

**CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES**

**DECEMBER 6, 2021 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:04 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza and Councilmembers Cindy Montañez, Hector A. Pacheco and Celeste Rodriguez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Anthony Vairo, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, Interim Director of Finance Sonia Garcia and City Clerk Julia Fritz

Absent: None

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Vice Mayor Mendoza, seconded by Councilmember Rodriguez to approve the agenda. The motion carried unanimously.

PRESENTATIONS

The City Council presented a Certificate of Recognition to Police Chief Anthony Vairo for his years of service to the community and the City; and wished him well on his retirement.

The City Council recessed the meeting at 6:24 p.m. and reconvened at 6:37 p.m., with all Councilmembers present.

PUBLIC STATEMENTS

Cindy Villegas spoke about the upcoming TreePeople event on Saturday at Rudy Ortega Park.

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Julissa Hernandez, Field Representative from the Office of Assemblymember Luz Rivas, provided an update on community activities and the status of various assembly bills.

Lilia Monterrosa, Field Representative from the Office of the United States Congressman Tony Cárdenas, provided an update on various legislative issues.

Liana Stepanyan, San Fernando Library Manager, submitted a written comment to provide information on library programs and mentioned the San Fernando Library was nominated by Congressman Cárdenas to receive the 2022 National Medal for Museum and Library Service Award.

CONSENT CALENDAR

City Manager Kimball stated Consent Item No. 4 would be pulled and agendized for a future meeting date uncertain.

Councilmember Montañez requested Consent Item Nos. 6 and 7 be pulled for discussion.

Motion by Councilmember Rodriguez, seconded by Vice Mayor Mendoza to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR NOVEMBER 15, 2021 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE CALENDAR YEAR 2022 BUSINESS PERMITS FOR CERTAIN BUSINESS ACTIVITIES AS REQUIRED BY THE CITY CODE
- 5) CONSIDERATION TO APPROVE THE DISPOSITION OF SURPLUS CITY-OWNED VEHICLES AND EQUIPMENT
- 8) CONSIDERATION TO AUTHORIZE THE PURCHASE OF A NICE LOGGING RECORDER FROM MOTOROLA SOLUTIONS, INC.
- 9) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR CITY-WIDE RADIO SYSTEM AND WIRELESS BROADBAND VIDEO NETWORK MAINTENANCE SERVICES
- 10) CONSIDERATION TO ADOPT RESOLUTIONS TO ACCEPT GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE TOBACCO GRANT PROGRAM
- 11) CONSIDERATION TO APPROVE AN EXECUTIVE ORDER EXTENDING THE COVID-19 OUTDOOR SERVICES PERMIT PROGRAM THROUGH JUNE 30, 2022
- 12) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

The motion carried, unanimously.

Items Pulled for Discussion

- 6) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR SWEEPING AND PRESSURE WASHING OF CITY-OWNED PARKING LOTS, ALLEYS, SIDEWALKS, AND TRASH ENCLOSURES IN THE DOWNTOWN MALL AREA

Motion by Councilmember Rodriguez, seconded by Mayor Ballin to authorize the formal solicitation of bids for sweeping and pressure washing services to be advertised and publicly noticed for no less than 14 days prior to the opening of bids, as amended, to include services on Truman Street to the City Limit and an option to provide services for certain major events. The motion carried, unanimously.

Councilmember Montañez stated she would recuse herself from consideration on Agenda Item No. 7 due to a potential conflict of interest, and left the dais at 6:55 p.m.

- 7) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF A GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR THE DEVELOPMENT OF AN URBAN FOREST MANAGEMENT PLAN

Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco to adopt Resolution No. 8109 authorizing the filing of a grant application to California Department of Forestry and Fire Protection for the development of an Urban Forest Management Plan; authorize the City Manager to accept the grant funds, if awarded; authorize the City Manager or designee, to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Pacheco, Mendoza, Ballin - 4

NOES: None

ABSTAIN: None

ABSENT: Montañez – 1

Councilmember Montañez returned to the dais at 7:02 p.m.

- 4) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF SETTLEMENT AGREEMENTS WITH CERTAIN MANUFACTURERS, DISTRIBUTORS, AND RETAILERS OF OPIOID PHARMACEUTICALS (***PULLED FROM CONSIDERATION AND CONTINUED TO A DATE UNCERTAIN***)

ADMINISTRATIVE REPORTS

- 13) CONSIDERATION TO AUTHORIZE THE PURCHASE OF BODY-WORN CAMERA SYSTEMS AND DIGITAL IN-VEHICLE CAMERA/VIDEO SYSTEMS WITH INTEGRATED AUTOMATED LICENSE PLATE READER SYSTEMS FROM AXON, INC.

Police Chief Valdez and Lt. Rosenberg presented the staff report and responded to Councilmember questions.

Motion by Councilmember Pacheco, seconded by Vice Mayor Mendoza to waive formal bidding and authorize the purchase of Body-Worn Camera Systems and Digital In-Vehicle Camera/Video System, along with integrated Automated License Plate Readers from Axon Inc.; and authorize the City Manager to execute a Purchase Order with Axon, Inc. in an amount not-to-exceed \$495,000. The motion carried unanimously.

Councilmember Montañez stated she would recuse herself from consideration on Agenda Item No. 14 due to a potential conflict of interest, and left the dais at 7:17 p.m.

- 14) CONSIDERATION TO AWARD A CONTRACT FOR SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT, JOB NO. 7601, PLAN NO. P-732

Director of Public Works Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Mayor Ballin, seconded by Councilmember Rodriguez to accept the lowest responsive bid from Ortiz Enterprises, Inc. for construction of the improvements related to the San Fernando Regional Infiltration Project; authorize the City Manager to execute a Construction Contract, and all related documents, with Ortiz Enterprises, Inc., (Contract No. 2042) for an amount not-to-exceed \$11,189,930; and authorize the City Manager to approve change orders not-to-exceed 10% contingency (\$1,118,993).

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Pacheco, Ballin, Mendoza - 4
NOES: None
ABSTAIN: None
ABSENT: Montañez

Councilmember Montañez returned to the dais at 7:29 p.m.

- 15) CONSIDERATION TO APPROVE PROFESSIONAL SERVICES AGREEMENTS FOR CITY ENGINEERING, NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM, WATER AND WASTEWATER, AND PAVEMENT ENGINEERING SERVICES

Director of Public Works Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Vice Mayor Mendoza to approve A) a Professional Services Agreement (Contract No. 2043) with Willdan Engineering, in an amount not to exceed the annual City Council approved budgeted expenditure for City Engineering Services for a three-year term, with a City option to renew for two additional years; B) a Professional Services Agreement (Contract No. 2044) with CWE, in an amount not to exceed the annual City Council approved budgeted expenditure for Water and Wastewater Engineering Services for a three-year term, with a City option to renew for two additional years; C) a Professional Services Agreement (Contract No. 2045) with Willdan Engineering, in an amount not to exceed the annual City Council approved budgeted expenditure for National Pollutant Discharge Elimination System (NPDES) Consulting Services for a three-year term, with a City option to renew for two additional years; D) a Professional Services Agreement (Contract No. 2046) with GMU Pavement Engineering Services, in an amount not to exceed the annual City Council approved budgeted expenditure for Pavement Engineering Services for a three-year term, with a City option to renew for two additional years; and authorize the City Manager to execute all proposed agreements and related documents. The motion carried unanimously.

16) ANNUAL REORGANIZATION OF THE CITY COUNCIL – SELECTION OF MAYOR AND VICE MAYOR

City Clerk Fritz presented the staff report and opened nominations for Mayor.

Mayor Sylvia Ballin nominated Vice Mayor Mary Mendoza for Mayor and the motion was seconded by Councilmember Montañez.

There were no other nominations for Mayor.

Motion by Councilmember Rodriguez, seconded by Mayor Ballin to close nominations. By consensus, the motion carried.

By roll call, each Councilmember named Mary Mendoza as Mayor, the motion carried with the following vote:

ROLL CALL

| | |
|----------|---|
| AYES: | Rodriguez, Montañez, Mendoza, Ballin, Pacheco - 5 |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

City Clerk Fritz announced Mary Mendoza as Mayor.

City Clerk Fritz opened nominations for Vice Mayor.

Mayor Mendoza nominated Councilmember Pacheco for Vice Mayor and the motion was seconded by Councilmember Ballin.

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Councilmember Rodriguez nominated herself for Vice Mayor and the motion was seconded by Councilmember Montañez.

There were no other nominations for Vice Mayor. Motion by Councilmember Ballin, seconded by Mayor Mendoza to close nominations.

The nomination for Celeste Rodriguez for Vice Mayor failed and the nomination for Hector A. Pacheco for Vice Mayor passed by the following vote:

ROLL CALL

AYES: Mendoza, Ballin, Pacheco - 3

NOES: Rodriguez, Montañez - 2

City Clerk Fritz announced Hector A. Pacheco as Vice Mayor.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz announced installation would begin tomorrow regarding the Council Chamber audio and video broadcasting equipment upgrades.

Director of Public Works Baumgardner announced a \$50,000 grant was received to fund the Climate Adaptation and Resiliency Plan.

Acting Finance Director Garcia reported an audit was conducted on the City's five special MTA funds, and reported the City is in compliance with MTA guidelines and staff submitted a grant application for Drinking Water and Wastewater payment program to assist residents and businesses with unpaid water bills.

Director of Recreation and Community Services Venegas announced the Senior Dance will occur December 11, 2021, at 7:00 p.m.; stated registration opened for Winter Day Camp, Youth Baseball, Basketball, and Tennis; noted the Parks, Wellness, and Recreation Commission will meet December 14, 2021 and the Education Commission will meet December 28, 2021.

City Manager Kimball thanked Former Mayor Ballin and Vice Mayor Mendoza for their leadership during the last year and look forward to working with Mayor Mendoza and Vice Mayor Pacheco.

Police Chief Vairo congratulated Mayor Mendoza and Vice Mayor Pacheco; thanked staff for their support during his career and requested donations are needed for the annual Christmas basket program.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Rodriguez congratulated Mayor Mendoza and Vice Mayor Pacheco and Chief Vairo on his retirement; provided an update on ARPA funds and the Community Survey.

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Councilmember Montañez shared an NBC clip of a San Fernando Elementary teacher that provided blankets to all the students; attended the Tree Lighting event and the Outdoor Market; invited Council to participate in the TreePeople event at Rudy Ortega Park; spoke about the bike path cleanup; congratulated Public Works on the grant; and mentioned she would be attending the Valley Economic Alliance Board of Directors meeting.

Councilmember Ballin asked to receive a video of Councilmember Montañez’s presentation; wished everyone a Merry Christmas and Happy New Year; suggested City Manager Kimball to draft a letter to District Attorney Gascon regarding “no bail”; thanked Police Chief Anthony Vairo for his time with the City.

Vice Mayor Pacheco announced he is humbled with the opportunity to serve as Vice Mayor and encouraged residents to stay engaged regarding ARPA funds and the Community Survey.

Mayor Mendoza reported she attended the San Fernando Valley Council on Government meeting, the Library Commission meeting and discussed contributions towards the library foundation; noted she attended the Tree Lighting event; thanked the ARPA Ad Hoc for their work on the Community Survey; congratulated Vice Mayor Pacheco and looks forward to working together.

ADJOURNMENT (8:34 p.m.)

Mayor Mendoza adjourned the meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of December 6, 2021, meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk