

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**NOVEMBER 15, 2021 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
Teleconference Per Governor Executive Order N-29-20**

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 6:18 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza and Councilmembers Hector A. Pacheco (arrived at 6:19 pm) Cindy Montañez and Celeste Rodriguez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, Interim Director of Finance Sonia Garcia and City Clerk Julia Fritz

Absent: None

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

City Manager Kimball requested Agenda Item 13 be pulled to a date uncertain.

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to approve the agenda, as amended. By consensus, the motion carried unanimously.

It was noted that Councilmember Pacheco arrived at 6:19 pm.

**PRESENTATIONS**

- A. EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR NOVEMBER STUDENT OF THE MONTH TO JOSSELYN RAMIREZ RODRIGUEZ (SOCIAL JUSTICE HUMANITAS ACADEMY)

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- B. A PRESENTATION FROM THE CALIFORNIA CITIZENS REDISTRICTING COMMISSION ON REDISTRICTING OF JURISDICTIONS THROUGH OUT THE STATE OF CALIFORNIA

**PUBLIC STATEMENTS**

Victoria Garcia provided comments regarding revitalization Pioneer Park and expressed concerns about the increase of graffiti in the City.

Christina Bernal submitted a comment via email regarding Agenda Item No. 3 expressing opposition for the adoption of Ordinance No. 1704.

**CONSENT CALENDAR**

City Manager Kimball requested Agenda Item No. 13 be pulled to a date uncertain.

Vice Mayor Mendoza requested to pull Agenda Item No. 9 for discussion. Councilmember Montañez requested to pull Agenda Item Nos. 1 and 3 for discussion.

Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco to approve:

- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 4) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL BAKER INTERNATIONAL TO PROVIDE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ADMINISTRATION SERVICES
- 5) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE SAN FERNANDO POLICE CIVILIANS' ASSOCIATION AND ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2021-2022 SALARY PLAN
- 6) CONSIDERATION TO ACCEPT FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES FOR 2021 COMMUNITY POLICING DEVELOPMENT DE-ESCALATION TRAINING SOLICITATION AND ADOPT A RESOLUTION AMENDING FISCAL YEAR 2021-2022 BUDGET
- 7) CONSIDERATION TO ACCEPT THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT PT22070 AND ADOPT A RESOLUTION AMENDING FISCAL YEAR 2021-2022 BUDGET
- 8) CONSIDERATION TO ACCEPT FUNDS FROM THE STATE OF CALIFORNIA FOR THE CITY-WIDE RADIO SYSTEM, 9-1-1 COMMUNICATION CENTER, BODY-WORN CAMERAS, IN-VEHICLE CAMERAS AND ADOPT A RESOLUTION AMENDING FISCAL YEAR 2021-2022 BUDGET

The motion carried, unanimously.

**Items Pulled for Discussion**

Motion by Councilmember Pacheco, seconded by Vice Mayor Mendoza to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:
  - a. January 28, 2008 – Special Meeting
  - b. February 4, 2008 – Regular Meeting
  - c. June 15, 2020 – Regular Meeting
  - d. November 1, 2021 – Special Meeting

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Pacheco, Mendoza, Ballin - 4  
NOES: None  
ABSTAIN: Montañez - 1  
ABSENT: None

- 3) SECOND READING AND ADOPTION OF ORDINANCE NO. 1704 APPROVING A GENERAL PLAN AMENDMENT 2018-001 AND ZONE CHANGE 2018-001 AND THE CONDITIONS OF APPROVAL TO CHANGE THE CURRENT R-1 (SINGLE FAMILY RESIDENTIAL) ZONE TO M-1 (LIMITED INDUSTRIAL) ZONE FOR THE DEVELOPMENT OF A 12,300 SQ. FT. INDUSTRIAL BUILDING LOCATED AT 649 AND 655 FOURTH STREET

Acting Senior Planner Marquez responded to Councilmember questions.

Motion by Vice Mayor Mendoza, seconded by Mayor Ballin to adopt “Ordinance No. 1704 approving a General Plan Amendment 2018-001 and Zone Change 2018-001 and the Conditions of Approval to change the current R-1 (Single Family Residential) zone to M-1 (Limited Industrial) zone for the development of a 12,300 sq. ft. industrial building located at 649 and 655 Fourth Street.”

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Mendoza, Ballin - 3  
NOES: Montañez - 1  
ABSTAIN: Pacheco - 1  
ABSENT: None

- 9) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

City Manager Kimball responded to Councilmember questions. Motion by Mayor Ballin, seconded by Vice Mayor Mendoza to receive and file the report. The motion carried, unanimously.

**ADMINISTRATIVE REPORTS**

- 10) CONSIDERATION TO ADOPT A RESOLUTION DECLARING A MULTI-YEAR DROUGHT EMERGENCY AND IMPLEMENTATION OF VOLUNTARY CONSERVATION MEASURES IN THE CITY OF SAN FERNANDO

Director of Public Works Baumgardner and Adan Ortega presented the staff and responded to Councilmember questions.

Motion by Councilmember Pacheco, seconded by Councilmember Montañez to adopt Resolution No. 8105 declaring a multi-year drought emergency for the City of San Fernando; and authorize the City Manager to implement programs to support voluntary water conservation efforts to reduce water usage by 10% from 2020 water usage levels. The motion carried, unanimously.

- 11) PRESENTATION AND DISCUSSION REGARDING ILLEGAL DUMPING ACTIVITIES IN THE CITY

Director of Public Works Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to return to City Council at a later date with fee/fine structure and signage. The motion carried, unanimously.

- 12) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF A GRANT APPLICATION TO THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR THE PIONEER PARK PLAYGROUND RENOVATION PROJECT

Director of Recreation and Community Services Venegas presented the staff report and responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Vice Mayor Mendoza to adopt Resolution No. 8103 authorizing the filing of a grant application to Los Angeles County Regional Park and Open Space District for Measure A funding to fund the Pioneer Park Playground Renovation Project; authorize the City Manager to accept the grant funds, upon award; authorize the City Manager or designee, to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds. The motion carried, unanimously.

- 13) CONSIDERATION AND DISCUSSION REGARDING SUSTAINABLE SAN FERNANDO: A CALIFORNIA NATIVE TREES AND PLANTS POLICY DIRECTION *(Item pulled to a date uncertain)*

14) DISCUSSION AND CONSIDERATION TO USE THE CITY'S LOW AND MODERATE INCOME HOUSING FUNDS TO RE-ESTABLISH LOW INCOME HOUSING LOAN AND GRANT ASSISTANCE PROGRAMS

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to bring back low and moderate income housing grants and loan assistance programs. The motion carried, unanimously.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz had no updates to report.

Police Chief Vairo announced that tomorrow, the Police Department will be having the Tip-a-Cop event at Heavenly Pancakes; mentioned updates on the Christmas Basket Program; commented that the Business Watch and Neighborhood Watch meeting will be held on Wednesday; and noted the City-Wide radio system transition occurring on Wednesday.

Acting Finance Director Garcia had no updates to report.

Director of Public Work Baumgardner announced staff is working on submitting grant applications for multiple upcoming projects.

Director of Recreation and Community Services Venegas announced the Family Hike program was held last weekend; the Education Commission will meet on November 30, 2021; and the Tree Lighting event will be held on December 4, 2021.

Acting Senior Planner Marquez provided an update from the Planning and Preservation Commission regarding the Study Session for the Housing Element.

City Manager Kimball encouraged the community to attend the Tree Lighting Event and thanked City Council for their support.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez thanked staff for all their hard work.

Councilmember Montañez thanked Director of Public Works Baumgardner for his leadership during the Safe, Clean, Water Program interview; spoke about the Family Hike event; announced on December 11, 2021, volunteers will be planting trees at Rudy Ortega Sr. Park and encouraged participation; and spoke about the presentation regarding the redistricting of jurisdictions in the State of California.

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Councilmember Pacheco spoke about the Infrastructure Bill that passed at the Federal level; thanked colleagues and staff for the discussion and progress of tonight's meeting; and announced he will be donating funds towards the Education Commission Annual Student Scholarship Program aimed towards students pursuing health care careers.

Vice Mayor Mendoza requested to agendaize for January a discussion regarding adopting a resolution reversing Senate Bill 9 and Senate Bill 10.

Mayor Ballin spoke about the need to prioritize the parking plan program.

**ADJOURNMENT (9:00 p.m.)**

Mayor Ballin adjourned the meeting in memory of Helen Cadena, to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of November 15, 2021, meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk