.00**
228990	11/7/2022	102958 S & S WORLDWIDE INC	IN101079290		DAY CAMP SUPPLIES	
					017-420-1399-4300	113.98
					Total :	**113.98**
228991	11/7/2022	103057 SAN FERNANDO VALLEY SUN	11677		LEGAL PUBLICATION-NIB PHASE 2 ANI	
					001-115-0000-4230	67.50
					Total :	**67.50**
228992	11/7/2022	103170 SIRCHIE FINGER PRINT	0562895-IN		EVIDENCE SUPPLIES	
					001-222-0000-4300	226.80
					Total :	**226.80**
228993	11/7/2022	103184 SMART & FINAL	0168		SUPPLIES-SR CLUB DANCE	
					004-2380	149.70
			0226		REFRESHMENTS-HALLOWEEN ZUMBA	
					017-420-1322-4300	15.59
			0318		BREAK ROOM SUPPLIES	
					001-222-0000-4300	28.95
			0418		BREAK ROOM SUPPLIES	
					001-222-0000-4300	13.98
			0497		REFRESHMENTS-LOPES ADOBE EVEN	
					001-420-0000-4300	234.77
			0502		SNACKS-COP MEETING	
					001-222-0000-4300	69.96
					Total :	**512.95**
228994	11/7/2022	103202 SOUTHERN CALIFORNIA EDISON CO.	700360580265		ELECTRIC-910 FIRST	
					043-390-0000-4210	15,618.06
			700363532503		ELECTRIC-VARIOUS LOCATIONS	
					043-390-0000-4210	14,237.51
			700577150347		ELECTRIC-190 PARK	
					027-344-0000-4210	933.90
					Total :	**30,789.47**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228995	11/7/2022	100532 STATE OF CALIFORNIA, DEPARTMENT OF JUS	607704		DOJ LIVESCAN FINGERPRINTING-SEP	
				12714	004-2386	2,866.00
				12714	001-222-0000-4270	76.00
			609730		FINGERPRINTING-SEPT 2022	
					001-106-0000-4270	160.00
			613142		DOJ LIVESCAN FINGERPRINTING-AUG	
				12714	004-2386	93.00
					Total :	**3,195.00**
228996	11/7/2022	888621 SWRCB	439250		REIMB.-WTR & WASTEWTR ARREARAC	
					110-3686-3671	12,544.23
					Total :	**12,544.23**
228997	11/7/2022	103205 THE GAS COMPANY	042-320-6900-7		GAS-910 FIRST	
					043-390-0000-4210	117.82
			084-220-3249-3		GAS-505 S HUNTINGTON	
					043-390-0000-4210	20.39
			143-287-8131-6		GAS-208 PARK	
					043-390-0000-4210	68.96
					Total :	**207.17**
228998	11/7/2022	101528 THE HOME DEPOT CRC, ACCT#603532202490	1023095		MARKING PAINT	
					015-310-0866-4600	69.33
			1023096		MARKING PAINT	
					001-311-0000-4300	80.88
			1541819		WOOD STAIN-PW FENCE	
					043-390-0000-4300	287.35
			2092354		GRAFFITI REMOVAL SUPPLIES	
					001-312-0000-4300	112.19
			2120287		GRAFFITI REMOVAL SUPPLIES	
					001-312-0000-4300	191.48
			3010975		TOOL BIN SUPPLIES	
					001-311-0000-4300	43.65
			4010104		TRAFFIC SUPPLIES	
					001-311-0000-4300	142.20
			4010913		MISC ITEMS	
					070-383-0000-4310	150.19

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228998	11/7/2022	101528 THE HOME DEPOT CRC, ACCT#603532202490	(Continued)			
			4121391		REPLACEMENT TOOLS & CORDS	
					001-370-0000-4300	243.62
			4121392		WORK TRUCK SUPPLIES	
					001-311-0000-4300	265.36
			8010618		MATL'S FOR REPAIR	
					043-390-0000-4300	54.27
					Total :	**1,640.52**
228999	11/7/2022	103413 TRANS UNION LLC	09204404		CREDIT CHECK	
					001-222-0000-4260	85.00
					Total :	**85.00**
229000	11/7/2022	890998 TRUJILLO, RODOLFO	OCT 2022		COMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					Total :	**75.00**
229001	11/7/2022	894271 TT TECHNOLOGIES INC.	0236243		MATL'S FOR AIR COMPRESSOR REPAI	
					070-383-0000-4310	700.07
					Total :	**700.07**
229002	11/7/2022	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE (	15122187		POSTAGE MACHINE REIMB.	
					001-190-0000-4280	1,500.00
					Total :	**1,500.00**
229003	11/7/2022	893647 VALEO NETWORKS	20643		SEPT'22-IT MANAGEMENT & VEEAM CI	
				12760	001-135-0000-4270	10,083.00
			20644		SEPT'22-IT MANAGEMENT & VEEAM CI	
				12760	001-135-0000-4270	705.70
					Total :	**10,788.70**
229004	11/7/2022	103534 VALLEY LOCKSMITH	465		LOCKSMITH SERVICES FOR ALL FACIL	
				12787	041-320-0311-4400	150.00
			514		LOCKSMITH SERVICES FOR ALL FACIL	
				12787	043-390-0000-4330	107.50
			529		LOCKSMITH SERVICES FOR ALL FACIL	
				12787	043-390-0000-4330	1,587.50

vchlist **Voucher List** Page: 22
10/31/2022 1:33:02PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
229004	11/7/2022	103534 VALLEY LOCKSMITH	(Continued)			
			553		LOCKSMITH SERVICES FOR ALL FACIL	
				12787	070-384-0000-4320	375.00
			554		LOCKSMITH SERVICES FOR ALL FACIL	
				12787	043-390-0000-4330	362.00
					Total :	**2,582.00**
229005	11/7/2022	889644 VERIZON BUSINESS	616104		CITY HALL LONG DISTANCE	
					001-190-0000-4220	62.70
			915553		CITY HALL LONG DISTANCE	
					001-190-0000-4220	53.69
			915554		CITY YARD LONG DISTANCE	
					070-384-0000-4220	16.11
			915555		CITY HALL LONG DISTANCE	
					001-190-0000-4220	26.85
			915556		POLICE LONG DISTANCE	
					001-222-0000-4220	127.98
			915557		CITY YARD LONG DISTANT	
					070-384-0000-4220	10.74
			915558		PARK LONG DISTANCE	
					001-420-0000-4220	16.52
			916093		PW LONG DISTANCE	
					001-310-0000-4220	5.37
					Total :	**319.96**
229006	11/7/2022	103603 VULCAN MATERIALS COMPANY	386481		BASE & COLD MIX FOR UTILITY TRENC	
				12779	070-383-0000-4310	67.13
					Total :	**67.13**
229007	11/7/2022	890534 WHENTOWORK, INC.	60694185-60-12-22		ONLINE SCHEDULING SERVICE	
					001-420-0000-4260	360.00
					Total :	**360.00**

104 Vouchers for bank code : bank3 **Bank total :** **1,637,919.74**

104 Vouchers in this report **Total vouchers :** **1,637,919.74**

EXHIBIT "A"
RES. NO. 22-111

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

Voucher Registers are not final until approved by Council.

EXHIBIT "A"
RES. NO. 22-111

SPECIAL CHECKS

vchlist — Voucher List — Page: 1
10/13/2022 3:35:22PM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228787	10/6/2022	893115 P.E.R.S. CITY RETIREMENT	100000016898199		EMPL CONTRIB VARIANCE-09/10-09/23	
					018-222-0000-4124	218.64
					018-224-0000-4124	163.98
					018-225-0000-4124	2,350.35
					Total :	**2,732.97**
228788	10/6/2022	893115 P.E.R.S. CITY RETIREMENT	100000016898266		EMPL CONTRIB VARIANCE-08/27-09/09	
					018-222-0000-4124	216.95
					018-224-0000-4124	162.71
					018-225-0000-4124	2,332.18
					Total :	**2,711.84**
228789	10/6/2022	893115 P.E.R.S. CITY RETIREMENT	16898292 & 16929524		RETIREMENT ADJUSTMENT	
					043-390-0000-4124	658.90
					027-344-0000-4124	578.92
					072-360-0000-4124	438.04
					Total :	**1,675.86**

3 Vouchers for bank code : bank3 — **Bank total :** **7,120.67**

3 Vouchers in this report — **Total vouchers :** **7,120.67**

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 22-111

vchlist
10/18/2022 5:08:26PM

Voucher List
CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228790	10/18/2022	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INS BENEFITS - OCTOBER 2022	
					001-1160	2,170.76
					Total :	**2,170.76**
228791	10/18/2022	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INS BENEFITS - OCTOBER 202	
					001-1160	176.22
					Total :	**176.22**
228792	10/18/2022	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INS BENEFITS - OCTOBER 202	
					001-1160	10,902.64
					Total :	**10,902.64**
228793	10/18/2022	887627 STANDARD INSURANCE	DEMAND		AD&D INS BENEFITS - OCTOBER 2022	
					001-1160	4,503.80
					Total :	**4,503.80**
	4 Vouchers for bank code :	bank3			**Bank total :**	**17,753.42**
	4 Vouchers in this report				**Total vouchers :**	**17,753.42**

Voucher Registers are not final until approved by Council.

SPECIAL CHECK

EXHIBIT "A"
RES. NO. 22-111

vchlist — Voucher List — Page: 1
10/27/2022 9:34:29AM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228794	10/27/2022	103648 CITY OF SAN FERNANDO	DEMAND		REIMB FOR PAYROLL W/E 10/21/22	
					001-1003	532,881.10
					007-1003	2,062.59
					017-1003	178.14
					027-1003	2,290.03
					029-1003	2,364.66
					030-1003	1,683.76
					041-1003	7,250.07
					043-1003	21,375.45
					070-1003	45,719.65
					072-1003	14,866.66
					074-1003	376.01
					094-1003	1,082.08
					110-1003	508.13
					Total :	**632,638.33**

1 Vouchers for bank code : bank3 — **Bank total :** **632,638.33**

1 Vouchers in this report — **Total vouchers :** **632,638.33**

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 22-111

vchlist — Voucher List — Page: 1
10/28/2022 1:30:52PM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228795	11/1/2022	100286 BAKER, BEVERLY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	145.65
					Total :	**145.65**
228796	11/1/2022	100916 DEIBEL, PAUL	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228797	11/1/2022	101781 KISHITA, ROBERT	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228798	11/1/2022	101926 LILES, RICHARD	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228799	11/1/2022	102126 MARTINEZ, MIGUEL	22-Nov		CALPERS HEALTH REIMB	
					070-180-0000-4127	570.78
					Total :	**570.78**
228800	11/1/2022	891031 ORTEGA, JIMMIE	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228801	11/1/2022	891032 OTREMBA, EUGENE	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	614.88
					Total :	**614.88**
228802	11/1/2022	891354 RAMIREZ, ROSALINDA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228803	11/1/2022	102940 RUIZ, RONALD	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	630.87
					Total :	**630.87**
228804	11/1/2022	892782 TIGHE, DONNA	22-Nov		CALPERS HEALTH REIMB	

vchlist — Voucher List — Page: 2
10/28/2022 1:30:52PM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228804	11/1/2022	892782 TIGHE, DONNA	(Continued)			
					001-180-0000-4127	153.53
					Total :	**153.53**

10 Vouchers for bank code : bank3 — **Bank total :** **3,121.59**

10 Vouchers in this report — **Total vouchers :** **3,121.59**

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 22-111

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228805	11/1/2022	100042 ABDALLAH, ALBERT	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,385.79
					Total :	**1,385.79**
228806	11/1/2022	100091 AGORICHAS, JOHN	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228807	11/1/2022	891039 AGUILAR, JESUS	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	456.06
					Total :	**456.06**
228808	11/1/2022	100104 ALBA, ANTHONY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	614.88
					Total :	**614.88**
228809	11/1/2022	891011 APODACA-GRASS, ROBERTA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228810	11/1/2022	100260 AVILA, FRANK	22-Nov		CALPERS HEALTH REIMB	
					041-180-0000-4127	1,290.56
					Total :	**1,290.56**
228811	11/1/2022	100306 BARNARD, LARRY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	770.00
					Total :	**770.00**
228812	11/1/2022	100346 BELDEN, KENNETH M.	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,312.00
					Total :	**1,312.00**
228813	11/1/2022	892233 BUZZELL, CAROL	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	145.65
					Total :	**145.65**
228814	11/1/2022	891350 CALZADA, FRANK	22-Nov		CALPERS HEALTH REIMB	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228814	11/1/2022	891350 CALZADA, FRANK	(Continued)			
					001-180-0000-4127	440.30
					Total :	**440.30**
228815	11/1/2022	100642 CASTRO, RICO	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,577.74
					Total :	**1,577.74**
228816	11/1/2022	103816 CHAVEZ, ELENA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	630.87
					Total :	**630.87**
228817	11/1/2022	100752 COLELLI, CHRISTIAN	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,722.43
					Total :	**1,722.43**
228818	11/1/2022	891014 CREEKMORE, CASIMIRA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228819	11/1/2022	893711 DAVIS, JAMES	22-Nov		CALPERS HEALTH REIMB	
					072-180-0000-4127	1,651.44
					Total :	**1,651.44**
228820	11/1/2022	100913 DECKER, CATHERINE	22-Nov		CALPERS HEALTH REIMB	
					070-180-0000-4127	614.88
					Total :	**614.88**
228821	11/1/2022	100925 DELGADO, RALPH	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	440.30
					Total :	**440.30**
228822	11/1/2022	100960 DIEDIKER, VIRGINIA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228823	11/1/2022	100996 DRAKE, JOYCE	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 22-111

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228823	11/1/2022	100996 100996 DRAKE, JOYCE	(Continued)		Total :	**232.94**
228824	11/1/2022	100995 DRAKE, MICHAEL	22-Nov		CALPERS HEALTH REIMB	
					070-180-0000-4127	232.94
					Total :	**232.94**
228825	11/1/2022	100997 DRAPER, CHRISTOPHER	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,722.43
					Total :	**1,722.43**
228826	11/1/2022	101044 ELEY, JEFFREY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,745.00
					Total :	**1,745.00**
228827	11/1/2022	891040 FISHKIN, RIVIAN	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228828	11/1/2022	101178 FLORES, ADRIAN	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,410.74
					Total :	**1,410.74**
228829	11/1/2022	101182 FLORES, MIGUEL	22-Nov		CALPERS HEALTH REIMB	
					043-180-0000-4127	1,410.74
					Total :	**1,410.74**
228830	11/1/2022	892103 GAJDOS, BETTY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228831	11/1/2022	891351 GARCIA, DEBRA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,546.42
					Total :	**1,546.42**
228832	11/1/2022	891067 GARCIA, NICOLAS	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	873.31
					Total :	**873.31**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228833	11/1/2022	101281 GARIBAY, SAUL	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,469.54
					Total :	**2,469.54**
228834	11/1/2022	101318 GLASGOW, KEVIN	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,722.43
					Total :	**1,722.43**
228835	11/1/2022	891020 GLASGOW, ROBERT	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	312.00
					Total :	**312.00**
228836	11/1/2022	101333 GODINEZ, FRAZIER C.	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,878.66
					Total :	**1,878.66**
228837	11/1/2022	101409 GUERRA, LAUREN E	22-Nov		CALPERS HEALTH REIMB	
					072-180-0000-4127	630.87
					Total :	**630.87**
228838	11/1/2022	891021 GUIZA, JENNIE	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228839	11/1/2022	101415 GUTIERREZ, OSCAR	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228840	11/1/2022	102896 GUZMAN, ROSA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	630.87
					Total :	**630.87**
228841	11/1/2022	891352 HADEN, SUSANNA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	570.78
					Total :	**570.78**
228842	11/1/2022	101440 HALCON, ERNEST	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,312.00

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 22-111

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228842	11/1/2022	101440 101440 HALCON, ERNEST	(Continued)		**Total :**	**1,312.00**
228843	11/1/2022	891918 HARTWELL, BRUCE	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	614.88
					Total :	**614.88**
228844	11/1/2022	101465 HARVEY, DAVID	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228845	11/1/2022	101466 HARVEY, DEVERY MICHAEL	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,124.00
					Total :	**1,124.00**
228846	11/1/2022	101471 HASBUN, NAZRI A.	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	630.87
					Total :	**630.87**
228847	11/1/2022	891023 HATFIELD, JAMES	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	614.88
					Total :	**614.88**
228848	11/1/2022	892104 HERNANDEZ, ALFONSO	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,080.65
					Total :	**1,080.65**
228849	11/1/2022	891024 HOOKER, RAYMOND	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228850	11/1/2022	893616 HOUGH, LOIS	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	145.65
					Total :	**145.65**
228851	11/1/2022	101597 IBRAHIM, SAMIR	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	456.06
					Total :	**456.06**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228852	11/1/2022	101694 JACOBS, ROBERT	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	770.00
					Total :	**770.00**
228853	11/1/2022	892105 KAHMANN, ERIC	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	456.06
					Total :	**456.06**
228854	11/1/2022	101786 KLOTZSCHE, STEVEN	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	440.30
					Total :	**440.30**
228855	11/1/2022	891866 KNIGHT, DONNA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	146.52
					Total :	**146.52**
228856	11/1/2022	892929 LEWIS, WANDA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228857	11/1/2022	891043 LIEBERMAN, LEONARD	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228858	11/1/2022	101933 LITTLEFIELD, LESLEY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228859	11/1/2022	102045 LLAMAS-RIVERA, MARCOS	22-Nov		CALPERS HEALTH REIMB	
					070-180-0000-4127	1,263.04
					Total :	**1,263.04**
228860	11/1/2022	102059 MACK, MARSHALL	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	630.87
					Total :	**630.87**
228861	11/1/2022	891010 MAERTZ, ALVIN	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	442.04

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EXHIBIT "A"
RES. NO. 22-111

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228861	11/1/2022	891010 891010 MAERTZ, ALVIN	(Continued)		**Total :**	**442.04**
228862	11/1/2022	888037 MARTINEZ, ALVARO	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,565.12
					Total :	**1,565.12**
228863	11/1/2022	102206 MILLER, WILMA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228864	11/1/2022	102212 MIRAMONTES, MONICA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,410.74
					Total :	**1,410.74**
228865	11/1/2022	102232 MIURA, HOWARD	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228866	11/1/2022	892106 MONTAN, EDWARD	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	145.65
					Total :	**145.65**
228867	11/1/2022	102365 NAVARRO, RICARDO A	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	440.30
					Total :	**440.30**
228868	11/1/2022	102473 ORDELHEIDE, ROBERT	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,615.36
					Total :	**1,615.36**
228869	11/1/2022	102483 OROZCO, ELVIRA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	145.65
					Total :	**145.65**
228870	11/1/2022	102486 ORSINI, TODD	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,191.57
					Total :	**2,191.57**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228871	11/1/2022	102569 PARKS, ROBERT	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,745.00
					Total :	**1,745.00**
228872	11/1/2022	102580 PATINO, ARMANDO	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,745.00
					Total :	**1,745.00**
228873	11/1/2022	102527 PISCITELLI, ANTHONY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	440.30
					Total :	**440.30**
228874	11/1/2022	891033 POLLOCK, CHRISTINE	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	312.00
					Total :	**312.00**
228875	11/1/2022	102735 QUINONEZ, MARIA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,290.56
					Total :	**1,290.56**
228876	11/1/2022	891034 RAMSEY, JAMES	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	698.71
					Total :	**698.71**
228877	11/1/2022	102864 RIVETTI, DOMINICK	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	770.00
					Total :	**770.00**
228878	11/1/2022	102936 RUELAS, MARCO	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,546.42
					Total :	**1,546.42**
228879	11/1/2022	891044 RUSSUM, LINDA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228880	11/1/2022	103005 SALAZAR, TONY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,410.74

SPECIAL CHECKS

EXHIBIT "A"
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228880	11/1/2022	103005 103005 SALAZAR, TONY	(Continued)		**Total :**	**1,410.74**
228881	11/1/2022	103118 SENDA, OCTAVIO	22-Nov		CALPERS HEALTH REIMB	
					043-180-0000-4127	1,878.66
					Total :	**1,878.66**
228882	11/1/2022	892107 SHANAHAN, MARK	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	456.06
					Total :	**456.06**
228883	11/1/2022	891035 SHERWOOD, NINA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228884	11/1/2022	103175 SKOBIN, ROMELIA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,080.65
					Total :	**1,080.65**
228885	11/1/2022	893677 SOLIS, MARGARITA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,187.26
					Total :	**1,187.26**
228886	11/1/2022	103220 SOMERVILLE, MICHAEL	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,401.00
					Total :	**1,401.00**
228887	11/1/2022	103394 TORRES, RACHEL	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228888	11/1/2022	889588 UFANO, VIRGINIA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	153.53
					Total :	**153.53**
228889	11/1/2022	103516 VAIRO, ANTHONY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,326.00
					Total :	**1,326.00**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228890	11/1/2022	888417 VALDIVIA, LAURA	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228891	11/1/2022	103550 VANICEK, JAMES	22-Nov		CALPERS HEALTH REIMB	
					070-180-0000-4127	1,290.56
					Total :	**1,290.56**
228892	11/1/2022	103562 VASQUEZ, JOEL	22-Nov		CALPERS HEALTH REIMB	
					070-180-0000-4127	1,745.00
					Total :	**1,745.00**
228893	11/1/2022	888562 VILLALPANDO, SEBASTIAN FRANK	22-Nov		CALPERS HEALTH REIMB	
					070-180-0000-4127	873.31
					Total :	**873.31**
228894	11/1/2022	103692 VILLALVA, FRANCISCO	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,878.66
					Total :	**1,878.66**
228895	11/1/2022	891038 WAITE, CURTIS	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	614.88
					Total :	**614.88**
228896	11/1/2022	103612 WALKER, MICHAEL	22-Nov		CALPERS HEALTH REIMB	
					027-180-0000-4127	204.11
					Total :	**204.11**
228897	11/1/2022	103620 WARREN, DALE	22-Nov		CALPERS HEALTH REIMB	
					072-180-0000-4127	153.53
					Total :	**153.53**
228898	11/1/2022	891036 WATT, DAVID	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	614.88
					Total :	**614.88**
228899	11/1/2022	893690 WATTS, STEVE M.	22-Nov		CALPERS HEALTH REIMB	
					072-180-0000-4127	1,290.56

SPECIAL CHECKS

EXHIBIT "A"
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
228899	11/1/2022	893690 893690 WATTS, STEVE M.	(Continued)		**Total :**	**1,290.56**
228900	11/1/2022	891037 WEBB, NANCY	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228901	11/1/2022	103643 WEDDING, JEROME	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	614.88
					Total :	**614.88**
228902	11/1/2022	103727 WYSBEEK, DOUDE	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	232.94
					Total :	**232.94**
228903	11/1/2022	103737 YNIGUEZ, LEONARD	22-Nov		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,096.31
					Total :	**1,096.31**
99	**Vouchers for bank code :**	bank3			**Bank total :**	**80,318.63**
99	**Vouchers in this report**				**Total vouchers :**	**80,318.63**

Voucher Registers are not final until approved by Council.

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Julia Fritz, City Clerk

Date: November 7, 2022

Subject: Consideration to Adopt a Resolution Re-Authorizing Remote Teleconference Meetings for the Period of November 11, 2022 to December 10, 2022, of the City of San Fernando's Legislative Bodies in Compliance with Government Code Section 54953(E) and Other Applicable Provisions of Assembly Bill 361

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 8189 (Attachment "A") re-authorizing remote teleconference meetings for the period of November 11, 2022 to December 10, 2022, of the City of San Fernando's Legislative Bodies in compliance with Government Code (GC) Section 54953(E) and other applicable provisions of Assembly Bill 361.

BACKGROUND:

1. On October 4, 2021, the City Council was presented with an agenda report regarding adopting a resolution to continue remote teleconference meetings of the City of San Fernando's Legislative Bodies under the provisions of Assembly Bill (AB) 361 (Attachment "B"), which was signed into law on September 17, 2021. The City Council did not adopt the resolution, thereby reverting all legislative body meetings to comply with all Ralph M. Brown Act (Brown Act) requirements for public meetings.

2. On January 12, 2022, due to the surge of the Omicron variant of the COVID-19 virus, the City Council adopted Resolution No. 8089 to authorize remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective January 12, 2022 through February 11, 2022.

3. On February 7, 2022, the City Council adopted Resolution No. 8119 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective February 12, 2022 through March 13, 2022.

4. On March 7, 2022, the City Council adopted Resolution No. 8124 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective March 14, 2022 through April 13, 2022.

5. On April 4, 2022, the City Council adopted Resolution No. 8134 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective April 14, 2022 through May 13, 2022.

6. On May 2, 2022, the City Council adopted Resolution No. 8144 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective May 14, 2022 through June 13, 2022.

7. On June 6, 2022, the City Council adopted Resolution No. 8155 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective June 14, 2022 through July 13, 2022.

8. On July 5, 2022, the City Council adopted Resolution No. 8165 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective July 14, 2022 through August 12, 2022.

9. On August 1, 2022, the City Council adopted Resolution No. 8170 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective August 13, 2022 to September 11, 2022.

10. On September 6, 2022, the City Council adopted Resolution No. 8174 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective September 12, 2022 to October 11, 2022.

11. On October 3, 2022, the City Council adopted Resolution No. 8182 re-authorizing remote teleconference meetings of the City of San Fernando's Legislative bodies under the provisions of AB 361 for a period of 30 days, effective October 12, 2022 to November 10, 2022.

ANALYSIS:

In response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 that waived certain teleconferencing requirements under the Brown Act, allowing public agencies to

conduct public meetings via teleconference, while still complying with open meeting requirements and abiding by public health orders. The Executive Order N-29-20 expired on September 30, 2021.

AB 361 amends the Brown Act's Government Code Section 54953 to allow a local agency the option to hold teleconference meetings without complying with teleconferencing requirements of the Brown Act, if certain circumstances and findings are met. The special circumstances are found particularly in subsection (e) of Section 54953, and require that the legislative body holds a meeting during a proclaimed state of emergency and:

1. That state and local officials have imposed or recommended measures to promote social distancing; or

2. The legislative body holds a meeting for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or

3. The legislative body holds a meeting and determines by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of the attendees.

On October 3, 2022, the City Council adopted Resolution No. 8182 making a determination approving findings in accordance with AB 361, to allow the City to continue the option to hold teleconference meetings without complying with certain teleconferencing requirements of the Brown Act. The resolution is only effective for 30 days and expires on November 10, 2022. The City Council may renew the resolution, every 30 days, at which time a subsequent resolution (Attachment "A") will need to be adopted. If the resolution lapses, the City's Legislative Bodies will be required to comply with the Brown Act (Pre-COVID-19 Pandemic) until a new resolution is adopted to make the initial determinations and findings again.

BUDGET IMPACT:

There is no additional fiscal impact associated with consideration of the proposed resolution. The cost of the Zoom virtual meeting platform is included in the Fiscal Year 2022-2023 Adopted Budget.

CONCLUSION:

It is recommended that the City Council adopt Resolution No. 8189 (Attachment "A") re-authorizing remote teleconference meetings for the period of November 11, 2022 to December 10, 2022, of the City of San Fernando's Legislative Bodies in compliance with Government Code (GC) Section 54953(E) and other applicable provisions of Assembly Bill (AB) 361.

ATTACHMENTS:

A. Resolution No. 8189
B. Assembly Bill (AB) 361

ATTACHMENT "A"

RESOLUTION NO. 8189

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR ALL LEGISLATIVE BODIES OF THE CITY OF SAN FERNANDO, FROM NOVEMBER 11, 2022 THROUGH DECEMBER 10, 2022, PURSUANT TO GOVERNMENT CODE SECTON 54953(E) IN ACCORDANCE WITH ASSEMBLY BILL 361

WHEREAS, COVID-19 (also known as the "Coronavirus Disease") is a respiratory disease that was first reported in China in December 2019, it has now spread throughout the world, including the State of California and the City of San Fernando ("City"); and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in response to the rising cases of COVID-19 throughout the state of California; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health ("LACDPH") declared a local emergency and local public health emergency in response to the spread of COVID-19 throughout the County; and

WHEREAS, on April 10, 2020, in response to the conditions of extreme peril to the safety of persons within the City, the San Fernando City Council ("City Council") declared a local emergency consistent with the declaration of local emergency by the LACPH; and

WHEREAS, on September 16, 2021, Governor Newsom signed into law Assembly Bill No. 361 ("AB 361"), which, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act ("Brown Act") when a legislative body of a local agency holds a meeting during a declared state of emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing or when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, since the declaration of emergency by LACDPH, LACDPH have issued a series of Health Officer Orders containing mandates and recommendations for keeping individuals safe and preventing the spread of COVID-19; and

WHEREAS, the LACDPH Health Officer Order issued March 23, 2022, and effective April 1, 2022, continues to advise that all individuals and businesses are strongly urged to follow the LACDPH Best Practices Guidance, containing health and safety recommendations for COVID-19;

WHEREAS, the LACDPH Best Practices Guidance provides, among other things:

1. Masks are *strongly recommended* in most indoor public settings to prevent transmission of the virus particularly to persons with prolonged, cumulative exposures (e.g., workers and to those with higher risk of illness (e.g., unvaccinated, older persons, or those with underlying medical conditions such as immunocompromised persons); and

2. Per state and federal law, visitors and workers must continue to wear masks in specified high-risk settings to continue protecting vulnerable populations and the workforce that delivers critical services in these settings; and

3. Identify and regularly clean frequently touched surfaces and objects such as doorknobs, elevator buttons, tools, handrails, phones, headsets, bathroom surfaces and steering wheels;

4. Whenever possible, take steps to reduce crowding indoors and encourage physical distancing including, but not limited to:

    a. Limiting indoor occupancy to increase the physical space between employees at the worksite, between employees and customers, and between customers;

    b. Using tape, signs, or other visual cues such as decals or colored tape on the floor, placed six feet apart, to guide customers about where to stand to avoid crowding and to encourage distancing where lines may form; and

    c. Continuing, where feasible, to offer telework options and continue those teleworking arrangements that do not interfere with business operations as telework significantly reduces the risk of exposure for employees, their households, and communities.

WHEREAS, the surges in COVID-19 variants overseas have the potential to quickly spread in the United States warranting continued vigilance; and

WHEREAS, AB 361 requires legislative bodies that conduct teleconferenced meetings under its the relaxed and abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and

WHEREAS, AB 361 requires the legislative body take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and

WHEREAS, AB 361 prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and

WHEREAS, AB 361 prohibits the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified; and

WHEREAS, the City Council meetings and meetings of certain other subordinate bodies of the City (e.g, the Planning and Preservation Commission) are open and public, as required by the Brown Act, so that any member of the public may attend, participate, and watch the City Council or City Commission conduct their business; and

WHEREAS, in light of the continuing State declaration of emergency resulting from the COVID-19 pandemic, the continuing recommendation by Los Angeles County Public Health officials to maintain various infection control and containment measures referenced above , the City Council desires to make the findings required by AB 361 to allow the City Council and all City Boards and Commissions to continue to meet under AB 361's abbreviated teleconferencing procedures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by reference; and

SECTION 2. The City Council finds that the State and County declarations of emergency in response to the COVID-19 pandemic remain in place; and

SECTION 3. The City Council finds that local officials, specifically, the Los Angeles County Department of Public Health, has continued to recommend social distancing measures.

SECTION 4. The City of San Fernando staff along with the City Council are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, taking measures to ensure that meetings of the City Council, the Planning and Preservation Commission and all meetings of other commissions subject to the Brown Act are conducted in accordance with the provisions of Government Code Section 54953(e) to the extent such bodies continue to avail themselves of the relaxed and teleconferencing procedures permitted under AB 361.

SECTION 5. If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have passed this Resolution and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this Resolution would be subsequently declared invalid or unconstitutional.

SECTION 6. The operational provisions of this Resolution shall take effect November 11, 2022, and expire upon the earlier of the following (i) 12:00 am on December 10, 2022; or (ii) such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City of San Fernando may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

SECTION 7. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED THIS 7th day of November, 2022.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8189

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8189 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 7th day of November, 2022, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of November, 2022.

Julia Fritz, City Clerk

Assembly Bill No. 361

CHAPTER 165

An act to add and repeal Section 89305.6 of the Education Code, and to amend, repeal, and add Section 54953 of, and to add and repeal Section 11133 of, the Government Code, relating to open meetings, and declaring the urgency thereof, to take effect immediately.

[Approved by Governor September 16, 2021.

Filed with Secretary of State September 16, 2021.]

LEGISLATIVE COUNSEL'S DIGEST

AB 361, Robert Rivas. Open meetings: state and local agencies: teleconferences.

(1) Existing law, the Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to directly address the legislative body on any item of interest to the public. The act generally requires all regular and special meetings of the legislative body be held within the boundaries of the territory over which the local agency exercises jurisdiction, subject to certain exceptions. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. The act authorizes the district attorney or any interested person, subject to certain provisions, to commence an action by mandamus or injunction for the purpose of obtaining a judicial determination that specified actions taken by a legislative body are null and void.

Existing law, the California Emergency Services Act, authorizes the Governor, or the Director of Emergency Services when the governor is inaccessible, to proclaim a state of emergency under specified circumstances.

Executive Order No. N-29-20 suspends the Ralph M. Brown Act's requirements for teleconferencing during the COVID-19 pandemic provided that notice and accessibility requirements are met, the public members are allowed to observe and address the legislative body at the meeting, and that a legislative body of a local agency has a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, as specified.

This bill, until January 1, 2024, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing, during a proclaimed state of emergency held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees, and during a proclaimed state of emergency when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees, as provided.

This bill would require legislative bodies that hold teleconferenced meetings under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body. The bill would require the legislative body to take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored. The bill would specify that actions taken during the disruption are subject to challenge proceedings, as specified.

This bill would prohibit the legislative body from requiring public comments to be submitted in advance of the meeting and would specify that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time. The bill would prohibit the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified. When there is a continuing state of emergency, or when state or local officials have imposed or recommended measures to promote social distancing, the bill would require a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting pursuant to these provisions, and to make those findings every 30 days thereafter, in order to continue to meet under these abbreviated teleconferencing procedures.

Existing law prohibits a legislative body from requiring, as a condition to attend a meeting, a person to register the person's name, or to provide other information, or to fulfill any condition precedent to the person's attendance.

This bill would exclude from that prohibition, a registration requirement imposed by a third-party internet website or other online platform not under the control of the legislative body.

(2) Existing law, the Bagley-Keene Open Meeting Act, requires, with specified exceptions, that all meetings of a state body be open and public and all persons be permitted to attend any meeting of a state body. The act requires at least one member of the state body to be physically present at the location specified in the notice of the meeting.

The Governor's Executive Order No. N-29-20 suspends the requirements of the Bagley-Keene Open Meeting Act for teleconferencing during the COVID-19 pandemic, provided that notice and accessibility requirements are met, the public members are allowed to observe and address the state body at the meeting, and that a state body has a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, as specified.

This bill, until January 31, 2022, would authorize, subject to specified notice and accessibility requirements, a state body to hold public meetings through teleconferencing and to make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the state body. With respect to a state body holding a public meeting pursuant to these provisions, the bill would suspend certain requirements of existing law, including the requirements that each teleconference location be accessible to the public and that members of the public be able to address the state body at each teleconference location. Under the bill, a state body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically would satisfy any requirement that the state body allow members of the public to attend the meeting and offer public comment. The bill would require that each state body that holds a meeting through teleconferencing provide notice of the meeting, and post the agenda, as provided. The bill would urge state bodies utilizing these teleconferencing procedures in the bill to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to existing law, as provided.

(3) Existing law establishes the various campuses of the California State University under the administration of the Trustees of the California State University, and authorizes the establishment of student body organizations in connection with the operations of California State University campuses.

The Gloria Romero Open Meetings Act of 2000 generally requires a legislative body, as defined, of a student body organization to conduct its business in a meeting that is open and public. The act authorizes the legislative body to use teleconferencing, as defined, for the benefit of the public and the legislative body in connection with any meeting or proceeding authorized by law.

This bill, until January 31, 2022, would authorize, subject to specified notice and accessibility requirements, a legislative body, as defined for purposes of the act, to hold public meetings through teleconferencing and to make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the legislative body. With respect to a legislative body holding a public meeting pursuant to these provisions, the bill would suspend certain requirements of existing law, including the requirements that each teleconference location be accessible to the public and that members of the public be able to address the legislative body at each teleconference location. Under the bill, a legislative body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically would satisfy any requirement that the legislative body allow members of the public to attend the meeting and offer public

comment. The bill would require that each legislative body that holds a meeting through teleconferencing provide notice of the meeting, and post the agenda, as provided. The bill would urge legislative bodies utilizing these teleconferencing procedures in the bill to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to existing law, as provided.

(4) This bill would declare the Legislature's intent, consistent with the Governor's Executive Order No. N-29-20, to improve and enhance public access to state and local agency meetings during the COVID-19 pandemic and future emergencies by allowing broader access through teleconferencing options.

(5) This bill would incorporate additional changes to Section 54953 of the Government Code proposed by AB 339 to be operative only if this bill and AB 339 are enacted and this bill is enacted last.

(6) The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

(7) Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

(8) This bill would declare that it is to take effect immediately as an urgency statute.

DIGEST KEY

Vote: 2/3 Appropriation: no Fiscal Committee: yes Local Program: no

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BILL TEXT

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1.

Section 89305.6 is added to the Education Code, to read:

89305.6.

(a) Notwithstanding any other provision of this article, and subject to the notice and accessibility requirements in subdivisions (d) and (e), a legislative body may hold public meetings through teleconferencing and make public meetings accessible telephonically,

or otherwise electronically, to all members of the public seeking to observe and to address the legislative body.

(b) (1) For a legislative body holding a public meeting through teleconferencing pursuant to this section, all requirements in this article requiring the physical presence of members, the clerk or other personnel of the legislative body, or the public, as a condition of participation in or quorum for a public meeting, are hereby suspended.

(2) For a legislative body holding a public meeting through teleconferencing pursuant to this section, all of the following requirements in this article are suspended:

(A) Each teleconference location from which a member will be participating in a public meeting or proceeding be identified in the notice and agenda of the public meeting or proceeding.

(B) Each teleconference location be accessible to the public.

(C) Members of the public may address the legislative body at each teleconference conference location.

(D) Post agendas at all teleconference locations.

(E) At least one member of the legislative body be physically present at the location specified in the notice of the meeting.

(c) A legislative body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements in subdivisions (d) and (e), shall have satisfied any requirement that the legislative body allow members of the public to attend the meeting and offer public comment. A legislative body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

(d) If a legislative body holds a meeting through teleconferencing pursuant to this section and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the legislative body shall also do both of the following:

(1) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.), and resolving any doubt whatsoever in favor of accessibility.

(2) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to paragraph (2) of subdivision (e).

(e) Except to the extent this section provides otherwise, each legislative body that holds a meeting through teleconferencing pursuant to this section shall do both of the following:

(1) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by this article, and using the means otherwise prescribed by this article, as applicable.

(2) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in the means of public observation and comment, or any instance prior to the effective date of this section in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of the means of public observation and comment, a legislative body may satisfy this requirement by advertising the means of public observation and comment using the most rapid means of communication available at the time. Advertising the means of public observation and comment using the most rapid means of communication available at the time shall include, but need not be limited to, posting such means on the legislative body's internet website.

(f) All legislative bodies utilizing the teleconferencing procedures in this section are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the otherwise applicable provisions of this article, in order to maximize transparency and provide the public access to legislative body meetings.

(g) This section shall remain in effect only until January 31, 2022, and as of that date is repealed.

SEC. 2.

Section 11133 is added to the Government Code, to read:

11133.

(a) Notwithstanding any other provision of this article, and subject to the notice and accessibility requirements in subdivisions (d) and (e), a state body may hold public meetings through teleconferencing and make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the state body.

(b) (1) For a state body holding a public meeting through teleconferencing pursuant to this section, all requirements in this article requiring the physical presence of members, the clerk or other personnel of the state body, or the public, as a condition of participation in or quorum for a public meeting, are hereby suspended.

(2) For a state body holding a public meeting through teleconferencing pursuant to this section, all of the following requirements in this article are suspended:

(A) Each teleconference location from which a member will be participating in a public meeting or proceeding be identified in the notice and agenda of the public meeting or proceeding.

(B) Each teleconference location be accessible to the public.

(C) Members of the public may address the state body at each teleconference conference location.

(D) Post agendas at all teleconference locations.

(E) At least one member of the state body be physically present at the location specified in the notice of the meeting.

(c) A state body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements in subdivisions (d) and (e), shall have satisfied any requirement that the state body allow members of the public to attend the meeting and offer public comment. A state body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

(d) If a state body holds a meeting through teleconferencing pursuant to this section and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the state body shall also do both of the following:

(1) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.), and resolving any doubt whatsoever in favor of accessibility.

(2) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to paragraph (2) of subdivision (e).

(e) Except to the extent this section provides otherwise, each state body that holds a meeting through teleconferencing pursuant to this section shall do both of the following:

(1) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by this article, and using the means otherwise prescribed by this article, as applicable.

(2) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in the means of public observation and comment, or any instance prior to the effective date of this section in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of the means of public observation and comment, a state body may satisfy this requirement by advertising the means of public observation and comment using the most rapid means of communication available at the time. Advertising the means of public observation and comment using the most rapid means of communication available at the time shall include, but need not be limited to, posting such means on the state body’s internet website.

(f) All state bodies utilizing the teleconferencing procedures in this section are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the otherwise applicable provisions of this article, in order to maximize transparency and provide the public access to state body meetings.

(g) This section shall remain in effect only until January 31, 2022, and as of that date is repealed.

SEC. 3.

Section 54953 of the Government Code is amended to read:

54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public’s right under the California Public Records Act

(Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(B) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3. In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(C) The legislative body shall conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body of a local agency.

(D) In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption which prevents the public agency from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(G) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the

opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) For the purposes of this subdivision, “state of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(f) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

SEC. 3.1.

Section 54953 of the Government Code is amended to read:

54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency in person, except as otherwise provided in this chapter. Local agencies shall conduct meetings subject to this chapter consistent with applicable state and federal civil rights laws, including, but not limited to, any applicable language access and other nondiscrimination obligations.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public’s right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1

(commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(B) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3. In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(C) The legislative body shall conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body of a local agency.

(D) In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency’s control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption which prevents the

public agency from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(G) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) For the purposes of this subdivision, “state of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(f) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

SEC. 4.

Section 54953 is added to the Government Code, to read:

54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public’s right under the California Public Records Act

(Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) This section shall become operative January 1, 2024.

SEC. 4.1.

Section 54953 is added to the Government Code, to read:

54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, in person except as otherwise provided in this chapter. Local agencies shall conduct meetings subject to this chapter consistent with applicable state and federal civil rights laws, including, but not limited to, any applicable language access and other nondiscrimination obligations.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public’s right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) This section shall become operative January 1, 2024.

SEC. 5.

Sections 3.1 and 4.1 of this bill incorporate amendments to Section 54953 of the Government Code proposed by both this bill and Assembly Bill 339. Those sections of this bill shall only become operative if (1) both bills are enacted and become effective on or before January 1, 2022, but this bill becomes operative first, (2) each bill amends Section 54953 of the Government Code, and (3) this bill is enacted after Assembly Bill 339, in which case Section 54953 of the Government Code, as amended by Sections 3 and 4 of this bill, shall remain operative only until the operative date of Assembly Bill 339, at which time Sections 3.1 and 4.1 of this bill shall become operative.

SEC. 6.

It is the intent of the Legislature in enacting this act to improve and enhance public access to state and local agency meetings during the COVID-19 pandemic and future applicable emergencies, by allowing broader access through teleconferencing options consistent with the Governor's Executive Order No. N-29-20 dated March 17, 2020, permitting expanded use of teleconferencing during the COVID-19 pandemic.

SEC. 7.

The Legislature finds and declares that Sections 3 and 4 of this act, which amend, repeal, and add Section 54953 of the Government Code, further, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

This act is necessary to ensure minimum standards for public participation and notice requirements allowing for greater public participation in teleconference meetings during applicable emergencies.

SEC. 8.

(a) The Legislature finds and declares that during the COVID-19 public health emergency, certain requirements of the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2 of the Government Code) were suspended by Executive Order N-29-20. Audio and video

teleconference were widely used to conduct public meetings in lieu of physical location meetings, and public meetings conducted by teleconference during the COVID-19 public health emergency have been productive, have increased public participation by all members of the public regardless of their location in the state and ability to travel to physical meeting locations, have protected the health and safety of civil servants and the public, and have reduced travel costs incurred by members of state bodies and reduced work hours spent traveling to and from meetings.

(b) The Legislature finds and declares that Section 1 of this act, which adds and repeals Section 89305.6 of the Education Code, Section 2 of this act, which adds and repeals Section 11133 of the Government Code, and Sections 3 and 4 of this act, which amend, repeal, and add Section 54953 of the Government Code, all increase and potentially limit the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

(1) By removing the requirement that public meetings be conducted at a primary physical location with a quorum of members present, this act protects the health and safety of civil servants and the public and does not preference the experience of members of the public who might be able to attend a meeting in a physical location over members of the public who cannot travel or attend that meeting in a physical location.

(2) By removing the requirement for agendas to be placed at the location of each public official participating in a public meeting remotely, including from the member's private home or hotel room, this act protects the personal, private information of public officials and their families while preserving the public's right to access information concerning the conduct of the people's business.

SEC. 9.

This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the California Constitution and shall go into immediate effect. The facts constituting the necessity are:

In order to ensure that state and local agencies can continue holding public meetings while providing essential services like water, power, and fire protection to their constituents during public health, wildfire, or other states of emergencies, it is necessary that this act take effect immediately.

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Fabian Valdez, Police Chief
Benny Simonzad, Police Sergeant

Date: November 7, 2022

Subject: Consideration to Approve the Purchase of Three 2023 Dodge Charger Pursuit V-6 Police Vehicles and Installation of Required Emergency Equipment; and, Designate Three Administrative Police Vehicles and Three Patrol Vehicles as Surplus for Disposal

RECOMMENDATION:

It is recommended that the City Council:

a. Approve the purchase of three 2023 Dodge Charger Pursuit V-6 police vehicles from National Auto Fleet Group (Attachment "A") through a cooperative purchasing contract with Sourcewell (Attachment "B") in accordance with Chapter 2, Article VI, Division 6, Section 2-802 of the City of San Fernando Municipal Code;

b. Authorize the City Manager to execute a Purchase Order in an amount not to exceed $123,705;

c. Adopt Resolution No. 8190 (Attachment "C") transferring the allocated budget from the Police Department's budget to the Equipment Replacement Fund (041) for the purchase of three 2023 Dodge Charger Pursuit V-6 police vehicles and the purchase and installation of the required emergency equipment; and

d. Declare all the items on the Surplus City-Owned Vehicle List as surplus (Attachment "D") and authorize the City Manager to dispose of surplus City-owned vehicles in accordance with Chapter 2, Article VI, Division 7, Section 2-868 and 869 of the City of San Fernando Municipal Code.

BACKGROUND:

1. The City has established a replacement cycle for police vehicles to match their typical useful life.

2. On May 7, 2022, the City Council approved a multi-year purchase order for the purchase and installation of safety equipment for police patrol vehicles with Dana Safety Supply, Inc.

3. On June 21, 2022, the City Council adopted Resolution No. 8157 approving Fiscal Year (FY) 2022-2023 Budget, which included an enhancement to fund the replacement of three police administrative vehicles and one CSO vehicle from the Equipment Replacement Fund (Acct# 041-225-0000-4500).

4. The City Council is periodically asked to approve designating surplus City property so it can be properly disposed of and the City can recuperate a fair market value price for the property. In concert with the recommendation to purchase new vehicles, the older vehicles being replaced are being requested for designation as surplus property to be disposed of in accordance with the City's Municipal Code.

ANALYSIS:

Police detectives, administrators, and other police personnel require modes of transportation that, many times, require the use of unmarked police vehicles. These vehicles are essential to augment patrol functions, including, but not limited to: investigative and administrative functions, criminal/civil cases, surveillance, training, and other police-related duties.

When evaluating the need to replace police vehicles, the primary considerations are the reliability, annual costs to maintain, and the overall safety of the vehicles. The three administrative vehicles being designated for replacement have been determined to be beyond their useful life for the following reasons:

- All three vehicles have been in service since 2008 and all exceed 100,000 miles.
- They each have experienced a number of mechanical issues resulting in high cost repair related to transmission, air conditioning, suspension, and overall reliability.
- Due to their age, none of the vehicles are under warranty.

The proposed replacement vehicles are being purchased by a cooperative procurement through a competitively bid contract between the National Auto Fleet Group and Sourcewell. Purchasing the vehicles in this manner is in accordance with the City's Purchasing Ordinance, which authorizes cooperative purchasing through piggybacking. In accordance with the provisions of the Purchasing Ordinance, the vehicles are offered by the vendor at the same terms, conditions and price as described in the contract with Sourcewell (Attachment "B"). Vehicles will be outfitted with required emergency equipment in an amount estimated at $14,606 through the previously City Council approved Purchase Order with Dana Safety Supply, Inc.

Vehicle Surplus.
The City maintains an Equipment Replacement Fund to set-aside funding annually to implement the Vehicle Replacement Program (VRP). The VRP strategically rotates out older, damaged, less efficient, redundant, or non-functional vehicles and other rolling equipment from the City's fleet based on a mechanical evaluation and useful life determination. As vehicles are replaced through the VRP, they are eligible to be sold as surplus property. An inventory of vehicles recommended to be designated as surplus property, along with the condition/reason for disposition, is included as Attachment "D." In total six vehicles, comprised of three 2008 police administrative vehicles, two 2014 black and white sedans, and one 2015 black and white sedan, are recommended for surplus. In accordance with the City's Municipal Code, the vehicles will be disposed of by public auction to the highest bidder.

Public Works staff shall prepare "release of liability" forms, and process all related smog certification, transfer of ownership, and other documentation required to complete each transaction. All vehicles and equipment shall be sold or auctioned in "as is" condition and the City shall provide no warranty and assume no liability for the condition or use of items sold or auctioned.

BUDGET IMPACT:

During the FY 2022-2023 budget process, this item was discussed and presented under the Police Department's Patrol Budget. After further discussion, it was agreed to transfer the budget appropriation to the City's Equipment Replacement Fund (041).

The initial budget allotted $120,000 for the purchase and outfitting of the three new police administrative vehicles from account number 041-224-0000-4500 and $40,000 for the purchase of a Community Service Officer (CSO) vehicle from account 041-225-0000-4500. However, due to rising production costs at the national level, the current purchase quote for the police administrative vehicles exceeded the budgeted amount by $3,704.

In order to cover the cost of the remaining purchase price in addition to the outfitting of each vehicle, $18,310 will need to be transferred from account 041-225-0000-4500 into account 041-224-0000-4500.

Regarding the disposal of surplus City-owned vehicles, proceeds will be deposited into the Equipment Replacement Fund to offset the purchase of replacement vehicles.

CONCLUSION:

Staff recommends that City Council approve the purchase order for three new 2023 Dodge Charger Pursuit V-6 administrative vehicles and authorize the City Manager to execute a purchase order in the amount to not exceed $123,705, using the Sourcewell cooperative contract. In addition, staff recommends that City Council approve the purchase and installation of required emergency equipment for the three police administrative vehicles from Dana Safety Supply in an amount not to exceed $14,606. Finally, Staff recommends that six vehicles comprised of three 2008 police administrative vehicles, two 2014 black and white sedans and one 2015 black and white sedan are designated as surplus.

ATTACHMENTS:

A. National Auto Fleet Group Vehicle Quote
B. Cooperative Purchasing Contract with Sourcewell, #091521-NAF
C. Resolution No. 8190
D. Surplus Vehicles List

ATTACHMENT "A"

National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

October 10, 2022

Mr. Benny Simonzad
City of San Fernando Police Department
901 First St
San Fernando, Ca 91340
Delivery Via Email

Dear Mr. Simonzad,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at San Fernando, new/unused 2023 Dodge Charger Pursuit V-6 AWD Admin sedans responding to your requirement with the attached specifications for $ 37,307.00 plus State Sales Tax, and $8.75 tire tax (non-taxable). These vehicles are available under the Sourcewell (Formerly Known as NJPA) master vehicle contract# 091521-NAF.

	One unit MSRP	Selling Price	Total Savings	Extended units (3)	Total Savings
2023 Dodge Charger Pursuit V-6 AWD	45,672.00	37,307.00	18.32%	111,921.00	25,095.00
Sub Total		37,307.00		111,921.00	
Sales Tax		3,823.97		11,471.90	
Tire Tax		8.75		26.25	
Transport		95.00		285.00	
Total		41,234.72		123,704.15	

Terms are net 30 days.
Delivery 120-180 Days ARO
National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard
National Law Enforcement Sales Manager
National Auto Fleet Group
Wondries Fleet Group
626-457-5590 O / 714-26-41867 C / Buzzard5150@gmail.com

Sourcewell

Solicitation Number: RFP #091521

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and 72 Hour LLC dba: National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires November 8, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use thetrademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for Products-Completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

091521-NAF

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
By: Jeremy Schwartz
C0FD2A139D06489...

Jeremy Schwartz
Title: Chief Procurement Officer
Date: 11/4/2021 | 1:28 PM CDT

72 Hour LLC dba: National Auto Fleet Group

DocuSigned by:
By: Jesse Cooper
FACBB5730C1E467...

Jesse Cooper
Title: Fleet Manager
Date: 11/4/2021 | 10:46 AM CDT

Approved:

DocuSigned by:
By: Chad Coauette
7E42B8F817A64CC...

Chad Coauette
Title: Executive Director/CEO
Date: 11/4/2021 | 1:34 PM CDT

RFP 091521 - Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories

Vendor Details

Company Name:	72 HOUR LLC
Does your company conduct business under any other name? If yes, please state:	National Auto Fleet Group
Address:	490 Auto Center Drive Watsonville, CA 95076
Contact:	Jesse Cooper
Email:	Jcooper@nationalautofleetgroup.com
Phone:	951-440-0585
Fax:	831-840-8497
HST#:	263297677

Submission Details

Created On:	Tuesday August 24, 2021 16:34:10
Submitted On:	Tuesday September 14, 2021 14:10:21
Submitted By:	Jesse Cooper
Email:	Jcooper@nationalautofleetgroup.com
Transaction #:	d2e890de-e761-4f47-9b23-bef3d512bd76
Submitter's IP Address:	76.81.241.2

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	72 Hour LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	WCAF, LLC WCDJR, LLC Alan Jay Automotive Inc	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	NAFG has numerous subsidiaries and DBA's including but not limited to: National Auto Fleet Group, Chevrolet of Watsonville, Watsonville Ford Watsonville CDJR Watsonville Fleet Group Alan Jay Chrysler Jeep Inc Alan Jay Chevrolet, Cadillac Alan Jay Buick, GMC Alan Jay Auto Outlet Clewiston Motor Company, Inc Alan Jay Chrysler Dodge Ram Jeep Alan Jay Lincoln Alan Jay Ford Alan Jay Nissan Alan Jay Toyota	*
4	Proposer Physical Address:	490 Auto Center Drive Watsonville, CA 95076	*
5	Proposer website address (or addresses):	www.NationalAutoFleetGroup.com	*
6	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Jesse Cooper Fleet Manager 1-855-289-6572 490 Auto Center Drive Watsonville, CA 95076 Jcooper@nationalautofleetgroup.com	*
7	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Jesse Cooper Fleet Manager 1-855-289-6572 490 Auto Center Drive Watsonville, CA 95076 Jcooper@nationalautofleetgroup.com	*
8	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Clarke Cooper Fleet Manger 1-855-289-6572 490 Auto Center Drive Watsonville, CA 95076 ClarkeCooper@watsonvillefleetgroup.com	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	

9	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	National Auto Fleet Group started as a new division of 72 Hour LLC, in the summer of 2010 in the heart of Southern California. We began our network with a single automobile dealership and have now grown our network to encompass numerous dealerships located in and outside of California. We stand by providing opportunities for advancement by hiring and promoting from within our organization. Many of the Fleet Managers who started with us in 2010 are still with us today. Through the years, we have evolved and adapted to the new technology driven trends that are revolutionizing the automotive industry today. However, our brand's fundamental core values have remained unchanged – We are committed to do right for the members. If we take care of them, they will in return take care of us. National Auto Fleet Group's operational blueprint and business philosophy has always been the "4 RIGHT's" for every member: We deliver the RIGHT vehicle, at the RIGHT time, to the RIGHT place at the RIGHT price. The integrity of our business stems on our deep family roots in the automotive industry. We are and always will be family owned and operated with our future generations already in their infant stages today. We are committed to pioneering our industry for decades to come.	*
10	What are your company's expectations in the event of an award?	If awarded, this would be our 5th Sourcewell Contract and we would execute as such. We will continue to serve your members and provide them with excellent customer service while continuing to advance customer satisfaction. Along with implementing new business growth strategies that will ultimately launch us into new heights once again. Furthermore, we will launch our Partner Program detailed in the attached "marketing Plan Compressed" Zip file. This next generation application will give members the power to select upfitters they would like NAFG to partner with in providing satisfactory quotes and service. We see tremendous value in building out these mutually beneficial partnerships, so we can provide 100% satisfactory turnkey solutions to the members.	*
11	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	To demonstrate NAFG's financial strength and stability, we have uploaded Bank Commitment letters under the Financial Strength Section of the online application. We have a direct line of credit of $52,000,00.00 that we are currently utilizing with our current and past Sourcewell Contracts. However, this number is not capped as we have the freedom to extend the cap to accommodate the revolving needs of the members. Referenced below is a short register of some of our market success from awarded government contracts that encompass over $140,000,000.00 worth of products and goods under our current Sourcewell Contract. A. City of San Diego, CA $ 72,000,000 contract under our Sourcewell Contract 120716-NAF. B. City of San Diego, CA $ 55,400,000 contract under our Sourcewell Contract 081716-NAF. C. Government Fleet Article Highlighting our transaction with the City of San Diego, CA procuring over 100 Police vehicles through NAFG Sourcewell Contract 120716-NAF. D. City of Los Angeles World Airports, CA Contract for $ 24,003,500 under Sourcewell Contract 120716-NAF for the procurement of 400 vehicles. E. City of Los Angeles Harbor, CA Contract Extension to $ 4,500,000 contract under Sourcewell Contract 120716-NAF. F. City of Los Angeles Harbor, CA Contract for $1,500,000 under our Sourcewell Contract 120716-NAF. G. City of Los Angeles Harbor, CA Renewal for another $ 1,500,000 under Sourcewell Contract Class 6, 7 and 8 Contract 081716-NAF. H. City of Costa Mesa, CA Contract $1,023,220 under our Sourcewell Contract 120716-NAF. I. Blanket Contracts with the State of Maryland, MD off our current Class 6, 7 and 8 Chassis Contract 081716-NAF. J. Blanket Contracts with the State of Maryland, MD off our Current Sourcewell Contract 120716-NAF. We have also attached our Commitment Letter's for unparallel support from leading nationally recognized upfit suppliers such The Knapheide Manufacturing Company. Along with regional suppliers such as Brand FX and Phenix Truck Body located in Southern California serve as regional support locations, whom we often work alongside to fulfill all member needs with past, present, and future orders with NAFG. Included are also Upfitter Recommendation letters to illustrate how National Auto Fleet Group has taken a proactive interest in building mutually beneficial relationship with our upfitters. Mutuality and reciprocity relationships between body companies and our dealer's are two of the key components that help members receive what they need in a smooth and efficient fashion. In addition, the adoption of our Class 6, 7, and 8 Contract from Anne Arundel County in the state of Maryland is as an example of how National Auto Fleet Group attracts and retains new clients by demonstrating to them there's a better and more efficient way of finding turnkey solutions. Lastly, we have attached supporting documents that help emphasize and exemplify our growth since our first awarded Sourcewell Contract in 2012. We sincerely hope it helps portray our commitment to building lifelong rapport and trust with our partner upfitters and members.	*
12	What is your US market share for the solutions that you are proposing?	. Of our respective brands and OEM's we represent, the US market share is estimated to be 60 – 75%.	*
13	What is your Canadian market share for the solutions that you are proposing?	It is difficult to estimate the market share for the brands and OEM's we represent, however we estimate that it should be the same 60 -75 % of the US share.	*
14	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.	*

15	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	National Auto Fleet Group is a dealer network best categorized as "A" - Distributer/Dealer/Reseller and Dealer Partner for (15) OEM Manufacturers including Ford Motor Company, Chevrolet, RAM, GMC, Buick, Chrysler, Dodge, Jeep, Toyota, Nissan, KIA, BMW, Honda, Cadillac and Volkswagen, All orders are placed with the franchised dealer and ultimately titled directly to the member. All appropriate certification certificates and authorized DMV/Factory licenses may be found in the "Related Certification" section uploaded to this RFP. It should be noted we do not sell used equipment to members.	*
16	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Required licenses include a Dealer's License, a Franchise issued by the Manufacture, a Department of Motor Vehicles License, as well as a Reseller's permit license. All which NAFG and Dealer Partner's hold. Please review our attachment documents in section "Related Certification" for licenses that we either solely own or are jointly owned by our partner dealers that pertain to this RFP. A list of all our licenses are below, some of which may not pertain to class 1-3 but to class 4-8. CA Certificate of Good Standing 200824810190 State of Florida License Certificates: VF/1000974/4 VF/1000950/1 VF/1046516/1 VF/1024619/2 VF/1024619/1 VF/1018615/1 VF/1021891/1 VF/1000974/3 VF/1105916/1 VF/1020705/1 VF/1000969/1 CA State Seller's Permit 101-135239 CA State Seller's Permit 245364864-00001 Department of Motor Vehicle, Vehicle Dealer/ License Number 97772 Department of Motor Vehicle, Vehicle Dealer License Number 97771 Department of Motor Vehicle, Vehicle Dealer License Number 43609 Bureau of Automotive repair Registration # ARD00296319 123120 CA State Seller's Permit 232781952-00001 City of Watsonville Business License Number 1792 City of Watsonville Business License Number 4358 Fictitious Business Names from Santa Cruz County for National Auto Fleet Group FBN: 2017-0000138 California General Resale Certificate Dun & Bradstreet Number: 023680653 Government of The District of Columbia Certificate Government of the District of Columbia Tax Registration # 7815888160711 City of Los Angeles Tax Registration Government of The District of Columbia CLEAN HANDS CERTIFICATION San Diego Freightliner Seller's Permit Commonwealth of Virginia State Corporation Commission Certificate State of Maryland Good Standing Certificate Kansas Department of Revenue for Kansas City Peterbilt New Jersey Department of Treasury Registration Certificate New Jersey Business Registration Notice of Compliance of the Canton City Codified Ordinance Employee Information Report for the State of New Jersey State of Maryland New Sales and Use tax License CA State Seller's Permit 98-037902 00006 South Carolina Department of Motor Vehicles License Number 36133 State of South Carolina Retail License Commonwealth of Kentucky Vehicle Dealer License 1583 20 100 State of West Virginia Dealer License Commonwealth of Kentucky Vehicle Dealer License 1581 20 036 State of Tennessee Vehicle Dealer License	*
17	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Not Applicable, none.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
18	Describe any relevant industry awards or recognition that your company has received in the past five years	National Auto Fleet Group's received its most prestigious award for Top Placement within Ford Motor Company as the leading dealership in Government Sales. In addition, our Chevrolet brand was highly ranked and honored 4/5 consecutive years by General Motors.	*
19	What percentage of your sales are to the governmental sector in the past three years	Within our fleet division, 90% of our contracts within the past three years have been with government accounts.	*
20	What percentage of your sales are to the education sector in the past three years	Within the past 3 years 90% of our sales have been to government accounts, 20% of which are within the education sector.	*
21	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	We hold the State of California contract with volumes from 200 to 500 units a year over the past three years. In addition, our Sourcewell Contract's 091219, 081716 and 120716 that we have maintained over the past three years has sold combined north of 400 million of Combined Quarterly Sales.	*
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	National Auto Fleet Group's focus lies on the Sourcewell Contract. NAFG holds no other GSA contract, Standing Offers, or Supply Arrangements other than the State of California contract. Our annual sales volume is estimated to be north of $200 million.	*

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Port of Los Angeles, CA	Mr. Dave Comer	310-72-3794	*
County of Venture, CA	Mr. Jorge Bnilla	805-672-2044	*
City of Austin, TX	Mr. Matt Sager	512-978-2637	*
County of San Joaquin, CA	Mr. David Myers	209-468-9745	
City of Palo Alto, CA	Ms. Danitra Bahlman	650-496-5920	

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
City of Austin	Government	Texas - TX	Purchaser	10-15 Vehicles at once, Vans and SUVs	Over 1M	*
Los Angeles Department of Water and Power	Government	California - CA	Purchaser	Over 120 Vehicles, Vans and SUVs	Over 3M	*
Port of Los Angeles	Government	California - CA	Purchaser	Over 80 Trucks, Vans and SUVs	Over 2M	*
Anne Arundel County	Government	Maryland - MD	Purchaser	Over 40 Trucks, Vans and SUVs	Over 1M	*
City of San Diego	Government	California - CA	Purchaser	Over 500 Trucks, Vans, SUV'	Over 15M	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
25	Sales force.	Our sales force consists of direct and an indirect sales force. Our direct sales force consists of direct employees and partner dealers, which exceeds an employee count of 300 personnel both full time and part time. Many of our sales force are spread across the US and we leverage our relationships with our larger class dealerships to service the members lower class vehicle needs as well. A cross sales force. These individuals help support our dealerships and NAFG Fleet Division directly. On the other hand, our indirect sales force made up of upfitters and partner suppliers consists of over 100 personnel with our partner network and sales force growing annually. With both direct and indirect sales force staff working together, NAFG has been able to successfully grow, maintain and service the demand of the members. As the number of your members grow, we will continuously welcome more staff to not only meet customer demand, but also to exceed customer expectations.	*

26	Dealer network or other distribution methods.	Our franchise network in Canada and the U.S. is fortunately second to none. Our 15 proposed OEMS previously mentioned, all of which have established a presence nationwide with factory stores strategically placed where all members can receive service and complete warranty repairs with their respective products. Simple put the North American and Canadian automobile supply chain network is one of the best in the world. Of the 15 brands we represent, the OEMs have put in place a dealer network across all 50 states that will allow us to best serve all members.	*
27	Service force.	The 15 manufactures we represent have thousands of service locations that would be easily accessible to all your members. Service centers and warranty repair facilities for all 15 OEMs are ample and ready to help service our members and their needs. However, Alaska and Hawaii may be exceptions as they may have farther distances between franchises where members can utilize the repair services.	*
28	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	The member may order their vehicles by navigating to our website, www.NationalAutoFleetGroup.com and going through the step-by-step process to generate an online quote or by calling one of our representatives at 855-289-6572 or by sending NAFG an email at Fleet@NationalAutoFleetGroup.com. Orders are then processed directly to the manufacturer who will work to supply the vehicle to the ship-to location for upfittinig or end user desired delivery location.	*
29	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	To best demonstrate our Customer Service program, kindly reference the ZIP file “Member Walk Through” that is attached in the Additional Documents folder. Please begin with and review in order that is explained below: How Members Can Get Quotes Online: A member can obtain most quotes by visiting our website www.NationalAutoFleetGroup.com where a simple one step form is needed for registration. This is to protect the price information from nonmembers. Once a member registers they will receive an automated welcome email with a demo video on how to use our site. Members will gain access to there very own dashboard which will house all there quotes in one safe secure login. Member’s can select which brand they are looking for and model year. Our site shows all the categories the brand offers such as: Cars, Vans, SUV’s Trucks and Chassis Cabs. Members will then be able to drill down for the right selection by picking from the filter menu of what cab there looking for (Regular, Extended or Crew) to 2 wheel or 4 wheel drive down to the bed length there looking for. All factory options are then presented for the member to select from, this will show all current factory orderable options, taking the guess work out for the member. Once a member selects a desire build, they will see there Sourcewell Price report showing the MSRP, there contract price, the saving in real dollars and as a percentage. In the PDF example you can see a saving of $ 9,175.96 of 22.345% to the member showing a significant savings. Members then can chose to add extra’s to there order like extra keys’ service manuals, sales tax and even request an upfit to be added to there quote. Lastly they will be given a complete turn key quote package to print which will include there customized Quote ID, Description and Specifications of what they built. How Members and Upfitters can Partner with NAFG: Our dedicated website www.NAFGPartner.com was built to accommodate the member who would like a certain upfitter to upfit there vehicles. It was also built for upfitters to have a place to go where they can find information on how to partner with NAFG to better serve there local members. Example of A Member with Upfit Quote: This is an example of how we use our Cab Chassis and combine them with an upfit to provide a turnkey solution for the member in a simple to follow format. ETA System for Members Walk Through: This is where members can easily come to our website, the same website they built there chassis on and track there order like they would a UPS package. We have a very simple display on our homepage “Track your order” where members can enter one of the following: Purchase Order Number, Quote ID, Upfit Quote ID or vin to easily see there in the process there particular order is in. Courtesy Confirmation Explained: After NAFG receives an order from a Member, we always like to send them a Courtesy Confirmation. This is were the member will double check some particulars on there order like, Color, Quantity, Upfit and Specification’s are all correct before order placement. We also like to ask for title information at this point so we can help process the paperwork at delivery promptly. Factory Order Cut Off Notices: Here is were we like to highlight were members can access any upcoming factory order cut off dates. We walk them through the process step by step to ensure everyone knows the upcoming order cut off date, we even print this information (if known at the time) right on the cover page of there quotes. Validation Walk Through Example: To demonstrate a price validation, we show what a member would see when they build a truck on our site. At check out the member would see the Total Configured MSRP of $ 35,730.00, A Sourcewell Price of $ 27,331.68, Total Saving of $ 8,398.32 or 23.505% for a 2020 F-250 followed by the pricing page which shows the Minimum Discount of at least 18.50%. As you see we provided an additional 5% discount on top of the 18.50% contract discount. This would be the case in most instances.	*
30	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Our willingness and ability to service members nationwide is unparalleled. We have dedicated staff 5 days a week, from 7am to 7pm standing by ready to assist any member help find the best solution for there needs even if helping assist them to the best Sourcewell Contract that could be a solution. We have a dedicated live chat feature on our online quote generating website in case any member has any trouble at all in building there quotes. NAFG has established a chain of suppliers who are at the ready to serve if called upon by any member. We are here to help.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We are willing and eager to soon extend our business model and network into Canada. We believe partnering with local Canadian based dealer groups is key to success in the Canadian market. NAFG’s competitive pricing as well as a simple US Dollar to Canadian conversation will help NAFG expand into the Canadian market for participating Sourcewell members.	*
32	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	National Auto Fleet Group will handle servicing 100% of all geographic areas located in the United States. Although it is unclear what unseen obstacles we may face in Canada, NAFG is committed to building the same model to service Canada and providing the same level of customer satisfaction, service, and care as in the United States.	*

33	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	NAFG will continue to service all Sourcewell Members through our 24 hour a day, 7 days a week online portal with the exclusion of Non-Profits. Unfortunately, Non-Profits are often not eligible for the same discount's government entities are qualified for. However, Non-Profits are subject to a different pricing program and will be evaluated on a case to case basis.	*
34	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	The only possible logistical constraints we may face is the shipping constraints for shipments arriving in Alaska, Hawaii and US Territories. For example, we often provide members in Alaska or Hawaii with vehicles that often have upfits. To circumvent this potential issue, members allow us to add these extra shipping and port costs to their quotes.	*

Table 7: Marketing Plan

Line Item	Question	Response *	
35	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	National Auto Fleet Group encompasses a variety of marketing strategies to promote our products and services to streamline the vehicle purchasing process for government entities. Below are a few strategies used to serve as the gateway between our business and public agencies. Website and Inbound Marketing: The creation of a professional customer-focused website is one of our main features to market our products and services. The NAFG website encourages our members to interact and browse through products offered along with pricing and information about National Auto Fleet Group. Inbound marketing is created when potential members are directed to the company website. With this method, we are able to not only connect with members but to put the purchasing ability into the hands of each member. Our inbound marketing strategy attracts members by creating valuable content and experiences tailored to the needs of each individual. Examples include email campaign flyers on our products, informative and how-to videos, social media and engaging members with top-notched customer service to build brand awareness. Email Marketing: One of the main strategies used to engage current and potential members is Email Marketing. Our emails include different types of flyers that consist of information of the Sourcewell contract, promoting manufacturer brands, holiday themed flyers, discounts offered to first time buyers, important cutoff date reminders and upcoming products and events. The use of marketing campaigns plays a major role in enhancing the growth of our client database. Emails are a big part of our daily lives due to government agency employees utilizing emails as their main source of communication. We use campaigner.com as the emailing platform to reach our target members. Videos and descriptive images are used on all flyers and are compatible with a desktop or mobile device. Messages are short and to the point with links leading to the Sourcewell and NAFG homepage. The Campaigner email system allows the ability to track email activity based on open rate, unsubscribes and link clicks which is beneficial to understanding email effectiveness. Once potential members are directed to our website, they are welcomed with a wide range of options to explore an array of our products and services. They are able to register to become a member, view pricing, explore available in-stock vehicles, view how-to-videos, build a vehicle online to request an immediate quote or use our live chat assistant or call/email for live support. Face to Face Marketing Strategies: This strategy has proven to be successful in generating leads and creating lasting relationships by developing genuine connections with prospective members. National Auto Fleet Group attends several trades shows per year to engage members and put a face to the company. This in person meeting aids to build the brand by nurturing relationships between members and other vendors associated through the process. Trade shows attended include GFX, IAPPO, NIGP, ACT, CAPPO, and CASBO throughout the United States. NAFG has many opportunities to make in person presentations to propose products, services offered and to answer any questions potential members may have. These PowerPoint Presentations include topics on NAFG/Sourcewell process, how to facilitate the vehicle purchasing without bidding, informational videos, and the brands and services we provide. These meetings have been held at local cities, counties, school districts, water districts and ports. Relationship Marketing is a vital strategy used in building and maintaining long-term relationships practiced by National Auto Fleet Group on a daily basis. NAFG strives to create a positive and supportive connection with members by providing personalized and responsive customer service practices. The sales team has worked tirelessly to focus on providing outstanding customer support to create a powerful rapport with existing and new members. By going above and beyond, they have enhanced existing relationships and executed customer loyalty with repeat businesses. They strive to deviate from the "Car Salesperson" mentality which is 100% sales driven to a more product and customer service approach by instilling a sense of confidence in our clients. The goal is to regularly assist clients and address any needs and concerns even after the purchase has occurred. The strive to focus on solution selling vs. product selling develops into a mutually beneficial agreement for members and the business. Below are a few examples on successful relationship marketing from our Fleet Department: We had a member call in to request financing/lease options for a truck needed through our National Auto Fleet Group/Sourcewell vehicle contract. I contacted another Sourcewell vendor, Matt Geiselhart from NCL Gov Capital and he was happy to assist with a financing quote. The member also requested to trade in a current vehicle in their fleet and was directed to Govdeals for assistance in removing the outdated unit through an auction. The member was able to utilize three Sourcewell contracts to complete his transaction which simplified the entire process. The member was very satisfied with the amount of care and ease through his experience and became a repeat customer. By utilizing a cross-selling strategy, National Auto Fleet Group became his one stop shop to fulfill all fleet vehicle purchasing needs. "I had a member call in desperate to obtain a new truck because an employee had gotten into a serious accident and had the truck totaled. Due to covid restrictions, most manufacturers are currently experiencing microchip shortages which relays to production delays at the factory. We were able to direct buyer to our in-stock inventory on the NAFG website and member was ecstatic to locate truck to meet their needs. Instead of having to wait 30 weeks to receive the new vehicle, member was able to obtain the new truck within 3 weeks."	*

"I once had a member contact us two years after purchasing a vehicle from us. They had a malfunction with the liftgate on the box truck which caused a logistical nightmare. I was able to contact one of our body vendors that upfitted the lift gate installation and a service technician was able to go onsite to resolve the liftgate issue at no additional cost. The member was very impressed with the quality of our customer service even after purchase. "

"I had a member request a ¾ ton truck pricing but was unsure about their budget at the time. I took the time to go through each option with the client to provide a Sourcewell pricing quote through multiple manufacturers from Ram, Chevrolet and Ford. This empowered the member to have multiple pricing options for review to align with their budget as well as eliminating the need to shop anywhere else. "

"We work with many body companies to assist customers with the body upfitting process. One of our members called in a request to expedite a particular vehicle that was held up at one of their local body upfitters. I contacted the body company representative and put in a request to expedite the upfitting per request of the member. The body company was able to comply with the request and delivery was made sooner than expected."

Word-of-Mouth Marketing: The positive quality of service has led to more sales based on previous customers' impressions on their experience. NAFG's goal is to provide exemplary customer service throughout the entire purchasing process to encourage repeat business and advocate services to other members. NAFG has been fortunate to experience multiple instances of leads generated based solely on word-of-mouth marketing though our existing customers.

Cross-promotion: National Auto Fleet Group is currently collaborating with another Sourcewell Vendor, NCL Government Capital to promote each other's products and services. NCL Government Capital specializes in providing competitive equipment financing programs for municipalities and public education entities across the United States. As a team, NCL and NAFG produced a variety of marketing materials such as videos, flyers and info graphs to promote purchasing and leasing opportunities.

Hoglund Bus Company is another cross-promotion vendor NAFG had the opportunity to create a partnership with. Flyers were created to advertise Chassis from NAFG along with a variety of bus bodies from Hoglund Bus Company.

With cross-promotion, companies exchange knowledge and provide endorsements on websites, social media, and email campaigns. This strategy creates an influx of new leads, brand awareness, increased sales and recurrence of customers. National Auto Fleet Group will continue to create new partnerships and facilitate more cross-promotion opportunities in the near future to provide turnkey solutions for a variety of vehicle purchasing needs.

Coming in 2022, National Auto Fleet Group will be launching a NAFG Partner Website to further increase business growth. The website www.nafgpartner.com is expected to launch next year in 2022. The site encourages body upfitting companies throughout the United States to partner up with NAFG to become a preferred member. The benefits of becoming a preferred member include endorsements on website and social media avenues along with word-of-mouth referral for clients with upfitting needs. Our dedicated public relations representative will conduct phone and in person meetings to discuss the advantages of partnering up with NAFG, therefore generating more cross-promotion opportunities.

Members from government agencies are encouraged to go on the site to search for local body upfitting companies they are interested in working with. As a prerequisite in becoming a preferred vendor, they are required to advertise NAFG and the Sourcewell contract on their business website and refer their clients to purchase their cab/chassis needs through NAFG. This establishes a partnership that will generate increased sales all around. We are still currently building the website and interacting with body companies across the United States that would be interested in partnering up with NAFG.

36	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Social media plays a crucial element in the way people communicate and connect with each other. LinkedIn is the go-to platform used by NAFG as it offers a variety of ways to expand our network by locating and connecting with relevant professionals in the industry. National Auto Fleet Group has utilized LinkedIn to engage current and potential members through personalized messages and posts. Personalized messages include thanking them for registering on site as well as directing them to on our link to the website, LinkedIn, YouTube, Facebook and Instagram company pages. The goal is to unite with people already on our database as well as people that would benefit from our products and services. Current flyers or messages about our company are also posted on the LinkedIn site to generate and attract more business. Time is also spent on reading posts from connections and observe any needs that National Auto Fleet Group may assist with. National Auto Fleet Group has begun utilizing video marketing strategies to further promote and market products by engaging on social media channels and email flyers. Programs such as Vimeo, Video Scribe, Cartoon Animator, Adobe Animate, Illustrate, Captive, Photoshop and Movavi Video Editor Plus are employed to edit and create videos to assist in endorsing our company. The following videos were recently created by our marketing department along with outside video production companies: Explainer Video: The first video created was a 90 second explainer video about National Auto Fleet Group that used animated characters to visualize our products and services along with information on the Sourcewell awarded contract. The video has been incorporated into all our weekly email flyers and social media platforms as an informative video on our products and how to purchase vehicles off Sourcewell Government Contract. How To Videos: National Auto Fleet Group has also created step-by-step How-To videos on the process to purchase both Light Duty and Heavy-Duty vehicles off the contract. In Stock Vehicles: This video showcases our in-stock vehicles available and the process of requesting a quote. ETA Tracking System: This video was created to not only introduce but to encourage clients to self-track their vehicle status. Holiday Themed Videos: These amusing videos were created to celebrate the holidays and add humor and lightness to our company and products sold. Cross Promotion Video: This video markets our relationship with NCL Government Capital and Sourcewell to endorse EV vehicles. Videos for social media: Mini videos were created to advertise new vehicles available, pricing and cutoff date reminders. NAFG has recently introduced a newly built live chat feature on our website for customer convenience as well as improving customer service. Visitors have access to chat with a live sales representative 24 hours a day, 7 days a week. With this feature potential customers are provided with another avenue for assistance in addition to emailing and phone calls. The benefits of a live chat option include quicker response time to assist buyers in reaching a purchasing decision and answer their questions. Improving customer service will also lead to increased sales, customer loyalty and engagement. Many studies have shown a strong correlation between live chat and increase in conversion rates. Potential clients appreciate having their questions answered in real-time when trying to build a vehicle quote online and allowing the user to multi-task different projects.
37	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell's mission states: "Our commitment to service and exceeding client expectations." This statement integrates with our relationship marketing strategy with our commitment to go above and beyond for all our members. Sourcewell is a trusted brand that government entities can rely on to access a wide variety of products and services for their everyday needs. With over 40 years of partnerships and relationship building, they are the glue that connects government, education, and nonprofit agencies to companies of all sizes to offer turnkey solutions to their needs. Sourcewell is also a reliable resource for vendors by not only connecting with potential prospects but by providing valuable marketing materials readily available for download on their website. Resources and tools provided include flyers, vendor training videos along with compliance information. The Sourcewell brand integrates a thorough documentation review of all vendors prior to awarding their cooperative contracts to ensure products and services are from reputable vendors. The brand provides a sense of legitimacy of our company name and members recognize that products and services are from reliable sources that will meet their needs. Sourcewell's aim is to simplify the purchasing and procurement process of government entities by eliminating the costly bidding procedure. The process of researching the right vendor is not only stressful and time-consuming but can be expensive as well. Sourcewell has completed the bidding for government entities which simplifies the overall purchasing process by providing access to competitively bid contracts procured by a government agency. Sourcewell has provided NAFG with overwhelming opportunities to work with government agencies across the United States. The Sourcewell name represents a high standard of integrity and ethics which is a dynamic National Auto Fleet Group is proud to be part of. Sourcewell members have access to a contract that is more flexible than the standard bidding process. Sourcewell is an organization that aids government entities to stay competitive without the frustrations and issues involved with the traditional bidding process. This contract can be customized to meet the unique needs of each client. The sales team has incorporated not only this standard of integrity in their sales practice ensuring clients' purchasing needs will always be met. The cost savings and stress-free nature of the cooperative contracts favors that of the traditional bidding process. It enables vendors to work with qualifying government entities in a more efficient manner. We vow to maintain these levels of standards across the board throughout all departments within the company.

38	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Our website provides a hands-on empowering approach to ordering vehicles online. Clients can search through many vehicles makes and models with the ability to customize a vehicle tailored to their specific needs of their agency. A personalized quote with pricing can be available in as little as 5 minutes depending on the complexity of the vehicle. If upfitting is needed, the buyer can list the details of the up-fit while building their vehicle on our website to receive a complete quote or a sales representative can be reached through phone, email or our new live chat feature built on our website. We have recently created and uploaded a "How-To Videos" section on the homepage of our website which highlights a step-by-step process on how to build an online quote. This informative video demonstrates how to navigate the website in how to generate a vehicle quote with or without upfitting options. It begins by explaining how to register on our website as a member and then details on how to select vehicle model and type and the factory options needed. Once a customized quote is built, clients have the option to finalize the sales transaction by submitting a purchase order to our sales team via email. This gives complete autonomy to the client to purchase vehicles without the need to speak to a sales rep. If assistance is needed, they can contact sales through email, live chat or phone. If assistance is required to build a quote, our sales rep is also available to walk a client through the e-procurement process step by step. This ensures someone is available to answer any questions if needed and empowering the client to make any future purchases on their own. Clients may also call or email the needs of the company and receive a customized vehicle quote.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
39	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	National Auto Fleet Group extends any and all product, equipment, maintenance and operating programs provided by the Manufacturer directly to Sourcewell participating entities during the quoting process. The manufacturer will provide quotes to the member based on the vehicles class and size, and geographic location. NAFG will always pass these quotes onto members and treat them like an upfit to the vehicle.	*
40	Describe any technological advances that your proposed products or services offer.	Technological accomplishments by Manufactures like Ford Motor Company and General Motors serve members by keeping many models available for members to choose from. Additionally, NAFG allows members the ability to choose to electrify their vehicle by opting into the Motive Power Systems we can still help supply this kind of an upfit. For more information, we have attached the product and pricing information within the "Upfits Available" and "All 15 Manufactures" ZIP files under the supporting documents portion of the application.	*
41	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	. National Auto Fleet Group helped create the Climate Mayor Purchasing Collaborative by partnering with over 400 Mayors nationwide. This initiative was created for the benefit of members who wanted to create and sustain an all-electric fleet. We offer 100% purely electric vehicles your members to choose from. Some popular models include the Chevrolet Bolt, Ford Fusion, Ford Mustang Mach-E, as well as Ford's all electric F-150. We are confident that as more OEM's continue to manufacture new electric vehicles, we will provide them for members to select from. More information about this initiative can be found at www.Driveevfleet.org	*
42	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	NAFG has the California Air Resource Board (CARB) Certificate as well as the Ford Qualified Vehicle Modifier Certificate on file with some of our partner suppliers and upfitters hold these certifications and these certifications help illustrate how each vehicle conserves energy and remains energy efficient.	*
43	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	NAFG holds a current partnership with many suppliers some of which are veteran owed such as Pacific Truck Body located in CA. Our Ford, Chevrolet and Ram,Jeep,Dodge,Chrysler stores are jointly owned and operated by Minorities.	*
44	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	. National Auto Fleet Group was not only built on dedication and hard work, but also through quantifiable metrics that directly measure the results of our efforts to ensure real goals are being measured and met. Through measuring results, NAFG takes responsibility in ensuring we deliver only the best customer care to your members. NAFG offers members 24 hour website access to customer support to personably walk members through any questions they may have. No matter what the issue may be, we always think outside the box to help members find a solution.	*

Table 9A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
45	Do your warranties cover all products, parts, and labor?	Each of the 15 manufactures we represent cover their own products, parts, and labor. All warranty information may be found in our attachments under the ZIP File "All 15 Manufactures".	*
46	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Prior to purchase, members should be aware of each manufacturer's restrictions. Such as improper use of the vehicle may result in disqualification of coverage under the OEM's warranty. An example of this may be an F-350 being used for a police related pursuit, which may void certain warranties. Although, we always welcome and encourage members to contact us for their particular warranty coverage.	*
47	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	In some cases, manufacturers will tow a member's vehicle to the nearest warranty repair facility in case of a breakdown and cover expenses, but prior approval is required.	*
48	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	This may vary from manufacturer to manufacturer. Thus, we encourage members to call in prior to purchase and inquire about their specific region and how their warranty repairs will be covered with their manufacturer.	*
49	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	All warranties are typically passed on to the original equipment manufacturer and any upfit warranty will be passed on to the upfitter to perform.	*
50	What are your proposed exchange and return programs and policies?	If a member changes their mind, NAFG will quickly make every effort to change or cancel the order with the factory. However, once the manufacturer begins producing the vehicle, there are no changes, exchanges, or refunds available. The order is then deemed non-cancellable. This includes any upfit equipment an upfitter has ordered for the unit.	*
51	Describe any service contract options for the items included in your proposal.	NAFG offers any and all manufacturer service contracts for all members. There are several parameters in which a service contract may be customizable. These customized service contracts will be treated as add factory options and following the same discount schedule provided in the pricing file.	*

Table 9B: Performance Standards or Guarantees

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
52	Describe any performance standards or guarantees that apply to your services	The only guarantee we can ever provide is the guarantee that we will treat and help every member that contacts with respect, integrity and professionalism.	*
53	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	NAFG and staff uphold high standards with how we provide service to the members, not only holding each other accountable but by embracing member feedback of how we can improve. Then we act upon it and implement improvements.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
54	Describe your payment terms and accepted payment methods?	Standard payment terms are Net 20, with a 10 – day grace period.	*
55	Describe any leasing or financing options available for use by educational or governmental entities.	. In order to provide leasing or financing options, NAFG has partnered with National Cooperative Leasing to offer leasing terms for Sourcewell members for all NAFG quotes under the Sourcewell contract. For further review, we have attached a PDF called "NCL Sample Lease" in the "Member Walk Through" Zip file.	*
56	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	National Auto Fleet Group's transaction process (Purchase Order) is closely tracked, well documented, and neatly organized to monitor each transaction performed through our Sourcewell Contract. This way, NAFG may produce swift and accurate quarterly reporting.	*
57	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Yes, NAFG accepts up to $2,500 per vehicle. However, any dollar amount higher than $2,500 will require a P-card/ Credit Card transactional fee that would be passed onto the member	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
58	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	National Auto Fleet Group is offering Line-Item Discounts Off Manufacture Suggested Retail Price for 15 manufacturers that is detailed in the Price File. NAFG will also offer any Upfits to be added to any and all vehicles' that members wish to add. Details are located on the Price Summary Page in the Price File.	*
59	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	NAFG has an provided offerings from 15 Brands/OEMS and there respective percentage off vary and are detailed in the "Price File" zip Each Manufacture Range is detailed in the tabs below, here is an overview Chevrolet from -.077 to 24.45 % Ford Motor Company from -5.19 to 23.31 % GMC from 6.14 to 22.45 % Ram from 4.99 to 14.23 % Dodge from 3.09 to 9.96 % Jeep from 1.38 to 4.17 % Chrysler from 1.65 to 4.55 % Toyota from .03 to 8.98 % Honda from 1.34 to 4.9 % Nissan from -.085 to 14.61 % Buick from 2.36 to6.08 Kia from .69 to 8.39 % BMW from 3.8 to 4.77 % Cadillac from 4.22 to 6.77 % Volkswagen from 2.17 to 2.46 %	*
60	Describe any quantity or volume discounts or rebate programs that you offer.	If clients are considering an order of 150 or more units, we encourage members to contact us for any additional discounted quotes.	*
61	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	"Open Market" products or "Sourced Goods" will be considered and treated as regular upfits. However, they may be quoted up to a 10% mark up, if applicable.	*
62	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	All considerations have already been taken into account in its entirely. The Price Summary Page and Price Table contained in the price file includes all considered costs. Although if a member requested a specialized quote for a unique situation that requires special training, direction, or installation, the additional costs would be added as a part of the upfit and then included inside the member's quote.	*
63	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	All manufactures charge a standard "Factory Destination Charge". However, that is separate from the freight/destination cost that members may incur to ship a vehicle to and from an installer, if applicable. These subsequent locational movements may bare additional freight costs that will be outlined within the members quote for their review prior to purchase.	*
64	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Freight, shipping, and delivery terms among these regions sometimes carry additional logistical charges for added ferry, port and driver costs from both to and from the mainland. These added costs will be disclosed on the quote for members to review and approve prior to purchase.	*
65	Describe any unique distribution and/or delivery methods or options offered in your proposal.	National Auto Fleet Group already has a well-established Automobile Franchise Distribution Network that allows for swift and relatively seamless delivery to members and their end users.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
66	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	NAFG Strives to offer the best overall value to the member with each and every quote.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
67	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	Sourcewell participating members are able to obtain proper pricing directly from our website, where they are able to use our user-friendly design to build and price their vehicles. The NAFG is updated daily to reflect updated manufacturer MSRP information. Our system will provide members with an accurate quote 99.99% of the time. In addition, NAFG has a stream line and organized process hat calculates administrative fees and allows NAFG to give a turnaround time of 15 – 30 days for quarterly reports.	*
68	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	One of the internal metrics NAFG uses to track and measure success with the Sourcewell Contract is maintained through our website. Our website keeps a detailed log of quotes that members are generating. We oversee and keep track of how many quotes are being generated and which quotes are met with a purchase order. Every month we evaluate our sales indicators and closely monitor the volume and frequency of sales. One example is by evaluating which members are purchasing from our platform – new members or frequent members to ensure we are growing our member base. We use these metrics to measure our projected growth rate and work to exceed our expectations.	*
69	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	NAFG will submit $ 300 per vehicle purchased through NAFG and $ 200 per vehicle purchased though our partner dealer Alan Jay Automotive. For the purpose of an admin fee there are no other partner dealer groups considered.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
70	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	NAFG has provided a "Model Roll Out" Charts in the "Price File" zip, but of the 15 manufacturers we represent, they have over 100 makes and models for members to choose from that range from Class 1-3 and supporting Class 4 Cab and Chassis trucks. NAFG's platforms can add any upfit of their choosing, ranging from toolboxes to Line Mechanic Bodies. Any and all upfits can be added to any one of our vehicles through one of our upfit partner suppliers or by an upfit supplier of the members choosing. NAFG and the supplier will work together to supply members with turnkey quotes.	*
71	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	National Auto Fleet Group lists the makes and models of all 15 manufacturers we represent under the ZIP File "All 15 Manufactures". These 15 OEMs make up over 100 combined makes, models, and engine combinations for members to select from along with several subtitle "Upfits" detailed for members in the price file.	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
72	Automobiles	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
73	Sport Utility Vehicles	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
74	Vans	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
75	Trucks	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
76	Vehicles described in Lines 72-75 above for Public Safety applications	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
77	Conventional internal combustion models	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
78	Natural gas or propane autogas, hybrid, or alternative fuel models	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
79	Electric powered models	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models

Table 15: Exceptions to Terms, Conditions, or Specifications Form

Line Item 80. NOTICE: To identify any exception, or to request any modification, to the Sourcewell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcewell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”

- Pricing - NAFG Price File for Bid 091521.zip - Monday September 13, 2021 19:29:27
- Financial Strength and Stability - Market Success and Financial Stability.zip - Monday September 13, 2021 19:30:12
- Marketing Plan/Samples - Marketing Plan Compressed.zip - Tuesday September 14, 2021 11:38:30
- WMBE/MBE/SBE or Related Certificates - Insurance and Related Documents.zip - Tuesday September 14, 2021 11:40:18
- Warranty Information - Warranties RFP 091521.zip - Tuesday September 14, 2021 11:40:36
- Standard Transaction Document Samples - Standard Transaction.zip - Monday September 13, 2021 19:54:48
- Upload Additional Document - ALL 15 Makes and Upfits.zip - Tuesday September 14, 2021 11:35:54

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:

    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Jesse Cooper, Fleet Manager, 72 Hour LLC

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_6_ Autos_SUVs_Vans_Trucks_RFP_091521 Wed September 8 2021 06:27 PM	☑	1
Addendum_5_ Autos_SUVs_Vans_Trucks_RFP_091521 Tue September 7 2021 07:28 PM	☑	2
Addendum_4_ Autos_SUVs_Vans_Trucks_RFP_091521 Thu August 26 2021 05:55 PM	☑	1
Addendum_3_ Autos_SUVs_Vans_Trucks_RFP_091521 Mon August 23 2021 09:47 AM	☑	1
Addendum_2_ Autos_SUVs_Vans_Trucks_RFP_091521 Sun August 8 2021 09:02 PM	☑	1
Addendum_1_ Autos_SUVs_Vans_Trucks_RFP_091521 Thu August 5 2021 03:58 PM	☑	1

ATTACHMENT "C"

RESOLUTION NO. 8190

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET FOR FISCAL YEAR 2022-2023 ADOPTED ON JUNE 21, 2022 REGARDING THE PURCHASE OF THREE POLICE ADMINISTRATIVE VEHICLES

WHEREAS, the City Council has received and considered the proposed adjustment to the budget for Fiscal Year 2022-2023, commencing July 1, 2022, and ending June 30, 2023; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

WHEREAS, an annual budget for the City of San Fernando for Fiscal Year beginning July 1, 2022 and ending July 30, 2023, a copy of which is on file in the City Clerk's Office, was adopted on June 21, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The following adjustments are made to the City Budget:

PURCHASE THREE POLICE ADMINISTRATIVE VEHICLES

Decrease Capital Expenses	$18,309.97
Account No.	041-225-0000-4500
Increase Capital Expenses	$18,309.97
Account No.	041-224-0000-4500

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED THIS 7th day of November, 2022.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8190

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8190 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 7th day of November, 2022, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of November, 2022.

Julia Fritz, City Clerk

ATTACHMENT "D"

THE CITY OF SAN FERNANDO

MEMORANDUM

To: Matt Baumgardner, Director of Public Works

From: Fabian Valdez, Chief of Police

Date: November 7, 2022

Subject: Surplus Vehicles and Equipment

The City currently has six (6) pieces of rolling inventory ready for auction.

I am requesting approval to have them available for an on-line auction as per **Division 7. Surplus City-Owned Personal Property, Sec. 2-869, Bids; Sales; Exchanges.** They will be auctioned off to the public. The Public Works Department will prepare the "release of liability" forms and will handle all necessary transfer of ownership. Vehicles and equipment will be sold "as-is" and all necessary registration and smog will be the new owner's responsibility.

CITY VEHICLE NO. / VEHICLE ID. NO	YEAR	MAKE / MODEL	MILEAGE	ASSET NO.	REASON FOR SURPLUS	PHOTO
2FAHP71V48X154540/ 4540	2008	FORD CROWN VIC	143,922	2008-012	Vehicle worn; high maintenance costs.	
2FAHP71V68X154538/ 4538	2008	FORD CROWN VIC	130,071	2008-011	Vehicle worn; high maintenance costs.	
2FAHP71V68X154541/ 4541	2008	FORD CROWN VIC	141,236	2008-14	Engine worn; high maintenance costs	
1FAHP2MK2EG154995/ 4995	2014	FORD TAURUS	67,632	2014-13	Vehicle worn; high maintenance costs	
1FAHP2MK6EG154996/ 4996	2014	FORD TAURUS	62,685	2014-14	Vehicle worn; high maintenance costs	
1FAHP2MK6FG200019/ 0019	2015	FORD TAURUS	53,783	2016-08	Vehicle worn; parts not available; unsafe	

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Matt Baumgardner, Director of Public Works

Date: November 7, 2022

Subject: Consideration to Authorize the Formal Solicitation of Bids for the Sidewalk Improvements Project

RECOMMENDATION:

It is recommended that the City Council authorize the formal solicitation of bids for the Sidewalk Improvements Project (Attachment "A" - Project Specifications, Plans, and Bid Proposal Documents) to be advertised and publicly noticed for no less than 30 days prior to the opening of bids.

BACKGROUND:

1. On June 21, 2021, the City Council adopted the Fiscal Year (FY) 2021-2022 budget, which included a capital outlay amount of $100,000 for use in the City's Sidewalk Improvements Project.

2. On September 6, 2022, the City Council approved the appropriation of $500,000 in American Rescue Plan Act (ARPA) funds for use in the City's Sidewalk Improvement Project.

3. On October 17, 2022, the City Council approved an exchange agreement with Los Angeles County Metropolitan Transportation Authority for an exchange of $256,008 in eligible federal funds (STP-L and HIP) for use in the City's Sidewalk Improvement Project.

ANALYSIS:

The Sidewalk Improvements Project will consist of reconstruction of certain sections of damaged sidewalks, curb and gutters, drive approaches, non-ADA compliant wheelchair ramps and removal of necessary street trees along various blocks throughout the City. Since September 2022, City staff have been surveying damaged sidewalk locations throughout the City. Focus is being placed on areas with sidewalks that have significant stress and damage as identified

through service requests from residents and businesses, as well as the inspections of sidewalks by City staff.

Project Schedule.
The project is expected to begin in March 2023 and completion of the initial phase is expected within a six-month period. Staff anticipates that this program will continue over the next five years to address up to four miles of sidewalks and curb and gutters that have deteriorated over many years.

Public Bid Process.
Pursuant to Chapter 7, Section 3.C.1 of the City's Purchasing Policy, a notice shall be published in a newspaper of general circulation at least 14 calendar days prior to the bid opening date. Notice shall also be transmitted to the trade publications at least 30 calendar days prior to the opening of the bids. Notice will also be posted on the City website during this period. The bid package (Project Specifications, Plans, and Bid Proposal Documents) will be available in electronic format to all interested parties.

The bid proposals are tentatively scheduled to be opened by the City Clerk in the Council Chambers in December 2022. Staff will review the bids and determine the lowest responsible bidder. Staff will return to City Council for consideration to award the construction contract in January 2023.

BUDGET IMPACT:

The Sidewalk Improvements Project is being funded through a combination of sources including Los Angeles County Metropolitan Transportation Authority (LACMTA) Local Fund Exchange (STP-L), LACMTA Local Fund Exchange (HIP), American Rescue Plan Act (ARPA), and Capital Outlay Fund with a total of $850,887 available.

SOURCES		
Fund	**Account Number**	**Allocation**
LACMTA Local Fund Exchange (STP-L)	022-3664-0000	$ 137,330
LACMTA Local Fund Exchange (HIP)	022-3932-0000	$ 113,557
American Rescue Plan Act (ARPA)	121-3668-3689	$ 500,000
Capital Outlay Fund	032-3970-0000	$ 100,000
Total Sources:		**$ 850,887**

USES		
Activity	**Account Number**	**Cost**
Design/Inspection/Testing/ Labor Compliance/ Construction Management	032-311-0000-4600 121-311-3689-4600	$ 244,887
Construction	022-311-0866-4600 121-311-3689-4600	$ 606,000
Total Uses:		**$ 850,887**

CONCLUSION:

Staff recommends that the City Council authorize the formal solicitation of bids for the Sidewalk Improvements Project.

ATTACHMENT:

A. Project Bid Package (provided digitally through web link; hardcopy available at the Public Works counter)

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Julian J. Venegas, Director of Recreation and Community Services

Date: November 7, 2022

Subject: Consideration to Award a Construction Contract for the Layne Park Revitalization Project

RECOMMENDATION:

It is recommended that the City Council:

a. Approve a construction contract with KASA Construction, Inc. (Attachment "A" – Contract No. 2123) for an amount not-to-exceed $1,394,561;

b. Adopt Resolution No. 8191 (Attachment "B") amending the Fiscal Year 2022-2023 Adopted Budget by allocating $351,007 from the Regional Park and Open Space District (RPOSD) Capital Grant Fund and $200,348 from the unappropriated American Rescue Plan Act (ARPA) Fund to the Layne Park Revitalization Project; and

c. Authorize the City Manager to execute change orders for an amount not-to-exceed five percent of the contract amount, or $69,728 to cover costs of unforeseen conditions or additional scope of work requested by the City, and execute all related documents.

BACKGROUND:

1. On July 1, 2019, the City Council authorized staff to submit a California Statewide Park Development and Community Revitalization Grant Program (SPP) grant application for all six parks (i.e., Recreation, Las Palmas, Pioneer, Layne, Rudy Ortega Sr., and the Pacoima Wash Natural parks). To make the grant applications more competitive the City Council authorized a $20,000 match per application.

2. On July 19, 2019, and throughout the application process, Recreation and Community Services (RCS) staff discussed the renovation plans for all six parks with the Parks, Wellness, and Recreation Commission. In addition, feedback from community planning meetings on the park renovation projects was incorporated into the final grant applications.

3. On February 25, 2020, the California Department of Parks and Recreation announced that the City's SPP Layne Park Revitalization Project grant application was selected for funding. A grant award of $1,114,245, plus the City's grant match of $20,000, provides a total of $1,134,245 to complete the project.

4. On January 4, 2021, the City Council discussed the staff's recommendation to award a professional services agreement to Moore Iacofano Goltsman, Inc. (MIG) for the design of the Layne Park Revitalization Project. During the discussion, the City Council provided feedback related to specific design elements and expressed the desire to have additional community engagement from residents adjacent to Layne Park. The item was tabled until the following City Council meeting to provide staff with the opportunity to get additional information from the proposed design firm.

5. On January 19, 2021, the City Council approved a professional service agreement with MIG for the design of the Layne Park Project with the caveat that the proposed design incorporates additional community feedback on the design elements discussed at the January 4, 2021, City Council meeting. The cost of the MIG Professional Service Agreement amounted to $221,304.

6. Between April 21, 2021, and June 2, 2021, the RCS Department contracted with Valley Care Community Consortium (VCCC) to facilitate three community workshops that gathered input regarding the design for the Layne Park Revitalization Project. One workshop was held via the Zoom platform and the other two were in-person on-site. Approximately 60 individuals participated in the community outreach meetings. The cost of VCCC services totaled $10,000.

7. On July 19, 2021, the City Council approved the Base Project Design for the Layne Park Revitalization Project and directed staff to work with MIG to incorporate the additional project amenities identified by the community outreach workshops as an Alternative Project Design for the Layne Park project.

8. On May 2, 2022, the City Council authorized a Notice Inviting Bids (NIB) for the construction of the Layne Park Revitalization Project. The NIB requested a Base Project bid based on the grant application and an Alternate Project bid based on the community feedback. The City only received one proposal for the Layne Park project. However, the Base Project bid exceeded the engineer's cost estimates for the project.

9. On October 3, 2022, staff presented an item to City Council requesting direction to address a $551,348 funding gap for the Layne Park Revitalization Project. The consensus of the City Council was to first utilize the City's Regional Park and Open Space District (RPOSD) annual allocation balance and supplement the remaining fund gap with American Rescue Plan Act (ARPA) funds.

ANALYSIS:

The community engagement meetings held between April 21, 2021, and June 2, 2021, provided invaluable insight into the type of improvements the Layne Park Revitalization Project would incorporate into the design of the project. The community's vision for the Layne Park project was incorporated into the proposed design MIG presented to City Council as the Base Project Design and an Alternative Project design. The available funding for completing the Base Project Design of the Layne Park Revitalization Project is $912,941.

The construction of the Layne Park Revitalization Project will require an additional $122,673 in funding for the Base Project Design and $358,946 for the Alternative Project Design. Staff also recommends a five percent ($69,728) contingency allocation to cover any unforeseen circumstances that would derail construction, with resulted in a funding gap of $551,348.

After staff presented various options to City Council to close the funding gap, the consensus of the City Council was to first utilize the City's RPOSD annual allocation balance and supplement the remaining fund gap with ARPA funds. Consequently, the total construction cost of the Layne Park Revitalization Project is $1,464,289. The funding sources of the project are as follows:

Prop. 68 SPP grant	$912,941
RPOSD annual allocation	$351,007
ARPA unallocated funds	$200,341

The major park amenities improvements of the Layne Park Revitalization Project take into account the community's vision as well as the City Councils' suggested improvements for the park renovations. The revitalization of Layne Park will include:

- A restroom facility.
- A sod turf soccer field with goals.
- A 10-foot high wire mesh fence around the soccer field.
- A basketball half court with a 10-inch wire mesh fence at the west end of the court.
- Play area shade with ADA equipment upgrades.
- Picnic tables.
- Drought tolerant landscaping and bioswale.
- Decomposed granite and concrete pathway, including site furnishings.
- Shrubs along south alleyway.
- Installation of three rail fencing at the north alleyway.

Staff anticipates the construction of the Layne Park Revitalization Project to last approximately 120 working days once the City issues a Notice to Proceed. Upon approval of a Construction Contract with KASA Construction, Inc., work on the project is expected to start in early December 2022, and the completion of the project in mid-May 2023.

BUDGET IMPACT:

The appropriation of the additional $551,348 to the Fiscal Year 2022-2023 budget requires the City Council's approval. The proposed Resolution (Attachment "B") amends the revenue and expenditures of the current City budget. In particular, the Grant Fund Layne Park Revitalization Project (Account No. 010-420-3669-4600).

SOURCES		
Fund	**Account Number**	**Allocation**
Statewide Parks Program (Grant)/City's Match	010-3697-3669	$ 1,314,245
Regional Park and Open Space District	010-3697-3624	$ 351,007
ARPA Unallocated Funds	121-3668-3689	$ 200,341
Total Sources:		**$ 1,685,593**

USES		
Activity	**Account Number**	**Cost**
Pre-construction Cost	010-420-3669-4600	$ 221,304
Plans, Specifications, Cost Estimates, Permits Groundbreaking, public meetings		
Construction	010-420-3669-4600 010-423-3624-4600 121-423-3689-4600	$1,394,561
Contingency	010-423-3624-4600	$69,728
Total Uses:		**$1,685,593**
Expenditures-to-Date		
MIG Design Services	010-420-3669-4600	$ (188,001)
VCCC Community Engagement	010-420-3669-4600	$ (10,000)
Total Uses Balance:		$ **1,487,592**

CONCLUSION:
It is recommended that the City Council approve a Construction Contract (Attachment "A") with KASA Construction, Inc. for an amount not-to-exceed $1,394,561, adopt the proposed budget Resolution (Attachment "B") appropriating the funds, authorize the City Manager to execute change orders for an amount not-to-exceed $69,728, and to execute all related documents.

ATTACHMENTS:

A. Contract No. 2123, including:
   Exhibit A: Layne Park Revitalization Project Plans and Specificiations – Job No. 7616
B. Resolution No. 8191

ATTACHMENT "A"
CONTRACT NO. 2123

CONSTRUCTION CONTRACT/AGREEMENT

FISCAL YEAR 2022-2023 LAYNE PARK REVITALIZATION PROJECT
JOB NO. 7616, PLAN NO. P-737

THIS AGREEMENT is made and entered into this 7th day of November, 2022, by and between CITY OF SAN FERNANDO, a municipal corporation of the State of California, hereinafter referred to as "CITY" and KASA CONSTRUCTION, INC. hereinafter referred to as "CONTRACTOR".

WITNESSETH:

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

1. The complete contract consists of the Contract Documents, which includes all of the following documents incorporated herein by this reference: Approved **LAYNE PARK REVITALIZATION PROJECT PLANS AND SPECIFICATIONS - JOB NO. 7616, PLAN NO. P-737**, Notice Inviting Bids, Instructions to Bidders, Contractor's Proposal, Contract/Agreement, Special Provisions, Technical Provisions, and all modifications and amendments thereto (Exhibit "A").

2. CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: **LAYNE PARK REVITALIZATION PROJECT PLANS – JOB NO. 7616, PLAN NO. P-737,** (the "Work of Improvement") all in accordance with the Contract Documents and Contractor's Proposal dated June 29, 2022.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

3. CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work of Improvement the stipulated sum of ONE-MILLION, THREE HUNDRED NINETY FOUR THOUSAND, FIVE HUNDRED AND SIXTY ONE DOLLARS ($1,394,561).

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

CONSTRUCTION CONTRACT/AGREEMENT CONTRACT NO. 2123
Layne Park Revitalization Project JOB NO. 7616, PLAN NO. P-737

4. CONTRACTOR agrees to commence construction of the Work of Improvement within ten (10) days after issuance of a Notice To Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within one hundred twenty (120) working days.

5. Time is of essence of this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage, which the CITY will sustain by reason of any delay in the performance of this Agreement. It is, therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following sum: One Thousand Dollars ($1,000.00) for each day's delay beyond the time herein prescribed for finishing work. If liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

6. The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, Fifty Dollars ($50.00) for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California.

7. In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of Twenty-five Dollars ($25.00) for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

8. CONTRACTOR, by executing this Agreement hereby certifies:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

CONSTRUCTION CONTRACT/AGREEMENT CONTRACT NO. 2123
Layne Park Revitalization Project JOB NO. 7616, PLAN NO. P-737

9. CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or $1,000, whichever is greater.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY ADMINISTRATOR and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

CITY OF SAN FERNANDO

By: _____
Nick Kimball, City Manager

Date: _____

APPROVED AS TO FORM

By: _____
Richard Padilla, Assistant City Attorney

Date: _____

KASA CONSTRUCTION, INC.:

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

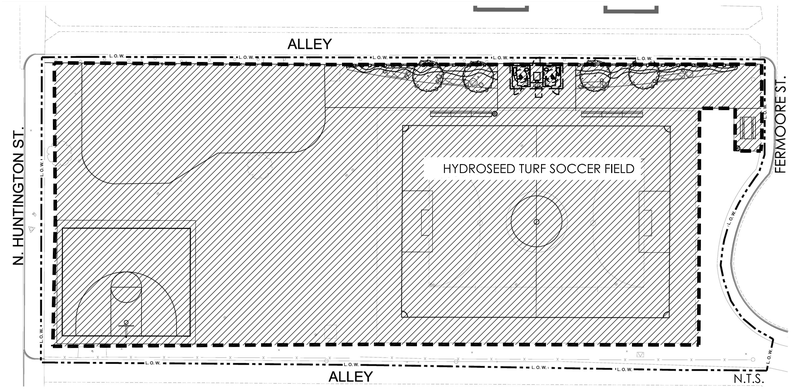
Title: _____

Date: _____

CITY OF SAN FERNANDO
LAYNE PARK REVITALIZATION
JOB NO. 7616 PLAN NO. 737

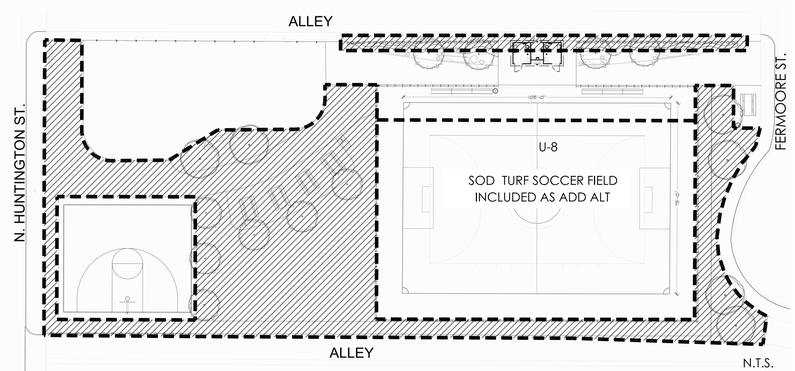
EXHIBIT A

BASE BID PROJECT EXTENTS



- RESTROOM - 2 UNISEX STALLS
- HYDROSEED TURF SOCCER FIELD WITH GOALS
- BASKETBALL HALF COURT
- PLAY AREA SHADE WITH EQUIPMENT UPGRADES
- SALVAGED SEATING LOGS
- PICNIC TABLE
- DROUGHT TOLERANT LANDSCAPING
- PEDESTRIAN LIGHTING

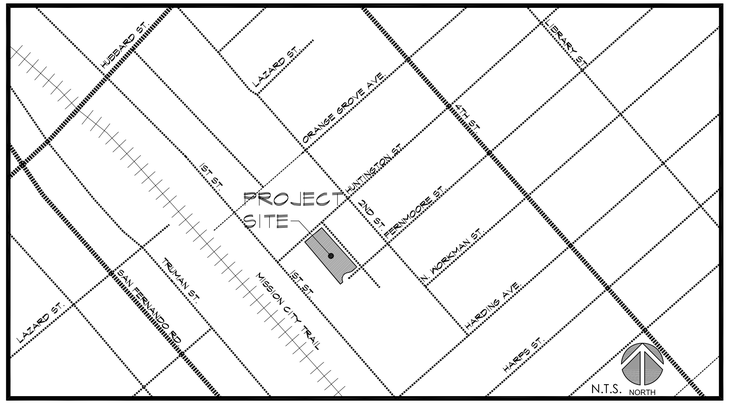
ADD ALTERNATES PROJECT EXTENTS



- SOD TURF SOCCER FIELD WITH 20' SAFETY NETTING
- PEDESTRIAN LIGHTING
- MONUMENT SIGN
- PERIMETER FENCING
- ADDITIONAL DECOMPOSED GRANITE AND CONCRETE PAVING
- ADDITIONAL LANDSCAPING
- ADDITIONAL SALVAGED SEATING LOGS

VICINITY MAP

Not to Scale



PUBLIC UTILITIES

WATER
CITY OF SAN FERNANDO
120 MACNEIL STREET
SAN FERNANDO, CA 91340
DANNY GARCIA OR ALEX MENDEZ
(818) 898-1298

SEWER
CITY OF SAN FERNANDO
120 MACNEIL STREET
SAN FERNANDO, CA 91340
ROBERT DAVIDSON OR RICHARD DE LA PENA
(818) 898-1293

ELECTRICITY
SOUTHERN CALIFORNIA EDISON COMPANY
EMERGENCY CALLS
(800) 611-1911

GAS
SOUTHERN CALIFORNIA GAS COMPANY
EMERGENCY CALLS
(818) 701-3342

TELEPHONE
FRONTIER
EMERGENCY CALLS
(818) 365-3128

CABLE
SPECTRUM
EMERGENCY CALLS
(818) 700-6100

POLICE
CITY OF SAN FERNANDO
NON-EMERGENCY PHONE NUMBER
(818) 898-1267 EXT. 0

FIRE
CITY OF LOS ANGELES FIRE DEPARTMENT
14430 POLK STREET
LOS ANGELES, CA 91342
NON-EMERGENCY PHONE NUMBER
(818) 756-8691

DRAWING INDEX

SHEET NO.	DWG NO.	SHEET NAME
1	T-1	COVER SHEET
2	C1.00	CIVIL TITLE SHEET
3	C1.10	GENERAL GRADING NOTES
4	C2.10	EX. TOPOGRAPHICAL PLAN
5	C2.11	DEMO PLAN
6	C2.11A	ADD ALT DEMO PLAN
7	C2.12	GRADING PLAN
8	C2.12A	ADD ALT GRADING PLAN
9	C2.13	UTILITIES PLAN
10	C2.14	DETAILS PLAN
11	C2.15	HORIZONTAL CONTROL PLAN
12	C2.15A	ADD ALT HORIZONTAL CONTROL PLAN
13	C2.16	EROSION CONTROL TITLE SHEET
14	C2.17	EROSION CONTROL PLAN
15	L2.0	CALLOUT PLAN
16	L2.1	ADD ALT CALLOUT PLAN
17	L3.0	IRRIGATION LEGEND
18	L3.1	IRRIGATION NOTES
19	L3.2	IRRIGATION PLAN
20	L3.2a	ADD ALT IRRIGATION PLAN
21	L3.3	IRRIGATION DETAILS
22	L3.4	IRRIGATION DETAILS
23	L3.5	IRRIGATION DETAILS
24	L3.6	IRRIGATION DETAILS & MWELO CALC'S
25	L4.0	PLANTING PLAN
26	L4.1	ADD ALT PLANTING PLAN
27	LD-1	CONSTRUCTION DETAILS
28	LD-2	CONSTRUCTION DETAILS
29	LD-3	CONSTRUCTION DETAILS
30	LD-4	CONSTRUCTION DETAILS
31	LD-5	CONSTRUCTION DETAILS
32	LD-6	ADD ALT CONSTRUCTION DETAILS
33	E0.1	ELECTRICAL POWER COVER SHEET
34	E0.2	ELECTRICAL POWER COVER SHEET
35	E1.0	ELECTRICAL SITE PLAN
36	E2.0	ELECTRICAL SINGLE LINE DIAGRAM & DETAIL

NOTES

NOTICE TO CONTRACTOR
IT SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO CALL THE USA UNDERGROUND 811 ALERT FOR LOCATIONS OF EXISTING UTILITIES NO LESS THAN TWO DAYS NOR MORE THAN 7 DAYS PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL ASSUME SOLE RESPONSIBILITY FOR ANY DAMAGE DONE TO EXISTING UTILITIES OR STREET IMPROVEMENTS INCLUDING CONCRETE/LANDSCAPE DURING CONSTRUCTION.

GENERAL NOTES:
1. THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY OR SUBSTRUCTURE SHOWN ON THESE PLANS WAS OBTAINED BY A SEARCH OR AVAILABLE RECORDS. APPROVAL OF THESE PLANS BY THE CITY DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF THE LOCATION OR THE EXISTENCE OR NONEXISTENCE OF ANY UNDERGROUND UTILITY OR SUBSTRUCTURE WITHIN THE LIMITS OF THE PROJECT.
2. THE CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OR THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND THE CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD THE DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM SOLE NEGLIGENCE OF THE DESIGN PROFESSIONAL.

PROJECT TEAM

LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
617 WEST SEVENTH ST, SUITE 304
LOS ANGELES, CA 90017
TEL: (213) 694-3800

CIVIL ENGINEER
CWE
1561 E. ORANGETHORPE AVE SUITE 240
FULLERTON, CA 92831
TEL: (714) 526-7500
FAX: (714) 526-7004

ELECTRICAL & PLUMBING ENGINEER
INTEGRAL
15760 VENTURA BLVD
SUITE 1902
ENCINO, CA 91436
TEL: (323) 825-9955

CITY OF SAN FERNANDO APPROVAL	CITY OF SAN FERNANDO APPROVAL
DESIGN ENGINEER _____ DATE _____	DIRECTOR OF PUBLIC WORKS _____ DATE _____ RCE # EXP.

Know what's below. Call before you dig.

MIG
109 W. UNION AVE.
FULLERTON, CA 92832
TEL 714/871-3638
www.migcom.com

CONSULTANT:

PROJECT TEAM:
LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE
TITLE SHEET

DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP
LICENSED LANDSCAPE ARCHITECT
IAN R. MATHER NO. 4941
2/29/24
Renewal Date
5/2/2022
Date
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

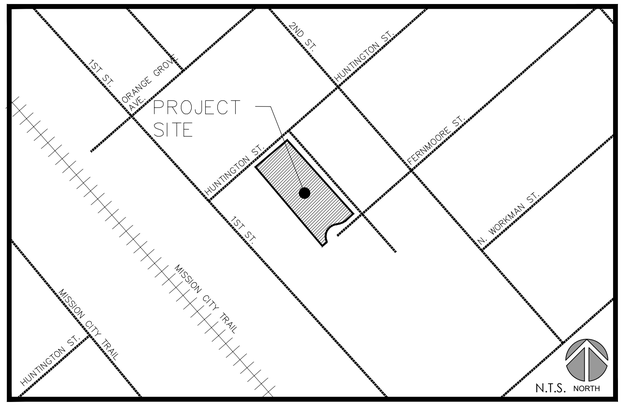
SHEET
T-1
SHEET 1 OF 36 SHEETS

CITY OF SAN FERNANDO
LAYNE PARK REVITALIZATION

JOB NO. 7616 PLAN NO. 737

VICINITY MAP

Not to Scale



ASSESSORS PARCEL:
A.P.N. 2520-010-900

DESCRIPTION:
LOTS 32, 33, 34, 39, 40, & 41
OF TRACT 13291, M.B. 268-39

NOTICE TO CONTRACTOR:

ALL CONTRACTORS AND SUBCONTRACTORS PERFORMING WORK SHOWN IN OR RELATED TO THESE PLANS SHALL CONDUCT THEIR OPERATIONS SO THAT EMPLOYEES ARE PROVIDED A SAFE PLACE TO WORK AND THE PUBLIC IS PROTECTED. ALL CONTRACTORS AND SUBCONTRACTORS SHALL COMPLY WITH THE "OCCUPATIONAL SAFETY AND HEALTH REGULATIONS" THE U.S. DEPARTMENT OF LABOR, AND WITH THE STATE OF CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS "CONSTRUCTION SAFETY ORDERS". THE CITY ENGINEER SHALL NOT BE RESPONSIBLE IN ANY WAY FOR THE CONTRACTOR OR SUBCONTRACTOR'S COMPLIANCE WITH SAID REGULATIONS AND ORDERS. CONTRACTOR FURTHER AGREES THAT HE SHALL ASSUME SOLE COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO THE NORMAL WORKING HOURS, AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER, THE CITY AND CITY ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM SOLE NEGLIGENCE OF THE OWNER OR ENGINEER.

PROFESSIONAL ENGINEER'S NOTE:

THE PLANS AND SPECIFICATIONS HAVE BEEN PREPARED BY CWE USING AVAILABLE RECORD PLANS AND MAPS AND BASED ON FIELD RECONNAISSANCE OF EXISTING CONDITIONS. KNOWN UTILITIES AND OWNERS OF OTHER STRUCTURES IN THE STREET RIGHT OF WAYS HAVE BEEN GIVEN WRITTEN NOTICE OF THE PROJECT. HOWEVER, THE CITY OF SAN FERNANDO ARE NOT RESPONSIBLE FOR THE TOTAL ACCURACY AND/OR CORRECTNESS OF THE SHOWN INFORMATION. THE CONTRACTOR BY SIGNING THE CONSTRUCTION CONTRACT FOR THIS PROJECT ACCEPTS AND ASSUMES FULL RESPONSIBILITY FOR THE WORK AND ITS IMPACT ON THE EXISTING FACILITIES SHOWN OR NOT SHOWN ON THESE PLANS AND DESCRIBED IN THE SPECIFICATIONS.

THE CONTRACTOR IS RESPONSIBLE TO MAKE HIS OWN INVESTIGATION AND INSPECTION INCLUDING POT HOLING AND SUCH OTHER METHODS HE DEEMS NECESSARY TO ALLOW HIM TO PROCEED ON THE CONSTRUCTION OF THIS PROJECT IN COMPLIANCE WITH THE LAWS, ORDINANCES AND REGULATIONS APPLICABLE TO THE PROJECT, INCLUDING STATE SAFETY ORDERS AND PROCEDURES OF USA.

THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ANY SURVEYS REQUIRED TO ESTABLISH HORIZONTAL AND VERTICAL CONTROLS PRIOR AND DURING CONSTRUCTION, AND TO REPLACE DISTURBED OR COVERED EXISTING STREET SURVEY MONUMENTS.

UNAUTHORIZED CHANGES AND USES:

CAUTION: THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR, UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS.

BASIS OF BEARINGS:

THE CCS83 GRID BEARING BETWEEN C.S.R.N. STATIONS "WMAP" AND "VNCX" BEING NORTH 59°-40'- 13" WEST, AS DERIVED FROM THE POSITIONS FOR SAID STATIONS, IN SAID EPOCH, PUBLISHED BY THE CALIFORNIA SPATIAL REFERENCE CENTER (C.S.R.C.) EPOCH 2017.5, On MAY 12, 2021, WAS USED AS THE BEARINGS FOR THIS SURVEY.

BENCHMARK:

LA CITY
BM: 03-02428; 2010 ADJ NAVD 88
ELEVATION =(1100.176) FEET

CONC. NAIL IN LEAD; N.W. COR HUBBARD AVE AT BC CURB RET SW/O TRUMAN ST.

NOTE PT# 101 & 102 ARE TO BE USED AS T.B.M FOR THIS PROJECT.

NOTES:
COORDINATES ARE BASED UPON C.C.S. 83, STATE PLANE COORDINATE SYSTEM, ZONE 5. EPOCH 2017.5

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PROJECT TEAM:
LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

TITLE SHEET

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
EXP. 9/30/23
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C1.00
SHEET 2 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 04:01 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 - C1.00 - Title Sheet.dwg

GENERAL NOTES

1. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THESE PLANS, THE PROJECT SPECIFICATIONS, STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION, STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (LATEST EDITION), AND CALTRANS STANDARD PLANS AND SPECIFICATIONS (LATEST EDITION) INCLUDING ADDITIONS AND SUPPLEMENTS.
2. THE CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUALLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD THE CITY OF SAN FERNANDO AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF HIS/HER WORK ON THIS PROJECT.
3. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN AND PAY FOR ANY PERMITS REQUIRED BY THE CITY OF SAN FERNANDO PUBLIC WORKS DEPARTMENT AND RELEVANT OTHER AGENCIES IN ORDER TO DO THE WORK SHOWN ON THESE PLANS.
4. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROTECT SURVEYING MONUMENTS IN PLACE, AND THE CONTRACTOR SHALL BE FINANCIALLY RESPONSIBLE FOR RESETTING DAMAGED OR DESTROYED MONUMENTS.
5. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO FAMILIARIZE HIMSELF/HERSELF WITH THE JOB SITE AND ANY UNDERGROUND UTILITIES/FACILITIES, WHETHER SHOWN OR NOT SHOWN ON THE PLANS. THE CONTRACTOR SHALL CALL UNDERGROUND SERVICE ALERT AT 811 TO LOCATE UTILITY FACILITIES AT LEAST TWO (2) WORKING DAYS BEFORE DOING ANY EXCAVATION. ALL PIPELINES, SUBSTRUCTURES, OR UTILITIES OF ANY KIND, WHETHER SHOWN ON THESE PLANS OR NOT, SHALL BE PROTECTED IN PLACE, OR IF REQUIRED, BE REMOVED, RELOCATED OR REINFORCED TO THE SATISFACTION OF THE CITY ENGINEER BY THE OWNER OF THE FACILITY. PRIOR TO START OF CONSTRUCTION CONTRACTOR SHALL VERIFY THE LOCATION OF UNDERGROUND UTILITIES AND SUBSTRUCTURES.
6. THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR ANY FIELD CHANGES MADE WITHOUT PRIOR WRITTEN AUTHORIZATION FROM THE CITY ENGINEER.
7. THE CONTRACTOR SHALL GIVE THE CITY OF SAN FERNANDO PUBLIC WORKS DEPARTMENT AT LEAST THREE (3) WORKING DAYS ADVANCE NOTICE PRIOR TO ALL INSPECTION REQUESTS AT (818) 898-1222.
8. CONSTRUCTION TRAFFIC CONTROL AND TEMPORARY SIGNING SHALL BE PROVIDED BY THE CONTRACTOR IN ACCORDANCE WITH CALTRANS TRAFFIC ENGINEERING MANUAL, MUTCD 2009 AND CALIFORNIA SUPPLEMENT AND AS APPROVED BY THE CITY ENGINEER. CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL PLANS AS SPECIFIED.
9. ACCESS TO ALL DRIVEWAYS SHALL BE MAINTAINED AT ALL TIMES EXCEPT WHEN PRECLUDED BY NECESSARY CONSTRUCTION FOR REASONABLE PERIODS OF TIME AS PRE-APPROVED BY THE CITY ENGINEER.
10. THE CONTRACTOR SHALL REMOVE FROM THE VICINITY OF THE COMPLETED WORK ALL PLANTS, BUILDING RUBBISH, UNUSED MATERIALS, CONCRETE FORMS, AND EQUIPMENT BELONGING TO THE CONTRACTOR OR USED UNDER HIS/HER DIRECTION DURING CONSTRUCTION.
11. THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PROPER PRECAUTIONS TO PROTECT ADJACENT PROPERTIES FROM ANY AND ALL DAMAGE THAT MAY OCCUR FROM THE CONTRACTOR'S OPERATIONS.
12. ASPHALT CONCRETE REMOVALS AND/OR JOINTS SHALL BE CONSTRUCTED TO CLEAN STRAIGHT LINES BY SAW CUTTING TO A FULL DEPTH OF PAVEMENT.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING ALL REGULATORY AND WARNING SIGNS.
14. INSTALL EXPANSION JOINTS AT ALL JOIN POINTS TO EXISTING PORTLAND CONCRETE AND AT 10' INTERVALS IN NEW CONCRETE.
15. THESE PLANS HAVE BEEN CHECKED BY THE CITY OF San Fernando ONLY FOR CONFORMANCE WITH THE CITY STANDARDS AND SPECIFICATIONS, COMPLIANCE WITH DEVELOPMENT CONDITIONS AND FOR GENERAL CONCEPTUAL APPROVAL OF THE STREET AND DRAINAGE DESIGN AS SHOWN THERE ON. NO DETAILED MATHEMATICAL CHECK WAS MADE FOR THE ACCURACY OF THE EXISTING OR PROPOSED DIMENSION LINES OR GRADES SHOWN, INCLUDING ALL EXISTING UTILITIES SHOWN OR NOT SHOWN.
16. CONTRACTOR SHALL NOTIFY ALL PARTIES THAT USE VEHICULAR ACCESS FROM ALLEY THAT DURING CURE TIME OF CONCRETE RIBBON GUTTER THEY NEED TO PARK ELSEWHERE IN THAT ALLEY WILL BE CLOSED DURING FIRST 5 DAYS AFTER POUR.
17. CONTRACTOR SHALL USE EARLY HIGH STRENGTH 3250 PSI WITH FAST CURE ADDITIVE CONCRETE FOR LONGITUDINAL GUTTER IN ALLEY ONLY.
18. CONTRACTOR SHALL SCHEDULE WORK BY BLOCK SUCH THAT PERIOD FROM FIRST DAY OF REMOVAL OF EXISTING ALLEY IMPROVEMENTS TO END OF DAYS PLACEMENT OF AC BASE COURSE SHALL NOT EXCEED 8 CALENDAR DAYS.
19. WHERE NO EDGE WALLS OR FENCES OR PAVEMENT EXIST INSTALL 2"X6" REDWOOD EDGE BOARD WITH 18" REDWOOD STAKES AT 4' SPACING PER DETAIL IN THIS SHEET.
20. CONTRACTOR SHALL REMOVE AC PAVEMENT FROM ALL MANHOLE COVERS.

GENERAL CONSTRUCTION NOTES:

1. PROVIDE ACCESS AT ALL TIMES AND PROTECT-IN-PLACE EXISTING UTILITIES.
2. PROTECT-IN-PLACE EXISTING SURFACE AND UNDERGROUND UTILITIES, POLES, VALVES, COVERS, AND OTHER MISCELLANEOUS FACILITIES, UNLESS OTHERWISE INDICATED.
3. BEFORE STARTING WORK, THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING UTILITIES BY CONTACTING UNDERGROUND SERVICE ALERT BY CALLING 811, AT LEAST 48 HOURS IN ADVANCE.
4. THE CONTRACTOR SHALL NOTIFY THE CITY ENGINEER AT LEAST 48 HOURS PRIOR TO START ANY FIELD REMOVALS.
5. THE CONTRACTOR SHALL VERIFY THE EXACT LIMITS AND LOCATION OF SAWCUTTING TO REMOVE AND REPLACE EXISTING CONCRETE WALK AND PAVEMENT WITH CITY ENGINEER.
6. THE CONTRACTOR SHALL ADJUST/REPLACE EXISTING IRRIGATION SYSTEM WITHIN PARKWAY IN THE PROPOSED IMPROVEMENT AREAS.
7. GRIND OFF AC FROM EXISTING CONCRETE GUTTER SURFACE PER CITY ENGINEER'S INSTRUCTIONS, HAUL AWAY AND DISPOSE.
8. SPRAY WEEDS AND GRASS KILLER IN SIDEWALK JOINTS.

GENERAL GRADING NOTES:

1. NO WORK SHALL BE STARTED IN OR ABOUT A GRADING PROJECT WITHOUT FIRST NOTIFYING THE AGENCY.
2. NO GRADING WORK, INCLUDING IMPORT AND EXPORT, SHALL BE DONE OUTSIDE OF CITY SPECIFIED CONSTRUCTION HOURS, EXCEPT IN EMERGENCIES. A HAUL ROUTE SHALL BE PREPARED BY THE CONTRACTOR SATISFACTORY TO THE PUBLIC WORKS DEPARTMENT, ENGINEERING DIVISION.
3. NO PERSON SHALL, WHEN HAULING ANY EARTH, SAND, GRAVEL, ROCK, STONE, DEBRIS, PAPER OR ANY OTHER SUBSTANCE OVER ANY PUBLIC STREET, ALLEY OR OTHER PUBLIC PLACE, ALLOW SUCH MATERIALS TO BLOW OR SPILL OVER AND UPON THE PUBLIC STREET, ALLEY OR OTHER PUBLIC PLACE OR ADJACENT PRIVATE PROPERTY.
4. THE LOADING OR DUMPING OF EXCESS SOIL SHALL BE APPROVED BY THE CITY PRIOR TO STARTING EXCAVATION.
5. PRIOR TO PLACING FILL, SLOPES SHALL BE PROPERLY PREPARED BY BRUSHING AND BENCHING.
6. IF AT ANY STAGE OF WORK ON AN EXCAVATION OR FILL THE CITY DETERMINES THAT FURTHER WORK AS AUTHORIZED BY AN EXISTING PERMIT IS LIKELY TO ENDANGER ANY PROPERTY OR PUBLIC WAY THE CITY MAY REQUIRE, AS A CONDITION TO ALLOW THE WORK TO CONTINUE, THAT PLANS FOR SUCH WORK BE AMENDED TO INCLUDE ADEQUATE SAFETY PRECAUTIONS.
7. THE CONTRACTOR SHALL OBTAIN A PERMIT FROM CALIFORNIA DIVISION OF INDUSTRIAL SAFETY FOR THE CONSTRUCTION OF TRENCHES OR EXCAVATIONS WHICH ARE FIVE FEET OR DEEPER. SHEETING, SHORING, AND BRACING FOR THE TRENCH EXCAVATION SHALL CONFORM TO THE REQUIREMENTS OF "CONSTRUCTION SAFETY ORDERS," TITLE 8, DIVISION OF INDUSTRIAL SAFETY, STATE OF CALIFORNIA.
8. A COPY OF THE GRADING PERMIT AND APPROVED PLANS MUST BE IN THE POSSESSION OF A RESPONSIBLE PERSON AND AVAILABLE AT THE SITE AT ALL TIMES.
9. WORK SHALL BE PERFORMED IN ACCORDANCE WITH THIS PLAN SET, TECHNICAL SPECIFICATIONS, PROVISIONS OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (SPPWC), AND ALL REFERENCES.
10. FILL PLACEMENT AREAS SHALL BE INSPECTED AND APPROVED BY THE CITY ENGINEER PRIOR TO PLACEMENT OF ANY FILL.
11. GRADING SHALL BE DONE UNDER THE SUPERVISION OF THE CITY ENGINEER WHO SHALL CERTIFY THAT ALL FILL HAS BEEN PROPERLY PLACED AND WHO SHALL SUBMIT A FINAL COMPACTION REPORT FOR ALL FILLS OVER ONE FOOT DEEP.
12. THE EXISTING TOPOGRAPHY AS DELINEATED ON THESE DRAWINGS SHALL BE UTILIZED AS THE BASIS FOR ALL EARTHWORK COMPUTATIONS. SAID TOPOGRAPHY SHALL BE PRESUMED TO BE ACCEPTABLE TO ALL INTERESTED PARTIES UNLESS A DEVIATION IS FOUND PRIOR TO THE START OF GRADING IN ANY SPECIFIC AREAS. ANY DEVIATION SO DETERMINED SHALL BE PROMPTLY TRANSMITTED TO ALL INTERESTED PARTIES.
13. OVER-EXCAVATION AND/OR EXCESS BACKFILLING OR DUPLICATION OF GRADING ACTIVITIES IS NOT A BASIS FOR ADDITIONAL COMPENSATION. THIS ALSO APPLIES WHERE MATERIAL IS TO BE REMOVED AND REPLACED TO REDUCE MOISTURE CONTENT.
14. THE QUANTITIES FOR THESE PLANS ARE BASED UPON 0% SHRINKAGE AND 0% SUBSIDENCE. SHRINKAGE PERCENTAGE IS SHOWN FOR REFERENCE ONLY. ACTUAL SHRINKAGE VOLUMES MAY VARY CONSIDERABLY.

CONCRETE REMOVAL NOTES:

WHERE REINFORCEMENT IS REQUIRED TO EXTEND THROUGH THE NEW JOINT, CONCRETE SHALL BE REMOVED IN THE FOLLOWING SEQUENCE.

1. A SAWCUT SHALL BE MADE ONE AND ONE-HALF INCHES DEEP AT THE REMOVAL LIMITS. CARE SHALL BE EXERCISED IN SAWING AT THE REMOVAL LIMITS SO AS NOT TO CUT THE REINFORCING STEEL IN THE REMAINING SLAB. THE EXISTING REINFORCING STEEL SHALL BE RETAINED AND EXTENDED INTO THE NEW CONSTRUCTION AS INDICATED ON THE PLANS.
2. USING HANDHELD EQUIPMENT, THE CONCRETE SHALL BE CAREFULLY REMOVED FOR THE FULL DEPTH OF THE WALL OR SLAB AND FOR A MINIMUM DISTANCE FROM THE SAWCUT EQUAL TO THE LONGEST EXTENSION OF THE EXISTING BARS TO BE EXTENDED INTO THE NEW CONSTRUCTION. THIS EXTENSION SHALL BE 30 BAR DIAMETERS, UNLESS OTHERWISE SHOWN.
3. EXISTING REINFORCEMENT SHALL BE CUT TO THE REQUIRED BAR EXTENSION.
4. THE REMAINING CONCRETE SHALL BE REMOVED BY ANY SUITABLE METHOD UPON APPROVAL OF THE ENGINEER, WHO SHALL BE THE SOLE JUDGE OF THE USE OF ANY CONCRETE REMOVAL EQUIPMENT. WRECKING BALLS OR OTHER SIMILAR DEVICES, WHICH ARE LIKELY TO DAMAGE THE CONCRETE TO BE LEFT IN PLACE, SHALL NOT BE USED.

NPDES NOTES:

1. ERODED SEDIMENTS AND OTHER POLLUTANTS MUST BE RETAINED ON SITE AND MAY NOT BE TRANSPORTED FROM THE SITE VIA SHEET FLOW, SWALES, AREA DRAINS, NATURAL DRAINAGE COURSES, OR WIND.
2. STOCKPILES OF EARTH AND OTHER CONSTRUCTION RELATED MATERIALS MUST BE PROTECTED FROM BEING TRANSPORTED FROM THE SITE BY THE FORCES OF WIND OR WATER.
3. FUELS, OILS, SOLVENTS, AND OTHER TOXIC MATERIALS MUST BE STORED IN ACCORDANCE WITH THEIR LISTING AND ARE NOT TO CONTAMINATE THE SOIL AND SURFACE WATERS. ALL APPROVED STORAGE CONTAINERS ARE TO BE PROTECTED FROM THE WEATHER. SPILLS MUST BE CLEANED UP IMMEDIATELY AND DISPOSED OF IN A PROPER MANNER. SPILLS MAY NOT BE WASHED INTO THE DRAINAGE SYSTEM.
4. EXCESS OR WASTE CONCRETE MAY NOT BE WASHED INTO THE PUBLIC RIGHT-OF-WAY OR ANY OTHER DRAINAGE SYSTEM. PROVISIONS SHALL BE MADE TO RETAIN CONCRETE WASTES ON SITE UNTIL THEY CAN BE DISPOSED OF AS SOLID WASTE.
5. TRASH AND CONSTRUCTION RELATED SOLID WASTES MUST BE DEPOSITED INTO A COVERED RECEPTACLE TO PREVENT CONTAMINATION BY RAINWATER AND DISPERSAL BY WIND.
6. SEDIMENTS AND OTHER MATERIALS MAY NOT BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC. ACCIDENTAL DEPOSITIONS MUST BE SWEPT UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS.
7. THE CONSTRUCTION WORK WITHIN CALTRANS RIGHT-OF-WAY MUST COMPLY WITH CONSTRUCTION SITE BEST MANAGEMENT PRACTICE (BMPs) AS PER CALTRANS PROJECT PLANING AND DESIGN GUIDE (PPDG) DATED JULY 2016, INCLUDING LATER REVISIONS AND ADDENDUMS.
8. WORKS RELATED TO DRAINAGE SYSTEM, WATER POLLUTION CONTROL AND EROSION CONTROL WITHIN THE STATE RIGHT-OF-WAY SHALL BE IN ACCORDANCE WITH THE LATEST CALTRANS STANDARD SPECIFICATIONS AND SPECIAL PROVISIONS. THE TEMPORARY DRAINAGE INLET PROTECTION SHALL COMPLY WITH THE CALTRANS STANDARD SPECIAL PROVISIONS, SSP 130620.
9. THE FOLLOWING BMP'S AS OUTLINED IN, BUT NOT LIMITED TO, THE CALIFORNIA STORM WATER BEST MANAGEMENT PRACTICE HANDBOOK, CALIFORNIA STORM WATER QUALITY TASK FORCE, SACRAMENTO, CALIFORNIA 2003, OR THE LATEST REVISED EDITION, MAY APPLY DURING CONSTRUCTION (ADDITIONAL MEASURES MAY BE REQUIRED IF DEEMED APPROPRIATE BY INSPECTOR).

EARTHWORK QUANTITIES

EARTHWORK QUANTITIES:	CUT	FILL
RAW VOLUMES:	88 CY	110 CY
SUBTOTAL	88 CY	110 CY
10% SHRINKAGE	-8 CY	0 CY
SUBSIDANCE (0.10 FT)	0 CY	53 CY
GRAND TOTAL:	80 CY	163 CY

TOTAL IMPORT= 83 CY

NOTE: CONTRACTOR TO VERIFY VOLUMES PRIOR TO EXCAVATION

HAUL ROUTE AND DISPOSAL SITE TO BE DETERMINED AT THE PRE-GRADE MEETING TO THE SATISFACTION OF THE COUNTY INSPECTOR

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LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

GENERAL NOTES

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

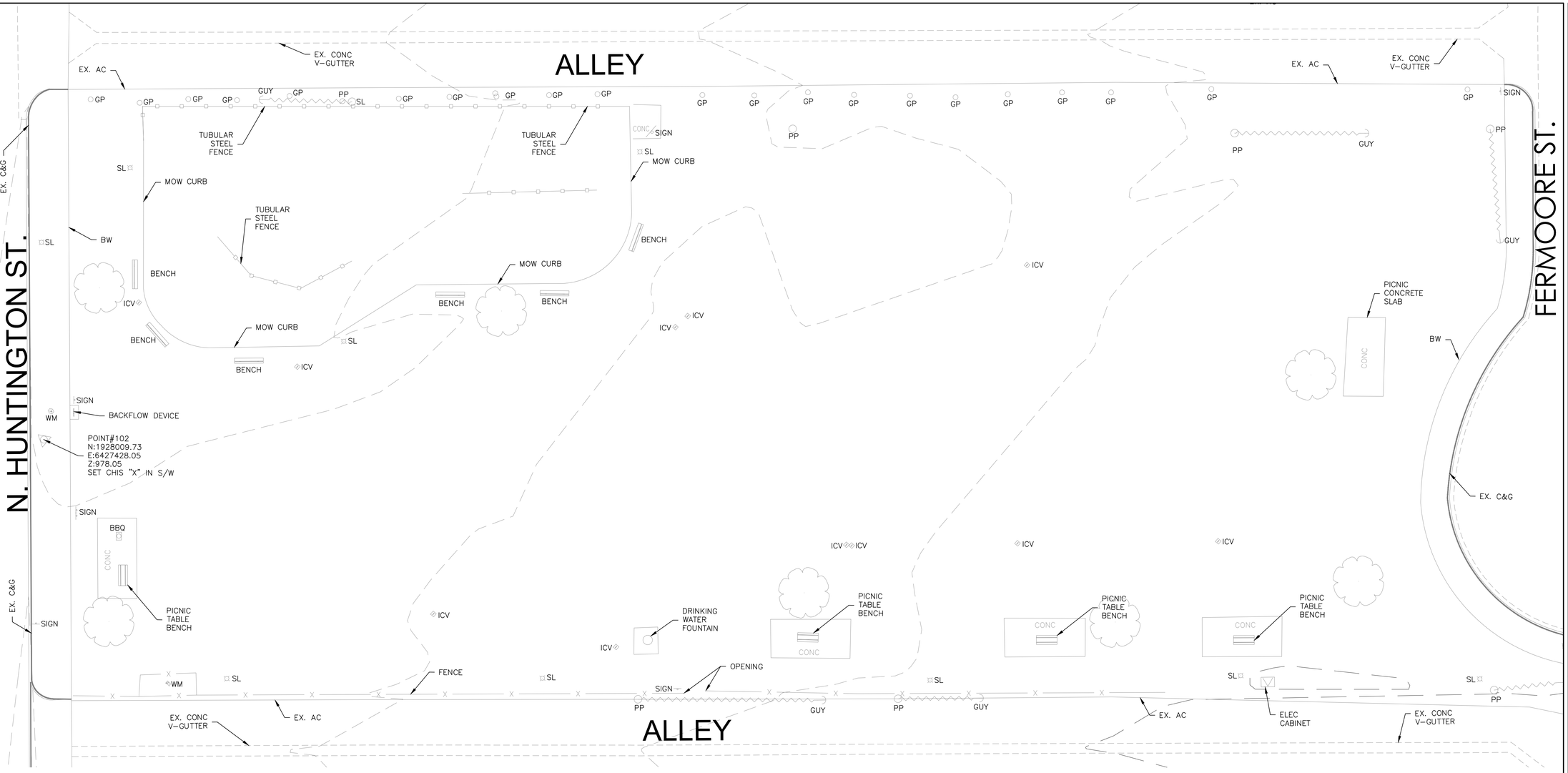
STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
No. 19170
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C1.10
SHEET 3 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:53 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 - C1.10 - General Grading Notes.dwg



LEGEND & ABBREVIATIONS

SYMBOLS

- AC .... ASPHALT
- BW .... BACK OF WALK
- BBQ .... BARBECUE
- C&G .... CURB AND GUTTER
- C/L .... CENTERLINE
- CLF .... CHAIN LINK FENCE
- CONC .... CONCRETE PAVEMENT
- CTRL .... CONTROL
- EL .... ELEVATION
- EX. .... EXISTING
- GP .... GUARD POST
- GUY .... GUY ANCHOR
- ICV .... IRRIGATION CONTROL VALVE
- PP .... POWER POLE
- P/L .... PROPERTY LINE
- R/W .... RIGHT OF WAY
- SL .... STREET LIGHT
- TC .... TOP OF CURB
- TSF .... TUBULAR STEEL FENCE
- TR .... TREE
- WM .... WATER METER
- WV .... WATER VALVE

(975) MAJOR CONTOUR
(976) MINOR CONTOUR
STREET CENTERLINE
CHAIN LINK FENCE
TUBULAR STEEL FENCE
R/W
CURB_LINE
EDGE_OF_GUTTER
BACK_OF_WALK

0 5' 10' 20'

NORTH

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SHEET
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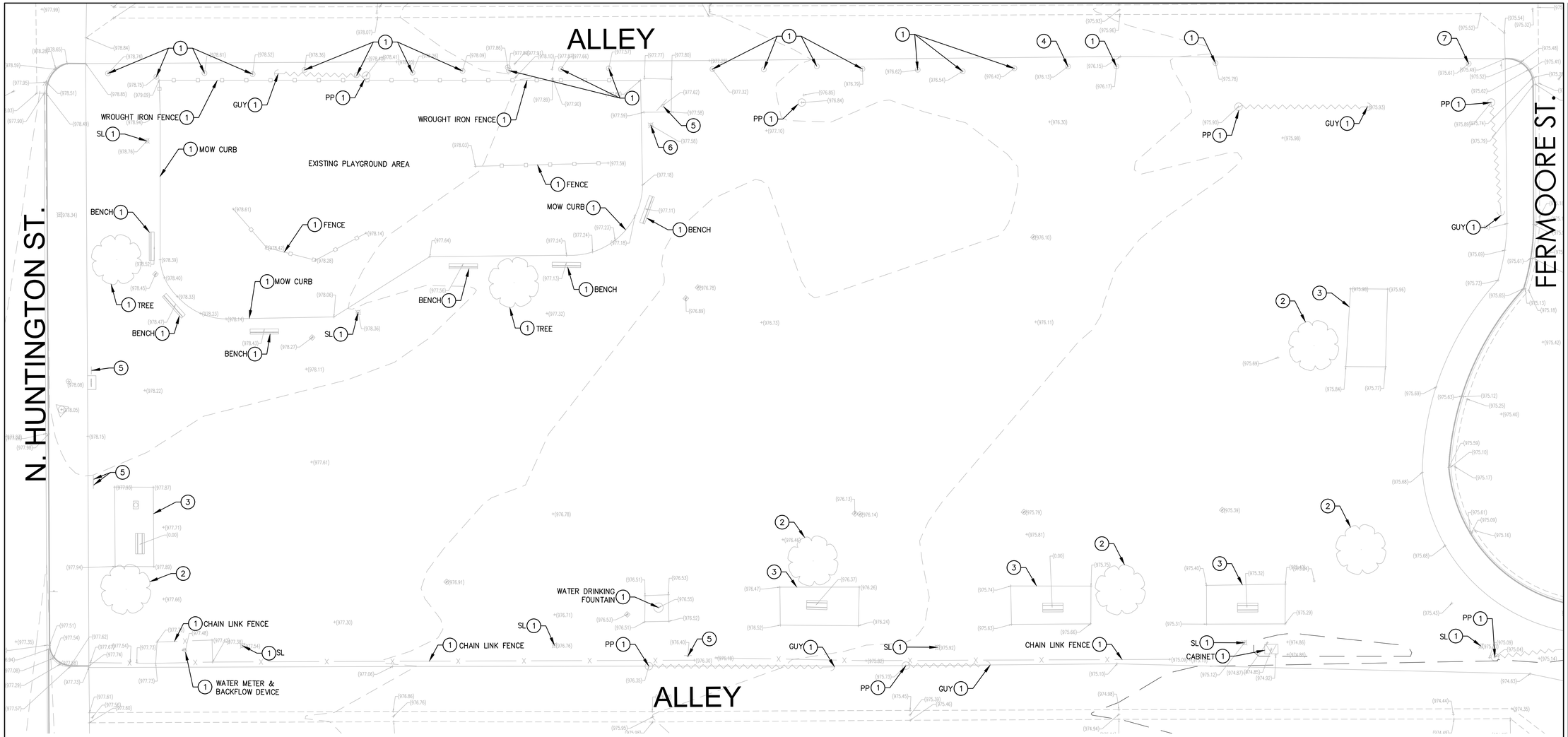
SHEET 4 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:53 PM Z:\21403\06 Tasks\D1 Design\50 Grading\21403 – C2.10 – Ex. topographical plan.dwg



GENERAL DEMOLITION NOTES:

1. ALL FORMS AND ALIGNMENTS OF PAVING, LAYOUT, AND SPECIAL PAVING AREAS SHALL BE REVIEWED AND APPROVED BY THE CITY'S AUTHORIZED REPRESENTATIVE PRIOR TO POURING (GIVE A MINIMUM OF 48 HOURS NOTICE.
2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION AND SHALL BE HELD LIABLE FOR ALL DAMAGES INCURRED.
3. CONTRACTOR SHALL NOTE AND INSTALL SLEEVE LOCATIONS SHOWN ON IRRIGATION PLANS IN EXCESS OF EXISTING SLEEVES PER CITY'S APPROVAL.
4. ALL CONSTRUCTION AND WORKMANSHIP SHALL CONFORM TO THE LATEST EDITION OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS.
5. THESE NOTES SHALL BE USED IN CONJUNCTION WITH THE PLANS AND ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT AND CITY'S REPRESENTATIVE.
6. CONTRACTOR MUST CHECK ALL DIMENSIONS, FRAMING CONDITIONS AND SITE CONDITIONS BEFORE STARTING WORK. LANDSCAPE ARCHITECT SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCIES OR POSSIBLE DEFICIENCIES.
7. CONDITIONS NOT SPECIFICALLY SHOWN SHALL BE CONSTRUCTED SIMILAR TO THE DETAILS FOR THE RESPECTIVE MATERIALS.
8. THE DRAWINGS AND SPECIFICATIONS REPRESENT THE FINISHED WORK. ALL BRACING, TEMPORARY SUPPORTS, SHORING, MASONRY, ETC. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. OBSERVATION VISITS TO THE JOB SITE BY THE LANDSCAPE ARCHITECT DOES NOT INCLUDE INSPECTION OF CONSTRUCTION METHODS AND SAFETY CONDITIONS AT THE WORK SITE. THESE VISITS SHALL NOT BE CONSTRUED AS CONTINUOUS AND DETAILED INSPECTIONS.
9. CLEAN-UP SHALL TAKE PLACE ON A DAILY BASIS.
10. REFER TO SPECIFICATIONS FOR ANY ADDITIONAL INFORMATION.
11. FINAL LOCATIONS OF ALL SIGNS, SITE FURNITURE & DRINKING FOUNTAINS ETC. TO BE MARKED & APPROVED IN THE FIELD.

DEMOLITION NOTES:

1. PROTECT IN PLACE
2. REMOVE EXISTING TREE PER LANDSCAPE ARCHITECTURAL PLAN
3. REMOVE EXISTING CONCRETE SLAB. SALVAGE ALL BENCHES, TABLES AND BBQ STAND. ALL SALVAGED ITEMS TO BE DELIVERED TO THE CITY OF SAN FERNANDO
4. REMOVE EXISTING GUARD POST
5. REMOVE EXISTING PARK SIGN POST AND FOOTING
6. REMOVE EXISTING LIGHT POST AND FOOTING

0 5' 10' 20'

NORTH

DIGALERT
DIAL TOLL FREE 1-800-422-4133
AT LEAST TWO DAYS BEFORE YOU DIG
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

MIG
109 W. UNION AVE. FULLERTON, CA 92832
TEL 714/871-3638 www.migcom.com

CONSULTANT:
CWE
1561 E. ORANGETHORPE AVE. SUITE 240
FULLERTON, CA 92831
TEL (714) 526-7500
www.cwecorp.com

PROJECT TEAM:
LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

DEMOLITION PLAN

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

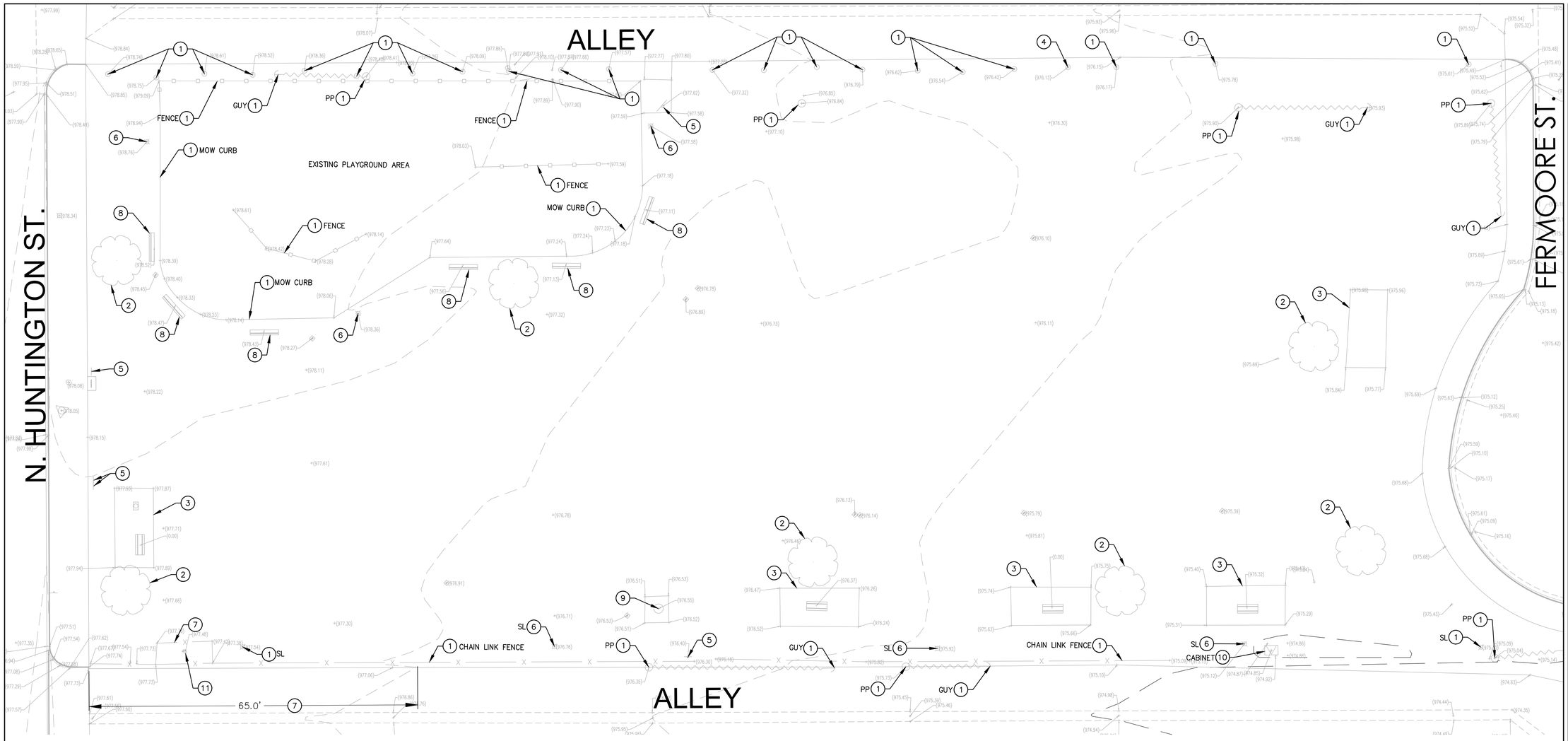
STAMP

REGISTERED PROFESSIONAL ENGINEER WILLIAM F. YOUNG EXP. 09/30/23 CIVIL STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C2.11
SHEET 5 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:53 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 – C2.11 – Demolition Plan.dwg



GENERAL DEMOLITION NOTES:

1. ALL FORMS AND ALIGNMENTS OF PAVING, LAYOUT, AND SPECIAL PAVING AREAS SHALL BE REVIEWED AND APPROVED BY THE CITY'S AUTHORIZED REPRESENTATIVE PRIOR TO POURING (GIVE A MINIMUM OF 48 HOURS NOTICE.
2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION AND SHALL BE HELD LIABLE FOR ALL DAMAGES INCURRED.
3. CONTRACTOR SHALL NOTE AND INSTALL SLEEVE LOCATIONS SHOWN ON IRRIGATION PLANS IN EXCESS OF EXISTING SLEEVES PER CITY'S APPROVAL.
4. ALL CONSTRUCTION AND WORKMANSHIP SHALL CONFORM TO THE LATEST EDITION OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS.
5. THESE NOTES SHALL BE USED IN CONJUNCTION WITH THE PLANS AND ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT AND CITY'S REPRESENTATIVE.
6. CONTRACTOR MUST CHECK ALL DIMENSIONS, FRAMING CONDITIONS AND SITE CONDITIONS BEFORE STARTING WORK. LANDSCAPE ARCHITECT SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCIES OR POSSIBLE DEFICIENCIES.
7. CONDITIONS NOT SPECIFICALLY SHOWN SHALL BE CONSTRUCTED SIMILAR TO THE DETAILS FOR THE RESPECTIVE MATERIALS.
8. THE DRAWINGS AND SPECIFICATIONS REPRESENT THE FINISHED WORK. ALL BRACING, TEMPORARY SUPPORTS, SHORING, MASONRY, ETC. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. OBSERVATION VISITS TO THE JOB SITE BY THE LANDSCAPE ARCHITECT DOES NOT INCLUDE INSPECTION OF CONSTRUCTION METHODS AND SAFETY CONDITIONS AT THE WORK SITE. THESE VISITS SHALL NOT BE CONSTRUED AS CONTINUOUS AND DETAILED INSPECTIONS.
9. CLEAN-UP SHALL TAKE PLACE ON A DAILY BASIS.
10. REFER TO SPECIFICATIONS FOR ANY ADDITIONAL INFORMATION.
11. FINAL LOCATIONS OF ALL SIGNS, SITE FURNITURE & DRINKING FOUNTAINS ETC. TO BE MARKED & APPROVED IN THE FIELD.

DEMOLITION NOTES:

1. PROTECT IN PLACE
2. REMOVE EXISTING TREE PER LANDSCAPE ARCHITECTURAL PLAN
3. REMOVE EXISTING CONCRETE SLAB. SALVAGE ALL BENCHES, TABLES AND BBQ STAND. ALL SALVAGED ITEMS TO BE DELIVERED TO THE CITY OF SAN FERNANDO
4. REMOVE EXISTING GUARD POST
5. REMOVE EXISTING PARK SIGN POST AND FOOTING
6. REMOVE EXISTING LIGHT POST AND FOOTING
7. REMOVE EXISTING CHAIN LINK FENCE
8. REMOVE EXISTING BENCH
9. REMOVE EXISTING DRINKING FOUNTAIN
10. REMOVE AND RELOCATE EXISTING IRRIGATION CABINET SYSTEM PER LANDSCAPE ARCHITECTURAL PLAN

0 5' 10' 20'

NORTH

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INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

ADD ALT DEMOLITION PLAN

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

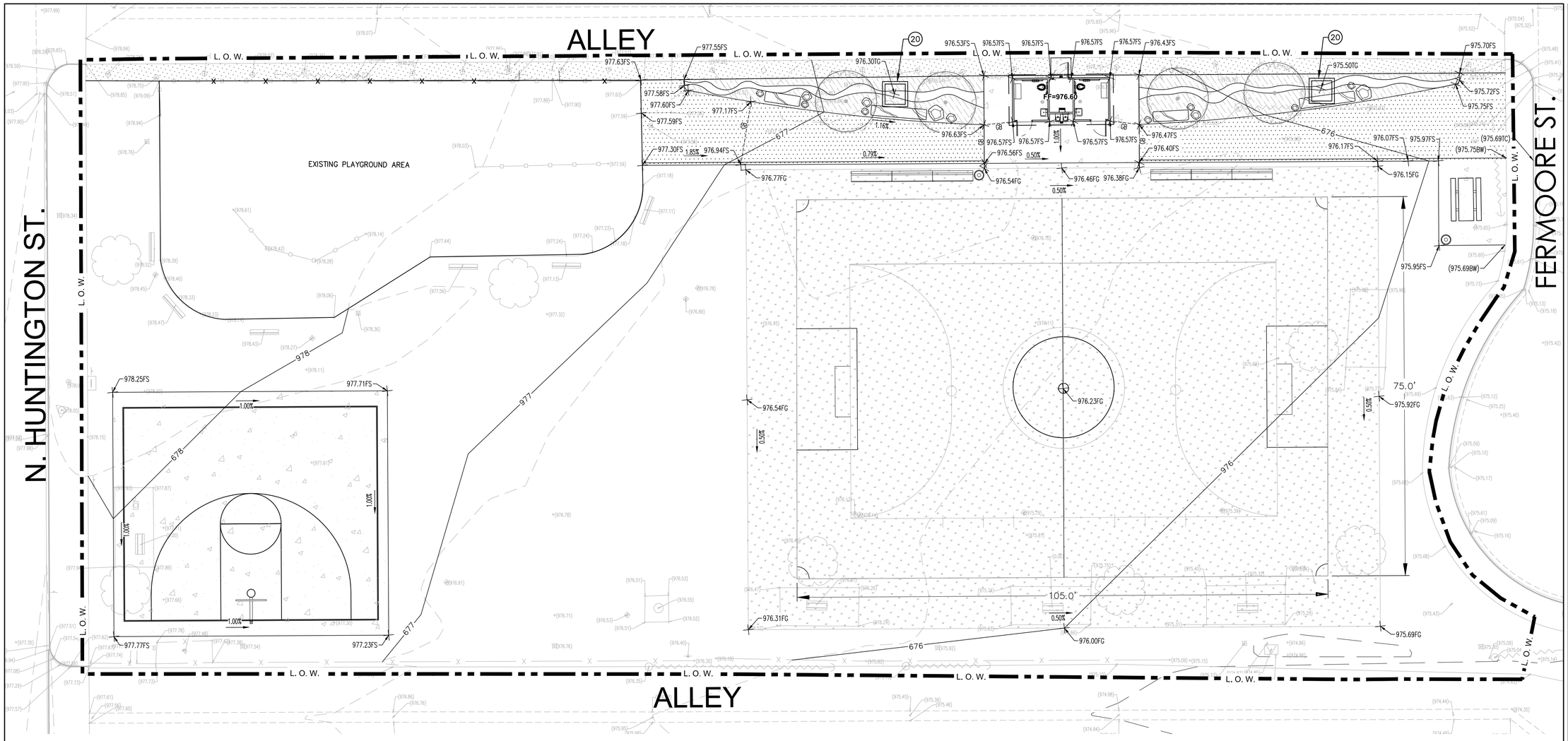
STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
No. 59150
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C2.11A
SHEET 6 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:53 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 – C2.11A – Alternative Demolition Plan.dwg



GENERAL GRADING NOTES:

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2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION AND SHALL BE HELD LIABLE FOR ALL DAMAGES INCURRED.
3. CONTRACTOR SHALL NOTE AND INSTALL SLEEVE LOCATIONS SHOWN ON IRRIGATION PLANS IN EXCESS OF EXISTING SLEEVES PER CITY'S APPROVAL.
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11. FINAL LOCATIONS OF ALL SIGNS, SITE FURNITURE & DRINKING FOUNTAINS ETC. TO BE MARKED & APPROVED IN THE FIELD.

CONSTRUCTION NOTES:

(20) CONSTRUCT 4'x4'x4' DRYWELLS

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LAYNE PARK

120 N. HUNTINGTON ST.
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SHEET TITLE

GRADING PLAN

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01-28-22	95% CD SUBMITTAL

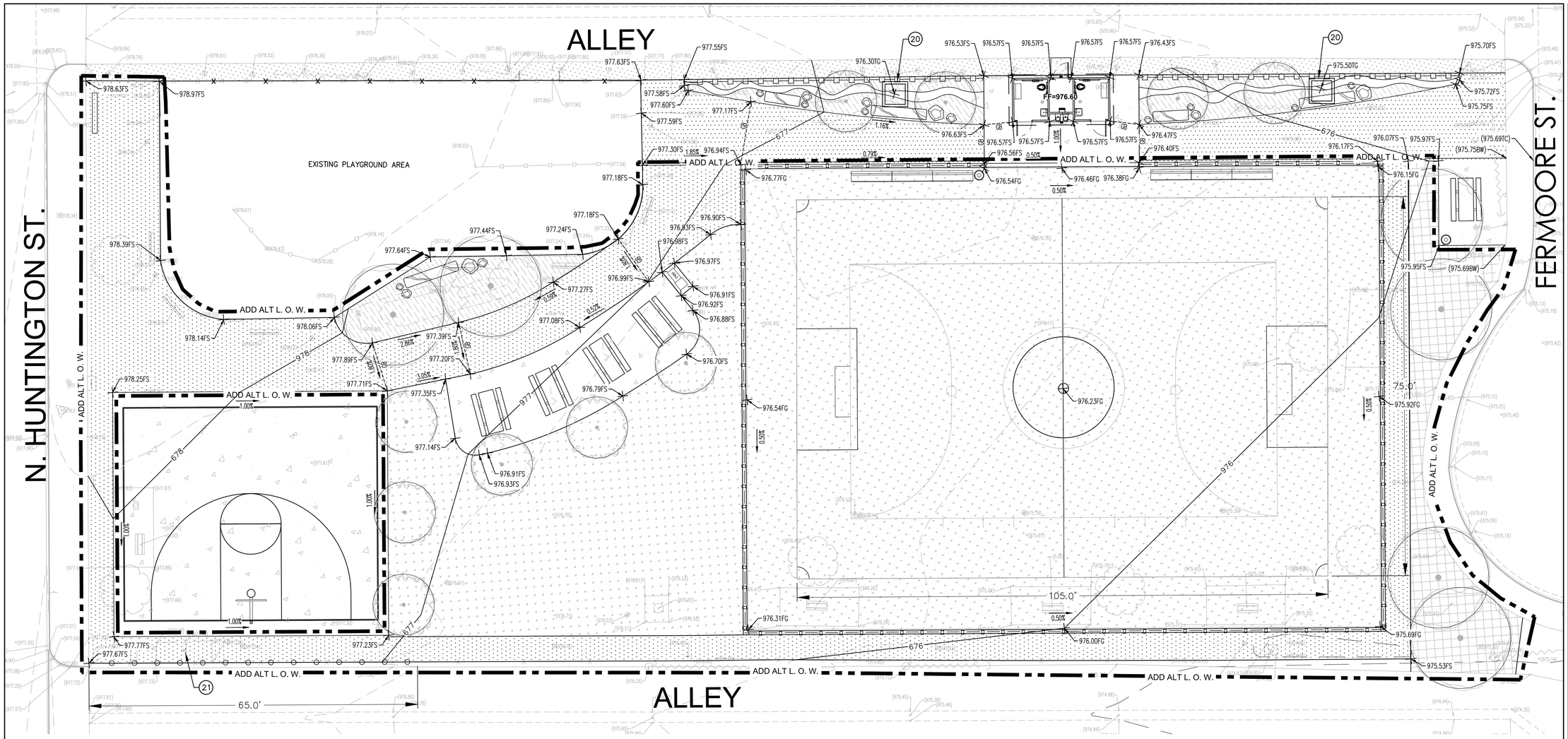
STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
EXP. 09/30/23
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C2.12
SHEET 7 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:53 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 – C2.12 – Grading Plan.dwg



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CONSTRUCTION NOTES:

(20) CONSTRUCT 4'x4'x4' DRYWELLS

(21) RELOCATE BACKFLOW DETECTOR CHECK ASSEMBLY (LOCATION TO BE DETERMINE BY THE CITY)

0 5' 10' 20'

NORTH

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CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

ADD ALT GRADING PLAN

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

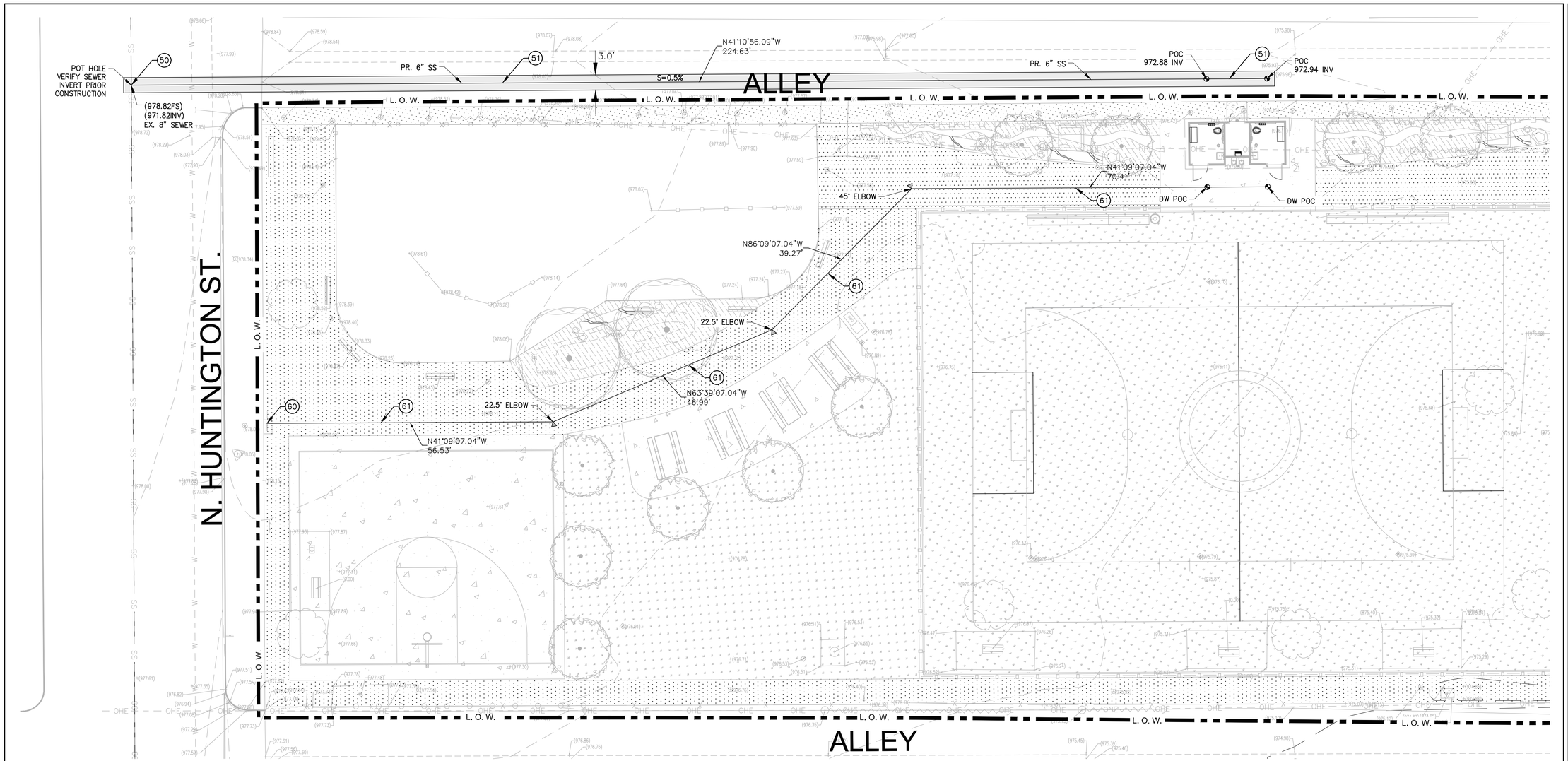
STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
No. 59130
CIVIL
STATE OF CALIFORNIA
EXP. 09/30/23

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C2.12A
SHEET 8 OF 36 SHEETS

Z:\21403\06 Tasks\01 Design\50 Grading\21403 - C2.12A - Alternative Grading Plan.dwg
May. 02, 2022 03:53 PM
Plotted by: mnguyen



GENERAL UTILITY NOTES:

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CONSTRUCTION NOTES:

(50) SEWER HOUSE LATERAL SADDLE CONNECTION PER LA COUNTY STD. PLAN 2025-2

(51) CONSTRUCT 6" PVC SEWER LINE AND BEDDING PER LA COUNTY STD. PLAN 2021-1

(60) CONNECT 2" WATER SERVICE LINE TO THE EXISTING BACK FLOW DEVICE

(61) CONSTRUCT 2" PVC SCH-40 WATER SERVICE LINE WITH THRUST BLOCK AT ALL ELBOWS

0 5' 10' 20'

NORTH

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LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

UTILITIES PLAN

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

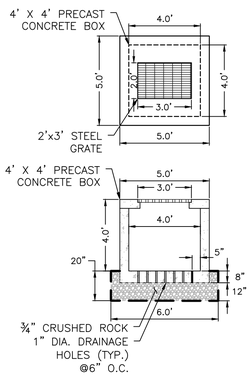
STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
EXP. 09/30/22
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

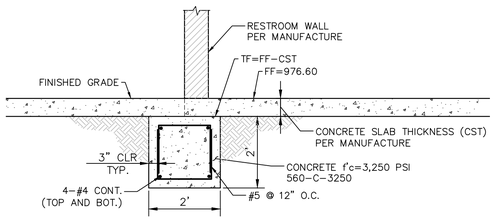
SHEET
C2.13
SHEET 9 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:54 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 – C2.13 – Utilities Plan.dwg



DRYWELL DETAIL

SCALE: 1"=3'

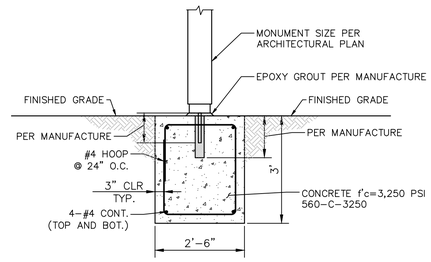


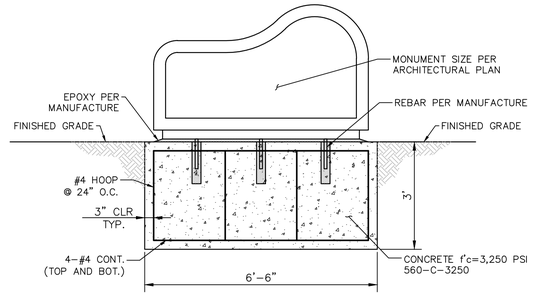
NOTE:

1. PROVIDE OVER EXCAVATION AND RE-COMPACTED 5'-0" BELOW GRADE OR 3'-0" BELOW BOTTOM OF FOOTING, WHICHEVER IS DEEPER
2. PROVIDE OVER EXCAVATION AND RE-COMPACTION OF SOIL TO 90% OF OPTIMUM MOISTURE CONTENT UNDER AND AROUND THE FOUNDATION FOOTPRINT

RESTROOM FOOTING

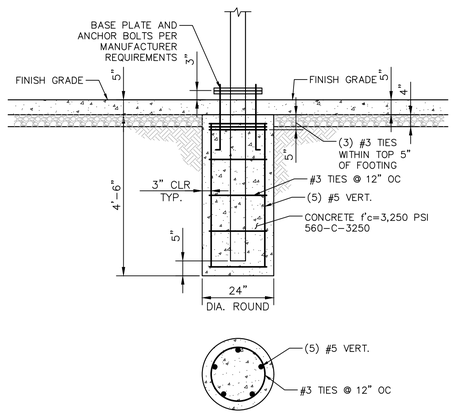
SCALE: 1"=2'





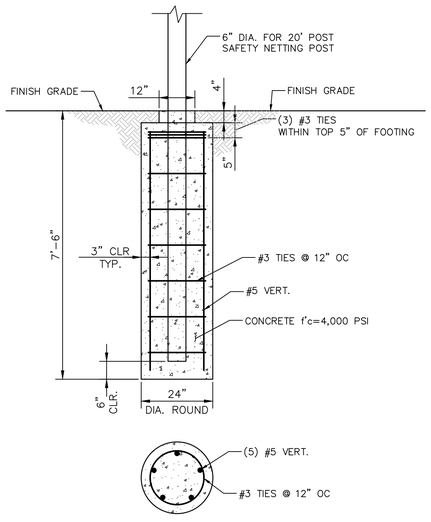
MONUMENT FOOTING

SCALE: 1"=2'



BASKETBALL HOOP FOOTING

SCALE: 1"=2'



20 FEET SAFETY NET FOOTING

SCALE: 1"=2'

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SHEET TITLE

CIVIL DETAILS

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

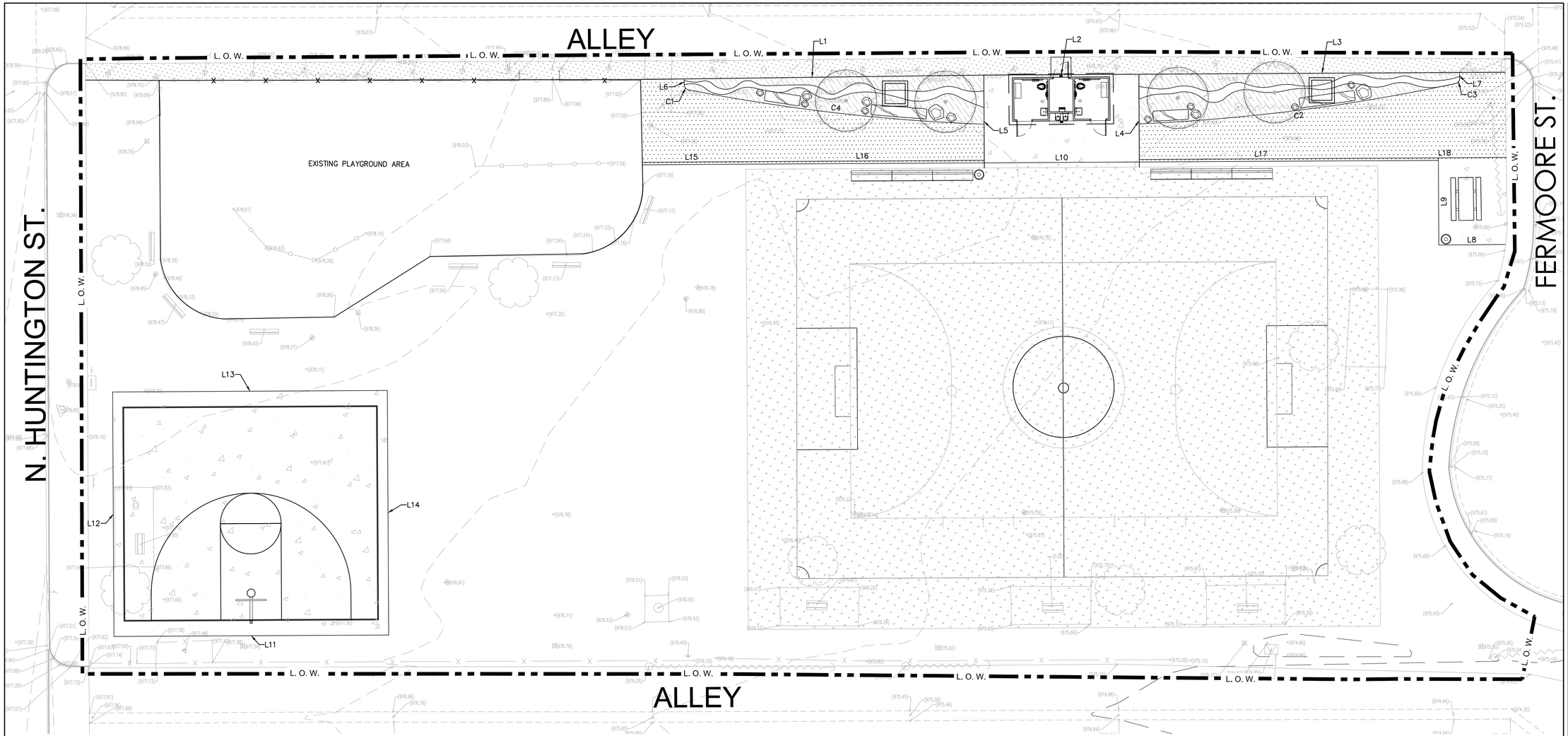
STAMP

REGISTERED PROFESSIONAL ENGINEER WILLIAM F. YOUNG EXP. 09/30/23 CIVIL STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C2.14
SHEET 10 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:54 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 – C2.14 – Details Plan.dwg



LINE TABLE		
LINE #	LENGTH (FT)	BEARING
L1	67.89	N41°34'25"W
L2	30.67	S41°09'48"E
L3	72.49	S41°09'48"E
L4	18.35	S48°50'12"W
L5	18.35	N48°50'12"E
L6	1.19	S48°50'19"W
L7	1.21	S48°50'19"W
L8	13.12	S41°22'41"E
L9	17.24	S48°52'45"W
L10	127.00	S41°09'48"E
L11	54.33	S41°09'07"E
L12	48.33	S48°50'53"W
L13	54.33	N41°09'07"W
L14	48.33	N48°50'53"E
L15	19.44	S41°09'48"E
L16	48.17	S41°09'48"E
L17	48.16	S41°09'48"E
L18	24.47	S41°09'48"E

CURVE TABLE				
CURVE #	LENGTH (FT)	RADIUS	DELTA	TANGENT
C1	1.37	1.00	78.59	0.82
C2	63.16	378.27	9.57	31.66
C3	1.37	1.00	78.27	0.81
C4	58.94	378.27	8.93	29.53

SYMBOLS LEGEND:

- NATURAL TURF
- PEDESTRIAN CONCRETE PAVING
- STABILIZED DECOMPOSED GRANITE
- MULCH
- BOULDERS
- BASE BID LIMIT OF WORK
- DRINKING FOUNTAIN (ADD ALT)

0 5' 10' 20'

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PROJECT TEAM:
LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

HORIZONTAL CONTROL PLAN

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

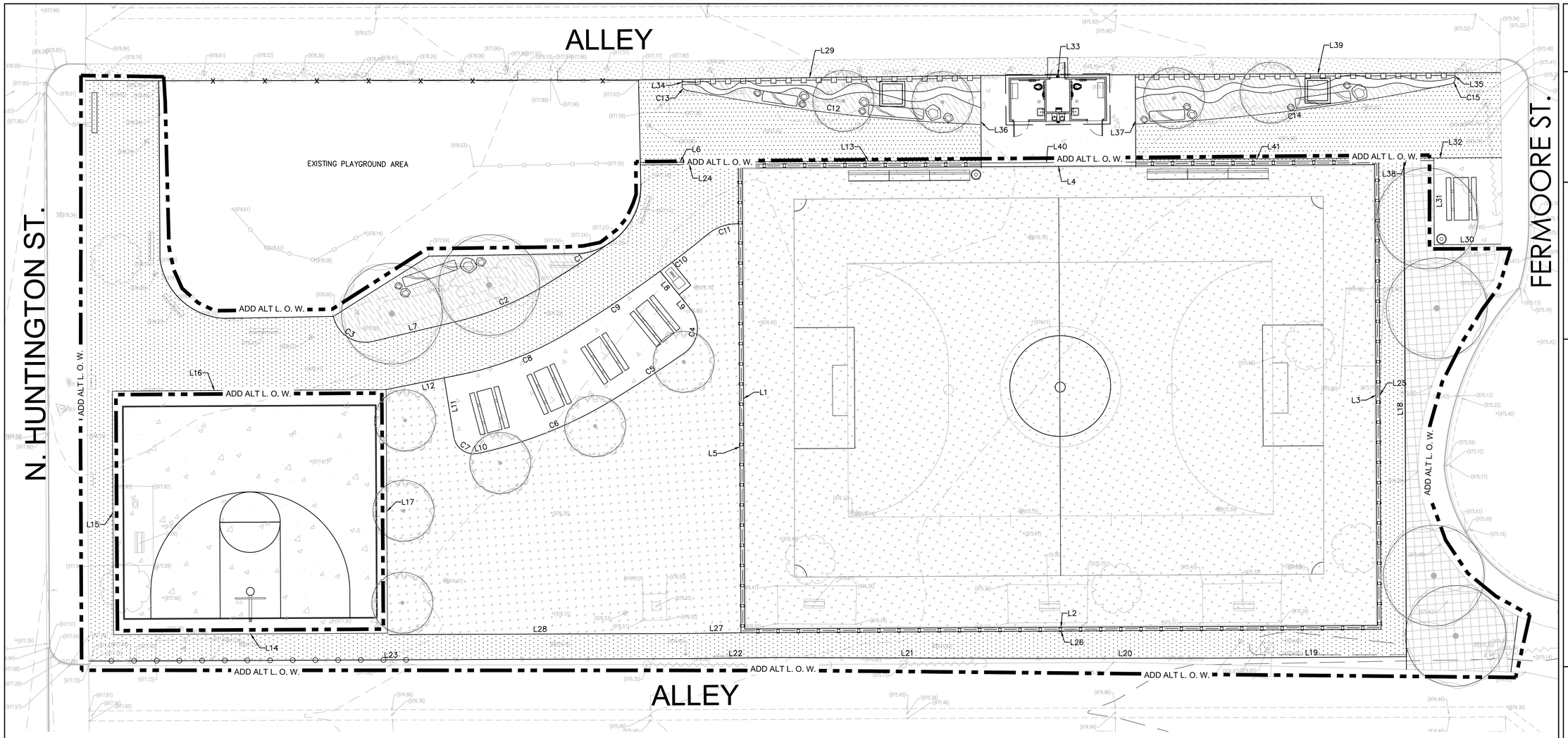
STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
EXP. 09/30/23
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C2.15
SHEET 11 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:54 PM Z:\21403\06 Tasks\D1 Design\50 Grading\21403 – C2.15 – Horizontal Control Plan.dwg



LINE TABLE		
LINE #	LENGTH (FT)	BEARING
L1	91.50	N48°50'12"E
L2	125.50	N41°09'48"W
L3	91.50	S48°50'12"W
L4	125.50	S41°09'48"E
L5	73.88	N48°50'12"E
L6	19.44	S41°09'48"E
L7	17.51	S54°10'52"E
L8	6.00	N10°12'08"E
L9	3.72	N10°40'06"E
L10	1.68	S52°17'10"E
L11	11.86	S39°53'37"W
L12	16.73	N52°17'10"W
L13	48.17	S41°09'48"E
L14	54.33	S41°09'07"E
L15	48.33	S48°50'53"W
L16	54.33	N41°09'07"W
L17	48.33	N48°50'53"E
L18	98.47	N48°50'12"E
L19	37.67	S41°17'28"E
L20	36.18	S40°54'33"E

LINE TABLE		
LINE #	LENGTH (FT)	BEARING
L21	50.53	S40°39'28"E
L22	17.34	S41°35'14"E
L23	119.43	S41°04'42"E
L24	19.44	S41°09'48"E
L25	93.00	S48°50'12"W
L26	127.00	N41°09'48"W
L27	9.74	S41°35'14"E
L28	60.19	S41°03'56"E
L29	67.89	N41°34'25"W
L30	13.12	S41°22'41"E
L31	17.24	S48°52'45"W
L32	24.47	S41°09'48"E
L33	30.67	S41°09'48"E
L34	1.19	S48°50'19"W
L35	1.21	S48°50'19"W
L36	18.35	N48°50'12"E
L37	18.35	S48°50'12"W
L38	10.98	S41°09'16"E
L39	72.49	S41°09'48"E
L40	127.00	S41°09'48"E

CURVE TABLE				
CURVE #	LENGTH (FT)	RADIUS	DELTA	TANGENT
C1	14.06	202.14	3.99	7.03
C2	20.32	60.00	19.40	10.26
C3	10.02	6.47	88.76	6.33
C4	9.78	6.00	93.43	6.37
C5	15.09	257.49	3.36	7.55
C6	29.19	86.00	19.44	14.73
C7	6.44	4.00	92.18	4.16
C8	23.65	70.00	19.36	11.94
C9	16.41	241.49	3.89	8.21
C10	15.36	241.49	3.65	7.68
C11	6.47	8.80	42.13	3.39
C12	58.94	378.27	8.93	29.53
C13	1.37	1.00	78.59	0.82
C14	63.16	378.27	9.57	31.66
C15	1.37	1.00	78.27	0.81

SYMBOLS LEGEND:

- NATURAL TURF
- PEDESTRIAN CONCRETE PAVING
- STABILIZED DECOMPOSED GRANITE
- MULCH
- BOULDERS
- BASE BID LIMIT OF WORK
- 10' WIRE MESH FENCE (ADD ALT)
- SPLIT RAIL FENCE (ADD ALT)
- 20' HIGH SAFETY FENCING (ADD ALT)
- DRINKING FOUNTAIN (ADD ALT)

0 5' 10' 20'

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No. 19730
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SHEET
C2.15A
SHEET 12 OF 36 SHEETS

Plotted by: mnguyen May. 02, 2022 03:54 PM Z:\21403\06 Tasks\01 Design\50 Grading\21403 – C2.15A – Alternative Horizontal Control Plan.dwg

EROSION AND SEDIMENT CONTROL NOTES:

SEDIMENTS FROM AREAS DISTURBED BY CONSTRUCTION SHALL BE RETAINED ON–SITE USING AN EFFECTIVE COMBINATION OF EROSION AND SEDIMENT CONTROLS TO THE MAXIMUM EXTENT PRACTICABLE, AND STOCKPILES OF SOIL SHALL BE PROPERLY CONTAINED TO MINIMIZE SEDIMENT TRANSPORT FROM THE SITE TO STREETS, DRAINAGE FACILITIES OR ADJACENT PROPERTIES VIA RUNOFF, VEHICLE TRACKING, OR WIND.

WASTE AND MATERIALS MANAGEMENT CONTROL NOTES:

APPROPRIATE BEST MANAGEMENT PRACTICES (BMPS) FOR CONSTRUCTION–RELATED MATERIALS, WASTES, SPILLS OR RESIDUES SHALL BE IMPLEMENTED AND RETAINED ON–SITE TO MINIMIZE TRANSPORT FROM THE SITE TO STREETS, DRAINAGE FACILITIES, OR ADJOINING PROPERTY BY WIND OR RUNOFF.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) NOTES:

IN THE CASE OF EMERGENCY, CALL:

AT WORK PHONE #

AT HOME PHONE #

SEDIMENT FROM AREAS DISTURBED BY CONSTRUCTION SHALL BE RETAINED ON–SITE USING STRUCTURAL CONTROLS TO THE MAXIMUM EXTENT PRACTICABLE.

STOCKPILES OF SOIL SHALL BE PROPERLY CONTAINED TO MINIMIZE SEDIMENT TRANSPORT FROM THE SITE TO STREETS, DRAINAGE FACILITIES, OR ADJACENT PROPERTIES VIA RUNOFF, VEHICLE TRACKING, OR WIND.

APPROPRIATE BMPS FOR CONSTRUCTION–RELATED MATERIALS, WASTES, SPILLS, OR RESIDUES SHALL BE IMPLEMENTED TO MINIMIZE TRANSPORT FROM THE SITE TO STREETS, DRAINAGE FACILITIES, OR ADJOINING PROPERTIES BY WIND OR RUNOFF.

RUNOFF FROM EQUIPMENT AND VEHICLE WASHING SHALL BE CONTAINED AT CONSTRUCTION SITES. UNLESS TREATED, TO REDUCE OR REMOVE SEDIMENT AND OTHER POLLUTANTS.

ALL CONSTRUCTION CONTRACTOR AND SUBCONTRACTOR PERSONNEL ARE TO BE MADE AWARE OF THE REQUIRED BEST MANAGEMENT PRACTICES AND GOOD HOUSEKEEPING MEASURES FOR THE PROJECT SITE AND ANY ASSOCIATED CONSTRUCTION STAGING AREAS.

AT THE END OF EACH DAY OF CONSTRUCTION ACTIVITY ALL CONSTRUCTION DEBRIS AND WASTE MATERIALS SHALL BE COLLECTED AND PROPERLY DISPOSED IN TRASH OR RECYCLE BINS.

CONSTRUCTION SITES SHALL BE MAINTAINED IN SUCH A CONDITION THAT AN ANTICIPATED STORM DOES NOT CARRY WASTES OR POLLUTANTS OFF THE SITE. DISCHARGES OF MATERIAL OTHER THAN STORMWATER ONLY WHEN NECESSARY FOR PERFORMANCE AND COMPLETION OF CONSTRUCTION PRACTICES AND WHERE THEY DO NOT: CAUSE OR CONTRIBUTE TO A VIOLATION OF ANY WATER QUALITY STANDARD; CAUSE OR THREATEN TO CAUSE POLLUTION, CONTAMINATION, OR NUISANCE; OR CONTAIN A HAZARDOUS SUBSTANCE IN A QUANTITY REPORTABLE UNDER FEDERAL REGULATIONS 40 CFR PARTS 117 AND 302.

POTENTIAL POLLUTANTS INCLUDE BUT ARE NOT LIMITED TO: SOLID OR LIQUID CHEMICAL SPILLS; WASTES FROM PAINTS, STAINS, SEALANTS, GLUES, LIMES, PESTICIDES, HERBICIDES, WOOD PRESERVATIVES AND SOLVENTS; ASBESTOS FIBERS, PAINT FLAKES OR STUCCO FRAGMENTS; FUELS, OILS, LUBRICANTS, AND HYDRAULIC, RADIATOR OR BATTERY FLUIDS; FERTILIZERS, VEHICLE/EQUIPMENT WASH WATER AND CONCRETE WASH WATER; CONCRETE, DETERGENT OR FLOATABLE WASTES; WASTES FROM ANY ENGINE/EQUIPMENT STEAM CLEANING OR CHEMICAL DEGREASING AND SUPERCHLORINATED POTABLE WATER LINE FLUSHING.

DURING CONSTRUCTION, PERMITTEE SHALL DISPOSE OF SUCH MATERIALS IN A SPECIFIED AND CONTROLLED TEMPORARY AREA ON–SITE, PHYSICALLY SEPARATED FROM POTENTIAL STORMWATER RUNOFF, WITH ULTIMATE DISPOSAL IN ACCORDANCE WITH LOCAL, STATE, AND FEDERAL REQUIREMENTS.

DEWATERING OF CONTAMINATED GROUNDWATER, OR DISCHARGING CONTAMINATED SOILS VIA SURFACE EROSION IS PROHIBITED. DEWATERING OF NON–CONTAMINATED GROUNDWATER REQUIRES A NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT FROM THE RESPECTIVE STATE REGION WATER QUALITY CONTROL BOARD.

GRADED AREAS ON THE PERMITTED AREA PERIMETER MUST DRAIN AWAY FROM THE FACE OF SLOPES AT THE CONCLUSION OF EACH WORKING DAY. DRAINAGE IS TO BE DIRECTED TOWARD DESILTING FACILITIES.

THE PERMITTEE AND CONTRACTOR SHALL BE RESPONSIBLE AND SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT PUBLIC TRESPASS ONTO AREAS WHERE IMPOUNDED WATER CREATES A HAZARDOUS CONDITION.

THE PERMITTEE AND CONTRACTOR SHALL INSPECT THE EROSION CONTROL WORK AND INSURE THAT THE WORK IS IN ACCORDANCE WITH THE APPROVED PLANS.

THE PERMITTEE SHALL NOTIFY ALL GENERAL CONTRACTORS, SUBCONTRACTORS, MATERIAL SUPPLIERS, LESSEES, AND PROPERTY OWNERS: THAT DUMPING OF CHEMICALS INTO THE STORM DRAIN SYSTEM OR THE WATERSHED IS PROHIBITED.

EQUIPMENT AND WORKERS FOR EMERGENCY WORK SHALL BE MADE AVAILABLE AT ALL TIMES DURING THE RAINY SEASON. NECESSARY MATERIALS SHALL BE AVAILABLE ON–SITE AND STOCKPILED AT CONVENIENT LOCATIONS TO FACILITATE RAPID CONSTRUCTION OF TEMPORARY DEVICES WHEN RAIN IS IMMINENT.

ALL REMOVABLE EROSION PROTECTIVE DEVICES SHALL BE IN PLACE AT THE END OF EACH WORKING DAY WHEN THE 5–DAY RAIN PROBABILITY FORECAST EXCEEDS 40%.

SEDIMENTS FROM AREAS DISTURBED BY CONSTRUCTION SHALL BE RETAINED ON–SITE USING AN EFFECTIVE COMBINATION OF EROSION AND SEDIMENT CONTROLS TO THE MAXIMUM EXTENT PRACTICABLE, AND STOCKPILES OF SOIL SHALL BE PROPERLY CONTAINED TO MINIMIZE SEDIMENT TRANSPORT FROM THE SITE TO STREETS, DRAINAGE FACILITIES, OR ADJACENT PROPERTIES VIA RUNOFF, VEHICLE TRACKING, OR WIND.

APPROPRIATE BMPS FOR CONSTRUCTION–RELATED MATERIALS, WASTES, SPILLS, OR RESIDUES SHALL BE IMPLEMENTED AND RETAINED ON–SITE TO MINIMIZE TRANSPORT FROM THE SITES TO STREETS, DRAINAGE FACILITIES, OR ADJOINING PROPERTY BY WIND OR RUNOFF.

AS THE PROJECT OWNER OR AUTHORIZED AGENT OF THE OWNER, I HAVE READ AND UNDERSTAND THE REQUIREMENT TO CONTROL STORM WATER POLLUTION FROM SEDIMENTS, EROSION, AND CONSTRUCTION MATERIALS, AND I CERTIFY THAT I WILL COMPLY WITH THESE REQUIREMENTS, I, OR MY REPRESENTATIVE, CONTRACTOR, DEVELOPER, OR ENGINEER WILL MAKE CERTAIN THAT ALL BMPs SHOWN ON THIS PLAN WILL BE FULLY IMPLEMENTED, AND ALL EROSION CONTROL DEVICES WILL BE KEPT CLEAN AND FUNCTIONING. PERIODIC INSPECTION OF THE BMPs WILL BE CONDUCTED AND A CURRENT LOG, SPECIFYING THE EXACT NATURE OF THE INSPECTION AND ANY REMEDIAL MEASURES, WILL BE KEPT AT THE CONSTRUCTION SITE AT ALL TIMES AND WILL BE AVAILABLE FOR THE REVIEW BY THE APPROPRIATE OFFICIAL(S).

AS THE PROJECT OWNER OR AUTHORIZED AGENT OF OWNER, "I CERTIFY THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHER AND EVALUATE THE INFORMATION SUBMITTED. BASE ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION SUBMITTED IS TRUE, ACCURATE, AND COMPLETE. I AM AWARE THAT SUBMITTING FALSE AND/OR INACCURATE INFORMATION, FAILING TO UPDATE THE SWPPP TO REFLECT CURRENT CONDITIONS, OR FAILING TO PROPERLY AND/OR ADEQUATELY IMPLEMENT THE EROSION CONTROL PLAN MAY RESULT IN REVOCATION OF GRADING AND/OR OTHER PERMITS OR OTHER SANCTION PROVIDED BY LAW."

PROJECT MANAGER: ______________________ DATE: ___________________

STORM WATER POLLUTION PLAN NOTES:

1. EVERY EFFORT SHOULD BE MADE TO ELIMINATE THE DISCHARGE OF NON–STORM WATER FROM THE PROJECT SITE AT ALL TIMES.
2. ERODED SEDIMENTS AND OTHER POLLUTANTS MUST BE RETAINED ON–SITE AND MAY NOT BE TRANSPORTED FROM THE SITE VIA SHEET FLOW, SWALES, AREA DRAINS, NATURAL DRAINAGE COURSES, OR WIND.
3. STOCKPILES OF EARTH AND OTHER CONSTRUCTION RELATED MATERIALS MUST BE PROTECTED FROM BEING TRANSPORTED FROM THE SITE BY THE FORCES OF WIND OR WATER.
4. FUELS, OILS, SOLVENTS, AND OTHER TOXIC MATERIALS MUST BE STORED IN ACCORDANCE WITH THEIR LISTING AND ARE NOT TO CONTAMINATE THE SOIL AND SURFACE WATERS. ALL APPROVED STORAGE CONTAINERS ARE TO BE PROTECTED FROM THE WEATHER. SPILLS MUST BE CLEANED UP IMMEDIATELY AND DISPOSED OF IN A PROPER MANNER. SPILLS MAY NOT BE WASHED INTO THE DRAINAGE SYSTEM.
5. EXCESS OR WASTE CONCRETE MAY NOT BE WASHED INTO THE PUBLIC WAY OR ANY OTHER DRAINAGE SYSTEM. PROVISIONS SHALL BE MADE TO RETAIN CONCRETE WASTES ON–SITE UNTIL THEY CAN BE DISPOSED OF AS SOLID WASTE.
6. TRASH AND CONSTRUCTION RELATED SOLID WASTES MUST BE DEPOSITED INTO A COVERED RECEPTACLE TO PREVENT CONTAMINATION OF RAINWATER AND DISPERSAL BY WIND.
7. SEDIMENTS AND OTHER MATERIALS MAY NOT BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC. THE CONSTRUCTION ENTRANCE ROADWAYS MUST BE STABILIZED SO AS TO INHIBIT SEDIMENTS FROM BEING DEPOSITED INTO THE PUBLIC WAY. ACCIDENTAL DEPOSITIONS MUST BE SWEPT UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS.
8. ANY SLOPES WITH DISTURBED SOILS OR DENUDED OF VEGETATION MUST BE STABILIZED SO AS TO INHIBIT EROSION BY WIND AND WATER.
9. AS THE PROJECT OWNER OR AUTHORIZED AGENT OF THE OWNER, I HAVE READ AND UNDERSTAND THE REQUIREMENTS LISTED ABOVE, NECESSARY TO CONTROL STORM WATER POLLUTION FROM SEDIMENTS, EROSION, AND CONSTRUCTION MATERIALS, AND I CERTIFY THAT I WILL COMPLY WITH THESE REQUIREMENTS.

PRINT NAME:

SIGNATURE: ____
DATE: _______________

CHANGES TO THIS PLAN CAN ONLY BE MADE BY THE QSD WHO DEVELOPED THIS EROSION AND SEDIMENT CONTROL PLAN.
FOR REVISIONS CONTACT THE PROJECT QSD.
QSD: ________________CERT # ________________
ADDRESS: ________________

THE FOLLOWING BMPs FROM THE LATEST ADDITION OF THE CASQA CONSTRUCTION BMP HANDBOOK (NOVEMBER 2009) MUST BE IMPLEMENTED AS APPLICABLE FOR ALL CONSTRUCTION ACTIVITIES. ADDITIONAL INFORMATION IS AVAILABLE AT WWW.CABMPHANDBOOKS.COM

EROSION CONTROL:

EC–1 SCHEDULING
EC–2 PRESERVATION OF EXISTING VEGETATION
EC–3 HYDRAULIC MULCH
EC–4 HYDROSEEDING
EC–5 SOIL BINDERS
EC–6 STRAW MULCH
EC–7 GEOTEXTILES & MATS
EC–8 WOOD MULCHING
EC–9 EARTH DIKES AND DRAINAGE SWALES
EC–10 VELOCITY DISSIPATION DEVICES
EC–11 SLOPE DRAINS
EC–12 STREAMBANK STABILIZATION
EC–14 COMPOST BLANKETS
EC–15 SOIL PREPERATION/ROUGHENING
EC–16 NON–VEGETATIVE STABILIZATION

TEMPORARY SEDIMENT CONTROL:

SE–1 SILT FENCE
SE–2 SEDIMENT BASIN
SE–3 SEDIMENT TRAP
SE–4 CHECK DAM
SE–5 FIBER ROLLS
SE–6 GRAVEL BAG BERM
SE–7 STREET SWEEPING AND VACUUMING
SE–8 SANDBAG BARRIER
SE–9 STRAW BALE BARRIER
SE–10 STORM DRAIN INLET PROTECTION
SE–12 TEMPORARY SILT DIKE
SE–13 COMPOST SOCKS AND BERMS
SE–14 BIOFILTER BAGS

WIND EROSION CONTROL:

WE–1 WIND EROSION CONTROL

EQUIPMENT TRACKING CONTROL:

TC–1 STABILIZED CONSTRUCTION ENTRANCE/EXIT
TC–2 STABILIZED CONSTRUCTION ROADWAY
TC–3 ENTRANCE/OUTLET TIRE WASH

NON-STORMWATER MANAGEMENT:

NS–1 WATER CONSERVATION PRACTICES
NS–2 DEWATERING OPERATIONS
NS–3 PAVING AND GRINDING OPERATIONS
NS–4 TEMPORARY STREAM CROSSING
NS–5 CLEAR WATER DIVERSION
NS–6 ILLICIT CONNECTION/DISCHARGE
NS–7 POTABLE WATER/IRRIGATION
NS–8 VEHICLE AND EQUIPMENT CLEANING
NS–9 VEHICLE AND EQUIPMENT FUELING
NS–10 VEHICLE AND EQUIPMENT MAINTENANCE
NS–12 CONCRETE CURING
NS–13 CONCRETE FINISHING
NS–14 MATERIAL AND EQUIPMENT USE
NS–15 DEMOLITION ADJACENT TO WATER
NS–16 TEMPORARY BATCH PLANTS

WASTE MANAGEMENT & MATERIAL POLLUTION CONTROL:

WM–1 MATERIAL DELIVERY AND STORAGE
WM–2 MATERIAL USE
WM–3 STOCKPILE MANAGEMENT
WM–4 SPILL PREVENTION AND CONTROL
WM–5 SOLID WASTE MANAGEMENT
WM–6 HAZARDOUS WASTE MANAGEMENT
WM–7 CONTAMINATION SOIL MANAGEMENT
WM–8 CONCRETE WASTE MANAGEMENT
WM–9 SANITARY/SEPTIC WASTE MANAGEMENT
WM–10 LIQUID WASTE MANAGEMENT

NOTES:

1. SEDIMENTS AND OTHER MATERIALS SHALL BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC, THE CONSTRUCTION ENTRANCE ROADWAYS SHALL BE STABILIZED SO AS TO PREVENT SEDIMENTS FROM BEING DEPOSITED INTO THE PUBLIC ROADS. DEPOSITIONS MUST BE SWEPT UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS INTO THE STORM DRAIN SYSTEM.

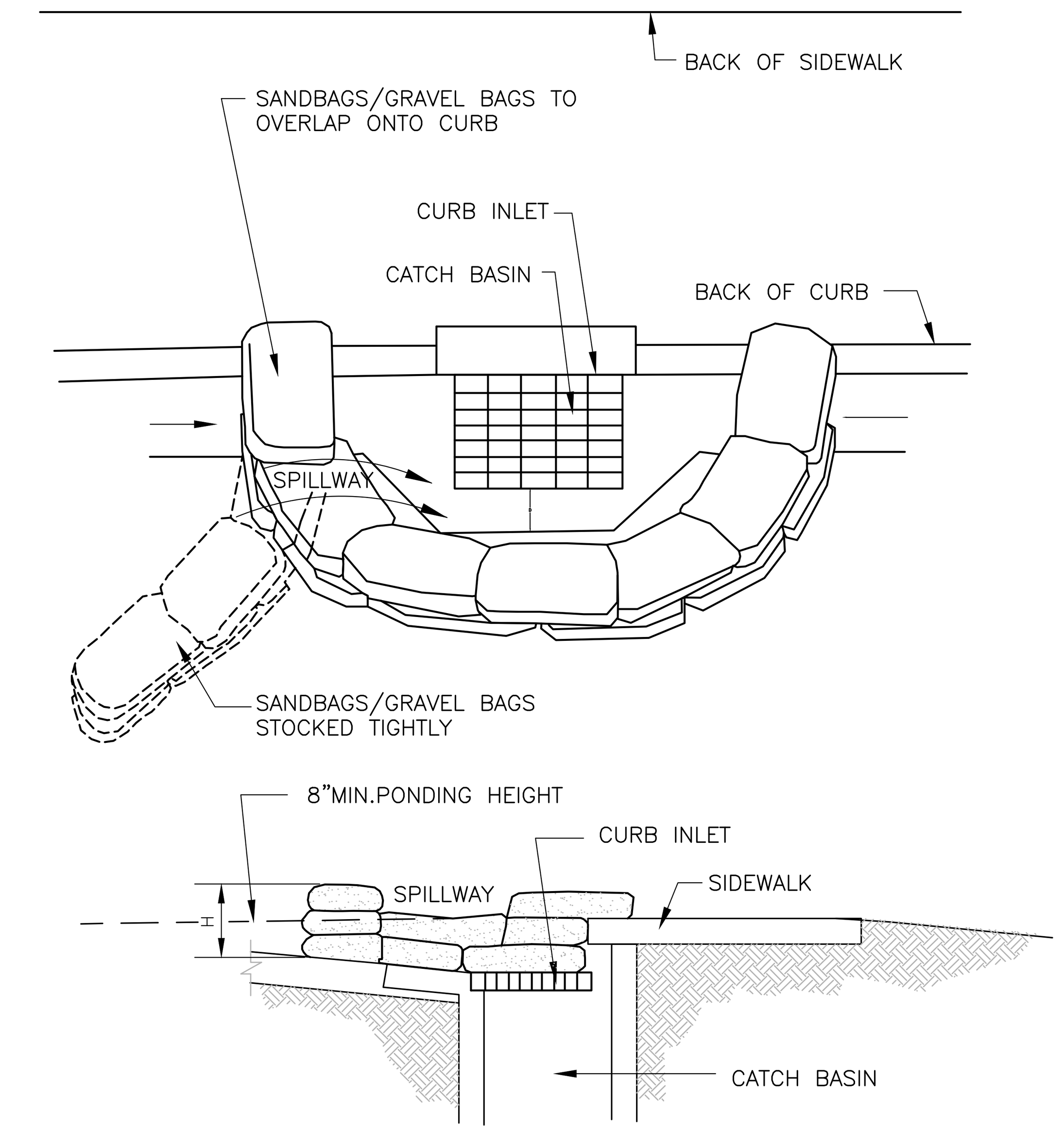
2. STABILIZED CONSTRUCTION ENTRANCE SHALL BE:

A. LOCATED AT ANY POINT WHERE TRAFFIC WILL BE ENTERING OR LEAVING A CONSTRUCTION SITE ROAD OR FROM A PUBLIC RIGHT OF WAY, STREET, ALLEY, AND SIDEWALK OR PARKING AREA.

B. A SERIES OF STEEL PLATES WITH "RUMBLE STRIPS", AND/OR MIN 4" COARSE AGGREGATE WITH LENGTH, WIDTH, & THICKNESS AS NEEDED TO ADEQUATELY PREVENT ANY TRACKING ONTO PAVED SURFACES.

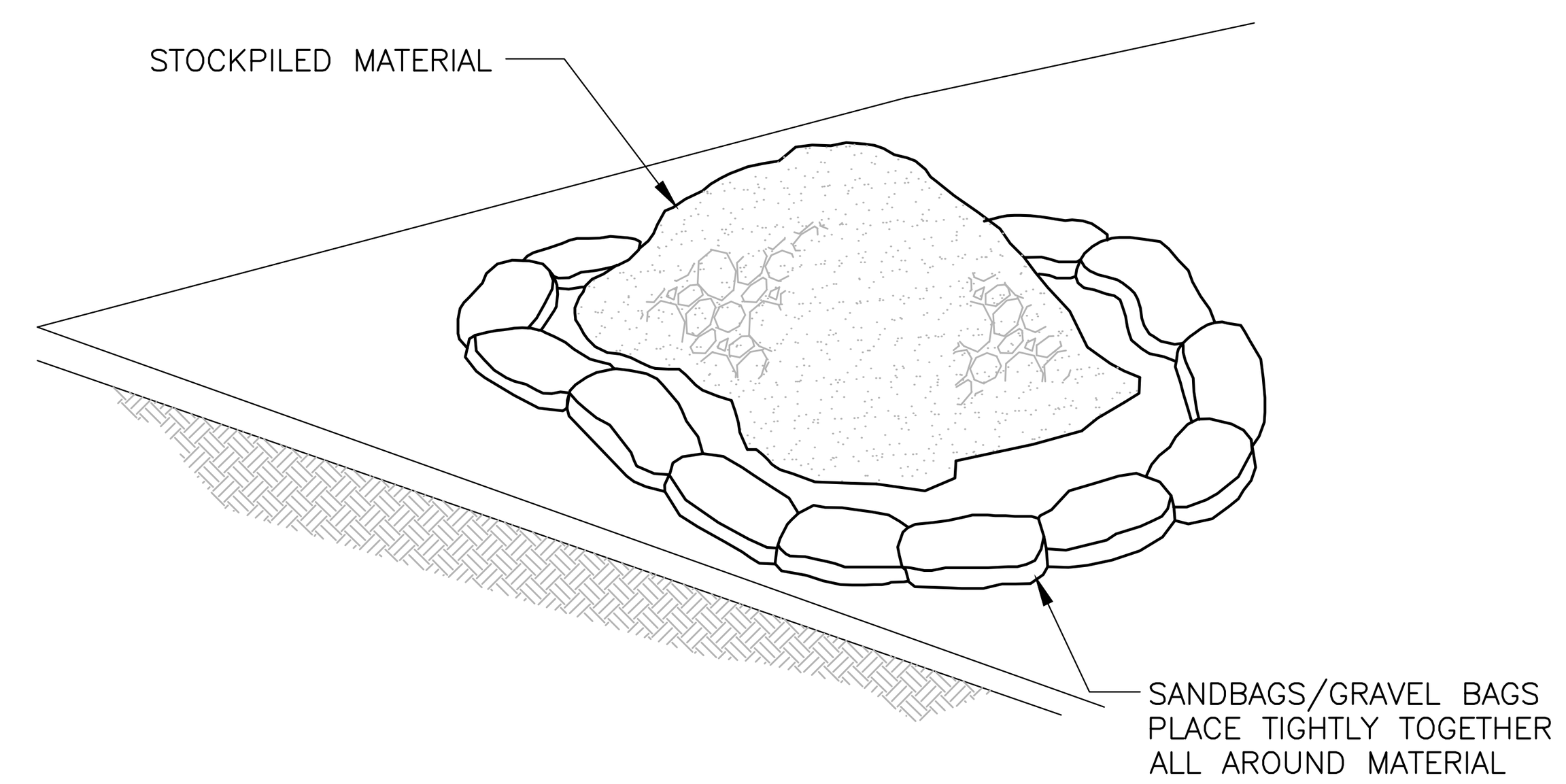
3. ADDING A WASH RACK WITH A SEDIMENT TRAP LARGE ENOUGH TO COLLECT ALL WASH WATER CAN GREATLY IMPROVE EFFICIENCY.

4. ALL VEHICLES ACCESSING THE CONSTRUCTION SITE SHALL UTILIZE THE STABILIZED CONSTRUCTION ENTRANCE SITES.



SE-10 STORM DRAIN INLET PROTECTION

1. PROTECT DOWNSTREAM CATCH BASIN OUTSIDE OF PROJECT AREA



WM-3 STOCKPILE MANAGEMENT

MATERIAL STORAGE:

1. DIRT AND OTHER CONSTRUCTION RELATED MATERIALS PLACED IN THE STREET OR ON OTHER IMPERVIOUS SURFACES MUST BE CONTAINED WITH SANDBAGS OR OTHER MEASURES TO PREVENT TRANSPORT TO THE STORM DRAIN SYSTEM.

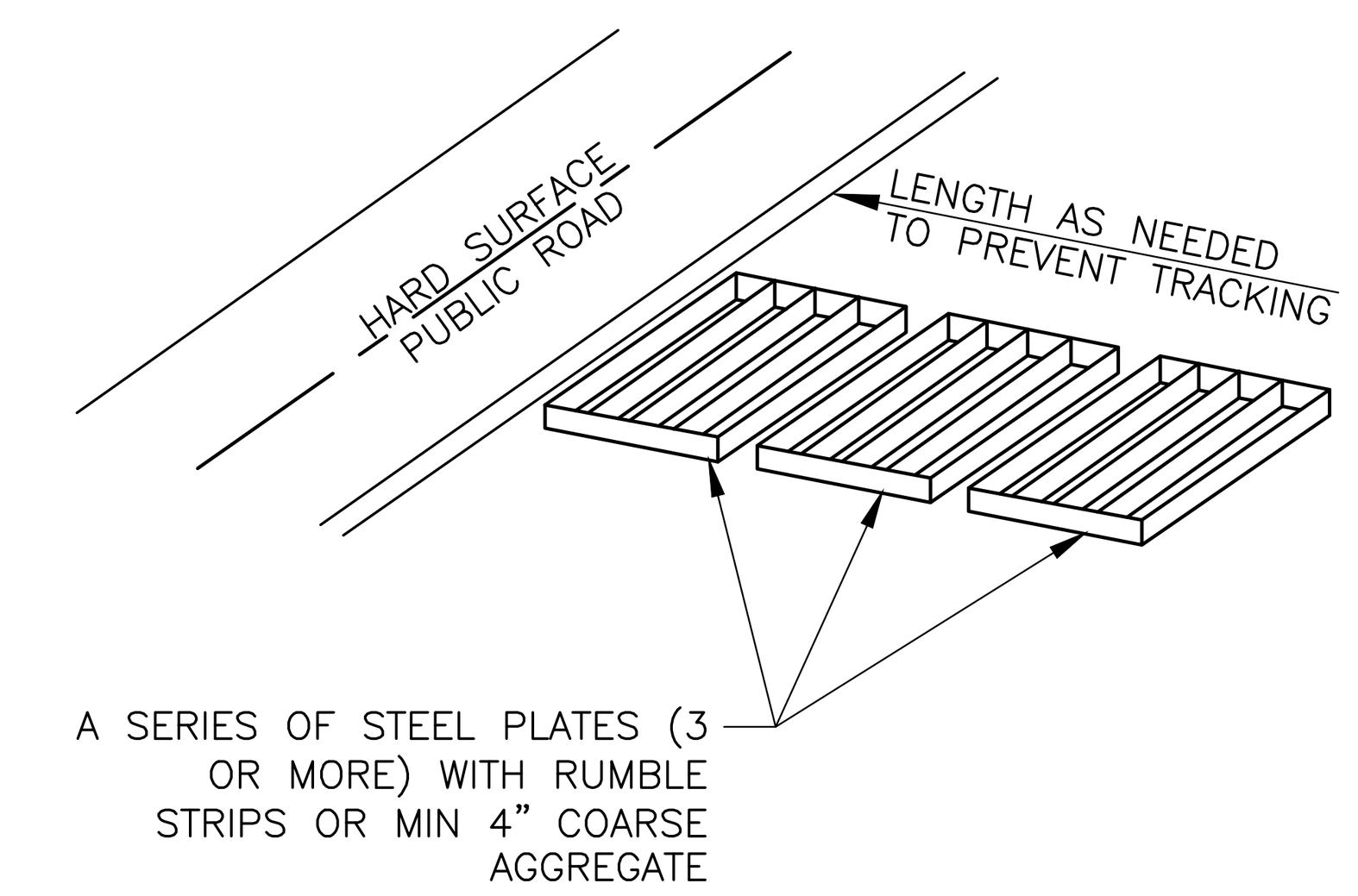
2. ANY CONSTRUCTION MATERIAL STORED OR STOCKPILED ON–SITE SHALL BE PROTECTED FROM BEING TRANSPORTED BY THE FORCE OF WIND OR WATER.

STREET MAINTENANCE:

1. REMOVE ALL SEDIMENT DEPOSITED ON PAVE ROADWAYS IMMEDIATELY.

2. SWEEP PAVED AREAS THAT RECEIVE CONSTRUCTION TRAFFIC WHENEVER SEDIMENT BECOMES VISIBLE.

3. PAVEMENT WASHING WITH WATER IS PROHIBITED IF IT RESULTS IN A DISCHARGE TO THE STORM DRAIN SYSTEM.



TC-1 STABILIZED CONSTRUCTION ENTRANCE/EXIT

TO BE PLACED AT ALL ENTRY AND EXIT LOCATIONS

EROSION CONTROL SYMBOLS:

CONSTRUCTION ENTRANCE
DIRECTION OF FLOW
SILT FENCE
PROJECT LIMITS

EROSION CONTROL NOTES:

(110) STREET SWEEPING AND VACUUMING (BMP SE–7).

(111) CONSTRUCT STABILIZED CONSTRUCTION ENTRANCE/EXIT (BMP TC–1). CONTRACTOR TO DETERMINE EXACT LOCATION.

(112) INSTALL SILT FENCE (BMP SE–1).

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Exp. 09/30/23
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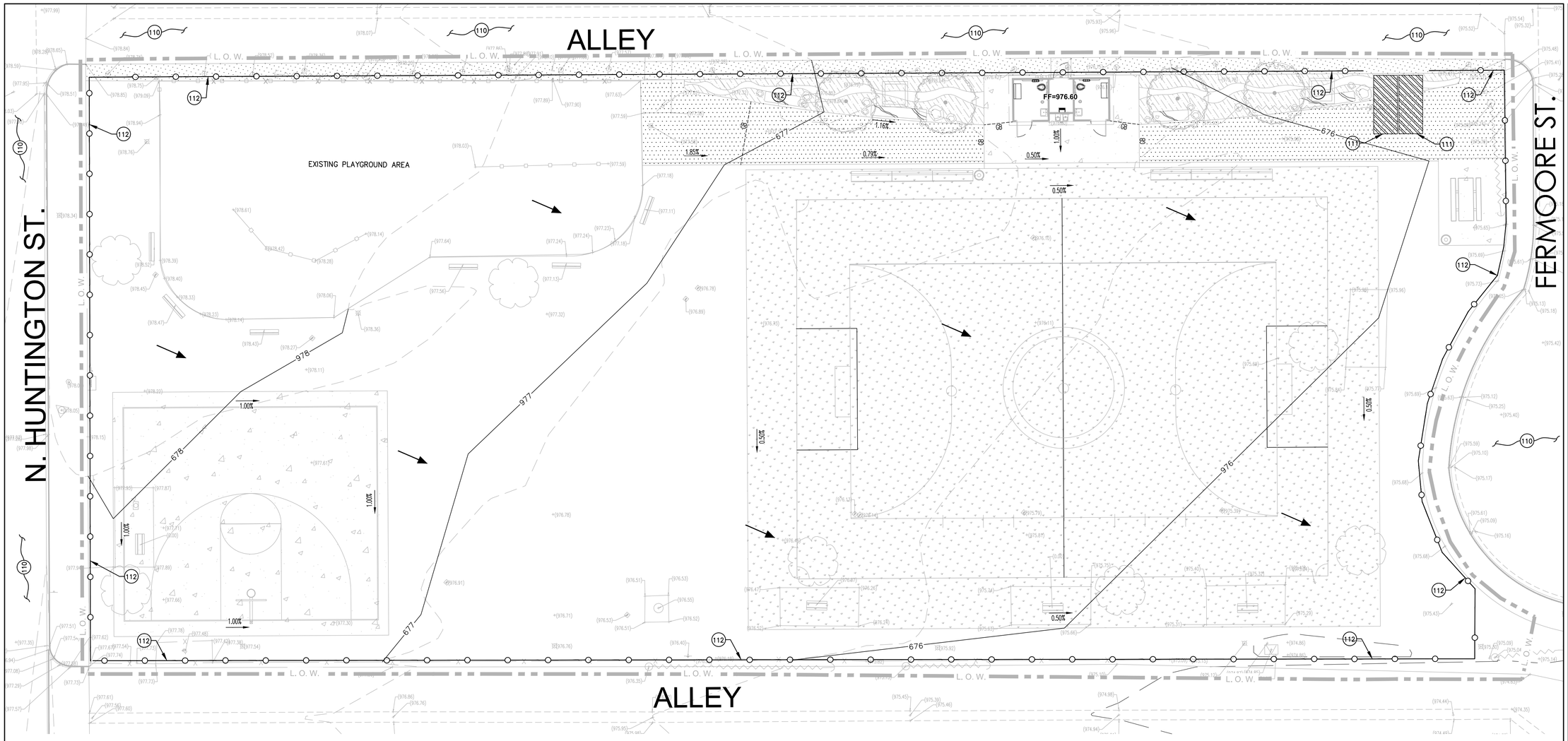
SHEET 13 OF 36 SHEETS

Z:\21403\06 Tasks\D1 Design\50 Grading\21403 – C2.16 – Erosion Control Title Sheet.dwg May. 02, 2022 03:55 PM Plotted by: mnguyen



EROSION CONTROL SYMBOLS:

CONSTRUCTION ENTRANCE

DIRECTION OF FLOW

SILT FENCE

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0 5' 10' 20'

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PROJECT TEAM:
LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

EROSION CONTROL PLAN

DATE	REVISION
10-11-21	50% CD SUBMITTAL
01-28-22	95% CD SUBMITTAL

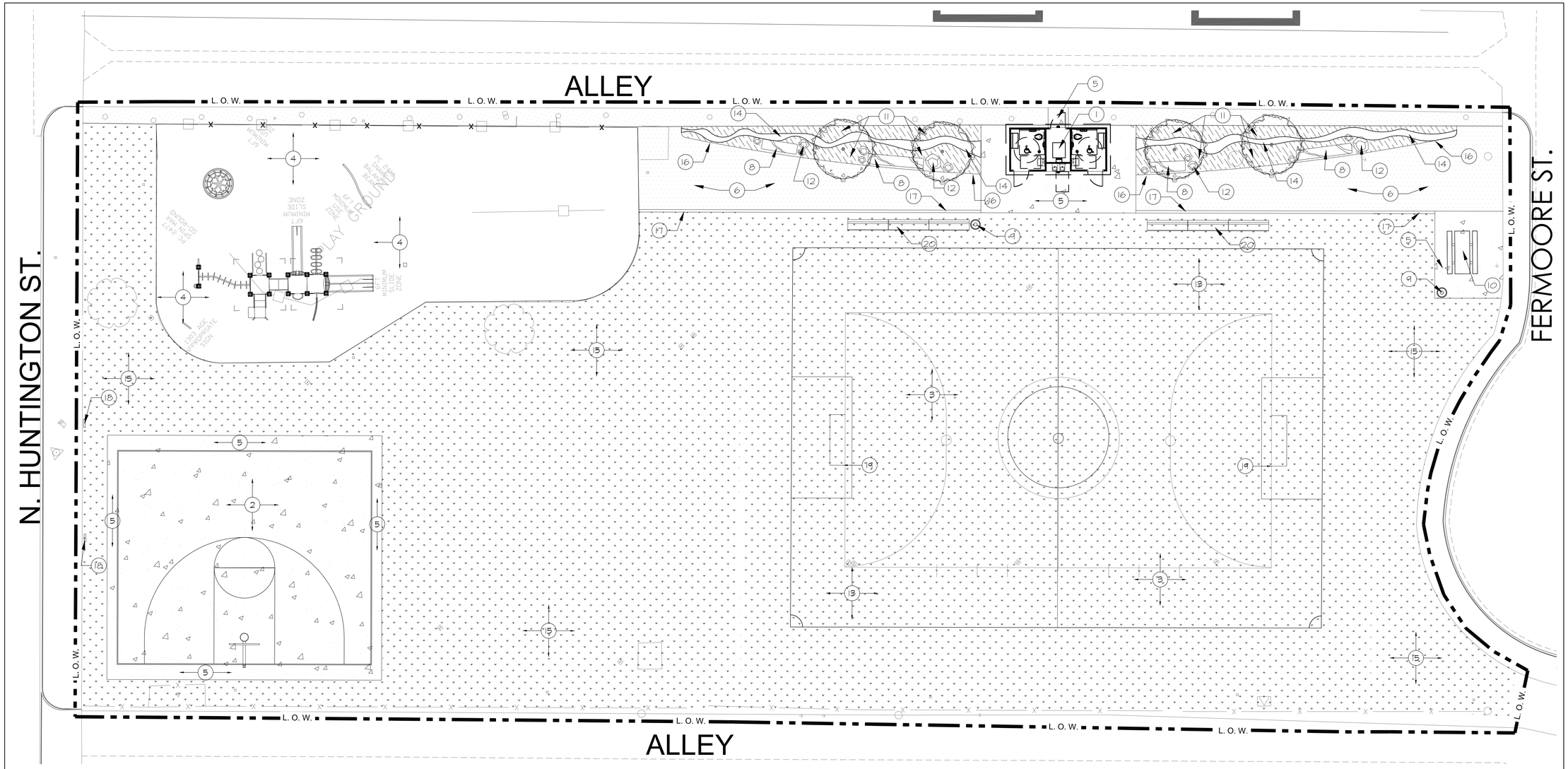
STAMP

REGISTERED PROFESSIONAL ENGINEER
WILLIAM F. YOUNG
Exp. 09/30/22
CIVIL
STATE OF CALIFORNIA

DESIGNED BY	M.N.
CHECKED BY	W.Y.
DATE	04-20-22
JOB NO.	7616
PLAN NO.	737

SHEET
C2.17
SHEET 14 OF 36 SHEETS

Z:\21403\06 Tasks\D1 Design\50 Grading\21403 - C2.17 - Erosion Control Plan.dwg
May. 02, 2022 03:52 PM
Plotted by: mnguyen



CONSTRUCTION NOTES:

1. ALL FORMS AND ALIGNMENTS OF PAVING, LAYOUT, AND SPECIAL PAVING AREAS SHALL BE REVIEWED AND APPROVED BY THE CITY'S AUTHORIZED REPRESENTATIVE PRIOR TO POURING (GIVE A MINIMUM OF 48 HOURS NOTICE. 24 HOUR NOTICE IS REQUIRED FOR ALL INSPECTIONS. UNLESS OTHERWISE SPECIFIED, ALL CONCRETE MIX SHALL BE 520-C-2500. INSPECTOR MUST APPROVE CONCRETE FORMS PRIOR TO CONCRETE POUR. INSPECTOR MUST BE PRESENT DURING CONCRETE POUR.
2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION AND SHALL BE HELD LIABLE FOR ALL DAMAGES INCURRED.
3. CONTRACTOR SHALL NOTE AND INSTALL SLEEVE LOCATIONS SHOWN ON IRRIGATION PLANS IN EXCESS OF EXISTING SLEEVES PER CITY'S APPROVAL.
4. ALL CONSTRUCTION AND WORKMANSHIP SHALL CONFORM TO THE LATEST EDITION OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS.
5. THESE NOTES SHALL BE USED IN CONJUNCTION WITH THE PLANS AND ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT AND CITY'S REPRESENTATIVE.
6. CONTRACTOR MUST CHECK ALL DIMENSIONS, FRAMING CONDITIONS AND SITE CONDITIONS BEFORE STARTING WORK. LANDSCAPE ARCHITECT SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCIES OR POSSIBLE DEFICIENCIES.
7. CONDITIONS NOT SPECIFICALLY SHOWN SHALL BE CONSTRUCTED SIMILAR TO THE DETAILS FOR THE RESPECTIVE MATERIALS.
8. THE DRAWINGS AND SPECIFICATIONS REPRESENT THE FINISHED WORK. ALL BRACING, TEMPORARY SUPPORTS, SHORING, MASONRY, ETC. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. OBSERVATION VISITS TO THE JOB SITE BY THE LANDSCAPE ARCHITECT DOES NOT INCLUDE INSPECTION OF CONSTRUCTION METHODS AND SAFETY CONDITIONS AT THE WORK SITE. THESE VISITS SHALL NOT BE CONSTRUED AS CONTINUOUS AND DETAILED INSPECTIONS.
9. CLEAN-UP SHALL TAKE PLACE ON A DAILY BASIS.
10. REFER TO SPECIFICATIONS FOR ANY ADDITIONAL INFORMATION.
11. FINAL LOCATIONS OF ALL SIGNS, SITE FURNITURE & DRINKING FOUNTAINS ETC. TO BE MARKED & APPROVED IN THE FIELD BY CITY.

CONSTRUCTION LEGEND:

1. RESTROOM BUILDING. REFER TO DETAIL 'A', SHEET LD-2.
2. BASKETBALL COURT. REFER TO DETAIL 'A & D', SHEET LD-3.
3. SOCCER FIELD. REFER TO DETAIL 'B', SHEET LD-4.
4. NEW PLAYGROUND BY PLAYCRAFT SYSTEMS. REFER TO QUOTE #PAG211B93IB-2. PH: 1-760-599-7355. SEE DETAIL 'A', SHEET LD-4.
5. 4" THICK CONCRETE PAVING. USE CONCRETE MIX 520-C-2500 UNLESS OTHERWISE NOTED. REFER TO DETAIL 'A', SHEET LD-1.
6. STABILIZED DECOMPOSED GRANITE. REFER TO DETAIL 'B', SHEET LD-1.
7. PEDESTRIAN LIGHTING. REFER TO ELECTRICAL PLANS.
8. KILN DRIED LOG BENCH. REFER TO SPECIFICATIONS.
9. TRASH RECEPTACLE. REFER TO DETAIL 'F', SHEET LD-1.
10. 8' RECYCLED PLASTIC ADA PICNIC TABLE BY PATTERSON WILLIAMS. MODEL#1120-ADA. MANUF. REP;BRITTANY PULKRABEK WITH DAVE BANG ASSOCIATES PH:(714)335-8251. REFER TO SPECS.
11. PLANTING AREA. REFER TO PLANTING PLANS.
12. BOULDERS TYPICAL. REFER TO SYMBOLS LEGEND. INSTALL PER DETAIL 'E', SHEET LD-1.
13. HYDROSEED TURF. REFER TO PLANTING PLAN.
14. DRY CREEK. REFER TO SYMBOLS LEGEND. INSTALL PER DETAIL 'B', SHEET LD-5.
15. RE-SEEDED TURF. REFER TO PLANTING PLANS.
16. REDWOOD HEADER. REFER TO SPECS.
17. 6" CONCRETE CURB. REFER TO DETAIL 'C', SHEET LD-1.
18. EXISTING SIGN TO REMAIN. PROTECT IN PLACE.
19. SOCCER GOAL BY STEELCRAFT PRODUCTS, MODEL: FGS-S24-KD. REFER TO SPECS.
20. TEAM BENCH. REFER TO SPECIFICATIONS.

SYMBOLS LEGEND:

- NATURAL TURF
- PEDESTRIAN CONCRETE PAVING
- STABILIZED DECOMPOSED GRANITE
- MULCH - 3" DEEP
- BOULDERS
- BASE BID LIMIT OF WORK

0 5' 10' 20'

NORTH

DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO DAYS BEFORE YOU DIG
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

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FULLERTON, CA 92832
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CALLOUT PLAN

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1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

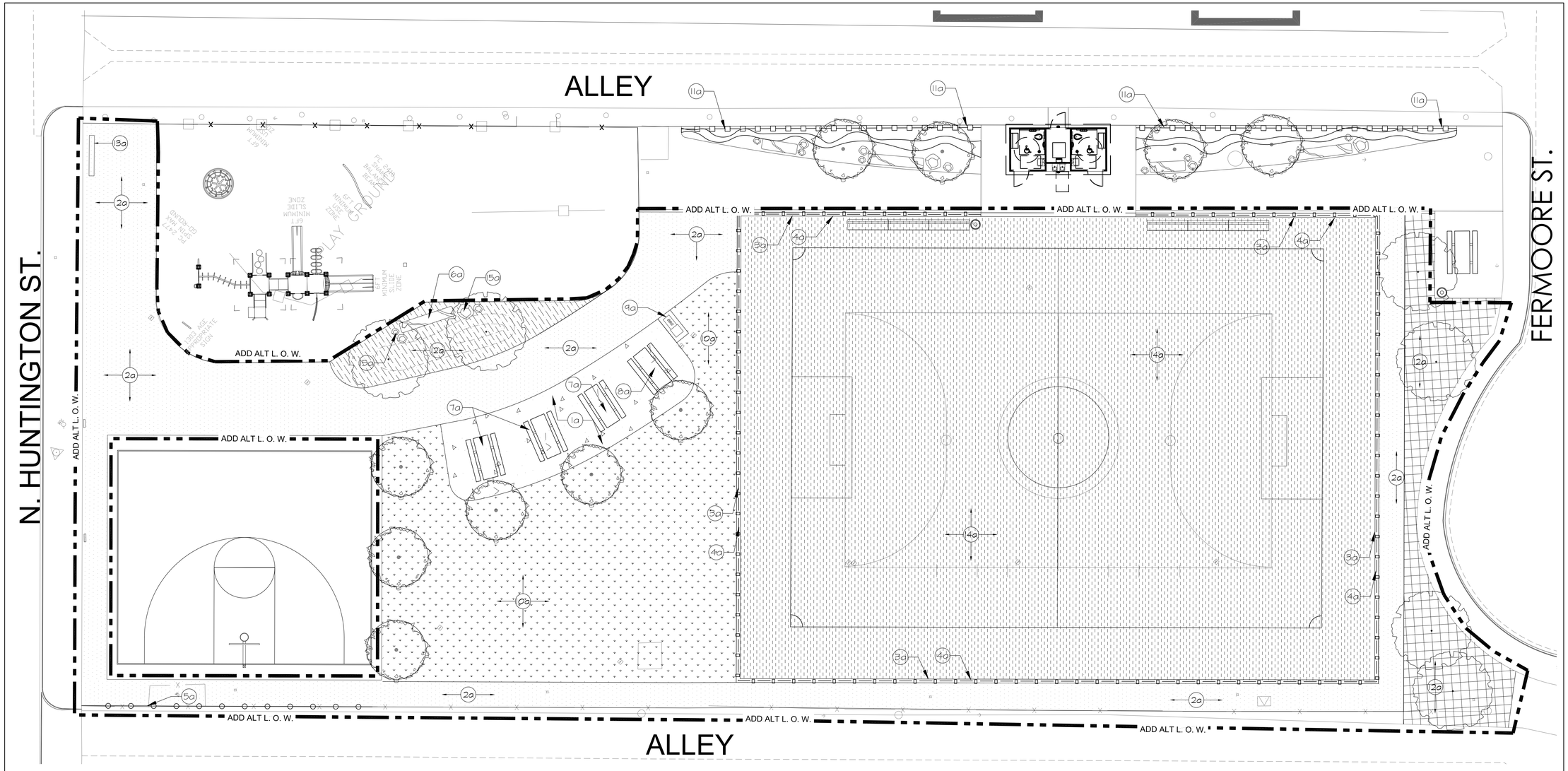
LICENSED LANDSCAPE ARCHITECT
JON R. MATHER NO. 5497
2/29/24
Renewal Date
5/2/2022
Date
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET

L2.0

SHEET 15 OF 36 SHEETS



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ADD ALTERNATE CONSTRUCTION LEGEND*:

- 1a 4" THICK CONCRETE PAVING. USE CONCRETE MIX 520-C-2500 UNLESS OTHERWISE NOTED. REFER TO DETAIL 'A', SHEET LD-1.
- 2a STABILIZED DECOMPOSED GRANITE. REFER TO DETAIL 'B', SHEET LD-1.
- 3a 9' CURB AT SOCCER FIELD FENCING. REFER TO DETAIL 'A', SHEET LD-6.
- 4a 20' HIGH SAFETY NETTING FENCING. REFER TO DETAIL 'B', SHEET LD-6.
- 5a 10' WIRE MESH FENCE. REFER TO DETAIL 'C', SHEET LD-6.
- 6a KILN DRIED LOG BENCH. REFER TO SPECIFICATIONS.
- 7a 6' RECYCLED PLASTIC PICNIC TABLE BY PATTERSON WILLIAMS. MODEL#1120-06. MANUF. REP:BRITTANY FULKRABEK WITH DAVE BANG ASSOCIATES PH:(714)335-8251. REFER TO SPECS.
- 8a 8' RECYCLED PLASTIC ADA PICNIC TABLE BY PATTERSON WILLIAMS. MODEL#1120-ADA. MANUF. REP:BRITTANY FULKRABEK WITH DAVE BANG ASSOCIATES PH:(714)335-8251. REFER TO SPECS.
- 9a BBQ UNIT BY PATTERSON WILLIAM. MODEL# 1140-00, SINGLE GRILL 15"X20", 3-1/2" OD POST. MANUF. REP:BRITTANY FULKRABEK WITH DAVE BANG ASSOCIATES PH:(714)335-8251. REFER TO DETAIL 'L', SHEET LD-1.
- 0a HYDROSEED TURF. REFER TO PLANTING PLAN.
- 11a SPLIT RAIL FENCE. INSTALL PER DETAIL 'G', SHEET LD-6.
- 12a PLANTING AREA. REFER TO PLANTING PLANS.
- 13a MONUMENT SIGN. REFER TO DETAIL 'J', SHEET LD-6.
- 14a SOD TURF. REFER TO PLANTING PLANS.
- 15a BOULDERS TYPICAL. REFER TO SYMBOLS LEGEND. INSTALL PER DETAIL 'E', SHEET LD-1.

SYMBOLS LEGEND:

- NATURAL TURF
- SOD TURF
- PEDESTRIAN CONCRETE PAVING
- STABILIZED DECOMPOSED GRANITE
- MULCH - 3" DEEP
- BOULDERS
- BASE BID LIMIT OF WORK
- 10' WIRE MESH FENCE (ADD ALT)
- SPLIT RAIL FENCE (ADD ALT)
- 20' HIGH SAFETY FENCING (ADD ALT)
- DRINKING FOUNTAIN (ADD ALT)

0 5' 10' 20'

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JAMES R. MATHER NO. 3447
2/29/24
Renewal Date
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STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET

L2.1

SHEET 16 OF 36 SHEETS

LANDSCAPE IRRIGATION EQUIPMENT LEGEND

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	DESCRIPTION	REMARKS	DETAIL
	N/A	N/A	EXISTING DEDICATED IRRIGATION WATER METER AND SERVICE LINE	1.5" SIZE. FIELD VERIFY EXACT LOCATION, SIZE AND STATIC PRESSURE. 80 PSI MINIMUM PRESSURE REQUIRED.	N/A
	N/A	N/A	IRRIGATION POINT-OF-CONNECTION (POC) TO EXISTING WATER METER.	SIZE PER PLAN. INSTALL GATE VALVE AS SHOWN ON PLANS. GATE VALVE SHALL BE MAINLINE SIZE. FIELD VERIFY SIZE, LOCATION AND STATIC PRESSURE.	N/A
	WILKINS	975XLSEU	BACKFLOW PREVENTION DEVICE, PRESSURE REGULATOR AND WYE STRAINER/ ENCLOSURE	1.5" SIZE. REDUCED PRESSURE TYPE WITH PRESSURE REGULATOR AND WYE STRAINER. LEAD FREE. INSTALL PER DETAIL AND AS REQUIRED BY LOCAL CODES. INSTALL WITHIN SBBC-30-ALI SECURITY ENCLOSURE.	5/L3.4
	NIBCO	T-113-BHW	MAINLINE ISOLATION GATE VALVE (2-1/2-INCH AND SMALLER)	MAINLINE SIZE. INSTALL WITHIN PLASTIC VALVE BOX AND BOLT DOWN COVER.	5/L3.3 3,4/L3.3
NOT SHOWN	SUPERIOR	BSBV	MANIFOLD ISOLATION GATE VALVE (SUB-MAINS)	2" AND SMALLER, BRONZE, NON-RISING STEM, THREADED. INSTALL WITHIN VALVE BOX AS DETAILED. MATCH MAIN LINE PIPE SIZE.	6/L3.3 3,4/L3.3
	SUPERIOR	QB44AR	QUICK COUPLER VALVE	1-INCH SIZE (NPT); SINGLE SLOT WITH YELLOW TUFF TOP AND ANTI-ROTATION FEATURE. SUPPLY WITH (2) 1-INCH NPT MALE x 3/4-INCH FEMALE KEYS AND MATCHING 1-INCH MALE HOSE X 1" FEMALE PIPE HOSE SWIVELS. INSTALL WITHIN PLASTIC VALVE BOX AND BOLT DOWN COVER.	4/L3.4 3,4/L3.3
A	CALSENSE	CS3-24-S/CS3-GR-KIT/COMM-5YR-2/CS3-SSBP/ FM1.5	AUTOMATIC IRRIGATION CONTROLLER WITH CELLULAR COMMUNICATION. INCLUDES FLOW METER- REFER TO SYMBOL BELOW.	INSTALL 24 STATION INTERIOR WALL MOUNTED CS3000 CONTROLLER LISTED AT LEFT WITHIN UTILITY CLOSET IN RESTROOM BUILDING. SYNC WITH RAIN SWITCH 'R'. WIRE TO FLOW METER, MASTER VALVE AND CONTROL VALVES.	5/L3.5
R	HUNTER	WRS-KIT	WIRELESS RAIN SENSOR.	WIRELESS RAIN SWITCH. DISTANCE FROM CONTROLLER SHALL NOT EXCEED 200-FEET. REFER TO PLAN FOR ADDITIONAL INFO. SENSOR SHALL BE FIELD LOCATED ON SOUTH FACING BUILDING FASCIA. LOCATE TO PROVIDE OPTIMAL EXPOSURE TO WEATHER ELEMENTS AS PER MANUFACTURER'S RECOMMENDATIONS.	PER MANUF'R
E	CALSENSE	EXISTING	EXISTING PEDESTAL MOUNTED AUTOMATIC IRRIGATION CONTROLLER.	REMOVE, SALVAGE EXISTING CALSENSE CONTROLLER AND RETURN TO THE CITY OF SAN FERNANDO. DISCONNECT AND REMOVE EXISTING POWER SUPPLY AT EXISTING PEDESTAL CONTROLLER LOCATION.	N/A
NOT SHOWN	-	-	PULL/ SPLICE BOXES	LOCATE PULL BOXES AT ENDS OF ALL SLEEVES, AND AS DIRECTED BY OWNER REPRESENTATIVE. ALL WIRING SHALL BE INSTALLED IN GRAY SCH. 40 PVC CONDUIT W/ SWEEPS	7/L3.5
	-	-	FLOW SENSOR AND MASTER CONTROL VALVE WIRES IN CONDUIT	#14 WIRE (2 FOR FLOW METER, 2 FOR MASTER CONTROL VALVE) IN 1" GRAY SCH. 40 PVC CONDUIT AND SWEEPS. LOCATE PULL BOXES EVERY 200' O.C. AND AS DIRECTED BY OWNER'S REPRESENTATIVE. SPLICES, WHEN APPROVED, SHALL USE WATER TIGHT DIRECT BURY ELECTRICAL SPLICE KITS PER SPECS.	8/L3.4
M	SUPERIOR	3200-1.5"	MASTER CONTROL VALVE (MCV)	1.5" SIZE. 24 VOLT, NORMALLY CLOSED, BRASS, GLOBE, FLOW CONTROL, DIAPHRAGM ACTIVATED VALVE WITH NPT INLET AND OUTLET. WIRE TO CONTROLLER 'A'.	7/L3.4
F	CALSENSE	FM1.5B	T-TYPE FLOW METER	1.5" SIZE. BRASS, WIRE DIRECTLY TO CONTROLLER 'A'. 2 GALLON PER MINUTE MINIMUM FLOW REQUIRED TO REGISTER FLOW.	7/L3.4
	RAIN BIRD	100-PEB (1") 150-PEB (1.5")	REMOTE CONTROL VALVE (RCV)	GLASS FILLED NYLON AUTOMATIC GLOBE VALVE. SIZE AS INDICATED ON PLANS. INSTALL WITHIN PLASTIC VALVE BOX AND BOLT DOWN COVER. INSTALL WITHIN MANIFOLD WHEN GROUPED WITH OTHER VALVES. SIZE MANIFOLD TO MATCH LARGEST LATERAL LINE SIZE. USE WITH POP-UP ROTORS, SPRINKLERS AND TREE BUBBLERS.	1/L3.4 3,4/L3.3
	RAIN BIRD	XCZ-100-PRB-LC	DRIP REMOTE CONTROL VALVE ASSEMBLY (DRCV)	1" SIZE. GLASS-FILLED NYLON AUTOMATIC GLOBE VALVE SHALL BE INSTALLED WITH INLINE PRESSURE REGULATING SCREEN BASKET FILTER (40PSI). USE QKCHK-100M BASKET FILTER (NO REGULATOR) WHEN UPSTREAM PRESSURE IS LESS THAN 50 PSI. INSTALL WITHIN PLASTIC JUMBO VALVE BOX AND BOLT DOWN COVER. INSTALL WITHIN MANIFOLD WHEN GROUPED WITH OTHER VALVES. SIZE MANIFOLD TO MATCH LARGEST LATERAL LINE SIZE. USE WITH DRIP ZONES ONLY. FLOW RANGE: 0.3 - 20 GPM.	1/L3.5 3,4/L3.3
	PW PIPE	-	PRESSURE MAINLINE PIPE	2-INCH SIZE UNLESS NOTED DIFFERENTLY ON PLANS. USE SCHEDULE 40 PVC PIPE WITH SCHEDULE 40 SOLVENT WELD FITTINGS FOR MAINLINE PIPE 2-INCHES OR SMALLER. INSTALL WITH TRACE WIRE. MAINLINE COVER DEPTH: 18"	1/2/L3.3
	PW PIPE	-	SOLVENT WELD NON-PRESSURE LATERAL PIPE	SIZE PER PLAN; SCHEDULE 40 PVC PIPE WITH SCHEDULE 40 PVC SOLVENT WELD FITTINGS FOR LATERAL LINE, 3/4" MIN. SIZE. LATERAL COVER DEPTH 12"	
	PW PIPE	-	IRRIGATION PIPE/ CONTROL WIRES/ SENSOR WIRE SLEEVE	QUANTITIES SHOWN ON PLANS ARE FOR BIDDING PURPOSES ONLY. CONTRACTOR SHALL PROVIDE SIZE AND QUANTITY AS REQUIRED. REFER TO PIPE/WIRE SLEEVING CHART FOR SIZE (SHEET L3.00)	2/L3.3

OVERHEAD IRRIGATION EQUIPMENT - ROTORS AT SPORTSFIELD

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	DESCRIPTION	NOZZLE	OPERATING PSI	RADIUS FEET/ PATTERN	FLOW GPM	DETAIL
08	RAIN BIRD	F4-FC-SS	6" POP-UP WITH ADJUSTABLE ARC, STAINLESS STEEL RISER, AND CHECK VALVE. ALL PATTERNS ARE ZONED TOGETHER- DO NOT MIX QUARTER, HALF OR FULL CIRCLE HEADS- VALVE SEPARATELY.	8 (LT. GREEN)	60	45'-50'/ FULL	8.2	2/L3.4
08		F4-PC-SS		8 (LT. GREEN)		45'-50'/ HALF	8.2	
08		F4-PC-SS		8 (LT. GREEN)		45'-50'/ QUARTER	8.2	

OVERHEAD IRRIGATION EQUIPMENT - STREAM ROTORS AT PASSIVE TURF

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	DESCRIPTION	NOZZLE	OPERATING PSI	RADIUS	FLOW (GPM) 90°	180°	270°	360°	DETAIL
18	RAIN BIRD	1806-SAM-PRS45 WITH NOZZLE LISTED AT RIGHT	6" POP-UP, 45 PSI PRESSURE REGULATED BODY WITH ADJUSTABLE ARC STREAM NOZZLE, AND FACTORY INSTALLED CHECK VALVE. USE 6" POP-UP HEIGHT AT TURF AREAS WHERE INDICATED ON PLANS.	R-VAN-18	45	16'-18'	0.5	1.01	1.51		3/L3.4
18F				R13-18F	45	16'-18'				1.96	
24				R-VAN-1724	45	17'-24'	0.91	1.83	2.73		
24F				R17-24F	45	17'-24'				3.67	

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	DESCRIPTION	NOZZLE	OPERATING PSI	RADIUS	FLOW (GPM)	LCS	RCS	SST	DETAIL
LC	RAIN BIRD	1806-SAM-PRS45 WITH NOZZLE LISTED AT RIGHT	6" POP-UP, 45 PSI PRESSURE REGULATED BODY WITH ADJUSTABLE ARC STREAM NOZZLE, AND FACTORY INSTALLED CHECK VALVE. USE 6" POP-UP HEIGHT AT TURF AREAS WHERE INDICATED ON PLANS.	R-VAN-LCS	45	5' X 15'		0.24			3/L3.4
RC				R-VAN-RCS	45	5' X 15'			0.24		
SS				R-VAN-SST	45	5' X 30'				0.48	

LANDSCAPE IRRIGATION EQUIPMENT LEGEND - CON'T

OVERHEAD IRRIGATION EQUIPMENT - VARIABLE ARC NOZZLE SPRAY SPRINKLER AT PASSIVE TURF

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	DESCRIPTION	NOZZLE	OPERATING PSI	RADIUS	FLOW (GPM) 90°	180°	270°	360°	DETAIL
8V	RAIN BIRD	1806-SAM-PRS WITH NOZZLE LISTED AT RIGHT	6" POP-UP, 30 PSI PRESSURE REGULATED BODY WITH ADJUSTABLE ARC NOZZLE, AND FACTORY INSTALLED CHECK VALVE. USE 6" POP-UP HEIGHT AT TURF AREAS WHERE INDICATED ON PLANS.	HE-VAN-08	30	6'-8'	0.29	0.59	0.88	1.17	3/L3.4
10V				HE-VAN-10	30	8'-10'	0.45	0.89	1.34	1.78	
12V				HE-VAN-12	30	10'-12'	0.59	1.18	1.77	2.37	
15V				HE-VAN-15	30	12'-15'	0.93	1.85	2.78	3.70	

SUBSURFACE DRIP IRRIGATION EQUIPMENT

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	DESCRIPTION	OP. PSI	EMITTER FLOW (GPH)	EMITTER SPACING	MAX. ALLOWED HOZIN. SPACING	BURIAL DEPTH	DETAIL
	RAIN BIRD	XFS-CV-06-12	INLINE EMITTER DRIPLINE W/ COPPER SHIELD PROTECTION, ANTI-SIPHON, PRESSURE COMPENSATING, SELF-FLUSHING EMITTERS W/ HIGH CHECK VALVE.	30	0.60	12-INCHES	12-INCHES	6-INCHES	4,6/L3.5 1/L3.6

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	DESCRIPTION	REMARKS	DETAIL
F	NIBCO	4660-S	MANUAL FLUSH BALL VALVE	1/2" SIZE. PLUMB TO PVC EXHAUST HEADER. HEADER SIZE TO MATCH SUPPLY HEADER SIZE. REFER TO PLAN. REFER TO GENERAL IRRIGATION NOTES FOR ADDITIONAL INFORMATION.	2/L3.5
I	RAIN BIRD	OPERIND	OPERATION/PRESSURE INDICATOR STAKE	PLUMB TO DRIP TUBING, ONE PER DRIP ZONE.	3/L3.5

TREE ROOT WATERING SYSTEMS

SYMBOL	MFG'R (OR APPROVED EQUAL)	MODEL #	NOZZLE	OPERATING PRESSURE	RADIUS	FLOW	FLOW	DETAIL
	RAIN BIRD	RWS-B-1402	AS SUPPLIED	30 PSI	N/A	0.50	CONTRACTOR TO INSTALL (2) RWS PER TREE.	6/L3.4

NON-PRESSURE LATERAL PIPE SIZING CHART SCHEDULE 40 IPS U.S. PVC PLASTIC PIPE (FOR REFERENCE USE ONLY)

PIPE SIZE	MAXIMUM GALLONS PER MINUTE
3/4 -INCH	0 - 6
1 - INCH	7 - 12
1-1/4 - INCHES	13 - 20
1-1/2 - INCHES	21 - 30
2 - INCHES	31 - 50

PRESSURE MAINLINE PIPE SIZING CHART CLASS 315 & SCH. 40 IPS U.S. PVC PLASTIC PIPE (FOR REFERENCE USE ONLY)

PIPE SIZE	MAXIMUM GALLONS PER MINUTE
3/4 -INCH	0 - 6
1 - INCH	7 - 12
1-1/4 - INCHES	13 - 20
1-1/2 - INCHES	21 - 30
2 - INCHES	31 - 50

CONDUIT/PIPE SLEEVE SIZING CHART (FOR REFERENCE USE ONLY)

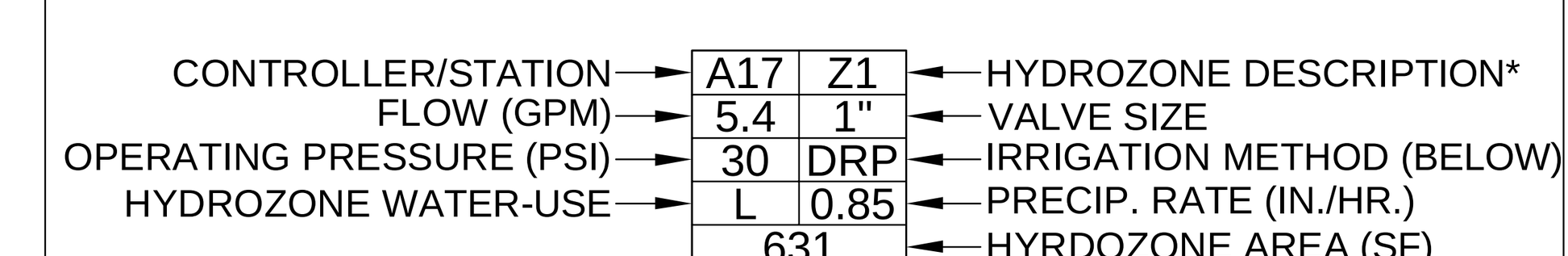
SCHEDULE 40 PVC PIPE SLEEVE SIZE	MAXIMUM IRRIGATION PIPE/WIRE CONDUIT SIZE
2 - INCHES	1 - INCH
2-1/2 - INCHES	1-1/4 - INCH
3 - INCHES	1-1/2 - INCH
4 - INCHES	2 - INCHES
6 - INCHES	3 - INCHES
SPARE SLEEVE SIZE TO MATCH LARGEST SLEEVE AT SAME CROSSING LOCATION.	

GENERAL IRRIGATION LEGEND

SLEEVING: REFER TO IRRIGATION LEGEND AND CHART ON SHEET L3.0 FOR TYPE AND SIZE.

(#)M MAINLINE PIPE SLEEVE QUANTITY
(#)L LATERAL PIPE SLEEVE QUANTITY
(#)W WIRE/CONDUIT SLEEVE QUANTITY
(#)S EMPTY(SPARE) SLEEVE QUANTITY

VALVE CALLOUT



*REFER TO HYDROZONE CHART

IRRIGATION METHOD:
- RWS - TREE ROOT WATERING SYSTEM
- DRP - SUB-SURFACE DRIP GRID
- ROT - POP-UP ROTOR
- RVN - POP-UP STREAM ROTOR
- HVN - POP-UP SPRAY

1-1/2" PIPE SIZING CALLOUT

GENERAL NOTES

1. REFER TO THE IRRIGATION EQUIPMENT LEGEND ON L3.0 AND THE GENERAL IRRIGATION NOTES ON SHEET L3.1 FOR ADDITIONAL INFO.
2. REFER TO THE IRRIGATION DETAILS ON SHEETS L3.3, L3.4, L3.5 AND L3.6 FOR ADDITIONAL INFORMATION.
3. ALL MAINLINE, LATERAL PIPE, VALVES, AND OTHER IRRIGATION SYSTEM APPURTENANCES SHOWN IN PAVED AREA IS FOR GRAPHICAL CLARITY ONLY. CONTRACTOR TO PLACE MAINLINE, LATERAL PIPE, VALVES AND ALL IRRIGATION APPURTENANCES WITHIN ADJACENT PLANTING AREAS UNLESS NOTED OTHERWISE ON THE PLANS.
4. CONTRACTOR SHALL ROUTE ALL IRRIGATION MAINLINE, LATERAL PIPE AND SLEEVES AROUND ALL SERVICE LINES, UTILITIES, STORM DRAINAGE FACILITIES, ETC. IN ORDER TO AVOID ANY CONFLICTS IN THE FIELD. INSTALL IRRIGATION PIPE BELOW STORM DRAINAGE PIPES WHERE REQUIRED TO MAINTAIN THE MINIMAL DEPTH REQUIREMENTS.

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SHEET TITLE

IRRIGATION LEGEND

DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

LICENSED LANDSCAPE ARCHITECT
EVAN R. MATHER NO. 4...
Signature
2/29/24
Renewal Date
5/2/2022
Date
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET

L3.0

SHEET 17 OF 36 SHEETS

AUTOMATIC IRRIGATION CONTROLLER NOTES

1. CONTROLLERS SHALL BE INSTALLED AT THE APPROXIMATE LOCATIONS SHOWN ON THE IRRIGATION PLANS. FINAL LOCATION SHALL BE APPROVED BY OWNER'S REPRESENTATIVE. REFER TO THE ELECTRICAL ENGINEERING DWGS FOR THE POINT OF CONNECTION TO THE POWER SOURCE.

2. ALL CABLES AND CONDUCTORS MUST BE INSTALLED IN CONDUIT AND SEALED PER NOTE 7 BELOW. EXTEND CONDUITS ALONG WITH APPROPRIATE CABLES/CONDUCTORS TO LOCATIONS SHOWN ON PLANS. REMOTE CONTROL WIRES SHALL BE DIRECT BURIAL.

3. PRIOR TO CONSTRUCTION, CONTRACTOR TO SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE OWNER'S REPRESENTATIVE, CONTROLLER REPRESENTATIVE, AND OTHER NECESSARY PARTIES ASSOCIATED WITH THE INSTALLATION OF IRRIGATION EQUIPMENT.

4. IRRIGATION CONTROLLER ASSEMBLY BY CALSENSE.

5. ALL CONDUCTORS AND WIRING SHALL BE NEATLY ARRANGED AND ORDERED SO THAT CLEAR ACCESS TO ALL EQUIPMENT IS MAINTAINED.

6. PROVIDE ENGRAVED SCREW-ON PHENOLIC NAMEPLATE ON DEVICE BOX INDICATING LOCATION AND NAME OF ORIGINATING ELECTRICAL PANEL AND BRANCH CIRCUIT IDENTIFICATION NUMBER.

7. CONTRACTOR SHALL SEAL OFF ENDS OF CONDUIT AFTER INSTALLING CONDUCTORS/WIRES WITH DUCT SEAL, AND CAP ENDS OF ALL SPARE CONDUITS. EXTEND SPARE CONDUITS 24" BEYOND FOUNDATION AND CAP WITH BRASS CAP.

8. THE CONTRACTOR SHALL INSTALL THREE (3) SPARE CONTROL WIRES FROM THE CONTROLLER ALONG THE ENTIRE LENGTH OF MAIN LINE PIPE, AND PROVIDE 36" OF EXTRA WIRE WITHIN FURTHEST VALVE BOX(ES) ON EACH BRANCH OF MAIN LINE PIPE. THE SPARE WIRES SHALL BE A DIFFERENT COLOR THAN THE ACTIVE CONTROL WIRES OR THE COMMON WIRE. CAP SPARE WIRES WITH WIRE NUTS WRAPPED WITH VINYL ELECTRICAL TAPE. LABEL "SPARE".

9. CONTROLLER SHALL BE COVERED BY A 5 YEAR MINIMUM MANUFACTURER'S WARRANTY.

10. CONTRACTOR TO FURNISH, INSTALL, AND TEST COMPLETE ITS AUTOMATIC IRRIGATION CONTROLLER ASSEMBLY CONSISTING OF CONTROLLER(S), ENCLOSURE, TERMINAL INTERFACE BOARDS, 120 VOLT GFI OUTLET, ON/OFF SWITCH, CABLING, TRANSFORMERS, SURGE ARRESTERS, AND ALL OTHER ITEMS SPECIFIED.

11. REFER TO IRRIGATION LEGEND SHEET FOR OTHER IRRIGATION SYSTEM COMPONENTS AND MATERIALS REQUIRED FOR PROJECT.

12. UPON COMPLETION OF INSTALLATION, CONTACT CONTROLLER REPRESENTATIVE TO PERFORM A SITE VISIT TO VERIFY THE SYSTEM HAS BEEN INSTALLED PER MANUFACTURER'S INSTRUCTIONS. THE SYSTEM WILL NOT BE ACCEPTED UNTIL THE REPRESENTATIVE HAS INDICATED THAT THE SYSTEM HAS BEEN INSTALLED CORRECTLY AND IS OPERATING SATISFACTORILY. CONTRACTOR TO PROVIDE PROGRAMMING OF CONTROLLER, WITH TRAINING (AT NO CHARGE) FROM CONTROLLER MANUFACTURER.

13. CONTRACTOR SHALL PROVIDE TWO KEYS FOR EACH OF THE THE CONTROLLER ENCLOSURES, AND SECURE THE ENCLOSURES WITH THE LOCK DURING CONSTRUCTION AND MAINTENANCE. LOCKS SHALL BE KEYED TO THE OWNER'S NUMBER ASSIGNED. IMMEDIATELY PRIOR TO PROJECT ACCEPTANCE, THE CONTRACTOR SHALL TURN THE KEYS OVER TO THE CITY.

EXISTING LANDSCAPE IRRIGATION NOTES

1. IRRIGATION DESIGN IS BASED ON CITY PROVIDED INFORMATION AND MAY NOT REFLECT ACTUAL FIELD CONDITIONS. CONTRACTOR SHALL NOTIFY THE OWNER'S REPRESENTATIVE OF SITE CONDITIONS WHICH MAY PREVENT INSTALLATION OF WORK PER PLANS, DETAILS AND SPECIFICATIONS. ALL EXISTING IRRIGATION SYSTEM LAYOUT SHALL BE FIELD VERIFIED WITH THE OWNER'S REPRESENTATIVE AT THE START OF WORK.

2. CONTRACTOR SHALL FIELD VERIFY (POTHOLE IF NECESSARY) SIZE, MATERIAL, LOCATION AND DEPTH OF ALL MAINLINES THAT ARE TO BE CONNECTED TO OR CROSSED AT THE START OF WORK AND PROVIDE FINDINGS TO OWNER'S REPRESENTATIVE IN WRITING PRIOR TO THE START OF DEMOLITION.

3. THE CONTRACTOR SHALL FAMILIARIZE THEMSELVES WITH ANY EXISTING IRRIGATION SYSTEMS DIRECTLY ADJACENT AND OUTSIDE OF THE LIMIT-OF-WORK AREAS PRIOR TO THE START OF WORK. CONTRACTOR SHALL DOCUMENT ANY BROKEN OR MALFUNCTIONING PIECE OF IRRIGATION EQUIPMENT AND PROVIDE THE OWNER'S REPRESENTATIVE WITH A WRITTEN REPORT. ANY REPAIRS REQUIRED TO COMPONENTS NOT NOTED IN THE REPORT DURING OR AFTER DEMOLITION IS COMPLETED SHALL BECOME THE RESPONSIBILITY OF THE CONTRACTOR AND ALL REPAIR WORK SHALL BE TO THE SATISFACTION OF THE OWNER'S REPRESENTATIVE.

4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE EXISTING IRRIGATION SYSTEM TO REMAIN CAUSED BY EITHER THEIR OR THEIR SUB-CONTRACTORS OPERATIONS OR NEGLECT. IN CASE OF DAMAGE, THE CONTRACTOR SHALL BE RESPONSIBLE FOR PERFORMING ANY REQUIRED REPAIRS AS SOON AS POSSIBLE. REPAIRS SHALL BE THE DIRECTION OF THE OWNER'S AUTHORIZED REPRESENTATIVE AND SHALL BE TO THE EXACT DUPLICATE OF ORIGINAL WORK OR HIGHER QUALITY.

5. EXISTING IRRIGATION OUTSIDE OF AREAS OF WORK SHALL REMAIN FULLY OPERATIONAL. NO DISRUPTION OF THE EXISTING IRRIGATION SYSTEM'S WATERING OR OPERATION SHALL BE ALLOWED DURING THE COURSE OF CONSTRUCTION. THE EXISTING IRRIGATION SYSTEM SHALL MAINTAIN AUTOMATIC PROGRAMMED WATERING SCHEDULES THROUGHOUT CONSTRUCTION AND SHALL BE SUPPLEMENTED BY MANUAL WATERING ONLY WHEN REQUIRED OR REQUESTED BY THE OWNER'S AUTHORIZED REPRESENTATIVE.

6. PROTECT ALL EXISTING MAINLINE, CONTROL VALVES AND WIRES, AND IRRIGATION EQUIPMENT, INCLUDING BY NOT LIMITED TO PRESSURE REDUCING VALVES, MASTER VALVES, FLOW SENSORS, ETC., NECESSARY FOR THE OPERABILITY OF THE EXISTING IRRIGATION SYSTEM TO REMAIN. REMOVE EXISTING IRRIGATION EQUIPMENT ONLY WHEN REQUIRED AS PART OF NEW IRRIGATION SYSTEM INSTALLATION.

7. ANY EXISTING IRRIGATION CONTROL VALVES CONNECTED TO EXISTING CONTROLLER(S) SHALL REMAIN CONNECTED UNLESS OTHERWISE NOTED ON PLANS. CONFIRM PROPER EXISTING CONTROLLER OPERATION WITH CITY'S REPRESENTATIVE UPON COMPLETION OF WORK.

8. EXISTING EQUIPMENT MAY BE RELOCATED FROM THE AREA OF WORK IF REQUIRED IN ORDER TO MAINTAIN OPERABILITY OF THE EXISTING IRRIGATION SYSTEM DURING AND AFTER CONSTRUCTION. RELOCATE EXISTING EQUIPMENT ONLY AS REQUIRED TO REMAIN FUNCTIONAL AND AS PER CITY'S REPRESENTATIVE APPROVAL.

EXISTING UTILITIES NOTES

1. THE CONTRACTOR SHALL, AT HIS OWN EXPENSE, VERIFY THE LOCATIONS OF ALL EXISTING UNDERGROUND UTILITIES, STRUCTURES, AND SERVICES WHICH MAY AFFECT CONTRACTOR'S OPERATION DURING CONSTRUCTION BEFORE COMMENCING WORK. THE LOCATIONS OF UTILITIES, STRUCTURES, AND SERVICES SHOWN IN THESE PLANS ARE APPROXIMATE ONLY. ANY DISCREPANCIES BETWEEN THE PLANS AND ACTUAL FIELD CONDITIONS SHALL BE REPORTED TO THE OWNER'S REPRESENTATIVE.

2. THE CONTRACTOR SHALL EXERCISE EXTREME CAUTION WHEN WORKING NEAR OVERHEAD OR UNDERGROUND POWER AND/OR TELEPHONE, WATER, GAS, OIL, SEWER, ETC., SO AS TO SAFELY PROTECT ALL UTILITIES, PERSONNEL, AND EQUIPMENT, AND SHALL BE RESPONSIBLE FOR ALL COSTS AND LIABILITY IN CONNECTION HEREIN.

3. WHERE IT IS NECESSARY TO EXCAVATE IN AREAS OF EXISTING UTILITIES, THE CONTRACTOR SHALL POTHOLE TO CONFIRM EXACT LOCATIONS OF EXISTING UTILITIES.

4. IN EXCAVATING AND WORKING NEAR EXISTING UTILITIES THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO AVOID DAMAGE TO THE SAME.

5. IN CASE OF INTERRUPTION OF UTILITIES CAUSED BY THE CONTRACTOR'S OPERATION OR NEGLECT, THE CONTRACTOR SHALL BE RESPONSIBLE TO REPAIR OR RECONSTRUCT DAMAGED ITEMS TO THE OWNER'S AND/OR UTILITY'S REPRESENTATIVE SATISFACTION AT THE CONTRACTOR'S EXPENSE. CONTRACTOR SHALL BE RESPONSIBLE TO HAVE THE UTILITIES IN SERVICE AS SOON AS POSSIBLE.

GENERAL LANDSCAPE IRRIGATION NOTES:

1. THE CONTRACTOR SHALL OBTAIN ANY PERTINENT ENGINEERING AND/OR ARCHITECTURAL PLANS BEFORE BEGINNING WORK.

2. THE CONTRACTOR IS RESPONSIBLE FOR THE ACQUISITION OF ALL NECESSARY PERMITS ASSOCIATED WITH THE CONSTRUCTION WORK INDICATED HEREIN BEFORE BEGINNING WORK.

3. THE IRRIGATION SYSTEM DESIGN IS BASED ON THE MINIMUM OPERATING PRESSURE AND THE MAXIMUM FLOW DEMAND SHOWN ON THE IRRIGATION DRAWINGS AT THE POINT-OF-CONNECTION. THE CONTRACTOR SHALL VERIFY WATER PRESSURE FOR APPROVAL BY OWNER'S REPRESENTATIVE AND PRIOR TO CONSTRUCTION AND PRIOR TO ORDERING MATERIALS. CONTRACTOR SHALL REPORT ANY DIFFERENCE BETWEEN THE WATER PRESSURE INDICATED ON THE DRAWINGS AND THE ACTUAL PRESSURE READING AT THE IRRIGATION POINT OF CONNECTION TO THE OWNER's REPRESENTATIVE. IN THE EVENT PRESSURE DIFFERENCES ARE NOT REPORTED PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ANY REVISIONS, AND COSTS ASSOCIATED WITH SAID REVISIONS.

4. IT IS THE CONTRACTOR'S RESPONSIBILITY TO BECOME FAMILIAR WITH EXISTING CONDITIONS, EXISTING IRRIGATION SYSTEM TO REMAIN AND BE MODIFIED, GRADE DIFFERENCES, AND LOCATIONS OF ARCHITECTURAL FEATURES, INCLUDING BUT NOT LIMITED TO WALLS, PAVING, FENCING, ETC. CONTRACTOR SHALL COORDINATE WORK WITH ALL TRADES FOR LOCATION OF PIPE SLEEVES THROUGH WALLS, UNDER PAVING, STRUCTURES, ETC.

3. IN ADDITIONAL TO SLEEVES SHOWN ON THE DRAWINGS THE CONTRACTOR IS RESPONSIBLE FOR THE INSTALLATION OF PIPE SLEEVEING FOR ALL PIPE UNDER PAVED AREAS, HARDSCAPE, AND AS DIRECTED BY OWNER'S REPRESENTATIVE. SLEEVING SHALL BE OF ADEQUATE SIZE BUT NO LESS A MINIMUM OF TWICE THE DIAMETER OF THE PIPE OR WIRE BUNDLE CARRIED. SLEEVES SHALL EXTEND AT LEAST 12" PAST THE EDGE OF PAVING. REFER TO SLEEVING CHART FOR MORE INFORMATION.

4. THE CONTRACTOR IS REQUIRED TO NOTIFY AND COORDINATE LANDSCAPE IRRIGATION CONTRACT WORK WITH ALL APPLICABLE CONTRACTORS AND TRADES FOR THE LOCATION AND INSTALLATION OF PIPE, CONDUIT, AND SLEEVES THROUGH OR UNDER WALLS, ROADWAYS, PAVING, STRUCTURES, ETC., BEFORE CONSTRUCTION. IN THE EVENT THESE NOTIFICATIONS ARE NOT PERFORMED, THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ALL REQUIRED REVISIONS.

5. IRRIGATION COMPONENTS SHOWN WITHIN PAVED AREAS ARE FOR GRAPHIC CLARITY ONLY. PLACE ALL PIPING, VALVES, QUICK COUPLING VALVES, AND OTHER IRRIGATION COMPONENTS WITHIN LIMIT OF WORK BOUNDARIES AND IN SHRUB PLANTING AREAS EXCEPT WHERE PIPES CROSS PAVING OR AS NOTED. AVOID ANY CONFLICTS BETWEEN THE IRRIGATION SYSTEM AND TREES, PLANTINGS, SITE FEATURES AND UTILITIES INCLUDING STORM DRAINAGE.

6. INSTALLATION OF THE IRRIGATION SYSTEM UNDER THIS CONTRACT SHALL CONFORM TO ALL LOCAL, COUNTY, AND STATE PROVISIONS AND REGULATIONS GOVERNING OR RELATING TO ANY PORTION OF THE WORK TO BE PERFORMED AND ARE HEREBY INCORPORATED INTO AND MADE PART OF THESE CONSTRUCTION DOCUMENTS AND SHALL BE CARRIED OUT BY THE CONTRACTOR. IN THE EVENT OF DIFFERENCES BETWEEN THE CODE COMPLIANCE REQUIREMENTS OF THIS CONTRACT, THE BETTER QUALITY, HIGHER STANDARD, LARGER SIZE, AND MORE STRINGENT REQUIREMENT SHALL PREVAIL.

7. PRIOR TO ANY TRENCHING THE CONTRACTOR SHALL ASCERTAIN THE LOCATION OF ALL NEW AND EXISTING UNDERGROUND UTILITY LINES. CALL 811 A MINIMUM OF FORTY-EIGHT (48) HOURS PRIOR TO THE START OF CONSTRUCTION.

8. THE INTENT OF THIS IRRIGATION SYSTEM IS TO PROVIDE THE MINIMUM AMOUNT OF WATER TO MAINTAIN GOOD PLANT HEALTH, APPEARANCE AND REASONABLE GROWTH. THE AMOUNT OF SUPPLEMENTAL WATER A PLANT REQUIRES IS DEPENDENT ON SOIL TYPE, PLANT MATERIAL, ROOTING DEPTH, CLIMATE, SEASONAL CHANGES, SLOPES, MOUNDS, SUN, SHADE AND WIND. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ADJUST THE IRRIGATION SCHEDULE AND ET VARIABLES AS NEEDED. IN ADDITION, THE CONTRACTOR SHALL PROVIDE SUPPLEMENTAL WATER TO ACCOMMODATE SPECIAL WATERING NEEDS OF PLANT MATERIAL THROUGH THE MAINTENANCE PERIOD. ACTUAL STATION RUN TIMES MAY VARY IN ACCORDANCE WITH VARYING SITE CONDITIONS.

9. ALL HEADS ARE TO BE INSTALLED WITH THE NOZZLE AND ARCS SHOWN ON THE PLANS. ALL HEADS ARE TO BE ADJUSTED TO PREVENT OVERSPRAY ONTO BUILDINGS, STRUCTURES, WALLS, FENCES AND HARDSCAPE. THIS INCLUDES, BUT NOT LIMITED TO, ADJUSTMENT OF DIFFUSER PIN OR ADJUSTMENT SCREW, REPLACEMENT OF NOZZLE WITH MORE APPROPRIATE RADIUS UNITS AND THE REPLACEMENT OF NOZZLES WITH ADJUSTABLE ARC UNITS. WHEN VERTICAL OBSTRUCTIONS (PROPS, STREET LIGHTS, TREES, ETC.) INTERFERE WITH THE SPRAY PATTERN OF THE SPRINKLER HEADS PREVENTING PROPER COVERAGE, THE CONTRACTOR SHALL FIELD ADJUST THE SPRINKLER SYSTEM BY INSTALLING A QUARTER CIRCLE OR HALF CIRCLE SPRINKLER HEAD ON EACH SIDE OF THE OBSTRUCTION SO AS TO PROVIDE PROPER COVERAGE ALL ADJUSTMENTS SHALL BE MADE AT NO ADDITIONAL COST TO THE OWNER. NO EXTRA PAYMENT WILL BE MADE WHERE PIPING MUST BE OFFSET TO AVOID EXISTING CONDITIONS, OTHER WORK OR WHERE CHANGES ARE NECESSARY TO FACILITATE INSTALLATION.

10. CONTRACTOR SHALL ADJUST THE PLACEMENT OF THE DRIPLINE LAYOUT AS PER ACTUAL FIELD CONDITIONS TO ACHIEVE FULL COVERAGE OF ALL PLANTED AREAS. THE CONTRACTOR WILL BE RESPONSIBLE OF INSTALLING ADDITIONAL DRIPLINE, AS NEEDED, TO PROVIDE ADEQUATE COVERAGE, AT NO ADDITIONAL COST TO THE CLIENT. REFER TO IRRIGATION EQUIPMENT LEGEND FOR MAXIMUM ALLOWED VERTICAL DRIPLINE SPACING.

11. IRRIGATION SYSTEM SHALL BE OPERATIONAL & COVERAGE APPROVED BY THE OWNER'S REPRESENTATIVE PRIOR TO INSTALLATION OF PLANTING MATERIAL.

12. THE CONTRACTOR SHALL ADJUST THE PRESSURE REGULATOR ON EACH REMOTE CONTROL VALVE SO THAT THE SPRINKLER HEAD FARTHEST AND HIGHEST IN ELEVATION FROM ITS RESPECTIVE CONTROL VALVE OPERATES WITHIN THE OPERATING PRESSURE SHOWN ON THE IRRIGATION LEGEND. NOT TO EXCEED FIVE (5) PSI ABOVE THE GIVEN OPERATING PRESSURE FROM THE SPECIFIED PRESSURE LOCATED ON THE IRRIGATION LEGEND.

13. THE CONTRACTOR SHALL FLUSH ALL EMISSION EQUIPMENT FOR OPTIMUM PERFORMANCE TO PROVIDE OPTIMAL EVEN DISTRIBUTION OF WATER, AND TO PROVIDE PROPER COVERAGE.

14. DRIPLINE EMITTER FLOW RATE, EMITTER SPACING AND LATERAL SPACING IS BASED ON TYPICAL SOILS ENCOUNTERED IN THE AREA. THE CONTRACTOR SHALL MAKE ANY MODIFICATION TO EMITTER FLOW RATE, EMITTER SPACING, AND LATERAL SPACING AS REQUIRED TO COMPLY WITH MANUFACTURER'S RECOMMENDATIONS FOR AN EVEN WETTED PATTERN, BASED ON ACTUAL SOIL ANALYSIS. REFER TO DRIPLINE MANUFACTURER RECOMMENDATIONS FOR ADDITIONAL INFORMATION. FINAL EMITTER SPACING AND FLOW RATE TO BE APPROVED BY THE CLIENT REPRESENTATIVE

15. DRAINAGE OF IRRIGATION WATER THROUGH DRIP EMITTERS WILL NOT BE ALLOWED. DURING THE COURSE OF CONSTRUCTION, THE CONTRACTOR SHALL INSTALL ADDITIONAL IN-LINE CHECK VALVES AS REQUIRED IN ANY AREA WHERE EMISSION DEVICES SHOW SIGNS OF DRAINAGE AFTER IRRIGATION SYSTEM HAS OPERATED FROM AN ON TO OFF POSITION. INSTALLATION OF ADDITIONAL IN-LINE CHECK VALVES SHALL BE INCLUDED IN THE BID PRICE WITHOUT ADDITIONAL COST TO THE CLIENT.

16. CONTRACTOR SHALL ADJUST THE DRIPLINE LAYOUT, WHEN PLANTER SLOPE IS GREATER THAN 5 PERCENT,TO PROVIDE LATERAL ROW SPACING THAT IS 25 PERCENT GREATER WITHIN THE BOTTOM ONE-THRID OF THE SLOPE.

17. LOCATIONS AND THE QUANTITIES OF FLUSH VALVES SHOWN ON PLANS ARE APPROXIMATE. CONTRACTOR IS RESPONSIBLE FOR VERIFYING FOR INSTALLING ADDITIONAL FLUSH VALVES, AS NEEDED, ACCORDING TO MANUFACTURER'S RECOMMENDATIONS.

18. ALL VALVES PROVIDING IRRIGATION TO SLOPES AREAS SHALL BE SCHEDULED IN MULTIPLE, SHORT CYCLES TO HELP ELIMINATE IRRIGATION WATER RUNOFF.

19. SHOULD FIELD CONDITIONS REQUIRE PIPE INSTALLATION OTHER THAN THAT SHOWN ON THE PLANS, THE CONTRACTOR SHALL LIMIT EXCESS FLOW AND SIZE ALL PIPE NOT TO EXCEED A VELOCITY OF 5-FEET PER SECOND (FPS) IN PVC PIPE. PIPE THROUGH ANCILLARY EQUIPMENT, BRASS AND COPPER PIPE SHALL NOT EXCEED A VELOCITY OF 7-1/2 FPS. ALL ADJUSTMENTS SHALL BE MADE AT NO ADDITIONAL COST TO THE OWNER, UNLESS PREVIOUSLY APPROVED BY THE OWNER.

20. MAINLINE PIPE SIZE DOWNSTREAM OF LAST PIPE SIZE INDICATED TO BE THE SAME AS INLET OF PRODUCT IT SUPPLIES, BUT NOT LESS THAN 1-INCH. LATERAL PIPE SIZES DOWNSTREAM OF LAST PIPE SIZE CALL OUT SHALL BE SAME AS THE LAST PIPE SIZE CALLED OUT, BUT NO LESS THAN 3/4-INCH.

21. ALL IRRIGATION EQUIPMENT SHALL BE AS LISTED OR EQUAL AS APPROVED BY THE OWNER'S REPRESENTATIVE.

22. SEE IRRIGATION DETAILS, TECHNICAL SPECIFICATIONS AND PLANTING PLANS AS PART OF THESE CONSTRUCTION DOCUMENTS.

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SHEET TITLE

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5-2-22	BID SET SUBMITTAL

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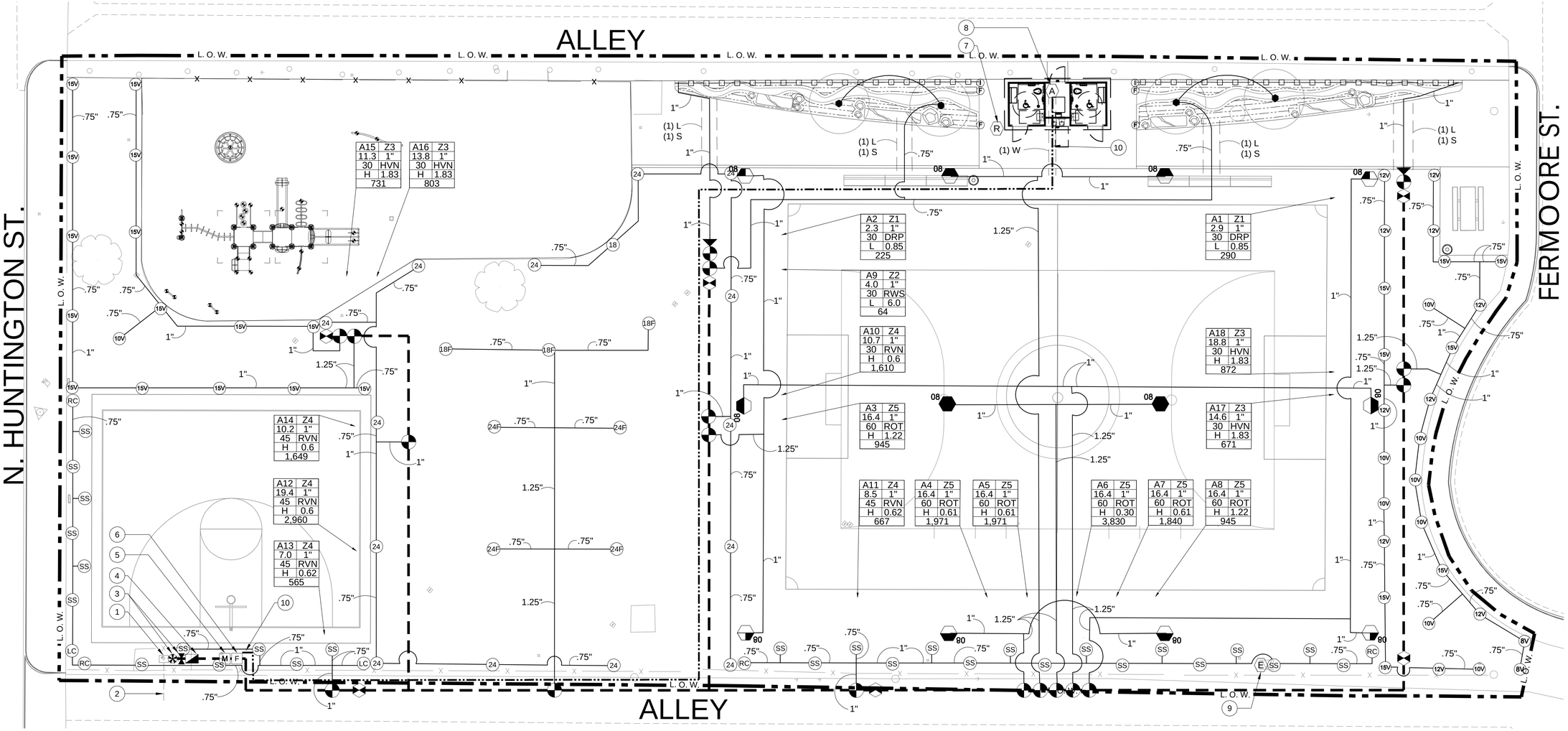
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
L3.1
SHEET 18 OF 36 SHEETS



LANDSCAPE IRRIGATION KEYED NOTES

1	EXISTING IRRIGATION WATER METER:
	SOURCE: DOMESTIC WATER (POTABLE)
	WATER METER SIZE (EXISTING): 1.5"
	SERVICE LATERAL SIZE (EXISTING): 1.5"
	AVAILABLE STATIC PRESSURE AT METER: TBD PSI
	SET PRESSURE AT PRV: 80 PSI
	REQUIRED DESIGN PRESSURE AT METER: 80 PSI
	PEAK FLOW (MAX. DEMAND): 19.4 GPM
	IRRIGATION AREA (SF): 22,609
	ANNUAL USAGE (ACRE-FT): 1.90
2	EXISTING SERVICE LINE:
	PROTECT IN PLACE.
3	POINT-OF-CONNECTION (POC) & SHUT OFF VALVE:
	CONTRACTOR SHALL FIELD LOCATE EXISTING IRRIGATION WATER METER AT THIS APPROXIMATE LOCATION. CONNECT AND EXTEND COPPER MAINLINE FROM WATER METER TO SHUT OFF VALVE AND BACKFLOW PREVENTER. INSTALL EQUIPMENT AS SHOWN. WORK SHALL CONFORM TO LOCAL CODES. FEES AND PERMITS ASSOCIATED WITH WORK ARE TO BE OBTAINED AND PAID FOR BY CONTRACTOR.
4	REDUCED PRESSURE BACKFLOW PREVENTER:
	INSTALL WITH PRESSURE REGULATOR AND WYE STRAINER PER DETAIL AND AS REQUIRED BY LOCAL CODES WITHIN ENCLOSURE. SET DISCHARGE PRESSURE AT PRESSURE REGULATOR TO 80 PSI.

LANDSCAPE IRRIGATION KEYED NOTES- CON'T

5	MASTER CONTROL VALVE (NORMALLY CLOSED):
	INSTALL PER DETAILS AND AS REQUIRED BY MANUFACTURER. WIRE TO CONTROLLER 'A'.
6	TEE MOUNTED FLOW SENSOR:
	INSTALL PER DETAILS AND AS REQUIRED BY MANUFACTURER. WIRE TO CONTROLLER 'A'.
7	WIRELESS RAIN SHUT-OFF SENSOR:
	MOUNT SENSOR ON EXTERIOR BUILDING EAVE/FASCIA. CONTRACTOR SHALL POSITION SENSOR TO PROVIDE OPTIMAL EXPOSURE TO UNOBSTRUCTED RAIN FALL AS PER MANUFACTURER'S RECOMMENDATIONS.
8	PROPOSED AUTOMATIC IRRIGATION CONTROLLER 'A':
	APPROXIMATE LOCATION OF WALL MOUNTED CONTROLLER. FIELD VERIFY LOCATION OF ELECTRICAL POWER SOURCE AS PER ELECTRICAL DRAWINGS. FINAL LOCATION OF CONTROLLER PER CLIENT. REFER TO GENERAL IRRIGATION NOTES FOR ADDITIONAL REQUIREMENTS.
9	EXISTING AUTOMATIC IRRIGATION CONTROLLER 'E':
	APPROXIMATE LOCATION OF EXISTING PEDESTAL MOUNTED CALSENSE CONTROLLER TO BE REMOVED, SALVAGED AND RETURNED TO THE CITY.
10	FLOW METER AND MASTER VALVE WIRE CONDUIT:
	INSTALL 4 #14AWG WIRES IN 1" PVC CONDUIT FROM CONTROLLER 'A' TO MASTER VALVE AND FLOW METER.

MWELO IRRIGATION DESIGN PLAN REQUIRED NOTES:

1. PRESSURE REGULATING DEVICES ARE REQUIRED IF WATER PRESSURE IS BELOW OR EXCEEDS THE RECOMMENDED PRESSURE OF THE SPECIFIED IRRIGATION DEVICES.
2. CHECK VALVES OR ANTI-DRAIN VALVES ARE REQUIRED ON ALL SPRINKLER HEADS WHERE LOW POINT DRAINAGE COULD OCCUR.

MWELO REQUIRED STATEMENTS & CERTIFICATION:

1. A DIAGRAM OF THE IRRIGATION PLAN SHOWING HYDROZONES SHALL BE KEPT WITH THE IRRIGATION CONTROLLER FOR SUBSEQUENT MANAGEMENT PURPOSES.
2. A CERTIFICATE OF COMPLETION SHALL BE FILLED OUT AND CERTIFIED BY EITHER THE DESIGNER OF THE LANDSCAPE PLANS, IRRIGATION PLANS, OR THE LICENSED LANDSCAPE CONTRACTOR FOR THE PROJECT.
3. AN IRRIGATION AUDIT REPORT SHALL BE COMPLETED AT THE TIME OF FINAL INSPECTION.

"I AGREE TO COMPLY WITH THE REQUIREMENTS OF THE WATER EFFICIENT LANDSCAPE ORDINANCE AND SUBMIT A COMPLETE LANDSCAPE DOCUMENTATION PACKAGE.

SIGNATURE DATE

"I HAVE COMPLIED WITH THE CRITERIA OF THE ORDINANCE AND APPLIED THEM FOR THE EFFICIENT USE OF WATER IN THE LANDSCAPE DESIGN PLANS."

0 5' 10' 20'

NORTH

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IRRIGATION PLAN

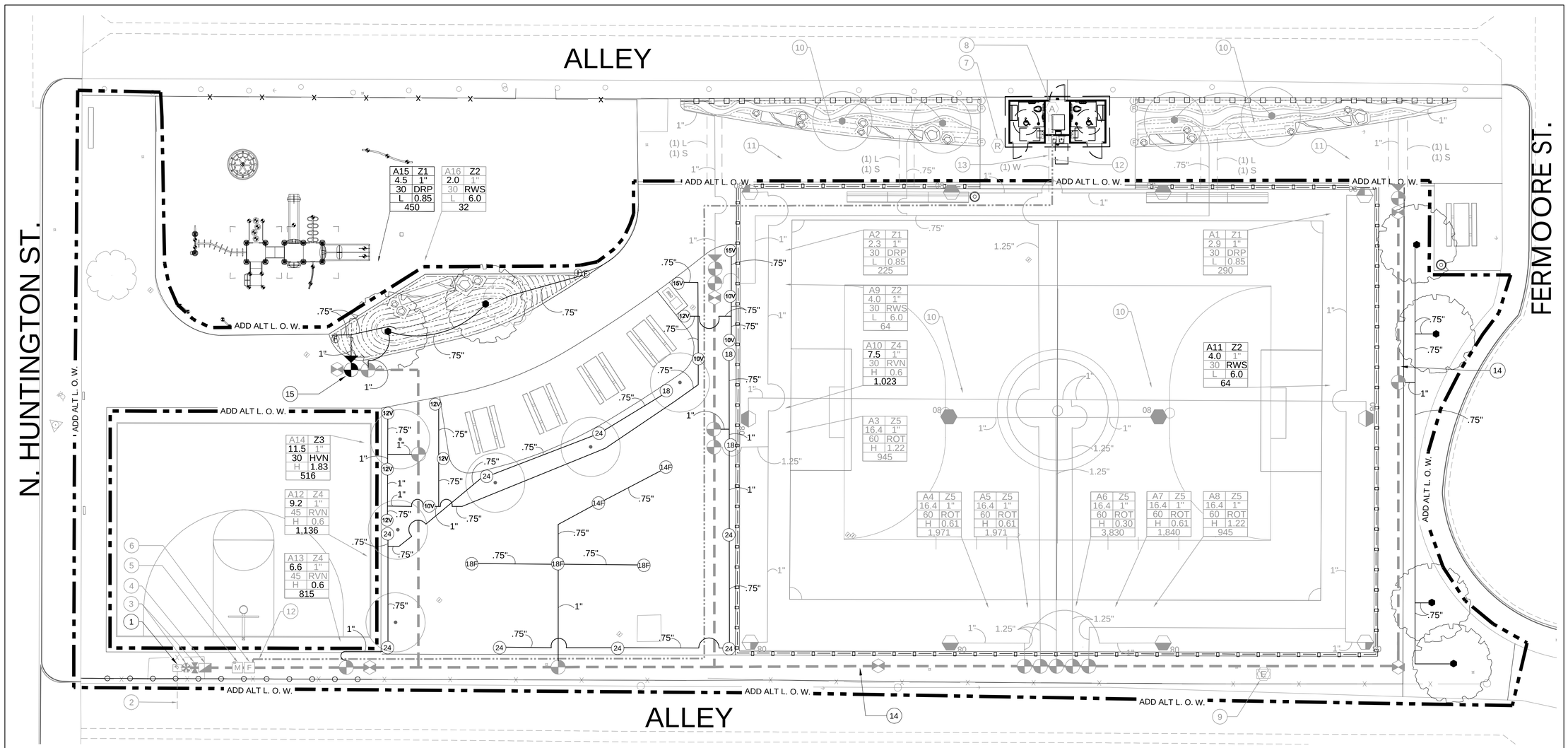
DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

LICENSED LANDSCAPE ARCHITECT
JOHN R. MATHER NO. 5178
2/29/24
Renewal Date
5/2/2022
Date
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
L3.2
SHEET 19 OF 36 SHEETS



LANDSCAPE IRRIGATION KEYED NOTES	
(1)	EXISTING IRRIGATION WATER METER:
	SOURCE: DOMESTIC WATER (POTABLE)
	WATER METER SIZE (EXISTING): 1.5"
	SERVICE LATERAL SIZE (EXISTING): 1.5"
	AVAILABLE STATIC PRESSURE AT METER: TBD PSI
	SET PRESSURE AT PRV: 80 PSI
	REQUIRED DESIGN PRESSURE AT METER: 80 PSI
	PEAK FLOW (MAX. DEMAND): 16.4 GPM
	IRRIGATION AREA (SF): 22,609
	ANNUAL USAGE (ACRE-FT): 1.90
(2)	EXISTING SERVICE LINE:
	NO CHANGE FROM BASE BID PLAN.
(3)	POINT-OF-CONNECTION (POC) & SHUT OFF VALVE:
	NO CHANGE FROM BASE BID PLAN.
(4)	REDUCED PRESSURE BACKFLOW PREVENTER:
	NO CHANGE FROM BASE BID PLAN.
(5)	MASTER CONTROL VALVE (NORMALLY CLOSED):
	NO CHANGE FROM BASE BID PLAN.
(6)	TEE MOUNTED FLOW SENSOR:
	NO CHANGE FROM BASE BID PLAN.

LANDSCAPE IRRIGATION KEYED NOTES- CON'T	
(7)	WIRELESS RAIN SHUT-OFF SENSOR:
	NO CHANGE FROM BASE BID PLAN.
(8)	PROPOSED AUTOMATIC IRRIGATION CONTROLLER 'A':
	NO CHANGE FROM BASE BID PLAN.
(9)	EXISTING AUTOMATIC IRRIGATION CONTROLLER 'E':
	NO CHANGE FROM BASE BID PLAN.
(10)	SEE BASE BID PLAN FOR IRRIGATION WITHIN THIS AREA:
	NO CHANGE FROM BASE BID PLAN.
(11)	SEE BASE BID PLAN FOR D.G. WITHIN THIS AREA:
	NO CHANGE FROM BASE BID PLAN.
(12)	FLOW METER AND MASTER VALVE WIRE CONDUIT:
	NO CHANGE FROM BASE BID PLAN.
(13)	REMOTE CONTROL VALVE WIRING IN CONDUIT:
	NO CHANGE FROM BASE BID PLAN.
(14)	REMOTE CONTROL VALVE AND ASSOCIATED SPRINKLERS:
	REMOVED FROM BASE BID PLAN.
(15)	DRIP REMOTE CONTROL VALVE:
	ADD FILTER AND REGULATOR TO BASE BID VALVE.

ADD ALTERNATE IRRIGATION PLAN NOTES:

1. ALL IRRIGATION EQUIPMENT SHOWN SCREENED GRAY IN COLOR IS UNCHANGED FROM THE BASE BID PLAN.
2. ALL IRRIGATION EQUIPMENT SHOWN IN BLACK IS DIFFERENT FROM THE BASE BID PLAN.
3. THERE ARE 2 FEWER REMOTE CONTROL VALVES IN THE ADD ALTERNATE PLAN THAN THE BASE BID PLAN.

MWELO REQUIRED STATEMENTS & CERTIFICATION:

1. A DIAGRAM OF THE IRRIGATION PLAN SHOWING HYDROZONES SHALL BE KEPT WITH THE IRRIGATION CONTROLLER FOR SUBSEQUENT MANAGEMENT PURPOSES.
2. A CERTIFICATE OF COMPLETION SHALL BE FILLED OUT AND CERTIFIED BY EITHER THE DESIGNER OF THE LANDSCAPE PLANS, IRRIGATION PLANS, OR THE LICENSED LANDSCAPE CONTRACTOR FOR THE PROJECT.
3. AN IRRIGATION AUDIT REPORT SHALL BE COMPLETED AT THE TIME OF FINAL INSPECTION.

MWELO IRRIGATION DESIGN PLAN REQUIRED NOTES:

1. PRESSURE REGULATING DEVICES ARE REQUIRED IF WATER PRESSURE IS BELOW OR EXCEEDS THE RECOMMENDED PRESSURE OF THE SPECIFIED IRRIGATION DEVICES.
2. CHECK VALVES OR ANTI-DRAIN VALVES ARE REQUIRED ON ALL SPRINKLER HEADS WHERE LOW POINT DRAINAGE COULD OCCUR.

"I AGREE TO COMPLY WITH THE REQUIREMENTS OF THE WATER EFFICIENT LANDSCAPE ORDINANCE AND SUBMIT A COMPLETE LANDSCAPE DOCUMENTATION PACKAGE.

SIGNATURE DATE

"I HAVE COMPLIED WITH THE CRITERIA OF THE ORDINANCE AND APPLIED THEM FOR THE EFFICIENT USE OF WATER IN THE LANDSCAPE DESIGN PLANS."

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CONSULTANT:

PROJECT TEAM:

LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.

CIVIL ENGINEER
CWE

ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

ADD ALT IRRIGATION PLAN

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1-10-22	95% CD SUBMITTAL
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LICENSED LANDSCAPE ARCHITECT
IAN K. MATHER NO. 4772
2/29/24 Renewal Date
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STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET

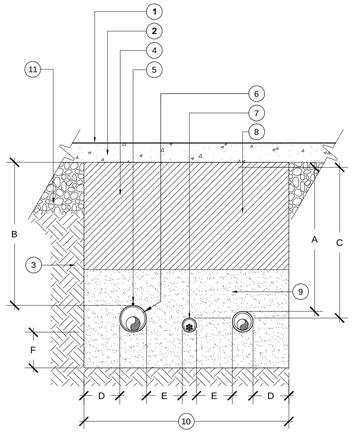
L3.2A

SHEET 20 OF 36 SHEETS

DEPTH	A	B	C	D	E	F
4" AND LARGER	N/A	30"	N/A	6"	6"	6"
3" AND SMALLER	24"	24"	N/A	6"	6"	6"
2-1/2" AND SMALLER	24"	24"	N/A	6"	6"	6"
CONTROL WIRES	N/A	N/A	24"	6"	6"	6"

NOTES:

1. DIG SIDES OF TRENCH SQUARE AND CLEAN OF ALL SHARP MATERIAL.
2. NON-PRESSURE PIPES RUNNING PARALLEL TO EACH OTHER MUST HAVE A MIN. CLEARANCE OF 6" FROM EACH OTHER.
3. IRRIGATION PIPES SHALL HAVE A MIN. CLEARANCE OF 24" FROM OTHER TRADES.
4. PROVIDE A 24" LOOP IN ALL WIRING AT CHANGES IN DIRECTION.
5. CONTRACTOR MUST ADJUST MAINLINE AS REQUIRED TO AVOID OTHER ELEMENTS.
6. ALL SLEEVES MUST BE A MIN. OF 2 TIMES THE DIAMETER OF THE PIPE WITHIN
7. ALL SLEEVES MUST EXTEND 12" MIN. DISTANCE PAST CURB OR PAVEMENT EDGES.

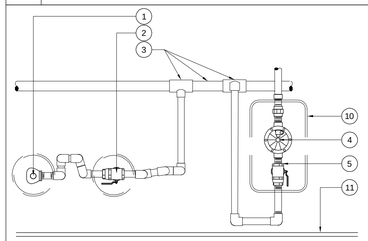


SECTION VIEW

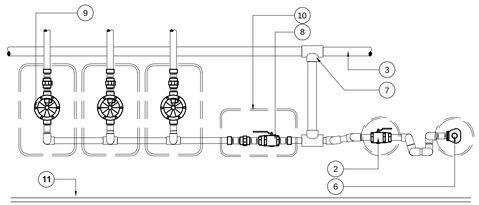
1. FINISH GRADE
2. VEHICULAR OR PEDESTRIAN PAVING
3. UNDISTURBED SOIL
4. COMPACTED BACKFILL OVER INITIAL SAND BEDDING:
   - BENEATH VEHICULAR PAVEMENT SHALL BE COMPACTED CLASS II AGG., DEPTH AND COMPACTION PER ENGINEER'S PLANS
   - BENEATH NON-VEHICULAR PAVEMENT SHALL BE NATIVE SITE SOIL. NO PARTICLES GREATER THAN 1". COMPACT PER SPECS.
5. COPPER TRACE WIRE, REFER TO SPECS.
6. PRESSURE MAINLINE PIPE SLEEVE, PER SPECS.
7. CONTROL WIRE SLEEVE, PER SPECS
8. NON-PRESSURE LATERAL LINE SLEEVE, SEE SPECS.
9. INITIAL SAND BACKFILL PER SPECS. PROVIDE 6" BEDDING DEPTH BELOW MAINLINE AND 6" COVER ABOVE MAINLINE. COMPACT PER SPECS.
10. 9" MIN. OR AS NEEDED TO PROVIDE FOR A MINIMUM 6" CLEARANCE BETWEEN PIPES.
11. PAVEMENT SUBGRADE - AS PER ENGINEER'S PLANS

2 TRENCHING - BENEATH PAVEMENT

Scale: N.T.S.



INDIVIDUAL QUICK COUPLER VALVE/ REMOTE CONTROL VALVE
PLAN VIEW DIAGRAM



VALVE MANIFOLD
PLAN VIEW DIAGRAM

NOTES:

1. ALL THREADED CONNECTIONS MUST HAVE TEFLON TAPE (PVC/ BRASS) OR PASTE (BRASS ONLY).
2. REMOTE CONTROL VALVES SHALL BE INSTALLED WITH THE LARGEST VALVE AND GPM FLOW INSTALLED FIRST ON THE MANIFOLD, WITH THE SMALLER VALVES AND CAPACITIES TRANSITIONING FROM THERE.
3. REFER TO DETAIL # FOR ALL ISOLATION BALL VALVE REQUIREMENTS.
4. REFER TO DETAIL # FOR QUICK COUPLER VALVE REQUIREMENTS.
5. REFER TO DETAIL # FOR REMOTE CONTROL VALVE REQUIREMENTS.
6. REFER TO DETAIL # FOR VALVE BOX LAYOUT REQUIREMENTS.
7. REFER TO DETAIL # FOR PRESSURE MAINLINE AND NON-PRESSURE LATERALS PIPE REQUIREMENTS.

1. INDIVIDUAL QUICK COUPLER VALVE WHEN VALVE IS NOT GROUPED WITHIN MAINLINE MANIFOLD ASSEMBLY.
2. ISOLATION BALL VALVE
3. PRESSURE MAINLINE AND TEE FITTING(S)
4. INDIVIDUAL REMOTE CONTROL VALVE WITH BALL VALVE WHEN MANIFOLD IS NOT USED
5. ISOLATION BALL VALVE WHEN SINGLE REMOTE CONTROL VALVE IS NOT GROUPED WITHIN MAINLINE MANIFOLD ASSEMBLY.
6. QUICK COUPLER VALVE
7. TEE. MUST BE MAINLINE SIZE.
8. ISOLATION GATE VALVE OR BALL VALVE. VALVE MUST BE MAINLINE SIZE.
9. MANIFOLD VALVES TOGETHER WHEN WITHIN 20 FEET OF EACH OTHER.
10. VALVE BOX, TYP.
11. EDGE OF AREA, ADJACENT PAVING OR CONCRETE CURB

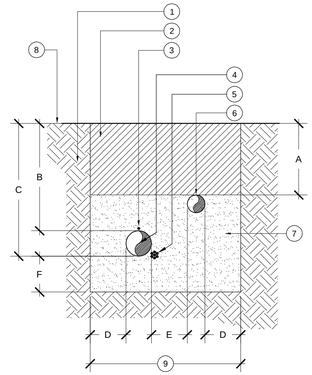
4 MANIFOLD INSTALLATION

Scale: N.T.S.

DEPTH	A	B	C	D	E	F
4" AND LARGER	N/A	24"	N/A	6"	6"	6"
3" AND SMALLER	12"	18"	N/A	6"	6"	6"
2-1/2" AND SMALLER	12"	18"	N/A	6"	6"	6"
CONTROL WIRES	N/A	N/A	BELOW MAINLINE	6"	6"	6"

NOTES:

1. DIG SIDES OF TRENCH SQUARE AND CLEAN OF ALL SHARP MATERIAL.
2. NON-PRESSURE PIPES RUNNING PARALLEL TO EACH OTHER MUST HAVE A MIN. CLEARANCE OF 6" FROM EACH OTHER.
3. IRRIGATION PIPES SHALL HAVE A MIN. CLEARANCE OF 24" FROM OTHER TRADES.
4. PROVIDE A 24" LOOP IN ALL WIRING AT CHANGES IN DIRECTION.
5. CONTRACTOR MUST ADJUST MAINLINE AS REQUIRED TO AVOID OTHER ELEMENTS.



SECTION VIEW

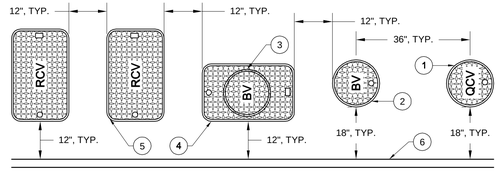
1. UNDISTURBED SOIL
2. COMPACTED BACKFILL OVER INITIAL SAND BEDDING. NO PARTICLES GREATER THAN 1". COMPACT PER SPECS.
3. COPPER TRACE WIRE. REFER TO SPECS.
4. PRESSURE MAINLINE PIPE, PER SPECS.
5. CONTROL WIRES, BUNDLED AND TAPED TO SIDE OF MAINLINE AT 10' O.C. (INSTALL WIRES IN CONDUIT FROM CONTROLLER TO MAINLINE).
6. NON-PRESSURE LATERAL LINE, PER SPECS.
7. INITIAL SAND BACKFILL PER SPECS. PROVIDE 6" BEDDING DEPTH BELOW MAINLINE AND 6" COVER ABOVE MAINLINE. COMPACT PER SPECS.
8. FINISH GRADE
9. 9" MIN. OR AS NEEDED TO PROVIDE FOR A MINIMUM 6" CLEARANCE BETWEEN PIPES.

1 TRENCHING - WITHIN PLANTING AREAS

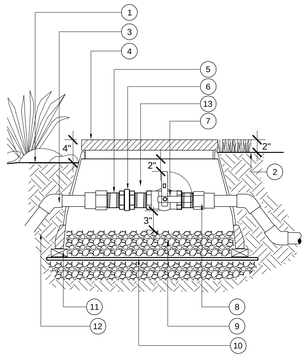
Scale: N.T.S.

NOTES:

1. INSTALL VALVE BOXES IN GROUND COVER/ SHRUB PLANTING AREAS WHENEVER POSSIBLE.
2. ALL VALVE BOXES MUST BE PERPENDICULAR TO EDGE OF AREA, ADJACENT PAVING OR CONCRETE CURB AND SET PARALLEL TO EACH OTHER.
3. ALL VALVES MUST BE CENTERED AND INSTALLED PLUMB INSIDE VALVE BOX TO FACILITATE ACCESS AND MAINTENANCE.
4. ALL VALVES MUST BE INSTALLED IN ITS OWN VALVE BOX.
6. REFER TO VALVE ASSEMBLY DETAILS FOR VALVE BOXES FINISH ELEVATIONS.
7. AVOID EXCESSIVE COMPACTING AROUND VALVE BOXES TO PREVENT COLLAPSE AND DEFORMATION OF VALVE BOX SIDES.
8. INSTALL VALVE BOX EXTENSIONS BY VALVE MANUFACTURER AS REQUIRED TO COMPLETELY ENCLOSE VALVE ASSEMBLY.
9. LOCATION OF VALVE ASSEMBLIES SHALL BE STAKED FOR APPROVAL BY OWNER'S REPRESENTATIVE PRIOR TO INSTALLATION.
10. ALL VALVE BOX LIDS MUST BE LABELED BY HOT IRON BRANDING:
    - YS - WYE STRAINER
    - CV - CHECK VALVE
    - MV - MASTER VALVE
    - FS - FLOW SENSOR
    - RCV - REMOTE CONTROL VALVE
    - QCV - QUICK COUPLER VALVE
    - BV - ISOLATION BALL VALVE
    - GV - ISOLATION GATE VALVE
    - E - PULL BOX/ SPLICE BOX



1. 10" ROUND VALVE BOX PER SPECS FOR QUICK COUPLER VALVE, TYP.
2. 10" ROUND VALVE BOX PER SPECS FOR QUICK COUPLER ISOLATION BALL VALVE, TYP.
3. 10" ROUND VALVE BOX PER SPECS FOR MAINLINE ISOLATION GATE VALVE, TYP.
4. RECTANGULAR VALVE BOX PER SPECS FOR MAINLINE ISOLATION BALL VALVE, TYP.
5. RECTANGULAR VALVE BOX PER SPECS FOR REMOTE CONTROL VALVE ASSEMBLIES, TYP.
6. EDGE OF AREA, SIDEWALK, CONCRETE CURB, ETC., TYP.



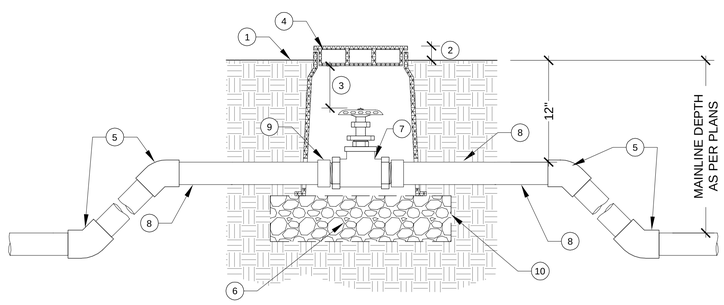
1. FINISH GRADE AT PLANTER
2. FINISH GRADE AT TURF AREA
3. PVC MAINLINE. USE PVC SCH. 80 45° ELL TO DEPTH PER SPECS.
4. RECTANGULAR VALVE BOX W/ BOLT DOWN COVER, AND SS HARDWARE
5. BRASS NIPPLE.3 QTY., TYP
6. BRASS UNION
7. ISOLATION BALL VALVE. REFER TO SPECS.
8. PVC SCH. 80 FEMALE ADAPTER, (2) QTY.
9. 3 CU. FT. 3/8" PEA GRAVEL
10. LANDSCAPE FABRIC AND 1/4" GALV. WIRE MESH, TYP.
11. NATIVE SOIL COMPACTED TO
12. (4) CONCRETE BRICK SUPPORTS, ONE AT EACH CORNER

NOTES:

1. BALL VALVE MUST BE INSTALLED IN VALVE BOX TO ALLOW PROPER OPERATION OF BALL VALVE HANDLE.
2. ALL THREADED FITTINGS MUST HAVE 3/4" TEFLON TAPE OR PASTE.
3. PROVIDE 45° ELLS TO ACHIEVE BALL VALVE HEIGHT PER DETAIL.

6 ISOLATION BALL VALVE, 2" & SMALLER

Scale: N.T.S.



NOTES:

1. WHEN THE MAIN LINE IS TERMINATED AT THE VALVE, EXTEND MAIN LINE 48" BEYOND VALVE BOX AND CAP.

1. FINISH GRADE
2. SET TOP OF BOX ABOVE FINISH GRADE: 1/2" IN SEED, 1-1/2" IN SOD, 2-1/2" IN PLANTER.
3. ALLOW 3" BETWEEN TOP OF THE INTERIOR VALVE BOX COVER AND TOP OF VALVE HANDLE.
4. GREEN PLASTIC VALVE BOX WITH BOLT DOWN LOC-KIT; CARSON MODEL 910.
5. 45° FITTING
6. 3/4" CRUSHED ROCK; 3" MINIMUM DEPTH. EXTEND 6" BEYOND VALVE BOX WALL.
7. GATE VALVE (THREADED)
8. MAIN LINE
9. MALE SLIP ADAPTER, (ON EACH SIDE, 2 TOTAL)
10. 1/4" GALVANIZED WIRE CLOTH

5 ISOLATION GATE VALVE (2.5" & SMALLER)

Scale: N.T.S.

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SHEET TITLE

IRRIGATION DETAILS

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LICENSED LANDSCAPE ARCHITECT
JON R. MATHER NO. 4772
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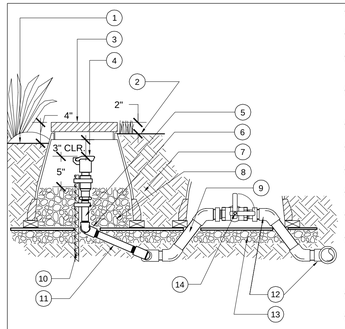
SHEET
L3.3
SHEET 21 OF 36 SHEETS

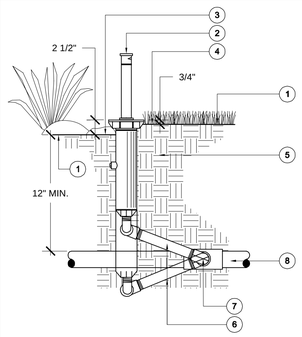


1. FINISH GRADE AT PLANTER
2. FINISH GRADE AT TURF AREA
3. 10" ROUND VALVE BOX W/ BOLT DOWN COVER, AND SS HARDWARE
4. QUICK COUPLER VALVE PER LEGEND AND SPECS.
5. BRASS NIPPLE, TYP.
6. BRASS STREET ELL, TYP.
7. NATIVE SOIL COMPACTED TO
8. 1 CU. FT. 3/8" PEA GRAVEL
9. PRESSURE MAINLINE PER SPECS
10. #4 X 36" REBAR STAKE. SECURE QUICK COUPLER VALVE TO STAKE WITH (2) TWO STAINLESS STEEL CLAMPS
11. BRASS NIPPLE, 10" LENGTH MIN.
12. SCH. 80 PVC MAINLINE TEE OR ELL
13. LANDSCAPE FABRIC AND 1/4" GALV. WIRE MESH, TYP.
14. BRASS BALL VALVE W/ PVC. SCH. 80 MALE ADAPTERS.
15. CONCRETE BRICK SUPPORTS, THREE (3) SPACED EQUALLY ALONG PERIMETER BOTTOM.

NOTES:

1. ALL THREADED FITTINGS MUST HAVE 3/4" TEFLON TAPE.
2. ALL BRASS PIPE TO BE YELLOW BRASS.
3. MINIMUM LINE SIZE SUPPLYING A QUICK COUPLER MUST BE 1-1/2"
4. QUICK COUPLERS MUST BE NO MORE THAN 200' O.C. APART. LOCATE AT RCV MANIFOLDS WHEN POSSIBLE.
5. REFER TO DETAIL # FOR ALL ISOLATION BALL VALVE REQUIREMENTS.

4 QUICK COUPLER VALVE — Scale: N.T.S

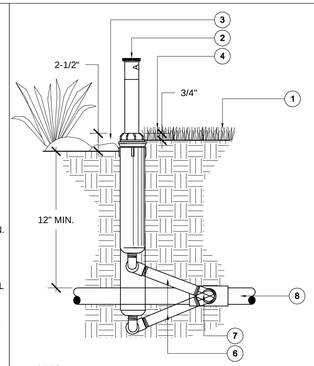


1. FINISH GRADE
2. POP-UP SPRINKLER HEAD., PER IRRIGATION EQUIPMENT LEGEND AND SPECS.
3. INSTALL HEAD 2-1/2" ABOVE FINISH GRADE AT SHRUB AND GROUND-COVER AREAS.
4. INSTALL HEAD 3/4" ABOVE FINISH GRADE AT TURF AREAS.
5. NATIVE SOIL COMPACTED TO ORIGINAL DENSITY AROUND HEAD.
6. TRIPLE SWING JOINT ASSEMBLY. THREADED ENDS SHALL BE SAME SIZE AS SPRINKLER INLET. 8" MIN. LENGTH FOR 6" POP-UP AND 12" MIN. LENGTH FOR 12" POP-UP. SEE SPECS.
7. SCH. 40 PVC FITTING. SxSxT (TEE) OR SxT(ELL) AS REQUIRED, LATERAL X SPRINKLER INLET SIZE.
8. PVC NON-PRESSURE LATERAL LINE. SEE SPECS.

NOTES:

1. USE 3/4" TEFLON TAPE WHERE ELL MEETS TEE/ELL.
2. INSTALL HEADS PERPENDICULARLY PLUMB TO ADJACENT GRADE.
3. ADJUST NOZZLES/HEAD TO PREVENT OVERSPRAY ONTO PAVING, WALLS/FENCES, BUILDINGS, ETC.
4. INSTALL HEADS 4" FROM ALL HARDSCAPE EDGES.
5. INSTALL HEADS 6" FROM WALLS/ FENCES.

3 POP-UP SPRINKLER — Scale: N.T.S.

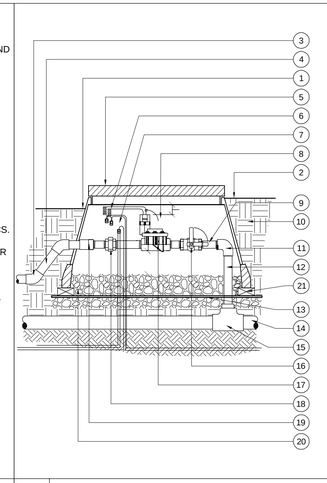


1. FINISH GRADE
2. POP-UP ROTOR HEAD, PER IRRIGATION EQUIPMENT LEGEND AND SPECS.
3. INSTALL HEAD 2-1/2" ABOVE FINISH GRADE AT SHRUB AND GROUND-COVER AREAS.
4. INSTALL HEAD 3/4" ABOVE FINISH GRADE AT TURF AREAS.
5. NATIVE SOIL COMPACTED TO ORIGINAL DENSITY AROUND HEAD.
6. TRIPLE SWING JOINT ASSEMBLY. THREADED ENDS SHALL BE SAME SIZE AS SPRINKLER INLET. 12" MIN. LENGTH FOR 12" POP-UP. SEE SPECS.
7. SCH. 40 PVC FITTING. SxSxT (TEE) OR SxT(ELL) AS REQUIRED, LATERAL X SPRINKLER INLET SIZE.
8. PVC NON-PRESSURE LATERAL LINE. SEE SPECS.

NOTES:

1. USE 3/4" TEFLON TAPE WHERE ELL MEETS TEE/ELL.
2. INSTALL HEADS PERPENDICULARLY PLUMB TO ADJACENT GRADE.
3. ADJUST NOZZLES/HEAD TO PREVENT OVERSPRAY ONTO PAVING, WALLS/FENCES, BUILDINGS, ETC.
4. INSTALL HEADS 4" FROM ALL HARDSCAPE EDGES.
5. INSTALL HEADS 6" FROM WALLS/ FENCES.

2 POP-UP ROTOR — Scale: N.T.S.

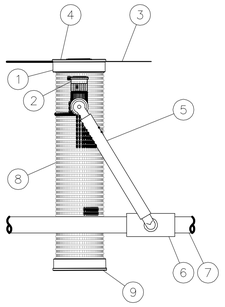


1. FINISH GRADE AT PLANTER
2. FINISH GRADE AT TURF AREA
3. PVC MAINLINE. USE PVC SCH. 40 45° ELL TO DEPTH PER SPECS.
4. LATERAL PIPE, PER SPECS.
5. RECTANGULAR VALVE BOX
6. CONTROL WIRING PER SPECS.
7. EXTRA WIRE PER SPECS.
8. TAG. SEE SPECS.
9. SCH. 80 NIPPLE (4X PER VALVE)
10. NATIVE SOIL COMPACTED
11. SLIP X FT SCH. 80 PVC ELL
12. SCH. 80 PVC CUT TO LENGTH
13. LANDSCAPE FABRIC AND 1/4" GALV. WIRE MESH, TYP.
14. PRESSURE MAINLINE, PER SPECS.
15. SCH. 80 MAINLINE FITTING
16. VALVE SIZE BRASS BALL VALVE. OMIT WHEN USED ON MANIFOLD.
17. REMOTE CONTROL VALVE
18. SCH. 80 UNION
19. SCH. 80 FEMALE ADAPTER
20. 3 CU. FT. 3/4" PEA GRAVEL.
21. BRICK SUPPORTS, TYP. OF 4

1 REMOTE CONTROL VALVE — Scale: N.T.S.

LEGEND:

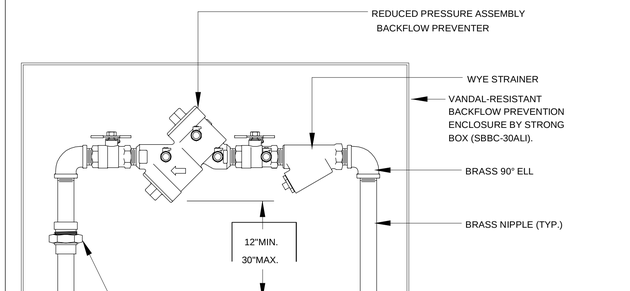
1. SUPPLEMENTAL ROOT WATERING SYSTEM: RAIN BIRD RWS-S-B-C-1402 (INCLUDES 10" TUBE, .5 GPM BUBBLER, 2" SNAP-ON CAP AND BASE, 1/2" (15/21) M NPT INLET SPIRAL BARB ELBOW.
2. BUBBLER: RAIN BIRD 1402, .5 GPM (INCLUDED)
3. FINISH GRADE/TOP OF MULCH
4. 2" SNAP-ON TOP CAP (INCLUDED)
5. 1/2" SWING ASSEMBLY: RAIN BIRD SA-125050 OR 1/2" SWING PIPE: RAIN BIRD SP SERIES WITH 1/2" MALE NPT x 0.490" BARB ELBOW: RAIN BIRD SBE-050
6. PVC SCH 40 TEE OR ELBOW
7. PVC OR POLYETHYLENE LATERAL PIPE
8. 2" WIDE X 10" LONG RIGID BASKET WEAVE CANISTER (INCLUDED)
9. 2" SNAP-ON BASE CAP (INCLUDED)



NOTES:

1. INSTALL PRODUCT SO THAT THE LID IS EVEN WITH FINISH GRADE OR TOP OF MULCH.
2. ONCE RWS-S HAS BEEN INSTALLED FILL THE BASKET WITH PEA GRAVEL BEFORE REPLACING SNAP-ON LID.

6 TREE ROOT WATERING SYSTEM — Scale: N.T.S.



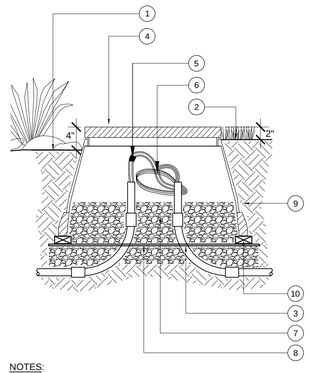
NOTE:
1. INSTALL BACKFLOW PREVENTER AS REQUIRED BY LOCAL CODES AND HEALTH DEPARTMENT. VERIFY LOCAL REQUIREMENTS PRIOR TO INSTALLATION.

2. APPROVED TEFLON TAPE- 3/4" WIDE SHALL BE USED ON ALL THREADED CONNECTIONS.

3. ALL PIPE AND FITTINGS SHALL BE BRASS OR AS NOTED.

4. REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTER SHALL BE PLACED IN A VANDAL- RESISTANT LOCKING ENCLOSURE. SIZE AS REQ. CONFIRM FINAL LOCATION WITH CITY.

5 BACKFLOW DEVICE — Scale: N.T.S.

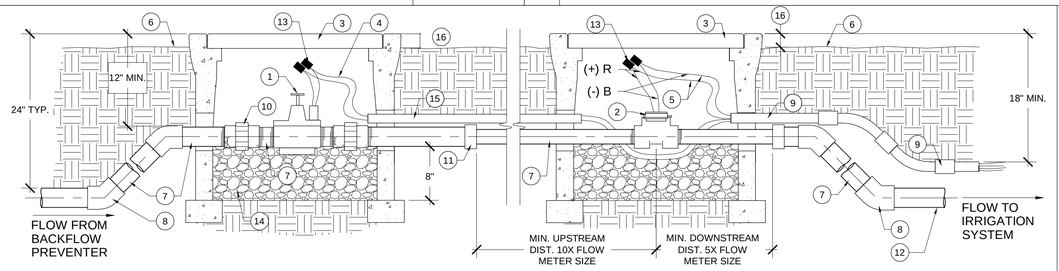


1. FINISH GRADE AT PLANTER
2. FINISH GRADE AT TURF AREA
3. PVC SCH. 40 ELECTRICAL CONDUIT AND SWEEPS TO DEPTH PER SPECS.
4. RECTANGULAR VALVE BOX W/ BOLT DOWN COVER, AND SS HARDWARE
5. APPROVED WIRE CONNECTOR (IF APPLICABLE)
6. 36" EXPANSION COIL
7. 3 CU. FT. 3/8" PEA GRAVEL
8. LANDSCAPE FABRIC AND 1/4" GALV. WIRE MESH, TYP.
9. NATIVE SOIL COMPACTED TO
10. (4) CONCRETE BRICK SUPPORTS, ONE AT EACH CORNER

NOTES:

1. ALL WIRING MUST CONFORM TO LOCAL CODES.
2. PROVIDE 36" EXPANSION COILS AT EACH WIRE CONNECTION.
3. PROVIDE 3" CLEARANCE BETWEEN WIRES AND LID.
4. NO WIRE SPLICES ARE ALLOWED WITHOUT OWNER'S REPRESENTATIVE APPROVAL.

8 PULL BOX — Scale: N.T.S.



1. MASTER VALVE: MODEL & SIZE PER PLANS.
2. FLOW SENSOR SIZE AND MODEL PER PLANS.
3. CHRISTY B9 BOX CONC VALVE BOX WITH STEEL CHECKERED LID IN NON-TURF AREA, OR APPROVED EQ. TOP OF LID SHALL BE NON-SKID SURFACE, PERMANENTLY MARKED "MV" FOR MASTER VALVE AND 'FS' FOR FLOW SENSOR AS REQ'D. HOLD DOWN BOLTS SHALL BE N99HDB.
4. 2-#14 WIRES, BLUE W/ WHITE COMMON FROM MASTER VALVE TO CONTROLLER.
5. 2-#14 WIRES, BLACK & RED FROM FLOW SENSOR TO CONTROLLER.
6. FINISH GRADE
7. SCH 80 PVC NIPPLE
8. SCH.80 PVC ELL, 45°, TYP.
9. SCH. 40 PVC CONDUIT/COUPLINGS & WIRES TO CONTROLLER, SEE DETAILS.
10. SCH. 80 PVC UNION, TYP.
11. SCH.80 PVC REDUCE COUPLING IF REQUIRED
12. PVC MAINLINE
13. WATERPROOF ELEC CONNECTOR, PER WIRE SPLICING DETAIL
14. 6" - 8" OF PEA GRAVEL IN VALVE BOXES
15. 3/4" SCH 40 PVC SLEEVE
16. SET TOP OF BOX ABOVE FINISH GRADE: 1/2" IN SEED, 1-1/2" IN SOD, 2-1/2" IN PLANTER.

7 FLOW METER / MASTER VALVE — Scale: N.T.S.

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CONSULTANT:

PROJECT TEAM:

LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.

CIVIL ENGINEER
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ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

IRRIGATION DETAILS

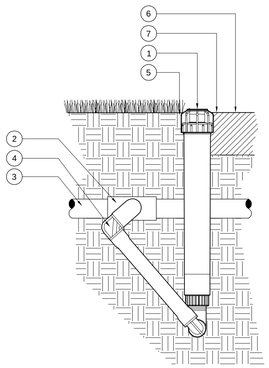
DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

LICENSED LANDSCAPE ARCHITECT
RAY R. MATHER NO. 3469
2/29/24
Renewal Date
5/2/2022
Date
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
L3.4
SHEET 22 OF 36 SHEETS



1. DRIP OPERATION INDICATOR
2. 1/2" FPT CONNECTION FROM IRRIGATION LATERAL LINE
3. IRRIGATION LATERAL PIPE
4. SWING JOINT
5. FINISH GRADE IN LAWN. INSTALL INDICATOR FLUSH WITH FINISH GRADE IN TURF AREA.
6. ADJACENT MULCH
7. FINISH GRADE IN PLANTER AREA. INSTALL INDICATOR 1/2" ABOVE FINISH GRADE OF MULCH IN SHRUB AND GROUNDCOVER AREAS

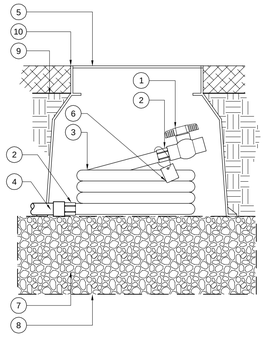
NOTES:

1. LOCATE INDICATOR WITHIN AN AREA ADJACENT TO A WALKWAY, CURB, ETC. AND AWAY FROM PLANT MATERIALS TO PROVIDE EASY VISUAL CONFIRMATION FROM A DISTANCE OF OPERATION.
2. COMPACT SOIL AROUND INDICATOR TO THE SAME DENSITY AS ADJACENT SOIL.

3 DRIP OPERATION INDICATOR — Scale: N.T.S.

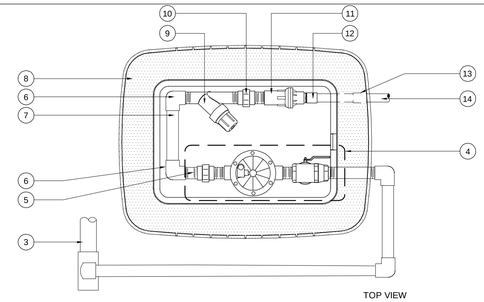
NOTES:

1. TAG EACH FLUSH VALVE WITH A PERMANENT METAL ID TAG. NUMBER SHALL CONINCIE WITH CONTROLLER STATION NUMBER. TAG SHALL BE PLACED TO AVOID BEING BURIED.
2. REFER TO SPECS FOR ADDITIONAL INFORMATION.

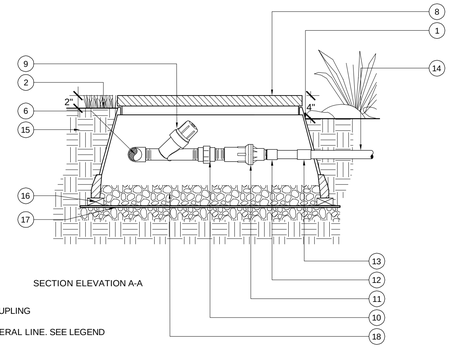


1. SCH. 40 PVC. BALL VALVE PER LEGEND.
2. IRRIGATION HOSE FITTING
3. 1/2" SIZE IRRIGATION HOSE. 30" MIN. LENGTH. COIL INSIDE VALVE BOX.
4. PVC EXHAUST HEADER PER PLANS AND LEGEND.
5. 10" ROUND VALVE BOX WITH LOCKING COVER AND SS BOLT
6. VALVE ID TAG. SEE NOTE #1.
7. 3/4" CRUSHED DRAIN ROCK, 6" MIN. DEPTH. EXTEND 6" BEYOND ALL EDGES OF VALVE BOX
8. 1/4" GALV. WIRE CLOTH. WRAP AROUND CRUSHED ROCK.
9. FINISH GRADE
10. SET VALVE BOX FLUSH WITH TOP OF MULCH LAYER.

2 MANUAL FLUSH VALVE — Scale: N.T.S.



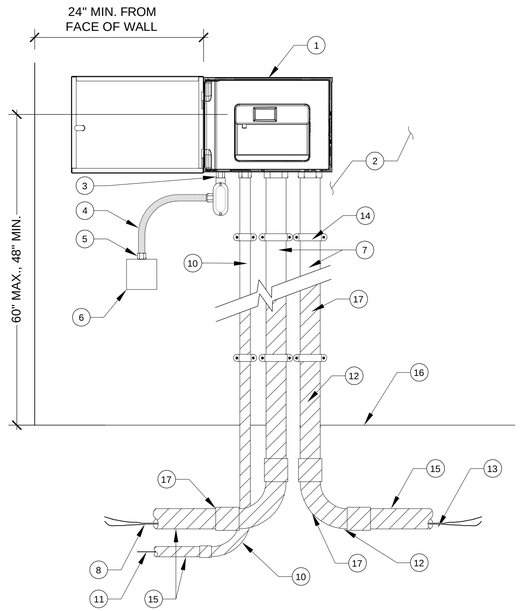
TOP VIEW



SECTION ELEVATION A-A

1. FINISH GRADE AT PLANTER
2. FINISH GRADE AT TURF AREA
3. IRRIGATION PRESSURE MAINLINE OR MANIFOLD SUPPLY
4. REMOTE CONTROL VALVE. REFER TO DETAIL #
5. SCH. 80 PVC NIPPLE. 3" MIN. LENGTH
6. SCH. 80 PVC ELL (TxT)
7. SCH. 80 PVC NIPPLE. LENGTH AS REQ.
8. JUMBO RECTANGULAR VALVE BOX WITH LOCKING COVER AND SS LOCKING BOLT
9. SCREEN FILTER. SEE LEGEND AND SPECS
10. SCH. 80 PVC UNION
11. PRESSURE REGULATOR. SEE LEGEND AND SPECS
12. SCH. 80 PVC MALE ADAPTER
13. SCH. 40 PVC COUPLING
14. IRRIGATION LATERAL LINE. SEE LEGEND AND SPECS
15. NATIVE SOIL COMPACTED
16. BRICK SUPPORTS, TYP. OF 4
17. LANDSCAPE FABRIC AND 1/4" GALV. WIRE MESH, TYP.
18. 3 CU. FT. 3/4" PEA GRAVEL

1 REMOTE CONTROL DRIP VALVE ASSEMBLY — Scale: N.T.S.



1. AUTOMATIC IRRIGATION CONTROLLER WITHIN WALL MOUNTED METAL CABINET.
2. INTERIOR WALL.
3. 3/4" RIGID LIQUID TIGHT INSULATED STRAIGHT CONNECTOR, TYP.
   3/4" RIGID CONDUIT BODY WITH GASKET AND COVER, TYP.
4. 3/4" FLEXIBLE POWER SUPPLY CONDUIT WITH 2 #10 THW, 1 #8G GRD. INTO J-BOX INSIDE CONTROLLER. CONNECT PER LOCAL CODE AND ORDINANCES.
5. 3/4" LIQUID-TIGHT INSULATED CONNECTOR, TYP.
6. 4" SQ. J-BOX WITH 1/2" RAISED WATERPROOF COVER TO HOUSE CONNECTION TO 120 VAC POWER SUPPLY.
7. RIGID CONTROL WIRE CONDUIT TO MAINLINE. 2" SIZE.
8. DIRECT BURIAL REMOTE CONTROL WIRES TO REMOTE CONTROL VALVES.
9. SUPPLEMENTAL GROUNDING 1" RIGID CONDUIT.
10. SUPPLEMENTAL RIGID GROUNDING CONDUIT SWEEP BELLED ON BOTH ENDS, 8" MINIMUM RADIUS.
11. SUPPLEMENTAL GROUND WIRE. GROUND PER ASIC GUIDELINES.
12. RIGID CONTROL WIRE CONDUIT WITH APPROPRIATE SWEEP FITTINGS TO MAINLINE. 2" SIZE. BY OTHERS.
13. DIRECT BURIAL REMOTE CONTROL WIRES TO REMOTE CONTROL VALVES, HYDROMETER AND SPARE WIRE LOCATIONS.
14. GALV. CLIPS @ 12" O.C. INSTALL CONDUIT FLUSH TO WALL IN STRAIGHT VERTICAL ALIGNMENT, TYP.
15. SCHEDULE 40 PVC CONDUIT. SIZE AS REQUIRED.
16. FINISH FLOOR
17. EMPTY CONDUITS FROM THE EXTERIOR TO THE INTERIOR OF THE BUILDING WILL BE PROVIDED BY OTHERS. STUB OUTS WILL BE PROVIDED WITHIN 10' OF CONTROLLER. CONTRACTOR SHALL EXTEND AND CONNECT CONDUITS AND PULL WIRES FROM THE EXTERIOR TO THE CONTROLLER. COORDINATE WITH OTHER TRADES AS REQUIRED.

NOTES:

1. ALL ELECTRICAL WORK SHALL CONFORM TO LOCAL CODES AND ORDINANCES.
2. REFER TO MANUFACTURER FOR MOUNTING INSTRUCTIONS.
3. EXACT PLACEMENT OF UNIT SHALL BE DETERMINED BY ARCHITECT.
4. SEAL ALL CONDUIT ENDS WITH DUCT SEAL.
5. REFER TO CONTROLLER MANUFACTURED STANDARD DETAILS FOR ADDITIONAL INFORMATION.

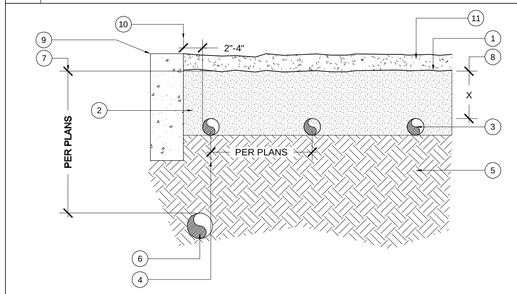
5 WALL MOUNTED AUTOMATIC IRRIGATION CONTROLLER — Scale: N.T.S.

A END FEED MANIFOLD SUPPLY
ISOMETRIC

B CENTER FEED MANIFOLD SUPPLY
ISOMETRIC

1. DRIPLINE, TYPE AND DEPTH PER IRRIGATION LEGEND
2. BLANK POLYETHYLENE TUBING
3. BARB X MPT ADAPTER
4. SCH. 40 PVC TEE WITH FPT OUTLET
5. NON-PRESSURE LATERAL DOWNSTREAM FROM DRIP REMOTE CONTROL VALVE ASSEMBLY
6. BARBED INSERT 90° ELL FITTING
7. BARBED INSERT TEE FITTING

4 DRIPLINE MANIFOLD SUPPLY — Scale: N.T.S



1. FINISH GRADE AT PLANTER
2. TOP SOIL. SEE SPECS.
3. DRIPLINE, SEE IRRIGATION LEGEND
4. REFER TO PLAN FOR SPACING REQ.
5. PREPARED SUBGRADE. REFER TO PLANITNG PLANS AND DETAILS.
6. PVC NON-PRESSURE LATERAL LINE PER IRRIGATION PLANS
7. DEPTH OF PVC LATERAL LINE, SEE PLANS AND SPECS
8. DEPTH OF DRIPLINE, REFER TO IRRIGATION LEGEND
9. PLANTER EDGE
10. LOCATE PERIMETER DRIPLINE LATERALS 2" MIN. AND 4" MAX. AWAY FROM EDGES.
11. MULCH AND PLANTING MATERIAL PER PLANTING PLAN

6 SUBSURFACE DRIPLINE — Scale: N.T.S.

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ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

IRRIGATION DETAILS

DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

LICENSED LANDSCAPE ARCHITECT
JON R. MATHER NO. 6064
STATE OF CALIFORNIA
Signature 2/29/24
Renewal Date 5/2/2022
Date

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
L3.5
SHEET 23 OF 36 SHEETS

WATER ALLOWANCES/ WATER USE COMPARISON, BASE BID PLAN

POC	CONTROLLER	NAME OF CITY: San Fernando	
P1	A	PROJECT NAME: Layne Park	METER SIZE: 1.5"
		WATER TYPE: POTABLE	STATIC WATER PRESSURE: 80 PSI
		WATER METER LOCATION: 120 N Huntington S	MAXIMUM PEAK DEMAND: 30 GPM

MAXIMUM APPLIED WATER ALLOWANCE (MAWA)

FORMULA:

MAWA = (Eto)(0.62)[(0.45 x LA) + (0.55 x SLA) = GALLONS PER YEAR = GALLONS PER YEAR

NOTE: SLA areas are as follows: Turf grass for play. Refer to calculation below.
Base Bid plan has highest water use condition.

52.00	=	REFERENCE EVAPOTRANSPIRATION IN INCHES PER YEAR (SOURCE: CIMIS)
0.62	=	CONVERSION FACTOR TO GALLONS PER SQUARE FEET
0.45	=	EVAPOTRANSPIRATION ADJUSTMENT FACTOR AND IRRIGATION EFFICIENCY (ETAF)
LA	=	LANDSCAPE AREA INCLUDING SLA (SQ. FT.)
0.55	=	ADDITIONAL Eto ADJUSTMENT FACTOR FOR SPECIAL LANDSCAPE AREAS
SLA	=	SPECIAL LANDSCAPE AREA (SQ. FT.)

SUMMARY OF LANSCAPE AREA BY IRRIGATION METHOD OR SLA

0	Overhead Irrigation Landscape Area (ft^2)
579	Drip/Bubbler Irrigation Landscape Area (ft^2)
22,030	SLA (ft^2)
Total Landscape Area: 22,609	

RESULTS

MAWA = (Eto_0) x (0.62) x [(0.45 x LA) + ((1.0 - 0.45) x SLA)] **718,647 Gallons**

96,069.17 Cubic Feet
960.69 HCF
2.21 Acre-feet
0.72 Millions of Gallons

ESTIMATED TOTAL WATER USE (ETWU)

FORMULA:

ETWU = (Eto) x (0.62) x [(ETAF x Landscape Area)]

52.00	=	REFERENCE EVAPOTRANSPIRATION IN INCHES PER YEAR (SOURCE: CIMIS)
0.62	=	CONVERSION FACTOR TO GALLONS PER SQUARE FEET
VARIES	=	PF (WUCOLS IV)
		0.1 - 0.3 LOW WATER-USE PLANTS
		0.4 - 0.6 MEDIUM WATER-USE PLANTS
		0.7 - 1.0 HIGH WATER-USE PLANTS
VARIES	=	IE (IRRIGATION EFFICIENCY)
		0.75 SPRAY
		0.81 DRIP/BUBBLER
VARIES	=	ETAF (ET ADJUSTMENT FOR PLANT FACTORS AND IRRIGATION EFFICIENCY)
		SLA ETAF = 1.0
VARIES	=	LANDSCAPE AREA FOR SPECIFIC HYDROZONE

DETAILED SUMMARY BY HYDROZONE TYPE

REFERENCE EVAPOTRANSPIRATION (Eto): 52.00

Hydrozone Type	Plant Factor (PF)	Irrigation Method	Irrigation Efficiency (IE)	ETAF (PF/IE)	Lanscape Area (sf^2)	ETAF x Area	ETWU
Regular Landscape Area							
ZONE 1 Shrubs/ GC (Low Water-Use)	0.3	DRIP	0.81	0.37	515	191	6,149
ZONE 2 Trees (Low Water-Use)	0.3	ROOT WATERING SYSTEM	0.81	0.37	64	24	764
				Totals:	**579**	**214**	**6,914**
Special Landscape Areas							
ZONE 3 Turf grass play area (High Water-Use Spray)				1	3,077	3,077	99,202
ZONE 4 Turf grass play area (High Water-Use Stream Rotor)				1	7,451	7,451	240,220
ZONE 5 Turf grass play area (High Water-Use Rotor)				1	11,502	11,502	370,824
				Totals:	**18,953**	**18,953**	**611,045**

RESULTS

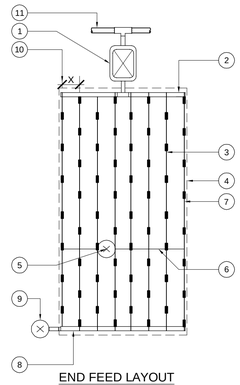
ETWU = (Eto) x (0.62) x [(ETAF x Landscape Area)] **617,958 Gallons**

82,609.02 Cubic Feet
826.09 HCF
1.90 Acre-feet
0.62 Millions of Gallons

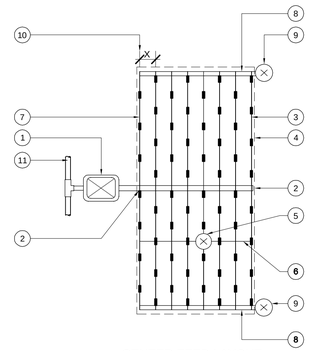
718,647 MAWA
100,689 Surplus

ETAF Calculations	
Regular Landscape Areas	
Total ETAF x Area	214
Total Area	579
Average ETAF	0.37

ETAF Calculations	
All Landscape Areas	
Total ETAF x Area	19,167
Total Area	19,532
Sitewide ETAF	0.37



END FEED LAYOUT



CENTER FEED LAYOUT

1. DRIP REMOTE CONTROL VALVE ASSEMBLY. REFER TO IRRIGATION PLANS AND LEGEND
2. IRRIGATION NON-PRESSURE PVC LATERAL SUPPLY LINE (HEADER), PER IRRIGATION PLANS AND LEGEND
3. DRIPLINE TUBING LATERAL PER IRRIGATION LEGEND
4. PLANTING AREA PERIMETER
5. AIR/VACUUM RELIEF VALVE PER IRRIGATION LEGEND. INSTALL AT HIGH POINT(S) OF HYDROZONE. LOCATE IN FIELD.
6. AIR/VACUUM RELIEF LATERAL BLANK DRIPLINE TUBING. CONNECT PERPENDICULAR TO DRIPLINE USING MANUFACTURER APPROVED FITTINGS
7. INSTALL PERIMETER DRIPLINE LATERALS 2" TO 4" FROM EDGE OF HARDSCAPE, CURB, ETC.
8. IRRIGATION NON-PRESSURE PVC EXHAUST HEADER.
9. FLUSH VALVE PER IRRIGATION LEGEND. PLUMB TO NON-PRESSURE PVC LATERAL LINE
10. DISTANCES PER IRRIGATION LEGEND
11. IRRIGATION PRESSURE MAINLINE PER PLANS AND SPECS.

1 DRIPLINE LAYOUT (TYPICAL) — Scale: N.T.S.

HYDROZONE CHART/ ZONE TOTALS, BASE BID PLAN

NAME OF CITY: San Fernando	POC 1	CONTROLLER A
PROJECT NAME: Layne Park		METER SIZE: 1.5"
WATER TYPE: POTABLE	REQUIRED WATER PRESSURE @ POC:	80 PSI
LOCATION: 120 N Huntington St	MAXIMUM PEAK DEMAND:	30GPM

HYDROZONE CHART

Valve Station Number	Hydrozone	Irrigation Method	Total Valve Circuit Area	%of Total Landscape
A1	ZONE 1	SUBSURFACE DRIP	290	1.28%
A2	ZONE 1	SUBSURFACE DRIP	225	1.00%
A3	ZONE 5	ROTOR	945	4.18%
A4	ZONE 5	ROTOR	1,971	8.72%
A5	ZONE 5	ROTOR	1,971	8.72%
A6	ZONE 5	ROTOR	3,830	16.94%
A7	ZONE 5	ROTOR	1,840	8.14%
A8	ZONE 5	ROTOR	945	4.18%
A9	ZONE 2	ROOT WATERING TUBE	64	0.28%
A10	ZONE 4	MULTI-STREAM ROTATOR	1,610	7.12%
A11	ZONE 4	MULTI-STREAM ROTATOR	667	2.95%
A12	ZONE 4	MULTI-STREAM ROTATOR	2,960	13.09%
A13	ZONE 4	MULTI-STREAM ROTATOR	565	2.50%
A14	ZONE 4	MULTI-STREAM ROTATOR	1,649	7.29%
A15	ZONE 3	SPRAY	731	3.23%
A16	ZONE 3	SPRAY	803	3.55%
A17	ZONE 3	SPRAY	671	2.97%
A18	ZONE 3	SPRAY	872	3.86%
A19				
A20				
A21				
A22				
A23				
A24				
A25				
A26				
A27				
A28				
A29				
A30				
A31				
A32				
A33				
A34				
A35				
A36				
A37				
A38				
A39				
A40				
		TOTAL:	**22,609**	**100.0%**

ZONE TOTALS

Hydrozone	Hydrozone Description	Plant Factor	Total Square Feet	%of Landscape
ZONE 1	LOW WATER USE DRIP	0.3	515	2.28%
ZONE 2	LOW WATER USE ROOT WATERING TUBE	0.3	64	0.28%
ZONE 3 SLA	MEDIUM WATER USE ROOT WATERING TUBE	0.7	3,077	13.61%
ZONE 4 SLA	HIGH WATER USE SPRAY	0.7	7,451	32.96%
ZONE 5 SLA	MEDIUM WATER USE SPRAY	0.7	11,502	50.87%
		TOTAL:	**22,609**	**100.0%**

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TEL 714/871-3638
www.migcom.com

CONSULTANT:

PROJECT TEAM:

LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.

CIVIL ENGINEER
CWE

ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

IRRIGATION DETAILS & MWELO CALC'S

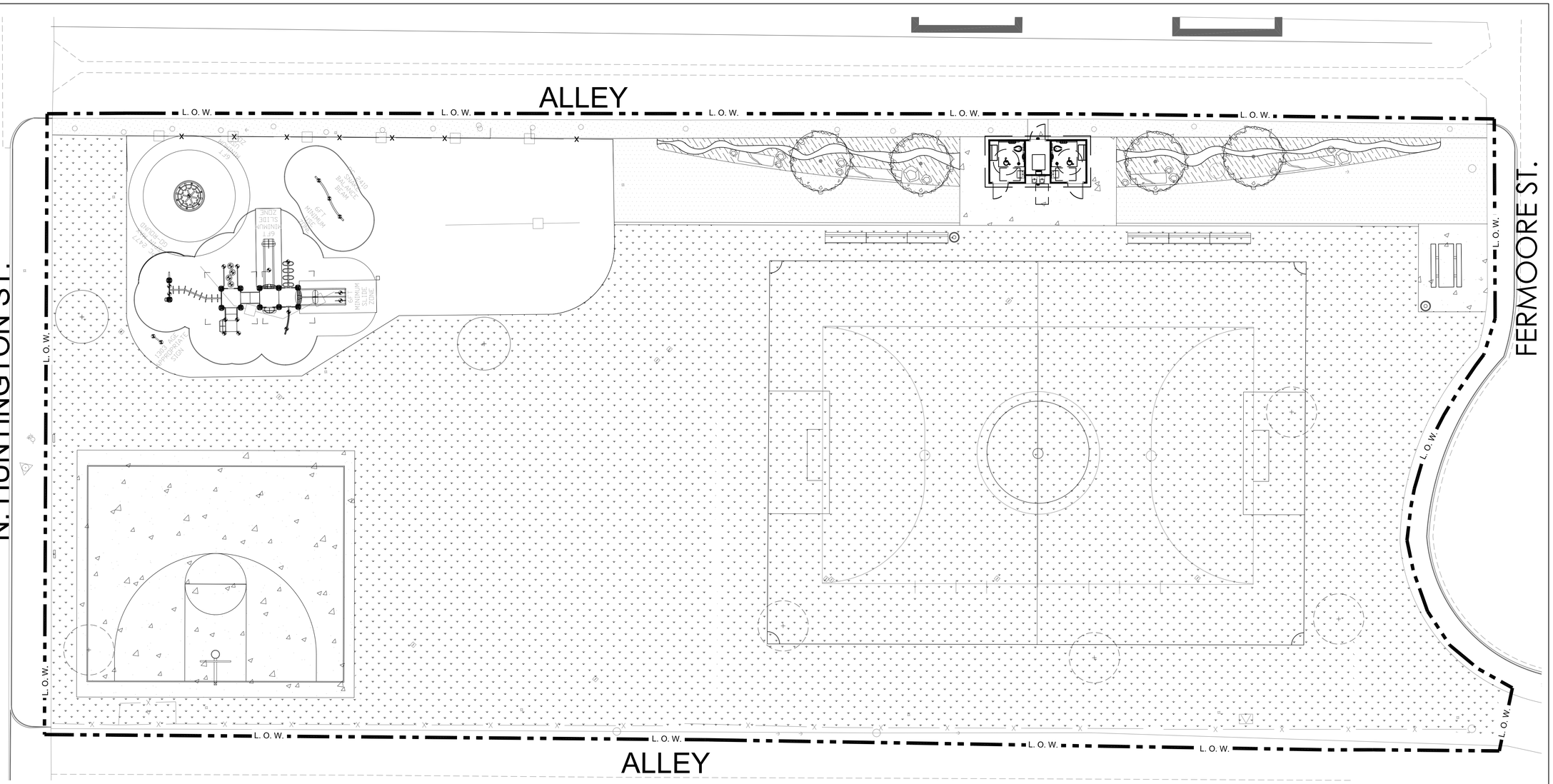
DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

LICENSED LANDSCAPE ARCHITECT
JOHN R. MATHER NO. 5749
Signature
2/29/24
Renewal Date
5/2/2022
Date
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
L3.6
SHEET 24 OF 36 SHEETS



PLANTING NOTES:

1. CONTRACTOR SHALL NOTIFY THE CITY OF SITE CONDITIONS WHICH PREVENT INSTALLATION PER PLANS AND SPECIFICATIONS.
2. CONTRACTOR SHALL BE LIABLE FOR REMOVING AND REINSTALLING IRRIGATION EQUIPMENT, AND REPLANTING AREAS WHICH ARE NOT INSTALLED PER PLAN AND SPECIFICATIONS.
3. IRRIGATION SYSTEM SHALL BE INSTALLED PRIOR TO PLANT MATERIALS.
4. TREES AND SHRUBS SHALL BE PLANTED AFTER CONCRETE PLACEMENT, BUT NOT BEFORE IRRIGATION COVERAGE TEST HAS BEEN APPROVED. (SEE SPECIFICATIONS).
5. PLACE TREES BETWEEN IRRIGATION HEADS WHEREVER POSSIBLE.
6. SHREDDED MULCH INSTALLATION: INSTALL SHREDDED MULCH IN ALL SHRUB AND GROUNDCOVER AREAS AT A DEPTH OF 3" UNLESS OTHERWISE INDICATED PLANS.
7. CONTRACTOR IS RESPONSIBLE FOR ALL REPAIRS AND/OR REPLACEMENT OF ANY DAMAGED LANDSCAPE AREAS BEYOND THE LIMIT OF WORK, THAT IS A DIRECT RESULT OF THE LANDSCAPE CONSTRUCTION AND/OR HIS SUB-CONTRACTOR. REPLACEMENT ITEMS SHALL BE EXACT DUPLICATE OF ORIGINAL WORK ON PLANS, UNLESS OTHERWISE APPROVED BY THE CITY AUTHORIZED REPRESENTATIVE.
8. CLEANUP SHALL TAKE PLACE ON A DAILY BASIS UNLESS OTHERWISE APPROVED BY THE CITY'S REPRESENTATIVE.
9. THE PLANTING PLANS ARE ONLY ACCURATE FOR PLANTING LOCATION AND QUANTITIES. THE CONTRACTOR SHALL VERIFY ALL QUANTITIES BY PLAN CHECK. THE PLANTING LEGEND IS ACCURATE ONLY FOR PLANT SIZE.

PLANTING LEGEND*:

SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE	SPACING
TREES:				
	EXISTING TREE TO BE REMOVED. (GRIND STUMP BELOW GRADE)			
	EXISTING TREE, PROTECT IN PLACE DURING CONSTRUCTION.			
	KOELREUTERIA BIPINNATA	CHINESE FLAME TREE	24" BOX	PER PLAN
	PLATANUS MEXICANA	MEXICAN SYCAMORE	24" BOX	PER PLAN
GROUND COVER:				
	COMMON AREA TURF	HYBRID BERMUDA	HYDROSEED	PER PLAN
	LOW PROFILE WILDFLOWER MIX			*AVAILABLE THROUGH S&S SEEDS (805) 684-0436
	HYBRID BERMUDA	TIFWAY 319	SOD	PER PLAN

0 10' 20' 40'

NORTH

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CIVIL ENGINEER
CWE

ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

PLANTING PLAN

DATE	REVISION
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1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

LICENSED LANDSCAPE ARCHITECT
JOHN R. MATHER NO.
Signature
2/29/24
Renewal Date
5/2/2022
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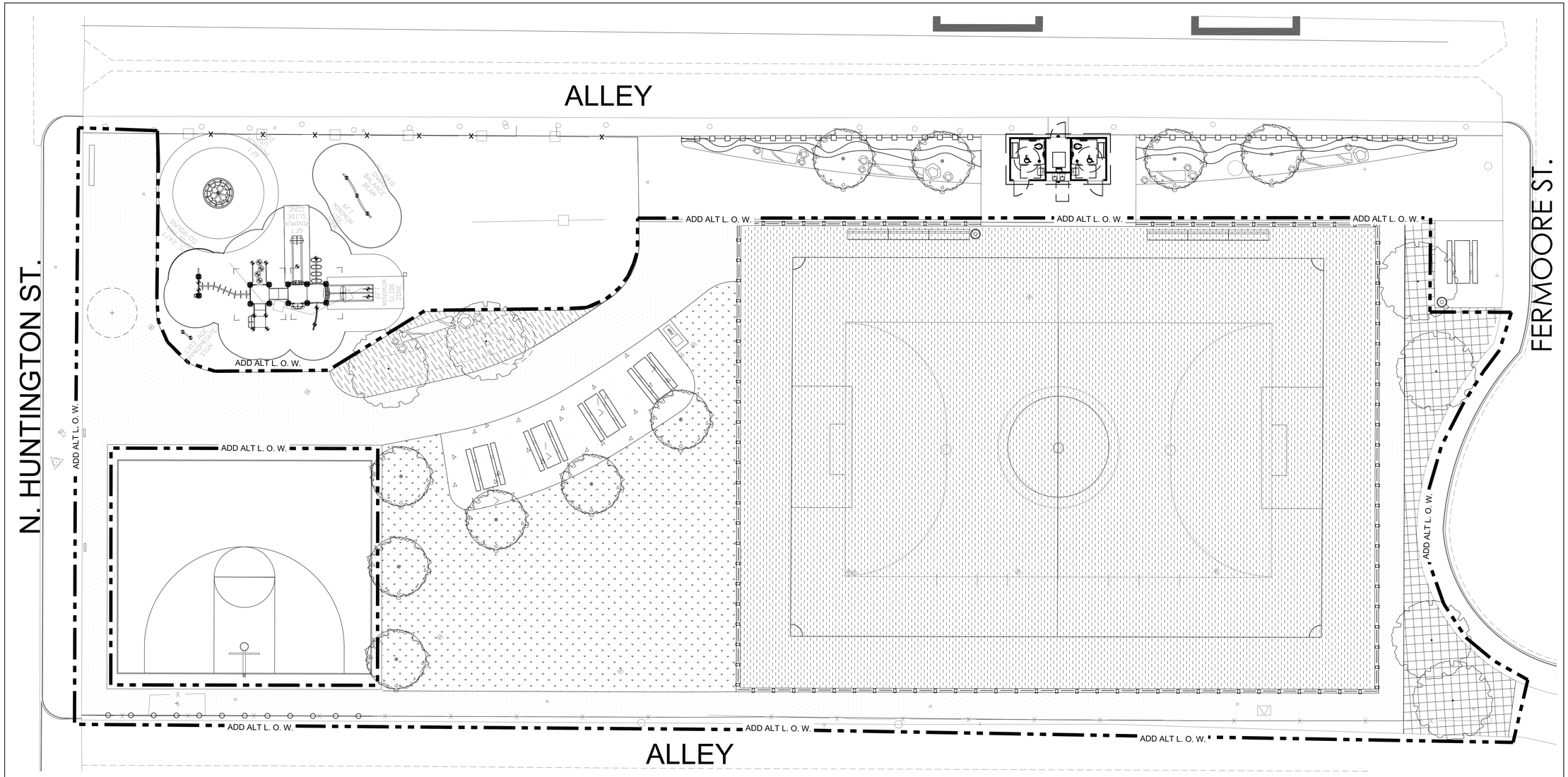
CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET

L4.0

SHEET 25 OF 36 SHEETS



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GROUND COVER:				
	COMMON AREA TURF	HYBRID BERMUDA	HYDROSEED	PER PLAN
	LOW PROFILE WILDFLOWER MIX			*AVAILABLE THROUGH S SEEDS (805) 684-0436
	HYBRID BERMUDA	TIFWAY 319	SOD	PER PLAN
	MULCH - 3" DEEP			

0 10' 20' 40'

NORTH

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ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

ADD ALT PLANTING PLAN

DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

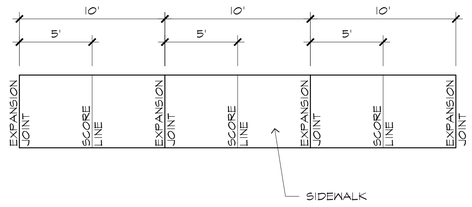
STAMP

LICENSED LANDSCAPE ARCHITECT
JOHN R. MATHER NO. 4
Signature
2/29/24
Renewal Date
5/2/2022
Date
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

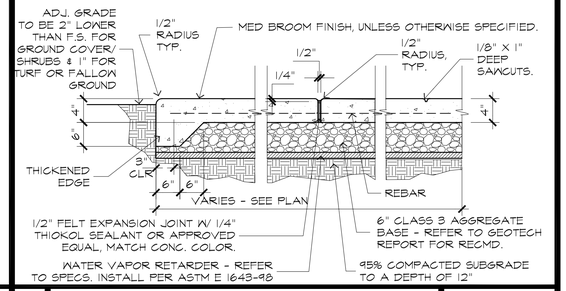
SHEET
L4.1
SHEET 26 OF 36 SHEETS

NOTE:
EXPANSION/TRANSVERSE JOINT SHALL BE SPACED EVERY 10' O.C. SCORE LINES SHALL BE SPACED EVERY 5' O.C. UNLESS SHOWN OTHERWISE. A 2% CROSS SLOPE MAXIMUM SHALL OCCUR ON ALL PAVING. SAWCUT JOINTS TO BE 1/8" WIDE X 1" DEEP SAWCUTS. JOINTS TO OCCUR AT ALL CONCRETE RE-ENTRANT CORNERS.

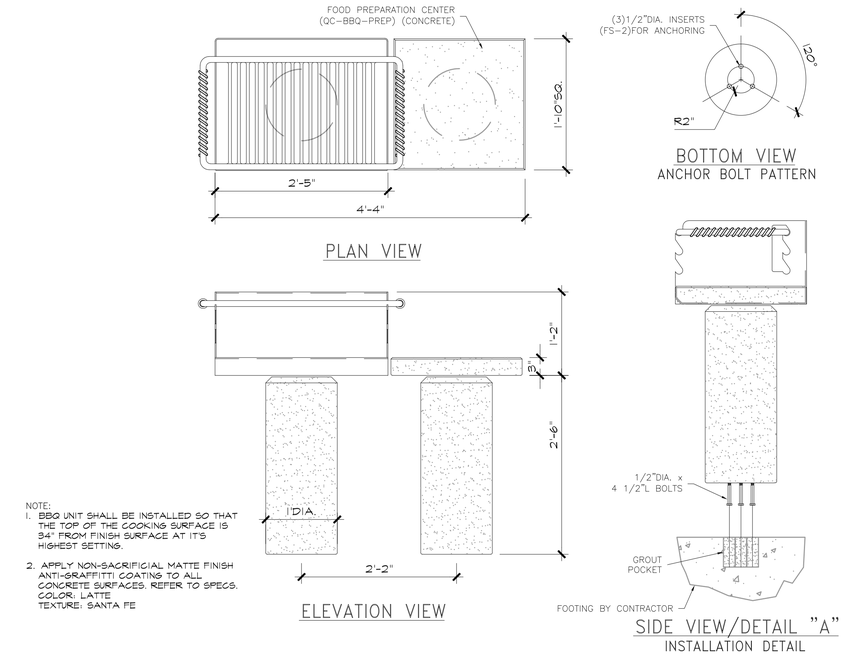


D SCORE LINE / EXPANSION JOINT LAYOUT — NO SCALE

*NOTE:
EXPANSION/TRANSVERSE JOINT SHALL BE SPACED EVERY 10' O.C. SCORE LINES SHALL BE SPACED EVERY 5' O.C. UNLESS SHOWN OTHERWISE. A 2% CROSS SLOPE MAXIMUM SHALL OCCUR ON ALL PAVING. JOINTS TO OCCUR AT ALL CONCRETE RE-ENTRANT CORNERS. APPLY THICKENED EDGE AS REQUIRED PER PLAN. CONCRETE SHALL BE CLASS "A". REFER TO CITY STANDARDS. CONCRETE MIX SHALL BE 520-C-2500 UNLESS OTHERWISE SPECIFIED.



A 4" CONCRETE PAVING — NO SCALE

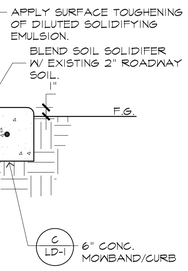


NOTE:
1. BBQ UNIT SHALL BE INSTALLED SO THAT THE TOP OF THE COOKING SURFACE IS 34" FROM FINISH SURFACE AT ITS HIGHEST SETTING.
2. APPLY NON-SACRIFICIAL MATTE FINISH ANTI-GRAFFITI COATING TO ALL CONCRETE SURFACES. REFER TO SPECS.
COLOR: LATTE
TEXTURE: SANTA FE

L BBQ WITH PREP TABLE — NO SCALE

NOTES:
1. CONTRACTOR SHALL SUBMIT NAME OF SUPPLIER WITHIN 30 MILE RADIUS OF PROJECT SITE AND REPRESENTATIVE PHOTOGRAPHS FOR APPROVAL.
2. BOULDERS SHALL BE INSPECTED AND APPROVED BY CITY REPRESENTATIVE PRIOR TO INSTALLATION.
3. APPLY NON SACRIFICIAL MATTE FINISH ANTI GRAFFITI COATING ON ALL SURFACES.

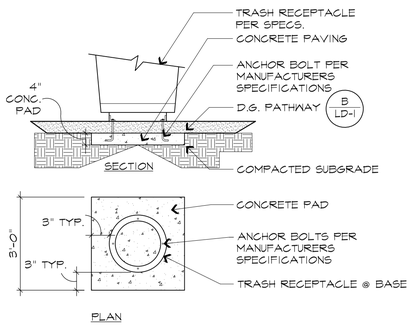
E LANDSCAPE BOULDER — NO SCALE



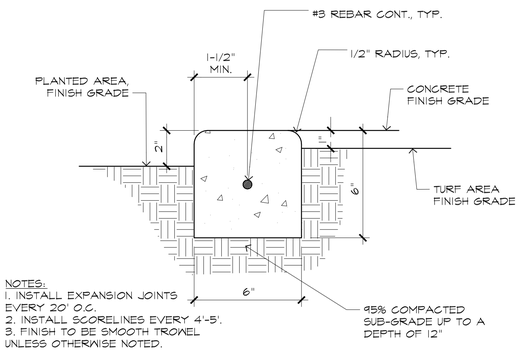
MFG: GAIL MATERIALS
3/8" CALIFORNIA GOLD OR APPROVED EQUAL
TEL: (951) 667-6106
REFER TO SPECS

NOTES:
1. D.G. SHALL HAVE MAX 2% CROSS SLOPE TO DRAIN.

B STABILIZED DECOMPOSED GRANITE — NO SCALE



F TRASH RECEPTACLE — NO SCALE



NOTES:
1. INSTALL EXPANSION JOINTS EVERY 20' O.C.
2. INSTALL SCORELINES EVERY 4'-5'.
3. FINISH TO BE SMOOTH TROWEL UNLESS OTHERWISE NOTED.

C 6" CONC. MOWBAND — NO SCALE

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CONSULTANT:

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CIVIL ENGINEER
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ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

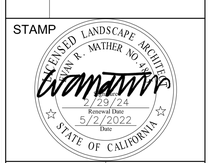
120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

CONSTRUCTION DETAILS

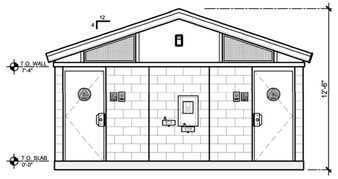
DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP



CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
LD-1
SHEET 27 OF 36 SHEETS



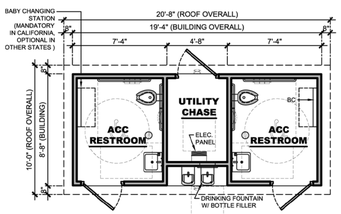
ELEVATION

SCALE: 1/8"=1'0"



PERSPECTIVE

(FINISHES SUBJECT TO CHANGE)



FLOOR PLAN

SCALE: 1/8"=1'0"

NOTE: STAINLESS FIXTURES

RESTROOM BUILDING

PS-022DF

PLAYGROUND SERIES

90 USERS/HR.

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www.PublicRestroomCompany.com
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MINDEN NEVADA 89423
P: 888-888-2060 F: 888-888-1448

BUYBOARD 2019

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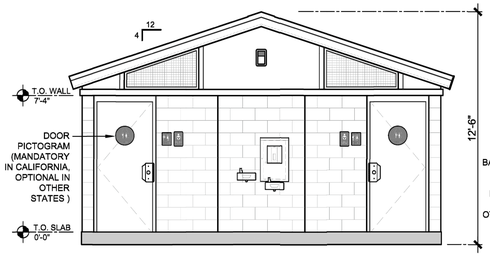
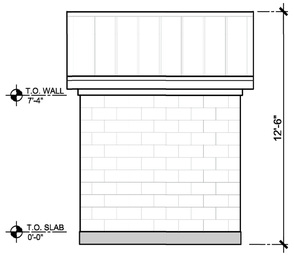
PROJECT REF#: *XXXX-X/XX/XXXX-X*



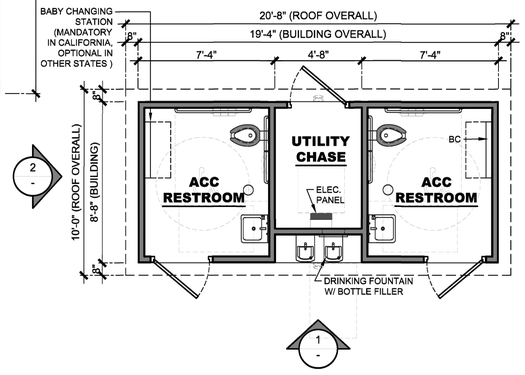
ELEVATION 1

SCALE:3/16"=1'-0"



ELEVATION 2

SCALE:3/16"=1'-0"



FLOOR PLAN

SCALE: 3/16"=1'0"

W/ STAINLESS STEEL FIXTURE

NOTES:

1. CONTRACTOR WILL BE RESPONSIBLE FOR COORDINATING WITH THE PREFAB BUILDING MANUF., PUBLIC RESTROOM COMPANY. PUBLIC RESTROOM COMPANY WILL PROVIDE DEFERRED CONSTRUCTION SUBMITTALS, SIGNED BY THE PUBLIC RESTROOM COMPANIES STRUCTURAL ENGINEER. THOSE SHALL INCLUDE THE FOLLOWING:
   -FOUNDATION DESIGN
   -STRUCTURAL CALCULATIONS FOR VERTICAL AND LATERAL PER ASCE7-16
   - DETAILED CONNECTION FROM FOUNDATION TO PRE FAB STRUCTURE.
   -SHOW HOW DESIGN COMPLIES WITH T-24 DISABLED ACCESS REQUIREMENTS.
2. CONTRACTOR SHALL SUBMIT ALL NECESSARY PLANS (MINIMUM SHEET SIZE 18"X24") AND STRUCTURAL CALCS (CAN BE 8.5"X11" PACKET) FOR PERMITTING AND APPROVAL.
3. APPLY NON SACRIFICIAL MATT FINISH ANTI GRAFFITI COATING TO ALL BUILDING SURFACES, EXTERIOR AND INTERIOR, INCLUDING BUT NOT LIMITED TO DOORS, WALLS AND CEILING.

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BUILDING TYPE:	**RESTROOM BUILDING**
PROJECT:	**PS-022DF CITY, STATE**

REVISION #	**REVISION DATE:** -	SHEET#
-	DRAWN BY: -	
PROJECT #:	**START DATE:** -	MAX. PERSON / HOUR:
-	DRAWN BY: -	**90 S**

-NOT FOR CONSTRUCTION – PRELIMINARY DESIGN DRAWING ONLY – DO NOT SCALE, DIMENSIONS PRESIDE

A	RESTROOM BUILDING	NO SCALE

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LAYNE PARK

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SHEET TITLE

CONSTRUCTION DETAILS

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1-10-22	95% CD SUBMITTAL
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STAMP

(FOR REFERENCE ONLY)

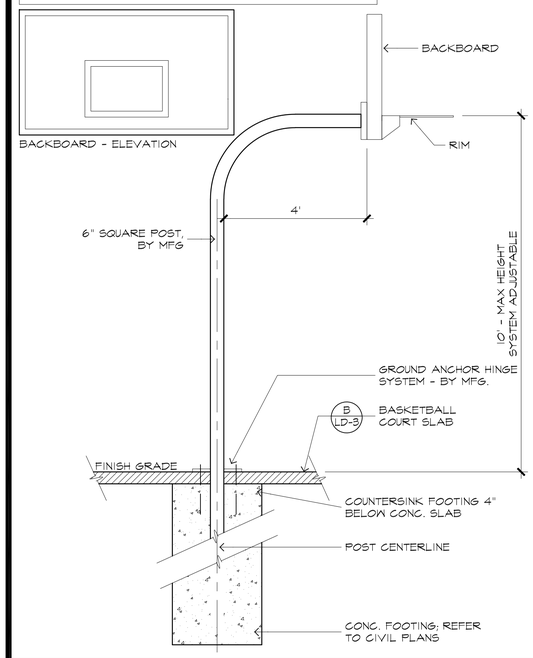
CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET

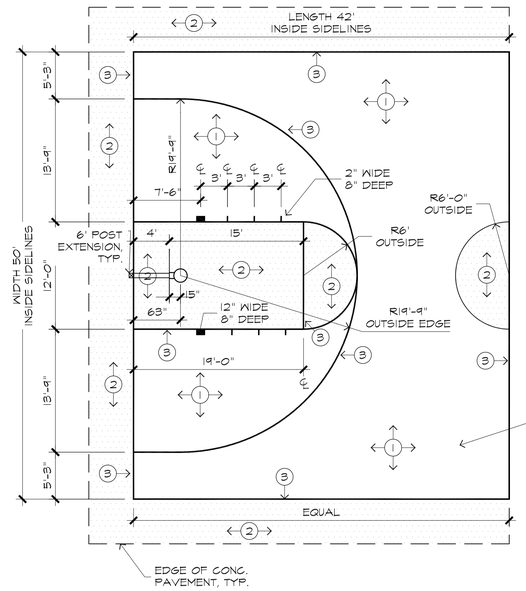
LD-2

SHEET 28 OF 36 SHEETS

COMPONENT	DESCRIPTION	NOTE:
POST	6" SQUARE POWDER-COAT	BLACK
BACKBOARD	42" X 72" ACRYLIC	
RIM	COLLEGIATE BREAKAWAY	
MFG: GOAL SETTER MVP AVAIL: MALIBU PACIFIC (818)707-3797 CONTACT: PHIL CARTER JR.		



D BASKETBALL POST — NO SCALE

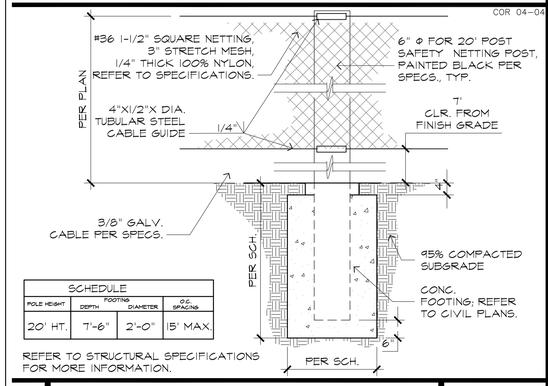


CONSTRUCTION NOTES:
1. ALL LINES SHALL BE 2" WIDE (NEUTRAL ZONES EXCLUDED).
2. END LINES AND SIDELINES SHALL BE A MINIMUM OF 2" IN WIDTH.
3. THE COLOR OF THE LANE SPACE MARKS AND NEUTRAL ZONE MARKS SHALL CONTRAST WITH THE COLOR OF THE BOUNDING LINES.
4. THE 3-POINT LINE SHALL BE THE SAME COLOR AS THE FREE LANE LINE AND SEMICIRCLE.

COURT COLORS:

(1)	US OPEN BLUE
(2)	CALIFORNIA RED
(3)	LINE PAINT - WHITE
MANUFACTURER INFO: PLEXIPAVE FINISH: 100% ACRYLIC - ARCRYLOTEC MA TEXTURE: COURSE INSTALLER: MALIBU PACIFIC TENNIS COURTS (818)707-3797 CONTACT: PHIL CARTER JR.	
NOTE: ONLY CERTIFIED/FACTORY TRAINED INSTALLER SHALL INSTALL PLEXIPAVE SYSTEM	

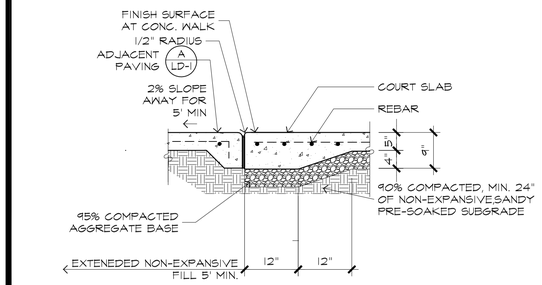
A BASKETBALL COURT LAYOUT — NO SCALE



SCHEDULE			
POLE HEIGHT	FOOTING DEPTH	FOOTING DIAMETER	O.C. SPACING
20' HT.	7'-6"	2'-0"	15' MAX

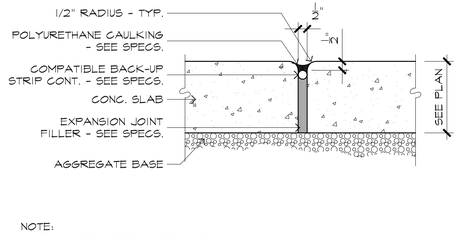
REFER TO STRUCTURAL SPECIFICATIONS FOR MORE INFORMATION.

F SAFETY NETTING POST — NO SCALE



NOTE:
1. REFER TO SCHEDULE FOR FOOTING SIZES AND POST SIZES.

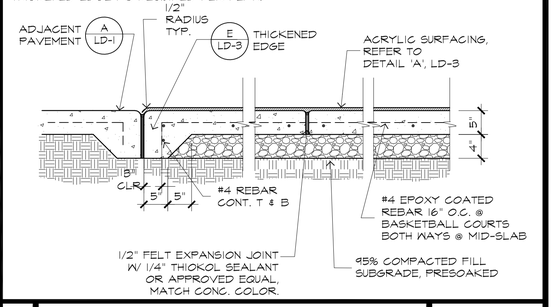
E COURT SLAB EDGE — NO SCALE



NOTE:
1. REFER TO COURT LAYOUT FOR EXPANSION JOINT LOCATIONS.
2. JOINT SHALL BE PLACED UNDERNEATH THE NETTING LINE, CONTINUOUS

C COURT EXPANSION JOINT — NO SCALE

NOTE:
EXPANSION/TRANSVERSE JOINT SHALL BE SPACED EVERY 20' O.C. SCORE/SAW CUT LINES SHALL BE SPACED EVERY 10' O.C. UNLESS SHOWN OTHERWISE. A 2% CROSS SLOPE MAXIMUM SHALL OCCUR ON ALL PAVING. SAWCUT JOINTS TO BE 1/8" WIDE X 1" DEEP SAWCUTS. JOINTS TO OCCUR AT ALL CONCRETE CORNERS. APPLY THICKENED EDGE AS REQUIRED PER PLAN.



B BASKETBALL COURT SLAB — NO SCALE

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PROJECT TEAM:

LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
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ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

CONSTRUCTION DETAILS

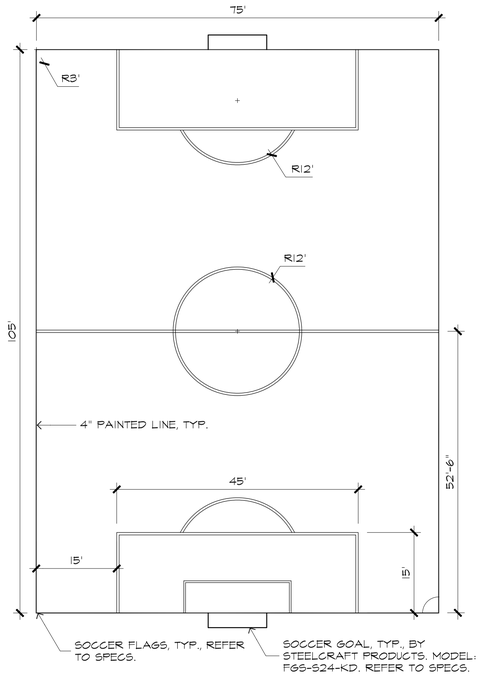
DATE	REVISION
10-11-21	50% CD SUBMITTAL
1-10-22	95% CD SUBMITTAL
5-2-22	BID SET SUBMITTAL

STAMP

LICENSED LANDSCAPE ARCHITECT — R. MATHER NO. 5494 — STATE OF CALIFORNIA
Expiration Date 2/29/24
Renewal Date 5/2/2022
Date

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
LD-3
SHEET 29 OF 36 SHEETS



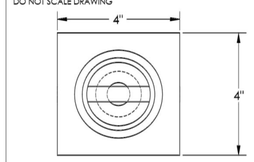
FIELD LAYOUT

STEELCRAFT PRODUCTS
P.O. Box 90365 - Pasadena, CA 91109
PHN 626-798-7401 FAX 626-798-1482

MODEL SG-ANC SOCCER ANCHOR

SHEET 1 of 1

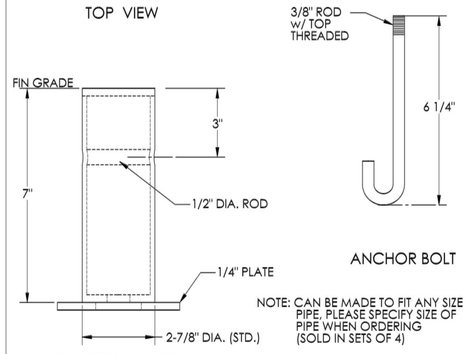
DO NOT SCALE DRAWING



TOP VIEW

INSTALL SLEEVE IN 12" DIA. X 14" DEEP CONCRETE FOOTING (SUPPLIED BY OTHERS)

NOTE: "E" SERIES LOCKING CAP WITH NEOPRENE COMPRESSION WASHERS INCLUDED (NOT SHOWN), USED FOR WHEN GOAL IS REMOVED FROM ANCHOR SYSTEM.



ELEVATION VIEW

ANCHOR BOLT

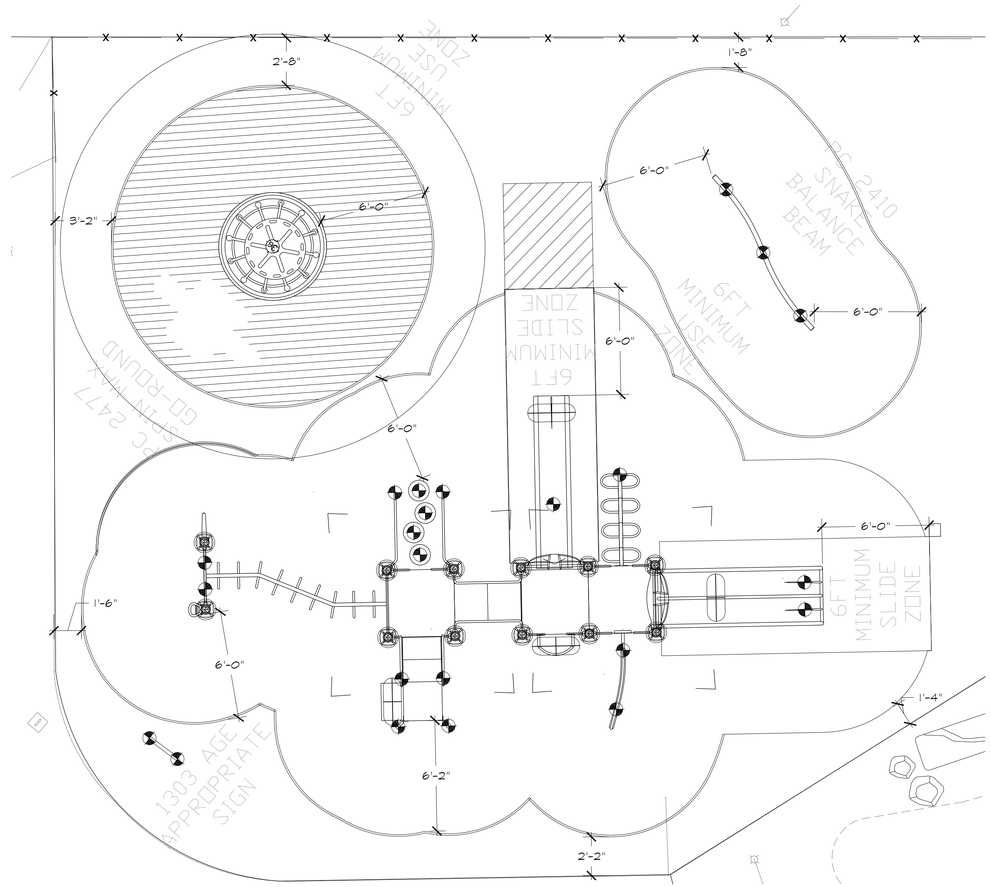
NOTE: CAN BE MADE TO FIT ANY SIZE PIPE. PLEASE SPECIFY SIZE OF PIPE WHEN ORDERING (SOLD IN SETS OF 4)

NOTE: SPECIFICATIONS ARE SUBJECT TO CHANGE

SLEEVE INSTALLATION (FOR REFERENCE)

NOTES:
1. LINES DENOTE MAXIMUM FIELD DIMENSION FOR SOCCER FIELD SPACE.
2. PAINT SHALL BE ATHLETIC FIELD MARKING PAINT, NO BURNING OF LINES.
3. CONTRACTOR SHALL SUPPLY (2) GOALS/NETS/ANCHORS.
4. CONTRACTOR SHALL SUPPLY THE CITY OF SAN FERNANDO WITH (2) EXTRA NETS/NET ANCHORS. PROVIDE AS PART OF CLOSE-OUT PROCEDURE.

B | SOCCER FIELD LAYOUT | NO SCALE



NOTES:
1. PLAY AREA FALL ZONES ARE DIAGRAMMATIC AND REQUIRE CONTRACTOR TO VERIFY DIMENSIONS AND ANY OBSTRUCTIONS PRIOR TO INSTALLATION OF EQUIPMENT, SHADE STRUCTURE POLES, AND SURROUNDING ELEMENTS/AMENITIES.
2. PLAYGROUND MANUFACTURER: PACIFIC PLAY SYSTEM, INC., QUOTE #PAC211B93IB-2.
3. CONTRACTOR SHALL VERIFY ALL PLAY EQUIPMENT FALL HEIGHTS FOR PROPER FALL ZONE THICKNESS. PLAN SHALL BE SUBMITTED FOR APPROVAL BY LANDSCAPE ARCHITECT PRIOR TO PLACEMENT OF ANY RUBBERIZED SURFACING.
4. CONTRACTOR TO PROVIDE ROLL COAT SURFACING OVER ENTIRETY OF EXISTING PLAY AREA SURFACING. REFER TO MANUFACTURE QUOTE #PAC211B93IB-2.

A | PLAY AREA ENLARGEMENT | NO SCALE

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INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

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5-2-22	BID SET SUBMITTAL

STAMP

(FOR REFERENCE ONLY)

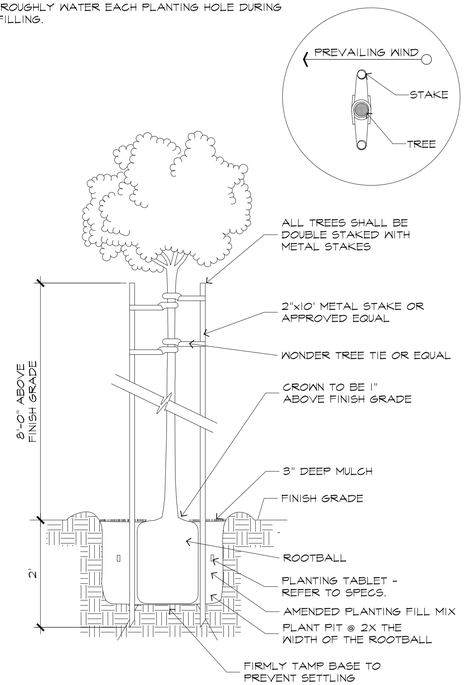
CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET

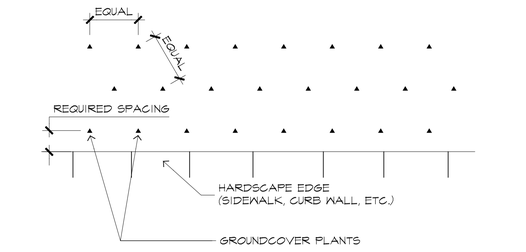
LD-4

SHEET 30 OF 36 SHEETS

NOTE:
1. PLACE TREE STAKES PERPENDICULAR TO PREVAILING WIND.
2. THOROUGHLY WATER TREES BEFORE PLANTING.
3. THOROUGHLY WATER EACH PLANTING HOLE DURING BACKFILLING.

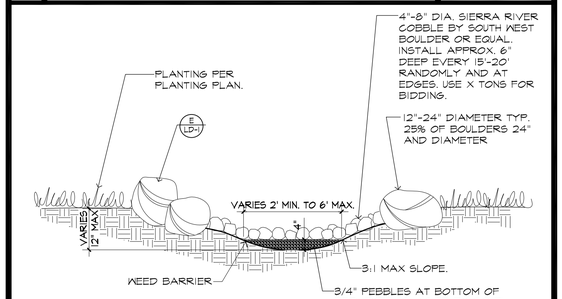


C TREE INSTALLATION — NO SCALE



NOTE:
REFER TO PLANTING PLAN FOR REQUIRED SPACING, AND TO SPECIFICATIONS FOR PLANTING METHODS AND MATERIALS.

A GROUNDCOVER INSTALLATION — NO SCALE



NOTES:
1. DRY CREEK LAYOUT TO BE STAKED BY CONTRACTOR. SPOTTING AND FINAL LOCATION WILL BE DETERMINED BY CITY IN FIELD.
2. APPLY NON SACRIFICIAL MATTE FINISH ANTI GRAFFITI COATING ON ALL SURFACES.

B DRY CREEK — NO SCALE

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O.J.	5-2-22
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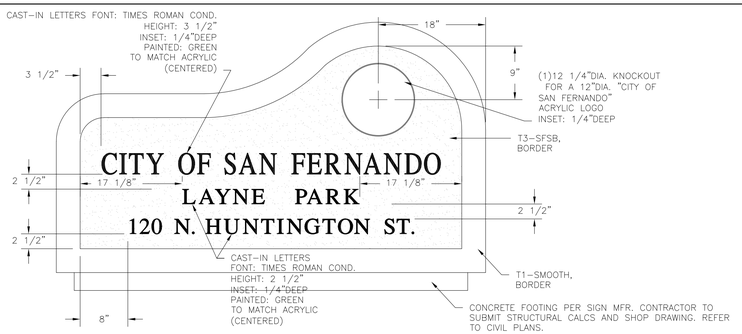
O.J.	05566.00

SHEET
LD-5
SHEET 31 OF 36 SHEETS

J MONUMENT SIGN (ADD ALT) — NO SCALE

* INSTALLATION IS REQUIRED BY OTHERS.
* ALL EDGES TO HAVE 1/4" RADIUS MIN.
* MANUFACTURING TOLERANCE ±1/4".
* PRODUCT: Q-5S
* QUANTITY: 1
* CONCRETE COLOR: C12-COLONIAL BRICK
* CONCRETE TEXTURE: SEE BELOW
* SEALER: STANDARD GLOSS SEALER

NOTES:
1. SUBMIT SHOP DRAWINGS FOR APPROVAL.
2. INSTALL SIGN PER MFR RECOMMENDATIONS.
3. SIGN BY GCP, (951) 256-3221 OR EQUAL.
4. CONTRACTOR SHALL SUBMIT ALL NECESSARY STRUCTURAL CALCS WITH SHOP DRAWINGS TO OBTAIN NECESSARY PERMITS. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELATED COSTS FOR STRUCTURAL CALCS, SHOP DRAWINGS AND NO FEE PERMIT.



FRONT ELEVATION VIEW

D C.L.F. SCHEDULE (ADD ALT) — NO SCALE

CHAIN LINK FENCE POST SIZE				
POSTS	NOM. DIA.	LBS/ FT.	FOOT'G DEPTH	FOOT'G DIA.
4' LINE	2"	3.66	3'-6"	12"
4' END	2"	3.66	3'-6"	12"
4' CORNER	2"	3.66	3'-6"	12"
6' LINE	2"	3.66	4'-0"	12"
6' END	2"	3.66	4'-0"	12"
6' CORNER	2"	3.66	4'-0"	12"
8' LINE	2"	3.66	4'-0"	16"
8' END	2"	3.66	4'-0"	16"
8' CORNER	2"	3.66	4'-0"	16"
10' LINE	2-1/2"	5.80	4'-8"	16"
10' END	2-1/2"	5.80	4'-8"	16"
10' CORNER	2-1/2"	5.80	4'-8"	16"
TOP, BOTTOM RAIL, HORIZ. BRACE	1 1/4"	2.27	-	-

CHAIN LINK FENCE MATERIAL

CHAIN LINK FABRIC -
1. ALL CHAIN LINK FABRIC EXCEPT AT FUTSOL COURTS AND EXERCISE AREA SHALL BE 2" MESH, 9 GAUGE.
2. ALL CHAIN LINK FABRIC AT FUTSOL COURTS AND EXERCISE AREA TO BE 1" MESH 6 GAUGE COLOR VINYL COATED, COLOR TO BE DETERMINED BY CITY.
3. FOR BALL FIELD BACK STOP AREAS, USE 2" MESH 6 GA. FOR FIRST 10' HEIGHT OF FENCE AND 20 L.F. EACH SIDE FROM CENTER OF BACKSTOP (40 L.F. TOTAL), USE 2" MESH 9 GA. FOR REMAINING FENCING. SUBMIT PLAN SHOWING LOCATIONS.

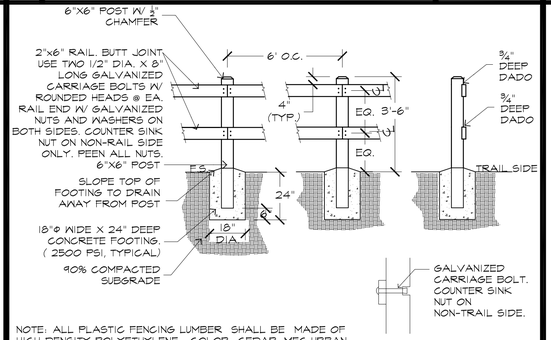
TRUSS RODS - 3/8" DIA. GALV. ROD, BLACK STRETCHER BAR 1/4" X 3/4", BLACK

NOTES:
1. ALL CHAIN LINK FABRIC TO BE KNUCKLED SELVAGE - TOP AND BOTTOM
2. ALL CHAIN LINK FENCE SHALL HAVE BOTTOM RAILS.
3. POST DIA. GIVEN AT LEFT, REFER TO STD. NOMINAL PIPE SIZE.
4. ALL POST SHALL BE SPACED AT 8'-0" O.C. MAX.
5. CENTER O/L LINES AS NECESSARY BETWEEN FENCE FOOTINGS. MINIM 3' OFFSET.

ABBRV.
CNR CORNER
CLF CHAIN LINK FENCE

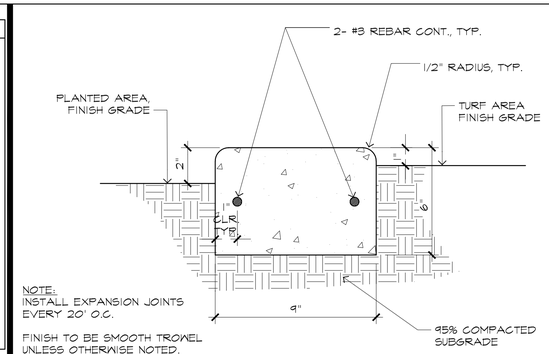
TYPE:
1 - ASTM A653, GRADE B (35 KSI YIELD)
2 - ASTM A569, GRADE IA (50KSI YIELD)

G SPLIT RAIL FENCE (ADD ALT) — NO SCALE



NOTE: ALL PLASTIC FENCING LUMBER SHALL BE MADE OF HIGH DENSITY POLYETHYLENE. COLOR: CEDAR. MFG:URBAN DESIGN FENCING. 951-371-5792 OR EQUAL.

A 9" CONC. MOWBAND (ADD ALT) — NO SCALE

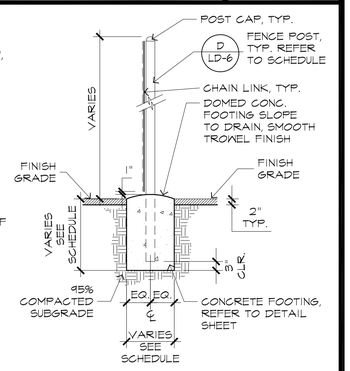


NOTE:
INSTALL EXPANSION JOINTS EVERY 20' O.C.

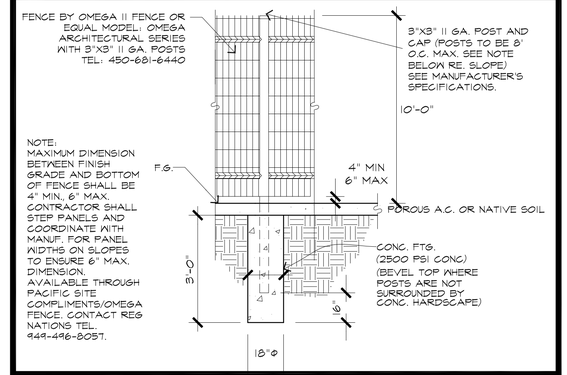
FINISH TO BE SMOOTH TROWEL UNLESS OTHERWISE NOTED.

B CHAIN LINK FENCE (ADD ALT) — NO SCALE

NOTES:
1. ALL CHAIN LINK FENCE SHALL BE 2" MESH 9 GAUGE. REFER TO NOTES ON DETAIL 'C', SHEET LD-4.
2. ALL CHAIN LINK FABRIC SHALL BE KNUCKLED SALVAGE TOP AND BOTTOM
3. REFER TO CALL OUT PLAN FOR HEIGHT OF FENCE.
4. SEE SCHEDULE (D / LD-6)
5. ALL FENCING SHALL HAVE RAILING AT TOP & BOTTOM. MIDDLE RAIL ALSO REQUIRED IF FENCE EXCEEDS 4' IN HEIGHT.
7. CENTER O/L LINES AS NECESSARY BETWEEN FENCE FOOTING MINIMUM 3' OFFSET.



C 10' WIRE MESH FENCE (ADD ALT) — NO SCALE



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SHEET TITLE

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LICENSED LANDSCAPE ARCHITECT
JON R. MATHER NO. 5854
Signature 2/29/24
Renewal Date 5/2/2022
STATE OF CALIFORNIA

CHECKED BY	DATE
O.J.	5-2-22
DRAWN BY	JOB NO.
O.J.	05566.00

SHEET
LD-6
SHEET 32 OF 36 SHEETS

GENERAL NOTES

A. IT IS THE INTENT OF THESE PLANS AND SPECIFICATIONS THAT A COMPLETE AND WORKABLE ELECTRICAL INSTALLATION BE PROVIDED FOR ALL THE EQUIPMENT DESCRIBED OR SHOWN AS BEING IN THIS CONTRACT. TOWARD THIS END, CONTRACTOR SHALL FURNISH ALL LABOR AND TOOLS NECESSARY, FURNISH AND INSTALL ALL APPARATUS, MATERIALS, AND EQUIPMENT IN A MANNER COMPLYING WITH ALL APPLICABLE CODES, INCLUDING ITEMS REQUIRED BUT NOT NECESSARILY SHOWN, SUCH AS LAMPS, COUPLINGS, HANGERS, BRACKETS, CLAMPS, BOXES, CONNECTORS, AND HARDWARE.

B. ALL CONDUCTORS SHALL BE COPPER, TYPE "THWN/THNN" 90 DEGREE INSULATION. ALL LUGS SHALL BE 75 DEGREE MINIMUM. ALL CONDUIT SHALL BE EMT OR RIGID STEEL. USE OF FLEX IS NOT ALLOWED EXCEPT UP TO 6 FOOT MAXIMUM FOR FINAL CONNECTION TO LIGHTING FIXTURES OR VIBRATING EQUIPMENT.

C. BEFORE SUBMITTING THE BID PROPOSAL, CONTRACTOR SHALL VISIT THE JOB SITE TO FULLY FAMILIARIZE HIMSELF WITH THE SITE CONDITIONS, REQUIREMENTS, INCLUDING ALL NECESSARY ADDITIONAL SCOPE OF WORK, WHETHER SHOWN ON DRAWING(S) OR NOT, BUT REQUIRED FOR PROVIDING A COMPLETE AND FUNCTIONING ELECTRICAL SYSTEM.

D. CONTRACTOR SHALL REFER TO MECHANICAL DRAWINGS AND CONTROL WIRING DIAGRAMS FOR ITEMS AND DEVICES TO BE FURNISHED, INSTALLED AND/OR CONNECTED FOR A COMPLETE AND OPERABLE HEATING, VENTILATION AND AIR CONDITIONING (HVAC) SYSTEM. VERIFY EXACT LOCATION OF HVAC EQUIPMENT AND CONDUIT TERMINATION AT EQUIPMENT WITH MECHANICAL CONTRACTOR.

E. THE ELECTRICAL DRAWINGS ARE DIAGRAMMATIC IN NATURE AND INDICATE THE LOCATION OF OUTLETS AND EQUIPMENT THOUGH NOT NECESSARILY INDICATING THE ACTUAL ROUTES OF CONDUITS, THE DRAWINGS SHALL BE FOLLOWED AS CLOSELY AS PROPER COORDINATION WITH THE WORK OF OTHER TRADES AND SPACE WILL PERMIT. SIMPLIFY INSTALLATION WHEREVER POSSIBLE BUT SUBJECT TO APPROVAL OF OWNER'S REPRESENTATIVE FOR VISUAL AND STRUCTURAL REASONS. IT IS NOT WITHIN THE SCOPE OF THE DRAWINGS TO SHOW ALL NECESSARY OFFSETS, BENDS, PULL BOXES AND OBSTRUCTIONS. THE DRAWINGS ARE NOT INTENDED TO BE SCALED AND THE CONTRACTOR SHALL REFER TO THE GENERAL CONSTRUCTION DRAWINGS FOR DIMENSIONS.

F. ALL PERMITS SHALL BE PROCURED FROM ALL LEGALLY CONSTITUTED AUTHORITIES, ARRANGE FOR ALL INSPECTION AND PAY ALL COSTS FOR FEES AND TESTS IN CONNECTION THEREWITH, COMPLY WITH CODES. PRESENT THE SIGNED CERTIFICATE OF FINAL INSPECTION TO THE OWNER'S REPRESENTATIVE PRIOR TO PRESENTING THE WORK FOR FINAL ACCEPTANCE.

G. CONTRACTOR SHALL ERECT AND MAINTAIN SUITABLE BARRIERS, PROTECTIVE DEVICES, LIGHTS AND WARNING SIGNS WHERE REQUIRED FOR THE PROTECTION OF THE PUBLIC AND EMPLOYEES ABOUT THE BUILDING.

H. CONTRACTOR SHALL PROVIDE TEMPORARY ELECTRICAL SERVICE FOR CONSTRUCTION POWER AND ILLUMINATION FOR ALL TRADES. ALL COSTS OF LABOR AND COST MATERIAL REQUIRED FOR THE TEMPORARY ELECTRICAL SERVICE SHALL BE INCLUDED IN THE ELECTRICAL CONTRACT.

I. ELECTRICAL ROOMS HAVING A TRANSFORMER(S) RATED MORE THAN 112.5KVA AND INSULATION RESISTANCE RATED LESS THAN 150 DEGREES SHALL BE PROVIDED WITH 1-HOUR FIRE-RATED ENCLOSURE.

J. REFER TO SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS FOR SUBMITTALS, ACCEPTABLE MATERIALS, COORDINATION REQUIREMENTS, TESTING, STARTUP, TRAINING AND PROJECT CLOSEOUT.

K. PROVIDE A CODE APPROVED DISCONNECT SWITCH OR BREAKER WITHIN SIGHT OF EVERY MOTOR. FOR LOCATION OF DISCONNECT SWITCH, COORDINATE WITH DIVISION 15 CONTRACTOR TO DETERMINE THE BEST LOCATION ON SITE WHILE REMAINING ACCESSIBLE.

L. CONTRACTOR SHALL TEST ALL WIRING AND CONNECTIONS FOR CONTINUITY, GROUNDS, SHORT CIRCUITS, AND OTHER DEFECTS BEFORE ANY EQUIPMENT OR FIXTURES ARE CONNECTED THERETO. CABLES SHALL BE CHECKED FOR CONTINUITY, SHORTS, INSULATION RESISTANCE, AND PROPER PHASING.

M. PROVIDE PULL ROPE IN ALL EMPTY CONDUITS.

N. COORDINATE ROUTING OF RACEWAYS FEEDERS AND HOMERUNS IN COOPERATION WITH THE WORK OF OTHER TRADES.

O. PROVIDE EQUIPMENT GROUNDING CONDUCTOR IN ALL LIGHTING AND POWER CONDUITS.

P. EXPOSED RACEWAYS ON ROOF SHALL BE AMBIENT TEMPERATURE COMPENSATED PER NEC TABLE 310-15(B)(2)(C) BASED UPON LENGHT OF RACEWAYS EXPOSED TO SUNLIGHT.

Q. NO MORE THAN THREE CIRCUITS PER HOME RUN. DO NOT COMBINE HOMERUNS WITHOUT PRIOR APPROVAL.

R. NO INTERMEDIATE SPLICING OF FEEDERS OR BRANCH CIRCUITS SHALL BE DONE WITHOUT PRIOR APPROVAL.

S. POWER:
- S.A. PROVIDE CONCRETE PADS (MINIMUM 3" HIGH OR AS INDICATED) FOR ALL FLOOR MOUNTED ELECTRICAL EQUIPMENT INSTALLED IN EQUIPMENT ROOMS AND IN AREAS SUSCEPTIBLE TO BEING WET OR HOSED DOWN. SUBMIT PAD DETAIL PLANS INCLUDING DIMENSIONS FOR APPROVAL.
- S.B. THE LOCATION OF ALL OUTLETS SHALL BE COORDINATED WITH ARCHITECTURAL PLANS BY THE CONTRACTOR PRIOR TO INSTALLATION. MOUNTING HEIGHTS OF RECEPTACLES, SWITCHES, WIRING DEVICES AND DEDICATED EQUIPMENT OUTLETS SHALL BE COORDINATED WITH OTHER TRADES PRIOR TO INSTALLATION.
- S.C. ALL DISCONNECT SWITCHES SHALL BE PAD-LOCKABLE IN THE "OFF" POSITION.
- S.D. ALL FEEDER LENGTH SHOWN ON SINGLE LINE DIAGRAM ARE FOR VOLTAGE DROP CALCULATION ONLY. DO NOT USE FOR ANY OTHER PURPOSES.
- S.E. VERIFY AND COORDINATE EXACT LOCATION, POWER REQUIREMENTS AND METHOD OF CONNECTION OF ALL MECHANICAL EQUIPMENT AND PERTINENT ITEMS AND DEVICES PRIOR TO INSTALLATION OF ELECTRICAL SYSTEM.
- S.F. PROVIDE A MINIMUM OF 12" SEPARATION BETWEEN POWER AND COMMUNICATION CONDUITS, WHERE THEY ARE INSTALLED IN PARALLEL OR IN THE SAME TRENCH.
- S.G. LABEL ALL RECEPTACLES, J-BOXES, DISCONNECT SWITCHES AND CONTROL DEVICES WITH THEIR SERVING CIRCUIT NUMBERS. LABELS SHALL BE PER THE SPECIFICATION.
- S.H. PROVIDE A MINIMUM 24" HORIZONTAL SEPARATION THAT USUALLY APPLIES BETWEEN BOXES INSTALLED ON OPPOSITE SIDES OF THE WALL IN ORDER TO MAINTAIN THE FIRE-RESISTIVE RATING OF ASSEMBLIES WHERE PENETRATION OR OPENINGS ARE MADE.

T. GROUNDING:
- T.A. THE EQUIPMENT GROUNDING CONDUCTOR SHALL RUN CONTINUOUS FROM PANEL TO LAST OUTLET. THIS WIRE SHALL BE PIGTAILED TO BOX AND DEVICE. ALL EQUIPMENT GROUNDING CONDUCTORS SHALL BE INSULATED GREEN CONDUCTORS.
- T.B. CABLE TRAY SHALL BE PER GROUNDED PER NEC 392-7.

U. PENETRATIONS IN WALLS REQUIRING PROTECTED OPENINGS MUST BE FIRESTOPPED WITH AN APPROVED MATERIAL IN ACCORDANCE WITH CBC SECTION 709.6. SPACE BETWEEN PENETRATING MATERIALS (DESCRIBED BELOW) MUST BE DESIGNED TO PREVENT THE SPREAD OF HOT FLAME OR GASES.
- U.A. COPPER OR FERROUS PIPES OR CONDUITS MAY PENETRATE THE WALLS OR PARTITIONS, PROVIDED THEY ARE FIRESTOPPED.

V. AESTHETIC CRITERIA NOTES:
- V.A. ALL EXPOSED CONDUIT, RACEWAYS AND BOXES SHALL BE INSTALLED PARALLEL OR PERPENDICULAR TO ADJACENT BUILDING ELEMENTS AND FASTENED NEATLY AND CONSISTENTLY. IN PUBLIC AREAS, GROUP RACEWAYS IN MINIMUM GROUPS OF THREE RACEWAYS ON A COMMON SUPPORT SYSTEM.
- V.B. MANUFACTURERS LABELS SHALL BE TURNED AWAY FROM PUBLIC VIEW. NO CONSTRUCTION NOTATIONS SHALL BE VISIBLE IN AREAS EXPOSED TO PUBLIC VIEW.

W. COORDINATION:
- W.A. THERE IS NO ASSURANCE THAT THE LOCATION OF SUBSTRUCTURES SHOWN ON THIS DRAWING ARE ACCURATE, OR THAT ALL EXISTING SUBSTRUCTURES ARE SHOWN ON THIS DRAWINGS. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL SUBSTRUCTURES WHETHER SHOWN OR NOT. ANY DAMAGE TO THE EXISTING SUBSTRUCTURES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
- W.B. CONTRACTOR TO CLEAR PROJECT SITE AREA WITHIN THE CONFINES OF THE DEMOLITION LIMIT LINE CONTRACTOR SHALL DEMOLISH AND REMOVE FROM THE SITE ALL EXISTING UTILITIES, STRUCTURES, PLANTERS, TREES, AND ALL OTHER SITE FEATURES, UNLESS OTHERWISE NOTED ON THE PLAN.
- W.C. COORDINATE WITH LANDSCAPE CONSULTANT FOR TREE LOCATIONS. DO NOT DISTURB ROOT BALL.

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Plot Date: Tuesday, April 19, 2022 3:58:09 PM
Plotted By: ISABEL MARES

DELEGATED DESIGN ELEMENTS

A. DELEGATED DESIGN ELEMENTS ARE THE CONTRACTORS RESPONSIBILITY TO PROVIDE ENGINEERED DOCUMENTATION ACCEPTABLE TO THE AUTHORITY HAVING JURISDICTION.

B. REFER TO SPECIFICATION FOR DELEGATED DESIGN DOCUMENTATION AND SUBMISSION REQUIREMENTS.

C. ALL DELEGATED DESIGN ELEMENTS SHALL BE PREPARED UNDER THE DIRECTION OF AN ENGINEER LICENSED IN THE STATE OF CALIFORNIA.

D. DELEGATED DESIGN ELEMENTS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING, REFER TO CONSTRUCTION DOCUMENTS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION AND SUBMISSION REQUIREMENTS:
- D.A. DESIGN SUPPORTS FOR MULTIPLE RACEWAY SYSTEMS CAPABLE OF SUPPORTING THE COMBINED WEIGHT OF ALL RACEWAYS AND SUPPORT COMPOUNDS.
- D.B. DESIGN HOUSEKEEPING PADS AND SUPPORT OF EQUIPMENT ATTACHED TO PAD TO WITHSTAND SEISMIC FORCES IMPOSED UPON THE EQUIPMENT.
- D.C. DESIGN SUPPORTS FOR WALL MOUNTED ELECTRICAL EQUIPMENT.
- D.D. DESIGN SUPPORTS FOR CEILING MOUNTED ELECTRICAL EQUIPMENT.
- D.E. PROVIDE SHORT CIRCUIT STUDY USING ACTUAL EQUIPMENT FEEDER LENGTHS AND FEEDER SIZES.
- D.F. PROVIDE ELECTRICAL COORDINATION STUDY USING ACTUAL EQUIPMENT PURCHASED FOR THIS PROJECT.
- D.G. PROVIDE ARC FLASH STUDY USING ACTUAL EQUIPMENT, FEEDER LENGTHS AND SIZES.

E. INFORMATION COORDINATION DOCUMENTS REQUIRED TO DEMONSTRATE COORDINATION BETWEEN ELECTRICAL AND WORK OF OTHER TRADES.
- E.A. 1/4" SCALE EQUIPMENT LAYOUT DRAWINGS FOR ALL ELECTRICAL SPACES. DRAWING SHALL INCLUDE THE FOLLOWING INFORMATION:
  - E.A.A. FLOOR PLANS LOCATING ALL EQUIPMENT, HOUSEKEEPING PADS, NEC REQUIRED WORKING SPACE AND MANUFACTURERS RECOMMENDED WORKING AND OPERATION SPACE REQUIREMENTS.
  - E.A.B. ARCHITECTURAL, STRUCTURAL ELEMENTS AND WORK OF OTHER TRADES THAT ARE LOCATED WITHIN THE ELECTRICAL SPACES.
  - E.A.C. WALL ELEVATIONS OF ALL WALL THAT INCLUDE ELECTRICAL EQUIPMENT AND ATTACHMENT RECOMMENDATION FOR MOUNTING EQUIPMENT TO WALLS.

F. DESIGN FOOTINGS FOR POLE MOUNTED FIXTURES CONSIDERING FORCES IMPOSED ON THE POLE AND FIXTURES FROM WIND, ICE OR SEISMIC FORCES.

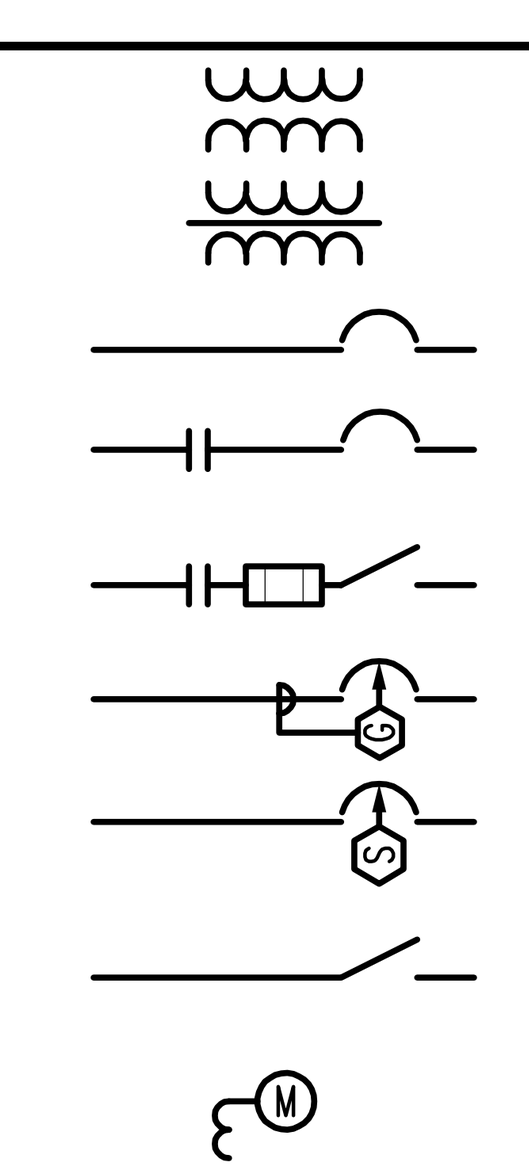
ABBREVIATIONS

A	AMPERE
AMP	AMPERE
AC	ALTERNATING CURRENT
AF	AMPERE FRAME
AF	AMPERE FUSE
AFC	ABOVE FINISHED CEILING
AFF	ABOVE FINISHED FLOOR
AFG	ABOVE FINISHED GRADE
AIC	AMPERE INTERRUPTING CAPACITY
ANN	ANNUNCIATOR
AS	AMPERE SWITCH
AT	AMPERE TRIP
ATS	AUTOMATIC TRANSFER SWITCH
AWG	AMERICAN WIRE GAUGE
BATT	BATTERY
BC	BARE COPPER
BCW	BARE COPPER WIRE
BKBD	BACKBOARD
BKR	BREAKER
BLDG	BUILDING
C	CONDUIT
CATV	CABLE TELEVISION
CB	CIRCUIT BREAKER
CEC	CALIFORNIA ELECTRICAL CODE
CKT	CIRCUIT
CLG	CEILING
CO	CONDUIT ONLY
COM	COMMON
COMM	COMMUNICATIONS
CONN	CONNECT
CONT	CONTINUE
CONV	CONVENIENCE
CT	CURRENT TRANSFORMER
CU	COPPER
DB	DIRECT BURIED
DEF	DUAL ELEMENT FUSE
DISC	DISCONNECT
DIST	DISTRIBUTION
DN	DOWN
DP	DISTRIBUTION PANEL
DPDT	DOUBLE-POLE DOUBLE-THROW
DWG	DRAWING
ELEC	ELECTRICAL
EM	EMERGENCY
EMER	EMERGENCY
EMT	ELECTRICAL METALLIC TUBING
ENCL	ENCLOSURE
EPO	EMERGENCY POWER OFF
EQUIP	EQUIPMENT
EX	EXISTING
EXIST	EXISTING
F	FUSE(D)
FA	FIRE ALARM
FACP	FIRE ALARM CONTROL PANEL
FATC	FIRE ALARM CONTROL PANEL
FLA	FULL LOAD AMPERES
FLEX	FLEXIBLE
FLR	FLOOR
G	GROUND
GALV	GALVANIZE(D)
GEN	GENERATOR
GFI	GROUND FAULT CIRCUIT INTERRUPTER
GND	GROUND
HID	HIGH INTENSITY DISCHARGE.
HOA	HAND-OFF-AUTOMATIC
HP	HORSEPOWER, HEAT PUMP
HPF	HIGH POWER FACTOR
HPS	HIGH PRESSURE SODIUM
HV	HIGH VOLTAGE
HVAC	HEATING, VENTILATING AND AIR CONDITIONING
HZ	HERTZ
IC	INTERRUPTING CAPACITY IN AMPS RMS
IG	ISOLATED GROUND
J	JUNCTION BOX
JB	JUNCTION BOX
KA	THOUSAND AMPERES
KCMIL	THOUSAND CIRCULAR MILS
KVA	KILOVOLT-AMPERE
KW	KILOWATT
KWH	KILOWATT-HOUR
KVAR	KILOVAR
LCL	LONG CONTINUOUS LOAD
LRA	LOCKED ROTOR AMP
LTG	LIGHTING
M	MAGNETIC STARTER COIL
MAX	MAXIMUM
MC	METAL CLAD CABLE
MCB	MAIN CIRCUIT BREAKER
MCC	MOTOR CONTROL CENTER
MCM	THOUSAND CIRCULAR MILS
MDP	MAIN DISTRIBUTION PANEL
MFR	MANUFACTURER
MH	METAL HALIDE
MI	MINERAL INSULATED
MIN	MINIMUM
MLO	MAIN LUGS ONLY
MTD	MOUNTED
MTR	MOTOR
MTS	MANUAL TRANSFER SWITCH
N, (N)	NEW, NEUTRAL
NB	NEUTRAL BUS
NEC	NATIONAL ELECTRIC CODE
NF	NON-FUSED
NIC	NOT IN CONTRACT
NO	NORMALLY OPEN
NC	NORMALLY CLOSED
NTS	NOT TO SCALE
P	POLE(S)
PF	POWER FACTOR
PNL	PANEL
PRI	PRIMARY
PT	POTENTIAL TRANSFORMER
PWR	POWER
ø/PH	PHASE
R	RELOCATE OR REMOVE
RECP	RECEPTACLE
RGS	RIGID GALVANIZED STEEL CONDUIT
R	RELOCATE OR REMOVE
RM	ROOM
RMS	ROOMS
RT	RADIOTOUCH SYSTEM
SCA	SHORT CIRCUIT AMPS
SEC	SECONDARY
SFD	SMOKE FIRE DAMPER
SPKR	SPEAKER
SQ FT	SQUARE FEET
SUSP	SUSPEND(ED)
SW	SWITCH
SWBD	SWITCHBOARD
SWGR	SWITCHGEAR
TC	TIME CLOCK
TEL	TELEPHONE
TEMP	TEMPORARY
TTB	TELECOMMUNICATIONS BACKBOARD
TMH	TELECOMMUNICATIONS MANHOLE
TRANSF.	TRANSFORMER
TYP	TYPICAL
TVSS	TRANSIENT VOLTAGE SUPPRESSION SYSTEM
UG	UNDERGROUND
UON	UNLESS OTHERWISE NOTED
UNO	UNLESS NOTED OTHERWISE
V	VOLT, VOLTS
VA	VOLT-AMPERES
VAV	VARIABLE AIR VOLUME
VFD	VARIABLE FREQUENCY DRIVE
WT	WATERTIGHT
W	WATT OR WIRE
W/	WITH
WP	WEATHER PROOF
XFMR	TRANSFORMER

SYMBOL LIST

RECESSED	SURFACE	GENERAL ELECTRICAL SYMBOLS
		LIGHTING OR POWER PANEL BOARD.

SINGLE LINE DIAGRAM



- TRANSFORMER, AS NOTED ON SINGLE LINE DIAGRAM.
- SPECIAL TRANSFORMER, AS NOTED ON SINGLE LINE DIAGRAM.
- CIRCUIT BREAKER, 3 POLE UNLESS NOTED OTHERWISE.
- MOTOR STARTER WITH OVERCURRENT PROTECTION, 3 POLE UNLESS NOTED OTHERWISE.
- MOTOR STARTER WITH OVERCURRENT PROTECTION, 3 POLE UNLESS NOTED OTHERWISE.
- CIRCUIT BREAKER WITH GROUND FAULT RELAY AND SHUNT TRIP RELAY
- CIRCUIT BREAKER WITH SHUNT TRIP RELAY
- NON-FUSED DISCONNECT SWITCH, 30 AMP, 3P UNLESS NOTED OTHERWISE.
- DEMAND TYPE KWH METER WITH CURRENT COIL

RACEWAY APPLICATIONS MATRIX

RACEWAY APPLICATIONS		
ENVIRONMENT	RACEWAYS	BOXES, ENCLOSURES, AND CABINETS
DRY LOCATIONS, CONCEALED	RMC, IMC, EMT, FMC (12), LFMC (12), WW	SM, FS/FD; NEMA1
DRY LOCATIONS, EXPOSED, SUBJECT TO DAMAGE (11)	RMC, IMC	SM, FS/FD; NEMA1
DRY LOCATIONS, EXPOSED, NOT SUBJECT TO DAMAGE (11)	RMC, IMC, EMT, FMC (12), LFMC (12), WW	SM, FS/FD; NEMA1
WET LOCATIONS, SUBJECT TO DAMAGE (11)	RMC, IMC, EMT, FMC (12), LFMC (12), WW	FS/FD; NEMA 4, 4X
WET LOCATIONS, NOT SUBJECT TO DAMAGE	RMC (3), IMC (3), EMT (3), RNC (10), LFMC (12), WW (7)	FS/FD; NEMA 4, 4X
OUTDOOR LOCATIONS, EXPOSED TO RAIN, SLEET, WINDBLOWN DUST, AND EXTERNAL ICING	RMC, IMC, RNC	SCTE 77
OUTDOOR LOCATIONS, SUBMERGED	RMC (3), IMC (3), RNC	NEMA 6, 6P
OUTDOOR LOCATIONS, EMBEDDED IN CONCRETE9	RMC, IMC, EMT (4), RNC	FS/FD
UNDER CONCRETE SLAB	RMC, IMC, EMT (4)	N/A
UNDERGROUND, DIRECT BURIAL (9)	RMC (3), IMC (3), RNC	SCTE 77
EMBEDDED BURIAL (9)	RMC, IMC, EMT (4), RNC	N/A
INDUSTRIAL LOCATION, GENERAL	RMC (3), IMC (3), EMT (3), LFMC (12)	NEMA 4X, 11
INDUSTRIAL LOCATION, SUBJECT TO CORROSION	RMC, IMC, LFMC, RNC (10)	FS/FD; NEMA 13
HAZARDOUS CLASS I, DIVISION 1 (8)	RMC, IMC, FMC (9)	NEMA 7, 8
HAZARDOUS CLASS I, DIVISION 2 (8)	RMC, IMC, LFMC (12), FMC (12), WW (5)	FS/FD; NEMA 1, 7, 8, 12
HAZARDOUS CLASS II, DIVISION 1 (8)	RMC, IMC, LFMC (12), WW (6)	NEMA 9
HAZARDOUS CLASS II, DIVISION 2 (8)	RMC, IMC, LFMC (12), WW (6)	FS/FD; NEMA 1, 9, 12
HAZARDOUS CLASS III (8)	RMC, IMC, LFMC (12), WW (6)	FS/FD; NEMA 12

LEGEND:

- EMT: ELECTRICAL METALLIC TUBING
- ENT: ELECTRICAL NONMETALLIC TUBING
- FMC: FLEXIBLE METAL CONDUIT
- FS/FD: CAST-METAL BOX
- IMC: INTERMEDIATE METAL CONDUIT
- LFMC: LIQUIDTIGHT FLEXIBLE METAL CONDUIT
- LFNC: LIQUIDTIGHT FLEXIBLE NONMETALLIC CONDUIT
- N/A: NOT APPLICABLE
- NEMA: REFERS TO NEMA 250, TYPE CLASSIFICATION
- NM: NONMETALLIC BOX
- RMC: RIGID METAL CONDUIT
- RNC: RIGID NONMETALLIC CONDUIT
- SCTE 77: DESIGNED AND TESTED FOR TIER 15 LOADING ACCORDING TO SCTE 77 SPECIFICATION FOR UNDERGROUND ENCLOSURE INTEGRITY
- SM: SHEET METAL BOX
- WW: WIREWAY

NOTES:

1. BUILDING FINISHES MUST PROVIDE A BARRIER WITH A 15-MINUTE FIRE RATING.
2. FOR BUILDINGS NOT MORE THAN THREE STORIES ABOVE GRADE.
3. CORROSION PROTECTION IS REQUIRED.
4. WITH FITTINGS FOR PURPOSE.
5. ENCLOSED AND GASKETED.
6. DUST-TIGHT WIREWAY ONLY.
7. RAINTIGHT WIREWAY ONLY.
8. SUITABLE FOR HAZARDOUS LOCATION.
9. ALUMINUM MATERIALS ARE NOT PERMITTED.
10. SCHEDULE 80.
11. "SUBJECT TO DAMAGE" DENOTES ENVIRONMENTS WHERE EXPOSED RACEWAYS MAY BE IMPACTED BY TRAFFIC, BY CLEANING OR MAINTENANCE OPERATIONS, OR BY SIMILAR INFLUENCES.
12. USED FOR CONNECTION TO LIGHTING FIXTURES OR VIBRATING EQUIPMENT. MAXIMUM LENGTH 72".

ELECTRICAL DRAWING LIST

DWG	TITLE	SCALE
E0.1	ELECTRICAL NOTES, SYMBOL AND ABBREVIATIONS	NONE
E0.2	ELECTRICAL SPECIFICATIONS	NONE
E1.0	ELECTRICAL SITE PLAN	1"-10'-0"
E2.0	ELECTRICAL SINGLE LINE DIAGRAM AND DETAILS	NONE

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CONSULTANT:

PROJECT TEAM:
LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

ELECTRICAL NOTES, SYMBOL AND ABBREVIATIONS

DATE	REVISION
04-20-22	95% CD

STAMP
LICENSED PROFESSIONAL ENGINEER
ANNETTE MALEKANDRASIANS
E 21589
ELECTRICAL
STATE OF CALIFORNIA

CHECKED BY	DATE
I.G.	04-20-22
DRAWN BY	JOB NO.
I.G.	05500.00

SHEET
E0.1
SHEET 33 OF 36 SHEETS

ELECTRICAL SPECIFICATIONS

ELECTRICAL GENERAL PROVISIONS

1. THE WORK TO BE PERFORMED UNDER THIS DIVISION CONSISTS OF FURNISHING, INSTALLING, AND PLACING INTO OPERATION ALL ELECTRICAL WORK INDICATED ON THE DRAWINGS AND AS SPECIFIED HEREINAFTER. PROVIDE ALL LABOR AND MATERIALS FOR A COMPLETE INSTALLATION.
2. INSTALLATION OF ALL ELECTRICAL WORK SHALL BE PERFORMED IN STRICT ACCORDANCE WITH THE FOLLOWING REGULATIONS, CODES, ETC.:
   i) CALIFORNIA BUILDING CODE – CBC
   ii) CALIFORNIA ELECTRICAL CODE – CEC
   iii) CALIFORNIA ENERGY CODE – CENC
   iv) CALIFORNIA FIRE CODE – CFC
   v) CALIFORNIA STATE FIRE MARSHAL REQUIREMENTS – CSFM
   vi)[CALIFORNIA ADMINISTRATIVE CODE, TITLE 24 – CAC TITLE 24]
3. THE CONTRACTOR SHALL OBTAIN ALL PERMITS AND LICENSES, AND PAY ALL FEES AS REQUIRED FOR EXECUTION OF THE CONTRACT. ARRANGE FOR NECESSARY INSPECTIONS AND PRESENT CERTIFICATES OF APPROVAL TO THE OWNER.
4. DRAWINGS:
   4.1. THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL ARRANGEMENT OF THE ELECTRICAL WORK. EXAMINE THE ARCHITECTURAL, STRUCTURAL, CIVIL, MECHANICAL AND PLUMBING DRAWINGS AND SPECIFICATIONS AND BECOME FAMILIAR WITH AND COORDINATE WITH ALL CONDITIONS AFFECTING ELECTRICAL WORK.
   4.2. COORDINATE ALL WORK WITH THE WORK OF OTHER TRADES.
5. STANDARDS FOR MATERIALS AND WORKMANSHIP:
   5.1. ALL MATERIAL SHALL BE NEW (UNLESS SPECIFICALLY INDICATED TO BE REUSED).
   5.2. THE MATERIALS OF THE SAME TYPE SHALL BE THE PRODUCT OF ONE MANUFACTURER.
   5.3. THE PUBLISHED STANDARDS AND REQUIREMENTS OF THE NATIONAL ELECTRICAL MANUFACTURER'S ASSOCIATIONS, THE AMERICAN NATIONAL STANDARDS INSTITUTE, THE INSTITUTES OF ELECTRICAL AND ELECTRONIC ENGINEERS AND THE AMERICAN SOCIETY OF TESTING MATERIALS SHALL APPLY WHERE APPLICABLE.
   5.4. SPECIFIED CATALOG NUMBERS AND TRADE NAMES ARE INTENDED TO DESCRIBE THE MATERIAL, DEVICES OR APPARATUS DESIRED. SIMILAR MATERIALS OF OTHER MANUFACTURERS, IF OF EQUAL QUALITY, CAPACITY, AND CHARACTER, MAY BE USED UPON OWNER'S APPROVAL. SUBSTITUTIONS FROM MANUFACTURES WITH INADEQUATE LOCAL SUPPORT OR MARKET SHARE MAY BE REJECTED.
6. UNDERWRITER'S LABEL AND LISTING:
   6.1. ALL TYPES OF MATERIALS WHICH ARE COMMONLY UL LISTED SHALL BE UL LISTED, AND SHALL BEAR THE INSPECTION LABEL OF UNDERWRITER'S LABORATORIES, INC. (UL). WHERE CUSTOM BUILT EQUIPMENT IS SPECIFIED AND THE UL LABEL OR LISTING IS NOT APPLICABLE TO THE COMPLETED PRODUCT, ALL COMPONENTS USED IN THE CONSTRUCTION OF SUCH EQUIPMENT SHALL BE LABELED OR LISTED BY UL AS APPLICABLE.
7. SHOP DRAWINGS AND ENGINEERING DATA:
   7.1. COMPLETE SHOP DRAWINGS AND ENGINEERING DATA ON ALL EQUIPMENT AND MATERIALS TO BE USED IN THE WORK OF THIS DIVISION SHALL BE SUBMITTED FOR THE ARCHITECT/ENGINEER'S APPROVAL IN ACCORDANCE WITH THE CONTRACT DRAWINGS.
   7.2. SUBMISSIONS SHALL BE STAMPED AS APPROVED BY THE CONTRACTOR AND HAVE ALL FEATURES, OPTIONS, ACCESSORIES, AND CATALOG NUMBERS CLEARLY INDICATED.
8. TESTS:
   8.1. AT THE COMPLETION OF THE ELECTRICAL INSTALLATION AND AT SUCH TIME AS THE ARCHITECT OR OWNER MAY DIRECT, THE CONTRACTOR FOR THE DIVISION SHALL CONDUCT AN OPERATING TEST FOR APPROVAL. ALL EQUIPMENT SHALL BE DEMONSTRATED TO OPERATE IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS AS INTENDED, PROVING SYSTEM INTEGRITY.
9. FINAL INSPECTION:
   9.1. WHEN THE WORK ON THE PROJECT HAS BEEN COMPLETED AND IS READY FOR FINAL INSPECTION, SUCH AN INSPECTION WILL BE MADE. AT THIS TIME THE CONTRACTOR SHALL DEMONSTRATE THAT THE REQUIREMENTS OF THIS DIVISION HAVE BEEN MET.

WARRANTY

1. THE COMPONENTS OF THE ELECTRICAL SYSTEMS SHALL BE WARRANTED FOR A PERIOD OF ONE YEAR FROM THE DATE OF ACCEPTANCE THEREOF EITHER FOR BENEFICIAL USE OR FINAL ACCEPTANCE, WHICHEVER IS EARLIER, AGAINST DEFECTIVE MATERIALS, DESIGN, AND WORKMANSHIP.

RACEWAYS AND FITTINGS

1. CONDUIT SHALL BE GALVANIZED RMC, IMC, OR EMT. RIGID GALVANIZED STEEL OR INTERMEDIATE METALLIC CONDUIT SHALL BE USED WHERE SUBJECT TO DAMAGE OR EXPOSED OUTSIDE OF BUILDING. EMT MAY BE USED ABOVE CONCEALED CEILINGS OR WITHIN WALLS, AND EXPOSED IN DRY, INTERIOR LOCATIONS. TYPE MC CABLE WITH GROUND MAY BE USED IN LIEU OF EMT BETWEEN WIRING DEVICES WHERE CONCEALED AND PERMITTED BY CODE.
2. RACEWAYS SHALL BE INSTALLED AS A COMPLETE SYSTEM AND SHALL BE CONTINUOUS FROM OUTLET TO OUTLET, UNLESS NOTED OTHERWISE. RACEWAYS SHALL BE MECHANICALLY AND ELECTRICALLY CONNECTED TO ALL BOXES AND FITTINGS. RACEWAYS AND BOXES SHALL BE SUPPORTED FROM STRUCTURAL STEEL AND NOT SUPPORTED FROM THE CEILING GRID OR ROOF DECKING PER NEC.
3. EMT COUPLINGS & CONNECTORS SHALL BE STEEL SET-SCREW OR COMPRESSION TYPE CONNECTORS. SHALL HAVE INSULATED THROATS. DIE-CAST FITTINGS ARE NOT ACCEPTABLE.
4. ALL CONDUIT SHALL BE INSTALLED CONCEALED EXCEPT IN UNFINISHED SPACES OR WHERE SHOWN OTHERWISE.
5. MINIMUM SIZE CONDUIT SHALL BE 3/4 INCH.
6. A NYLON PULL CORD SHALL BE INSTALLED IN ALL CONDUITS IN WHICH CONDUCTORS ARE NOT INSTALLED. A 24 INCH LENGTH OF THE FISH CORD SHALL BE COILED IN EACH END OF THE CONDUIT AND CONDUIT SHALL BE CAPPED TO PREVENT CONTAMINATION.
7. FLEXIBLE LIQUID-TIGHT METAL CONDUIT SHALL BE USED FOR CONNECTIONS TO ALL MOTORS, DRY-TYPE TRANSFORMERS AND ANY EQUIPMENT WHERE REQUIRED BECAUSE OF VIBRATION OR RELATIVE MOTION.
8. SURFACE RACEWAY MAY ONLY BE USED WHERE SPECIFICALLY SHOWN ON DRAWINGS OR APPROVED BY ARCHITECT/ENGINEER. WHERE PERMITTED, RACEWAY SHALL BE METAL AND ATTACHED TO THE WALL USING METAL FASTENERS. VERTICAL RUNS SHALL BE IN CORNERS OR AGAINST VERTICAL MOLDINGS, SUCH AS DOOR TRIM. PROVIDE MULTI-CHANNEL RACEWAY WHERE COMMUNICATIONS AND POWER ARE REQUIRED. PROVIDE ALL TRIM, FACEPLATES, AND ACCESSORIES FOR A FINISHED LOOK AND COMPLETE INSTALLATION. SYSTEM SHALL BE COMPATIBLE WITH OWNER'S COMMUNICATIONS DEVICES.

CONDUCTORS:

1. CONDUCTORS SHALL BE COPPER OF 98% CONDUCTIVITY, NO. 12 MINIMUM, 600 VOLTS, UNLESS INDICATED OTHERWISE.
2. CONDUCTORS NO. 10 AND SMALLER MAY BE SOLID TYPE THHN/THWN INSULATION; NO. 8 AND LARGER SHALL BE STRANDED WITH TYPE XHHW OR THHN/THWN-2 INSULATION.
3. WHERE A 20A, SINGLE PHASE BRANCH CIRCUIT IS SHOWN, BUT CONDUCTOR SIZE IS NOT INDICATED, THE FOLLOWING CONDUCTOR SIZES SHALL BE ASSUMED (DISTANCES ARE TO THE CENTER OF THE LOAD WHERE DISTRIBUTED; SIZES PERTAIN TO HOT, NEUTRAL, AND GROUNDING CONDUCTORS):
   3.1. 120V, <75': #12 — 277V, <175': #12
   3.2. 120V, 75'-120': #10 — 277V, 175'-270': #10
   3.3. 120V, >120': #8 — 277V, >270': #8
4. MATCH EXISTING COLOR CODES USED IN THE BUILDING. IN THE ABSENCE OF A CONSISTENT EXISTING COLOR CODE, NEW CONDUCTORS SHALL BE COLOR CODED AS FOLLOWS:

   120/ 240V
   PHASE A – BLACK
   PHASE B – RED

   NEUTRAL – WHITE
   GROUND – GREEN
5. DO NOT SHARE NEUTRALS FOR THE FOLLOWING 120V BRANCH CIRCUITS: WORKSTATION RECEPTACLES (EXCEPT MODULAR FURNITURE, TELECOMMUNICATIONS EQUIPMENT, AND ANY HARMONIC PRODUCING LOADS.
6. LABEL CONDUCTORS WITH EQUIPMENT DESIGNATION IN EACH FEEDER JUNCTION BOX.
7. ALL CONDUCTORS SHALL BE INSTALLED IN RACEWAY.

JUNCTION BOXES:

1. PULL BOXES SHALL BE INSTALLED AT ALL NECESSARY POINTS, WHETHER INDICATED ON THE DRAWINGS OR NOT. PROVIDE WHERE REQUIRED FOR A PROPER INSTALLATION AND TO PREVENT INJURY TO THE CONDUCTORS THAT MIGHT RESULT FROM PULLING. MINIMUM DIMENSIONS SHALL NOT BE LESS THAN NEC REQUIREMENTS.
2. ALL INDOOR AND DRY LOCATIONS BOXES SHALL BE GALVANIZED STEEL, RIGIDLY SECURED IN POSITION TO THE STRUCTURE. CAST IRON WITH THREADED HUB OUTLET BOXES SHALL BE USED FOR OUTDOOR, EXPOSED, AND WET LOCATIONS.
3. PROVIDE BOXES, COMPLETE WITH COVER OR DEVICE PLATE FOR SWITCHES, RECEPTACLES, OR OTHER DEVICES, OR WHERE REQUIRED FOR JOINING BRANCH CIRCUIT WIRING.
4. CONDUIT BODIES MAY BE USED ON EXPOSED CONDUIT, WHERE ALLOWED BY THE NEC.

WIRING DEVICES:

1. WIRING DEVICES SHALL BE COMPLETE WITH ALL MOUNTING DEVICES AND OTHER APPURTENANCES AS REQUIRED. ALL WIRING DEVICES SHALL BE THE PRODUCT OF A SINGLE MANUFACTURER EXCEPT AS SPECIFICALLY STATED OTHERWISE.
2. ALL LINE VOLTAGE LIGHT SWITCHES SHALL BE TOGGLE TYPE, SPECIFICATION GRADE , INSTALLED 48 INCHES ABOVE FINISHED FLOOR, UNLESS OTHERWISE NOTED. SWITCHES SHALL BE HUBBELL CSB120 SERIES (SINGLE POLE); HUBBELL #CSB320 SERIES (3-WAY), OR APPROVED EQUAL.
3. ALL RECEPTACLES SHALL BE DUPLEX OUTLETS, GROUNDING TYPE, SPECIFICATION GRADE, INSTALLED 18 INCHES ABOVE FINISHED FLOOR UNLESS OTHERWISE NOTED.
4. SPECIAL AND HEAVY-DUTY TYPE RECEPTACLES SHALL BE PROVIDED AS SUITABLE FOR THE INTENDED USE. 120V AND 250V, 15A AND 20A, NON-LOCKING RECEPTACLES USED IN DAMP AND WET LOCATIONS SHALL BE WEATHER-RESISTANT AND LABELED BY MANUFACTURER AS SUCH.
5. COLOR OF DEVICES AND COVERPLATES SHALL BE AS DIRECTED BY THE ARCHITECT OR OWNER.

SUPPORTING DEVICES:

1. ALL CONDUITS SHALL BE PROPERLY SUPPORTED IN ACCORDANCE WITH THE LATEST EDITION OF THE NEC.
2. LAYOUT EQUIPMENT TO MAINTAIN HEADROOM, NEAT MECHANICAL APPEARANCE, AND TO SUPPORT EQUIPMENT LOADS REQUIRED.

SAFETY SWITCHES:

1. FUSED AND NONFUSED SAFETY SWITCHES SHALL BE PROVIDED AS REQUIRED. SUCH SWITCHES SHALL BE OF THE PROPER SIZE AND NUMBER OF POLES FOR USE WITH THE EQUIPMENT REQUIRING THE SWITCH. WHERE THE MOTOR CONTROLLER IS NOT WITHIN SIGHT OF THE MOTOR OR OVERCURRENT PROTECTION, PROVIDE TWO SWITCHES AS REQUIRED.
2. SAFETY SWITCHES SHALL BE THE ENCLOSED HEAVY-DUTY TYPE WITH QUICK-MAKE, QUICK-BREAK MECHANISM AND EXTERNAL PAD-LOCKING OPERATING HANDLE.ALL SWITCH ENCLOSURES SHALL BE NEMA TYPE 1, EXCEPT SWITCHES EXPOSED TO THE WEATHER SHALL HAVE NEMA TYPE 3R, RAINTIGHT ENCLOSURES.
3. COMBINATION STARTER/DISCONNECTS AND CIRCUIT BREAKER DISCONNECTS MAY ALSO BE USED FOR MOTOR LOADS.

GROUNDING:

1. RACEWAYS, BOXES, OUTLETS, AND ENCLOSURES SHALL BE BOUND TOGETHER TO FORM A CONTINUOUS METALLIC GROUNDING CIRCUIT IN ACCORDANCE WITH NEC ART. 250.
2. THE MINIMUM SIZE OF GROUNDING CONDUCTOR SHALL BE PER NEC UNLESS NOTED TO BE LARGER ON THE DRAWINGS.
3. GROUNDING CONDUCTORS SHALL BE PROVIDED FOR ALL BRANCH CIRCUITS AND FEEDERS. NO EXCEPTIONS! EXTEND AND CONNECT TO EACH DEVICE AND EQUIPMENT.

PANELBOARDS:

1. EXISTING PANELBOARDS SHALL REMAIN AND BE RE-USED. WHERE NEW CIRCUIT BREAKERS ARE INDICATED ON SCHEDULES, PROVIDE SAME TYPES AND INTERRUPTING RATINGS AS EXISTING CIRCUIT BREAKERS.
2. PROVIDE COMPLETE TYPE-WRITTEN PANELBOARD DIRECTORIES INDICATING LOAD TYPE AND LOCATION WITH FIELD CHANGES RECORDED.
3. PANELBOARDS SHALL BE OF THE BOLT-ON CIRCUIT BREAKER TYPE, SINGLE PHASE, THREE WIRE, 120/240V, WITH 100%%% RATED NEUTRAL UNLESS SCHEDULED OTHERWISE. ALL BUS BARS SHALL BE COPPER. THE NEUTRAL AND GROUNDING BUSES SHALL UTILIZE SET-SCREWS TO BOND THE CONDUCTORS TO THE BUS THROUGH HOLES DRILLED IN THE BUS BARS. PANELS AND BREAKERS SHALL BE RATED FOR THE AVAILABLE INTERRUPTING CURRENT AND IN NO CASE BE LESS THAN 10,000 AMPERES RMS SYMMETRICAL INTERRUPTING CAPACITY.
4. CIRCUIT BREAKERS SHALL BE COMBINATION THERMAL AND MAGNETIC MOLDED CASE TYPE, QUICK-MAKE AND QUICK-BREAK. ALL MULTI-POLE BREAKERS SHALL BE INTERNAL COMMON TRIP.
5. PANELBOARDS SHALL BE SURFACE MOUNTED OR RECESSED AS SCHEDULED, WITH BAKED-ON ENAMEL TRIM, ADJUSTABLE TRIM CLAMPS AND DOOR WITH LOCK AND CATCH. PROVIDE COMPLETE TYPED WRITTEN PANELBOARD DIRECTORIES INDICATING LOAD TYPE AND LOCATION WITH FIELD CHANGES RECORDED.
6. PANELBOARDS SHALL BE BY SQUARE D, SIEMENS, GENERAL ELECTRIC, OR EATON.

FUSES

1. FUSES SHALL CONFORM TO THE LATEST EDITIONS OF NEMA, UL, AND NEC. FUSES SHALL BE DUAL-ELEMENT, CURRENT LIMITING, AND SUITABLE FOR USE WITH DOWNSTREAM CIRCUIT BREAKERS, AS APPLICABLE.
2. FURNISH AND INSTALL COMPLETE SETS OF FUSES FOR ALL SWITCHES REQUIRING SAME, INCLUDING THOSE REQUIRED IN SWITCHBOARDS AND MOTOR CONTROLLERS.
3. UNLESS NOTED OTHERWISE, FUSES SERVING ONLY MOTOR LOADS SHALL BE CLASS RK5; FUSES SERVING DISTRIBUTION SHALL BE CLASS RK1 OR L.
4. PROVIDE 1 SPARE SET OF EACH TYPE/SIZE FUSE

MOTOR STARTERS (CONTROLLERS)

1. ALL MOTORS STARTERS SHALL CONFORM TO THE LATEST APPLICABLE STANDARDS OF NEMA, ANSI, AND IEEE. STARTERS SHALL BE FULLY ENCLOSED (NEMA 1 MINIMUM) AND RATED FOR THE ENVIRONMENT. PROVIDE NEMA 3R OR BETTER OUTSIDE OF BUILDING. STARTERS SHALL PROVIDE OVERLOAD PROTECTION FOR MOTOR SERVED. COORDINATE OVERLOAD PROTECTION RATINGS WITH NEC REQUIREMENTS AND THE ACTUAL NAMEPLATE LOAD. PROVIDE STARTER FOR TYPE, SIZE, AND DUTY AS SPECIFICALLY APPLIED.
2. ISOLATED MOTORS SHALL BE PROTECTED BY MEANS OF COMBINATION MOTOR STARTER/DISCONNECT
3. MOTORS 1/2 HORSEPOWER AND LARGER SHALL BE SERVED AT 480 VOLTS, 3 PHASE (AS AVAILABLE) AND MOTORS SMALLER THAN 1/2 HORSEPOWER SHALL BE SERVED AT 120 VOLTS, SINGLE PHASE OR AS SCHEDULED.
4. MOTOR STARTERS SHALL BE LINE-VOLTAGE MAGNETIC TYPE WITH SUITABLE THERMAL OVERLOAD RELAYS, RESET, AUXILIARY CONTACTS, HAND-OFF-AUTO SELECTOR SWITCHES, 120 VOLT AC CONTROL TRANSFORMER, AND INDICATING LIGHTS ON THE COVER.
5. MANUAL STARTERS SHALL BE PROVIDED COMPLETE WITH THERMAL OVERLOAD PROTECTION IN ALL PHASES. EACH SHALL BE EQUIPPED WITH A QUICK-BREAK OPERATING MECHANISM AND SILVER CONTACTS, IN NEMA 1 ENCLOSURE.

EXECUTION:

1. COORDINATION
   1.1. BEFORE ANY CABLING, BOXES, CONDUIT, OUTLETS, EQUIPMENT, LIGHTING FIXTURES, ETC. ARE LOCATED IN ANY AREA, COORDINATE THE SPACE REQUIREMENTS OF ALL TRADES. SUCH SHALL BE ARRANGED SO THAT SPACE CONDITIONS WILL ALLOW ALL TRADES TO INSTALL THEIR WORK, AND WILL ALSO PERMIT ACCESS FOR FUTURE MAINTENANCE AND REPAIR.
   1.2. COORDINATION OF SPACE REQUIREMENTS WITH ALL TRADES SHALL BE PERFORMED SO THAT NO PIPING, DUCTWORK, ETC. IS WITHIN DEDICATED EQUIPMENT OR WORKING SPACES. VERIFY CLEARANCES PER ARTICLE 110-26 OF THE NEC.
   1.3. LIGHTING SHALL NOT BE INSTALLED ABOVE PIPING, DUCTS, OR OTHER OBSTRUCTIONS.
2. PROTECTION OF MATERIAL
   2.1. ALL CONDUIT AND OTHER OPENINGS SHALL BE KEPT PROTECTED TO PREVENT ENTRY OF FOREIGN MATTER. FIXTURES, EQUIPMENT AND APPARATUS SHALL BE KEPT COVERED FOR PROTECTION AGAINST DIRT, WATER, CHEMICAL, AND MECHANICAL DAMAGE BEFORE AND DURING CONSTRUCTION.
   2.2. THE ORIGINAL FINISH, INCLUDING SHOP COAT OF PAINT OF FIXTURE, APPARATUS OR EQUIPMENT THAT HAS BEEN DAMAGED, SHALL BE RESTORED.
3. FIRESTOPPING
   3.1. ALL CORE DRILLS IN SLAB OR CUTTING OF FIRE RATED WALLS SHALL BE RESTORED TO THEIR ORIGINAL FIRE RATING. FIRESTOP ALL PENETRATIONS THROUGH FIRE WALLS PER IBC 712 AND ARCHITECTURAL DRAWINGS AND SPECIFICATIONS. PROVIDE FIRE-PROOFING MATERIAL APPROPRIATE FOR THE APPLICATION AND AS SHOWN IN THE LATEST EDITION OF THE UL FIRE RESISTANCE DIRECTORY.
   3.2. WHERE CABLE TRAY SYSTEM (GROUP OF OVER 25 CABLES) PASSES A FIRE WALL: STOP CABLE TRAY AT WALL ON EACH SIDE. PROVIDE COMPLETE INTUMESCENT TYPE CABLE FIRE-STOP SYSTEM, WITH 4-HOUR RATING, IN WALL ABOVE TRAY. LOWEST POINT OF TRIM FLANGE SHALL BE SLIGHTLY HIGHER THAN TOP OF TRAY. SYSTEM SHALL ALLOW CABLES TO BE ADDED AND REMOVED WITHOUT ADJUSTING FIRE-STOP MATERIAL. PROVIDE NUMBER OF UNITS AS REQUIRED FOR EQUIVALENT CABLES AS TRAY CAPACITY. EQUAL TO WIREMOLD FLAMESTOPPER OR STI EZ-PATH SYSTEMS.
   3.3. DO NOT REDUCE THE FIRE RATING OF FIRE WALLS WITH RECESSED BOXES OR FIXTURES. WHERE SMALL, RECESSED, STEEL, 1 & 2 GANG DEVICE BOXES ARE LOCATED BACK-TO-BACK ON FIRE RATED WALLS, THEY SHALL BE A MINIMUM OF 24" APART HORIZONTALLY, OR PROVIDE PUTTY PADS OF ADEQUATE FIRE RATING.

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UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

Drawing Name: p:\lax\21_310150.000_layne park revitalization\10.00-drawings\10.02-cad\elec\05566_e0.1_electrical power cover sheet.dwg
Plot Date: Tuesday, April 19, 2022 3:58:10 PM
Plotted By: ISABEL MARES

MIG
109 W. UNION AVE.
FULLERTON, CA 92832
TEL 714/871-3638
www.migcom.com

CONSULTANT:

PROJECT TEAM:
LANDSCAPE ARCHITECT
MOORE IACOFANO GOLTSMAN, INC.
CIVIL ENGINEER
CWE
ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

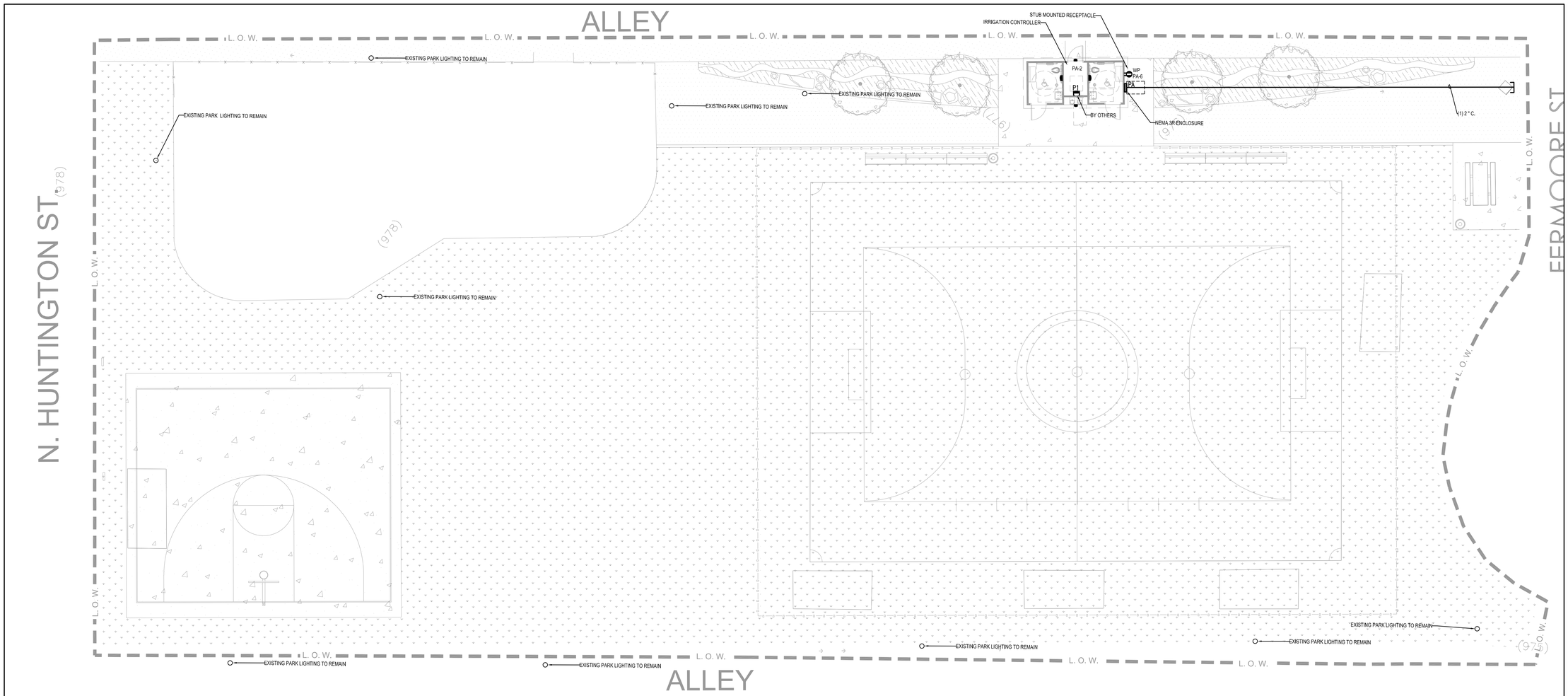
SHEET TITLE
ELECTRICAL SPECIFICATIONS

DATE	REVISION
04-20-22	95% CD

STAMP
LICENSED PROFESSIONAL ENGINEER
ANNETTE MALEKANDRASIANS
E 21589
ELECTRICAL
STATE OF CALIFORNIA

CHECKED BY	DATE
I.G.	04-20-22
DRAWN BY	JOB NO.
I.G.	05500.00

SHEET
E0.2
SHEET 34 OF 36 SHEETS



1 ELECTRICAL SITE PLAN

SCALE1' = 10'-0"

0 5' 10' 20'

NORTH

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ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

ELECTRICAL SITE PLAN

DATE	REVISION
04-20-22	95% CD

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LICENSED PROFESSIONAL ENGINEER
JEANETTE MALEKANDRAKIS
E 21589
ELECTRICAL
STATE OF CALIFORNIA

CHECKED BY	DATE
I.G.	04-20-22
DRAWN BY	JOB NO.
I.G.	05500.00

SHEET
E1.0
SHEET 35 OF 36 SHEETS

Drawing Name: p:\lax\21_310150.000_layne park revitalization\10.00- drawings\10.02- cad\elec\05566_e1.0_electrical site plan.dwg
Plot Date: Tuesday, April 19, 2022 3:58:22 PM
Plotted By: ISABEL MARES

120/240 VOLTS									PANEL	PA					150A	MAIN BREAKER
1 PHASE									LOCATION	PARK					225A	AMP BUSSING
3 WIRE									KAIC	65					100%	NEUTRAL BUS
									KSCA						WITHOUT	IG BUS

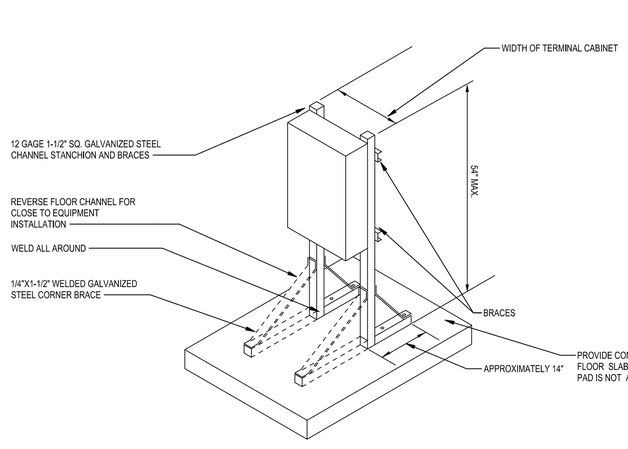
LOCATION	VA ϕ A	VA ϕ B	VA ϕ C	LTG	REC	MIS	CIR	BKR		BKR	CIR	MIS	REC	LTG	VA ϕ A	VA ϕ B	VA ϕ C	LOCATION
P1 - PREBUILD RESTROOM	8000			-	-	-	1	100A		20-1	2	-	-	-	300			IRRIGATION CONTROLLER
BUILDING		8000		-	-	-	3	2P		20-1	4	-	-	-		0		HIGH LEG
SPARE			0	-	-	-	5	20-1		20-1	6	-	-	-			180	EXTERIOR RECEPTACLES
SPARE	0			-	-	-	7	20-1		20-1	8	-	-	-	0			SPARE
SPACE		-		-	-	-	9	20-1		20-1	10	-	-	-		0		SPARE
SPACE			-	-	-	-	11	20-1		20-1	12	-	-	-			0	SPARE
SPARE	0			-	-	-	13	20-1		20-1	14	-	-	-	0			SPARE
SPACE		-		-	-	-	15	20-1		20-1	16	-	-	-		0		SPARE
SPACE			-	-	-	-	17	20-1		20-1	18	-	-	-			0	SPARE
SPARE	0			-	-	-	19	20-1		20-1	20	-	-	-	0			SPARE
SPACE		-		-	-	-	21	20-1		20-1	22	-	-	-		0		SPARE
SPACE			-	-	-	-	23	20-1		20-1	24	-	-	-			0	SPARE
SPARE	0			-	-	-	25	20-1		20-1	26	-	-	-	0			SPARE
SPACE		-		-	-	-	27	20-1		20-1	28	-	-	-		0		SPARE
SPACE			-	-	-	-	29	20-1		20-1	30	-	-	-			0	SPARE

ϕ A= 8300 VA		ϕ B= 8000 VA			ϕ C= 0 VA		
TOTAL CONNECTED LOAD:	16480	WATTS OR	68.7	AMPS @	240	VOLTS -	1 Ø
LCL: 0 VA x 25% = 0 VA							
FDL: 16480 VA OR 68.7 AMPS							

RECEPTACLE LOAD: 0 x 180 = 0 VA GENERAL LOAD: 16480 VA

2 ELECTRICAL PANEL SCHEDULE

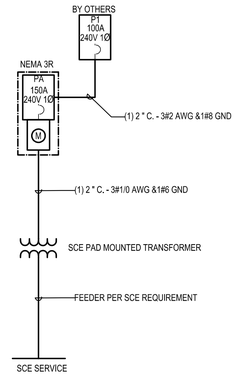
SCALE:1' = 10'-0"



NOTE:
FOR REFERENCE ONLY. REFER TO STRUCTURAL CONSULTANT'S DRAWINGS FOR EXACT DETAILED INFORMATION.

3 FREE STANDING CABINET SUPPORT

SCALE:1' = 10'-0"



1 ELECTRICAL SINGLE LINE DIAGRAM

SCALE:1' = 10'-0"

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FULLERTON, CA 92832
TEL 714/871-3638
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CONSULTANT:

PROJECT TEAM:

LANDSCAPE ARCHITECT
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CIVIL ENGINEER
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ELECTRICAL & PLUMBING ENGINEER
INTEGRAL GROUP

LAYNE PARK

120 N. HUNTINGTON ST.
SAN FERNANDO CA, 91340

SHEET TITLE

ELECTRICAL SINGLE LINE DIAGRAM & DETAIL

DATE	REVISION
04-20-22	95% CD

STAMP

LICENSED PROFESSIONAL ENGINEER
JANETTE MALEKANDRASAMS
E 21589
ELECTRICAL
STATE OF CALIFORNIA

CHECKED BY	DATE
I.G.	04-20-22
DRAWN BY	JOB NO.
I.G.	05500.00

SHEET

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SHEET 36 OF 36 SHEETS

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Drawing Name: p:\rev21_3101501000_layne park revitalization\10.00--drawings\10.02--ccd\elec\05566_e2.0_electrical single line diagram.dwg
Plot Date: Tuesday, April 19, 2022 3:58:29 PM
Plotted By: ISABEL MARES

CONTRACT DOCUMENTS

LAYNE PARK REVITALIZATION PROJECT
120 N HUNTINGTON STREET
SAN FERNANDO, CA 91340

PROJECT NO. 7616, PLAN NO. P-737

REGISTERED PROFESSIONAL ENGINEER
EMILIO DE MURGA
EXP. 12-31-2019
NO. 54420
CIVIL
STATE OF CALIFORNIA

Prepared by: _____ Date: 5/17/22
Manuel Fabian, Civil Engineering Assistant II

Under the Supervision of: _____ Date: 5/17/22
Emilio M. De Murga, P.E., Consulting City Engineer

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NOTICE INVITING BIDS

SEALED PROPOSALS will be received at the Office of the City Clerk, City Hall, 117 Macneil Street, San Fernando, California until **1:30 P.M. on Thursday, June 16, 2022**, and said bids will be publicly opened and declared for performing work on the following project:

LAYNE PARK REVATALIZATION PROJECT

PROJECT NO. 7616, PLAN NO. P-737

The project consists of park improvements to Layne Park, located at 120 North Huntington Street, San Fernando, CA 91340. The work includes installation of a restroom, Turf hydroseed soccer field, play area shade, seating logs, picnic tables, pedestrian lighting; installation of trees; and miscellaneous appurtenant work. The bid also include additive alternate items including, sod turf with 20' safety netting, monument sign, perimeter fencing, decomposed granite, additional pedestrian lighting and landscape planting and irrigation. The bid items, corresponding estimated quantities, and time allowed to complete the work are listed in the Contractor's Proposal. The definitions of bid items are described in the Technical Provisions. Based on the quantities listed in the Proposal, the construction cost is estimated to be in the range of $900,000

Prevailing Wage Statement:
This contract will be funded in whole or in part with federal housing and community development funds. The Federal Labor Standards Provisions, including prevailing wage requirements of the Davis-Bacon and Related Acts will be enforced. A copy of the Federal Wage Decision applicable to this project is included in the Bid Document. This is project is a public work in the State of California, funded in whole or in part with public funds. Therefore, the higher of the two applicable prevailing wage rates, federal or state, will be enforced. The Contractor's duty to pay State prevailing wages can be found under Labor Code Section 1770 et seq. Labor Code Sections 1775 and 1777.7 outline the penalties for failure to pay prevailing wages and to employ apprentices, including forfeitures and debarment. The State Wage Decision is on file at the City Clerk's office, and is also available Online at http://www.dir.ca.gov/dlsr/.

Apprenticeship Program:
Attention is directed to Sections 1777,5, 1777.6, and 1777.7 of the California Labor Code and Title 8, California Administrative code, Section 200 et seq. to ensure compliance and complete understanding of the law regarding apprentices.

Section 3 Statement:
This is a HUD Section 3 construction contract. First preference will be given to a bidder who provides a reasonable bid and is a qualified Section 3 Business Concern. Second preference will be given to a bidder who provides a reasonable bid and commits to achieving the Section 3 employment, training and subcontracting opportunity goals by submitting a written commitment (Economic Opportunity Plan).

Conflict of Interest:
In the procurement of supplies, equipment, construction, and services by sub-recipients, the conflict of interest provision in 24 CFR 85.36, OMB Circular A-110, and 24 CFR 570.611 shall apply. No employee, officer, or agent of the sub-recipient shall participate in the selection, award, or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.

A mandatory Pre-Bid Meeting will be held Wednesday, May 25, at 10:00 a.m. at 120 N. Huntington Street (Layne Park).

The contract time for the project is one hundred twenty (120) working days.

It is the policy of the City, as directed by City Council, to encourage the use of local area businesses in construction contracts including vendors, suppliers, labor, etc.

The City reserves the right to reject any and all bids and to waive any minor irregularities in the bid documents. Bidders may not withdraw their bid for a period of ninety (90) days after date set for opening thereof.

The Contractor must follow the procedures as set forth in the Instructions to Bidders for acceptance of bids. Bids will be accepted only if submitted on a proposal form furnished by the City. Each bid must be accompanied by cash, certified check, cashier's check, or bidder's bond made payable to the City of San Fernando or issued by a surety admitted to do business in California, for an amount equal to at least ten percent (10%) of the amount bid. Such guaranty to be forfeited to the City should the bidder to whom the contract is awarded fail to enter into the contract.

Bids will be accepted only from contractors licensed in accordance with the provisions of the Business and Professional Code of the State of California. Prior to contract execution, the Contractor and his/her subcontractors shall obtain a City business license. At the time of bidding, the Contractor must possess a valid California **Class A** Contractor's License.

AB44 EFFECTIVE JULY 1, 2014. If a bidder submits a bid that includes a subcontractor who would be performing work in amount in excess of ½ of 1% of the bidder's total bid or in the case of bids for the construction of streets or highways, including bridges, in excess of ½ of 1% of the bidder's total bid or $10,000, whichever is greater, then in addition to the subcontractor's name and business address, the subcontractor's State contractor's license number must be included as part of the information submitted for that proposed subcontractor. Failure to provide the subcontractor's license number shall render the bid non-responsive.

This is a federally assisted construction contract. Federal Labor Standards Provisions, including prevailing wage requirements of the Davis-Bacon and Related Acts (DBRA) will be enforced. In the event of a conflict between Federal and State wage rates, the higher of the two will prevail.

The Contractor's duty to pay State prevailing wages can be found under Labor Code Section 1770. et. seq. and Labor Code Sections 1775 and 1777.7 outline the penalties for failure to pay prevailing wages and employee apprentices including forfeitures and debarment.

At the request and expense of the Contractor, securities equivalent to the five percent (5%) to be withheld from progress payments pursuant to the City's Standard General Conditions shall be deposited with the City Clerk or a state or federally charted bank as the escrow agent, who shall pay such monies to the contractor upon satisfactory completion of the contract. Securities eligible for investment shall include those listed in Section 16430 of the Government Code or bank or savings and loan certificates of deposit. The contractor shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereof.

Copies of the plans and specifications, including the approved proposal form, are available on the City website, www.sfcity.org, for downloading at no charge. **In order to be eligible to submit a bid for the project, you MUST contact Manuel Fabian, Civil Engineering Assistant II, via e-mail at mfabian@sfcity.org to be placed on the plan holders list.** Compact disk (CD) of the plans and specifications may be obtained for a non-refundable fee of **$5.00** each at the Public Works Department, City Hall, 117 Macneil Street, San Fernando, California, 91340. If mailing is requested, an additional fee of **$5.00** is required to cover postage and handling. Any questions pertaining to the project shall be submitted by Friday, June 3, 2022 by 4:30 p.m.

Addenda, if any, will NOT be distributed to the planholders, and will ONLY be posted on the City website. **It shall be the Bidder's responsibility to check the City website for any addenda.**

City of San Fernando

Date: 05/17/2022

By: _____
Matthew Baumgardner, Director of Public Works

INSTRUCTIONS TO BIDDERS

1. GENERAL Proposals under these Contract Documents shall be submitted on the blank forms furnished herewith. When presented, the proposal forms must be completely made out in the manner and form indicated therein, and must be properly signed by the bidder. The bidder's address, telephone number, and California State Contractor's License number must be included. To be eligible to perform work, the bidder must be a state licensed contractor in good standing prior to beginning work. The City Council reserves the right to reject any bid if not all the above information is furnished.

This is a federally assisted construction project and Federal Labor Standards, including Davis-Bacon Act requirements, will be enforced. If Federal and State prevailing wage rates are applicable, then the higher of the two will prevail.

The contractor shall adopt the current federal and/or state general prevailing rates of wages applicable to the work to be done.

As a state funded project bid should demonstrate use of the Conservation Corps (CCC) and or California Association of Local Conservation Corps (CALCC) for fieldwork such as: debris clearing, prepping for planting vegetation and installation of bioswales. Job duties include assisting with preparation of the land and planting of vegetation per landscape designs. Cleaning and prepping the existing structures for renovations. General maintenance of the site area during the project period.

Each proposal submitted must be presented in a sealed cover, and must be filed prior to the time and at the place designated in the Notice Inviting Bids. All proposals submitted as prescribed will be publicly opened and read at the time and place designated in the Notice Inviting Bids.

Bid Quotes and Unit Price Extensions – The unit prices and the lump sum prices quoted by the bidder must be entered in the spaces provided on the Contractor's Proposal form. In case there is a discrepancy between the unit price and the item total, the unit price shall govern and will be considered as representing the Bidder's intention. The bid total will be corrected to conform to the specified unit price.

Bid Retention and Award – The City reserves the right to retain all bids for a period of ninety (90) days for examination and comparison. The City also reserves the right to waive non-substantial irregularities in any bid, to reject any and all proposals, to reject or delete one part of a proposal and accept the other, except to the extent that the bids are qualified by specific limitations, and to make award to the lowest responsible bidder as the interest of the City may require.

Communications Regarding Bid – All timely requests for information submitted in writing will receive a written response from the City. Telephone communications with City staff are not encouraged, but will be permitted. However, any such oral communication shall not be binding on the City.

2. EXAMINATION OF PLANS, CONTRACT DOCUMENTS, AND WORK SITE The Contract Documents and plans, if any, are on file and available for inspection in City Hall.

The Bidders are required to carefully examine the site and the proposal, plans, Contract Documents, and contract forms. The Bidders must satisfy themselves as to the requirements of the Contract Documents and the contract; as to the location of the proposed work and by such other means as they may prefer; and as to the actual conditions and requirements of the work,

and shall not, at any time after submission of the bid, dispute, complain, or assert that there was any misunderstanding in regard to the nature or amount of work to be done. It is mutually agreed that submission of a proposal shall be considered prima facie evidence that the bidder has made such examinations.

3. DISQUALIFICATION OF BIDDERS AND PROPOSALS More than one proposal for the same work from any individual, firm, partnership, corporation or association under the same or different names will not be accepted and reasonable grounds for believing that any bidder is interested in more than one proposal for the work will be cause for rejecting all proposals in which such bidders are interested.

Proposals, which show obviously unbalanced prices, and those, which are incomplete or show any alteration of form, or contain any additions or conditional or alternate bids that are not called for or otherwise permitted, may be rejected. Proposals that do not bear the Bidder's signature will be rejected.

4. AWARD AND EXECUTION OF CONTRACT The award of the contract, if awarded, will be made to the lowest responsive bidder whose proposal complies with all the prescribed requirements. The right is reserved, however, to reject any or all bids and to waive technical errors or discrepancies if it is deemed to best serve the interests of the City. An award will be made only until all necessary investigations are made as to the responsiveness of the low bidder.

Failure to execute a contract and file acceptable bonds as provided herein within the above timeline, not including Sundays, shall be just cause for the annulment of the award and the forfeiture of the proposal guaranty.

The Contractor will be required to obtain a City Business License prior to award of the contract.

5. SIGNATURE OF CONTRACTOR

a. Corporation Any bids submitted by a corporation must include the name of the corporation, and must be signed by the President and Secretary or Assistant Secretary, and the corporate seal must be affixed. Other persons may sign for the corporation in lieu of the above if a certified copy of a resolution of the corporate board of directors so authorizing them to do so is on file in the City Clerk's Office.
b. Partnerships Any bids submitted by a partnership must contain the names of all persons comprising the partnership or co-partnership. The bid must be signed by all partners comprising the partnership unless proof in the form of a certified copy of a certificate of partnership acknowledging the signer to be a general partner is presented to the City Clerk.
c. Joint Ventures Any bids submitted by a joint venture must so state that and must be signed by each joint venturer.
d. Individuals Any bids submitted by an individual must be signed by that individual unless an up-to-date power of attorney is on file in the City Clerk's Office, in which case the person indicated in the power of attorney may sign for the individual.

The above rules also apply in the case of a fictitious firm name. In addition, however, where the fictitious name is used, it must be so indicated where the signature appears.

6. BONDS

a. Bid Bonds Bid must be accompanied by cash, cashier's check, certified check, or surety bond in an amount equal to ten percent (10%) of the total amount in the

Contractor's Proposal. Checks and bonds shall be made payable to the City of San Fernando.

b. Contract Bonds The Contractor simultaneously with execution of the Agreement shall furnish a surety bond in an amount equal to one hundred percent (100%) of the contract price as security for the faithful performance of this contract and a separate surety bond in an equal to one hundred percent (100%) of the contract price as security for the payment of all persons performing labor and furnishing materials in connection with this contract, as required by the terms of an Act entitled:

"An Act to secure the payment of the claim of persons employed by Contractors upon Public Works, and the claims of persons who furnish materials, supplies, teams, implements; or machinery used or consumed by such Contractors in the performance of such works, and prescribing the duties of certain public officers with respect thereto," approved May 10, 1919, as amended.

Bond Forms required are included in these specifications. Copies will be furnished to prospective bidders upon request.

Whenever any Surety or Sureties on any such bonds, or any bonds required by Law for the protection of the claims of laborers and material men become insufficient or the City Engineer has cause to believe that such Surety or Sureties have become insufficient, a demand in writing may be made of the Contractor for each further bond or bonds or additional surety, not exceeding that originally required, as is considered necessary, considering the extent of the work remaining to be done. Thereafter, no payment shall be made upon such contract to the Contractor or any assignee of the Contractor until such further bond or bonds or additional surety has been furnished.

7. RETURN OF BIDDER'S GUARANTIES Within ten (10) days after the award of the contract, the City will return the proposal guaranties accompanying those proposals which are not to be considered in making award. All other proposals which are to be held until the contract has been finally executed, will be returned to the respective bidders after award of contract.

8. CONFLICT OF INTEREST In the procurement of supplies, equipment, construction, and services by sub-recipients, the conflict of interest provisions in 24 CFR 85.36, OMB Circular A-110, and 24 CFR 570.611, respectively, shall apply. No employee, officer or agent of the sub-recipient shall participate in selection, award, or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.

9. SECTION 3 REQUIREMENTS The parties to this Contract agree to comply with HUD's regulations in 24 CFR Part 75, which implements Section 3. As evidenced by their execution of this Contract, the parties to this Contract certify that they are under no contractual obligation or other impediment that would prevent them from complying with Part 75 of the regulations.

The Contractor agrees to send to each labor organization or representative of workers with which the Contractor has a collective bargaining Contract or other understanding, if any, a notice advising the labor organization or workers' representative of the Contractor's commitments under Section 3, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3, shall set forth the minimum number and job titles subject to hire, availability of apprenticeship and training positions,

the qualifications for each, and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

The Contractor agrees to include this Section 3 contract language in every subcontract subject to compliance with regulations in 24 CFR Part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 contract language, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 75. The Contractor will not subcontract with any subcontractor where the Contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 75.

The Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the Contractor is selected, but before the Contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 75 require employment opportunities to be directed, were not filled to circumvent the Contractor's obligations under 24 CFR Part 75.

Noncompliance with HUD's regulations in 24 CFR Part 75 may result in sanctions, termination of this Contract for default, and debarment or suspension from future HUD assisted contracts.

10. SECTION 3 DECLARATION OF INTENT TO COMPLY As a minimum requirement for consideration of a contract award, the Bidder/Proposer shall declare his/her intent to comply with Section 3 (24 CFR 75) of the Housing and Urban Development Act of 1968, as amended (Section 3) by submitting the Declaration of Intent to Comply Form. The Bidder/Proposer is obliged, to the greatest extent feasible, to give opportunities for training and employment to low-income and very low-income persons residing in the service area or neighborhood in which the covered Section 3 project/service is located, and/or to award subcontracts to other Section 3 business concerns that provide economic opportunities for Section 3 workers and Targeted Section 3 workers.

Bidder/Proposer agrees that, as a condition of responsiveness to the solicitation and prior to recommendation for contract award by the Local Contracting Agency (LCA), he/she will agree to comply with the Section 3 requirements by including the Section 3 contract language in the contract, to the greatest extent feasible, to meet the Section 3 benchmarks and report all accomplishments with required documentation on a quarterly basis for the duration of the contract.

The following Section 3 requirements apply to all LCA Section 3 covered contracts and contractors/subcontractors funded with CDBG financial assistance:

Section 3 Workers: 25% or more for the total number of labor hours worked by all workers employed on a Section 3 project; and

Targeted Section 3 Workers: 5% or more of the total number of labor hours worked by all workers employed on a Section 3 project of which is included as part of the 25% threshold in the previous bullet.

11. SECTION 3 CERTIFICATIONS FORMS

A. SECTION 3 WORKERS must complete certification forms demonstrating they meet the eligibility requirements.

A Section 3 Worker is any worker who currently fits, or when hired within the past

five years fit, at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the income limit established by HUD
2. The worker is employed by a Section 3 business concern; or
3. The worker is a Youth Build participant

B. A SECTION 3 TARGETED WORKER for Housing and Community Development Financial Assistance projects is a Section 3 Worker who:

1. Is employed by a Section 3 business concern; or
2. Currently fits or when hired fit at least one of the following categories, as documented within the past five years:
   (i) Living within the service area or the neighborhood of the project, as defined in 24 CFR §75.5; or
   (ii) A YouthBuild participant

C. SECTION 3 BUSINESS CONCERN CERTIFICATION

Businesses that meet one of the following criteria within the last 6 months qualify as a Section 3 Business Concern. Local contracting agencies must verify Section 3 Business Concern status at the time the contract is awarded.

1. At least 51% owned and controlled by low-income or very low-income persons
2. Over 75% of labor hours performed for the business over prior 3-month period are performed by Section 3 Workers
3. At least 51% owned and controlled by current residents of public housing or Section 8 assisted housing
4. The status of a Section 3 business concern shall not be negatively affected by a prior arrest or conviction of its owner(s) or employees.

Nothing in this part shall be construed to require the contracting or subcontracting of a Section 3 business concern. Section 3 business concerns are not exempt from meeting the specifications of the contract.

12. COMPLIANCE WITH SECTION 3 BENCHMARKS

Compliance with Section 3 benchmarks shall be achieved, to the greatest extent feasible consistent with existing Federal, state and local laws and regulations to provide economic opportunities for Section 3 workers and Targeted Section 3 workers. HUD regulations outline requirements to serve as a measurement of compliance with the "greatest extent feasible." The benchmarks apply to all Section 3 projects awarded in any fiscal year.

The Contractor/Subcontractor will be considered to have complied with Section 3 benchmarks, in the absence of evidence to the contrary, if they meet all goals and certify compliance with prioritization requirements as follows. Participating contractor/Subcontractor should update their policies and procedures for tracking labor hours via Certified Payrolls (CPRs), timesheets, and other documents to ensure compliance with the Section 3 requirements. The Contractor/Subcontractor will have complied if they meet these benchmarks:

- Community development financial assistance benchmarks:
  - Section 3 workers: 25% or more for the total number of labor hours worked by all workers employed on a Section 3 project and
  - Targeted Section 3 workers: 5% or more of the total number of labor hours worked by all workers employed on a Section 3 project of which is included as part of the 25% threshold in the previous bullet.

Should the Contractor/Subcontractor fail to meet the Section 3 benchmarks as described above in this section, the Contractor/Subcontractor shall submit the Section 3 Qualitative Efforts Form that describes the qualitative nature of the activities. Examples of qualitative efforts includes, but are not limited to the following:

Engaged in outreach efforts to generate job applicants who are Targeted Section 3 workers.

- Provided training or apprenticeship opportunities.
- Provided technical assistance to help Section 3 workers compete for jobs (e.g. resume assistance, coaching).
- Provided or connected Section 3 workers with assistance in seeking employment including: drafting resumes, preparing for interviews, and finding job opportunities connecting residents to job placement services.
- Held one or more job fairs.
- Provided or referred Section 3 workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, childcare).
- Provided assistance to apply for/or attend community college, a four-year educational institution, or vocational/technical training.
- Assisted Section 3 workers to obtain financial literacy training and/or coaching.
- Engaged in outreach efforts to identify and secure bids from Section 3 business concerns.
- Provided technical assistance to help Section 3 business concerns understand and bid on contracts.
- Divided contracts into smaller jobs to facilitate participation by Section 3 business concerns.
- Provided bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.
- Promoted use of business registries designed to create opportunities for disadvantaged and small businesses.
- Outreach, engagement, or referrals with the state one-stop system as defined in Section 121(e)(2) of the Workforce Innovation and Opportunity Act 17.

The following documents in the PROPOSAL section of these Contract Documents must be completed and submitted with the bid package:

P-1-3 Contractor's Proposal
P-4 Bidder's Bond
P-5 Contractor Information
P-6 List of References
P-7 List of Subcontractors
P-8 Minority, Women, Small Business Enterprise Form
P-9 Certificate of Secretary of Adoption of Resolution
P-10 List of Subcontractors, Suppliers, & Vendors Contacted to Receive Prices in Preparation of Bid Proposal

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CONTRACTOR'S PROPOSAL

CITY OF SAN FERNANDO
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

HONORABLE MAYOR AND
MEMBERS OF THE CITY COUNCIL:

The undersigned declares that this proposal was prepared by carefully examining the location of the proposed work, the Plans, the Specifications, and the Contract Documents entitled:

LAYNE PARK IMPROVEMENTS
120 N HUNTINGTON STREET

PROJECT NO. 7616, PLAN NO. P-737

The undersigned hereby proposes to furnish all labor, materials, equipment, tools, transportation, and services to perform all work required and to complete said work within **one hundred twenty (120)** working days after the commencement date stated in the Notice to Proceed. All work shall be performed in accordance with the Plans, Specifications, and Contract Documents, including the Special Provisions and Technical Provisions, for the prices set forth in the bid schedule.

_____ _____
Dated Bidder

_____
Signature

_____
Name (Print/Type)

_____
Title

BID SCHEDULE
Layne Park Revitalization Project
120 N Huntington Street, San Fernando, CA 91340
CDBG PROJECT NO. 602080-19, PROJECT NO. 7610, PLAN NO. P-731

BASE BID ITEM NO.	BASE BID DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ITEM TOTAL
1*	Tree Removal and Stump Grinding	EA	4	$	$
2*	Miscellaneous Removals	LS	1	$	$
3*	Dust Control	LS	1	$	$
4*	Temporary Construction and Security Fence	LF	840	$	$
5*	Temporary Construction and Security Gates	EA	1	$	$
6*	Clear and Grub Softscape	SF	33,178	$	$
7*	Remove Existing Picnic Pads	SF	604	$	$
8*	Fine Grading	SF	33,178	$	$
9*	Construction staking and surveying	LS	1		
10*	Erosion Control	LS	1		
11	SWPPP	LS	1		
12	Site Utilities	LS	1		
13	Site Electrical	LS	1		
14	Restroom Building	LS	1		
15	4” Concrete	SF	800		
16	4" Concrete at Basketball Court	SF	2,625		
17	Basketball Court Plexipave Surfacing and Striping	SF	2,625		
18	Steel Edging	LF	128		
19	Stabilized Decomposed Granite	SF	2,452		
20	Play Area with Shade	LS	1		
21	Kiln Dried Log Benches (4 total)	EA	4		
22	8' ADA Picnic Table	EA	1		
23	Basketball System (post, footing, backboard, net)	EA	1		
24	Trash Receptacle	EA	2		
25	Soccer Team Bench	EA	2		
26	Boulders	LS	1		
27	Dry Creek	SF	165		
28	Soccer Goals and In-Ground Sleeves	EA	2		
29	Irrigation System & Controller	LS	1		
30	Planting	LS	1		
31	Ninety (90) Day Maintenance	LS	1		
32	Mobilization/Job Site Requirements	LS	1		
33	Insurance and Bonding	LS	1		
				BASE BID TOTAL	**$**

BID TOTAL (WORDS):_____

ADD ALT ITEM NO.	ADD ALT DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ITEM TOTAL
1*	Tree Removal and Stump Grinding	EA	4	$	$
2*	Miscellaneous Removals (Including Park Signage)	LS	1	$	$
3*	Dust Control	LS	1	$	$
4*	Remove Existing Chain Link Fencing	LF	276	$	$
5*	Temporary Construction and Security Fence	LF	840	$	$
6*	Temporary Construction and Security Gates	EA	1	$	$
7*	Clear and Grub Softscape	SF	23,445	$	$
8*	Remove Existing Perimeter Bollards	LS	1	$	$
9*	Fine Grading	SF	33,178	$	$
10	4" Concrete	SF	830		
11	9" Curb at Soccer Field Fencing	LF	440		
12	Stabilized Decomposed Granite	SF	4,491		
13	Kiln Dried Log Benches (1 total)	EA	1		
14	6' Picnic Table	EA	3		
15	8' ADA Picnic Table	EA	1		
16	BBQ	EA	1		
17	Hot Ash Container	EA	1		
18	Entry Monument	EA	1		
19	Boulders	LS	1		
20	20' High Safety Netting Fencing	LF	406		
21	10' Wire Mesh Fence	LF	58		
22	Split Rail Fence	LF	124		
23	Irrigation System	LS	1		
24	Planting	LS	1		
25	Ninety (90) Day Maintenance	LS	1		
26	Mobilization/Job Site Requirements	LS	1		
27	Insurance and Bonding	LS	1		
				ADD ALT BID TOTAL	**$**

BID TOTAL (WORDS):_____

*The twenty-five percent (25%) quantity change limitation per Section 3.2 of the Standard Specification does not apply to this item. For these items, there shall be no quantity limitation. Payment for these items will be based on unit prices stated in the Contractor's Proposal.

In case of discrepancy between unit process and item totals, the unit prices shall prevail. In case of a discrepancy between item totals and grand total, the item totals shall prevail. The grand total will be subject to adjustment by the City in the event of a discrepancy. The contract award shall be made on the basis of the grand total as described above from among the responsive and responsible bidders.

The City does not expressly or by implication agree that the actual amount of work will correspond with the foregoing quantities, but reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work as may be deemed necessary or advisable by the Engineer.

The bidder further agrees that in case of not executing the required contract with necessary bonds within ten (10) days, not including Sundays, after having received notice that the contract is ready for signature, the proceeds of the check or bond accompanying his bid shall become the property of the City of San Fernando.

By submission of the Contractor's Proposal, the bidder also certifies that the bid is a balanced bid.

The bidder acknowledges receipt of the following addendum issued for the above project. If no addendum has been received, write "None". FAILURE TO ACKNOWLEDGE RECEIPT OF ANY ADDENDA ISSUED WILL RENDER THE CONTRACTOR'S BID NON-RESPONSIVE.

List of Addendum Received:_____

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS:

that we, _____as Principal,
and _____as Surety,
are held and firmly bound unto the City of San Fernando in the sum of _____
_____($_____)
to be paid to the said City of its certain Attorney, its successors and assigns; for the payment of which sum well and truly made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the certain proposal of the above bounden _____
to construct _____
(insert names of streets and limits to be improved) dated _____is accepted by the City of San Fernando, and if the above bounden his heirs, executors, administrators, successors and assigns, shall duly enter into and execute a contract for such construction, and shall execute and deliver the two bonds described within ten (10) days (not including Sunday) from the date of the mailing of a notice to the above bounden _____
by and from the said City of San Fernando that said contract is ready for execution, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we hereunto set our hands and seals this _____day of _____ , 2020.

Principal	Surety
By_____	By_____
Its_____	Its_____
By_____	By_____
Its_____	Its_____

Surety signatures on this bond must be acknowledged before Notary Publics, and a sufficiently power of attorney must be attached to the bond to verify the authority of any party signing on behalf of a surety.

All notices and demands to the surety shall be delivered via first class mail to the following:

_____

_____

_____

CONTRACTOR INFORMATION

Company Name _____

Address _____

Telephone _____Fax _____E-mail _____

Type of Firm: Individual ( ) Partnership ( ) Corporation ( )

Corporation organized under the laws of the State of _____

Contractor's License Number _____State ___Classification _____Expiration Date _____

DIR Registration Number _____Expiration Date _____

Names and titles of all officers of the firm

_____

_____

_____

_____

LIST OF REFERENCES

(To be submitted by contractors who have not worked with the City of San Fernando.)

1. NAME OF CITY OR BUSINESS _____
   CONTACT PERSON AND PHONE NO. _____
   TYPE/DATE OF WORK PERFORMED _____
   TOTAL CONTRACT AMOUNT $ _____

2. NAME OF CITY OR BUSINESS _____
   CONTACT PERSON AND PHONE NO. _____
   TYPE/DATE OF WORK PERFORMED _____
   TOTAL CONTRACT AMOUNT $ _____

3. NAME OF CITY OR BUSINESS _____
   CONTACT PERSON AND PHONE NO. _____
   TYPE/DATE OF WORK PERFORMED _____
   TOTAL CONTRACT AMOUNT $ _____

4. NAME OF CITY OR BUSINESS _____
   CONTACT PERSON AND PHONE NO. _____
   TYPE/DATE OF WORK PERFORMED _____
   TOTAL CONTRACT AMOUNT $ _____

5. NAME OF CITY OR BUSINESS _____
   CONTACT PERSON AND PHONE NO. _____
   TYPE/DATE OF WORK PERFORMED _____
   TOTAL CONTRACT AMOUNT $ _____

6. NAME OF CITY OR BUSINESS _____
   CONTACT PERSON AND PHONE NO. _____
   TYPE/DATE OF WORK PERFORMED _____
   TOTAL CONTRACT AMOUNT $_____

LIST OF SUBCONTRACTORS

The bidder is required to fill in the following blanks in accordance with the provisions of Section 4100 to 4l08, inclusive, of the Government Code of the State of California.

Name under which subcontractor is licensed: _____

Address of office, mill or shop: _____

Specific description of subcontract: _____

License No.: _____ Amount of Subcontract: _____

DIR Registration Number: _____ Expiration Date: _____

Name under which subcontractor is licensed: _____

Address of office, mill or shop: _____

Specific description of subcontract: _____

License No.: _____ Amount of Subcontract: _____

DIR Registration Number: _____ Expiration Date: _____

Name under which subcontractor is licensed: _____

Address of office, mill or shop: _____

Specific description of subcontract: _____

License No.: _____ Amount of Subcontract: _____

DIR Registration Number: _____ Expiration Date: _____

Name under which subcontractor is licensed: _____

Address of office, mill or shop: _____

Specific description of subcontract: _____

License No.: _____ Amount of Subcontract: _____

DIR Registration Number: _____ Expiration Date: _____

MINORITY, WOMEN, SMALL BUSINESS ENTERPRISES

BUSINESS NAME: _____
ADDRESS (P.O. BOX NOT ACCEPTABLE): _____
CITY, STATE, ZIP CODE: _____
PHONE NUMBER (_____)_____ CONTACT PERSON: _____

1. MINORITY OWNED
   Composition of ownership (more than 50% of ownership of the organization): Please check one of the following:

   _____ Black American _____ Asian/Pacific American

   _____ Native American _____ Hispanic American _____ Other ethnicity

2. WOMEN OWNED
   More than 50% of this business is owned by women:

   _____ Yes _____ No

3. SMALL BUSINESS ENTERPRISE
   This business enterprise collects $1,000,000 or less in gross revenue per year.

   _____ Yes _____ No

Does your firm intend to use subcontractors or independent contractors for this project?

_____ Yes _____ No

If yes, all others must fill out the bidder's application also.

Has this business been certified by any other agency as a minority/women owned enterprise or small business enterprise?

_____ Yes _____ No

If yes, please list name(s) and telephone number(s) of certifying agencies.

Is this a joint venture proposal?

_____ Yes _____ No

CERTIFICATE OF SECRETARY OF ADOPTION OF RESOLUTION

I, _____(insert name of Secretary), do hereby certify that I am the Secretary of _____(insert name of corporation) a California corporation, and do hereby certify that the following resolution is a full, true and correct copy of a resolution passed by the Board of Directors of said corporation at a meeting thereof held on the _____day of _____ , 2020 (insert proper date), in accordance with the bylaws of said corporation, and that said resolution has not to the date of this certificate been in any manner amended, modified, revoked, rescinded or annulled, and the same is now in full force and effect.

"RESOLVED, that any of the following officers of this corporation, _____, _____President _____, Vice President and _____, secretary *(insert names of officers and capacity where not shown), (any two acting together) (any one acting alone) (strike out inapplicable portion)*, be and they are hereby authorized to execute and deliver in the name of and for and on behalf of this corporation, any and all bids, authorizations, contracts, bonds and agreements of any nature or sort whatsoever.

BE IT FURTHER RESOLVED, that any and all persons, firms, corporations and other entities, including public entities, shall be entitled to rely on the authority of (any one of such officers) (any two of such officers acting together) (strike out inapplicable portion), above named, to bind this corporation by the execution and delivery of any such bids, authorizations, contracts, bonds and agreements.

BE IT FURTHER RESOLVED, that the authority herein contained shall remain effective until the person, corporation, or public entity relying upon the authority herein contained, receives written notice to the contrary signed by duly authorized officers of this corporation, that all previous authorizations theretofore given with respect to the matters herein contained are revoked. That the revocation of the authority herein contained shall not affect the validity of any instrument herein referred to signed by any person or persons at the time authorized to act."

IN WITNESS WHEREOF, the undersigned has hereunto set (his/her) hand as Secretary and affixed the seal of this corporation this _____day of _____, 2020.

_____
Secretary

Affix Seal

LIST OF SUBCONTRACTORS, SUPPLIERS, & VENDORS CONTACTED TO RECEIVE PRICES IN PREPARATION OF BID PROPOSAL

1. NAME & LOCATION OF BUSINESS _____

   _____

   CONTACT PERSON AND PHONE NO. _____
   ITEM OR TYPE OF WORK PROPOSED _____
   PRICE OR AMOUNT $ _____

2. NAME & LOCATION OF BUSINESS _____

   _____

   CONTACT PERSON AND PHONE NO. _____
   ITEM OR TYPE OF WORK PROPOSED _____
   PRICE OR AMOUNT $ _____

3. NAME & LOCATION OF BUSINESS _____

   _____

   CONTACT PERSON AND PHONE NO. _____
   ITEM OR TYPE OF WORK PROPOSED _____
   PRICE OR AMOUNT $ _____

4. NAME & LOCATION OF BUSINESS _____

   _____

   CONTACT PERSON AND PHONE NO. _____
   ITEM OR TYPE OF WORK PROPOSED _____
   PRICE OR AMOUNT $ _____

5. NAME & LOCATION OF BUSINESS _____

   _____

   CONTACT PERSON AND PHONE NO. _____
   ITEM OR TYPE OF WORK PROPOSED _____
   PRICE OR AMOUNT $ _____

6. NAME & LOCATION OF BUSINESS _____

   _____

   CONTACT PERSON AND PHONE NO. _____
   ITEM OR TYPE OF WORK PROPOSED _____
   PRICE OR AMOUNT $ _____

SAMPLE CONSTRUCTION CONTRACT/AGREEMENT

[CONTRACTOR NAME]

LAYNE PARK REVITALIZATION PROJECT, PROJECT NO. 7616, PLAN NO. P-737

THIS CONSTRUCTION CONTRACT (hereinafter, the "Agreement") is made and entered into this ___ day of _____ 2022 (hereinafter, the "Effective Date") by and between the CITY OF SAN FERNANDO, a municipal corporation (hereinafter, "CITY" or "Owner") and _____(hereinafter, "CONTRACTOR" or "Contractor"). For the purposes of this Agreement, CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONTRACTOR interchangeably as appropriate.

RECITALS

WHEREAS, CITY requires construction services for LAYNE PARK REVITALIZATION PROJECT, PROJECT NO. 7616, PLAN NO. P-737 (hereinafter, the "Project"); and

WHEREAS, CITY issued notice inviting competitive bids for the Project on _____; and

WHEREAS, following the opening of bids on _____, CONTRACTOR was determined to be the lowest responsive and responsible bidder for the Project; and

WHEREAS, the City Council of the City of San Fernando approved the award of this Contract to CONTRACTOR at its Regular Meeting of _____, 2022 under Agenda Item No. ____.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONTRACTOR agree as follows:

I.
THE CONTRACT DOCUMENTS

1.1 The complete Contract consists of the following documents ("Contract Documents") which are incorporated in this Contract by their reference:

a) The competitive bids solicitation packet entitled "Layne Park Revitalization Project, Project No. 7616, Plan No. P-737" issued _____ 2022, inclusive of the Invitation to Bid entitled "Notice of Inviting Bids" dated, _____ (hereinafter, the "Bid Solicitation Packet");
b) CONTRACTOR's submitted Bid Proposal, dated _____, 2022, which is attached hereto as **Exhibit "A"**;

c) CONTRACTOR's submitted List of Subcontractors, dated _____, 2022, which is hereto as **Exhibit "B"**;
d) This Contract (Contract No. _____);
e) CONTRACTOR's Bid Bond dated _____, 2022, which is attached hereto as **Exhibit "C";**
f) CONTRACTOR's Payment Bond No. _____, dated _____, 2022, a true and correct copy of which is attached hereto as **Exhibit "D"**;
g) CONTRACTOR's Performance Bond No. _____, dated _____, 2022, a true and correct copy of which is attached hereto as **Exhibit "E"**;
h) All Drawings;
i) Specifications set forth in the Bid Solicitation Packet;
j) Supplementary and Special Conditions to the Bid Solicitation Packet, if any;
k) All documents made a part of this Contract under the terms of the Bid Solicitation Packet; and
l) All addenda;
m) All Change Orders, if any, approved by CITY in compliance with terms of the Contract, the San Fernando Municipal Code and applicable State law.

II.
WORK TO BE PERFORMED

2.1 The CONTRACTOR agrees to furnish all tools, equipment, apparatus, facilities, labor, transportation, and material necessary to perform and complete in a good and workmanlike manner, LAYNE PARK REVITALIZATION PROJECT, PROJECT NO. 7616, PLAN NO. P-737 as called for, and in the manner designated in, and in strict conformity with the Contract Documents. It is understood and agreed that the tools, equipment, apparatus, facilities, labor, transportation, and material shall be furnished and the Work performed and completed as required in the Contract Documents under the sole direction and control of the CONTRACTOR, and subject to inspection and approval of the CITY, or its representatives. The CITY hereby designates as its representative for the purpose of this Contract the following named person: The Director of Public Works and Utilities.

The Work is generally described as follows:

The park improvements to Layne Park as shown in the Drawings and more fully described in Notice of Inviting Bids.

The Contract Documents which define the Work covered by this Agreement are those prepared by the Design Engineer MIG and filed in the office of the City Clerk and identified by the signatures of the parties to this Agreement.

The Work was designed by and the Contract Documents were prepared by MIG herein referred to as the Design Engineer.

III.

CONTRACT PRICE

3.1 The CITY agrees to pay, and the CONTRACTOR agrees to accept, in full payment for the work, above agreed to be done, the sum of **_____ DOLLARS ($_____)** for the Project (hereinafter, the "Bid Price" or "Contract Price").

IV.

COMPLETION DATE

4.1 The Project shall be commenced on the date specified in the Notice to Proceed. The total project shall be completed ONE HUNDRED TWENTY (120) working days after the date of the Notice to Proceed. The terms "workday" or "working day" mean any day of the week excluding Saturday, Sunday or any federal holiday.

V

NOTICE AND SERVICE THEREOF

5.1 Any notice from one party to the other under the Contract shall be in writing and shall be dated and signed by the Party giving such notice or by a duly authorized representative of such Party. Any such notice shall not be effective for any purpose whatsoever unless served in the following manner, namely:

a) If the notice is given to the CITY, by personal delivery thereof, or by depositing the same in the United States mail, enclosed in a sealed envelope, postage prepaid, and certified; addressed to the CITY at:

City of San Fernando Public Works Department
Attn: Director of Public Works
City of San Fernando City Hall
117 Macneil Street
San Fernando, CA 91340

b) If the notice is given to the CONTRACTOR, by personal delivery thereof to said CONTRACTOR or to its duly authorized representative at the site of the project, or by depositing the same in the United States mail, enclosed in a sealed envelope, postage prepaid, and certified; addressed to the CONTRACTOR at:

[NAME]
[ADDRESS]
[PHONE NO.]

c) If the notice is given to the surety or any other person, by personal delivery to such surety or other person, or by depositing the same in the United States mail, enclosed in a sealed envelope, addressed to such surety or other person, as the case may be, at the address of such surety or person last communicated by it to the party giving the notice, postage prepaid and certified.

VI.
LIQUIDATED DAMAGES

6.1 Liquidated damages as provided for in the General Conditions of the Contract shall be in the sum of Ten Thousand Dollars ($10,000) for each and every day as defined therein for each different scope of work as defined by the Base Bid and each change order except as otherwise specified in the General Conditions.

6.2 It is agreed by the parties to this Contract that time is of the essence. In the event all the Work is not completed before or upon the expiration of the time limit as set in the Contract Documents, or within any time extensions that may have been granted, damage will be sustained by the City; and that it may be impracticable to determine the actual amount of damage by reason of such delay. Accordingly, it is agreed that the Contractor shall pay to the City as damages the amount set forth for each and every day's delay in finishing the Work in excess of the number of days specified. Liquidated damages shall be paid at a rate of ten thousand dollars ($10,000) per day unless otherwise stated in the Contract Documents. The parties expressly agree that the liquidated damage clause found in the Contract Documents is reasonable under the circumstances existing at the time the Contract was made. The City shall have the right to deduct the amount of liquidated damages from any money due or to become due the Contractor.

6.3 In addition, the City shall have the right to charge to the Contractor and to deduct from the final or progress payments for the Work the actual cost to the City of legal, engineering, inspection, superintendence, and other expenses, which are directly chargeable to the Contract and which accrue during the period of such delay, except that the cost of final inspection and preparation of the final estimate shall not be included in the charges.

6.4 Exclusions: The Contractor shall not be liable for liquidated damages or delays caused by the removal or relocation of utilities when such removal or relocation is the responsibility of the City or the owner of the utility under Government Code section 4215.

VII.
PREVAILING WAGE

7.1 Copies of the prevailing rate of per diem wages as determined by the Director of the Department of Industrial Relations in accordance with Labor Code Section 1773 are on file at the CITY, and copies are available for inspection at that office to any interested party on request. Bidders shall be responsible for verifying with the Director of the Department of Industrial Relations that all such copies of the prevailing rate provided by the CITY are current and accurate. The requirement to pay the wage rate so specified is further detailed in the General Conditions. Copies of the prevailing rate of per diem wages may also be obtained from the Department of Industrial Relations, P.O. Box 420603, San Francisco, CA 94142-0603, Attn: Chief, Division of Labor Statistics and Research or online at: http://www.dir.ca.gov/oprl/DPreWageDetermination.htm.

7.2 Hours of Labor: Eight-hour labor constitutes a legal day's work. The Contractor shall forfeit, as penalty to the Owner, twenty-five dollars ($25.00) for each worker employed

in the execution of the contract by him or by any subcontractor, for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, except as permitted by the provisions of Article 3, Chapter 1, Part 7, Division 2 (commencing with Section 1810) of the Labor Code of the State of California.

7.3 Apprentices: In accordance with the provisions of Section 1777.5 of the Labor Code, and in accordance with the regulations of the California Apprenticeship Council, properly registered, apprentices may be employed in the prosecution of the work.

Information relative to number of apprentices, identifications, wages, hours of employment and standards of working conditions shall be obtained from the Director of the Department of Industrial Relations, who is the Administrative Officer of the California Apprenticeship Council.

7.4 Prohibited Employment Discrimination: Attention is directed to Section 1735 of the California Labor Code, which reads as follows:

> "A contractor shall not discriminate in the employment of persons upon public works on any basis listed in subdivision (a) of Section 12940 of the Government Code, as those bases are defined in Sections 12926 and 12926.1 of the Government Code, except as otherwise provided in Section 12940 of the Government Code. Every contractor for public works who violates this section is subject to all the penalties imposed for a violation of this chapter."

7.5 Workers' Compensation Insurance: In accordance with the provisions of Article 5, Chapter 1, Part 7, Division 2 (commencing with Section 1860) and Chapter 4, Part 1, Division 4 (commencing with Section 3700) of the California Labor Code, the Contractor is required to secure the payment of compensation to his employees and shall for that purpose obtain and keep in effect adequate Workers' Compensation Insurance.

The undersigned Contractor is aware of the provisions of Section 3700 of the Labor Code, which requires every employer to be insured against liability for Workers' Compensation claims or to undertake self-insurance in accordance with the provisions of that Code, and will comply with such provisions before commencing the performance of the Work in this contract.

7.6 Security for Compensation: The Contractor hereby stipulates that the provisions of Section 1775 of the California Labor Code will be complied with. The Contractor further agrees to secure the payment of compensation to his employees in accordance with the provisions of Section 3700 of the California Labor Code.

7.7 Contractor Claims Against the City: Effective January 1, 1991, the California Legislature enacted a requirement that all contract claims of $375,000.00 or less on local government public works contracts must be submitted to mediation and judicial arbitration. Article 1.5 (Sections 20104 through 20104.6, inclusive) of Chapter 1 of Part 3 of the Public Contract Code concerning Resolution of Construction Claims, is hereby incorporated into this agreement. See Supplementary Conditions for a summary of the timing provisions in Section 20104 through 20104.6.

7.8 Contractor's License: The Contractor declares that it possesses a valid California Contractor's License of the required class at the time of signing this Agreement. The Contractor shall affirm its license number, classification and expiration date on this Agreement.

The following statement is included in accordance with Section 7030 of the California Business and Professions Code: "Contractors are required by law to be licensed and regulated by the Contractors State License Board. Any questions concerning a Contractor may be referred to the Registrar, Contractors State License Board, P.O. Box 26000, Sacramento, California 95826."

VIII.
CONTRACTOR REGISTRATION

8.1 By the execution of this Contract, CONTRACTOR hereby certifies that it is registered with the California Department of Industrial Relations as required pursuant to Labor Code section 1725.5 (contractor registration).

IX.
MISCELLANEOUS

9.1 Terms used in this Contract, which are defined in Article 1 of the General Conditions, will have the meanings indicated in the General Conditions.

9.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.3 The Owner and the CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

SIGNATURES ON NEXT PAGE

CITY OF SAN FERNANDO:

By:_____
Nick Kimball, City Manager

Date: _____

APPROVED AS TO FORM:

By:_____
Richard Padilla, Assistant City Attorney

Date: _____

[CONTRACTOR]:

By:_____

Name:_____

Title: _____

Date: _____

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: that we, _____ as Principal, and _____ as Surety, are held and firmly bound unto the CITY OF SAN FERNANDO, hereinafter called the Owner, in the sum of _____ ($_____) for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

The conditions of this obligation are such that whereas the Principal entered into a contract, attached hereto, with the Owner dated _____ for _____ _____.

NOW, THEREFORE, if the principal shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of said contract during the original term thereof, and any extensions thereof that may be granted by the Owner with or without notice of the Surety, and during the life of any guaranty required under the contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said contract that may hereafter be made, then this obligation shall be void; otherwise this obligation shall remain in full force and virtue.

Further, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the contract documents or of the work to be performed thereunder shall in any way affect its obligations on this bond; and it hereby waives notice of any and all such changes, extensions of time; and alterations or modifications of the contract documents and/or of the work to be performed thereunder.

IN WITNESS WHEREOF, the above bounden parties have executed this instrument under their several seals the _____ day of _____, 2020, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by each party's undersigned representative, pursuant to authority of its governing body.

(Principal)

ATTEST:

_____

(Address)

_____ _____

(By)

_____ _____

_____

ATTEST:

_____

(Address)

_____ _____

(By)

_____ _____

(Title)

(To be filled in by Surety)

Rate of premium on this bond is $_____ per thousand.

Total amount of premium charge is $_____.

Surety signatures on this bond must be acknowledged before Notary Publics, and a sufficiently power of attorney must be attached to the bond to verify the authority of any party signing on behalf of a surety.

All notices and demands to the surety shall be delivered via first class mail to the following:

_____

_____

_____

PAYMENT (LABOR AND MATERIAL) BOND

KNOW ALL MEN BY THESE PRESENTS: that we, _____ as Principal, and _____ as Surety, are held and firmly bound unto the CITY OF SAN FERNANDO, hereinafter called the Owner, in the sum of _____ ($_____) for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

The conditions of this obligation are such that whereas the Principal entered into a contract, attached hereto, with the Owner dated _____ for _____ _____.

NOW, THEREFORE, if the Principal shall promptly make payment to all persons supplying labor and material in the prosecution of the work provided for in said contract, and any and all duly authorized modifications of each contract that may hereafter be made, then this obligation shall be void, otherwise this obligation shall remain in full force and virtue.

The condition of this obligation is such that, if said Principal or his or its subcontractors, or the heirs, executors, administrators, successors or assigns thereof, shall fail to pay any of the persons named in Section 3181 of the Civil Code of the State of California for any materials, provisions, provender or other supplies used in, upon, for or about the performance of the work or labor performed by any such claimant or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Section 18806 of the Revenue and Taxation Code, with respect to such work and labor, then said Surety will pay for the same, in the amount not exceeding the sum set forth hereinabove and also, in case suit is brought upon the bond, will pay a reasonable attorney's fee to be fixed by the court. This bond shall insure to the benefit of any and all persons named in the aforesaid Civil Code Section 3131 so as to give a right of action to them or their assigns in any suit brought upon the bond.

Further, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the contract documents or of the work to be performed thereunder shall in any way affect its obligations on this bond; and it hereby waives notice of any and all such changes, extensions of time; and alterations or modifications of the contract documents and/or of the work to be performed thereunder.

IN WITNESS WHEREOF, the above bounden parties have executed this instrument under their several seals the ____day of _____, 2020, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by each party's undersigned representative, pursuant to authority of its governing body.

_____
(Principal)

ATTEST:

_____
(Address)

_____ _____
(By)

_____ _____

_____

ATTEST:

_____
(Address)

_____ _____
(By)

_____ _____
(Title)

(To be filled in by Surety)

Rate of premium on this bond is $_____ per thousand.

Total amount of premium charge is $_____.

Surety signatures on this bond must be acknowledged before Notary Publics, and a sufficiently power of attorney must be attached to the bond to verify the authority of any party signing on behalf of a surety.

All notices and demands to the surety shall be delivered via first class mail to the following:

_____

_____

_____

WARRANTY PERFORMANCE AND PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: that _____as Principal, hereinafter called Contractor, and _____, licensed and domiciled in the state of California as Surety, hereinafter called Surety, are held and firmly bound unto CITY OF SAN FERNANDO as Obligee, hereinafter called Owner, in the amount of _____ _____($_____) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, _____as Contractor, has by written agreement dated _____, 2020, entered into a contract with Owner for in accordance with Drawings and Specifications contained in a written and executed contract, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

WHEREAS, said contract provides that the Principal shall furnish a bond which shall remain in force for a period of **one** year after the date of the notice of completion and which shall be conditioned to guarantee against all defects in workmanship and materials which shall become apparent during said period.

NOW THEREFORE, the condition of this obligation is such that, if Contractor shall promptly and faithfully perform said Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notices of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

(1) Complete the Contract in accordance with its terms and conditions, or;

(2) Obtain a bid or bids for completing the Contract in accordance with it terms and conditions, and upon determination by Surety of the lowest responsible bidder, arrange for a contract between such bidder and Owner, and make available as work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price, but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the contract price," as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

The transaction of insurance as evidenced by this bond is agreed by all parties to have taken place in the State of California in conformance with the laws therein, the Surety hereby accepts jurisdiction for adjudication of all claims in the state wherein the claims have occurred.

This bond is for the protection of the owner and gives no protection to any claimant other than those provided for by statute in the state wherein the claim occurs. The owner hereby agrees that no payments shall be made in excess or advance of any work specifically performed under the contract without the express written consent of the Surety.

For claims regarding non-payment for services provided or materials supplied under the contract, a claimant is defined herein as one having a direct contract with the Principal and/or subcontractor of the Principal. No suit or action shall be commenced hereunder by any claimant unless claimant shall:

1. Notify the Surety of the direct contract with the Principal or Subcontractor of the Principal within 30 days of entering into such contract and;

2. Notify the Surety of any demands for payment under such direct contracts concurrently with the Principal and/or Subcontractor of the Principal and;

3. Notify the Surety by certified mail within 15 days of any payment not made when due, or within 30 days of demand.

As the purpose of this bond is to warrant work previously performed by the Principal in the contract specified herein, the Owner shall notify Surety immediately by certified mail upon demand for work to be performed under this bond.

IN WITNESS WHEREOF, the above bounden parties have executed this instrument under their several seals the _____day of _____, 2020, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by each party's undersigned representative, pursuant to authority of its governing body.

_____
(Principal)

ATTEST: _____
(Address)

_____ _____
(By)

_____ _____

_____

ATTEST: _____
(Address)

_____ _____
(By)

_____ _____
(Title)

(To be filled in by Surety)

Rate of premium on this bond is $_____ per thousand.

Total amount of premium charge is $_____.

Surety signatures on this bond must be acknowledged before Notary Publics, and a sufficiently power of attorney must be attached to the bond to verify the authority of any party signing on behalf of a surety.

All notices and demands to the surety shall be delivered via first class mail to the following:

_____

_____

_____

SPECIAL PROVISIONS

The documents that control construction, work performed, and materials furnished hereunder are the Contract Documents. The Contract Documents include the Notice Inviting Bids, Contractor's Proposal, Contract/Agreement, Bonds, Specifications, and the documents in the Appendix, if any, all of which are hereby incorporated and made a part of these Contract Documents. The Specifications include the Standard Specifications, these Special Provisions which supplement or modify the Standard Specifications, Plans, Standard Plans, and the Technical Specifications.

The Standard Specifications is the latest edition of the Standard Specifications for Public Works Construction, including supplements, written and promulgated by the Southern California Chapter of the American Public Works Association and the Southern California Districts of the Associated General Contractors of California.

In case of conflict between documents, the precedence of documents shall follow Subsection 2-5.2 of the Standard Specifications, except that the Technical Provisions precede the Special Provisions. However, for any other precedence of documents, the Technical Provisions shall be considered part of the Special Provisions. The most stringent of any document shall have the highest precedence.

For the convenience of the Contractor, the section and subsection numbering system used in these Special Provisions corresponds to that used in the Standard Specifications.

SECTION 1 - TERMS, DEFINITIONS, ABBREVIATIONS, UNITS OF MEASURES, AND SYMBOLS

Subsection 1-2 Terms and Definitions

Add the following to the provisions of Subsection 1-2, "Terms and Definitions":

The Standard Specifications, Standard Plans, and Manual of Traffic Controls, latest edition of each, of the State of California, Department of Transportation, and the Los Angeles County Department of Public Works Standard Plans, are incorporated herein by reference and are hereby accepted as Reference Specifications. These Reference Specifications are intended to govern certain construction materials, methods, and details except as modified herein or are inconsistent with the provisions herein. In case of conflict between the Reference Specifications and the Technical Provisions, the Technical Provisions shall govern. In case of a conflict between drawings and Technical Provisions, Technical Provisions shall prevail.

SECTION 2 - SCOPE AND CONTROL OF THE WORK

Subsection 2-1 Award and Execution of the Contract

Add the following to the provisions of Subsection 2-1, "Award and Execution of the Contract":
By mutual consent in writing of the parties signatory to the contract, alterations or deviations, increase or decreases, additions or omissions, in the plans and specifications may be made and the same shall in no way affect or make void the contract.

Subsection 2-4 Contract Bonds
Add the following to the provisions of Subsection 2-4, "Contract Bonds":

The performance bond shall remain in effect at least until the date of substantial completion/notice of completion, except as otherwise provided. The contractor warrants and guarantees to the City that all work will not be defective. The contractor shall furnish a warranty performance and payment bond equal to at least one hundred percent of the final contract price or $1,000, whichever is greater, before the contract performance and payment bonds can be released or the retention payment paid. The warranty performance and payment bond shall be in effect until at least one year after the date of the notice of completion, except that utility work shall require it to be in effect for three years.

Subsection 2-5 Plans and Specifications
Add the following to the provisions of Subsection 2-5, "Plans and Specifications":

All authorized alterations affecting the requirements and information given on the approved plans shall be in writing. No changes shall be made of any plan or drawing after the same has been approved by the Engineer, except by written direction of the Engineer. Should it appear that the work to be done, or any matter relative thereto is not sufficiently detailed or explained in these Specifications, Special Provisions, Technical Provisions, or Plans, the contractor shall apply to the Engineer for such further explanations as may be necessary and shall conform to such explanation or interpretation as part of the original specifications. In the event of doubt or questions relative to the true meaning of the specifications, reference shall be made to the City Council, whose decision thereon shall be final.

Subsection 2-9 Surveying
Add the following to the provisions of subsection 2-9.1, "Permanent Survey Markers":

The Contractor shall be responsible for the protection and preservation of existing, permanent survey monuments and benchmarks during construction. Damaged or lost monuments and bench marks shall be restored to existing condition by a Registered Civil Engineer or a Land Surveyor licensed by the State of California at no increase in cost to the City.

The Contractor, at its own expense, shall employ a qualified surveyor to perform all survey work required for the completion of the project as specified in the Plans and these Specifications, comply with the requirements as Section 8771 of the Land Surveyors Act as amended and submit the documents from the County Surveyor as proof of compliance to the City.

Unless otherwise specified, all costs for protection and re-establishment of survey monuments shall be considered as included in the various related bid items and no additional compensation will be made therefor.

Add the following to the provisions of Subsection 2-9.2, "Surveying Service":

The Contractor shall be responsible for providing all survey service including, but not limited to, survey control, construction, monument preservation, and cut sheets, as deemed necessary and to the satisfaction of the Engineer to complete the scope of work. Failure to provide any or all survey service shall be cause for the Engineer to issue a stoppage of work until such time as the

survey service is provided. Any delay as a result of the work stoppage shall be at the Contractor's sole expense including any liquidated damages arising therefrom.

The line and grades for construction will be parallel to and offset from the position of the work. From the established lines and grades, the Contractor shall extend the necessary lines and grades for construction of the work and shall be responsible for the correctness of same.

Unless otherwise specified, all costs for surveying service shall be considered as included in the various related bid items and no additional compensation will be made therefor.

Subsection 2-10 Authority of Board and Engineer
Add the following to the provisions of Subsection 2-10, "Authority of Board and Engineer":

The Engineer shall retain all written protests filed, and, upon completion of the work, shall submit all such protests to the City Council, together with a copy of the Engineer's prior written decisions for consideration by the City Council at the time of final acceptance of the work. The Contractor or its representative may appear and be heard by the City Council concerning any such protests. In connection with acceptance of the work and final payment under the Contract, the City Council shall make its determination with respect to each protest filed with the Engineer. The decision of the City Council shall be final.

Subsection 2-11 Inspection
Add the following to the provisions of Subsection 2-11, "Inspection":

Inspection work requested by the contractor outside of the prescribed working hours shall be paid by the contractor at the City's overtime rate.

SECTION 3 - CHANGES IN WORK

Subsection 3-3 Extra Work
Add the following to the provisions of Subsection 3-3.1, "General":

The contractor shall proceed with extra work only upon written order from the Engineer. For such extra work the contractor shall receive payment as agreed upon in writing, or he shall be paid on force account. The contractor shall not exceed any of the quantities in the proposal unless prior authorization from the engineer is obtained in writing.

Add the following to the provisions of Subsection 3-3.2.3, "Markup":

Work by Contractor. The following percentages shall be added to the contractor's costs and shall constitute the markup for all supervision and management (direct or indirect); home office and field overhead and all profits, which shall be deemed to include all items of expense not specifically designated as materials or tool and equipment rental as in sections 3-3.2.2, "Materials", and 3-3.2.2.3, "Tool and Equipment Rental".

Labor	20%
Materials	15%
Equipment Rental	15%

Other Items and Expenditures 15%

To the sum of the costs and markups provided for in this subsection, a maximum of one percent (1%) shall be added as compensation for bonding upon proof of actual payment to the suret(ies).

Add the following to the provisions of Subsection 3-3.2.3.2, "Work by a Subcontractor":

When all or any part of the extra work is performed by a subcontractor, the markup established in subsection 3-3.2.3 shall be applied to the subcontractor's actual cost of such work, to which a markup of 10 percent on the first $2,000 of the subcontracted portion of the extra work and a markup of 5 percent on work in excess of $2,000 of the subcontracted portion of the extra work my be added by the contractor.

Subsection 3-4 Changed Conditions

The Contractor's failure to provide written notice of changed conditions within 48 hours upon their discovery to the Engineer and before they are disturbed shall constitute a waiver of compensation and claims in connection therewith.

The contractor shall proceed with extra work only upon written order from the Engineer. For such extra work the contractor shall receive payment as agreed upon in writing, or he shall be paid on force account. The contractor shall not exceed any of the quantities in the proposal unless prior authorization from the engineer is obtained in writing.

Subsection 3-5 Disputed Work

Add the following to the provisions of Subsection 3-5, "Disputed Work":

A. In accordance with Public Contract Code Section 20104, and for the purposes of Paragraphs B only, the term "Defined Claim" shall mean a separate demand by the Contractor to the Owner of a value of $375,000 or less, for any of the following: (a) a time extension, (b) payment of money or damages arising from work done by the Contractor pursuant to the Contract Documents and payment of which is not otherwise expressly provided for or the Contractor is not otherwise entitled to, or (c) an amount of payment which is disputed by the Owner.

B. RESOLUTION OF DEFINED CLAIMS Pursuant to Sections 20104 et seq., of the Public Contracts Code, the provisions of this Paragraph B shall apply to all "Defined Claims," as such term is defined in Paragraph A (i.e., claims that are in the amount of $375,000 or less).

Filing and Response to Defined Claim

The Defined Claim shall be in writing, include the documents necessary to substantiate the Defined Claim, and be filed with the Owner on or before the date of the final payment for the work.

If the Defined Claim is less than $50,000, the new Owner shall respond in writing to the Defined Claim within 45 days of its receipt; or the Owner may request in writing within

30 days of receipt of the Defined Claim any additional documentation supporting the Defined Claim or relating to defenses or claims the Owner may have against the Contractor, and in such event the Owner's response shall be submitted to the Contractor within the later of 15 days after the receipt of the further documentation, or the time taken by the Contractor in producing the additional information.

If the Defined Claim is over $50,000, the Owner shall respond in writing to the Defined Claim within 60 days of its receipt, or the Owner may request in writing within 30 days of receipt of the Defined Claim any additional documentation supporting the Defined Claim or relating to defenses or claims the Owner may have against the Contractor, and in such event the Owner's response shall be submitted to the Contractor within the later of 30 days after the receipt of the further documentation, or the time taken by the Contractor in producing the additional information or requested documentation.

Meet and Confer Regarding Defined Claim

If the Contractor disputes the Owner's written response, or if the Owner fails to respond within the prescribed time, to the Defined Claim, the Contractor may notify the Owner in writing within 15 days, and demand an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of the demand, the Owner shall schedule a meet and confer conference within 30 days. If the claim or any portion thereof remains in dispute following the meet and confer conference, the Contractor may file a claim pursuant to Government Code Section 900, et seq. For purposes of this Paragraph B, the running of the period of time within which a claim must be filed shall be tolled from the time the Contractor submits the Defined Claim until the time such Defined Claim is denied, including any period of time utilized by the meet and confer conference.

Procedures for Civil Actions Filed to Resolve Defined Claims

The following procedures shall apply to any civil action filed pursuant to this Paragraph B:

Non-Binding Mediation Within 60 days, but no earlier than 30 days, following the filing of responsive pleadings, the court shall submit the matter to non-binding mediation unless waived by mutual stipulation of both parties. The mediation process shall provide for the selection within 15 days by both parties of a disinterested third person as mediator, and shall be commenced within 30 days of the submittal and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court.

Judicial Arbitration If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Section 1141.10, et seq., of the Code of Civil Procedure, notwithstanding Code of Civil Procedure Section 1141.11. The civil discovery procedures of Code of Civil Procedure Section 2016, et seq., shall apply, consistent with the rules pertaining to judicial arbitration. In addition to the provisions of Code of Civil Procedure Section 1141.10, et seq., (a) arbitrators shall, upon stipulation of the parties, be experienced in construction law, and (b) any party appealing an arbitration award who does not obtain a more favorable judgment shall, in addition to payment of costs and fees, also pay the attorneys fees on appeal of the other party.

Interest on Award of Judgment In any suit filed pursuant to Paragraph (G)3.2, the

Owner shall pay interest at the legal rate on any arbitration award or judgment, which interest shall begin to accrue on the date the suit is filed in a court of law.

C. RESOLUTION OF CLAIMS OTHER THAN DEFINED CLAIMS The provisions of this Paragraph C shall apply to all claims that are not "Defined Claims," as such term is defined in Paragraph A (i.e., claims that are in excess of $375,000.00).

Written Claim

If the Contractor is not satisfied with any action by the City Council to resolve the protest of any claim other than a Defined Claim, it shall file with the City Council, within fifteen (15) days after such determination, a written claim which shall comply with the requirements for a claim under Division 3.6 of Title 1 (commencing with Section 810) of the California Government Code. The City Council shall take action with respect to any such claim as provided in Division 3.6 of Title 1 of the Government Code. Denial of such claim by the City Council shall be a prerequisite to the institution of any legal proceeding challenging the action of the City Council. If the Contractor fails to file a claim within the time specified herein, it shall be deemed satisfied with the action of the City Council with respect to its protests, and such failure to file a claim shall be deemed to be a waiver of all claims and demands arising out of or relating to this Contract.

Limitation Period

Demand for Arbitration of any claim other than a Defined Claim shall be served upon the Owner within the time limits set forth in Division 3.6 of the California Government Code for commencement of legal proceedings against a local public agency.

Arbitration

Except as provided to the contrary herein, arbitration of any claim other than a Defined Claim may be initiated by the Contractor and shall be conducted in accordance with the provisions of California Code of Civil Procedure Sections 1280, et seq. The parties hereto agree that there shall be a single neutral Arbitrator who shall be selected in the following manner: (1) The Demand for Arbitration shall include a list of five names of persons acceptable to the Contractor to be appointed as Arbitrator. The Owner shall determine if any of the names submitted by Contractor are acceptable and, if so, such person will be designated as Arbitrator; (2) In the event that none of the names submitted by Contractor are acceptable to Owner or if for any reasons the Arbitrator selected in Step (1) is unable to serve, the Owner shall submit to Contractor a list of the five names of persons acceptable to Owner for appointment as Arbitrator to Contractor who shall in turn have 10 days in which to determine if one such person is acceptable; (3) If after Steps (1) and (2) the parties are unable to mutually agree upon a neutral Arbitrator, the matter of selection of an Arbitrator shall be submitted to the Los Angeles County Superior Court pursuant to Code of Civil Procedure Section 1281.6.

SECTION 4 - CONTROL OF MATERIALS

Subsection 4-1.3 Inspection Requirements

Add the following to the provisions of Subsection 4-1.3, "Inspection Requirements":

At the option of the Engineer, the source of supply of each of the materials shall be approved

by the Engineer before delivery is started and before such material is used in the work. Representative preliminary samples of the character and quality prescribed shall be submitted by the contractor or producer of material to be used in the work, for testing or examination as desired by the Engineer. All tests of industry materials furnished by the contractor shall be made in accordance with commonly recognized industry standards or special methods and tests as prescribed in these specifications.

The Contractor shall furnish such samples of materials as are requested by the Engineer, without charge. No material shall be used until it has been approved by the Engineer. Samples will be secured and tested whenever necessary to determine the quality of material.

SECTION 5 - UTILITIES

Subsection 5-1 Location

Add the following to the provisions of Subsection 5-1, "Location":

Utilities for the purpose of these Special Provisions shall be considered as including but not limited to; pipelines; conduits; transmission lines; appurtenance of both public utilities and private industries, business, or individual; storm drains; sanitary sewers; and street lighting conduits.

The City has endeavored to locate and indicate on the drawings all underground utilities, facilities, and obstructions within the limit of the work under this contract or so nearly adjacent thereto as to interfere with the execution of the work. However, the accuracy and completeness of the utilities location indicated on the plans is not guaranteed. Sewer service lines, gas service connections, and street lights and traffic signal conduits may not be shown on the plans.

The contractor is responsible to determine the exact location of utilities and its service connections during construction. The contractor shall notify the City of the exact location of any utility or service connection which is not shown or incorrectly shown on the plans.

The contractor shall be expected to maintain liaison with the affected utility company representatives, and shall notify them prior to beginning of the job and each time the particular utility is or could possibly be affected at least 24 hours in advance:

1.	Frontier Communications	800-483-1000
2.	Southern California Edison Company	800-611-1911
3.	Southern California Gas Company	800-427-2200
4.	San Fernando Water Department	818-898-1293
5.	L.A. City Municipal Services	800-342-5397
6.	L.A. Metropolitan Water Dist.	626-844-5610
7.	Spectrum Cable	818-700-6500
8.	Plains All America Pipeline	800-708-5071

SECTION 6 - PROSECUTION, PROGRESS, AND ACCEPTANCE OF THE WORK

Subsection 6-1 Construction Schedule and Commencement of Work

Add the following to the provisions of Subsection 6-1, "Construction Schedule and Commencement of Work":

The Contractor shall begin work within ten (10) days of the commencement date stated in the Notice to Proceed and shall diligently prosecute the same to completion before the time required to complete the work stated in the Contractor's Proposal expires.

Construction work is limited to normal working hours unless prior written approval is obtained from the Engineer. Normal working hours for construction are between 7 a.m. and 3:30 p.m.

Subsection 6-6 Delays and Extensions of Time

Add the following to the provisions of Subsection 6-6, "Delays and Extensions of Time":

The Contractor shall not be assessed with liquidated damages nor the cost of engineering and inspection during any delay in the completion of the work caused by Acts of God or of war, acts of the City, fire, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and weather or delays of subcontractors due to such causes, provided that the Contractor shall within ten (10) days from the beginning of any such delay notify the Engineer in writing of the cause of delay, who shall ascertain the facts and the extent of the delay, and his findings of the facts thereon shall be final and conclusive.

Subsection 6-7 Time of Completion

Add the following to the provisions of Subsection 6-7, "Time of Completion":

Where a single shift is worked, eight (8) consecutive hours between 7 a. m. and 5 p.m. shall constitute a day's work at straight time for all workers. Forty (40) hours between Monday, 7 a.m., and Friday, 5 p.m. shall constitute a week's work at straight time. Holidays as herein referred to shall be deemed to be:

- New Year's Day
- Martin Luther King Day
- Washington's Birthday
- Cesar Chavez's Birthday
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

Subsection 6-8 Completion, Acceptance, and Warranty

Add the following to the provisions of Subsection 6-8, "Completion, Acceptance, and Warranty":

Final inspection and recommendation of completion by the Engineer does not constitute acceptance of the project. The contractor remains responsible for the project until acceptance of the work by the City Council.

Subsection 6-9 Liquidated Damages

Add the following to the provisions of Subsection 6-9, "Liquidated Damages":

It is agreed by the parties to the contract that liquidated damages for work under this contract is the sum of Five Hundred Dollars ($500.00) per day for each and every day's delay beyond the time prescribed to complete the work. Contractor agrees to pay such liquidated damages as herein provided, and in case the same are not paid, Contractor agrees that the City of San Fernando may deduct the amount thereof from any money due or that may become due the Contractor under the contract.

It is further agreed that in case the work called for under the contract is not finished and completed in all parts and requirements within the time specified, the City Council shall have the right to extend the time for completion or not, as may seem best to serve the interest of the City; and if it decides to extend the time limit for the completion of the contract, it shall further have the right to charge to the Contract, his heirs, assigns or sureties; and to deduct from the final payment for the work, all or any part, as it may deem proper, of the actual cost of engineering, inspection, superintendence, and other overhead expenses which are directly chargeable to the contract, and which accrue during the period of such extension, except that the cost of final surveys and preparation of final estimates shall not be included in such charges.

SECTION 7 - RESPONSIBILITIES OF THE CONTRACTOR

Subsection 7-2 Labor
Add the following to the provisions of Subsection 7-2, "Labor":

Attention is directed to Sections 1777.5, 1777.6 and 1777.7 of the California Labor Code and Title 8, California Administrative code, Section 200 et seq. to ensure compliance and complete understanding of the law regarding apprentices.

Section 1777.5, as amended, requires the contractor or subcontractor employing tradesmen in any apprenticeable occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen that will be used in the performance of the contract. The ratio of apprentices to journeymen in such cases shall not be less than one to five except:

1. When unemployment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request for certificate, or

2. When the number of apprentices in training in the area exceeds a ratio of one to five, or

3. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally, or

4. When the contractor provides evidence that he employs registered apprentices on all of his contracts on an annual average of not less than one apprentice to eight journeymen.

The contractor is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any

apprenticeable trade on such contracts and if other contractors on the public works site are making such contributions.
The contractor and any subcontractor under him shall apply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

Subsection 7-2.4 Hours of Labor
Add the following to the provisions of Subsection 7-2.4, "Hours of Labor":

Eight hours constitutes a legal days' work. The contractor shall forfeit, as a penalty to the City of San Fernando, $25.00 for each workman employed in the execution of the contract by the contractor is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of the Labor Code, and in particular, Sections 1810 to 1815, thereof, inclusive, except that work performed by employees of contractors in excess of eight hours per day, and 40 hours during any one week, shall be permitted upon compensation for all hours worked in excess of eight hours per day at not less than one-and-one-half times the basic rate of pay as provided in said Section 1815.

The contractor shall comply with Labor Code Section 1775 in accordance with said Section 1775, the contractor shall forfeit as a penalty to the City of San Fernando, $50.00 for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for such work or craft in which such workman is employed for any work under the contract by him or by any subcontractor under him in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to said Section 1775, the difference between such stipulated prevailing wage rates and the amount paid to each workman for each calendar day or portion thereof for which each workman was paid less than the stipulated prevailing wage rate shall be paid to each workman by the contractor.

In accordance with the provisions of Section 1770 to 1777 inclusive, of the Labor Code of the State of California, the City Council of San Fernando has adopted the general prevailing rates of per diem wages applicable to the work to be done as have been determined by the Director of the Department of Industrial Relations for the State of California.

Subsection 7-3 Liability Insurance
Add the following to the provisions of Subsection 7-3, "Liability Insurance":

The public liability insurance shall include protection from claims caused by automobiles, trucks, or other vehicles of the contractor or any subcontractor while in use both within and outside the contract premises. The property damage insurance shall cover damage or destruction of any and all property other than that which is owned, leased, or in the care, custody or control of the Contractor or any subcontractor, with the liability limit applying to any one (1) accident, disaster or claim. All coverage provided by Contractor shall be considered primary and shall be completely exhausted before City coverage, if any and to be considered secondary, is exercised.

By appropriate endorsement, such policies of insurance required shall name the City of San Fernando as additionally insured with the Contractor with respect to the construction project described in these specifications and shall provide that such insurance coverage shall not be canceled or reduced without thirty (30) days prior written notice to the City of San Fernando. Said endorsement shall be a separate document. Certificates of the insurance carried evidencing such insurance coverage shall be delivered to the City of San Fernando concurrently with the execution of the contract by the Contractor.

Subsection 7-5 Permits
Add the following to the provisions of Subsection 7-5, "Permits":

The Contractor shall procure all permits and licenses, pay all charges and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work.

Pursuant to State Bill 854, the following new requirements apply to all public works projects:

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. The website for contractor registration with the Department of Industrial Relations (DIR) is https://efiling.dir.ca.gov/PWCR; the annual non-refundable fee, valid July 1 through June 30 (state fiscal year), is $300.

Contractors who are awarded a public works project must submit electronic payroll records to the DIR's Compliance Monitoring Unit (CMU) in addition to providing wet-ink original copies to the City or its designated labor compliance enforcement officer.

Subsection 7-8.1 General
Add the following to the provisions of Subsection 7-8.1, "General":

All excess dirt and construction debris shall be hauled away from job site each day.

Subsection 7-9 Protection and Restoration of Existing Improvements
Add the following to the provisions of Subsection 7-9, "Protection and Restoration of Existing Improvements":

Existing improvements damaged or removed without written authorization shall be replaced by the contractor at no cost to the City. The contractor shall leave the work area in the same or better condition as compared to before beginning contract work.

The contractor shall be responsible for the protection and preservation of existing, permanent survey monuments and benchmarks during construction. Damaged or lost monuments and bench marks shall be restored to existing condition by a Registered Civil Engineer or a Land Surveyor licensed by the State of California at no additional cost to the City. Corner records

shall be filed with the Los Angeles County Surveyor's Office and copies of the recorded corner records shall be provided to the City prior to the release of retention payment.

Subsection 7-10 Public Convenience and Safety
Add the following to the provisions of Subsection 7-10, "Public Convenience and Safety":

In the event that the Contractor fails to adequately provide for the public safety during the course of construction under this contract, and the City is required to provide for said public safety, the Contractor shall pay the City the cost of each service call, which will include all direct labor and material costs including fringe benefits, overhead, and applicable rental rates for the various pieces of equipment. Any and all costs incurred by the City as a result of the failure of the Contractor to provide for the public safety will be deducted from the amount due to the Contractor for the work done under this contract.

Subsection 7-10.1.1 Storage of Equipment and Materials in Public Streets
Add the following to the provisions of Subsection 7-10.1.1, "Storage of Equipment and Materials in Public Streets":

Overnight stockpiling of construction debris or excavated materials is not allowed. Contractor must obtain written approval from the Engineer prior to storage of construction materials and equipment on the street where improvements are planned. Adequate flashing barricades shall be provided.

Subsection 7-10.2.2 Street Closures, Detours, Barricades
Add the following to the provisions of Subsection 7-10.2.2, "Street Closures, Detours, Barricades":

In the event that any street must be closed, request must be received by the Engineer for approval and the following parties shall be notified at least 48 hours in advance.

a.	Public Works Department	(818) 898-1293
b.	Police Department	(818) 898-1267
c.	Fire Department	(818) 989-8561
d.	Mauran Ambulance	(818) 365-3182

The Contractor may choose to comply with the requirements of W.A.T.C.H. (Work Area Traffic Control Handbook) in providing devices and signage for pedestrian and vehicular traffic. The Contractor shall provide flagmen as necessary.

Overnight parking of construction equipment in the project site shall be subject to the Engineer's approval and comply with the City parking restriction/regulations. Contractor shall provide adequate flashing barricades.

Unless otherwise specified, full compensation for furnishing all labor, materials, tools and equipment, and doing all the work involved in providing traffic control shall be included in other items of work and no additional compensation will be allowed therefor.

SECTION 8 - FACILITIES FOR AGENCY PERSONNEL

No field offices for AGENCY personnel shall be required; however, the AGENCY's personnel shall have the right to enter upon the project at all times and shall be admitted to the offices of the Contractor if so provided by the Contractor for his own personnel.

SECTION 9 - MEASUREMENT AND PAYMENT

Subsection 9-3 Payment

Add the following to the provisions of Subsection 9-3, "Payment":

It is mutually agreed between the parties to the contract that no certificate given or payments made under the contract, except the final project acceptance, shall be conclusive evidence of the performance of the contract, either wholly or in part, against any claim of the party of the first part, and no payment shall be construed to be an acceptance of any defective work or improper materials.

The Contractor further agrees that the payment of the final amount due under the contract, and the adjustment and payment for any work done in accordance with any alterations of the same, shall release the City of San Fernando, City Council, and the Engineer from any and all claims of liability on account of work performed under the contract or any alteration thereof.

Subsection 9-3.2 Partial and Final Payment

Add the following to the provisions of Subsection 9-3.2, "Partial and Final Payment":

The City shall, once in each month, cause an estimate in writing to be made by the Engineer of the total amount of work done and the acceptable materials furnished and delivered by the Contractor on the ground and not used, at the time of such estimate; and the value thereof. The City of San Fernando shall retain five percent (5%) of such estimated value of the work done and fifty percent (50%) of the value of the materials so estimated to have been furnished and delivered and unused as aforesaid as part security for the fulfillment of the contract by the Contractor, and shall monthly pay the Contractor, while carrying on the work, the balance not retained, as aforesaid, after deducting therefrom all previous payments and all sums to be kept or retained under the provisions of the contract. No such estimate or payment shall be required to be made, when, in the judgment of the Engineer, the work is not proceeding in accordance with the provisions of the contract, or when in his judgment, the total value of the work done since the last estimate amounts to less than Three Hundred Dollars ($300.00).

The Contractor shall submit updated work schedules and current record drawings (as-built) with requests for progress payments.

TECHNICAL SPECIFICATIONS

1.1 GENERAL REQUIREMENTS

All Conditions of the Contract apply to work of this Section.

In case of a conflicting statement between this section and other sections in the specifications or SSPWC, the terms in this Technical Specification shall prevail.

1.2 SCOPE OF WORK

1.2.1 This work includes furnishing labor, materials, tools, equipment, transportation, and services required for complete and satisfactory construction of:

LAYNE PARK REVITALIZATION PROJECT
120 N HUNTINGTON STREET
SAN FERNANDO CA, 19340

PROJECT NO. 7616, PLAN NO. P-737

in accordance with the improvement Plans and Specifications prepared therefore by the City of San Fernando.

A. GENERAL NATURE OF WORK

The work covers park improvements to Layne Park, San Fernando, California. Work includes clearing, grading, paving, site utilities, electrical service and security lighting, Fencing, game court, site furnishings, steel edging, walks, slabs and curbs, decomposed granite paving, restroom buildings, shade shelter, landscape planting, automatic irrigation system, 30 day plant establishment period and 60 day project maintenance. The work to be performed shall include, but not be limited to, the items described. All work shall include the furnishing of labor, services, tools, equipment, materials, appurtenances and incidentals necessary to install and complete the work contemplated per the plans and specifications.

B. PRE-CONSTRUCTION MEETING AND MISCELLANEOUS REQUIREMENTS

Prior to commencing work, there will be a pre-construction meeting to be attended by the Civil Engineering Assistant II, Public works operations Manager, Director of Public Works, Director of Recreation and Community Services and Contractor, and at which time the Contractor shall be informed of specific construction and administrative procedures. The Contractor shall submit a detailed construction schedule, traffic control plan, and materials specifications proposed for use on the project during this meeting.

The Contractor shall secure approval of the traffic control plan prior to beginning any work.

C. SWPPP BEST MANAGEMENT PRACTICES (BMPs)

General

The City of San Fernando is a co-permittee with 85 other cities in Los Angeles County under the National Pollutant Discharge Elimination System (NPDES) General Permit Number CA0061654 (CI 6948) issued by the Los Angeles Regional Water Quality Control Board. This section of the specifications contains recommended practices, called Storm Water Pollution Prevention (SWPP) BMP. All contractors for the City of San Fernando must follow these practices.

Best Management Practices

Measures to retain all sediments, construction-related wastes, spills, and residues on the construction site and keep them from entering any storm drains that lead, untreated, to the ocean must be employed. These measures are required to comply with federally mandated NPDES policy. As a minimum requirement under the permit, a list of BMPs must be utilized which include sediment control, site management and material and waste management. BMPs, however, will differ from one project to the next. It is our best opinion that the BMPs in **bold** highlight in the following table will apply to this project. These BMPs are included in the following pages.

Detailed Best Management Practices

1. Dewatering Operations 4-3
2. Paving Operations 4-5
3. Material Delivery and Storage 4-9
4. Hazardous Waste Management 4-17
5. Contaminated Soil Management 4-19
6. Concrete Waste Management 4-21
7. Seeding and Planting 5-10
8. Mulching 5-16
9. Geotextiles and Mats 5-19
10. Dust Controls 5-25
11. Construction Road Stabilization 5-35
12. Stabilized Construction Entrance 5-37
13. Sand Bag Barrier 5-71
14. Storm Drain Inlet Protection 5-79
15. Sediment Trap 5-87
16. Sediment Basin 5-90

(1) All of the Best Management Practices are taken from the California Storm Water Best Management Practice Handbooks.

1.3 SPECIFICATIONS AND APPENDICES

1.3.1 Improvement plans, which form a part of the Contract Documents, are included separately from these specifications.

1.3.2 Specifications which form a part of the Contract Documents consist of sections listed in the Table of Contents of these specifications.

1.3.3 Qualification of Standard Specifications: Wherever references are made in the Specifications to Standard Specifications or methods, reference shall be made to the Standard Specifications for Public Works Construction, 2018 Edition, as amended.

1.4 COORDINATION

The Contractors shall coordinate the work of the various trades and crafts to avoid possible interferences, duplication of work, or unfinished gaps and conflicts between operations. The various trades and crafts shall agree that, due to field conditions, minor departures from the improvement plans are bound to occur, and that such departures are self compensating so far as cost of additions or deductions are concerned. No claims for extras or time extensions will be allowed in connection with such minor changes due solely to field conditions.

1.5 CONSTRUCTION FORCE

It shall be construed that each subcontract is an integral part of the General Contract and the Contractor shall provide and maintain, in full operation, at all times during the performance of the contract, a sufficient crew of laborers, mechanics, and foremen to execute the work with dispatch. All construction related efforts and operations shall be continuous and sustained.

1.6 BASE BID ITEM DESCRIPTIONS

BID ITEM NO. 1 – TREE REMOVAL AND STUMP GRINDING.

Tree removal and stump grinding shall conform to the plans and specifications.

Payment for BID ITEM NO. 1 – TREE REMOVAL AND STUMP GRINDING.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 2 – MISCELLANEOUS REMOVALS.

Miscellaneous removals shall conform to the plans and specifications.

Payment for BID ITEM NO. 2 – MISCELLANEOUS REMOVALS.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof,

complete in place, and accepted.

BID ITEM NO. 3 – DUST CONTROL.

Dust control shall conform to the plans and specifications.

Payment for BID ITEM NO. 3 – DUST CONTROL.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 4 – TEMPORARY CONSTRUCTION AND SECURITY FENCE.

Temporary Construction and Security Fence shall conform to the plans and specifications.

Payment for BID ITEM NO. 4 – TEMPORARY CONSTRUCTION AND SECURITY FENCE.
shall be at the contract bid item price per linear foot (LF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 5 – TEMPORARY CONSTRUCTION AND SECURITY GATES.

Temporary Construction and Security Gates shall conform to the plans and specifications.

Payment for BID ITEM NO. 5 – TEMPORARY CONSTRUCTION AND SECURITY GATES.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 6 – CLEAR AND GRUB SOFTSCAPE.

Clear and grub softscape shall conform to the plans and specifications.

Payment for BID ITEM NO. 6 – CLEAR AND GRUB SOFTSCAPE.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 7 – REMOVE EXISTING PICNIC PADS.

Remove existing picnic pads shall conform to the plans and specifications.

Payment for BID ITEM NO. 7 – REMOVE EXISTING PICNIC PADS.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 8 – FINE GRADING.

Fine grading shall conform to the plans and specifications.

Payment for BID ITEM NO. 8 – FINE GRADING.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 9 – CONSTRUCTION STAKING AND SURVEYING.

Construction staking and surveying shall conform to the plans and specifications.

Payment for BID ITEM NO. 9 – CONSTRUCTION STAKING AND SURVEYING.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 10 – EROSION CONTROL.

Erosion control shall conform to the plans and specifications.

Payment for BID ITEM NO. 10 – EROSION CONTROL.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 11 – SWPPP.

SWPPP shall conform to the plans and specifications.

Payment for BID ITEM NO. 11 – SWPPP.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 12 – SITE UTILITIES.

Site utilities shall conform to the plans and specifications.

Payment for BID ITEM NO. 12 – SITE UTILITIES.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 13 – SITE ELECTRICAL.

Site electrical shall conform to the plans and specifications.

Payment for BID ITEM NO. 13 – SITE ELECTRICAL.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 14 – RESTROOM BUILDING.

Restroom building shall conform to the plans and specifications.

Payment for BID ITEM NO. 14 – RESTROOM BUILDING.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 15 – 4" CONCRETE.

4" concrete shall conform to the plans and specifications.

Payment for BID ITEM NO. 15 – 4" CONCRETE.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 16 – 4" CONCRETE AT BASKETBALL COURT.

4" concrete at basketball court shall conform to the plans and specifications.

Payment for BID ITEM NO. 16 – 4" CONCRETE AT BASKETBALL COURT.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 17 – BASKETBALL COURT PLEXIPAVE SURFACING AND STRIPING.

Basketball Court Plexipave Surfacing and Striping shall conform to the plans and specifications.

Payment for BID ITEM NO. 17 – BASKETBALL COURT PLEXIPAVE SURFACING AND STRIPING.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 18 – STEEL EDGING.

Steel edging shall conform to the plans and specifications.

Payment for BID ITEM NO. 18 – STEEL EDGING.
shall be at the contract bid item price per linear foot (LF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 19 – STABILIZED DECOMPOSED GRANITE.

Stabilized decomposed granite shall conform to the plans and specifications.

Payment for BID ITEM NO. 19 – STABILIZED DECOMPOSED GRANITE.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 20 – PLAY AREA WITH SHADE.

Play area with shade shall conform to the plans and specifications.

Payment for BID ITEM NO. 20 – PLAY AREA WITH SHADE.

shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 21 – KILN DRIED LOG BENCHES.

Kiln dried log benches shall conform to the plans and specifications.

Payment for BID ITEM NO. 21 – KILN DRIED LOG BENCHES.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 22 – 8’ ADA PICNIC TABLE.

8’ ADA picnic table shall conform to the plans and specifications.

Payment for BID ITEM NO. 22 – 8’ ADA PICNIC TABLE.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 23 – BASKETBALL SYSTEM (POST, FOOTING, BACKBOARD, NET).

Basketball system (post, footing, backboard, net) shall conform to the plans and specifications.

Payment for BID ITEM NO. 23 – BASKETBALL SYSTEM (POST, FOOTING, BACKBOARD, NET).
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 24 – TRASH RECEPTACLE.

Trash receptacle shall conform to the plans and specifications.

Payment for BID ITEM NO. 24 – TRASH RECEPTACLE.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 25 – SOCCER TEAM BENCH.

Soccer team bench shall conform to the plans and specifications.

Payment for BID ITEM NO. 25 – SOCCER TEAM BENCH.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 26 – BOULDERS.

Boulders shall conform to the plans and specifications.

Payment for BID ITEM NO. 26 – BOULDERS.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 27 – DRY CREEK.

Dry creek shall conform to the plans and specifications.

Payment for BID ITEM NO. 27 – DRY CREEK.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 28 – SOCCER GOALS AND IN-GROUND SLEEVES.

Soccer goals and in-ground sleeves shall conform to the plans and specifications.

Payment for BID ITEM NO. 28 – SOCCER GOALS AND IN-GROUND SLEEVES.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 29 – IRRIGATION SYSTEM AND CONTROLLER.

Irrigation system and controller shall conform to the plans and specifications.

Payment for BID ITEM NO. 29 – IRRIGATION SYSTEM AND CONTROLLER.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 30 – PLANTING.

Planting shall conform to the plans and specifications. Planting shall include all items shown on the planting plans and specs including but not limited to, turf seed, trees, soil prep. etc. per plans and specs.

Payment for BID ITEM NO. 30 – PLANTING.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 31 – NINETY (90) DAY MAINTENANCE.

Ninety (90) Day Maintenance shall conform to the plans and specifications.

Payment for BID ITEM NO. 31 – NINETY (90) DAY MAINTENANCE.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 32 – MOBILIZATION / JOB SITE REQUIREMENTS.

Mobilization / job site requirements shall conform to the plans and specifications.

Payment for BID ITEM NO. 32 – MOBILIZATION / JOB SITE REQUIREMENTS.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 33 – INSURANCE AND BONDING.

Insurance and Bonding shall conform to the plans and specifications.

Payment for BID ITEM NO. 33 – INSURANCE AND BONDING.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

1.7 ADD ALT BID ITEM DESCRIPTIONS

BID ITEM NO. 1 – TREE REMOVAL AND STUMP GRINDING.

Tree removal and stump grinding shall conform to the plans and specifications.

Payment for BID ITEM NO. 1 – TREE REMOVAL AND STUMP GRINDING.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 2 – MISCELLANEOUS REMOVALS (INCLUDING PARK SIGNAGE).

Miscellaneous removals (including park signage) shall conform to the plans and specifications.

Payment for BID ITEM NO. 2 – MISCELLANEOUS REMOVALS.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 3 – DUST CONTROL.

Dust control shall conform to the plans and specifications.

Payment for BID ITEM NO. 3 – DUST CONTROL.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 4 – REMOVE EXISTING CHAIN LINK FENCING.

Remove existing chain link fencing shall conform to the plans and specifications.

Payment for BID ITEM NO. 4 – REMOVE EXISTING CHAIN LINK FENCING.
shall be at the contract bid item price per linear foot (LF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof,

complete in place, and accepted.

BID ITEM NO. 5 – TEMPORARY CONSTRUCTION AND SECURITY FENCE.

Temporary Construction and Security Fence shall conform to the plans and specifications.

Payment for BID ITEM NO. 5 – TEMPORARY CONSTRUCTION AND SECURITY FENCE.
shall be at the contract bid item price per linear foot (LF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 6 – TEMPORARY CONSTRUCTION AND SECURITY GATES.

Temporary Construction and Security Gates shall conform to the plans and specifications.

Payment for BID ITEM NO. 6 – TEMPORARY CONSTRUCTION AND SECURITY GATES.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 7 – CLEAR AND GRUB SOFTSCAPE.

Clear and grub softscape shall conform to the plans and specifications.

Payment for BID ITEM NO. 7 – CLEAR AND GRUB SOFTSCAPE.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 8 – REMOVE EXISTING PERIMETER BOLLARDS.

Remove existing perimeter bollards shall conform to the plans and specifications.

Payment for BID ITEM NO. 8 – REMOVE EXISTING PERIMETER BOLLARDS.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 9 – FINE GRADING.

Fine grading shall conform to the plans and specifications.

Payment for BID ITEM NO. 9 – FINE GRADING.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 10 – 4" CONCRETE.

4" concrete shall conform to the plans and specifications.

Payment for BID ITEM NO. 10 – 4" CONCRETE.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 11 – 9" CURB AT SOCCER FIELD.

9" curb at soccer field shall conform to the plans and specifications.

Payment for BID ITEM NO. 11 – 9" CURB AT SOCCER FIELD.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 12 – STABILIZED DECOMPOSED GRANITE.

Stabilized decomposed granite shall conform to the plans and specifications.

Payment for BID ITEM NO. 12 – STABILIZED DECOMPOSED GRANITE.
shall be at the contract bid item price per square foot (SF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 13 – KILN DRIED LOG BENCH.

Kiln dried log bench shall conform to the plans and specifications.

Payment for BID ITEM NO. 13 – KILN DRIED LOG BENCH.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 14 – 6' PICNIC TABLE.

6' picnic table shall conform to the plans and specifications.

Payment for BID ITEM NO. 14 – 6' PICNIC TABLE.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 15 – 8’ ADA PICNIC TABLE.

8’ ADA picnic table shall conform to the plans and specifications.

Payment for BID ITEM NO. 15 – 8’ ADA PICNIC TABLE.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 16 – BBQ.

BBQ shall conform to the plans and specifications.

Payment for BID ITEM NO. 15 – BBQ.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 17 – HOT ASH CONTAINER.

Hot ash container shall conform to the plans and specifications.

Payment for BID ITEM NO. 17 – HOT ASH CONTAINER.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 18 – ENTRY MONUMENT.

Entry monument shall conform to the plans and specifications.

Payment for BID ITEM NO. 18 – ENTRY MONUMENT.
shall be at the contract bid item price per each (EA) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 19 – BOULDERS.

Boulders shall conform to the plans and specifications.

Payment for BID ITEM NO. 19 – BOULDERS.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 20 – 20’ HIGH SAFETY NETTING FENCING.

20’ High Safety Netting Fencing shall conform to the plans and specifications.

Payment for BID ITEM NO. 20 – 20’ HIGH SAFETY NETTING FENCING.
shall be at the contract bid item price per linear foot (LF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 21 – 10’ HIGH WIRE MESH FENCE.

10’ high wire mesh fence shall conform to the plans and specifications.

Payment for BID ITEM NO. 21 – 10’ HIGH WIRE MESH FENCE.
shall be at the contract bid item price per linear foot (LF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 22 – SPLIT RAIL FENCE.

Split rail fence shall conform to the plans and specifications.

Payment for BID ITEM NO. 22 – SPLIT RAIL FENCE.
shall be at the contract bid item price per linear foot (LF) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 23 – IRRIGATION SYSTEM.

Irrigation system shall conform to the plans and specifications.

Payment for BID ITEM NO. 23 – IRRIGATION SYSTEM.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 24 – PLANTING.

Planting shall conform to the plans and specifications. Planting shall include all items shown on the additive alternate planting plans and specs including but not limited to, turf sod, trees, soil prep. etc. per plans and specs.

Payment for BID ITEM NO. 24 – PLANTING.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 25 – NINETY (90) DAY MAINTENANCE.

Ninety (90) Day Maintenance shall conform to the plans and specifications.

Payment for BID ITEM NO. 25 – NINETY (90) DAY MAINTENANCE.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 26 – MOBILIZATION / JOB SITE REQUIREMENTS.

Mobilization / job site requirements shall conform to the plans and specifications.

Payment for BID ITEM NO. 26 – MOBILIZATION / JOB SITE REQUIREMENTS.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

BID ITEM NO. 27 – INSURANCE AND BONDING.

Insurance and Bonding shall conform to the plans and specifications.

Payment for BID ITEM NO. 27 – INSURANCE AND BONDING.
shall be at the contract bid item price per lump sum (LS) and shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to do all the work involved thereof, complete in place, and accepted.

CONTRACTOR'S PROPOSAL

CITY OF SAN FERNANDO
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

HONORABLE MAYOR AND
MEMBERS OF THE CITY COUNCIL:

The undersigned declares that this proposal was prepared by carefully examining the location of the proposed work, the Plans, the Specifications, and the Contract Documents entitled:

LAYNE PARK IMPROVEMENTS
120 N HUNTINGTON STREET

PROJECT NO. 7616, PLAN NO. P-737

The undersigned hereby proposes to furnish all labor, materials, equipment, tools, transportation, and services to perform all work required and to complete said work within **thirty (30)** working days after the commencement date stated in the Notice to Proceed. All work shall be performed in accordance with the Plans, Specifications, and Contract Documents, including the Special Provisions and Technical Provisions, for the prices set forth in the bid schedule.

06.29.2022
Dated

KASA Construction Inc.
Bidder

Signature

Diana Kasbar
Name (Print/Type)

President
Title

BID SCHEDULE
LAYNE PARK REVITALIZATION PROJECT
PROJECT NO. 7616, PLAN NO. P-737

BASE BID ITEM NO.	BASE BID DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ITEM TOTAL
1*	Tree Removal and Stump Grinding	EA	4	1200	4800
2*	Miscellaneous Removals	LS	1	21700	21700
3*	Dust Control	LS	1	2000	2000
4*	Temporary Construction and Security Fence	LF	840	8.50	7140
5*	Temporary Construction and Security Gates	EA	1	200	200
6*	Clear and Grub Softscape	SF	33,178	.75	24883.50
7*	Remove Existing Picnic Pads (Keep 3 pads)	SF	360	5	1800
8*	Fine Grading	SF	33,178	1.50	49767
9*	Construction staking and surveying	LS	1	15000	15000
10*	Erosion Control	LS	1	5000	5000
11	SWPPP	LS	1	1500	1500
12	Site Utilities	LS	1	65000	65000
13	Site Electrical	LS	1	65000	65000
14	Restroom Building	LS	1	230000	230000
15	4" Concrete – (No thickened edge)	SF	800	14.50	11600
16	4" Concrete at Basketball Court – (No thickened edge)	SF	2,625	15.50	40687.50
17	Basketball Court Striping (Removed Plexipave surfacing)	SF	2,625	1.50	3937.50
18	Redwood Header	LF	128	12	1536
19	Stabilized Decomposed Granite	SF	2,452	4.75	11647
20	Play Area with Shade	LS	1	137041.47	137041.47
21	Kiln Dried Log Benches (Removed from Scope)	EA	0	1500	0
22	8' ADA Picnic Table (Removed from scope)	EA	0	4500	0
23	Basketball System (post, footing, backboard, net)	EA	1	6000	6000
24	Trash Receptacle	EA	3	1979.75	5939.25
25	Soccer Team Bench	EA	2	3173	6346
26	Boulders	LS	1	3000	3000
27	Dry Creek	SF	165	35	5775
28	Soccer Goals and In-Ground Sleeves	EA	2	6000	12000
29	Irrigation System & Controller	LS	1	121065.85	121065.85
30	Planting	LS	1	15000	15000
31	Ninety (90) Day Maintenance (Removed from Scope)		0	6000	0
32	Mobilization/Job Site Requirements	LS	1	95000	95000
33	Insurance and Bonding	LS	1	15000	15000
34	Play Area Resurfacing (Including all required demo of existing surfacing)	LS	1	46087.37	46087.37

35	All required Items indicated on Plans or specs not indicated on bid schedule	LS	1	1		1	
36	6" Concrete Curb	LF	130	32		4160	
				BASE BID TOTAL		**$1,035,614.44**	
ADD ALT ITEM NO.	**ADD ALT DESCRIPTION**	**UNIT**	**ESTIMATED QUANTITY**	**UNIT PRICE**		**ITEM TOTAL**	
1*	Tree Removal and Stump Grinding	EA	4	800		3200	
2*	Miscellaneous Removals including park signage (Includes all removals as shown on plans, indicated in specs and as necessary to construct all items)	LS	1	10000		10000	
3*	Dust Control	LS	1	500		500	
4*	Remove Existing Chain Link Fencing	LF	276	11		3036	
5*	Temporary Construction and Security Fence	LF	840	1		840	
6*	Temporary Construction and Security Gates	EA	1	1		1	
7*	Clear and Grub Softscape	SF	23,445	.50		11722.50	
8*	Remove Existing Perimeter Bollards	LS	1	100		100	
9*	Fine Grading	SF	33,178	.50		16589	
10	4" Concrete – (No thickened edge)	SF	830	14.50		12035	
11	9" Curb at Soccer Field Fencing (Removed from Scope, But include grading under fence)	LS	1	3125		3125	
12	Stabilized Decomposed Granite	SF	4,491	12		53892	
13	Kiln Dried Log Bench (removed from Scope)	EA	0	1500		0	
14	6' Picnic Table	EA	3	4000		12000	
15	8' ADA Picnic Table	EA	1	4500		4500	
16	BBQ	EA	1	1500		1500	
17	Hot Ash Container (Removed from scope)	EA	0	1800		0	
18	Entry Monument (Removed from scope)	EA	0	15000		0	
19	Boulders	LS	1	1200		1200	
20	20' High Safety Netting Fencing (Removed from Scope)	LF	0	300		0	
21	10' Wire Mesh Fence (Added 406 L.F. due to removing CLF and netting)	LF	464	270		125280	
22	Split Rail Fence	LF	124	170		21080	
23	Irrigation System	LS	1	20000		20000	
24	4 Planting (Includes all turf, mulch trees etc. as shown on planting plans and specs)	LS	1	30000		30000	
25	Ninety (90) Day Maintenance (Removed from Scope)	LS	0	6000		0	
26	Mobilization/Job Site Requirements (To be revised by KASA based on new total %)	LS	1	21366		21366	
27	Insurance and Bonding	LS	1	5000		5000	
28	Trash Receptacles	EA	1	1979.75		1979.75	
29	6' High Chain Link Fence at 20' high safety netting (Removed from scope	LS	0	91		0	

	and replaced with 10' high wire mesh fence at soccer field)						
					ADD ALT BID TOTAL	**$358,946.25**	

*The twenty-five percent (25%) quantity change limitation per Section 3.2 of the Standard Specification does not apply to this item. For these items, there shall be no quantity limitation. Payment for these items will be based on unit prices stated in the Contractor's Proposal.

In case of discrepancy between unit process and item totals, the unit prices shall prevail. In case of a discrepancy between item totals and grand total, the item totals shall prevail. The grand total will be subject to adjustment by the City in the event of a discrepancy. The contract award shall be made on the basis of the grand total as described above from among the responsive and responsible bidders.

The City does not expressly or by implication agree that the actual amount of work will correspond with the foregoing quantities, but reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work as may be deemed necessary or advisable by the Engineer.

The bidder further agrees that in case of not executing the required contract with necessary bonds within ten (10) days, not including Sundays, after having received notice that the contract is ready for signature, the proceeds of the check or bond accompanying his bid shall become the property of the City of San Fernando.

By submission of the Contractor's Proposal, the bidder also certifies that the bid is a balanced bid.

The bidder acknowledges receipt of the following addendum issued for the above project. If no addendum has been received, write "None". FAILURE TO ACKNOWLEDGE RECEIPT OF ANY ADDENDA ISSUED WILL RENDER THE CONTRACTOR'S BID NON-RESPONSIVE.

List of Addendum Received: 1, 2, 3, 4, 5 & RFI 1

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS:

that we, KASA Construction, Inc. as Principal,
and Liberty Mutual Insurance Company as Surety,
are held and firmly bound unto the City of San Fernando in the sum of
Ten Percent of the Total Amount Bid ($ 10%)
to be paid to the said City of its certain Attorney, its successors and assigns; for the payment of which sum well and truly made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the certain proposal of the above bounden KASA Construction, Inc.
to construct LAYNE PARK REVITALIZATION PROJECT PROJECT NO. 7616, PLAN NO. P-737
(insert names of streets and limits to be improved) dated _____ is accepted by the City of San Fernando, and if the above bounden his heirs, executors, administrators, successors and assigns, shall duly enter into and execute a contract for such construction, and shall execute and deliver the two bonds described within ten (10) days (not including Sunday) from the date of the mailing of a notice to the above bounden KASA Construction, Inc. by and from the said City of San Fernando that said contract is ready for execution, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we hereunto set our hands and seals this 7th day of June, 2022.

Principal KASA Construction, Inc.	Surety Liberty Mutual Insurance Company
By _____	By _____
Its Diana Kasbar President	Its Jase Hamilton, Attorney-In-Fact
By _____	By _____
Its Sam Kasbar-V.P./Secretary	Its _____

Surety signatures on this bond must be acknowledged before Notary Publics, and a sufficiently power of attorney must be attached to the bond to verify the authority of any party signing on behalf of a surety.

All notices and demands to the surety shall be delivered via first class mail to the following:

175 Berkeley Street

Boston, MA 02116

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual SURETY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8206959-024103**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, James P. Schabarum II, Jase Hamilton, Jeffrey W. Cavignac, Lisa Cruz, Mikayla Green, Oliver Craig

all of the city of San Diego state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 17th day of December, 2021.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: _____
David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 17th day of December, 2021 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.

Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: _____
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this _____ day of JUN 07 2022

By: _____
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Diego

On JUN 07 2022 before me, Mikayla Green, Notary Public,
(Here insert name and title of the officer)

personally appeared Jase Hamilton,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she~~/~~they~~ executed the same in his/~~her~~/~~their~~ authorized capacity(ies), and that by his/~~her~~/~~their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Mikayla Green
Signature of Notary Public

(Notary Seal)

MIKAYLA GREEN
Notary Public - California
San Diego County
Commission # 2401121
My Comm. Expires Apr 18, 2026

ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

(Additional information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
- ☐ Corporate Officer

(Title)

- ☐ Partner(s)
- ☐ Attorney-in-Fact
- ☐ Trustee(s)
- ☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document. The only exception is if a document is to be recorded outside of California. In such instances, any alternative acknowledgment verbiage as may be printed on such a document so long as the verbiage does not require the notary to do something that is illegal for a notary in California (i.e. certifying the authorized capacity of the signer). Please check the document carefully for proper notarial wording and attach this form if required.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they,~~ is /~~are~~) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
  - Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
  - Indicate title or type of attached document, number of pages and date.
  - Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Bernardino)

On 06/29/2022 before me, Hector Zavala, Notary Public,
Date *Here Insert Name and Title of the Officer*

personally appeared Diana Kasbar and Sam Kasbar
Name(s) of Signer(s)

,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

HECTOR ZAVALA
Notary Public - California
San Bernardino County
Commission # 2382862
My Comm. Expires Nov 12, 2025

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

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CONTRACTOR INFORMATION

Company Name KASA Construction, Inc.

Address 15148 Sierra Bonita Lane Chino, CA 91710

Telephone 909.457.8260 Fax 909.457.8260 E-mail hectorz@kasaconstruction.com

Type of Firm: Individual ( ) Partnership ( ) Corporation (X)

Corporation organized under the laws of the State of California

Contractor's License Number 927544 State CA Classification A, B, C-10, & C-27 Expiration Date 01.31.2023

DIR Registration Number 1000006013 Expiration Date 06. 30.2025

Names and titles of all officers of the firm

Diana Kasbar - President & Treasurer

Sam Kasbar - Secretary & Manager

LIST OF REFERENCES

(To be submitted by contractors who have not worked with the City of San Fernando.)

1. NAME OF CITY OR BUSINESS City of Orange
   CONTACT PERSON AND PHONE NO. Robert Ambriz, Jr. 714-744-7274 ext. 7283
   TYPE/DATE OF WORK PERFORMED Park Improvements Started 05.31.2021
   TOTAL CONTRACT AMOUNT $ 1,348,500.00 Finished 10.25.2021

2. NAME OF CITY OR BUSINESS City of Newport Beach
   CONTACT PERSON AND PHONE NO. Patrick Arciniega 949-644-3347
   TYPE/DATE OF WORK PERFORMED Landscape / Median Construction Started 02.10.2020
   TOTAL CONTRACT AMOUNT $ 975,350.50 Finished 09.08.2020

3. NAME OF CITY OR BUSINESS City of Cypress
   CONTACT PERSON AND PHONE NO. Alexandru Bangean 714-229-6694
   TYPE/DATE OF WORK PERFORMED Landscape / Median Construction Started 07.27.2020
   TOTAL CONTRACT AMOUNT $ 693,837.50 Finished 02.18.2021

4. NAME OF CITY OR BUSINESS City of Fontana
   CONTACT PERSON AND PHONE NO. Robert Eisenbeisz 909-295-3142
   TYPE/DATE OF WORK PERFORMED Landscape Improvements Started 11.30.2020
   TOTAL CONTRACT AMOUNT $ 506,092.00 Finished 04.02.2021

5. NAME OF CITY OR BUSINESS City of San Bernardino
   CONTACT PERSON AND PHONE NO. Saba Engineer 909-384-5284
   TYPE/DATE OF WORK PERFORMED Landscape / Median Construction Started 08.11.2020
   TOTAL CONTRACT AMOUNT $ 668,000.00 Finished 01.25.2021

6. NAME OF CITY OR BUSINESS City of Westminster
   CONTACT PERSON AND PHONE NO. Tuan Pham 714-548-3456
   TYPE/DATE OF WORK PERFORMED Park Improvements Started 11.02.2020
   TOTAL CONTRACT AMOUNT $ 701,544.25 Finished 11.23.2021

LIST OF SUBCONTRACTORS

The bidder is required to fill in the following blanks in accordance with the provisions of Section 4100 to 4108, inclusive, of the Government Code of the State of California.

Name under which subcontractor is licensed: Pacific Play Systems, Inc.

Address of office, mill or shop: 3288 Greyhawk Court, Carlsbad, CA 92010

Specific description of subcontract: Play Equipment Removals, Furnish & Install

License No.: ~~957776~~ 957776 Amount of Subcontract: $ 96,650.00

DIR Registration Number: 1000012253 Expiration Date: 6-30-2023

Name under which subcontractor is licensed: The Public Restroom Company

Address of office, mill or shop: 2587 Buisness Pkwy., Minden, NV 89423

Specific description of subcontract: Restroom Building

License No.: 822966 Amount of Subcontract: ~~$ 96,650.00~~ $ 21,268.00

DIR Registration Number: 1000005303 Expiration Date: 6-30-2025

Name under which subcontractor is licensed: Martinez Concrete Inc.

Address of office, mill or shop: 920 W. Foothill Blvd., Azusa, CA 91702

Specific description of subcontract: Concrete

License No.: 394471 Amount of Subcontract: $ 73,000.00

DIR Registration Number: 1000006160 Expiration Date: 6-30-2025

Name under which subcontractor is licensed: SpectraTurf

Address of office, mill or shop: 555 S. Promenade Ave., Corona, CA 92879

Specific description of subcontract: Rubber Surfacing

License No.: 854429 Amount of Subcontract: $ 42,000.00

DIR Registration Number: 1000002615 Expiration Date: 6-30-2023

LIST OF SUBCONTRACTORS

The bidder is required to fill in the following blanks in accordance with the provisions of Section 4100 to 4108, inclusive, of the Government Code of the State of California.

Name under which subcontractor is licensed: F.E.C. Electric Inc.

Address of office, mill or shop: PO Box 77, Redlands, CA 92373

Specific description of subcontract: Electrical

License No.: 743507 Amount of Subcontract: $ 39,999.00

DIR Registration Number: 1000004480 Expiration Date: 6-30-2025

Name under which subcontractor is licensed: Westbrook Fence Inc.

Address of office, mill or shop: PO Box 90310, San Bernardino, CA 92427

Specific description of subcontract: Partial Fencing

License No.: 615318 Amount of Subcontract: $ 30,000.00

DIR Registration Number: 1000005719 Expiration Date: 6-30-2023

Name under which subcontractor is licensed: _____

Address of office, mill or shop: _____

Specific description of subcontract: _____

License No.: _____ Amount of Subcontract: _____

DIR Registration Number: _____ Expiration Date: _____

Name under which subcontractor is licensed: _____

Address of office, mill or shop: _____

Specific description of subcontract: _____

License No.: _____ Amount of Subcontract: _____

DIR Registration Number: _____ Expiration Date: _____

MINORITY, WOMEN, SMALL BUSINESS ENTERPRISES

BUSINESS NAME: KASA Construction, Inc.
ADDRESS (P.O. BOX NOT ACCEPTABLE): 15148 Sierra Bonita Lane
CITY, STATE, ZIP CODE: Chino, CA 91710
PHONE NUMBER (909) 457-2860 CONTACT PERSON: Hector Zavala

1. MINORITY OWNED
Composition of ownership (more than 50% of ownership of the organization): Please check one of the following:

_____ Black American _____ Asian/Pacific American

_____ Native American _____ Hispanic American __X__ Other ethnicity

2. WOMEN OWNED
More than 50% of this business is owned by women:

_____ Yes __X__ No

3. SMALL BUSINESS ENTERPRISE
This business enterprise collects $1,000,000 or less in gross revenue per year.

_____ Yes __X__ No

Does your firm intend to use subcontractors or independent contractors for this project?

_____ Yes __x__ No

If yes, all others must fill out the bidder's application also.

Has this business been certified by any other agency as a minority/women owned enterprise or small business enterprise?

_____ Yes __X__ No

If yes, please list name(s) and telephone number(s) of certifying agencies.

Is this a joint venture proposal?

_____ Yes __X__ No

CERTIFICATE OF SECRETARY OF ADOPTION OF RESOLUTION

I, Sam Kasbar (insert name of Secretary), do hereby certify that I am the Secretary of KASA Construction, Inc. (insert name of corporation) a California corporation, and do hereby certify that the following resolution is a full, true and correct copy of a resolution passed by the Board of Directors of said corporation at a meeting thereof held on the 09 day of November 2021, 2020 (insert proper date), in accordance with the bylaws of said corporation, and that said resolution has not to the date of this certificate been in any manner amended, modified, revoked, rescinded or annulled, and the same is now in full force and effect.

"RESOLVED, that any of the following officers of this corporation, _____,
Diana Kasbar President
Sam Kasbar, Vice President and
Sam Kasbar, secretary
(insert names of officers and capacity where not shown), (any two acting together) (any one acting alone) (strike out inapplicable portion), be and they are hereby authorized to execute and deliver in the name of and for and on behalf of this corporation, any and all bids, authorizations, contracts, bonds and agreements of any nature or sort whatsoever.

BE IT FURTHER RESOLVED, that any and all persons, firms, corporations and other entities, including public entities, shall be entitled to rely on the authority of (any one of such officers) (any two of such officers acting together) (strike out inapplicable portion), above named, to bind this corporation by the execution and delivery of any such bids, authorizations, contracts, bonds and agreements.

BE IT FURTHER RESOLVED, that the authority herein contained shall remain effective until the person, corporation, or public entity relying upon the authority herein contained, receives written notice to the contrary signed by duly authorized officers of this corporation, that all previous authorizations theretofore given with respect to the matters herein contained are revoked. That the revocation of the authority herein contained shall not affect the validity of any instrument herein referred to signed by any person or persons at the time authorized to act."

IN WITNESS WHEREOF, the undersigned has hereunto set (his/her) hand as Secretary and affixed the seal of this corporation this 29 day of June 2022, 2020.

- Sam Kasbar
Secretary

Affix Seal

CERTIFICATE OF CORPORATE RESOLUTION
Of
KASA CONSTRUCTION INC.

I, DIANA KASBAR, President of KASA CONSTRUCTION INC., organized and existing under the laws of the State of California and having its principal place of business at 15148 Sierra Bonita Lane, Chino, CA 91710, hereby certify that the following is a true copy of a resolution adopted by the Board of Directors of the Corporation at a meeting convened and held on NOVEMBER 09, 2021, at which a quorum was present and voting throughout and that such resolution is now in full force and effect and is in accordance with the provisions of the charter and by-laws of the Corporation.

RESOLVED : That the DIRECTORS are hereby authorized and directed to certify to any interested party that this resolution has been duly adopted, is in full force and effect, and is in accordance with the provisions of the charter and by-laws of the Corporation.

FURTHER RESOLVED, none at this time.

I further certify that this Corporation is duly organized and existing, and has the power to take the action called for by the foregoing resolution.

DIRECTORS

DIANA KASBAR President		11-09-21 Date
SAM KASBAR Vice President		11-09-21 Date
SAM KASBAR Secretary		11-09-21 Date
DIANA KASBAR Treasurer		11-09-21 Date

Witness my hand seal of this Corporation on this 9th day of November, 2021.

LIST OF SUBCONTRACTORS, SUPPLIERS, & VENDORS CONTACTED TO RECEIVE PRICES IN PREPARATION OF BID PROPOSAL

1. NAME & LOCATION OF BUSINESS Fehoko Concrete – NOT Listed
Inglewood, CA
CONTACT PERSON AND PHONE NO. Tim/Fernando 323.540.5499
ITEM OR TYPE OF WORK PROPOSED Concrete
PRICE OR AMOUNT $ received scope letter only-No price

2. NAME & LOCATION OF BUSINESS Robertson Recreational Services – NOT Listed.
Tempe, AZ
CONTACT PERSON AND PHONE NO. Randy Hogben 818-397-6273
ITEM OR TYPE OF WORK PROPOSED Rubber Surfacing
PRICE OR AMOUNT $ 45,744.00

3. NAME & LOCATION OF BUSINESS _____
CONTACT PERSON AND PHONE NO. _____
ITEM OR TYPE OF WORK PROPOSED _____
PRICE OR AMOUNT $ _____

4. NAME & LOCATION OF BUSINESS _____
CONTACT PERSON AND PHONE NO. _____
ITEM OR TYPE OF WORK PROPOSED _____
PRICE OR AMOUNT $ _____

5. NAME & LOCATION OF BUSINESS _____
CONTACT PERSON AND PHONE NO. _____
ITEM OR TYPE OF WORK PROPOSED _____
PRICE OR AMOUNT $ _____

6. NAME & LOCATION OF BUSINESS _____
CONTACT PERSON AND PHONE NO. _____
ITEM OR TYPE OF WORK PROPOSED _____
PRICE OR AMOUNT $ _____

ATTACHMENT "A"

NON-COLLUSION AFFIDAVIT

LAYNE PARK IMPROVEMENTS
PROJECT NO. 7616, PLAN NO. P-737

STATE OF CALIFORNIA)
) SS
COUNTY OF San Bernardino)

Diana Kasbar, being first duly sworn, deposes and says that he is President
(Sole owner, partner, president, secretary, etc.)

of KASA Construction Inc.
the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that such bidder has not directly or indirectly colluded, conspired, connived or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure an advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid price or of that of any other bidder, or to secure an advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

06.29.2022
Date

KASA Construction Inc.
Bidder

Authorized Signature

Diana Kasbar
Name (Print/Type)

President
Title

STATE OF CALIFORNIA)
) SS
COUNTY OF _____)

On _____, 2022 before me, _____,

personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

(Notary Seal)

Please See Attached.

Signature of Notary Public

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Bernardino)

On 06/29/2022 before me, Hector Zavala, Notary Public,
Date *Here Insert Name and Title of the Officer*

personally appeared Diana Kasbar
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

HECTOR ZAVALA
Notary Public - California
San Bernardino County
Commission # 2382862
My Comm. Expires Nov 12, 2025

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

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THE CITY OF SAN FERNANDO

Addendum No. 1 **June 1, 2022**

Project: Layne Park Improvements, 120 N Huntington Street, Project No. 7616, Plan No. P-737

A. The following change to the **Notice of Inviting Bids** shall apply for this project.

1. Previously stated as:

A mandatory Pre-Bid Meeting will be held Wednesday, May 25, at 10:00 a.m. at 120 N. Huntington Street (Layne Park).

2. Changed to:

A mandatory Pre-Bid Meeting will be held **Wednesday, June 8**, at 10:30 a.m. at 120 N. Huntington Street (Layne Park).

B. The following change to the **Bid Schedule** shall apply for this project.

1. Previously stated as:

CDBG PROJECT NO. 602080-19, PROJECT NO. 7610, PLAN NO. P-731

2. Changed to:

Project No. 7616, Plan No. P-737

C. The following change to the **Notice of Inviting Bids** shall apply for this project.

1. Previously stated as:

Any questions pertaining to the project shall be submitted by Friday, June 3, 2022 by 4:30 p.m.

2. Changed to:

Any questions pertaining to the project shall be submitted by Monday, June 13, 2022 by 4:30 p.m.

D. The following change to the Instruction to Bidders shall apply for this project.

1. Previously stated as:

The following documents in the PROPOSAL section of these Contract Documents must be completed and submitted with the bid package:

P-1-3 Contractor's Proposal

2. Changed to:

The following documents in the PROPOSAL section of these Contract Documents must be completed and submitted with the bid package:

P-1-4 Contractor's Proposal

Indicate the receipt of Addendum 1 on Page P-4 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE**

Approved by:

Matthew Baumgardner, P.E.
Director of Public Works/City Engineer

05/27/22
Date

THE CITY OF SAN FERNANDO

Addendum No. 2 **June 9, 2022**

Project: **Layne Park Improvements, 120 N Huntington Street, Project No. 7616, Plan No. P-737**

A. The following change to the **Notice of Inviting Bids** shall apply for this project.

1. Previously stated as:

SEALED PROPOSALS will be received at the Office of the City Clerk, City Hall, 117 Macneil Street, San Fernando, California until 1:30 P.M. on Thursday, June 16, 2022, and said bids will be publicly opened and declared for performing work on the following project:

LAYNE PARK REVATALIZATION PROJECT

PROJECT NO. 7616, PLAN NO. P-737

2. Changed to:

SEALED PROPOSALS will be received at the Office of the City Clerk, City Hall, 117 Macneil Street, San Fernando, California until **1:30 P.M. on Thursday, June 23, 2022**, and said bids will be publicly opened and declared for performing work on the following project:

LAYNE PARK REVATALIZATION PROJECT

PROJECT NO. 7616, PLAN NO. P-737

Indicate the receipt of Addendum No. 2 on Page P-4 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE**

Approved by:

06/09/22

Matthew Baumgardner, P.E.
Director of Public Works/City Engineer

Date

THE CITY OF SAN FERNANDO

Addendum No. 3 **June 21, 2022**

Project: Layne Park Improvements, 120 N Huntington Street, Project No. 7616, Plan No. P-737

A. The following change to the **Notice of Inviting Bids** Addendum No. 2 shall apply for this project.

1. Previously stated as:

SEALED PROPOSALS will be received at the Office of the City Clerk, City Hall, 117 Macneil Street, San Fernando, California until **1:30 P.M. on Thursday, June 23,** and said bids will be publicly opened and declared for performing work on the following project:

LAYNE PARK REVATALIZATION PROJECT

PROJECT NO. 7616, PLAN NO. P-737

2. Changed to:

SEALED PROPOSALS will be received at the Office of the City Clerk, City Hall, 117 Macneil Street, San Fernando, California until **1:30 P.M. on Wednesday, June 29, 2022**, and said bids will be publicly opened and declared for performing work on the following project:

LAYNE PARK REVATALIZATION PROJECT

PROJECT NO. 7616, PLAN NO. P-737

B. The following change to the **Notice of Inviting Bids** Addendum No. 1 shall apply for this project.

1. Previously stated as:

A mandatory Pre-Bid Meeting will be held Wednesday, June 8, at 10:30 a.m. at 120 N. Huntington Street (Layne Park).

2. Changed to:

All prospective firms are encouraged to attend a walkthrough of the Las Palmas Park site scheduled for Monday, June 8, 2022, at 10:30 A.M.

C. Request for Information No. 2 will be release describing the Alternative Bid Item "Green Barrier" is schedule to be release on June 22, 2002

Indicate the receipt of Addendum No. 3 on Page P-4 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE**

Approved by:

06/21/22

Matthew Baumgardner, P.E.
Director of Public Works/City Engineer

Date

THE CITY OF SAN FERNANDO

Addendum No. 4 **June 24, 2022**

Project: **Layne Park Improvements, 120 N Huntington Street, Project No. 7616, Plan No. P-737**

A. The following change to the **Instruction to Bidders** shall apply for this project.

1. Add the following:

The following documents in the PROPOSAL section of these Contract Documents must be completed and submitted with the bid package:

P-12 Non-Collusion Affidavit (Attachment "A")

B. The following change to the **Plans** shall apply for this project.

1. Revisions made to the following sheets:

C2.10, C2.11, C2.11A, L2.0, L2.1, L3.0, L3.2A, L3.4, L4.1, LD-1, LD-4, LD-5, and LD-6 (collectively Attachment "B")

Indicate the receipt of Addendum 4 on Page P-4 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE**

Approved by:

06/24/22

Matthew Baumgardner, P.E.
Director of Public Works/City Engineer

Date

THE CITY OF SAN FERNANDO

Addendum No. 5 **June 28, 2022**

Project: **Layne Park Improvements, 120 N Huntington Street, Project No. 7616, Plan No. P-737**

A. The following change to the **Bid Schedule (P-1 through P-4)** (Attachment "A") shall apply for this project.

1. Revisions made to the following BASE BID items:

2, 14, 18, 24, 25, 30, 34-36

2. Revisions made to the following ADD ALT items:

2, 24, 28-29

Indicate the receipt of Addendum 4 on Page P-4 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE**

Approved by:

06/28/22

Matthew Baumgardner, P.E.
Director of Public Works/City Engineer

Date

THE CITY OF SAN FERNANDO

Request for Information No. 1 **June 15, 2022**

Project: Layne Park Improvements, 120 N Huntington Street, Project No. 7616, Plan No. P-737

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1. Please confirm whether this project is subject to a PLA (Project Labor Agreement), a PSA (Project Stabilization Agreement), a CBA (Collective Bargaining Agreement), a CWA (Community Workforce Agreement), or anything of that nature

   A: The only requirement for this project is the State prevailing wage.

2. Please confirm that this project is a Federal Davis-Bacon Wage project.

   A: Yes, this project is a Federal Davis-Beacon Wage project.

3. Does this project have a Good Faith Effort or a Percentage for disadvantage firms?

   A: No, Good Faith Effort or a percentage of disadvantage firms is not part of this project

4. Will the Agency be providing and paying a Compaction Inspector?

   A: Unless otherwise called for hereinafter in the Special Provisions, all testing during construction will be performed by the Agency in such number and at such locations as deemed necessary by the Engineer to ensure compliance with the Plans and Specifications; the cost of all initial testing will be borne by the Agency; the cost of all retesting will be borne by the Contractor, and the amount due the Agency for said retesting will be deducted from the Contractor's progress payments.

5. Will the Agency require a Temporary Identification Sign for this project?

   A: The City of San Fernando will be posting a project sign at the site along the N Huntington side of the property.

6. Typically the Agency provides the CCC. The CCC does not contact with the Contractor. The Contractor has no involvement or exchange of money and direct hiring, besides support and coordination. The Agency should have a Maximum of hours, crew size and the amount the City will compensate CCC for these labor hours. Please clarify.

   A: The City will contract with CCC. The contractor will identify and coordinate the work CCC can do. The grant calls for CCC involvement typically CCC Corpsmembers can assist with debris removal, prepping for planting vegetation and installation of

bioswales, planting of vegetation per landscape designs. Cleaning and prepping the existing structures for renovations. The contractor will provide a timeline for such work.

7. On Addendum #1 only page P-2 of the bid schedule was included in the Addendum. Are we still using P-3 the ADD ALT Bid Schedule? Or is the ADD ALT Bid Schedule not part of this bid? Please specify.

   A: Only P-2 was included in the Addendum because P-2 had a change to it due to the incorrect project title used on the sheet. P-3 is still to be used as part of your submittal.

8. Per spec sub-section 6-9 of the special provisions Liquidated Damages shows to be $500 per each day. The Contract and Special Provisions Liquidated Damages are in conflict. Please specify correct LD's?

   A: The correct Liquidated damages is $500. The change will be reflected in the final version of the contract.

9. I need some clarification on the play equipment and shade. Does the shade come with the Pacific Play System Equipment?

   A: Yes, there are two shade canopies that are part of the new composite structure.

10. Does the new rubber surfacing come with the Play Equipment?

    A: No, this is a separate item.

11. Can you provide us with a detail of the rubber surfacing? What's under the rubber surfacing? I.e. Concrete, Aggregate? Will there be any drainage under the new rubber surfacing?

    A: Re-top of 1.5" over existing 3710 SF of PIP rubberized surfacing, 50/50% color wear layer, aromatic over existing safety surfacing. Edges to be cut back and tapered in to maintain a smooth trip-free transition at access points. (Description provided from Pacific Rec Manufacturer.)

12. If the new play equipment is added, does the existing play equipment and surfacing get removed and disposed?

    A: Contractor is responsible for demo and removal of play equipment and surfacing. Contractor to coordinate/confirm with City if removed play equipment is to be saved or discarded. Please note a portion of the existing playground is to remain and be protected in place – see plans.

13. Can we get a detail for the Steel Edging? Please include the manufacturer, size and model.

    A: There is no steel edging in landscape plans. Redwood header is specified at decomposed granite edge.

14. Please provide a detail for the Kiln Dried Log bench. Please include Manufacturer or Distributor and model number.

    A: Custom log benches are from Angel City Lumber. Sherman Oaks and Pasadena Blue Gum Eucalyptus Log Benches 18" high x variable depth (20" - 28")w x 8' long (Description provided by Angel City Lumber, contact billing@angelcitylumber.com). See quote# 1651.

15. Please provide us with a Manufacturer and model Number for the trash receptacle. Please specify.

    A: 32 Gal Trash Receptacle by Patterson Williams. Model #1150-BV with flat top lid and plastic liner. Contractor also to provide in-ground mount, Model #REM1150-M1. Install per manufacturers specifications.

16. Please provide us with a Manufacturer and model Number for the Team Bench. Please specify.

    A: 21' Aluminum bench with back by Patterson Williams. Model #1103-21G. Install per manufacturers specifications.

17. Please provide us with a Manufacturer and model Number for the Hot Ash receptacle. Please specify.

    A: Hot ash container with ash door by QCP Corp. Model #QPSHA2842. Install per manufacturers specifications.

18. Please provide us with a Detail, Manufacturer and model Number for the Drinking Fountain. Please specify.

    A: No stand-alone drinking fountain in plans. Drinking fountains are part of restroom building plans.

19. Plan Sheet C2.11 Demolition Plan - Top right of the sheet shows a Circled 7 with an arrow. Under Demolition Notes, I do not see a number 7.

    A: The call out note #7 on Sheet C2.11 Demolition Plan should be a note #1 protect in place. Please see Attachment "A" included with this addendum for clarification.

20. Plan Sheet C2.11A Add Alt Demolition Plan - Bottom left of the drawings shows a Circled 11 with an arrow. Under Demolition Notes, I do not see a number 11.

A: The call out note #11 on Sheet C2.11A Add Alt Demolition Plan should be deleted. Because on sheet C2.12A Alternative Grading Plan has note #21 RELOCATE WATER METER AND REDUCED PRESSURE BACKFLOW DEVICE (LOCATION TO BE DETERMINE BY THE CITY). Please see Attachments "B" and "C" included with this addendum for clarification.

21. Plan Sheet L4.1 – Add Alt Planting Plan -This page shows about 6 trees that do not have a match to the Planting Legend. Are these supposed to be the 24" Box Koelreuteria Bipinnata (Chinese Flame Tree)?

    A: Yes, the trees are to be the 24" Box Koelreuteria Bipinnata (Chinese Flame Tree).

22. Planting plan L4.1, there are 4 trees southeast of the proposed field and 2 trees south of the playground equipment. This tree symbol is not identified on the legend. Should this tree be 24" box Koelreuteria bipinnata?

    A: See #21

23. There is not manufacturer or models for the ball valve at the valve manifolds. Please provide for bidding purposes.

    A: Superior model BSBV

24. The irrigation legend shows bubblers for trees to be Rainbird RWS-B-1402. The irrigation details show Rainbird RWS-S-B-C-1402. Please advise which model to include for tree bubblers.

    A: Use model RWS-B-C-1402

25. On plan page L3.0, the model of the turf rotor for the sportsfield is Rainbird F4-FC-SS. This is a 4" pop up rotor. The description requires a 6" pop up rotor. Please advise.

    A: Use specified 4" pop up. 6" in description is a typo.

26. Drip tubing shown on irrigation legend, please confirm that the Max Allowed Hozin. Spacing is to represent the spacing of each tubing rows.

    A: The max. allowed hozin. spacing is the maximum distance between drip tubing rows.

27. Please provide size and color for the proposed boulders.

    A: For bidding purposes Contractor can use Sierra Select Boulder, rounded. Use even mix of following sizes; 2'x2'x2', 3'x3'x3' and 4'x4'x4'.

28. Plan page L2.1, there is a legend shown on the plans for a drinking fountain, please provide manufacturer and model for bidding purposes.

    A: See # 18

29. Plan page L2.1 #6a – Kiln dried log bench, please provide more information on this product. Is this to be purchased from a supplier? What is the model for this?

    A: Custom log benches are from Angel City Lumber. Sherman Oaks and Pasadena Blue Gum Eucalyptus Log Benches 18" high x variable depth (20" - 28")w x 8' long (Description provided by Angel City Lumber, contact billing@angelcitylumber.com). See quote# 1651.

30. Please provide model and size for the soccer team bench.

    A: See # 16

31. Please provide model and size for the Trash receptacles.

    A: See #15

32. Plan page L2.0 shows the edging to be redwood header. On the bid form, there is only steel edging shown. Please advise if these are the same items and which product to include in the bid.

    A: There is no steel edging in landscape plans. Redwood header is specified at decomposed granite edge.

33. Plan page C2.11A, there is only about 75 lf of existing fencing shown to be removed here, please confirm that quantity of the existing chain link fence to be removed. there is 1 location shown with 65' and an area above that with another 10'.

    A: The 75' lf of existing chain link fence is the total approximate amount to be removed (65' lf along alley and 10' lf at utility enclosure). Contractor to confirm length of utility enclosure.

34. On Alternate Bid schedule, item #8 – Remove Existing Perimeter Bollards is required, but it is not shown on drawings. Please advise.

    A: Civil Plans refer to perimeter bollard as 'Guard Post' Demolition Note #4.

35. On Alternate Bid schedule, item #17- Hot ash Container is required, but it is not shown on drawings. Please advise.

A: Provide for 1 Hot Ash Container and concrete pad to be located adjacent to add alt BBQ. Hot ash container with ash door by QCP Corp. Model #QPSHA2842. Install per manufacturers specifications.

36. On Alternate Bid schedule, item #10 – 4" concrete requires is 830 sf. Please confirm that the only area requiring concrete are the 4 picnic tables in the middle of the plans. The quantities are off on this item

    A: Correct, the add. alt. 4" concrete is approximately 830 sqft and is located at the 4 picnic tables.

37. Prefabricated restroom lead time is currently at 240 calendar days. Can the contract timeline be extended to meet this?

    A: The contract may be extended if the contractor is selected. Contractor shall consider contacting other manufacturers.



dca
CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE

927544 CORP

KASA CONSTRUCTION INC

A B C27 C10

01/31/2023 www.cslb.ca.gov

CSLB#

Home CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 927544

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 6/21/2022 9:47:08 AM

Business Information

KASA CONSTRUCTION INC
15148 SIERRA MONITA LANE
CHINO, CA 91710
Business Phone Number:(909) 457-8260

Entity Corporation
Issue Date 01/15/2009
Expire Date 01/31/2023

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- A - GENERAL ENGINEERING
- B - GENERAL BUILDING
- C27 - LANDSCAPING
- C10 - ELECTRICAL

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.
Bond Number: 100060319
Bond Amount: $15,000
Effective Date: 01/01/2016
Contractor's Bond History

Bond of Qualifying Individual

- The qualifying individual SAMER GABRIEL KASBAR certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
  Effective Date: 05/12/2010
  BQI's Bond History
- The qualifying individual DIANA KASBAR certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
  Effective Date: 05/16/2018

Workers' Compensation

Contractor Information

Legal Entity Name
KASA CONSTRUCTION INC.
Legal Entity Type
Corporation
Status
Active
Registration Number
1000006013
Registration effective date
7/1/2022
Registration expiration date
6/30/2025
Mailing Address
15148 SIERRA BONITA LANE CHINO 91710 CA ...
Physical Address
15148 SIERRA BONITA LANE CHINO 91710 CA ...
Email Address
Trade Name/DBA
License Number(s)
CSLB:927544

DIR*

Registration History

Effective Date	Expiration Date
6/11/2018	6/30/2019
5/8/2017	6/30/2018
6/8/2016	6/30/2017
6/4/2015	6/30/2016
1/19/2015	6/30/2015
7/1/2019	6/30/2022
7/1/2022	6/30/2025

Legal Entity Information

Corporation Number:
Federal Employment Identification Number:
President Name:
Diana Kasbar
Vice President Name:
Sam Kasbar
Treasurer Name:
Diana Kasbar
Secretary Name:
Sam Kasbar
CEO Name:

Agent of Service Name:
Sam Kasbar
Agent of Service Mailing Address:
15148 Sierra Bonita Ln Chino 91710 CA United States of America

Workers Compensation

Do you lease employees through Professional No

Employer Organization (PEO)?:
Please provide your current workers compensation insurance information below:

PEO Information	PEO Name	PEO Phone	PEO Email

Insured by Carrier
Policy Holder Name:KASA CONSTRUCTION INC.**Insurance Carrier:**
TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA**Policy Number:**UB6K519125
Inception date:2/18/2022**Expiration Date:**2/18/2023

City of Chino Hills

14000 City Center Drive
Chino Hills, CA 91709
(909) 364-2600
www.chinohills.org

KASA Construction, Inc.
Attn: Sam Kasbar
15148 Sierra Bonita Lane
Chino, CA 91710

Project: Los Serranos Neighborhood Park
Owner: City of Chino Hills
Subject: Letter of Recommendation

Dear Mr. Kasbar,

On behalf of the City of Chino Hills, I would like to thank you and your team at KASA Construction Inc., for your noteworthy efforts in completing the Los Serranos Neighborhood Park.

The project consisted of a nearly 4 million dollar budget, including a 6-acre park with landscape grading, drainage, irrigation, landscaping, site furnishings, sports courts, restrooms, picnic shelters, lighting, playground and fitness equipment, hardscape, and other amenities.

In September of 2018, KASA commenced their work and through the duration of the project, KASA maintained the highest level of safety and quality, paying close attention to the specifics of construction and completing the required work within the necessary time frames. If issues ever arose, solutions were always implemented immediately. KASA's incredible adaptability, diligence and close-out for the City's final acceptance and completion, allowed for a successful Grand Opening of the park on November 16, 2019. I have attached our Grand Opening flyer. KASA's admirable coordination with City Staff, while upholding the utmost respect, professionalism, integrity and diligence, resulted in a favorable project acceptance.

In addition, I would like to also thank KASA's generous contributions of tools, material, and a tool shed which was donated to the adjacent Chaparral Elementary School for their after-school garden club.

I'd like to extend my sincere appreciation to you and your devoted team on a job well done and congratulate you on an outstanding project. It was an honor to introduce the 44th park to the City of Chino Hills. I would not hesitate to recommend KASA Construction Inc., to any other owner or agency.

Sincerely,

Cynthia Moran

Cynthia Moran
Council Member

LANDSCAPE ARCHITECTS

KASA Construction, Inc.
15148 Sierra Bonita Lane
Chino, CA 91710

Project: Laguna Woods – Water Efficient Median Improvement Project

Subject: Letter of Recommendation

To Whom It May Concern,

Van Dyke Landscape Architects would like to acknowledge KASA Construction Inc for their diligent performance in completing the City of Laguna Woods Water Efficient Median Improvement Project for which VDLA prepared construction documents. The scope of work consisted of the removal of landscaping and concrete, installation and modification of irrigation systems, and installation of landscaping within medians located on El Toro Road, and Moulton Parkway.

KASA Construction executed this project with vigor and commitment, maintaining the highest level of professionalism, attention to detail and work ethic. The project field and management staff displayed excellent coordination with our firm and carried out our interests in a compliant and organized fashion. KASA Construction Inc went beyond the firm's expectations in order to assure that the project was delivered with exceptional standards.

Our firm could not be more pleased with the final project result. It has been a pleasure working with KASA Construction Inc and we would not hesitate to recommend their outstanding services. We look forward to working with KASA in the future.

Sincerely,
Brett Allen, Associate
Van Dyke Landscape Architects
ASLA SD Chapter President
Landscape Architect CA #6595
ballen@vdla.us

Landscape Architecture
Planning
Water Management
Graphic Communications

462 Stevens Avenue, Suite 107, Solana Beach, CA 92075-2042
Tel: 619.294.8484 • Fax: 619.574.0626 • Web: www.vdla.us

Principals: Mitch Phillippe, ASLA, CA LLA #3781 • Yale Hooper, CID, CLIA
Associates: Ling Chan, ASLA, CA LLA #5435, LEED AP • Denise Armijo, ASLA
Brett Allen, ASLA, CA LLA #6595, CID, CLIA, RWSS

CITY OF NEWPORT BEACH
100 Civic Center Drive, Bay 2D
Newport Beach, California 92660
949 644-3330 | 949 644-3308 FAX
newportbeachca.gov

October 27, 2020

KASA Construction, Inc.
Attention: Sam Kasbar, Owner / VP
15148 Sierra Bonita Lane
Chino, CA 91710

Project: West Coast Highway Median Landscaping – Phase 2

Subject: Letter of Recommendation

Dear Mr. Kasbar,

On behalf of the City of Newport Beach, I would like to thank you and your Team at KASA Construction for the exemplary efforts in completing the West Coast Highway Median Landscaping – Phase 2 Project.

This project consisted of demolishing the existing stamped concrete in the center median, grading, installing new irrigation systems and landscaping in both the medians and parkways along Pacific Coast Highway, west of Newport Blvd.

From inception, you worked closely with the City Staff with **respect, professionalism, honesty, and diligence,** which resulted in a successful project.

KASA maintained the highest level of safety and quality, paying close attention to the specifics of construction and completing the required work within the necessary time frames. When issues ever arose, solutions were always implemented immediately. Even amid a viral pandemic, you, as the committed leader, took the extra steps in establishing safety precautions to secure and protect the welfare of your dedicated staff and the public. KASA's incredible adaptability and coordination with the City, helped bring this project to a polished close.

I'd like to extend my appreciation to you and your devoted team on a job well done. It has been a pleasure working with you and I would not hesitate to recommend KASA Construction Inc. to any Owner or Agency.

Sincerely,

Michael J. Sinacori

Michael J. Sinacori
Assistant City Engineer

LENNAR

July 6, 2020

Kasa Construction, Inc.
Attn: Sam Kasbar
15148 Sierra Bonita Lane
Chino, CA 91710

Re: Letter of Recommendation
Kasa Construction
Riverbend Community Park, Jurupa Valley, CA

To Whom It May Concern:

On behalf of the Lennar Homes, we would like to cordially thank KASA Construction Inc for their exemplary efforts in completing the Riverbend Community Park Project for the best interests of the Jurupa Area Recreation (JARPD) and Park District and Lennar Homes.

This nearly $4.8 million, 12-acre park project consisted of, but not limited to, grading, underground wet and dry utilities, landscaping, irrigation, electrical, decomposed granite paths, pedestrian and horse trails, parking lots, masonry walls, fencing and pedestrian bridges. Additionally, the project site also included shade shelters, playground equipment, rubber surfacing, disc golf, decorative concrete, walkway and parking lot lights, basketball courts, a complete athletic field, and a prefabricated restroom building by The Public Restroom Company.

From the start, KASA took on a very proactive approach, paying close attention to the specifics of construction and completing the required work efficiently and within the completion schedule. KASA's adaptability and coordination with Lennar and JARPD contributed to bringing this project to a to a successful completion. Construction issues were quickly solved by KASA's attentive team. We could not be more satisfied with the work completed by KASA.

The experience and professionalism guided by Kasa's founder, Sam Kasbar, was impressive. It has been a sincere pleasure working with Mr. Kasbar and his team and we would not hesitate to recommend their services to anyone seeking a proficient, determined contractor that upholds the highest possible standards and executes in a timely and organized fashion.

Sincerely,

Brian King
Project Manager
Lennar Homes – Inland Empire
brian.king@lennar.com

K Hovnanian Homes

June 10, 2020

KASA Construction, Inc.
Attn: Sam Kasbar
15148 Sierra Bonita Lane
Chino, CA 91710

Project: **Sierra Crest Park & Dog Park Improvements - Fontana, CA**
Owner: **K Hovnanian Homes**
Subject: **Letter of Recommendation**

To Whom It May Concern:

On behalf of K Hovnanian Homes, we would like to thank KASA Construction for their efforts in completing the Sierra Crest Park Improvements Project.

The project consisted of a Public City Park with a CXT Prefabricated Restroom Building, Playground Equipment, Rubber Surfacing, Basketball Court, Picnic areas with Benches, Tables, and Barbeques, green space, as well as Dog Park.

KASA completed this project in a conscientious manner, maintaining the highest level of professionalism and keeping the client's best interests in mind. Throughout the duration of the project, KASA cooperated accordingly with K. Hovnanian and the City to overcome many obstacles faced during construction. Although, there were some trying times and design issues, KASA always maintained professionalism, and worked diligently with K. Hovnanian to achieve the most feasible solution for all. Without a doubt, KASA fulfilled their duties as a General Contractor to the satisfactions of all parties. They also always honor any warranty request and stand behind their installation, which is a true testament for a quality general contractor.

It has been a sincere pleasure working with Sam Kasbar and his team. We would not hesitate to refer them to any organization seeking a diligent, professional general contractor that upholds the highest possible standards and executes exemplary work.

Sincerely,

Jason Mock
Senior Land Development Manager

K. Hovnanian Southern California Division, LLC
400 Exchange, Suite 200
Irvine, CA 90602

CITY OF RANCHO PALOS VERDES

PUBLIC WORKS DEPARTMENT

May 5, 2020

KASA Construction
15148 Sierra Bonita Lane
Chino, CA 91710

Project: Conestoga Trail Connection (Deadman's Curve)

To whom it may concern:

The City of Rancho Palos Verdes would like to thank KASA Construction for their commendable performance in completing the Conestoga Trail Connection Project.

KASA Construction completed this project with diligence and commitment, maintaining the highest level of professionalism, attention to detail and work ethic.

KASA Construction's scheduling and coordination was smooth. They maintained an excellent relationship with the City project management and inspection team and kept the job running in a compliant and organized manner.

It has been a pleasure working with KASA and we would not hesitate to recommend their services to others.

Sincerely,

N. Razepoor

Nasser Razepoor
Associate Engineer

City of Rialto
California

April 16, 2019

KASA Construction, Inc.
15148 Sierra Bonita Lane
Chino, CA 91710

SUBJECT: JOE SAMPSON PARK – CITY OF RIALTO PROJECT NO. 150303

To Whom It May Concern:

On behalf of the City of Rialto, we would like to thank KASA Construction for their exemplary performance in completing the $5,323,556.56 construction of Joe Sampson Park. KASA completed this project with diligence, maintaining the highest level of professionalism and attention to detail. The project management team consistently kept the City's best interest in mind and cooperated transparently with the City to overcome any challenges which were faced during construction. KASA fulfilled their duties as a general contractor to the satisfaction of all parties.

The Project was completed within the schedule set forth in the agreement with the City. We would be pleased to refer KASA Construction Inc. to any other organization seeking a diligent, professional general contractor eager to cooperate with their customer to ensure that the work is completed effectively and with the highest standards.

Sincerely,

Robert G. Eisenbeisz, P.E.
Public Works Director/City Engineer

cc: Project File

COMMUNITY WORKS DESIGN GROUP
LANDSCAPE ARCHITECTURE
4649 Brockton Avenue
Riverside, CA 92506
(951) 369-0700
Fax (951) 369-4039
http//www.comworksdg.com
CA License #2110
NV License #389

March 25, 2019

Mr. Sam Kasbar, Vice President
KASA CONSTRUCTION, INC.
15148 Sierra Bonita Lane
Chino, CA 91710

RE: CONSTRUCTION OF JOE SAMPSON PARK
CITY OF RIALTO, CALIFORNIA

Dear Sam:

I wanted to reach out and thank KASA Construction on the outstanding execution of the construction of Joe Sampson Park for the City of Rialto, a new 8 acre with a construction cost of $5,323,557. This project was completed well within the rigorous timeline set forth by the City of Rialto.

KASA Construction has brought numerous park projects designed by our firm to life over the past several years. We are consistently pleased with the high level of craftsmanship and professionalism demonstrated by your company. Joe Sampson Park was no exception. Your team was diligent in all communication efforts, attention to detail, and in providing quick, cost effective solutions to unforeseen conditions as they arose.

We would be pleased to provide recommendations and positive references about KASA Construction to public agencies and developers for upcoming park, landscape, and similar projects.

Sincerely,

COMMUNITY WORKS DESIGN GROUP

Scott Rice ASLA, LEED AP, CASp
Vice President
Landscape Architect CA #5111 | NY #2645
Certified Access Specialist CASp-709
scott@cwdg.fun

March 21, 2019

Subject: Letter of Recommendation
Freeway Frontage Landscaping Project
Contract Value: $512,251.57

To Whom It May Concern:

We, the City of Westlake Village, would like to praise KASA Construction, Inc. for their outstanding work on the Freeway Frontage Landscaping Project in the City of Westlake Village off of the 101 Freeway and Lindero Canyon Road. The scope of work for this project included installing new irrigation and landscaping along the freeway onramp at Lindero Canyon Road. All work was completed in an efficient and timely manner.

KASA completed this project with diligence, maintaining the highest level of professionalism and attention to detail. The project management team consistently kept the City's best interest in mind and cooperated transparently with the City to overcome any challenges which were faced during construction. KASA's team was easy to work with and made certain that best practices for safety, security and cleanliness were enforced and adhered to at all times. KASA's professional managerial skills, alongside their unyielding "get it done" attitude and approach in the administration and implementation of construction truly made the difference in the successful and timely completion.

We would absolutely not hesitate to refer KASA's excellent services to others. We look forward to completing more projects alongside the KASA Construction team in the future.

Sincerely,

Tucker Graczyk, Construction Manager

TEL: 951.413.3280
FAX: 951.413.3719
WWW.MOVAL.ORG

MORENO VALLEY
WHERE DREAMS SOAR

14075 FREDERICK STREET
P.O. BOX 88005
MORENO VALLEY, CA 92552-0805

July 24, 2018

Subject: Letter of Recommendation
John F. Kennedy Veterans Memorial Park
Restroom Improvements Project
Project No. PCS HSG GR – JFK RENO

To whom it may concern:

It has been a pleasant experience working with Sam Kasbar and his staff with KASA Construction on the JFK Park project. This project included a prefabricated restroom, plumbing, electrical, sewer, picnic shelter, irrigation, turf installation, shrub installation, colored concrete walkways, and site amenities. The final project turned out absolutely beautiful.

KASA was proactive throughout the project, notifying me of problem areas of plan elevations to material delays. KASA took these issues in stride and worked on other projects while waiting for plan revisions and materials. KASA kept a clean and safe work site. What was really commendable was that KASA still made the project schedule. It would be a pleasure to work with Sam and KASA Construction again.

Sincerely,

Tony Hetherman
Parks Projects Coordinator

TH

Enclosure: Letter of Recommendation

c: Project File

Department of Public Works
Douglas S. Stack, P.E.
Director

October 31, 2017

KASA Construction, Inc.
15148 Sierra Bonita Lane
Chino, CA 91710

Subject: **KASA Construction, Inc. Work Performance Commendation**

KASA Construction, Inc. has performed the construction of the Detention Basin Landscaping and Water Quality Installation and Tustin Legacy Linear Park Improvements project successfully to the satisfaction of the City. KASA Construction, Inc. has been a true partner throughout the process and the City greatly appreciates the efforts.

We look forward to working with KASA Construction, Inc. in the future and would highly recommend your company to other agencies.

Very truly yours,

Ken Nishikawa
Deputy Director of Public Works/Engineering

City of Westminster
8200 Westminster Boulevard, Westminster, CA 92683 714.898.3311
www.westminster-ca.gov

TRI TA
Mayor

SERGIO CONTRERAS
Mayor Pro Tem

DIANA LEE CAREY
Council Member

TYLER DIEP
Council Member

MARGIE L. RICE
Council Member

EDDIE MANFRO
City Manager

December 12, 2016

KASA Construction, Inc.
15148 Sierra Bonita Lane
Chino, CA 91710

Subject: **Letter of Recommendation**
Hoover Street Pedestrian and Bike Trail Improvements

To Whom It May Concern:

The City of Westminster would like to thank KASA Construction for their commendable performance in completing the Hoover Street and Bike Trail Improvements project. The scope of work consisted of removing and replacing an existing AC pavement trail, damaged curb, gutter, and sidewalk and installing new concrete walking trail, curb ramps, a two-wire controller/irrigation system, landscaping, lighted bollards, stabilized DG, decorative fencing, decorative boulders, striping and pavement markings.

KASA Construction's field and management staff executed the work professionally and with diligence while upholding the highest work standards with emphasis on on-time deliverables, presentation and quality of the finished product. A safe work environment was provided for both KASA's crew and the public at all times; the site was kept clean both during the working hours and at the end of each day to the City's satisfaction.

Should you have any further questions, please feel free to contact me at 714-548-3459.

Sincerely,

Jake Ngo, P.E.
Principal Civil Engineer
City of Westminster/Public Works Department

CITY OF ORANGE

COMMUNITY SERVICES DEPARTMENT www.cityoforange.org (714) 744-7272 FAX: (714) 744-7251

December 6, 2016

KASA Construction, Inc.
15148 Sierra Bonita Lane
Chino, CA 91710

PROJECT: TURF REPLACEMENT AND LANDSCAPE RENOVATION AT THE SANTIAGO HILLS ASSESSMENT DISTRICT

To Whom It May Concern:

On behalf of the City of Orange, I would like to recognize KASA Construction for their outstanding work on the Turf Replacement and Landscape Renovation Project at the Santiago Hills Assessment District. All work was completed professionally and in a timely manner.

Working with KASA was a pleasure. Their professional managerial skills, from the top down, alongside their relentless "get the job done" attitude and approach in the administration and implementation of construction truly made the difference in the successful and accelerated completion.

Based on the experience I've had, I would not hesitate to refer the professional services of KASA Construction Inc. to others.

If you have any questions, you may contact me at (714) 532-6491

Sincerely,

Nathan Bluhm,
Landscape Project Coordinator

CITY OF SOUTH PASADENA
COMMUNITY SERVICES DEPARTMENT
1102 OXLEY STREET, SOUTH PASADENA, CA 91030
TEL: 626.403.7360 * FAX: 626.403.7361
WWW.CI.SOUTH-PASADENA.CA.US

October 25, 2016

To Whom It May Concern:

KASA Construction was awarded a contract for the construction of the dog park project in the City of South Pasadena, which was completed in Fall 2016. Their dedication to the project was a major factor in the project being completed in a successful and timely manner. Through this process, their staff was cooperative, flexible, and diligently worked with city staff. The project was constructed in a professional and workmanlike manner. Documentation and communication were timely and professional, and they were receptive to our requests.

KASA Construction is highly recommended, as their staff would be an excellent asset to any city or agency. Feel free to contact me at Spautsch@southpasadenaca.gov or (626) 403-7362 if you need additional information.

Sincerely,

Sheila Pautsch
Community Services Director

CITY OF ORANGE

COMMUNITY SERVICES DEPARTMENT www.cityoforange.org PHONE: (714) 744-7274 • FAX: (714) 744-7251

July 14, 2015

KASA Construction
15148 Sierra Bonita Lane
Chino, Ca. 91710

Subject: Grijalva Park Exercise Circuit Landscape

To Whom It May Concern:

It is my privilege to offer this letter of recommendation on behalf of the City of Orange to KASA Construction for their superb work at our landscape renovation at Grijalva Park.

KASA Construction completed the work in a timely fashion, showing up on the job each day until it was complete. KASA Construction displayed a professional attitude and work ethic from their management, superintendent, foreman to laborer staffing. Customer service and satisfaction was reflected throughout this project... I would not hesitate in providing a positive referral and I hope that the City of Orange has the good fortune to work alongside them in the future,

Respectfully Submitted,

Don Equitz
Sr. Landscape Project Coordinator

Lewis Operating Corp.
1156 N. Mountain Avenue (91786) / Post Office Box 670
Upland, CA 91785-0670
Office – (909) 949-6789 / Facsimile (909) 931-5595

January 21, 2015

RE: Letter of Recommendation for KASA Construction

To Whom It May Concern:

In September of 2014, KASA Construction was selected and began construction of certain CFD improvements in our Park Place master planned community in Ontario, CA (a joint venture project by Lewis Community Developers and Stratham Communities). Park Place showcases homes by industry leading homebuilders, KB Home, TRI Pointe Homes, Ryland Homes and Woodside Homes. The CFD improvements completed by KASA Construction included Celebration Park (a 6 acre public park) and Merrill Avenue landscape improvements with total costs in excess of $5,000,000. KASA Construction was aggressive in their bidding for Celebration Park and were approximately 14% lower than the second place bid.

The Park Place Grand Opening took place on November 8, 2014 and over 4,000 people attended the opening celebration which included the viewing of 18 beautifully appointed model homes and a tour of the Parkhouse (a spectacular 14,500SF recreation center). The Grand Opening also included live entertainment and food service in Celebration Park. The date of the Grand Opening; however, was not confirmed until after KASA Construction had commenced its work. KASA Construction rose to the challenge and completed over $5,000,000 of construction in half the time granted by our agreement. A significant portion of the work had to be completed within a mere 20 working days from commencement of construction. Six months of construction were accelerated and successfully completed within a total of 60 working days – all while coordinating construction activities with various contractors of other trades concurrently performing work within Park Place.

KASA's exemplary performance exceeded our expectations. It is with great pleasure that we have been afforded the opportunity to collaborate with KASA's experienced, dedicated and driven staff. KASA's professional managerial skills, from the top down, alongside their relentless "get the job done" attitude and approach in the administration and implementation of construction truly made the difference in the successful and accelerated completion of Celebration Park which allowed us to meet our November 8th Grand Opening date.

I look forward to working with the KASA Construction team on many more projects in the future.

Sincerely,

Randall W Lewis

Randall Lewis
Executive Vice President

2022 JUN 29 P 1:24

CITY OF SAN FERNANDO
CITY CLERK

City of San Fernando
Attn: City Clerk
117 Mecnell Street
San Fernando, CA 91340

"Do Not Open
with Regular Mail"

Sealed Bid For:

Project No.: 7616, Plan No.: P-737

Project: Layne Park Revatalization

Date & Time: 6-29-2022 @ 1:30 PM

ATTACHMENT "B"

RESOLUTION NO. 8191

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023 ADOPTED ON JUNE 21, 2022

WHEREAS, the City Council has received and considered the proposed adjustment to the budget for Fiscal Year 2022-2023, commencing July 1, 2022, and ending June 30, 2023; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

WHEREAS, the City has accrued Los Angeles County Community Based Investment Measure A grant funds and are available to assist with the completion of the Layne Park Revitalization Project; and

WHEREAS, the City has unallocated American Rescue Plan Act funds and are available to assist with the completion of the Layne Park Revitalization Project; and

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2022, and ending June 31, 2023, a copy of which is on file in the City Clerk's office, was adopted on June 21, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The following adjustment are made to the Budget:

ALLOCATION OF FUNDS FOR REGIONAL OPEN PARK SPACE DISTRICT (RPOSD) CAPITAL GRANT FUNDS AND UNAPPROPRIATED AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

Increase in Revenues	$351,007
Account No. 010-3697-3624	$351,007
Increase in Expenditures	$551,348
Account No. 010-423-3624-4600	$351,007
Account No. 121-423-3689-4600	$200,341

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

RES. NO. 8191

PASSED, APPROVED, AND ADOPTED THIS 7th day of November, 2022.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8191

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8191 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 7th day of November, 2022, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of November, 2022.

Julia Fritz, City Clerk



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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Fabian Valdez, Chief of Police

Date: November 7, 2022

Subject: Review and Consideration to Approve the City of San Fernando's Updated Emergency Operations Plan and State Earthquake Brace and Bolt Program

RECOMMENDATION:

It is recommended that the City Council review and adopt the Emergency Operations Plan as recommended by the Disaster Council.

BACKGROUND:

1. The City's Emergency Operations Plan was last revised on May 18, 2012.

2. Throughout 2020 and 2021, staff developed a revised Emergency Operations Plan using a template provided through the Los Angeles County Disaster Management Area C.

3. The revised Emergency Operations Plan was reviewed by, and comments were received from, the City Manager's Office, the City's Emergency Operations Coordinator, and each of the City's Department Directors.

4. On April 15, 2021, the City's Emergency Operation Plan was reviewed and approved by the City's Disaster Council, which recommended the City Council adopt this plan.

ANALYSIS:

Governmental agencies are required to prepare an Emergency Operations Plan (EOP), which outlines how to prepare and respond to emergencies in their jurisdiction. Additionally, agencies are required to assess their capabilities and determine if they are sufficiently prepared to effectively respond. The City's proposed EOP addresses the City's response to small-scale and large-scale natural disasters and other types of emergencies. The proposed EOP, together with its Appendices, describe the City's general response outlining functions and capabilities of each City Department.

The proposed EOP is established in accordance with San Fernando Municipal Code Section 26.31.- Emergency Plan and the California Emergency Services Act of 1970 and is consistent and compatible with the State of California Emergency Plan. The proposed EOP outlines methods for carrying out emergency operations, the process for rendering mutual aid, the emergency services of governmental departments and agencies, how resources are mobilized, how the public will be informed, and the process to ensure continuity of government operations during an emergency or disaster.

The proposed EOP is developed as a management document to facilitate mitigation, preparedness, response, and recovery efforts. The concepts presented in the proposed EOP emphasize response operations. Response embodies the actions taken in the immediate aftermath of an incident to save and sustain lives, meet basic human needs, and reduce the loss of property and the effect on critical infrastructure and the environment. Following an incident, response operations reduce the physical, psychological, social, and economic effects of an incident.

The proposed EOP, together with its Appendices, are management documents intended to be read and understood before an emergency occurs. The proposed EOP is designed to outline the activities of all city departments, offices, and partner agencies within a Citywide emergency management system and it embraces the capabilities and resources in the broader emergency management community that includes individuals, businesses, non-governmental organizations, tribal governments, other cities, counties, federal government and international assistance.

The proposed EOP incorporates and complies with the principles and requirements of Federal, State, County, and City laws, regulations, and guidelines. The proposed EOP conforms to the requirements of California's Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS), and is consistent with Federal Emergency Planning concepts such as the National Response Framework and catastrophic concept of operations documents developed jointly by the FEMA Region IX and the State of California.

The proposed EOP was presented to, and reviewed by, the City's Disaster Council, which comprised of representatives from the City, Los Angeles Fire Department, Los Angeles Unified School District, American Red Cross, California Emergency Mobile Patrol, and the City's Disaster Communications Team. After reviewing the proposed EOP, the Disaster Council voted to recommend adoption by City Council.

State of California Brace + Bolt Program.

One of the primary natural disasters that is contemplated in the proposed EOP are earthquakes. The State of California offers financial assistance to residents with a crawl space beneath their floor to retrofit the space with braces and bolts. The Earthquake Brace + Bolt Program (EBB Program) is open for registration starting October 18, 2022 through November 29, 2022.

The EBB Program helps homeowners lessen the potential for damage during an earthquake by offering qualified homeowners a grant for up to $3,000 toward a building code-compliant earthquake retrofit. EBB is also offering a Supplemental Grant to homeowners with a household annual income of $72,080 or less as funding permits. An EBB retrofit is specifically for homes with a crawl space beneath the first floor.

Residents may be eligible and can go to **EarthquakeBraceBolt.com** to apply for these grants.

BUDGET IMPACT:

There is no budget impact associated with this report.

CONCLUSION:

It is recommended that City Council adopt the proposed EOP as required by law. It is further recommended the City share the information of the EBB Program through the City's social media, website, and other communication channels for the benefit of our City's residents.

ATTACHMENT:

A. Emergency Operation Plan

THE CITY OF SAN FERNANDO

CITY OF SAN FERNANDO

EMERGENCY OPERATIONS PLAN (EOP)

NOVEMBER 2020

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THE CITY OF
SAN FERNANDO

CITY COUNCIL

MAYOR
SYLVIA BALLIN

VICE MAYOR
MARY MENDOZA

COUNCILMEMBER
CINDY MONTAÑEZ

COUNCILMEMBER
HECTOR A. PACHECO

COUNCILMEMBER
CELESTE T. RODRIGUEZ

Letter of Promulgation

The City of San Fernando is committed to the preservation of life and property and the protection of the community. For this reason, the City Manager, with the approval of the City Council, has developed this Emergency Operations Plan (EOP). This plan is intended to assist the City in minimizing the impact of emergencies and assure the maximum effectiveness of the City's response to an emergency and recovery from such occurrences.

Although no plan can absolutely prevent loss of life or property, the City can best prepare for such emergencies and minimize the impact through working together with the community and City staff to face the unpredictable challenges of such occurrences. The City expects all city personnel and the City's departments to develop annex plans to effectively organize, coordinate, and direct our resources toward emergency response and the recovery following an emergency. This plan establishes authorities and responsibilities for City staff in the event of such emergencies. The City places the primary responsibility for emergency response under the direction of the Police Department, led by the Chief of Police, and has trained various city personnel to be prepared in the event of disasters and emergencies. Within the Police Department, the primary responsibility for emergency preparedness and development/modification of procedures is assigned to the Lieutenant/Detective and Support Services Commander, who has the ancillary duty of Emergency Management Coordinator.

This Emergency Operations Plan is created to assist City personnel in responding appropriately when emergency conditions present themselves. Keeping in mind these events are generally unpredictable, this EOP provides guidance for City personnel in responding immediately to minimize the impacts and dangers for the community. The City follows the principles of the Standardized Emergency Management System (SEMS) and National Incident Management System (NIMS), as well as Incident Command Systems (ICS) for field operations.

City of San Fernando personnel need to understand their role in an emergency situation and strive to educate themselves on the details of this plan all employees, regardless of their position or day to day role, must review this plan carefully and familiarize themselves with it so they can support an emergency response as well as protect their colleagues, our City's facilities, visitors and our community when an emergency occurs.

Most sincerely,

Nick Kimball,
City Manager/Director of Emergency Services

ADMINISTRATION DEPARTMENT

117 MACNEIL STREET
SAN FERNANDO
CALIFORNIA
91340

OFFICE OF THE
CITY MANAGER
(818) 898-1202

PERSONNEL DIVISION
(818) 898-1220

WWW.SFCITY.ORG

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CITY OF SAN FERNANDO
EMERGENCY OPERATIONS PLAN

1. FORWARD

The City of San Fernando is committed to be prepared for emergencies and disasters, both natural and human-caused. In recent years, the City has placed renewed emphasis on reviewing its Emergency Preparedness Plans and the training and qualifications of its staff. The City understands it plays a critical role in emergency management since all emergencies and events are local. In other words, they begin first in the City. An example of a disaster that had a major impact on our City in the past few decades was the Northridge Earthquake in 1994.

The City's efforts primarily focus on disaster preparedness for City departments and the community. Catastrophic events, such as the 1994 Northridge Earthquake, highlight San Fernando's significant disaster risk. Today, serious terrorist threats, active shooter events, and actions around the world compound the City's need for readiness beyond natural disasters. Here is a brief look at the progression of emergency management in the City of San Fernando.

1933 Field Act of 1933 following the Long Beach earthquake marked a significant step in the advancement of earthquake-resistant building design.

1957 San Fernando Municipal Code, Section 26-92 - Disaster Council Powers and Duties- It shall be the duty of the Disaster Council and it is empowered to develop and recommend for adoption by the City Council emergency and mutual aid plans and agreements and such ordinances and resolutions as are necessary to implement such plans and agreements. The Disaster Council shall meet at least quarterly and upon call of the chairman or, in his absence from the city or inability to call such meeting, upon call of the vice-chairman. (Code 1957§7.4)

1970 California Emergency Services Act was enacted and established the Governor's Office of Emergency Services with a Director reporting to the Governor. The Office was given responsibility to coordinate statewide emergency preparedness, post emergency recovery and mitigation efforts, and the development, review, approval, and integration of emergency plans. The California Emergency Services Act underwent major revision in 1994 with the added mandate of the Standardized Emergency Management System.

1987 Division 2. Emergency Organization-Section 26.62-Officers, (a) There is hereby created an office of director of emergency services. The city administrator [city manager) shall be the director of emergency services. (b) There is hereby created the office of vice director of emergency services. The chief of police shall be the vice director of emergency services. (c) There is hereby created the office of assistant director of emergency services, who shall be the director of public works. (d) There is hereby created the office of coordinator of emergency services, who shall be a representative of the San Fernando Police Department (currently designated as the Lieutenant/Detective and Support Services Commander).

1988 Robert T. Stafford Act is the centerpiece legislation for the provision of Federal aid for emergency and disaster relief. Under the Stafford Act, the President can designate an incident

as either an "emergency" or a "major disaster" – both of which authorize the Federal Government to provide essential assistance to meet immediate threats to life and property, as well as disaster relief assistance. The Stafford Act provides a system of emergency preparedness for the protection of life and property from hazards and vests responsibility for emergency preparedness jointly in the Federal Government, State governments, and their political subdivisions. Gives the Federal Emergency Management Agency (FEMA) responsibility for coordinating government response efforts.

1988 Jurisdiction's Emergency Operations Center - The City's Police Department Detective Conference Room is designated as the City's Emergency Operations Center (EOC). This has been the practice since the opening of the Department's facilities. The alternative EOC facility is the City's Public Work facility located at 120 Macneil Street. The City operates a Department Operations Center (DOC) from this facility, which was the police facility prior to the construction of the existing Police facility located at 910 First Street.

1994 Standardized Emergency Management System resulted in a major revision of the California Emergency Services Act. The City's Emergency Operations Organization was reorganized to comply with the Standardized Emergency Management System. With the Incident Command System at its foundation, the Standardized Emergency Management System emphasizes a standard organizational structure and terminology at all emergency management levels. The system was designed to enhance coordination among response organizations and facilitate the flow of emergency information and resources within and between the organizational levels.

2000 Disaster Mitigation Act (Public Law 106-390) provides the legal basis for FEMA mitigation planning requirements for State, local and Indian Tribal governments as a condition of mitigation grant assistance. The Act amended the Stafford Act by repealing the previous mitigation planning provisions and replacing them with a new set of requirements that emphasize the need to closely coordinate mitigation planning and implementation efforts. The Disaster Mitigation Act also established a new requirement for local mitigation plans and authorized up to 7 percent of Hazard Mitigation Grant Program funds available to a State for development of State, local, and Indian Tribal mitigation plans.

2004 National Incident Management System was issued by the Department of Homeland Security. The National Incident Management System identifies concepts and principles that answer how to manage emergencies from preparedness to recovery regardless of their cause, size, location or complexity. The system provides a consistent, nationwide approach and vocabulary for multiple agencies or jurisdictions to work together to build, sustain and deliver the core capabilities needed to achieve a secure and resilient nation. The National Incident Management System is used by the City in emergency response at different levels of operations.

2006 Post-Katrina Emergency Management Reform Act provided important provisions, including the key principle that after a major disaster or emergency declaration accelerated Federal assistance could be sent by FEMA, in the absence of a specific request by a State, to save lives and prevent suffering. The act required the development of comprehensive plans to respond to catastrophic incidents to include clear standardization, guidance, and assistance to ensure common terminology, approach, and framework for all strategic and operational planning. Amended the Stafford Act to direct FEMA to appoint a Disability Coordinator to ensure that the needs of individuals with disabilities are addressed in emergency preparedness and disaster relief. Coordinated and supported precautionary evacuations and recovery efforts. Established the National Emergency Family Registry and Locator System to reunify separated family members. Provided case management assistance to identify and address unmet needs of survivors of major disasters. Added protection for household pets and service animals.

2006 California Disaster Services Act authorized the Director of the California Governor's Office of Emergency Services (Cal OES) to administer a disaster assistance program that provides financial assistance from the state for costs incurred by local governments as a result of a disaster event. Funding for the repair, restoration, or replacement of public real property damaged or destroyed by a disaster is made available when the Director concurs with a local emergency proclamation requesting state disaster assistance. The program also provides for the reimbursement of local government costs associated with certain emergency activities undertaken in response to a state of emergency proclaimed by the Governor.

Recent Trends in Jurisdiction's Emergency Management - Since 1996, a variety of emerging trends have influenced emergency management, including an increasing diversity of California's population, greater vulnerability to floods and wildland fires as development expands, and the need for more emphasis on disaster recovery and hazard mitigation efforts to reduce disaster impact. At the national level, significant events such as Hurricane Katrina captured the world's attention and have widely influenced emergency management today. In San Fernando, outreach to non-profit organizations and local businesses has increased and community leaders are involved in stakeholder meetings held throughout the year. The City of San Fernando has also worked with American Red Cross to establish a coalition of residents and community leaders to be a part of Prepare Los Angeles, known as Prepare San Fernando. This coalition also includes representatives of education, public utilities, faith based leaders, LAFD, CERT, Chamber of Commerce, Mall Association, health professionals, and public safety.

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CITY OF SAN FERNANDO
EMERGENCY OPERATIONS PLAN

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CITY OF SAN FERNANDO
EMERGENCY OPERATIONS PLAN

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3. PLAN MAINTENANCE AND DISTRIBUTION

The Police Department's designated Police Lieutenant Division Commander (hereinafter referred to as the Emergency Management Coordinator) will be responsible for the maintenance and distribution of this plan. At a minimum, the plan will be reviewed annually by the Emergency Management Coordinator and a formal comprehensive review will take place every two years by all applicable City of San Fernando departments.

3.1 Maintenance

- If, at any time, a department, agency, or stakeholder to this Plan changes, develops, or amends any policy, procedure, or operation that will change or affect the contents of this Plan, that entity is to immediately notify the Emergency Management Coordinator.

- This Plan is to be corrected immediately upon notification or observation of any operational errors or conflicts. Such corrections are to be reflected within the Record of Revisions.

- Every other year, a formal review of this Plan will be conducted by departments and agencies that are identified within the Plan, as well as any other departments or agencies that may need to be part of the review process. The City's Emergency Management Coordinator will lead the review process and upon completion of a formal review, all corrections to the Plan will be reflected within the Record of Revisions.

3.2 Distribution

The City's Emergency Management Coordinator is responsible for making the Emergency Operations Plan, Plan Annexes, and approved revisions to these plans available on the Jurisdiction's Intranet Network and distributed to each City Department Head or their designee for each department. Each City department may make internal copies. Hard copy and electronic distribution is for internal use only by City designees.

Due to the public safety nature of confidential information, any request for the Emergency Operations Plan, Annexes, and any other associated documents for use by those outside of the City of San Fernando organization must have approval from the City's Emergency Management Coordinator. A formal request for access to these documents by persons or entities outside of the City of San Fernando may be made to the City's Emergency Management Coordinator and, based on review and need of the requested documents, they may be provided in a redacted format removing any vital confidential or public safety sensitive information. Different degrees of redaction may be performed based on the affiliation of the requesting persons or entities to the City of San Fernando and their need for different levels of information.

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4. APPROVAL AND IMPLEMENTATION

This City of San Fernando's Emergency Operations Plan is intended to be read and understood before an emergency occurs. The Plan was developed with input from all applicable city departments, offices, and appropriate stakeholders. After review by all department heads, this plan is reviewed by the City's Disaster Council. Upon approval of the City's Disaster Council, the Plan goes to the City Manager's Office with a recommendation to approve and forward to the City of San Fernando City Council for adoption.

This Plan was developed with input from all applicable San Fernando City Departments. This Plan is compliant with FEMA Comprehensive Preparedness Guide 101, Developing and Maintaining Emergency Operations Plans, Version 2.0 (CPG 101 V.2).

Upon formal approval by the City Manager's Office and adoption by the City Council, this Plan becomes the official City of San Fernando Emergency Operations Plan.

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5. RECORD OF CHANGES

Each revision or correction to this Plan must be recorded. The record contains the date, location, and brief description of change, as well as who requested or performed such change.

Once corrections have been made and all affected parties notified of such correction, the type of correction and how it impacts the plan will be forwarded to the Disaster Council for approval at the next possible Disaster Council meeting. The correction will remain temporarily in effect within the Plan until such time that the Disaster Council can officially approve or deny such correction.

DATE	SECTION/PAGE	DESCRIPTION OF CHANGE	CHANGED BY

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CITY OF SAN FERNANDO
EMERGENCY OPERATIONS PLAN

6. INTRODUCTION

State agencies, local governments, and partner agencies must be prepared to respond to emergencies that may occur within their areas of responsibility and must be able to assess whether their capabilities are sufficient to respond effectively.

The Emergency Operations Plan (The Plan) for the City of San Fernando addresses the City's response from small-scale to large-scale emergency situations associated with natural disasters or human-caused emergencies. The Plan and its Appendices are developed to describe the overall citywide response functions and capabilities. The Plan is established in accordance with Section 26.31.-Emergency Plan of the San Fernando Municipal Code for the City of San Fernando and the California Emergency Services Act of 1970 and is consistent and compatible with the State of California Emergency Plan.

The Plan describes the methods for carrying out emergency operations, the process for rendering mutual aid, the emergency services of governmental departments and agencies, how resources are mobilized, how the public will be informed and the process to ensure continuity of government during an emergency or disaster.

The Plan is developed as a management document to facilitate mitigation, preparedness, response, and recovery efforts. The concepts presented emphasize response operations. Response embodies the actions taken in the immediate aftermath of an incident to save and sustain lives, meet basic human needs, and reduce the loss of property and the effect on critical infrastructure and the environment. Following an incident, response operations reduce the physical, psychological, social, and economic effects of an incident.

The Plan and its Appendices are management documents intended to be read and understood before an emergency occurs. The Plan is designed to outline the activities of all city departments, offices, and partner agencies within a Citywide emergency management system and it embraces the capabilities and resources in the broader emergency management community that includes individuals, businesses, non-governmental organizations, tribal governments, other cities, counties, federal government and international assistance.

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7. BASIC PLAN

There are three parts to the City's Emergency Operations Plan: The Basic Plan, Hazard-Specific and Functional-Support Annexes, and References.

7.1 Basic Plan

The basic plan describes the fundamental systems, strategies, policies, assumptions, responsibilities, and operational priorities that the City will utilize to guide and support emergency management efforts. Essential elements of the basic plan include:

- A description of the emergency services that are provided by governmental departments and agencies and how resources are mobilized
- An outline of the methods for carrying out emergency operations and the process for rendering mutual aid
- An overview of the system for providing public information
- Emphasis on the need for continuity planning to ensure uninterrupted government operations.

These elements culminate with a comprehensive emergency management concept of operations that outlines the relationships and responsibilities for City government and its departments.

7.2 Hazard-Specific and Functional-Support Annexes

The Plan describes the situation, concept of operations, and responsibilities for specific hazards, threats, or incidents.

- Hazard-Specific Annexes explain the procedures that are unique to that annex for a hazard type. The hazard-specific annexes are developed separately from the basic plan and refer to existing agency and department plans and procedures. Supporting plans and documents are listed in an attachment to each hazard-specific annex.
- Functional Annexes are developed separately from the basic plan and reference to existing agency and department plans and procedures. Supporting plans and documents are listed in an attachment to each functional annex.

7.3 References

Subsequent plans and procedures that are developed in support of the Emergency Operations Plan, such as mutual aid plans, mitigation plans, catastrophic plans, and related procedures are incorporated by reference and maintained separate from the basic plan. Some of these supporting plans may be appended to the end of the basic plan as deemed appropriate.

8. PURPOSE AND SCOPE

8.1 Purpose

The purpose of the Emergency Operations Plan is to:

- Describe the authority, responsibilities, functions, and operations of civil government during local emergencies, states of emergency, and war emergencies.
- Provide a basis for the conduct and coordination of operations and the management of critical resources during emergencies.
- Provide a basis for incorporating non-governmental agencies and organizations with required emergency resources into the response and recovery framework of City operations.

The Emergency Operations Plan objectives guide the planning, as well as the conduct of response and recovery efforts, for the City of San Fernando during an emergency to include:

- Save lives and protect property.
- Repair and restore essential systems and services.
- Provide a basis for direction and control of emergency operations.
- Provide for the protection, use, and distribution of remaining resources.
- Provide for continuity of government.
- Coordinate operations with other jurisdictions' emergency service organizations.

8.2 Scope

The Emergency Operations Plan provides a consistent framework to enable city, county, tribal, state governments, the federal government, and the private sector to work together to mitigate, prepare for, respond to, and recover from the effects of emergencies regardless of cause, size, location, or complexity. In accordance with the California Emergency Services Act, this Plan is in effect at all times and applies to all levels of City government and its departments.

The Plan incorporates and complies with the principles and requirements found in federal, state, county, and City laws, regulations, and guidelines. It is intended to conform to the requirements of California's Standardized Emergency Management System, National Incident Management System, and be consistent with federal emergency planning concepts such as the National

Response Framework and catastrophic concept of operations documents developed jointly by the FEMA Region IX and the State of California.

This Plan is part of a larger planning framework that supports emergency management within the State of California. Through an integrated framework of emergency plans and procedures involving all stakeholders in the emergency management community, the City of San Fernando will promote effective planning and coordination prior to an emergency, thereby ensuring a more effective response and recovery

9. SITUATION AND ASSUMPTIONS

9.1 Population

Per the latest report from the United States Census Bureau in 2017, the City of San Fernando's population is estimated to be 24,714, a 4.5 percent increase from 2010. The Southern California Association of Governments' 2017 Local Profile on the City of San Fernando reports a population density of 10,334 persons per square mile living in the City.

The economy of the City is based on a variety of industries including, but not limited to, international trade, manufacturing, service and retail business, entertainment related industry, fashion, and technology. The City is considered an important contributor to the global economy.

9.2 Geography

The City of San Fernando is located in Southern California with an area of about 2.4 square miles. It is located in the northeast section of the San Fernando Valley and bordered by the City of Los Angeles on all borders, including the Los Angeles City communities of Mission Hills, Sylmar, Pacoima and Arleta

Unique weather characteristics impact the City including high temperatures in the summer due to valley heat and low temperatures, sometimes near freezing, in the winter due to wind patterns from neighboring valleys. Unseasonable temperature patterns can range from unseasonably cold during spring and unseasonably warm during fall.

Due to the geographic position of Interstate 5 and State Route 14 at the Newhall Pass, the area is subject to strong wind patterns ranging from Santa Ana winds to those that can generate unique wind patterns. Santa Ana winds can bring hot and dusty winds of up to fifty miles per hour from the surrounding mountains. Although the City of San Fernando normally has a relatively temperate climate, heavy precipitation can cause urban flooding on some surface streets.

The Pacoima Wash runs through the City of San Fernando at the east City limits and although not known for risk of flooding, it is a risk for rescues at times when individuals trespass into the Los Angeles County Flood Control Channel areas, including the homeless population.

9.3 Hazards and Vulnerabilities

A hazard represents an event or physical condition that has the potential to cause fatalities, injuries, property damage, infrastructure damage, agricultural losses, damage to the environment, interruption of business, or other types of harm or loss. Earthquakes, floods, and wildfire hazards represent the pervasive and primary events that result in disaster losses.

Vulnerability indicates the level of exposure of human life and property to damage from natural and human-made hazards. The City of San Fernando is vulnerable to a wide range of hazards that threaten communities, businesses, government, and the environment. The hazards are briefly described below and addressed in more detail in the City's Local Multi-Hazard Mitigation Plan. This plan is updated every five years and serves to compliment this Emergency Operations Plan. It is an essential element in assuring the City remains eligible for Hazard Mitigation Grant funds to mitigate some hazards, minimize the impacts of some and in some cases prevent the hazards identified below.

The City has multiple, accessible, redundant warning and notification systems, including the Everbridge Mass Notification System (Alert San Fernando), that it will utilize to reach the public for warnings, notification, and support in case of an incident, emergency, or disaster. Factors to consider are the type of disaster and the diversity of the population. In general, the terrain of the City is flat and accessible by surface streets. In some instances, the consequences of a disaster may impact the effectiveness of notification systems.

The City recognizes that disasters may exhaust local resources. The City will continue to develop Memorandums of Understanding, Memorandums of Agreement, and develop contracts with private vendors to increase response capability and accessibility to resources.

The City recognizes that, despite a good faith effort, it may not have the capabilities nor resources to reach every individual in terms of public warnings, notification and/or support.

Below are examples of the hazards and vulnerabilities faced in the City of San Fernando

9.3.1 Chemical, Biological, Radiological and Nuclear Emergency

General categories of hazardous material emergencies include chemical, biological, radiological, nuclear, and explosive incidents, oil spills, and any incident that results in the intentional or unintentional release of agents into the environment. The City of San Fernando has several businesses that are regulated for storing, transporting, or handling hazardous materials, including the rail line and media industry which pose a threat to human-caused hazardous materials release. Such a release may be accidental or intentional.

- Any discharge of a hazardous agent in a densely populated area or along a heavily traveled transportation route can create a significant problem for life, property and the environment and may result in orders to evacuate or shelter in place.

- Response personnel and other public safety providers are at risk when dispatched to hazardous materials incidents. An incorrect action can cause injury or death that may not manifest itself for weeks or longer.

9.3.2 Civil Disturbance

Civil disturbances can be sparked by political or social events. The City recognizes the potential for political, or social tensions erupting into a civil disturbance.

9.3.3 Critical Infrastructure Interruption

The City of San Fernando has extensive and complex infrastructures that provide critical services and key resources, such as: water, power, sanitation, natural gas, fuel, telecommunications, and other services that residents, businesses, commuters, and visitors rely upon. Most interruptions are minor and pass without posing a threat to public health or safety.

A major interruption to some of these services or resources can cause significant personal and economic hardship to many residents. A prolonged interruption and a delayed recovery response to critical infrastructures will pose a significant threat to the health, safety, and property to residents.

9.3.4 Drought

Multi-year droughts may result in water shortages, which impact water available for human consumption.

9.3.5 Earthquake

The City of San Fernando and the surrounding region are prone to major earthquakes from seismic faults, including the San Andreas Fault, the Verdugo Fault, the Newport-Inglewood Fault, and dozens of other faults. The scientific community has recorded an increase in earthquake activity since 1985. This activity, along with the 1994 “Northridge Earthquake” has resulted in an increased probability of a local seismic event.

A major earthquake occurring in or near the City of San Fernando could cause many casualties, extensive property and infrastructure damage, fires, and other related hazards. These effects could also be aggravated by after-shocks. In California’s technologically interdependent society, lifelines are vulnerable. These systems are so interdependent that damage hundreds of miles away can also affect services for the City.

In any earthquake, primary consideration is given to the saving of lives. In addition, time and effort must be given to providing for other needs. Impacts of an earthquake include, but are not limited to:

- The homes of many residents will be destroyed or badly damaged. These people will need to be evacuated and cared for at shelters.

- There will be an even greater number of people whose homes have lost power, water or sewer services. They may need food, water or toilet facilities.

- The negative economic impact on the City due to a major earthquake could be considerable with a loss of employment and of the local tax base.

9.3.6 Severe and Adverse Weather

The City of San Fernando geographic position makes it vulnerable to winds out of the northeast that can cause destructive patterns including massive tree blow downs, downed power poles and wires, and other associated electrical issues. This can result in property damage, road closures due to debris, the potential of fire from downed wires, and compromised electrical situations.

- Example: In late 2017, the combination of the windstorms and the nearby Creek Fire, caused concern for the City of San Fernando. As a result, the Emergency Operations Center was activated and the surrounding events were monitored. Several small fires were reported related to electric wires throughout the City and this will continue to be a concern in the future during windy periods. Additionally, So Cal Edison has implemented Public Safety Power Shut offs during 2019 that impacted the City along the Lopez and Veteran's circuits requiring activation of the EOC to monitor the impacts including establishing cooling centers and mitigating traffic issues related to inoperable traffic signals.

9.3.7 Terrorism Prevention and Protection

The (City of San Fernando media industry and transportation infrastructure make the City a potential target for both domestic and international terrorist attacks. Terrorists typically exploit vulnerabilities caused by technological hazards and that may include hazardous materials, biological agents that result in epidemics. There may also be attempts to damage the City's critical infrastructure including cyber-attacks that pose potentially devastating disruptions to essential communications such as voice, email and Internet connectivity. The City's water supply is also a potential target for domestic and foreign terrorist attacks as well as cyberattacks.

9.3.8 Urban Flooding

The City of San Fernando is subject to flooding from winter storms. Flooding poses a risk to life and property in some of the low-lying areas of the City which could cause property damage. The City is subject to flooding from several distinct flood sources, including overbank flooding from the Pacoima Wash Flood Control Channel.

Flooding within the City primarily occurs between December and March from major storms that typically last one to four days each. Local storm water drainage flooding resulting from inflows of storm water exceed the conveyance capacity of the local storm water drainage system and cause some local streets, such as in the 200 block of South Maclay Boulevard, to flood requiring implementation of the City's Sand Bag program.

9.3.9 Wildfire

The City of San Fernando is aware of the potential for an urban/wildland interface fire. The terrain, climate, and vegetation of the nearby foothills within the City and County of Los Angeles contribute to an environment that is susceptible to fires. Hot summers without rain and low humidity create long periods of high fire danger. The strong, hot and dry winds known as the Santa Ana Wind also occur annually. The plant cover includes a wide variety of highly flammable trees and brush. In addition, prolonged periods of drought combine with dead vegetation create dangerous fire conditions.

- Example: During the 2017 Creek Fire, the flames came within a mile of the City's north limits and created potential for hot embers to be carried within the City by strong winds. These conditions will require monitoring during similar future events. Opening of the City's EOC may be required to monitor these conditions as well as designating a representative to serve as a liaison at the LAFD Field Command Post or DOC.

9.4 Assumptions

All City, state, and federal processes, procedures, and protocols reflected or referenced were current as of the approval of this Plan. This Plan was created to integrate the concepts and structure defined by National Incident Management System, Standardized Emergency Management System, and the Incident Command System. Below are assumptions reflecting the situations that must be considered to achieve effective emergency management in the City of San Fernando:

- Only City departments and non-City agencies that have a role in emergency operations support are included in this Plan. The departmental and agency roles listed are limited to those applicable to emergency operations support.

- Responsibility for emergency preparedness rests with all levels of government.

- Warning time used effectively decreases potential life and property loss.

- Personnel preparedness and training is essential to effective emergency operations.

- Adequate pre-emergency testing of facilities and equipment will help to ensure reliability during emergencies.
- The nature and extent of an emergency will govern which elements of the emergency organization will mobilize and respond.
- All emergencies are local.
- Emergencies may occur at any time with little or no warning and may exceed capabilities of local, state, federal, tribal governments and the private sector in the affected areas.
- Emergencies may result in casualties, fatalities and displace people from their homes.
- An emergency can result in property loss, interruption of essential public services, and damage to basic infrastructure and significant harm to the environment.
- The greater the complexity, impact and geographic scope of an emergency, the more multiagency coordination will be required.
- The City of San Fernando utilizes an emergency public notification system (Alert San Fernando) with plans and protocols in place for its use as well as can utilize the County of Los Angeles systems. The City will establish agreements with other local Area C jurisdictions for capabilities to make notifications in the event City resources are unable to make notifications in emergency. This is made possible by the implementation of the Everbridge Mass Notification System used by several of the Area C Cities as well as LA City and LAFD.
- City departments will mobilize to deliver emergency and essential services under all threats and emergencies.
- Mutual aid and other forms of assistance will be requested when the City of San Fernando exhausts or anticipates exhausting their resources.
- Individuals, community based organizations, and businesses may offer services and support in time of disaster.
- City departments and appropriate non-City authorities having jurisdiction will continue in their same roles during all phases of an emergency and will insert themselves into the organizational structure to support emergency management efforts.
- Neighboring cities and the Los Angeles County Operational Area will provide emergency assistance to the City when requested and in accordance with mutual aid agreements and other mechanisms in place.

- Local response and recovery operations will be mutually coordinated to ensure effective mobilization of resources to and by the City in accordance with the Emergency Management Mutual Aid (EMMA) California Disaster and Civil Defense Master Mutual Aid Agreement.

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10. EMERGENCY MANAGEMENT STRUCTURE

The structure of emergency management is always in place, regardless of the size or nature of an incident. Per governance, the City of San Fernando as a local jurisdiction, must follow the Standardized Emergency Management System, the National Incident Management System, and the Incident Command System at all times.

The City's Emergency Management Coordinator is responsible for coordinating training for all EOC personnel and key city personnel. This includes training in the ICS, SEMS and NIMS structures and arranging for positional training for personnel assigned to functions in management, operations, logistics, planning and finance. All City personnel are required, at minimum, to complete IS 100, 200, 700 and 800. Many have completed G611 position specific courses as well as CSTI Essential Emergency Management Concepts, G191 and 775.The Emergency Management Coordinator maintains certification in teaching G191 and 775 through CSTI and also relies on the courses provided under the County EOC Cadre program and LAFD ICS 300 and 400 courses.

10.1 Standardized Emergency Management System (SEMS)

California Government Code

Under California Government Code, Section 8607 Disaster Preparedness, the California Governor's Office of Emergency Services (Cal OES), in coordination with all interested state agencies with designated response roles in the state emergency plan and interested local emergency management agencies, established by regulation a Standardized Emergency Management System for use by all emergency response agencies. This system applies, but is not limited to, those emergencies or disasters referenced in the state emergency plan.

California Code of Regulations

The Standardized Emergency Management System is defined under Title 19 of the California Code of Regulations (19 CA ADC § 2400 – 2450).

- Per Section 2401, the SEMS System is the fundamental structure for the response phase of emergency management and is required by the California Governor's Office of Emergency Services for managing multiagency and multijurisdictional responses to emergencies in in the state.

- SEMS unifies all elements of the emergency management community into a single integrated system and standardizes key elements.

- The SEMS incorporates the use of the Incident Command System, Master Mutual Aid Agreement, the Operational Area concept, and multiagency or inter-agency coordination.

- Per Section 2443, the City of San Fernando, as a local government entity, must use the SEMS to be eligible for any reimbursement of response-related costs under the state's disaster assistance programs. Compliance with the Standardized Emergency Management System shall be documented in the areas of planning, training, exercise, and performance.

Organizational Levels of SEMS

Section 2403 of the California Code of Regulations outines the five Standardized Emergency Management System Organization Levels, as illustrated in ***Figure 2 – SEMS Organization Levels.***

- **Field**: The Field Level is where emergency response personnel and resources, under the command of responsible officials, carry out tactical decisions and activities in direct response to an incident or threat.

- **Local Government:** The City of San Fernando, as a local government, manages and coordinates the overall emergency response and recovery activities within the City.

- **Operational Area**: An Operational Area (OA) is the intermediate level of the state's emergency management organization which encompasses a county's boundaries and all political subdivisions located within that county, including special districts. The City of San Fernando is in the Los Angeles County Operational Area. The Operational Area facilitates and/or coordinates information, resources and decisions regarding priorities among local governments within the Operational Area. The Operational Area serves as the coordination and communication link between the City and the Regional Level. State, federal, and tribal jurisdictions in the Operational Area may have statutory authorities for response like that at the local level.

- **Region**: The Regional Level manages and coordinates information and resources among Operational Areas within the mutual aid region and between the Operational Area and the state level. The Regional Level also coordinates overall state agency support for emergency response activities within the region. California is divided into three California Office of Emergency Services Administrative Regions – Inland, Coastal and Southern – which are further divided into six mutual aid regions. The City of San Fernando is in the California Office of Emergency Services Administrative Southern Region and Mutual Aid Region I.

- **State:** The state level of the SEMS System prioritizes tasks and coordinates state resources in response to the requests from the Regional Level and coordinates mutual aid among the mutual aid regions and between the Regional Level and State Level. The state level also serves as the coordination and communication link between the state and the federal emergency response system.

Figure 2 – SEMS Organization



Standardized Emergency Management System Functions (SEMS)

- The SEMS requires that every emergency response involving multiple jurisdictions or multiple agencies include the five Standardized Emergency Management System functions of Command/Management, Operations, Planning/Intelligence, Logistics, and Finance/Administration. These functions must be applied to each level of the Standardized Emergency Management System organization.

- The City of San Fernando uses the five SEMS functions for organizing emergency response at the field, Department Operations Center, and Emergency Operations Center levels. The field and Emergency Operations Center functions are illustrated in ***Figure 3 – Comparison of Field and EOC SEMS Functions***

Figure 3 – Comparison of Field and Emergency Operations Center SEMS Functions

PRIMARY SEMS FUNCTION	FIELD RESPONSE LEVEL	EMERGENCY OPERATIONS CENTER LEVEL
Command/ Management	Command is responsible for the directing, ordering, and/or controlling of resources related to the incident.	Management is responsible for facilitation of overall policy, coordination and support of the incident.
Operations	The coordinated tactical response of all field operations in accordance with the Incident Action Plan related to the incident.	The coordination of all City operations in support of the response to the emergency in accordance with the Emergency Operations Center Action Plan.
Planning/ Intelligence	The collection, evaluation, documentation and use of intelligence related to the incident.	Collecting, evaluating and disseminating information and maintaining documentation relative to all City and jurisdiction activities.
Logistics	Providing facilities, services, personnel, equipment and materials in support of the incident.	Providing facilities, services, personnel, equipment and materials in support of all jurisdiction activities as required.

PRIMARY SEMS FUNCTION	FIELD RESPONSE LEVEL	EMERGENCY OPERATIONS CENTER LEVEL
Finance/ Administration	Financial and cost analysis and administrative aspects not handled by the other functions related to the incident.	Responsible for coordinating and supporting administrative and fiscal consideration surrounding an emergency incident

10.2 National Incident Management System (NIMS)

The National Incident Management System (NIMS) is a systematic, proactive approach to guide departments and agencies at all levels of government, nongovernmental organizations, and the private sector to work together seamlessly and manage incidents involving all threats and hazards (regardless of cause, size, location, or complexity) to reduce loss of life, property and harm to the environment.

Homeland Security Presidential Directive 5

- Homeland Security Presidential Directive 5 established a uniform set of processes and procedures, the National Incident Management System that emergency responders at all levels of government will use to conduct response operations. This system is scalable and promotes ongoing incident management and maintenance.

- Adoption of the National Incident Management System at the local and state level is required for many federal grant programs. The Standardized Emergency Management System and the National Incident Management System are designed to be compatible and are based on similar organizational principles.

- The City of San Fernando is responsible for compliance with the requirements of the National Incident Management System. The City uses the National Incident Management System for organizing emergency response at the field, Department Operations Center, and Emergency Operations Center levels.

Homeland Security Presidential Directive 8

- Homeland Security Presidential Directive 8 was issued as a companion directive to Homeland Security Presidential Directive 5 to establish policies that strengthen the nation's preparedness to prevent and respond to domestic terrorist attacks, major disasters, and other emergencies.

- The City of San Fernando takes an all-hazards approach to preparedness, planning, and mitigation.

Presidential Policy Directive 8

- Presidential Policy Directive 8 evolved from and supersedes Homeland Security Presidential Directive 8 and is intended to meet many requirements of the 2006 Post-Katrina Emergency Reform Act.

- Consistent with the 2006 Post-Katrina Emergency Reform Act, the ultimate purpose of Presidential Policy Directive 8 is to strengthen the security and resilience of the United States through systemic preparation for the threats that pose the greatest risk to the security of the Nation, including acts of terrorism, cyber-attacks, pandemics, and catastrophic natural disasters.

- Expanded the scope of the end-state objective in the National Preparedness Goal to include mitigation as a key mission area for national preparedness, in addition to prevention, protection, response, and recovery. Calls for a whole-community approach toward a national preparedness goal.

10.3 Incident Command System (ICS)

Overview

The Incident Command System (ICS) is a standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective. The system was initially developed to address problems of inter-agency responses to wildfires, but is now a component of the National Incident Management System where it has evolved into use in all-hazards situations.

The ICS consists of a standard management hierarchy and procedures for managing temporary incident(s) of any size. It is a system designed to be used or applied from the time an incident occurs until the requirement for management and operations no longer exist.

The ICS is interdisciplinary and organizationally flexible to meet the following management challenges:

- Meets the needs of a jurisdiction to cope with incidents of any kind or complexity (i.e. it expands or contracts as needed)
- Allows personnel from a wide variety of agencies to meld rapidly into a common management structure with common terminology
- Provide logistical and administrative support to operational staff
- Be cost effective by avoiding duplication of efforts, and continuing overhead
- Provide a unified, centrally authorized emergency organization.

Key Concepts of the Incident Command System

Unity of Command - Everyone participating in the operation reports to only one supervisor. This eliminates the potential for individuals to receive conflicting orders from a variety of supervisors and is fundamental to the system's chain of command structure.

Common Terminology - When different organizations are required to work together, the use of common terminology is an essential element in team cohesion and communications, both internally and with other organizations responding to the incident.

Management by Objectives - Incidents are managed by aiming towards specific objectives. Objectives are ranked by priority; should be as specific as possible; must be attainable; and if possible given a working time-frame. Objectives are accomplished by first outlining strategies (general plans of action), then determining appropriate tactics (how the strategy will be executed) for the chosen strategy.

Flexible and Modular Organization - Incident Command structure is organized in such a way as to expand and contract as needed by the incident scope, resources and hazards. Command is established in a top-down fashion, with the most important and authoritative positions established first. For example, Incident Command is established by the first arriving unit. Only positions that are required at the time should be established. Only in the largest and most complex operations would the full Incident Command System organization be staffed. As an incident scales down, roles will be merged back until there is just the Incident Command role remaining.

Span of Control - To limit the number of responsibilities and resources being managed by any individual, the Incident Command System requires that any single person's span of control should

be between three and seven individuals, with five being ideal. If fewer than three, then the position's authority can probably be absorbed by the next highest rung in the chain of command.

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11. EMERGENCY MANAGEMENT ORGANIZATION

The Emergency Management Organization is the organization that may form when an emergency occurs. As an emergency grows and unfolds, the organization will grow, too. Given the size of the City, the organization is likely to be limited in size with some individuals performing dual functions and outside resources being necessary in complex situations.

In the event emergency notifications are required, the confidential employee alert list will be utilized by Department heads and supervisors as designated. In addition, once implementation is complete, the Everbridge system will be used to make notifications to employee groups as necessary requiring polling response.

11.1 Incident Command Post

The Incident Command Post (ICP) is the physical location of the tactical-level, on-scene incident command and management organization. It is typically comprised of the Incident Commander and immediate staff and may include other designated incident management officials and responders from Federal, State, County and local agencies, as well as private-sector, nongovernmental, and volunteer organizations.

Typically, the Incident Command Post is located at or in the immediate vicinity of the incident site and is the focus for the conduct of direct, on-scene control of tactical operations. Incident planning is also conducted here. The Incident Command Post may be collocated with the incident base. In cases of incidents with less complex issues or in a small enough scale, the Emergency Management Division may perform certain Emergency Operations Center coordination functions in the field from the Incident Command Post location.

11.2 Emergency Operations Center

The City of San Fernando will maintain an Emergency Operations Center and an alternate Emergency Operations Center. The primary role of the Emergency Operations Center is at the policy level to establish City-wide guidance and overarching strategic directive. The Emergency Operations Center will coordinate and support field incidents. Field Incidents Commanders retain tactical control over their incident following the policy and guidance established by the Emergency Operations Center.

1) The Emergency Operation Center is established at the San Fernando Police Department in the Detective Conference Room.

2) Alternate EOC: In the event the primary EOC is not available due to the incident location or damage making it infeasible to occupy, the Alternate EOC location will be the conference room at the Public Works Department at 120 Macneil Street.

3) Second Alternate: The second alternate is the Community Conference Room A at City Hall, 117 Macneil Street.

Each location affords necessary communication connectivity, employee parking and capacity to house EOC staff.

In the event activation is required of the Emergency Operations Center, it may be initially activated, based on the authorization of the Director of Emergency Services (City Manager), Chief of Police, or, in their absence, the Deputy City Manager. The EOC will be set up and readied by the Emergency Operations Coordinator, or designee approved by the Chief of Police, (typically a Watch Commander or the Patrol Commander) in the absence of the Emergency Management Coordinator. Alternatively, the City has acquired the VEOCI Virtual Emergency Operations Center software making it possible for all critical functional and management personnel to immediately participate virtually in the Emergency Operation Center from any location and begin to respond to any event to support field activities (ICS).

Deactivation and demobilization require the approval of the Director of Emergency Services, or the Deputy City Manager in his/her absence, in consultation with the Chief of Police and Director of Public Works.

As described earlier and important to reiterate, the EOC role is to provide support and resources and not manage the incident. Incident Management is the role of the Field Command Team organized under the ICS structure.

The EOC may be organized similarly under an ICS structure or essential support functional roles (ESF) or a hybrid of the two. Communication from the field should be directed from the ICS Incident Commander or their designee as approved and the Emergency Operation Center Coordinator. As positions are filled in the EOC, operational requests will be directed to the Operations Chief, logistics requests through the Logistics Chief or Functional positon lead.

11.2.1 Department Operation Centers

In some incidents large in scale that require more resources from a particular agency or department, a Department Operations Center may be established. Example: In an event requiring Public Works support, the Public Works department may designate a liaison to the EOC and will receive resource and support request via this liaison as well as communicate situational updates and logistical requests through the EOC department liaison. DOC's also help to minimize use of

limited EOC space and keep EOC focused on its support role and not overstepping into operational incident command roles.

11.3 The Role of Government

Successful emergency management requires that the City have the ability, in times of crisis, to effectively use every available resource (public and private). Accomplishing this task requires multifaceted inter-departmental and inter-agency cooperation and the resolution of complex operational, legal, legislative and administrative issues. Understanding and preparing for the threats facing our City is the responsibility of every person who lives and works in the City of San Fernando All accessible and applicable local, state, and federal resources will be committed to protect lives, property, and the environment.

11.3.1 City of San Fernando Emergency Management

City of San Fernando Emergency Management responsibilities of the City of San Fernando are described in the City of San Fernando Municipal Code Section 26-61. through 26.63. City officers, and employees, together with those volunteer forces enrolled to aid them during an emergency or protecting life and property; are mandated to assist in response and recovery from the effects of an emergency and to cooperate with each other and other levels of government in providing this assistance. Responsibilities include, but are not limited to planning, training and/or response to emergency incidents.

- The San Fernando Municipal Code – The San Fernando Municipal Code Sections 26.61. through 26-63. expands upon and consolidates emergency assignments of persons, organizations, and departments of the City government.

- Department Plans – Each department will be responsible for maintaining its own emergency plans for field response. Department plans need to include continuity of government operations including alternate sites, critical services, and employee recall. Each department should ensure its emergency plan is consistent with the City's Emergency Operations Plan and Annexes.

- Disaster Service Workers – A Disaster Service Worker is any City employee registered with the City for engaging in disaster service in accordance with the California Emergency Services Act. During times of disaster, City personnel may be assigned to duties not per their normal assignment but within their scope and skillset. All City employees declared to be Disaster Service Workers are subject to such disaster service activities as may be assigned to them by their superiors or by law. (Section 3 of Article XX of Constitution of California and Government Code Sections 3100-3109).

11.3.2 City Manager

The City Manager is the Director of Emergency Services and Chair of the Emergency Policy Group when it is established. Acting as the Director of Emergency Services, the City Manager is responsible for directing, coordinating, and supporting all emergency and response and recovery efforts in the jurisdiction. As the Chair of the Emergency Policy Group, the City Manager is responsible for collaborating with other members of the policy group to establish overall priorities of the governmental jurisdiction. This includes, but is not limited, to emergency proclamations, enacting an emergency ordinance, establishing curfews, and setting any policies not dictated by law or code.

California Government Code Section 8680.9 states that a local emergency is a condition of extreme peril to persons or property proclaimed as such by the governing body of the local agency affected. Acting as the Director of Emergency Services, the City Manager can proclaim a local emergency if the City Council is not in session. The parameters of proclaiming a Local Emergency under the California Emergency Services Act may be found in Section 20 of this Plan.

11.3.3 City of San Fernando City Council

The City Council ensures the preservation and continuity of the City government in the event of an emergency. The City Council can proclaim a local emergency within ten (10) days of occurrence and/or is responsible for the ratification and approval a local emergency proclamation by the Director of Emergency Services within seven (7) days of said proclamation.

11.3.4 The San Fernando Police Department

The (City of San Fernando City Manager is responsible for directing and supervising the City's emergency management program to include mitigation, planning, preparedness, response, and recovery activities to mitigate the impact of natural, human-caused, and accidental incidents of high consequence.

The San Fernando Police Department is responsible for providing coordination, compliance, assistance, oversight, and implementation of all emergency management activities, including but not limited to emergency plans, exercises, training, community outreach, Emergency Operations Center readiness and response, and City recovery operations. This function and the readiness of the Emergency Operations Center is the responsibility of the Emergency Management Coordinator.

11.3.5 Disaster Management Area C

The Los Angeles County Operational Area includes the County of Los Angeles and all 88 cities within the county. The cities are divided into eight Disaster Management Areas that vary in size from one to 25 cities. Each area is served by a Disaster Management Area Coordinator (DMAC).

Disaster Management Area C was created in 2004 "to promote the coordination of disaster management, planning and preparedness efforts of the parties by cooperative planning, training and related activity under the direction of a Disaster Management Area Board."

Area C member agencies include the cities of Alhambra, Burbank, Glendale, La Canada Flintridge, Monterey Park, Pasadena, San Fernando, San Gabriel, San Marino, South Pasadena and the County of Los Angeles.

11.3.6 Role of Disaster Management Area Coordinators (DMACs)

The mission of DMACs is to coordinate with Area cities in planning for preparedness, mitigation, and recovery from emergencies/disasters. During an actual emergency, DMACs advocate for Area cities and liaison with the Los Angeles County Operational Area Emergency Operations Center (OAEOC) as necessary, assist other Areas as requested and staff the Cities Liaison post at the OAEOC. Additionally, they:

- Check in with Area cities to quickly determine the impact of the emergency/disaster.
- Provide a quick Area status report to the OAEOC to supplement individual cities' reports. This is not a detailed or formal report; it is outside the normal reporting system and will provide the OAEOC with an indication of where potential problems might exist as well as indicate which Disaster Management Area Coordinators (DMACs) might be in the best position to directly provide staffing to assist the most heavily impacted Area(s)
- Get feedback from the OAEOC as to which DMAC Areas appear to be the most heavily impacted and which appear least impacted.
- DMAC of selected city provides shift staffing to the OAEOC to represent concerns of cities, to ensure that the needs and concerns of cities are properly represented in the OAEOC, and to participate, as appropriate, in the development of solutions affecting cities.

11.3.7 County of Los Angeles as Operational Area Lead

The California Emergency Services Act designates each county as an Operational Area to coordinate emergency activities and resources of its political subdivisions. The Operational Area serves as a coordinating link between the City of San Fernando government and the regional level of state government. Operational Area responsibilities involve coordinating with the jurisdictions and organizations to deploy field-level emergency response personnel, activate emergency operations centers and issue orders to protect the public.

11.3.8 County of Los Angeles, Other Agencies, or Authorities Having Jurisdiction

Some government functions are designated to Los Angeles County Departments or Agencies and the City of San Fernando does not have authority or jurisdiction for these government service.

The City defaults to the Authority having jurisdiction for each of these services and cannot direct, control, or dictate how these departments or agencies act or respond. Some of these agencies and areas of responsibilities are listed below:

- Fires safety and services is the responsibility of the Los Angeles City Fire Department under a contract with the City of San Fernando.
- Public Health (to include environmental health services) is the responsibility of the Los Angeles County Department of Public Health.
- Mental Health is the responsibility of Los Angeles County Department of Mental Health.
- Children and family services are the responsibility of the Los Angeles County Department of Children and Family Services.
- Public Social Services are the responsibility of the Los Angeles County Department of Public Social Services.
- Medical examiner and coroner services are the responsibility of the Los Angeles County Department of Medical Examiner – Coroner.

11.3.9 State of California

Various agencies of state government, including the California Governor's Office of Emergency Services, provide a range of disaster/emergency related services. The California Governor's Office of Emergency Services implements the Emergency Services Act and performs functions to support and enhance all phases of emergency management for state government and its political subdivisions.

During a state of war emergency, a state of emergency, or a local emergency, the California Governor's Office of Emergency Services Secretary coordinates the emergency activities of all state agencies connected to such emergency and has the authority to use any state government resource to fulfill mutual aid requests or to support emergency operations.

The California Governor's Office of Emergency Services also coordinates the delivery of federal grant programs under Presidential declarations of emergency and major disaster. When federal assistance is required, the California Governor's Office of Emergency Services coordinates requests for assistance and participates with the federal government to establish and operate a Joint Field Office.

11.3.10 Federal Government

The Federal government strongly supports emergency management throughout the nation by providing tools, resources and guidance to support state and local emergency management systems. When an emergency occurs that exceeds, or is anticipated to exceed, resources located within the state, or when federal departments or agencies acting under their own authorities are partners in the unified command for an emergency, the federal government will implement the National Response Framework to access federal department and agency capabilities, organize the federal response and ensure coordination with all response partners.

11.4 Role of the Community and the Private Sector

The community and private sector of the City of San Fernando are essential to the Emergency Operations Plan and the whole-community approach to disaster mitigation, preparation, response, and recovery.

11.4.1 City of San Fernando Community

The residents, as well as members of the business community, of the City of San Fernando are the primary beneficiaries of the City's emergency management system and have an important role in emergency management by ensuring that they, their families and the case of businesses and employers, their employees, are prepared for disasters.

Before an emergency, residents and members of the business and non-government organizations community can assist the emergency management effort by taking first aid training, maintaining supplies, and being prepared to evacuate or shelter in-place for several days. Many residents join disaster volunteer programs such as Community Emergency Response Teams (CERT) and remain ready to volunteer or support emergency response and recovery efforts. During an emergency, residents and members of the business and non-governmental organizations community should monitor emergency communications and carefully follow directions from authorities. By being prepared, residents and other members of the community

can better serve their family, colleagues, coworkers and the community and reduce demands on first responders.

11.4.2 Private Sector

Much of the City's critical infrastructure is owned or maintained by businesses and must be protected during a response to ensure a quick and complete recovery from an emergency. These same businesses provide valuable resources before, during and after an emergency and play a critical role in meeting the needs of those impacted by an emergency.

Several large corporations are located within the City and many have their own crisis management programs. These businesses are responsible for their own mitigation and recovery efforts. The City meets and works with major private sector and nonprofit organizations throughout the year during stakeholder meetings to discuss prevention, preparedness, response, recovery, and mitigation efforts.

11.4.3 Volunteer Organizations

The City recognizes the value and importance of organizations that perform voluntary services in their community and works closely with many of them. These organizations have resources that can augment emergency response and recovery efforts. Examples of volunteer organizations include:

- Community Emergency Response Team (CERT) - The CERT Program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community. The LAFD serves as the lead organization in San Fernando for training and mobilizing the local CERT volunteers.

- American Red Cross - When a disaster threatens or strikes, the American Red Cross provides shelter, food, health, and mental health services to address basic human needs to enable people affected by disasters to resume normal daily activities. The City has worked in partnership with American Red Cross to create a coalition of government (state, local federal elected office representatives), police, fire, business, residents, community based, education, utilities, and non-government organizations to work to build resiliency in the community. This coalition meets regularly and is known as "Prepare San Fernando."

- San Fernando Radio Communications Service-The City of San Fernando is fortunate to have a dedicated group of Amateur Radio Communication Operators available in the event of a disaster or emergency event. These individuals provide a valuable resource for communications and redundancy in the event of emergency or disaster.

- Other Volunteer Organizations in the City - There are other volunteer organizations that provide support to the community in various ways, but these are the three that will augment response and recovery efforts in the City.

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12. EMERGENCY POLICY GROUP ROLES AND RESPONSIBILITIES

The purpose of the Emergency Policy Group is to establish overarching strategic priorities, goals, and objectives for the City during times of an emergency or disaster. The Emergency Policy Group will not dictate tactical operations or how priorities, goals, and objectives are carried out. One of the roles and responsibilities of the Emergency Policy Group is to make recommendations regarding emergency ordinances for the preservation of life, protection of property, and the physical and economic well-being of the City and residents of the City of San Fernando.

The Emergency Policy Group is formed when a local emergency is proclaimed or at the direction of the Director of Emergency Services when an emergency proclamation is not in effect.

The City Manager, as the Director of Emergency Services (or his/her successor if he/she is unavailable), Deputy City Manager) serves as the Chairperson of the Emergency Policy Group.

Members of the Emergency Policy Group may consist of the elected/appointed officials of the City Attorney, City Clerk, Director of Finance/City Treasurer, and the Department Heads of Community Development, Finance, Recreation and Community Services, Police, Public Works, and the City Emergency Management Coordinator. Members of So Cal Edison, So Gal Gas and the Los Angeles Fire Department may be asked to participate dependent on the emergency.

When the Emergency Policy Group is established, the Chairperson will determine a meeting schedule to develop the strategic priorities, goals, and objectives and will meet no less than once weekly or more often as determined necessary in person at a designated location determined by the Chairperson. If circumstance prevent in person meeting, such as social distancing, virtual meetings will be conducted. Should a designated member of the Emergency Policy Group not be able to attend a scheduled meeting, the next person in that member’s emergency list of succession may attend in his or her place.

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13. CITY DEPARTMENT ROLES AND RESPONSIBILITIES

During times of emergency or disaster, each City Department has emergency function responsibilities. The City Manager, as the Director of Emergency Services, may call upon the services, resources and capabilities of City departments, offices, boards, commissions, committees, councils and authorities. The functions and duties of Emergency Support and Coordination responsibilities during an emergency are distributed among the City Manager's Office, San Fernando Police Department Emergency Management Coordinator, and various City departments that provide response and recovery functions. Below are the key departments and agencies that have primary or support roles in an emergency in support of citywide response and recovery. City departments not specifically listed in the plan may be called upon to carry out assigned activities necessary to mitigate the effects of an emergency.

Figure 4 - City of San Fernando Emergency Function Responsibilities

DEPARTMENT/OFFICE	City Attorney	City Clerk	City Manager	Community Development	Finance	LAFD	Information Technology	Management Services	Recreation and Comm. Svcs.	Police	Public Information (CM Office)	Public Works	Water & Power
Abatement of Dangerous Properties	X			X								X	
Animal Safety/ Evacuation/ Care & Shelter									X	X			
Building Inspections & Safety Assessment				X									
Cooling Center					X				X				
Cost Recovery					X								
Cost Tracking (Time, Equipment, Materials & Supplies)					X								
Crime Suppression & Investigation										X			
Data & Digital Communication Continuity & Restoration					X		X						
Debris Removal ("Green")												X	
Debris Removal ("Non-Green")												X	
Emergency Medical Services						X							
Emergency Proclamation		X	X										
Economic Recovery			X										
Employee Reassignment (City DSW)								X					

CITY OF SAN FERNANDO
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DEPARTMENT/OFFICE	City Attorney	City Clerk	City Manager	Community Development	Finance	LAFD	Information Technology	Management Services	Recreation and Comm. Svcs.	Police	Public Information (CM Office)	Public Works	Water & Power
Evacuation						X				X			
Facility Maintenance & Allocation												X	
Fire Suppression						X							
Fleet & Vehicle Service												X	
Force Protection (Incident Personnel/ Site Security)										X			
Hazardous Materials						X							
Internal Employee Communication			X					X					
Legal Opinion	X												
Local Assistance Center									X				
Mapping & Geographic Information System (GIS)					X		X					X	
Mass Care & Shelter									X				
Potable Water Emergencies													X
Power System Emergencies													X
Procurement					X								
Public Information & Joint Information			X								X		
Radio Communication Continuity & Restoration										X			
Recovery Planning & Implementation				X									
Rescue Operations						X				X			
Road Repair & Lighting Emergencies												X	
Safety & Welfare (Personnel)								X					
Sewage & Storm System Emergencies												X	
Solid Waste Removal												X	
Telecommunication Continuity & Restoration					X		X						X
Traffic Control & Movement										X		X	
Vital Records Management		X											

DEPARTMENT/OFFICE	City Attorney	City Clerk	City Manager	Community Development	Finance	LAFD	Information Technology	Management Services	Recreation and Comm. Svcs.	Police	Public Information (CM Office)	Public Works	Water & Power
Volunteer Registration (DSWV)								**X**		**X**			
Volunteer Management (DSWV)						**X**							

In the event of an emergency, proclaimed or not, the following functions belong to City Departments as described. It should be noted at the time of development and prior to final approval of this plan, a final draft was presented to each department head, as well as LAFD, for review, concurrence and identification of any conflict or roles not their department's responsibility and adjusted accordingly.

City Attorney's Office

- Provide legal opinions to Emergency Planning Group
- Assist in the development of emergency ordinances and processes
- Provide a legal officer to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

City Clerk's Office

- Provide emergency proclamation document to San Fernando City Council for ratification
- Retention of all documents related to emergency ordinances or processes
- Retention of vital records to include documents produced by the Emergency Operations Center or City Departments pursuant to Section Administrative procedures
    - Will work with the Finance Department and San Fernando Police Department Emergency Management Coordinator to determine strategy for retention of records.

- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

City Manager's Office

- Issue emergency proclamation
- Public Information Officer (PIO) is a division within City Manager's Office and is responsible for:
    - Citywide public information releases
    - Insuring a "one voice" one message from all City Public Information Officers
    - The Joint Information System and Joint Information Center.
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Community Development Department

- Abatement of dangerous properties to include removal, repair, or secure any insecure, unsafe or defective or dangerous buildings or structures following an incident/emergency/disaster
- Conduct safety assessments in accordance to ATC-20 (Applied Technology Council) for rapid and detailed evaluation of structures for safe, limited entry, or unsafe conditions
- Develop a strategic action plan to move recovery efforts forward through completion to include debris management, economic, etc.
- Assist with the economic recovery of the community
- Develop strategies for the long-term sustainable recovery operations of the city to include issuing temporary or emergency permits, redevelopment or zoning changes, and changes to building or code standards
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Finance

- Cost recovery and cost tracking to include time, materials, equipment, and supplies used in the support of recovery efforts
- Emergency procurement , follow city practices/policies
- Each department is responsible for the tracking of their own resources, including the tracking of personnel. If an incident meets designated thresholds for Proclamation or Declaration of a State and/or Federal Emergency or Disaster, Financial Services, acting as the City's Authorized Agent, will develop a method for collecting financial documentation from departments as needed for submission as part of the City's reimbursement application process
- Work with the City Clerk and San Fernando Police Department Emergency Management Coordinator to develop retention procedures
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Fire (LAFD)

- Provide emergency medical services and triage
- Provide fire suppression activities
- Hazard mitigation to include oil, chemical, biological, radiological, and nuclear
- Rescue operations to include urban search and rescue and heavy search and rescue operations
- Coordination of Mutual aid to fulfill these obligations
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Information Technology (Valeo, under direction of Director of Finance)

- Data and digital communication continuity restoration (computers, ensure servers are operational)
- Assist Public Works in Mapping and Geographic Information System (GIS) – support development of technology and electronic maps to be used for incident/ emergency/

disaster as requested by any section, branch or unit of the Emergency Operations Center and support field resources when necessary

- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Personnel

- Personnel and employee reassignment as needed under the Disaster Service Worker program to work assignments outside of normal daily function but based on skills and abilities
    - Internal employee communications – communicate the status of City operations (Broad stroke city-related information - e.g. childcare for city employees)
    - Tactical communications to department employees specific to their work (e.g. hours, days to work) falls under individual City Departments.
- Risk Management Division
    - Safety and welfare of emergency personnel during the response and recovery efforts during an incident/emergency/disaster
    - Investigation of unsafe acts or accidents.
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Park, Recreation, and Community Services

- Cooling Center
- Lead department for MPOD operations
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)
- As necessary, establishment and management of Local Assistance Centers at city recreation centers following an incident/emergency/disaster
- Mass care and shelter – following an incident/emergency/disaster the establishment of either an evacuation site or emergency shelter facility to support the needs of the community

  - Work with the American Red Cross and Los Angeles Unified School District, and Faith Based Organizations as necessary for management and staffing of shelters or add to the capacity of the City's internal capacity as needed.

- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Police

- Crime Suppression Investigation – enforcement of existing laws criminal activity as necessary
- Evacuations – conduct evacuations within incident/emergency/disaster area(s) as set by Incident Commander, Evacuation Branch, or Emergency Operations Center
- Force Protection – provide security to response and recovery personnel and responders and recovery facilities
- Animal safety evacuation, care, and shelter
  - Evacuation of animals within incident/emergency/disaster zone or area
  - Safe care and sheltering of displaced animals
  - Establishment of temporary shelter operations for pets belonging to those in emergency shelters.
- Traffic
  - Establish road closures to prevent entry into incident/emergency/disaster areas
  - Direct traffic as necessary through road closures and detours for effective movement of vehicle and pedestrian traffic
  - Establish emergency ingress and egress corridors as necessary.
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)
- Also provide the Emergency Management Coordinator to Emergency Operations Center.

Public Information (See City Manager's Office)

Public Works

- Removal of all organic debris such as trees and tree limbs
- Removal of non-organic debris to include e-waste
- Maintain, repair, and fuel City-owned, mutual aid, or other vehicles involved in response and recovery
- Locate and obtain additional facilities for response and recovery operations as requested by Emergency Operations Center
- Road repair and lighting – conduct emergency road repair as necessary on primary streets and roads
- Establish emergency lighting for primary streets and roads as necessary restoration
- Maintain and repair sewage and storm systems damaged by incident/emergency/disaster
- Develop a plan for emergency solid waste removal of effected incident/emergency/disaster areas
- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Water and Power (Public Works)

- Maintain and repair potable water storage, treatment, and distribution equipment and resources (pipeline, reservoirs, facilities)
- Conveyance and distribution systems (pipelines)
- Establish, if necessary, a process to ration and distribute potable water if infrastructure is damaged
- Repair and maintenance for power generation and distribution
- Radio communications – ensure or restore vital radio communications such as handheld or portable radios or radio repeaters. This is also supported by the Police Department.

- Telecommunications continuity or restoration – see above with priority to Emergency Operations Center and vital government services including response and recovery facilities. This is supported by the IT personnel.

- Provide a representative to the Emergency Operations Center (See Emergency Operations Center Standard Operation Procedures for staffing positions.)

Plan review and sign off

Department	Name	Title	Date reviewed	Signature
Police				
Community Development				
Public Works				
Los Angeles Fire				
City Clerk				
Finance Department				
Recreation and Community Services				
City Attorney				
Personnel Division				

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14. CONTINUITY PLANNING

Some emergencies create extraordinary demands on government entities and emergency response agencies, which in extreme circumstances, may stress them to the point that they can no longer operate and provide emergency and essential services. A major emergency could include death or injury of key government officials, partial or complete destruction of established seats of government, and/or the destruction of public and private records essential to continued operations of government and industry. The inability of government to provide emergency and essential services can cause direct damage to government infrastructures, life safety and basic human needs may be compromised leading to increased morbidity, mortality and civil unrest. Each City department is responsible for internal continuity planning per guidelines established by the Office of Emergency Management.

14.1 Continuity of Government

Maintaining the continuity of government at the time of an emergency is required by the California Emergency Services Act. It is essential that the local government continues to function to preserve law and order and restore local services. In the event a local emergency is so serious that the continuity of government is temporarily disrupted, the restoration of government services will be the primary objective.

14.1.1 Emergency Lines of Succession

The City Council has provided for the preservation of the City government in the event of an emergency pursuant to Section 26-Civil Emergencies- of the San Fernando Municipal Code.

Figure 5 – Emergency Lines of Succession

City Department	Primary	Secondary	Tertiary
Contracted City Attorney's Office	Contracted City Attorney	Contracted Senior Assistant City Attorney	Designated Contracted City Attorney
City Clerk's Office	City Clerk	Deputy City Clerk/ Management Analyst	Records Manager
City Manager's Office	City Manager	Deputy City Manager	Police Chief
City Treasurer's Office	Director	Senior Accountant	N/A Treasurer Assistant
Community Development	Director	Building and Safety Supervisor	Associate Planner
Finance	Director	Senior Accountant	Senior Account Clerk
Fire Department	LAFD Fire Chief	LAFD Assistant Fire Chief	LAFD Designate
Information Technology	IT contractor representative	IT contractor designee	Director of Finance
Personnel	Personnel Manager	Personnel Technician	Personnel Assistant
Recreation and Community Services	Director	Recreation Supervisor	Community Services Supervisor
Police Department	Police Chief	Patrol Commander	Detective Commander
Public Works	Director	Public Works Superintendent	Public Works Superintendent
Water and Power	Director	Public Works Superintendent	Public Works Superintendent

14.1.2 Temporary Seat of Government

In the event that San Fernando City Hall is not available because of emergency conditions, the temporary seat of government will be at the San Fernando Public Works Offices, 120 Macneil Street in the City of San Fernando

14.1.3 Preservation of Records

The City Clerk is designated Chief of Records. Vital Records, such as City Seal, ordinances, resolutions and contracts, are stored under guidance and direction of the City Clerk's Office and are physically retained at City Hall. The City retains both physical hard copies as well as digital records in accordance with the City Clerk's Record Retention Policy, including FEMA and Cal EMA requirements.

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15. MITIGATION PROGRAMS

Emergency management activities consist of four overlapping phases: Mitigation, Preparedness, Response, and Recovery. During the mitigation phase, action is taken to reduce or eliminate the long-term risk to human life and property from natural and human-caused hazards. Mitigation efforts occur both before and after an event.

Pre-disaster mitigation focuses on projects that address natural or man-made hazards to reduce the risks to the population and structures. This is primarily accomplished by strengthening the resilience of City of San Fernando's infrastructure. Per FEMA, each dollar spent on mitigation activities saves an average of $4 in post-disaster costs. Post-disaster mitigation efforts are designed to reduce future damage in a stricken area and decrease the loss of life and property due to incidents.

The essential steps of hazard mitigation are:

- Hazard identification
- Vulnerability analysis
- Defining a hazard mitigation strategy
- Implementation of hazard mitigation activities and projects.

15.1 Local Hazard Mitigation Plan

The City of San Fernando's mitigation activities are guided by the City's Local Hazard Mitigation Plan. This plan represents the City of San Fernando's official statement on hazard mitigation goals, strategies, and priorities and provides a comprehensive assessment of the City's hazards and vulnerabilities. The goals of City of San Fernando mitigation efforts include:

- Protection of life and property
- Increase public awareness
- Strengthen partnerships
- Increase emergency service effectiveness
- Environmental and historical preservation.

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16. EMERGENCY PREPAREDNESS

Preparedness involves activities undertaken in advance of an emergency to develop and enhance operational capacity to respond and recover from an emergency. As part of a comprehensive preparedness program, the City of San Fernando emergency management community develops plans and procedures, maintains prevention programs, manages resources, establishes mutual aid agreements, trains personnel, and educates the public.

16.1 Preparedness Planning

The City of San Fernando will ensure the following preparedness processes:

- Hazard-Specific Planning – The Emergency Operations Plan includes annexes for hazard-specific or identified common or catastrophic threats to the City of San Fernando

- Regional Planning – Where multiple jurisdictions share similar and concurrent hazards, an interdepartmental and multi-jurisdictional planning committee supports regional planning and coordination of response efforts and shared information regarding resources and capabilities.

- Public-Private Partnerships - Emergency managers establish public-private partnerships, where appropriate, to gain a better perspective on available emergency resources to meet the public need. The City of San Fernando solidifies these partnerships through its various Community Stakeholder Programs, such as Area C Disaster Management Governing Board, Business Watch, Neighborhood Watch, Clergy Council and Prepare San Fernando.

16.2 Preparedness Training

Training, tests, and exercises are essential to ensure public officials, emergency response personnel, and the public are operationally ready. City personnel with response or recovery responsibilities undergo ongoing training such as Standardized Emergency Management System, National Incident Management System, Emergency Operations Center, and/or recovery training. These trainings are identified and coordinated by the City Emergency Management Coordinator including classroom training hosted by CSTI, EOC CADRE, online IS courses, periodic tabletop exercises, participation in the annual Great Shakeout and other available training/exercises.

16.3 Preparedness Exercises

Exercises provide City personnel with an opportunity to become thoroughly familiar with the procedures, facilities, and systems which will be used in emergency situations. The City will conduct emergency operations drills or exercises to enhance responder education and skill set.

16.4 Communications and Information Management

Preparedness strategies include plans and procedures for utilizing communications and information management systems. Each City department should incorporate the following principles into their communications and information management systems:

- Common Terminology - Apply common and consistent terminology as used in the Standardized Emergency Management System, including the establishment of plain language (clear text) communications standards.

- Protocols - Develop procedures and protocols for communications (to include voice, data, access to geospatial information, Internet/Web use and data encryption), where applicable, to utilize or share information during an incident/planned event.

- Data Collection - Institute multidisciplinary and/or multijurisdictional procedures and protocols for standardization of data collection and analysis to utilize or share information during an incident/planned event.

- Common Operating Picture - Utilize systems, tools and processes to present consistent and accurate information (e.g., common operating picture) during an incident/planned event.

Information collection, analysis and dissemination are essential and pertinent to providing comprehensive situational awareness and a detailed common operating picture to all jurisdictions and agencies involved in emergency response and recovery efforts. Because each hazard scenario is unique with different agencies and requiring different consideration, each Hazard Specific Annex to this Emergency Operations Plan will address the specific details in regards to information collection, analysis and dissemination.

17. RESPONSE CONCEPT OF OPERATIONS

The purpose of the Response Concept of Operations is to establish broad strategies for the overarching management and goals for the City of San Fernando. It is not for individual incident response which falls under the individual field Incident Commander and his or her command structure. The response phase concept of operations summarizes seven key elements (see 17.1 through 17.7):

17.1 Response Priorities, Goals, and Strategies

During the Response Phase, it is critical to prioritize actions, set goals, and outline operational strategies for the City of San Fernando.

- When the Emergency Operation Center is not opened, this responsibility belongs to the City's Emergency Coordinator in consultation with the lead agency involved.
- When the Emergency Operations Center is opened, the responsibility belongs to Director of Emergency Services or their designee.
- When the Emergency Operations Center is opened and the Emergency Planning Group is established, the responsibility belongs to the Emergency Planning Group.

This Plan provides a broad overview of those goals, priorities and strategies and describes what occurs during each step, when and at whose direction.

Operational Priorities

Operational priorities govern resource allocation and the response strategies for the City of San Fernando and its departments during an emergency. Below are operational priorities addressed in this Plan:

- Save Lives – The preservation of life is the top priority of emergency managers and first responders and takes precedence over all other considerations.
- Protect Health and Safety – Measures should be taken to mitigate the emergency's impact on public health and safety.
- Protect Property – All feasible efforts must be made to protect public and private property and resources, including critical infrastructure, from damage during and after an emergency.

- Preserve the Environment – All possible efforts must be made to preserve the City of San Fernando environment and protect it from damage during an emergency.

Operational Goals

During the response phase, the departments that are charged with responsibilities in this plan focus on the following five Operational Goals:

- Mitigate hazards
- Meet basic human needs
- Address needs of people with disabilities and others with access and functional needs
- Restore essential services
- Support community and economic recovery.

17.2 Command, Control, and Coordination

Command

Remains at the field Incident Level. The Incident Commander or Unified Command at an incident will maintain sovereign control over their incident.

Control

Resources committed or allocated to an incident remain under the control of the appropriate Incident Command or Unified Command. Resources not committed are under the control of the Emergency Operations Center until committed to an incident. Resources requested by an incident will be prioritized by the Emergency Operations Center based on overall City priorities.

Coordination

Coordination occurs at the Emergency Operations Center (for departments that have Department Operations Centers, such as Public Works and LAFD, some aspects of coordination may take place at this level). Coordination is primarily to support field response or recovery activities or to coordination with other outside entities.

- **Field & Emergency Operations Center Coordination:** The Emergency Operations Center is activated to support the field operations when one or more emergencies exist within the City that require additional support and coordination beyond that which the field

incident command can accomplish on their own or when overall priorities and strategies must be centralized for the overall well-being of the City.

- **Field & Emergency Operations Center Levels of Communications:** Field Incident Commanders and the Emergency Operations Center will establish a clear line of communications when the Emergency Operations Center is activated. The Emergency Operations Center will establish a clear line of communications with the Los Angeles Operational Area Emergency Operations Center. The Operational Area Emergency Operations Center will communicate with the Southern Region Emergency Operations Center which will communicate with the California Office of Emergency Services State Operations Center.

- **Multiagency Coordination:** Large-scale emergencies involve one or more responsible jurisdictions and/or multiple departments and agencies. Management personnel from the responsible jurisdictions form a Unified Command and/or a Multiagency Coordination Group. Provision is made for situation assessment, determining resources requirements, establishing a logistical system and allocating resources. The Emergency Operations Center, dispatch centers, and other essential facilities located in, or adjacent to, the affected area are activated. The Los Angeles Operational Area Emergency Operations Center, California Office of Emergency Services Southern Region Regional Emergency Operations Center, and/or State Operations Center can be activated to support the City's needs. The City routinely utilizes both multiagency and interagency coordination at the incident (field), Department Operations Center, and Emergency Operations Center levels.

  Purpose of Multi-Agency Coordination:

  - Commit agency resources and funds,
  - Provide coordinated decision making,
  - Allocate resources among cooperating agencies,
  - Establish priorities among incidents,
  - Harmonize agency policies, and
  - Provide strategic guidance to support incident management activities.

17.3 Alert and Warning

The City will notify other levels of government of natural or human-caused emergencies that affect the City in accordance with existing laws, protocols, or when Operational Area, state and/or federal assistance is requested or anticipated. Notifications occur through the Operational Area Office of Emergency Management. To meet this responsibility, the City is equipped with a number of telephone, data and radio systems. Some of these systems are used on a day-to-day basis; others are available for use in an emergency, as conditions require. Multiple communication channels will be used to maintain communication with other levels of government and to ensure the City can quickly respond to any developing emergencies. For further details of initial communication channels and phone numbers, a First to Arrive Annex has been developed and incorporated as an appendices to this document,

17.4 Public Information

Public information consists of the processes, procedures and systems to communicate timely and accurate information by accessible means and in accessible formats on the incident's cause, size and current situation to the public, responders and additional stakeholders (both directly affected and indirectly affected). The City of San Fernando will follow a Joint Information System approach where there shall only be one lead Public Information Officer for any given incident. In most cases, the Public Information Officer will be from the City Manager's Office or his/her designee from the Department having overall jurisdiction for an incident (e.g. San Fernando Police Department, San Fernando Public Works, or be again referred to the City's Public Information Officer. All other Public Information Officers will take the lead from the Public Information Officer in charge to ensure one-message consistency from the City. In the event of multiple incidents, the City Public Information Officer will, by default, be in the lead taking information from other Public Information Officers to provide a single voice from the City.

Public information must be coordinated and integrated as part of the Multiagency Coordination System across jurisdictions, agencies, and organizations; among federal, state, tribal and local governments; and with the private sector and non-governmental organizations. Public information guidance and structure details during an emergency are documented in the Emergency Public Information Annex of the Emergency Operations Plan.

17.5 Mutual Aid and Mutual Assistance

See Section 19 in the Emergency Operation Plan

17.6 Resource Management

When City resources are exhausted and additional resources are required, resource requests will follow an established process for ordering, tracking, mobilizing and demobilizing. Depending on the scale of the emergency, limited resources may need to be rationed or controlled. Contracts and agreements for emergency response and disaster repair and restoration are entered by the lowest level of government possible. Further details on resource management are documented in the Logistics Annex of the Emergency Operations Plan.

17.7 Emergency Finance and Administration

Although the City Emergency Operations Center has a Finance and Administration Section, it is the responsibility of each department to carry out internal emergency Finance and Administration protocols. Each department will be responsible for the ongoing cost tracking of their resources, which will include, but not be limited to tracking of personnel assignments (including straight and overtime hours worked specifically assigned to an incident/emergency), tracking of vehicle use (including hours of use and/or mileage, purpose for use and applicable operator information) and tracking of expenditures for any purchases or emergency contracts related to any incident/emergency.

The Finance Department will have the overall responsibility to compile all cost recovery information to reconcile into one citywide document. The Finance Department will prepare all documents for reimbursements and other financial matters. The City's Director of Emergency Services will set financial thresholds and parameters during an emergency.

Any purchasing during an emergency will follow city purchasing protocols as well as follow requirements set by 2 CFR 200 that are applicable to local government when pertaining to potential federal reimbursement.

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18. RECOVERY CONCEPT OF OPERATIONS

The City of San Fernando acknowledges that recovery begins with response. Some components often seen as recovery are truly components of response efforts by City Departments (e.g. initial debris removal and potable water). The recovery phase of an emergency or disaster is often defined as restoring a community to its pre-disaster condition. More realistically, recovery is the process of re-establishing a state of normalcy in the affected communities. Recovery commences at the beginning of an incident and incorporates economic, physical, and cost recovery time and the City has 24 hours from the initial onset of an incident/emergency/disaster to submit an Initial Damage Estimate (IDE) to the Los Angeles County Operational Area Emergency Operations Center (CEOC).

Damage assessment will be led by the Director of Finance or their designee acting in the capacity of the Finance Chief under the ICS structure. They will lead the collection of all data to develop the IDE to be submitted to the CEOC. This will require soliciting input from all City department heads and the Emergency Management Coordinator. In instances involving fire or natural damage, such as gas explosions and earthquake, LAFD input will be solicited. Approval of the IDE, before submission, will be provided by the Director of Emergency Management

All recovery operations are under the direction of the Director of Emergency Services with the support of the departments as designated below:

- Community Development will serve as the lead for economic recovery, planning, redevelopment, zoning, land use decisions, and community reconstruction.

- Public Works will serve as the lead for debris management operations and physical recovery.

- Finance Department will lead the effort for cost recovery, financial documentation and reimbursement submission.

18.1 Types of Recovery

- Physical recovery is the restoration of a community to look, function, and appear as it was prior to a disaster.

- Economic recovery includes Small Business Association loans, local assistance centers, FEMA loans, public assistance for individuals and small businesses. The City of San Fernando supports coordinated efforts by federal and state agencies who source these funds.

- Cost recovery after a disaster requires the City to maintain accounting and documentation of all disaster-related costs to include time keeping and hours tracking to identify true cost of recovery over time.

18.2 Timeline of Recovery

- Initial Recovery: While the immediate lifesaving activities are occurring, emergency managers are simultaneously assessing how soon the response phase can transition to recovery. Critical response phase operations will gradually shift to assisting individuals, households, businesses, and governments in meeting basic needs and returning to self-sufficiency.

- Short Term Recovery: Short-term recovery operations begin concurrently with or shortly after the commencement of response operations. Although referred to as "short-term" recovery, these activities may last for weeks. Short term recovery addresses the health and safety needs beyond rescue, the assessment of the scope of damages and needs, the restoration of basic infrastructure, and the mobilization of recovery organizations and resources. It also includes returning individuals, families, critical infrastructure, and essential government or commercial services to a functional, if not pre-disaster, state.

- Long Term Recovery: Long-term recovery continues the short-term recovery actions but focuses on community restoration. Long term recovery may continue for months or years depending on the severity and extent of the damage sustained. These activities include those necessary to restore a community to a state of normalcy, given the inevitable changes that result from a major disaster. Long-term recovery activities require significant planning to maximize opportunities and mitigate risks after a major incident.

18.3 Local Assistance Centers

During recovery, the City is responsible to work with Local Assistance Centers that are opened to assist the community by providing a centralized location for services and resource referrals for unmet needs following a disaster or significant emergency. The Local Assistance Centers are normally staffed and supported by City departments and Local Assistance Center partner agencies. The Centers provide a single facility at which individuals, families and businesses can access available disaster assistance programs and services. As more federal resources arrive, a state-federal Disaster Recovery Center may be collocated with the Local Assistance Centers.

Public assistance programs for individuals and businesses from agencies such as Department of Public Social Services, CalOES, County of Los Angeles, Workforce Investment Board, and others will come together to form the Local Assistance Centers. In addition, the City website will provide detailed information on these available resources to assist others. Dependent on type of disaster or event, additional agencies may include, but not be limited to:

- City Community Development
- City Public Works
- Employment Development Department
- FEMA Individual Assistance Program and Transitional Shelter Assistance
- American Red Cross
- Small Business Administration
- Major Insurance company representatives
- LA County Dept. of Mental Health
- Southern California Edison (SCE)
- Southern California Gas Company (So Cal Gas)
- Legal Aid representatives
- LA County Dept. of Public Health
- Department of Motor Vehicles
- LA Unified School District

18.4 Non-Governmental Organizations

Non-Governmental Organizations and Community Based Organizations, such as the American Red Cross and the Salvation Army, will provide support to individuals and households who are displaced by a disaster and work with governmental organizations to support the transition from care and shelter operations to interim housing arrangements. Community organizations active before a disaster may expand their services to meet increased needs. Such groups include churches, neighborhood health clinics and food distribution agencies. Non-Governmental Organizations and Community Based Organizations may provide a range of services such as donations management, emergency food, clothing and shelter, as well as support of housing reconstruction. They provide these services independently or in coordination with federal, state, and local efforts.

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19. MUTUAL AID AND MUTUAL ASSISTANCE

Mutual aid and mutual assistance are support rendered by one jurisdiction to another during declared emergencies. The purpose of mutual aid and mutual assistance is to provide personnel and logistical support to meet the immediate requirements of an emergency situation, when the resources normally available to the City or City department are insufficient. Mutual aid is a generic term commonly used to describe Mutual Aid, Automatic Aid, or Aid for Hire.

- Mutual Aid Agreements between jurisdictions or organizations involve a formal request for assistance and generally cover a larger geographic area than automatic mutual aid.

- Automatic Aid Agreements permit the automatic dispatch and response of requested resources without incident-specific approvals. These agreements are usually basic contracts; some may be informal accords.

- Aid for Hire Agreements, whether formal or informal, are paid contracts used to request or provide aid and/or resources among jurisdictions at any level of government, non-governmental organizations, or the private sector.

For purposes of this Section, these terms will be classified as “mutual aid”.

Mutual aid assistance provided to or by the City of San Fernando will be made in accordance with the California Disaster and Civil Defense Master Mutual Aid Agreement and comply with the provisions set forth in this section.

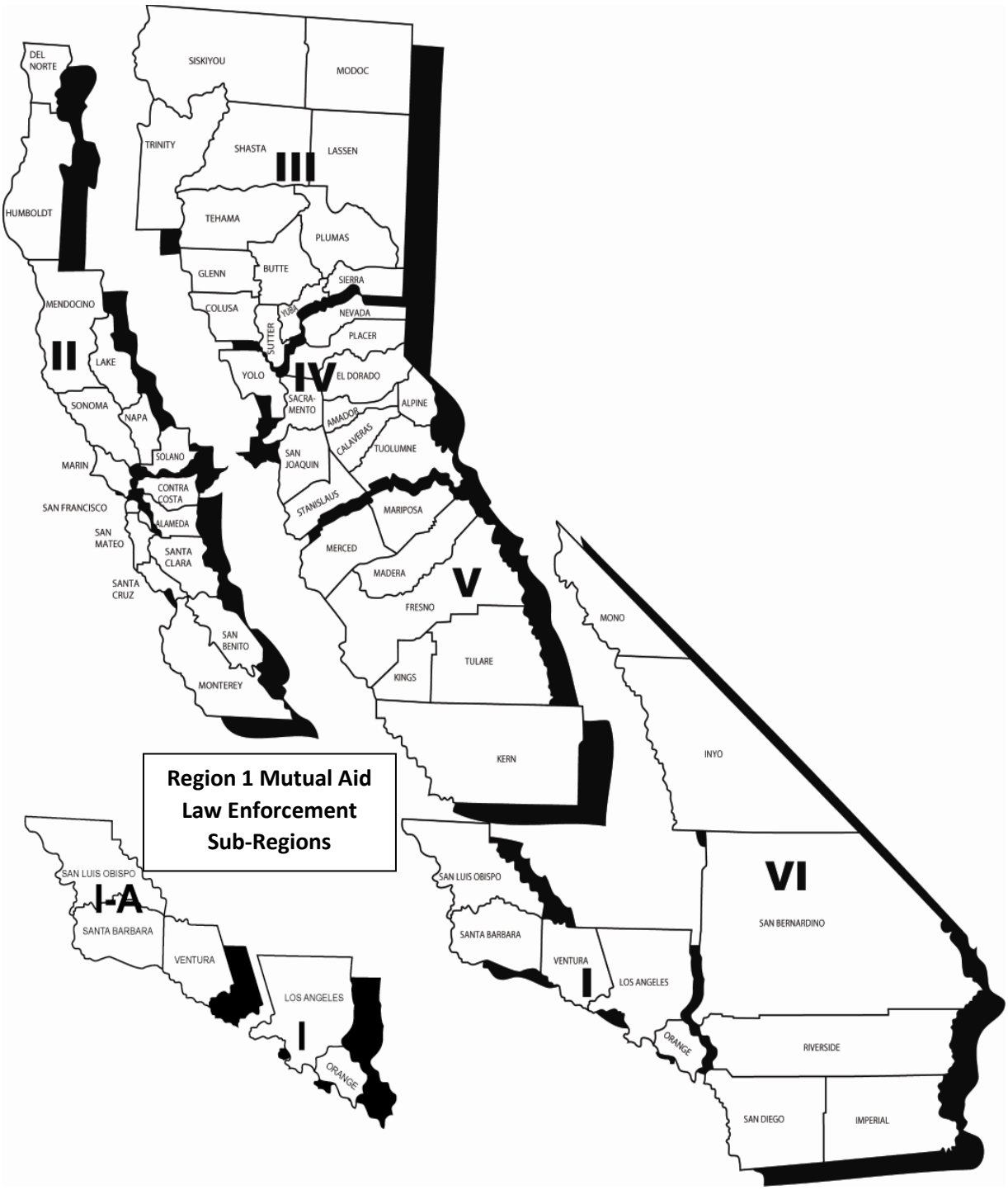
The Master Mutual Aid Agreement obligates each signatory entity to provide aid to each other during an emergency without expectation of reimbursement. Under specific conditions, federal and state monies may be appropriated to reimburse public agencies who aid other jurisdictions. If other agreements, memoranda and contracts are used to provide assistance for consideration, the terms of those documents may affect disaster assistance eligibility and the City may only be reimbursed if funds are available. Discipline-specific mutual aid agreements are attached to the appropriate Emergency Operations Plan Annex or Appendix.

19.1 Mutual Aid Regions

For mutual aid coordination purposes, California has been divided into six mutual aid regions. The purpose of a mutual aid region is to provide for the more effective application and coordination of mutual aid and other emergency related activities. ***Figure 6 – Mutual Aid Regions*** on the following page illustrates the six mutual aid regions. The City is in Mutual Aid Region I. As shown in the map, Region I has been further divided into two sub-regions to support Law Enforcement Mutual Aid.

Each party to the Master Mutual Aid Agreement must ensure that their adopted and approved emergency plans document how they will mobilize public resources to render mutual aid during any type of emergency. Figures 7 and 8 and Section 19.3 on the following pages depict how the City would mobilize to render mutual aid.

Figure 6 – Mutual Aid Regions



19.2 Mutual Aid Coordination

Figure 7 – Discipline-Specific Mutual Aid Systems documents the flow of information, resource requests and resources within specific mutual aid agreements relative to the SEMS organization levels.

Figure 7 – Discipline-Specific Mutual Aid Systems

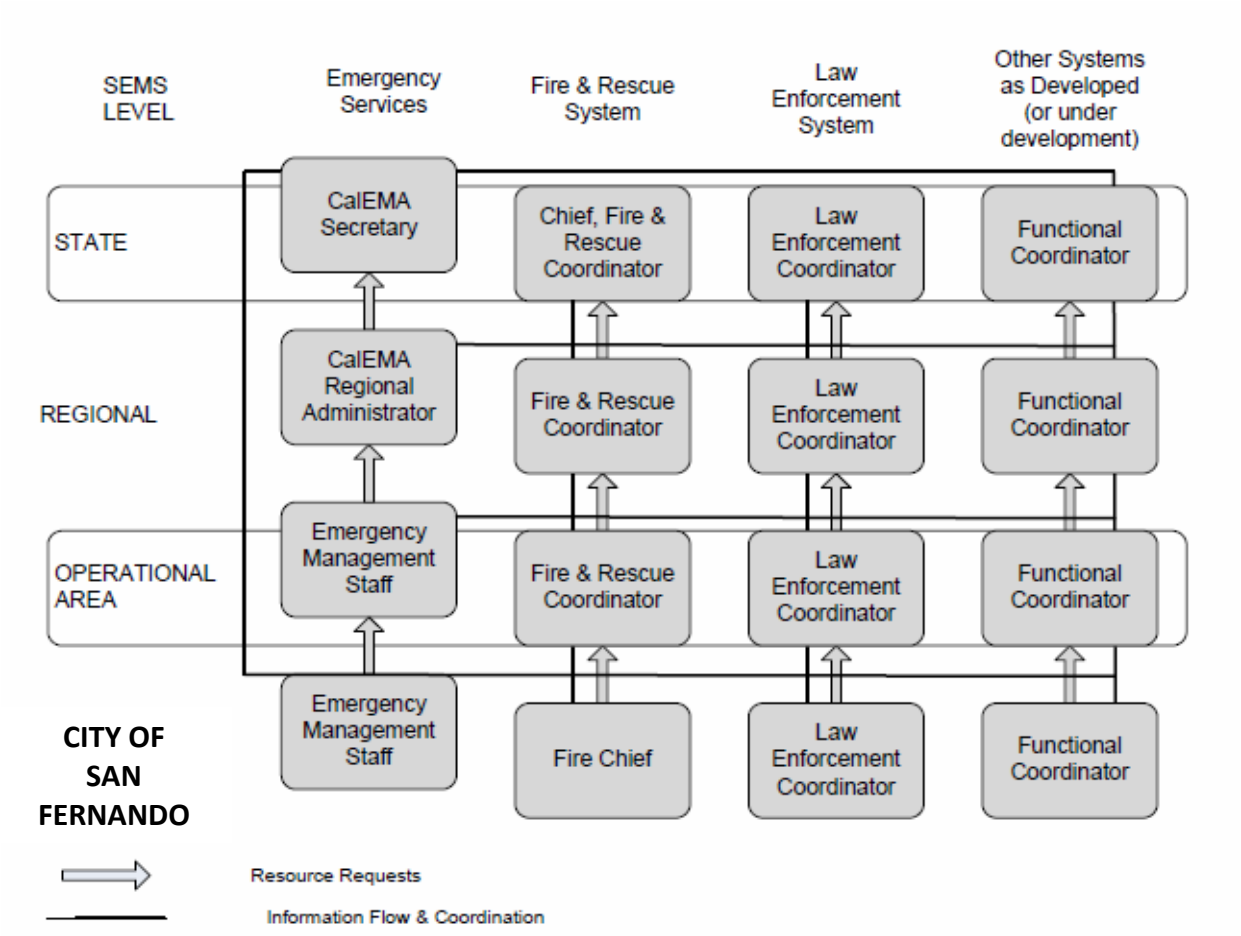
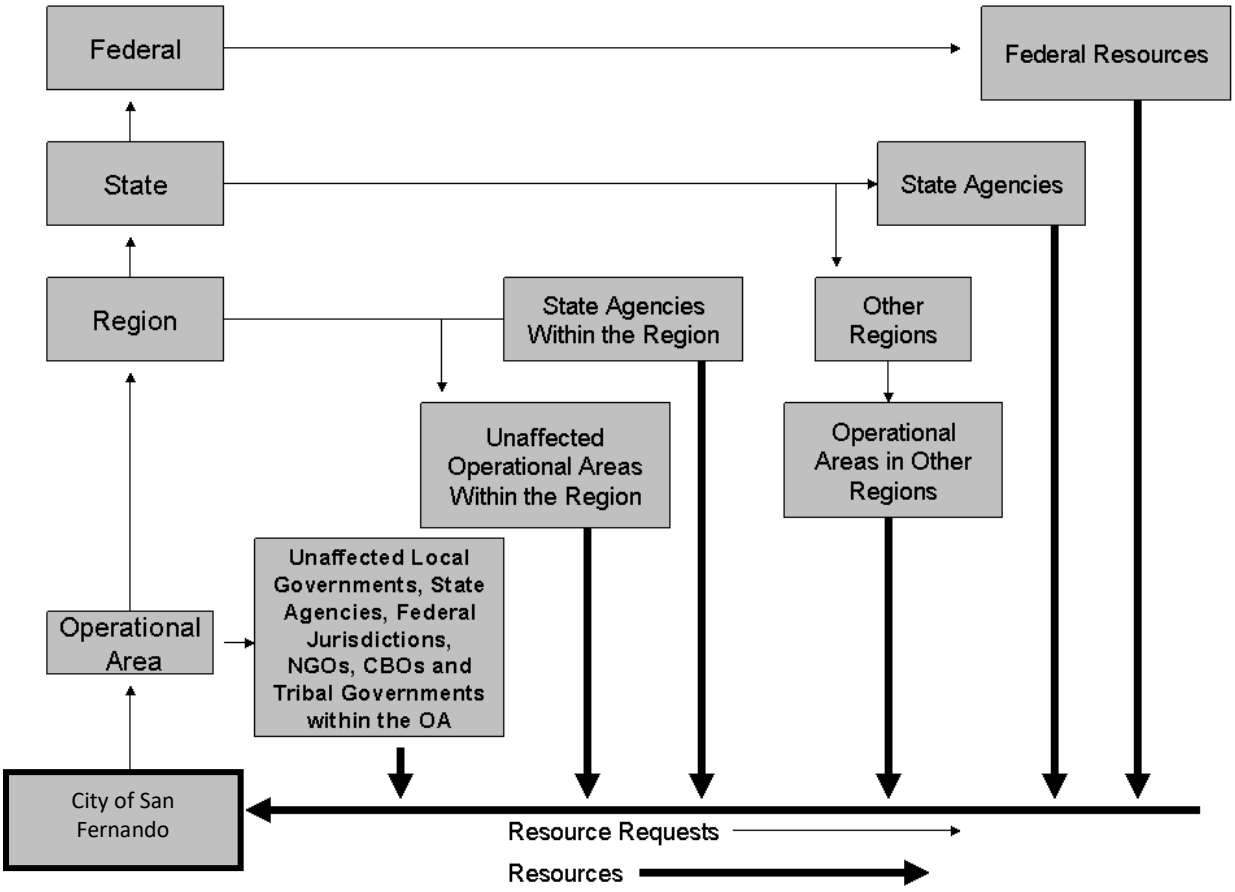


Figure 8 – Flow of Requests and Resources depicts the resource management process for the state under SEMS. In this model, the City can access all stakeholders at all levels of the system.

Figure 8 – Flow of Requests and Resources



19.3 Mutual Aid Requests by Department

19.3.1 Fire Department

The procedures for fire mutual aid are determined by policy with the Los Angeles City Fire Department as contract provider of the City of San Fernando fire services.

19.3.2 Police

Local Request for Police Mutual Aid

When the Chief of Police or his/her authorized designee, determines that an unusual occurrence may become or is already beyond the control of our San Fernando Police Department resources, it is the Chief's or his/her designee responsibility to request mutual aid from the Operational Area Law Enforcement Mutual Aid Coordinator, Los Angeles County Sheriff's Department. Because we are a participant in Area C mutual aid will likely first come from one of the eight Area C Cities:

- Alhambra
- Burbank
- Glendale
- Pasadena
- South Pasadena
- Monterey Park
- San Gabriel
- San Marino

A declaration of local emergency may or may not be appropriate for the circumstances; however, the Chief of Police may request mutual aid prior to the activation of an EOC or formal declaration of local emergency. Mutual aid request and response is not dependent on a declaration of local emergency.

Operational Area Police Mutual Aid

When an emergency develops or appears to be developing that cannot be resolved by a law enforcement agency within an Operational Area, it is the responsibility of the Operational Area

Mutual Aid Coordinator to provide assistance and coordination to control the problem. (Section 26602 GC)

In response to a request for law enforcement mutual aid by the Chief of Police to the Los Angeles County Office of Emergency Services (Operational Area), the Los Angeles County Sheriff or his/her authorized designee, will initiate procedures to activate the mutual aid. The Sheriff will coordinate the Operational Area response of law enforcement resources including those of unaffected operational area municipalities, the local CHP, and other law enforcement agencies within the Operational Area, as well as the sheriff's resources in order to assist the City of San Fernando.

If it appears likely that the resources of an Operational Area will become depleted, the Regional Coordinator should be advised in advance. *Law Enforcement Mutual Aid Plan Page* 16

Throughout this segment of the Emergency Operation Plan, the term Chief of Police is used as the initiator of a mutual aid request. The volatility of some police incidents necessitates immediate support. In fact, any designated command, management or supervisory-level officer has the ability to request, or provide, law enforcement mutual aid on behalf of the Chief of Police, if so authorized by agency policy.

Regional Police Mutual Aid

Should an existing or anticipated emergency be of such magnitude as to require the commitment of the resources of one or more Operational Areas, it is the responsibility of the Regional Law Enforcement Mutual Aid Coordinator to organize the notification and response of resources within that region.

The Regional Coordinator will keep the State Law Enforcement Mutual Aid Coordinator, who is the Chief of the California Governor's Office of Emergency Services, Law Enforcement Branch, advised of the situation status. The State Law Enforcement Mutual Aid Coordinator may support the regional response by issuing mission numbers (see glossary, Mission Numbers) and tasking state agencies within the region. An unusual occurrence necessitating regional law enforcement mutual aid does not require a proclamation of a state of emergency.

Statewide Police Mutual Aid

If the combined resources of a region are not sufficient to cope with an emergency situation, the Regional Coordinator may request additional assistance through the State Law Enforcement Mutual Aid Coordinator. The State Law Enforcement Mutual Aid Coordinator may then task law enforcement resources from Regions statewide, via the Regional Law Enforcement Mutual Aid Coordinators, to assist.

19.3.3 Public Works

The City San Fernando Public Works Department participates as a signatory to two pre-established agreements such as the California Master Mutual Aid agreement and the Public Works Mutual Aid Agreement. When the need arises to either request outside public works assistance or when a request comes to the City of San Fernando to provide public work assistance to other jurisdictions, the Director of Public Works serves as the designated mutual aid coordinator (The on duty or on call Public Works Superintendent, as approved by the City Manager, will serve as alternates) has the authority to either make such requests for outside assistance or authorize the deployment of City of San Fernando resources to support other jurisdictions.

Any time the Public Works Department requests outside public works resources for assistance or deploys City of San Fernando resources to assist other jurisdictions, the Public Works Department is to notify the Police Department Emergency Management Coordinator (as the City's designated Mutual Aid Coordinator). If an alternate is the one making or authorizing the request for outside resources or deploying City of San Fernando resources, they will notify the Public Works Director and Police Department Emergency Management Coordinator (as the City's designated Mutual Aid Coordinator) within a timely manner.

19.3.4 Water & Power (Potable Water)

The City of San Fernando Water Division is under the direction and authority of the Public Works Department. The above procedures for Public Works will apply to the request for Water. The City of San Fernando's power is provided by Southern California Edison and any request for mutual aid assistance will follow procedures established by Southern California Edison. The Director of Public Works or their authorized designee will serve as the authority to make such request for mutual aid assistance.

19.4 Emergency Management Mutual Aid Plan (EMMA)

The Emergency Managers Mutual Aid Plan describes the process by which the state and its political subdivisions coordinate to support the emergency management operations in affected jurisdictions, including the City of San Fernando under the Emergency Managers Mutual Aid Plan. To carry out the concepts of this plan, a companion Emergency Managers Mutual Aid Guidance document that provides policies, procedures, checklists and forms to support mutual aid administration is available from the state.

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20. EMERGENCY PROCLAMATIONS

An emergency proclamation or declaration is a political act proclaiming or declaring that specified conditions exist that justify the exercise of extraordinary governmental powers as authorized by law to respond to the conditions specified.

20.1 Local Emergency Proclamation

California Government Code Section 8680.9 states that a local emergency is a condition of extreme peril to persons or property proclaimed as such by the governing body of the local agency affected. The Local Emergency proclamation must be made within ten (10) days of the occurrence to qualify for assistance under the State Disaster Assistance Act. The parameters of proclaiming a Local Emergency under the California Emergency Services Act are as follows:

- The Director of Emergency Services is authorized to proclaim and issue an emergency declaration for the jurisdiction within ten (10) days of the onset of the incident. (CA Government Code section 8685.2)

- The proclamation must be ratified by the San Fernando City Council within seven (7) days to remain in effect. (CA Government Code section 8630(b)). Originals of proclamation documents must be filed with the San Fernando City Clerk's Office immediately thereafter.

- Request to the California Office of Emergency Services must be made within ten (10) days of occurrence (CA Government Code section 8685.2).

- Review and renewal of the proclamation by the San Fernando City Council must occur at least once every sixty (60) days until terminated. (Government Code section 8630(c)).

- Proclamations must be terminated by the San Fernando City Council at the earliest possible date that conditions warrant.

20.2 CITY OF SAN FERNANDO- Covered Under Los Angeles County Proclamation

Although it is not necessary for the City of San Fernando to also proclaim the existence of a local emergency when the County of Los Angeles proclaims a local emergency (pursuant to Section 8630 of the California Government Code, based upon conditions which include both incorporated and unincorporated territory of the County), it is recommended that the City of San Fernando does make its own proclamation of a local emergency if such emergency does indeed exist within or has the ability to impact the City. When the City of San Fernando falls under a County only proclamation, it is subject to the recovery thresholds of the County, whereas if the City of San

Fernando proclaims independently, the individual emergency severity and economic situation specific to the City of San Fernando may be taken into account for recovery purposes.

Further, the City is bound by County rules and regulations adopted by the County pursuant to Section 8634 of the Government Code during a County proclaimed local emergency when the local emergency includes both incorporated and unincorporated territory of the County even if the City does not independently proclaim the existence of a local emergency.

20.3 Local Resolution Requesting State Director, Office of Emergency Services, Concurrence in Local Emergencies

Following the proclamation of a local emergency, and if public property has been damaged or destroyed and assistance is needed in the repair and restoration, the City of San Fernando may request the California Governor's Office of Emergency Services Director pursuant to Section 8685.2 of the California Government Code, to concur in their proclamation of a local emergency and to provide assistance under the California Natural Disaster Assistance Act. The resolution must indicate the nature and date of the emergency, and the person designated to receive, process and coordinate all aid. The resolution will be sent to California Governor's Office of Emergency Services through the Los Angeles County Operational Area. To assist the California Governor's Office of Emergency Services Director in evaluating the situation, and in deciding on whether to concur in the local emergency, the following is required to accompany the resolution:

- Certified copy of local emergency proclamation
- Initial Damage Estimate or Damage Assessment Summary (if requested).

20.4 Resolution Requesting Governor to Proclaim a State of Emergency

After a proclamation of a local emergency, the Director of Emergency Services for the City of San Fernando having determined that local forces are unable to mitigate the situation, may request by letter or resolution that the Governor of California proclaim a state of emergency in the area to fully commit state and mutual aid assistance and provide resources to assist local government.

To support its request for a gubernatorial proclamation, it is essential that the City forward an estimate of damage and financial loss to the California Governor's Office of Emergency Services through the Operational Area as rapidly as possible. Estimates of loss are an important part of the criteria that California Governor's Office of Emergency Services considers when deciding to proclaim a state of emergency and request a Presidential Declaration of Emergency or Disaster.

A copy of the request for a Governor's proclamation, with the following supporting data, must be forwarded, and may be faxed, to the Los Angeles County Operational Area Office of Emergency Management for transmission to the State Office of Emergency Services Director:

- Copy of the local emergency proclamation.
- Damage assessment summary and estimate of financial loss (while this information may not be readily available at the point the proclamation is sent, it must be provided as rapidly as possible following the local proclamation).

The California Governor's Office of Emergency Services prepares a recommendation as to the action that should be taken by the Governor. If the action recommends a Governor's proclamation, the California Governor's Office of Emergency Services prepares the proclamation.

20.5 Presidential Declaration

Following the proclamation of a state of emergency, the California Governor's Office of Emergency Services Director may recommend that the Governor request a Presidential declaration of a major disaster under the authority of Public Law 93-288. The Governor's request to the President is submitted through FEMA. Supplementary justification data may be required to accompany the state and local proclamations and Initial Damage Estimate.

21. ADMINISTRATIVE PRACTICES

Adherence to standard administrative and financial procedures is critical to ensure resources and funding to support response and recovery activities are accurately tracked and accounted for. Standard administrative and financial practices also support proper cost accounting to obtain any reimbursement provided through disaster assistance programs.

The Finance Department will establish guidance for City Departments to utilize for standardized documentation and each department will comply accordingly. Each department is required to have documented internal administrative procedures in place to track financial costs related specifically to the response and/or recovery of an incident. These procedures must include tracking all expenditures specifically related to the incident, including personnel costs such as straight and overtime payroll costs related specifically to the incident. Departments are also required to have in place, documented internal administrative procedures for requesting, fulfilling and tracking internal resource requests, department to department resource requests, field to department and department to Emergency Operations Center.

Each department is responsible for the tracking of their own internal resources, including the tracking of personnel. The Emergency Operations Center, when activated, is responsible for tracking external resources (e.g. rental equipment and mutual aid resources other than fire and law). Fire and Police Departments, because of unique mutual aid agreements, shall track fire and law enforcement mutual aid respectively in accordance to the following:

- The Los Angeles City Fire Department Dispatch, San Fernando Police Dispatch and on-scene incident command shall track all fire related mutual aid assets assisting the Los Angeles Fire Department in accordance with the Los Angeles City Fire Department's internal policies and procedures.

- The San Fernando Police Department Dispatch shall track all law enforcement mutual aid assets assisting the San Fernando Police Department in accordance with the Police Department's internal policies and procedures.

If an incident meets designated thresholds for Proclamation or Declaration of a State and/or Federal Emergency or Disaster, the Finance Department, acting as the City's Authorized Agent, will develop a method for collecting financial documentation from departments as needed for submission as part of the City's reimbursement application process.

21.1 Standard Operating Procedures

Standard Operating Procedures provide the purpose, authorities, duration and details for the preferred method of performing a single function or many interrelated functions in a uniform manner. The Plan requires each department identified within this Plan develop their own

Standard Operating Procedures specifically for their department to direct tactical operations. When developing Standard Operation Procedures, each department is to take into consideration all the activities identified in this Plan directly related to their own department, as well as how those activities interact with, support, or require support from other departments identified within this Plan.

Standard Operating Procedures must also facilitate the need to carry out actions under conditions that may not have been anticipated when the procedures were drafted. For example, it may be necessary to consider alternative procedures that solve a problem to perform in a more time-efficient or cost-efficient way. It is clear, therefore, that some procedures may need to be suspended, relaxed or made operational under threat of disaster. However, such action should be carefully considered and the consequences should be projected realistically.

21.2 Vital Records Retention

During an incident/emergency/disaster, it is important to keep specific records related to staff assignments and costs related to the response to and recovery. Each department must have their own internal processes for retention of these records until such time that the records are consolidated.

Consolidation of records will be determined jointly by the City of San Fernando's Emergency Management Coordinator and the City of San Fernando's Finance Department, and the City Clerk's Office. Following an incident/emergency/disaster, these entities will determine an appropriate method and timeline of consolidation of these records.

No records shall be destroyed before the minimum retention time set by statute, contract, applicable regulatory agency or Jurisdiction Having Authority for such record.

21.3 After Action Report

Following a declared emergency and during or at the completion of the recovery phase, an after action report will be developed to summarize the event, detail the key points of success, and also provide constructive feedback on lessons learned for future improvement. This plan will be led by the Director of Emergency Management or their designee. It will include input from Emergency Management Policy Group and other key participants for development. It will receive final review and approval from the Emergency Policy Group and then be available for distribution to all incident participants as a learning tool for future emergency response.

22. ATTACHMENTS

Below is a list of attachments referenced in the plan:

- Attachment A – Authorities and References
- Attachment B – Emergency Proclamations Checklist
- Attachment C – Sample Emergency Proclamations
- Attachment D – Mutual Aid Agreements

ATTACHMENT A – AUTHORITIES AND REFERENCES

The following is a list of basic Federal, State, and local statutes, codes, ordinances, regulations, and other guidance relating to emergency operations. The list also identifies authorities that might come into play during emergency operations. The cited authorities are not intended to be a comprehensive listing of every legal authority that might relate to emergency operations. Therefore, it is important that planners consult with their local legal counsel to identify and address legal issues that might arise during emergency operations. Additional authorities and references are documented in the Emergency Operations Plan Annexes.

Federal

- The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended
- Homeland Security Presidential Directive-5 (HSPD-5).
- National Incident Management System. Department of Homeland Security. December 2008.
- National Response Framework. Department of Homeland Security. January 2008.
- Americans with Disabilities Act of 1990, as amended.
- Developing and Maintaining Emergency Operations Plans. Comprehensive Preparedness Guide (CPG) 101, Version 2.0, 2010.

State

- California Constitution.
- California Emergency Services Act, 2006.
- California Code of Regulations, Title 19, Chapters 1 through 6, including:
    - Chapter 1, Standardized Emergency Management System.
    - Chapter 2, Emergencies and Major Disasters.
    - Chapter 6, Disaster Assistance Act Regulations.
- California State Emergency Plan.

County

- Operational Area Emergency Response Plan.

City

- San Fernando Municipal Code, 26-1. Through 26.124
- City of San Fernando Departmental Emergency Plans.
- City of San Fernando Local Hazard Mitigation Plan.
- City of San Fernando Emergency Operations Plan and Annexes.

ATTACHMENT B – EMERGENCY PROCLAMATIONS CHECKLIST

ATTACHMENT C – SAMPLE EMERGENCY PROCLAMATIONS

ATTACHMENT D – MUTUAL AID AGREEMENTS

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Fabian Valdez, Chief of Police

Date: November 7, 2022

Subject: Discussion and Informational Update on Police Department Domestic Violence Statistics

RECOMMENDATION:

It is recommended that the City Council:

a. Receive and file this informational report on Police Department Domestic Violence Statistics; and

b. Provide additional direction, as appropriate.

BACKGROUND:

1. On September 19, 2022, the City Council proclaimed October 2022 as Domestic Violence Awareness Month in San Fernando.

2. On September 19, 2022, Councilmembers Ballin and Rodriguez requested staff to provide the City Council with data and program options for victims of domestic violence at an upcoming City Council meeting.

ANALYSIS:

The National Coalition Against Domestic Violence (NCADV) launched Domestic Violence Awareness Month (DVAM) in 1987 as a way to connect and unite individuals and organizations working on domestic violence issues, while raising awareness for those issues. Domestic violence transcends educational, economic, gender, lifestyle, and ethnic boundaries, as there is no "typical victim." Domestic violence impacts all segments of our society and causes short-term and long-term physical and psychological damage to the victim and to members of the victim's family.

The NCADV reports that nearly three in ten women and one in ten men in the United States have experienced rape, physical violence, and/or stalking by an intimate partner or former partner [1].

More than 15 million children in the United States live in homes where domestic violence has occurred at least once. Children directly exposed to domestic violence are at greater risk for repeating the cycle of domestic violence as adults because of learned violent behaviors and a distorted perception of what constitutes healthy relationships. In addition, those children are at greater risk of becoming abusers or victims themselves. For example, a boy who sees his mother abused is ten times more likely to abuse his female partner as an adult. A girl who grows up in a home where her father abuses her mother is more than six times as likely to be sexually abused than a girl who grows up in a non-abusive home. Children who witness domestic violence are more likely to suffer emotional, physical, or sexual abuse during childhood and are at higher risk for mental and physical health problems as adults. These health problems include depression, anxiety, diabetes, obesity, heart disease, and poor self-esteem.

The Police Department tracks Domestic Incidents, Domestic Violence Crimes, and Domestic Violence Restraining Order violations to accurately assess their impact on the community and develop strategies to prevent, intercede, prosecute perpetrators, and empower victims in rebuilding their lives after freeing themselves from a domestic violence setting.

The table below defines the categories used by the Police Department to track incidents involving a conflict between parties in or previously in an intimate relationship.

1) Domestic Incident *(No Crime)*: An incident where parties with an on-going or prior intimate relationship have a verbal confrontation, but no physical force was used by either party.
2) Domestic Violence *(Misdemeanor)*: An incident where parties with an on-going or prior intimate relationship have a physical confrontation with no injury to either party.
3) Domestic Violence *(Felony)*: An incident where one or more parties with an on-going or prior intimate relationship have a physical confrontation and one or more party sustains a visible injury.
4) Violation of a Restraining Order *(Misdemeanor)*: An incident involving the violation of a Domestic Violence Court Order.

In each case, Officers document Domestic Incident/Violence occurrences using one of the four aforementioned categories.

[1] https://ncadv.org/dynamics-of-abuse

Police Department Domestic Incident Statistics from October to September (year-to-year comparison 2017 to 2022):

Domestic Incident Reports

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number of Incident	92	80	102	100	82

Domestic Violence (DV) Reports

DV Category	2017-2018	2018-2019	2019-2020	2021-2022	2021-2022
Felony (Injury)	46	30	42	21	34
Misd. (Non-Injury)	32	38	34	45	43
R/O Violations	23	9	12	16	19

Domestic Violence Arrests

DV Category	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Felony (Injury)	28	21	31	20	22
Misd. (Non-Injury)	14	23	18	32	27
R/O Violations	9	4	7	12	13

Domestic Violence Cases Presented

DV Category	2017-2018	2018-2019	2019-2020	2021-2022	2021-2022
Felony (Injury)	30	21	29	21	30
Misd. (Non-Injury)	16	20	25	35	30
R/O Violations	17	4	8	11	16

Domestic Violence Cases Filed

DV Category	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Felony (Injury)	19	14	16	8	17
Misd. (Non-Injury)	7	9	4	15	9
R/O Violations	15	3	7	8	11

Preventing domestic violence requires the implementation of a synergistic, multifaceted strategy. The Department applies a multifaceted approach to work toward reducing the incidents and impact of domestic violence in our community.

In its efforts, the Department has conducted educational outreach through our various community engagement programs including Neighborhood Watch and Business Watch. These outreach efforts have been enhanced with community presentations facilitated by representatives of the Los Angeles County District Attorney's Office, Victim Impact Program (V.I.P.). When incidents of domestic violence require Officer intervention, Police Officers are trained and required to adhere to State law, which many times prescribes a set course of action for these incidents. These set courses of action include identifying and arresting the primary

aggressor and offer (providing) assistance to the victim. Additionally, Officers are trained and required to assess domestic violence incidents and determine whether seeking a temporary Emergency Protective Order from a Superior Court Judge is appropriate for the victim and family.

In addition to taking enforcement action, Officers are required to notify the Department of Children and Family Services of any domestic violence incident where children are present, which may trigger follow-up visits to the residence by the agency. Officers are also required to complete bi-annual training as mandated by the California Commission on Peace Officers Standards and Training in order to keep current with State law and other legislative mandates. The Department has one specially trained detective who investigates domestic violence occurrences and reports generated at the patrol level to ensure the effective prosecution or resolution of these incidents.

The Department has established referral resources with local organizations, governmental agencies, counseling services, survivor assistance, local shelters, and hotlines such as The National Domestic Violence Hotline TheHotline.org. These resources and additional victim assistance information is provided by Officers in a pamphlet titled, "Domestic Violence Victims Reference Guide" (Attachment "A") to victims of Domestic Violence at the time of initial interaction.

The Department is currently looking to expand its resource network and assist survivors of domestic violence to rebuild their lives by collaborating with local non-profit organizations who can provide our victims long-term support, resource referral, mental health intervention, and vocational assistance.

BUDGET IMPACT:

There is no budget impact associated with this report.

CONCLUSION:

It is recommended that City Council receive and file this report and provide additional direction, as appropriate.

ATTACHMENT:

A. SFPD Domestic Violence Handout

♦ V.I.NE.

Victim Information and Notification Everyday

VINE is a free, anonymous, telephone service offered to victims of violent crimes, including domestic violence. VINE takes effect after the offender has been arrested by the police.

By calling the VINE number, you can determine the custody status of the offender and register to be notified of the release or transfer of the offender when he or she is in custody. After dialing the VINE number, follow the instructions given by the system. VINE will tell you if the offender is still in custody and can provide his or her custody location. You may call VINE from any touch-tone telephone, any time, 24 hours per day, to check the custody status of the offender.

You may also choose to register for an automated notification call when the offender is released or transferred. You will be asked to give a telephone number and area code where you want to be reached. You will select a four digit pin number for identification. If you do not have a telephone, you may provide the phone number of a relative or friend. VINE will call immediately when the offender has been moved. Do not lose your PIN number. Entering the correct PIN number is the only way to stop the VINE notification calls.

Note: A victim should not depend on the VINE system for safety. If threatened, make yourself as safe as possible and notify the police of any emergency.

Refer to the V.I.N.E. card included with this pamphlet.



SAN FERNANDO POLICE DEPARTMENT
910 First Street
San Fernando CA 91340
Telephone: (818) 898-1267
Emergency: 911
www.sfcity.org

♦ HOTLINES AND SHELTERS

A domestic violence hotline providing counseling, referrals and assistance can be reached 24 hours, every day. You will not be asked to provide your name or address and you can remain anonymous.

♦ Hotlines

National Domestic Violence	(800) 799-7233
Informational Hotline- Assistance and Food programs	(800) 339-6993

♦ Counseling Services

San Fernando Valley Community Mental Health Center	(818) 838-1352
Crisis Hotline	(818) 505-0900
Valley Trauma Center	(818) 756-5330
Valley Family Center	(818) 365-8588
El Centro De Amistad	(818) 898-0223
National Domestic Violence	(800) 799-7233

♦ Emergency Assistance

San Fernando Police Department	(818) 898-1267
L.A. Domestic Violence Safety Plan Hotline	(800) 978-3600
Valley Trauma Center	(818) 756-5330

♦ Legal Assistance

Neighborhood Legal Services	(818) 896-5211
Victim's Resource Center	(800) 842-8467
SFV Bar Association, Lawyer Referral	(818) 340-4529
Legal Services	(818) 769-0136

♦ Survivor Assistance

San Fernando District Attorney	(818) 898-2406
Van Nuys City Attorney	(818) 374-3333
District Attorney Family Violence Unit	(213) 974-7454
City Attorney Family Violence Unit	(213) 485-2352
Los Angeles County Victim Assistance	(213) 974-7499

♦ Shelters

Crisis Hotline	(818) 505-0900
Haven Hills	(818) 887-6589

♦ Restraining Orders

Emergency Protection Order (S.F.P.D.)	(818) 898-1267
San Fernando Court, Restraining Order Office	(818) 898-2671

♦ Detective Advocate (SFPD)

Victim Assistance	(818) 898-1256

OFFICER: _____

REPORT NUMBER: _____

DATE: _____

SAN FERNANDO POLICE DEPARTMENT

Domestic Violence Victims Reference Guide

Domestic Violence prevention…
is **everyone's** responsibility

You have the right to be safe!

SFPD (05/08)

Domestic violence is defined as abuse committed against a spouse, cohabitant, former cohabitant, or a person with whom the victim has had a child, or is having or has had a dating or engagement relationship.

Domestic violence is the most emotionally and physically destructive crimes facing our society. For victims, the damaging effects of domestic violence are profound. Children raised in violent homes are more likely to become juvenile delinquents and adult criminals.

Research had shown that this pattern of control and abuse increases in frequency and severity over time. Studies have shown that arrest, jail, probation, and Restraining Orders deter many abusers from physically abusing their partners.

Domestic violence should not be tolerated.

Domestic violence may begin with angry words, a shove, or a slap. It may escalate into a pattern of assaults and controlling behavior including physical, sexual and psychological attacks against the victim, children, pets and property.

Criminal domestic violence behaviors may include shoving, scratching, hitting, kicking, biting, choking, assault with a weapon, unwanted sexual touching, forcing sex with another person, raping or violation of a valid Restraining Order.

Insults, questioning family members, suicide threats or attempts, and controlling a victim's time and activities, although not criminal, are also considered domestic abuse.

♦ VICTIM ASSISTANCE

Victims of crime may receive financial compensation from the state for medical expenses, loss of wages and rehabilitation. The District Attorney's Victim-Witness Assistance Program will help victims of domestic violence obtain compensation. Advocates also provide court support, referrals for counseling and can assist in locating an appropriate shelter if needed. Representatives of the program are available at District Attorney offices, various police and sheriff stations, and City Attorney offices throughout the county. For information: (213) 974-7499.

The victim also has a right to file a civil suit for losses suffered as a result of the abuse, including medical expenses loss of earnings and other expenses for injuries sustained, damage to property, and any other related expenses incurred by the victim or any agency that shelters the victim.

♦ CRIMINAL PROCEEDINGS

Once the police are called, they will interview all persons involved, arrest the batterer when possible and write a report. A detective or prosecutor will call you and ask further questions. We encourage you to be honest with the investigator and let him or her know about past domestic violence incidents and any details you may have forgotten to tell the police. The completed report will be sent to the District Attorney's office for review and filing consideration.

Additional threats, Restraining Order violations, crimes or other acts of violence by the batterer should be immediately reported to the police and prosecutor. Save voice mail recordings, text messages, emails, letters and any other evidence.

After filing the report, the victim becomes a **witness for the State** and, unlike civil court, **cannot decide whether or not to prosecute or "press charges." This means that the State may prosecute even when the victim does not want to prosecute.** This policy is in effect so that the batterer will learn that threatening or attempting to manipulate the victim into dropping the charges will not bar criminal prosecution. Additionally, studies have shown that the most effective method to breaking the cycle of violence is through arrest and court intervention.

♦ COURT PROTECTIVE ORDERS

During the initial report, you can request an Emergency Protection Order. This order is effective immediately and is valid for five days. This order provides you with time to go to the court and obtain a Temporary Domestic Violence Restraining Order.

A Domestic Violence Restraining Order (DVRO) can be obtained by appearing at the Superior court located nearest to you. This DVRO prevents the person who hurt or threatened you or other family members from contact and further harm. A Domestic Violence Restraining Order is always free.

A Restraining Order is appropriate when there is no intimate relationship with the batterer. A Restraining Order may be requested whether or not an arrest has been made or the police have been called. An order may direct the batterer to do the following:

- Direct the batterer to leave the household
- Prevent the batterer from entering the residence, school, business, or place of employment of the victim
- Award the victim or other parent custody of, or visitation with, a minor child or children
- Restrain the batterer from molesting or interfering with minor children in the custody of the victim
- Direct a parent to pay child support
- Direct the batterer to pay certain bills
- Direct the batterer to attend a batterer's counseling program

In many courts Restraining Order Clinics will assist you with completing the forms.

Obtaining a Restraining Order is a **two-step** process.

STEP 1

Request a Temporary Restraining order (TRO) at the Superior court located where the arrest occurred. This process takes a few hours so plan accordingly.
Your TRO should be granted by the judge and entered into the system by the next day.

- Serve the defendant with a copy of the TRO. Anyone over 18 years of age can serve the order. You **may not** serve the order.
- Deliver a copy of the TRO and proof of service to your local police station.
- Retain copies of all the documents in a safe place.

STEP 2

In order to obtain a Permanent Restraining Order (PRO) which is valid for three years, you MUST return to the court approximately three weeks from the date of your TRO. You must serve the defendant with the PRO and deliver a copy of the PRO to your local police station.

The victim also has a right to file a civil suit for losses suffered as a result of the abuse, including medical expenses, loss of earnings, other expenses for injuries sustained, damage to property, and any other related expenses incurred by the victim or any agency that shelters the victim.

After obtaining either an EPO or Domestic Violence Restraining Order, the abuser may not call you from jail. If the abuser calls you in violation of the Restraining Order, call the police station and make a police report. Ask that the phone privileges from jail be removed. If the abuser calls you and attempts to dissuade you from testifying, call the police and make a report

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Vice Mayor Hector A. Pacheco and Councilmembers

From: Mayor Mary Mendoza

Date: November 7, 2022

Subject: Consideration and Discussion Regarding the League of California Cities and Their Position on Protecting Cities from Bad Bills Which Do Not Support Local Control

RECOMMENDATION:

I have placed this item on the agenda for City Council discussion and direction (Attachment "A") to authorize the City Manager to draft a letter to submit to the League of California Cities (CalCities).

BACKGROUND/ANALYSIS:

See Attachment "A" that was submitted to request to agendize this item for the November 7, 2022 City Council Meeting, as well as email from California Cities for Local Control (Attachment "B").

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENTS:

A. Request to Agendize an Item for City Council Discussion/Consideration
B. Email from California Cities for Local Control

THE CITY OF SAN FERNANDO

ATTACHMENT "A"

REQUEST TO AGENDIZE AN ITEM FOR CITY COUNCIL DISCUSSION/CONSIDERATION

CITY COUNCILMEMBER INFORMATION

NAME	TITLE
Mary Mendoza	Mayor

ITEM INFORMATION

SUBJECT *Title of the item you are requesting to be agendized.*

Consideration and discussion The League/CalCities and their position on protecting cities from bad bills which do not support local control

PRIORITIES *Is this included in the current FY priorities?*	BUDGET *Is this a budgeted item?*	FISCAL IMPACT *Is there a fiscal impact? If yes, indicate amount.*
☐ Yes ☑ No	☐ Yes ☑ No	☐ Yes ☑ No $

BACKGROUND/ANALYSIS *Provide the reason you are requesting this item be agendized.*

See email from California Cities for Local Control.

As you may have already heard, at the CalCities Conference in Long Beach last month, the petitioned resolution in support of the 'Our Neighborhood Voices' ballot initiative was put to pasture by the CalCities Resolution Committee. This was no surprise. The League/CalCities has pretty much ignored any effort to promote Local Control and to advocate for Cities on this issue. CCLC has been pushing for years for the League to do more to protect Cities from the bad bills coming out of Sacramento. Our efforts seem to have fallen on deaf ears.

ATTACHMENTS *Do you have any attachments to include?*

☑ Yes ☐ No

RECOMMENDATION *Indicate the direction you are recommending.*

Discussion and direction to authorize the city manager to draft a letter to submit to the League of California Cities.

ATTACHMENT "B"

Julia Fritz

From: Mary Mendoza
Sent: Tuesday, November 1, 2022 12:00 PM
To: Julia Fritz; Crystal Solis
Subject: FW: Action Request - CalCities failures - time to make a statement

Forwarding the email that goes along with my Agenda Item.

Mary

From: CA Cities for Local Control <localcontrolca+gmail.com@ccsend.com>
Sent: Tuesday, October 18, 2022 5:10 AM
To: Mary Mendoza <MMendoza@sfcity.org>
Subject: Action Request - CalCities failures - time to make a statement

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CALIFORNIA CITIES FOR LOCAL CONTROL

Dear Vice Mayor Mary Mendoza,

As you may have already heard, at the CalCities Conference in Long Beach last month, the petitioned resolution in support of the 'Our Neighborhood Voices' ballot initiative was put to pasture by the CalCities Resolution Committee. This was no surprise. The League/CalCities has pretty much ignored any effort to promote Local Control and to advocate for Cities on this issue. CCLC has been pushing for years for the League to do more to protect Cities from the bad bills coming out of Sacramento. Our efforts seem to have fallen on deaf ears.

So in reaction, the Torrance City Council decided to take a stand and make a statement. At our Council meeting last Tuesday (10/11/2022), our Council UNANIMOUSLY (7-0) agreed to withdraw our membership from CalCities! You

can see the highlights of that discussion during our meeting HERE, including comments from the new League President Ali Sajjad Taj, who attended our meeting in person. And see the Press Release about this decision HERE.

Our membership in CalCities costs the Torrance taxpayers about $35,000 annually, which includes Division membership as well. Find your City's membership fees in the table at the end of this email. What do we get for that? I asked our Council that question, and the response was **NOTHING THAT WE CAN'T GET AS NON-MEMBERS**! That's right, we can still attend conferences/meetings - we just have to pay the non-member rate! Some say we lose our vote... what good did our vote do anyway? Not a loss. Some say, you can't participate in committees. Well, it would take YEARS to change the direction of any of their committees that we are unhappy about. Yet, Sacramento CONTINUES to pass new bills attacking Cities Local Control every year! Membership in CalCities is on a calendar basis, so memberships will be up for renewal shortly!

Stop and think before blindly renewing your CalCities membership! Is your City getting the value from CalCities that you pay into it? (See table below to find out how much you pay!) What would you lose if you were no longer a member? And maybe, just maybe, we can vote with our 'pocketbooks' to let CalCities know that if they aren't going to follow their own mission statement and advocate FOR CITIES, then they don't deserve our membership!

CalCities IS the largest organization in the State of CA that is in place to advocate for Cities. That's a given. But, if they don't advocate for the things that are important to Cities, and in fact, don't even follow their own Mission Statement, why should Cities spend their precious funds on an organization that doesn't provide value to the Cities it serves. Out of habit? That's a bad reason. Go along with the 'crowd'? Another bad reason. Some might say, we can't make a difference as an individual City. That might be true. But if many Cities join together to make a strong statement, there's a better chance that the message will be received loud and clear!

If there ever was a time to send a message, now would be that time! Before you pay your membership renewal. Before Sacramento starts writing more bills attacking your City. And for those who are concerned about making such a statement - not renewing your membership is not a permanent decision. Your Council can always change its mind in the future if there is a reason to do so.

IF THERE EVER WAS A TIME TO MAKE A STATEMENT, THAT TIME WOULD BE NOW!

Please consider joining with Torrance. Many of the voting delegates at the CalCities Conference were rightfully upset with the actions (or inactions) of CalCities. In fact, 100 Voting delegates signed the petition to add the discussion of a Resolution in support of 'Our Neighborhood Voices' to the General Assembly's agenda. That represents 100 Cities! And we stopped getting signatures after only a couple of hours doing so, because we already had double what was needed to get this item on the agenda!

Decide for yourself - just ask the simple question - "Are you getting value with your taxpayer-supplied funds by renewing your membership in CalCities? In fact, with the money your City would save, you could use it to join one of the lawsuits against SB9 or RHNA (or both!). A win-win situation! Or, you could join with other City-advocating organizations like 'Independent Cities Association' or 'CA Contract Cities Association' - both of which strongly advocate for the protection of local control! (There may be other worthy organizations around the state as well)

If you have any questions about this, or want to discuss it further, just reply to this email and I'll be happy to respond. Additional links about this are found below as well.

Making a difference - One City at a time,

Mike Griffiths
Founder - CA Cities for Local Control
localcontrolca@gmail.com
www.localcontrolca.com

League of California Cities
2022 Dues Schedule

For cities having a population of:				2021 Dues	2022 Increase	2022 Dues
1	to	500	. . .	$81	$2	$83
501	to	600	. . .	214	6	220
601	to	700	. . .	427	13	440
701	to	800	. . .	467	14	481
801	to	900	. . .	560	17	577
901	to	1,000	. . .	657	20	676
1,001	to	1,250	. . .	820	25	845
1,251	to	1,500	. . .	985	30	1,014
1,501	to	1,750	. . .	1,148	34	1,183
1,751	to	2,000	. . .	1,313	39	1,352
2,001	to	2,250	. . .	1,477	44	1,521
2,251	to	2,500	. . .	1,643	49	1,692
2,501	to	2,750	. . .	1,805	54	1,859
2,751	to	3,000	. . .	1,970	59	2,029
3,001	to	4,000	. . .	2,626	79	2,705
4,001	to	5,000	. . .	3,282	98	3,380
5,001	to	7,500	. . .	4,429	133	4,562
7,501	to	10,000	. . .	5,111	153	5,264
10,001	to	15,000	. . .	6,170	185	6,355
15,001	to	20,000	. . .	7,105	213	7,319
20,001	to	25,000	. . .	8,896	267	9,163
25,001	to	30,000	. . .	10,682	320	11,002
30,001	to	40,000	. . .	13,149	394	13,543
40,001	to	50,000	. . .	15,997	480	16,477
50,001	to	60,000	. . .	18,427	553	18,980
60,001	to	70,000	. . .	20,252	608	20,859
70,001	to	80,000	. . .	21,274	638	21,912
80,001	to	90,000	. . .	22,676	680	23,357
90,001	to	100,000	. . .	24,841	745	25,586
100,001	to	125,000	. . .	28,332	850	29,182
125,001	to	150,000	. . .	31,187	936	32,122
150,001	to	200,000	. . .	35,444	1,063	36,507
200,001	to	500,000	. . .	37,219	1,117	38,335
			Plus	1,776	53	1,829
per each full 10,000 of population over 200,001						
500,001	to	640,000		90,343	2,710	93,054
			Plus	1,641	49	1,691
per each full 10,000 of population over 500,001						
	Over	640,000		112,570	3,377	115,947

A bylaws provision states that no city's dues may increase by more than $5,000.

Links to issues related to Torrance's decision on 10/11/22 withdrawing from CalCities:

Council Agenda Item Staff Report (PDF):
https://torrance.granicus.com/MetaViewer.php?view_id=8&clip_id=14007&meta_id=349350

Youtube video of Council Discussion (HIGHLIGHTS 38min):
https://youtu.be/hrUF_147uz0

Youtube video of Council Discussion (full length 1hr 22min):
https://youtu.be/EEnmgyEdhYY

Torrance Press Release:
https://www.torranceca.gov/Home/Components/News/News/4631/1492

Daily Breeze Article:
https://www.dailybreeze.com/2022/10/14/torrance-to-leave-the-league-of-california-cities-says-groups-failing-in-its-goals/

Public CEO newsletter article:
https://www.publicceo.com/2022/10/torrance-city-council-votes-to-not-renew-league-of-california-cities-membership-in-2023/

LocalToday News:
https://localtoday.news/ca/ralph-lauren-attracts-high-profile-hollywood-people-with-his-opulent-show-92622.html

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California Cities for Local Control (CCLC)



CA Cities for Local Control | 2785 Pacific Coast Hwy. #185, Torrance, CA 90505
www.localcontrolca.com

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Councilmember Sylvia Ballin

Date: November 7, 2022

Subject: Consideration and Discussion to Consider Adopting a Resolution Condemning the Government of Iran for the Physical Beating and Deaths of Mahsa Amini, Sarina, Esmaeilzadeh, Nika Shakarami, and Others by Iran's Morality Police

RECOMMENDATION:

I have placed this item on the agenda for City Council discussion and direction (Attachment "A") to consider adopting Resolution No. 8192 (Attachment "B") condemning the Government of Iran for the physical beating and deaths of Mahsa Amini, Sarina, Esmaeilzadeh, Nika Shakarami, and others by Iran's Morality Police.

BACKGROUND/ANALYSIS:

See Attachment "A" that was submitted to request to agendize this item for the November 7, 2022 City Council Meeting.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

CONCLUSION:

Discussion and consideration adopting a resolution condemning the Government of Iran for the physical beating and deaths of Mahsa Amini, Sarina, Esmaeilzadeh, Nika Shakarami, and others by Iran's Morality Police.

ATTACHMENTS:

A. Request to Agendize an Item for City Council Discussion/Consideration
B. Resolution No. 8192

THE CITY OF SAN FERNANDO

ATTACHMENT "A"

REQUEST TO AGENDIZE AN ITEM FOR CITY COUNCIL DISCUSSION/CONSIDERATION

CITY COUNCILMEMBER INFORMATION

NAME	TITLE
Sylvia Ballin	COUNCILMEMBER

ITEM INFORMATION

SUBJECT *Title of the item you are requesting to be agendized.*

Consideration and discussion adopt a resolution the government of Iran for the physical beating and death of Mahsa Amini, Sarina Esmaeilzadeh, Nika Shakarami, and others by Iran's morality police

PRIORITIES *Is this included in the current FY priorities?*	BUDGET *Is this a budgeted item?*	FISCAL IMPACT *Is there a fiscal impact? If yes, indicate amount.*
☐ Yes ☑ No	☐ Yes ☑ No	☐ Yes ☑ No $

BACKGROUND/ANALYSIS *Provide the reason you are requesting this item be agendized.*

I am requesting that the council consider a resolution condemning the government of Iran for the physical beating and death of Mahsa Amini, Sarina Esmaeilzadeh, Nika Shakarami, and others by Iran's morality police. The City of Beverly Hills adopted a resolution on October 11, 2022. This resolution, amongst other things, calls for the government of Iran to implement meaningful laws ensuring basic human rights for all its citizens.

ATTACHMENTS *Do you have any attachments to include?*

☑ Yes ☐ No

RECOMMENDATION *Indicate the direction you are recommending.*

The council consider a resolution condemning the government of Iran for the physical beating and death of Mahsa Amini, Sarina Esmaeilzadeh, Nika Shakarami, and others by Iran's morality police.

ATTACHMENT "B"

RESOLUTION NO. 8192

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, CONDEMNING THE GOVERNMENT OF IRAN FOR THE PHYSICAL BEATING AND DEATHS OF MAHSA AMINI, SARINA SMAEILZADEH, NIKA SHAKARAMI, AND OTHERS BY IRAN'S MORALITY POLICE

WHEREAS, on September 13, 2022, Iran's morality police arrested and accused Mahsa Amini, a 22-year-old Kurdish woman, of breaking a law requiring women to cover their hair with a hijab, or headscarf, and their arms and legs with loose clothing; and

WHEREAS, Mahsa Amini was reportedly beaten after her arrest on September 13, 2022 by Iran's morality police and transferred to the Vozara Detention Center in Tehran; and

WHEREAS, on September 16, 2022, Mahsa Amini died in a hospital after spending three days in a coma; and

WHEREAS, beginning with the announcement of the death of Mahsa Amini, thousands of demonstrators have taken to the streets in many cities, including Tehran, Ilam, Isfahan, Mahabad, Saqez, Sari, and Tabriz, to demand accountability for Mahsa Amini's death and an end to violence and discrimination against women and girls in Iran; and

WHEREAS, Iranian women are burning hijabs and have cut their hair to protest the lack of women's rights in their country; and

WHEREAS, on September 19, 2022, the government of Iran began to curb online access and shutting down the Internet so information about the protests would be limited; and

WHEREAS, on September 21, 2022, the government of Iran blocked access to Instagram and WhatsApp, two of the remaining active social media networks in Iran.

WHEREAS, on September 22, 2022, Sarina Esmaeilzadeh, a 16-year-old, went to join protests sweeping the country and was reportedly beaten to death by Iranian security forces; and the death of Sarina Esmaeilzadeh is all too similar to that of the September 2022 death of 16-year-old Nika Shakarami, who was also reportedly killed during protests by Iranian security forces after burning a hijab; and

WHEREAS, Mahsa Amini, Sarina Esmaeilzadeh, and Nika Shakarami are only three examples of the thousands of women who have been abused, gone missing, or murdered at the hands oflran's morality police.

WHEREAS, on September 22, 2022, the United States Department of State sanctioned Iran's morality police and seven Iranian officials for alleged human rights abuses; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That by adoption of this Resolution, the City of San Fernando strongly condemns the Iranian morality police for the evil, cruel, and barbaric acts that lead to the deaths of Mahsa Amini, Sarina Esmaeilzadeh, and Nika Shakarami and further condemns the regime for its brutality, anti-democratic oppression of its citizens and documented human rights violations, especially against women, students, and minorities, and

Section 2: That by adoption of this Resolution, the City of San Fernando calls upon the government of the United States, including the President, Secretary of State, and Members of Congress to engage in all efforts to increase sanctions against the regime in Iran and cease current and future negotiations with the regime in Iran, including negotiations related to oil exports, and to not release any assets frozen in the United States, until there is a regime change.

Section 3: That by adoption of this Resolution, the City of San Fernando supports the sanctions of the United States Department of State issued for Iran's morality police and the following seven individuals for alleged human rights abuses: Haj Ahmad Mirzaei, senior official in Iran's morality police Mohammad Rostami Cheshmeh Gachi, senior officials in Iran's morality police Ismail Khatib, Iran's minister of intelligence Manouchehr Amanollahi, Iran's Law Enforcement Forces ("LEF") Commander of the Chaharmahal and Bakhtiari province Qasem Rezaei, Deputy Commander of the LEF Kiyumars Heidari, Commander of the Iran army's ground forces Salar Abnoush, Deputy Commander of the Basij, a paramilitary militia and a subsidiary force of the Islamic Revolutionary Guard Corps.

Section 4: That by adoption of this Resolution, the City of San Fernando demands the United States Government consider additional enhanced sanctions which focus solely on the financial assets of the members of the government of Iran and those individuals involved in the regime to the greatest extent possible while still allowing critical economic and medical aid to reach the citizens of Iran; and cease any and all types of sponsorship of terrorist organizations, including but not limited to Hamas and Hezbollah.

Section 5: That by adoption of this Resolution, the City of San Fernando is gravely concerned with the nuclear capability of the government of Iran and the potential fallout to the region and the world; therefore, That by adoption of this Resolution, the City of San Fernando implores the United States, and the nations around the world, to strongly advocate for Iran to cease further development of nuclear power plants and weapons.

Section 6: That by adoption of this Resolution, the City of San Fernando calls for an impartial investigation of the events leading to the death of Mahsa Amini and that those found liable for her death be brought to justice.

Section 7: That by adoption of this Resolution, the City of San Fernando honors the life and legacy of Mahsa Amini by urging the Iranian Government to implement meaningful laws ensuring basic human rights for all its citizen.

Section 8: That by adoption of this Resolution, the City of San Fernando strongly supports the right of all women to live a life without repression, brutal violence and restrictions on their basic human rights and the United Nations to expel Iran from the United Nations Women's Rights Commission; and

Section 9: That by adoption of this Resolution, the City of San Fernando implores the United Nations, countries, and other cities to adopt resolutions with similarly strong messaging related to sanctions against Iran's morality police and condemning the Iranian morality police for the evil, cruel, and barbaric acts and further condemning the regime for its brutality, anti-democratic oppression of its citizens and documented human rights violations, especially against women, students, and minorities.

PASSED, APPROVED, AND ADOPTED THIS 7th day of November 2022.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8192 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 7th day of November, 2022, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of November, 2022.

Julia Fritz, City Clerk