



MAYOR/CHAIR CELESTE T. RODRIGUEZ
VICE MAYOR/VICE CHAIR MARY MENDOZA
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER JOEL FAJARDO
COUNCILMEMBER/BOARDMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY MONDAY, FEBRUARY 6, 2023 - 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

- A. PRESENTATION OF CERTIFICATES OF APPRECIATION TO THE VOLUNTEERS FOR THE 2023 GREATER LOS ANGELES HOMELESS POINT-IN-TIME COUNT IN SAN FERNANDO ON JANUARY 24, 2023

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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Members of the public may submit comments by email to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. November 1, 2021 – Regular

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 23-021 approving the Warrant Register.

3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF FEBRUARY 11, 2023 TO FEBRUARY 28, 2023, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361

Recommend that the City Council adopt Resolution No. 8208 re-authorizing remote teleconference meetings for the period of February 11, 2023 to February 28, 2023, of the City of San Fernando's Legislative Bodies in compliance with Government Code Section 54953(E) and other applicable provisions of Assembly Bill 361.

4) CONSIDERATION TO APPROVE AN INCREASE TO COMPRESSED NATURAL GAS RETAIL FUEL

Recommend that the City Council approve an increase to the City's per gallon equivalent Compressed Natural Gas PGE retail fuel rate to \$6.52.

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5) CONSIDERATION TO APPROVE CONSENT AND DISCLAIMER AGREEMENTS TO AUTHORIZE THE INSTALLATION OF A SOLAR ENERGY GENERATION AND ENERGY STORAGE SYSTEM AT THE CITY-OWNED PROPERTY LOCATED AT 732 MOTT STREET

Recommend that the City Council:

- a. Approve a Consent Agreement (Contract No. 2133) and Disclaimer Agreement (Contract No. 2133(a)) by and among the City of San Fernando, San Fernando Community Hospital, dba San Fernando Community Health Center, and Collective Energy Development, LLC, for installation and operation of a solar energy generation and storage system at the City-owned Property located at 732 Mott Street; and
- b. Authorize the City Manager to execute all related documents.

6) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATIONS TO THE NATIONAL ENDOWMENT FOR THE ARTS AND THE CALIFORNIA ARTS COUNCIL TO SUPPORT THE MARIACHI MASTER APPRENTICE PROGRAM

Recommend that the City Council:

- a. Authorize the preparation and submittal of a grant application to the National Endowment for the Arts for \$57,000 to support the Mariachi Master Apprentice Program;
- b. Authorize the preparation and submittal of a grant application to the California Arts Council for \$40,000 (two year grant) to support the Mariachi Master Apprentice Program;
- c. Authorize the City Manager to accept the grants, if awarded;
- d. Authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and
- e. Upon full execution of all grant-related documents, authorize the City Manager to amend the appropriate Fiscal Year 2022-2023, 2023-2024, and 2024-2025 revenue and expenditure budgets to appropriate the grant funds.

7) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES CONTRACT WITH RON'S MAINTENANCE INCORPORATED FOR CATCH BASIN CLEANOUT SERVICES

Recommend that the City Council:

- a. Approve a Professional Services Contract (Contract No. 2136) with Ron's Maintenance Incorporated for an annual cost of \$34,384 for the cleaning of the City's catch basins for a five year term, with a City option to renew for two additional years;
- b. Approve a ten percent contingency of \$3,438 to cover additional cleanings requested by the City; and

- c. Authorize the City Manager to execute the contract and any related documents.

8) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT INCORPORATED

Recommend that the City Council:

- a. Approve a Professional Service Agreement with Edgesoft Incorporated (Contract No. 2137) for Public Works, Online Permit Counter Implementation in an amount not-to-exceed \$27,500;
- b. Authorize the City Manager to execute the Agreement and make any non-substantive changes.

9) CONSIDERATION TO APPROVE THE PURCHASE OF ONE LONG DEPLOYMENT SURVEILLANCE TRAILER WITH AUTOMATED LICENSE PLATE RECOGNITION AND VIDEO CAPABILITY FROM INDUSTRIAL VIDEO & CONTROL

Recommend that the City Council:

- a. Accept the lowest responsible and responsive bid in the amount of \$72,329 from Industrial Video & Control;
- b. Utilize funds appropriated in Resolution No. 8064 to pay for the purchase of the Long Deployment Surveillance Trailer from IVC; and
- c. Authorize the City Manager to execute a Purchase Order with IVC in the amount not to exceed \$72,329.

10) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST, A SAFEbuilt COMPANY, FOR ADDITIONAL ON-CALL PLANNING AND DESIGN REVIEW SERVICES AND RELATED BUDGET TRANSFER TO FUND THE AGREEMENT

Recommend that the City Council:

- a. Approve a Second Amendment to the Professional Services Agreement with Interwest, a SAFEbuilt Company (Contract No. 2069(b)), for on-call planning and design review services to increase the not-to-exceed amount to \$225,000 and extend the contract through December 31, 2023;
- b. Adopt Resolution No. 8210 authorizing a budget transfer of \$84,315 from salary savings due to vacant positions to fund the on-call planning and design review professional services agreement; and
- c. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

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PUBLIC HEARINGS

- 11) **A PUBLIC HEARING TO CONSIDER AMENDING DIVISION 6 (PURCHASING) OF ARTICLE IV (FINANCE) OF CHAPTER 2 (ADMINISTRATION) OF THE SAN FERNANDO CITY CODE RELATING TO THE PROCEDURES FOR PURCHASING AND CONTRACTING
(THIS ITEM HAS BEEN CONTINUED TO A DATE UNCERTAIN)**

- 12) **A PUBLIC HEARING TO CONSIDER FINANCING FUNDING OPTIONS FOR AN ENERGY SAVINGS PERFORMANCE CONTRACT WITH WILLDAN ENERGY SOLUTIONS FOR TURNKEY DESIGN, ENGINEERING, AND CONSTRUCTION SERVICES FOR SOLAR, HEATING, VENTILATION, AND AIR CONDITIONING AT CITY FACILITIES**

Recommend that the City Council:

- a. Conduct a Public Hearing and pending public testimony, provide direction on the financing terms with Hannon Armstrong Capital, LLC for an Energy Savings Performance Contract with Willdan Energy Solutions for Turn-Key Design, Engineering, and Construction Services and to approve either Option No. 1 or Option No. 2:

Option No. 1: *(Full Financing):* Finance the unfunded balance of approximately \$2,500,000 for the Police Department Heating, Ventilation, and Air Conditioning (HVAC) project.

- b. Adopt Resolution No. 8211 approving required findings and authorizing the City Council to approve the financing terms with Hannon Armstrong Capital, LLC, for an Energy Saving Performance Contract with Willdan Energy Solutions; and authorize the City Manager to execute all related documents.

OR –

Option No. 2: *(No Financing):* Appropriate \$2,500,000 from General Fund Reserves toward the Police Department HVAC project.

- c. Adopt Resolution No. 8212 authorizing a budget increase of \$2,500,000 to the Fiscal Year 2022-2023 Budget using General Fund Reserves to fund the Energy Saving Performance Contract with Willdan Energy Solutions; and authorize the City Manager to execute all related documents.

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ADMINISTRATIVE REPORTS

13) CONSIDERATION TO ACCEPT A METRO OPEN STREETS GRANT AND APPROVE CIRCULATION OF A NOTICE INVITING BIDS FOR THE NORTHEAST VALLEY COMMUNITY STREET FESTIVAL

Recommend that the City Council:

- a. Accept the Metro Open Street Grant Cycle Four ID #CYC2102 in the amount of \$500,000 to implement the Northeast Valley Community Street Festival;
- b. Approve a Notice Inviting Bids soliciting consulting services for the Management and Implementation of the Northeast Valley Community Street Festival;
- c. Adopt Resolution No. 8209 to increase the Operating Grants (Fund 110) revenues and expenditures by \$500,000 for Fiscal Year 2022-2023; and
- d. Authorize the City Manager to make non-substantive changes and execute all related grant documents.

14) SECOND READING FOR ADOPTION OF ORDINANCE NO. 1714 AMENDING SAN FERNANDO MUNICIPAL CODE TO ADD CHAPTER 78, ARTICLE II, DIVISION 6 “URBAN LOT SPLIT” AND TO ADD CHAPTER 106, ARTICLE III, DIVISION 2, SECTION 359 “TWO-UNIT URBAN RESIDENTIAL DEVELOPMENT” TO ESTABLISH REGULATIONS AND STANDARDS FOR URBAN LOT SPLITS AND TWO-UNIT RESIDENTIAL DEVELOPMENT PROJECTS IN SINGLE-FAMILY RESIDENTIAL (R-1) ZONE, PURSUANT TO SENATE BILL 9

Recommend that the City Council conduct a second reading, in title only, of Ordinance No. 1714 titled, “An Ordinance of the City Council of the City of San Fernando, California, repealing interim urgency ordinance U-1707 and approval of amendments to the San Fernando Municipal Code to add Chapter 78, Article II, Division 6 “urban lot split” and to add Section 359 of Chapter 106, Article III, Division 2 “two-unit urban residential development” to establish regulations and standards for urban lot splits and two-unit residential development projects in single-family residential (R-1) zone pursuant to Senate Bill 9.”

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

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GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: February 2, 2023 (5:45 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency and will be identified as (SA) following the item, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
