

**CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES**

**MAY 3, 2021 – 6:00 P.M.
REGULAR MEETING**

Teleconference Per Governor Executive Order N-29-20

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:00 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza and Councilmember Cindy Montañez and Celeste Rodriguez (joined at 6:03 p.m.)

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Director of Finance Diego Ibañez, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: Councilmember Hector A. Pacheco

PLEDGE OF ALLEGIANCE

Led by City Clerk Fritz

APPROVAL OF AGENDA

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to approve the agenda as presented, motion carried with Councilmembers Pacheco and Rodriguez absent.

It was noted that Councilmember Rodriguez joined the meeting via teleconference at 6:03 p.m.

PRESENTATIONS

A) PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF MAY AS OLDER AMERICANS MONTH

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

MINUTES – May 3, 2021

Page 2

- B) PRESENTATION OF A PROCLAMATION DECLARING THE WEEK OF MAY 2 – MAY 8, 2021 AS PROFESSIONAL MUNICIPAL CLERKS WEEK

PUBLIC STATEMENTS

Former Senator Tony Strickland spoke about how he was greatly impacted by his father's values and was honored that the meeting would be adjourned in his father's name.

Marco Solis submitted a comment via email regarding showcasing the Veterans Banner Program in the Downtown Mall and Maclay Street areas; and suggested adding two Historic Downtown San Fernando gateway signs on San Fernando Mission and San Fernando Road; and at San Fernando Road and Brand Boulevard.

Residents for a Better San Fernando submitted a comment via email and asked Council to consider tabling Item No. 5.

CONSENT CALENDAR

Motion by Vice Mayor Mendoza, seconded by Mayor Ballin to approve:

- 1) CONSIDERATION TO APPROVE MINUTES FOR THE APRIL 19, 2021 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE A SUBAWARD AGREEMENT WITH THE CITY OF LOS ANGELES FOR THE 2020 URBAN AREA SECURITY INITIATIVE GRANT PROGRAM
- 4) TRANSMITTAL OF THE CITY OF SAN FERNANDO FISCAL YEAR 2021-2022 PROPOSED BUDGET

The motion carried with Councilmember Pacheco absent.

ADMINISTRATIVE REPORTS

- 5) DISCUSSION AND PRESENTATION OF PROCEDURES FOR RECRUITING DEPARTMENT HEAD POSITIONS

City Manager Kimball presented the staff report and responded to Councilmember questions. Assistant City Attorney Padilla responded to Councilmember questions.

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to create an Ad Hoc for two Councilmembers to participate in the hiring of the Director of Community Development, and as amended by Councilmember Rodriguez to include discussions regarding City Manager Form of Government. The motion failed by the following vote:

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

MINUTES – May 3, 2021

Page 3

ROLL CALL

AYES: Rodriguez, Montañez - 2
NOES: Mendoza, Ballin - 2
ABSTAIN: None
ABSENT: Pacheco - 1

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to establish a process requesting the City Manager to provide regular updates on potential candidates to the City Council as a City Manager Evaluation item during Closed Session. The motion failed by the following vote:

ROLL CALL

AYES: Rodriguez, Montañez - 2
NOES: Mendoza, Ballin - 2
ABSTAIN: None
ABSENT: Pacheco – 1

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to receive one report back to the City Council before an offer is made to a new Director of Community Development. The motion failed by the following vote:

ROLL CALL

AYES: Rodriguez, Montañez - 2
NOES: Mendoza, Ballin - 2
ABSTAIN: None
ABSENT: Pacheco – 1

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez that Councilmembers who are interested in being apart of the search for the new Director of Community Development, that they be allowed by the majority Council to participate in the process; as amended by Councilmember Rodriguez to receive baseline updates of the selection process to increase transparency without interfering with the normal process. The motion failed by the following vote:

ROLL CALL

AYES: Rodriguez, Montañez - 2
NOES: Mendoza, Ballin - 2
ABSTAIN: None
ABSENT: Pacheco – 1

No further action was taken by the City Council.

It was noted that Mayor Ballin left the meeting at 7:52 p.m.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

MINUTES – May 3, 2021

Page 4

- 6) CONSIDERATION TO ACCEPT A DONATION OF A SECURITY CAMERA FROM THE GREATER VAN NUYS ROTARY CLUB TO BE INSTALLED AT RUDY ORTEGA SR. PARK

Zoraida Suarez from the Van Nuys Rotary Club provided a brief presentation.

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to accept the donation of a security camera and the mounting equipment from the Greater Van Nuys Rotary Club valued at \$4,032.62; authorize the Greater Van Nuys Rotary Club to fund installation of the camera at Rudy Ortega Sr. Park; and authorize the Greater Van Nuys Rotary Club to host a dedication ceremony for a limited number of guests, per the Los Angeles Department of Public Health protocols. The motion carried with Mayor Ballin and Councilmember Pacheco absent.

- 7) CONSIDERATION TO APPROVE AN ACCESS AGREEMENT WITH 1100 TRUMAN STREET LLC FOR ONE-WAY ACCESS INTO CITY-OWNED PARKING LOT NO. 5

Director of Public Works Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to approve an Access Agreement with 1100 Truman Street LLC (Contract No. 1984) for one-way access into the City-owned Parking Lot No. 5 from the adjacent parking lot; and authorize the City Manager, or designee, to execute the Agreement and all related documents. The motion carried with Mayor Ballin and Councilmember Pacheco absent.

- 8) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

City Manager Kimball presented the staff report and replied to various questions from Councilmembers.

By consensus of the City Council, the City Manager was approved to administratively use funds of approximately \$3,000 toward a portable restroom and sink to the Kidney Quest Foundations vaccination site location and potentially request reimbursement from LA County.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

Director of Recreation and Community Services Venegas provided updates regarding the food program on May 15, 2021; and stated the Parks, Wellness, and Recreation Commission meeting will be held on May 11, 2021 to review a mural application.

Director of Finance Ibañez announced the proposed Fiscal Year 2021-2022 budget is available to view on the City's website, and budget sessions will begin on May 17, 2021.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

MINUTES – May 3, 2021

Page 5

Director of Public Works Baumgardner announced two tree planting events that occurred last month and plans to plant over 150 trees in the fall through the Calles Verdes Project; and walk and bike audits will begin next week through the end of June for the Safe and Active Streets Project.

City Clerk Fritz announced the Education Commission issued a press release announcing the 12 scholarship recipients and stated that a “drive-by” scholarship awards recognition event is being held on May 20, 2021.

Police Chief Vairo had no updates to report.

City Manager Kimball announced the May 17, 2021 City Council Meeting would be held in-person in the Council Chamber.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Montañez looks forward to the first in-person City Council meeting; encourages feedback and involvement for the Safe and Active Streets Project; thanked City Manager Kimball for sending a letter to the Archdiocese for St. Ferdinand’s in support of the families; provided a recommendation for the Recovery Ad Hoc to begin formalizing a process to provide technical assistance to businesses for upcoming loans and grants; and thanked Council for the open discussion.

Councilmember Rodriguez acknowledged Councilmember Montañez’s comments regarding the Covid Recovery Ad Hoc; and expressed thanks to staff.

Vice Mayor Mendoza expressed excitement to return to in-person meetings.

ADJOURNMENT (9:22 p.m.)

Vice Mayor Mendoza adjourned the meeting in memory of Former Senator Tony Strickland’s father, Donald Keith Strickland, to the next regular City Council Meeting of May 17, 2021.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 3, 2021, meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk