



CHAIR RUDY TRUJILLO  
VICE CHAIR ADRIANA GOMEZ  
COMMISSIONER FRANCISCO ARRIZON  
COMMISSIONER NICOLE MOHR  
COMMISSIONER VACANT

## CITY OF SAN FERNANDO

### TRANSPORTATION AND PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA SUMMARY WEDNESDAY, FEBRUARY 1, 2023 – 6:00 PM

CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

#### **SPECIAL NOTICE REGARDING COVID-19**

*NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361*

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

##### **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [tpscommission@sfcity.org](mailto:tpscommission@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Public Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Public Safety Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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## **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 841 9039 6534**

**Passcode: 323371**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER/ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

Recommend that the Transportation and Public Safety Commission approve the agenda as presented.

## **OATH OF OFFICE**

Administration of the Oath of Office to Incoming Transportation and Public Safety Commission Member Ivan Gonzalez.

## **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

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## **PUBLIC STATEMENTS**

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 841 9039 6534; Passcode: 323371**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Transportation and Public Safety Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING MINUTES FOR :**

1. December 7, 2022 – Regular Meeting

## **ADMINISTRATIVE REPORTS**

### **1. REORGANIZATION OF THE COMMISSION – SELECTION OF CHAIR AND VICE CHAIR**

Recommend that the Transportation and Public Safety Commission proceed with a reorganization of the Commission and the selection of its Chair and Vice Chair.

### **2. NOTABLE POLICE DEPARTMENT ACTIVITIES FOR JANUARY 2023**

Recommend that the Transportation and Public Safety Commission receive and file this informational report.

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## STAFF COMMUNICATION

1. Annual Street Resurfacing Project Updates
2. Infiltration Project Updates
3. Reservoir Project Updates

## GENERAL COMMISSION COMMENTS

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Maria Padilla

Executive Assistant

Signed and Posted: January 26, 2023 (5:00 p.m.)

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the Public Works Department Public Counter. Any public writings distributed by the Transportation & Safety Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Public Works Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Public Works Department Office at (818) 898-1222 at least 48 hours prior to the meeting.*

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**CITY OF SAN FERNANDO  
TRANSPORTATION AND PUBLIC SAFETY COMMISSION**

**REGULAR MEETING  
MINUTES  
DECEMBER 7, 2022  
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & PUBLIC SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

**CALL TO ORDER/ROLL CALL**

Chair Rudy Trujillo called the meeting to order at 6:04 p.m. Executive Assistant, Maria Padilla, called the roll call.

The following persons were recorded as present:

**PRESENT:**

Chair Rudy Trujillo, Commissioners Dee Akemon and Nicole Mohr

**ABSENT:**

Vice Chair Adriana Gomez and Commissioner Francisco Arrizon

**ALSO PRESENT:**

Director of Public Works Matt Baumgardner, Lieutenant Irwin Rosenberg, PD Executive Assistant Elena Lara and Executive Assistant Maria Padilla

**PLEDGE OF ALLEGIANCE**

Commissioner Akemon led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Mohr motioned to approve the agenda for the December 2, 2022 Transportation and Public Safety Commission meeting. Commissioner Akemon seconded the motion.

The motion carried with the following votes:

AYES:	D. Akemon, N. Mohr, and R. Trujillo - 3
NOES:	None
ABSENT:	F. Arrizon and A. Gomez - 2
ABSTAIN:	None

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## PUBLIC STATEMENTS – WRITTEN/ORAL

None

## CONSENT CALENDAR

Commissioner Mohr motioned to approve the Consent Calendar approving the Minutes of the November 2, 2022 Transportation and Public Safety Commission Meeting. Commissioner Akemon seconded the motion.

The motion carried with the following votes:

AYES:	D. Akemon, N. Mohr, and R. Trujillo - 3
NOES:	None
ABSENT:	F. Arrizon and A. Gomez - 2
ABSTAIN:	None

## ADMINISTRATIVE REPORT

1. **NOTABLE POLICE DEPARTMENT ACTIVITIES FOR NOVEMBER 2022** – Lieutenant Rosenberg presented the staff report and responded to questions from the Commission.

## STAFF COMMUNICATION

1. **ANNUAL STREET RESURFACING PROJECT UPDATES** – Mr. Baumgardner provided update and responded to questions from the Commission.
2. **INFILTRATION PROJECT UPDATES** – Mr. Baumgardner provided update.
3. **PHASE II STREET RESURFACING** - Phase II will go to Council in January.

## GENERAL COMMISSION COMMENTS

Commissioner Mohr thanked PD for their presence at the Tree Lighting event and would like to PD to share information on how to keep drivers safe. Residents on Orange Grove Ave. are planning a meeting regarding Halloween issue. Anyone interested please contact Carlos Hernandez. Commissioner Mohr also mentioned there is a program that is paying parents and teens to go to a Narcan/Fentanyl training.

Commissioner Akemon wished everyone a Merry Christmas and Happy Hanukah.



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Chair Trujillo thanked the Commission, staff and PD for a successful year and wished everyone a blessed and prosperous New Year and a Merry Christmas.

## **ADJOURNMENT**

The Transportation and Public Safety Commission meeting adjourned at 6:42 p.m.



**To:** Chair Rudy Trujillo and Commissioners

**From:** Matt Baumgardner, Director of Public Works

**Date:** February 1, 2023

**Subject:** Annual Reorganization of the Commission – Selection of Chair and Vice Chair

**RECOMMENDATION:**

It is recommended that the Transportation and Public Safety Commission proceed with its annual reorganization of the Commission and the selection of its Chair and Vice Chair.

**BACKGROUND:**

1. The Transportation and Public Safety Commission is composed of five members – each appointed by a different councilmember.
2. Each year, the members shall elect a Chair and Vice Chair per Municipal Code 1957, § 13.25, Section 90-71 (Attachment “A”).

**ANALYSIS:**

In accordance with Municipal Code 1957, § 13.25, Section 90.71, the Traffic and Public Safety Commission shall meet annually to choose one of its members as Chair and another of its members as Vice Chair. The terms of office of the Chair and Vice Mayor shall be for one year.

Any member of the Commission may make nominations for the position of Chair and Vice Chair. The process for selecting a Chair and Vice Chair is as follows:

Election of the Chair.

1. The current Chair opens the nominations for the position of Chair.
2. Nomination(s) is/are made for Chair, and seconded.
3. Hearing no objections, a motion is made to close the nominations.
4. The Executive Assistant conducts a roll call vote and Commissioners announce their vote for Chair until one is elected by majority vote.
5. The Executive Assistant announces the results.

Election of the Vice Chair.

1. The new Chair opens the nominations for the position of Vice Chair.
2. Nomination(s) is/are made for Vice Chair, and seconded.
3. Hearing no objections, a motion is made to close the nominations.
4. The Executive Assistant conducts a roll call vote and Commissioners announce their vote for Vice Chair until one is elected by majority vote.
5. The Executive Assistant announces the results.

**BUDGET IMPACT:**

There is no budget impact associated with the annual reorganization of the Transportation and Public Safety Commission.

**CONCLUSION:**

Staff recommends that the Transportation and Public Safety Commission select a Chair and Vice Chair in accordance with Municipal Code 1957, §13.25, Section 90.71.

**ATTACHMENT:**

- A. Municipal Code 1957, §13.25, Section 90.71

## ATTACHMENT "A"

Sec. 90-71 - Established; composition; appointment and compensation of members; officers.

- a) There is established a transportation and safety commission of five members to be appointed by a different appointing councilperson, with such appointment to be ratified by the city council. Each member shall have full participation and voting rights. Each member shall also be a registered voter and city resident. Such members so appointed shall be persons who do not hold any office or position with the city. The terms of office of each member shall be one year.
- b) The members shall organize the transportation and safety commission and shall elect a chair and vice-chair. In the absence of the chair and vice-chair, any other member shall call the commission to order, whereupon a chair shall be elected from the members present to preside for that meeting.

(Code 1957, § 13.25; Ord. No. 1586, § 6, 3-16-2009)





**To:** Chair Rudy Trujillo and Commissioners  
**From:** Fabian Valdez, Chief of Police  
**Date:** February 1, 2023  
**Subject:** January 2023 Notable Police Department Events and Activities

**RECOMMENDATION:**

It is recommended that the Transportation and Public Safety Commission receive and file this informational report.

**BACKGROUND:**

Each month at the City of San Fernando Transportation and Public Safety Commission meeting, the Police Department submits and provides the governing board a brief overview of the previous month’s community engagement activities, noteworthy incidents, and proactive enforcement.

**ANALYSIS:**

The San Fernando Police Department has recently heightened and further integrated its community profile in three major areas: Community Engagement, Proactive Enforcement and Quality of Life Enhancements.

For the month of January, the San Fernando Police Department has the following activities and incidents to report:

**Community Engagement:**

On January 18, 2023, the San Fernando Police Department hosted the first session in a series for its “Parent Academy,” held at Santa Rosa de Lima Catholic School in San Fernando. The Parent Academy is seven-week course comprised of a series of discussions focusing on establishing and maintain healthy families. The following is a general schedule of topics:

Week 1: Rights, roles, and responsibilities of a parent(s) (Hosted January 18).

Week 2: Maintaining a positive home environment for children (Hosted January 25).

## January 2023 Notable Police Department Activities

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Week 3: Establishing healthy boundaries and developing positive corrective behavior for children and teens.

Week 4: Social Media Safety.

Week 5: Strategies to help children and teens cope with family crisis including divorce and parental separation.

Week 6: Dating and conflict resolution for teens.

Week 7: Gang and drug prevention and intervention.

Both week one and two were robustly attended and there was a great deal of open dialogue between the participants.

On January 25, 2023, the San Fernando Police Department hosted its monthly Business Watch Meeting in City Council Chambers.

On January 25, 2023, the San Fernando Police Department hosted its monthly Neighborhood Watch Meeting in City Council Chambers.

### **Notable Events/Proactive Enforcement:**

1. On Sunday, January 1, 2023, at approximately 9:50 PM, SFPD Officer(s) conducted a traffic enforcement stop in the area of Remick Ave. and Chamberlin Street. The adult male front passenger of the vehicle was arrested for providing false identification to a police officer, obstructing/resisting arrest, possession of methamphetamine, possession of cocaine, possession of drug paraphernalia, and three arrest warrants.
2. On Monday, January 2, at approximately 3:35 PM, SFPD Officer(s) were dispatched to the 2000 block of Knox St for a call-for-service involving the possible fentanyl overdose of two adults, one male and one female. The male was deceased at the scene and the unidentified female was transported to the hospital, where she remains in critical condition. The Los Angeles County Sheriff's Department's Drug Task Force responded to the scene and is currently assisting the SFPD with the investigation.
3. On Saturday, January 7, at about 9:20 PM, numerous complaints of a vehicle street takeover were reported to LAPD near the intersection of Hubbard Street and Glenoaks Boulevard. San Fernando Police Officers responded to the area and engaged in proactive enforcement to deter any street takeovers from occurring within City limits. The proactive enforcement was successful as no street takeovers occurred within San Fernando.



4. On Thursday, January 12, at about 10:55 PM, SFPD Officer(s) were alerted to a possible stolen vehicle via LoJack near the area of Glenoaks Ave and Hubbard Street. The stolen vehicle was located in the area, at which time, SFPD officers initiated a felony traffic stop on the vehicle. SFPD officers arrested a 35 year-old male for grand theft auto, driving without a license, and an outstanding felony warrant for being in violation of his parole conditions. The vehicle stolen (1997 Toyota Tacoma) was recovered at the scene.
5. On Friday, January 13, at about 6:00 PM, a nearby witness called SFPD Dispatch to report an unconscious male sitting in the driver's seat of a vehicle obstructing traffic in the 1500 block of Truman Street. Officers responded to the scene and found the unconscious adult male and vehicle. After an initial investigation, it was determined the male driver had been operating the vehicle under the influence of alcohol and he was subsequently arrested for DUI. The preliminary Blood Alcohol Content (BAC) test revealed that the driver had a BAC of .29%, which is nearly four times the legal limit.
6. On January 20, at approximately 10:15 AM, SFPD Dispatch received reports of a shoplifting that had occurred moments earlier at the Warehouse Shoe Store in San Fernando. SFPD Officers, who had recently been informed of previous shoplifting incidents at the same location, were proactively patrolling the area at the time the theft occurred. Within moments of receiving the radio call, SFPD Officer(s) located the suspect carrying the stolen merchandise near the exterior of the store and detained him. The suspect was positively identified by store employees as the person who committed the theft and the suspect was subsequently arrested for shoplifting.
7. On January 27, at approximately 8:00 PM, Dispatch received one report of someone brandishing a firearm at another person near the area of Hubbard Ave and Second Street. Officers responded to the scene and located the suspect and detained him. The officers located the firearm and subsequently arrested the suspect for assault with a deadly weapon and criminal threats.

**Quality of Life Enhancements:**

1. On January 17, 2023, members of the San Fernando Police Department met with representative from the PuKuu Cultural Community Center and the Department of Youth Development to discuss expanding collaboration between the three agencies for the purpose of referring youth to their respective diversion programs.
2. On January 24, 2023, members of the San Fernando Police Department and members of the community participated in the annual "Greater Los Angeles Homeless Count." The purpose of this event was to get a point-in-time count of how many people in Los Angeles County and the City of San Fernando were experiencing homelessness.

**BUDGET IMPACT:**

There is no budget impact associated with receiving this informational report and providing comment to the City Council.

**CONCLUSION:**

It is recommended that the Transportation and Public Safety Commission receive and file this informational report.