

## **SAN FERNANDO POLICE DEPARTMENT COMMUNITY ACADEMY APPLICATION**

### **ABOUT THE COMMUNITY ACADEMY & REQUIREMENTS**

Thank you for your interest in the San Fernando Police Department's Community Academy (CA). If selected to attend our CA, over the course of 11 weeks, we will give you an inside look into how your San Fernando City government and the San Fernando Police Department work together to best serve you.

During the CA, you will meet members from each of the City of San Fernando Departments, with an emphasis on the San Fernando Police Department. This is a unique opportunity to learn more about City Hall and the different City departments.

Our objective is not to make you a government or police expert, but it is to give you a basic understanding of how different City departments and the San Fernando Police Department work together to enhance safety and maintain our quality of life. The community's investment in our City has a profound impact on our success. Therefore, one of the CA's goals is to enhance communication between the community, the City, and San Fernando Police Department to build and strengthen partnerships with the purpose of achieving a brighter future for all.

The CA is only able to accommodate a small number of attendees. Additionally, the program builds upon what you have learned the previous week. For these reasons, attendance at all sessions is crucial. While an absence due to emergencies is understandable, repeated absences can result in removal from the program. If you discover you cannot commit to our 11-week Academy prior to the program starting or during the program, please let us know so we can have you attend the following session.

Community involvement and partnerships are essential part of establishing trust and accountability between the community, City government, and the Police Department. An informed community understands the role City government plays in creating the quality of life we are accustomed to in San Fernando. Participants who complete the program will help inform and educate others about what they have learned and be a part of making our community safer. We hope you can join us in continuing to make San Fernando a safe and beautiful place to live, work, shop, and visit. In addition, we hope you will develop positive relationships with the different City departments.

Applicants must be at least 18 years of age at the time of application to attend the Community Academy. The class size is limited to 25 participants. If not selected for this class, you may apply for the next Community Academy. You will be notified via email the week prior to the class if you have been selected or not.

The San Fernando Police Department's Community Academy is open to those individuals who live, work, or are a stakeholder in the City of San Fernando.

Applications will be processed based on date of submission and may be mailed, personally delivered, or emailed to the San Fernando Police Department:

**San Fernando Police Department**  
**Attention to: Lieutenant Irwin Rosenberg, Operations Commander**  
**910 First St., San Fernando, CA 91340**  
[IRosenberg@SFCity.org](mailto:IRosenberg@SFCity.org)

The course of study is 11 sessions over 11 weeks. At the end of the course, attendees will receive a Certificate of Completion at a culmination ceremony (date to be announced). CA sessions will occur in Council Chambers, located at 117 Macneil Street, San Fernando, on Tuesday evenings from 6 pm to 9 pm, and will include one Saturday session (date to be announced). Some classes will occur off-site, within City limits to accommodate specific training such as "Scenario Day." Please complete the application on page 2 and return it to the San Fernando Police Department at the address or email address listed above. We will use the information provided to complete a background check which is mandatory for this program. A background check must be completed because attendees may have access to sensitive areas of the Police Station. The results of the background check will remain confidential. Once a background check is completed, we will notify you if you have been selected to attend the Community Academy. The Chief of Police has the ultimate discretion as to who may participate.

APPLICANT INFORMATION			
LAST NAME		FIRST NAME	
DRIVER'S LICENSE OR ID NO. & STATE	DATE OF BIRTH	GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> NON-BINARY	
HOME ADDRESS <i>Must not be a P.O. Box</i>			
CITY		STATE & ZIP CODE	
HOME PHONE NO	CELL PHONE NO	EMAIL ADDRESS	
APPLICANT OCCUPATION		WORK PHONE NO.	
OCCUPATION		WORK PHONE NO.	
WORK ADDRESS	CITY	STATE & ZIP CODE	
EMERGENCY CONTACT INFORMATION			
NAME	PHONE NO.	RELATIONSHIP TO YOU	
ACADEMY START DATE		HOW DID YOU HEAR ABOUT THE COMMUNITY ACADEMY	
CERTIFICATION <i>I hereby certify that the information set forth in this application is true to the best of my knowledge. I understand that if I am selected for the Community Academy and have used false information on this application, it is grounds for being removed from the Community Academy. I have read the above statement and meet the minimum requirements to participate.</i>			
APPLICANT SIGNATURE		DATE	
SFPD COMMUNITY ACADEMY RECORDS CHECK INFORMATION <i>A background check will not be conducted unless you are selected for the Community Academy.</i>			
WAIVER FOR BACKGROUND CHECK AND PHOTO/VIDEO <i>I authorize the San Fernando Police Department and its agents to conduct a background investigation. I authorize the release of all records requested, both public and private. I agree to hold harmless, from criminal or civil prosecution, any entity that releases records because of this request, the San Fernando Police Department and their agents. I hereby grant the San Fernando Police Department and the City of San Fernando permission to use my likeness in a photograph or video in any and all its publications, including website entries, newsletters, and the like, without payment or any other consideration. I further agree that I will abide by the instructions of the San Fernando Police Department staff during all activities related to the San Fernando Police Community Academy.</i>			
APPLICANT SIGNATURE		DATE	
POLICE DEPARTMENT USE ONLY			
RECORDS CHECK PERFORMED BY		DATE	COMMENTS
JDIC CHECK <i>Attach Negative Printouts</i>			
TYPE	INITIAL	TYPE	INITIAL
WANT WARRANT		CRIMINAL HISTORY	
CDL CHECK		COPY OF CDL <i>Attach</i>	
R.M.S. CHECK		J.A.I. CHECK	
TO BE COMPLETED BY SUPERVISOR			
COMMENTS			
SUPERVISOR REVIEW/APPROVAL			