



MAYOR/CHAIR CELESTE T. RODRIGUEZ  
VICE MAYOR/VICE CHAIR MARY MENDOZA  
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER/BOARDMEMBER JOEL FAJARDO  
COUNCILMEMBER/BOARDMEMBER MARY SOLORIO

**CITY OF SAN FERNANDO**  
**CITY COUNCIL**  
**AND SUCCESSOR AGENCY TO THE**  
**SAN FERNANDO REDEVELOPMENT AGENCY**  
**REGULAR MEETING AGENDA SUMMARY**  
**MONDAY, MARCH 20, 2023 - 6:00 PM**

**CITY HALL COUNCIL CHAMBERS**  
**117 MACNEIL STREET**  
**SAN FERNANDO, CALIFORNIA 91340**

**PUBLIC PARTICIPATION OPTIONS**

**WATCH THE MEETING**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

**SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

**SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

**CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 833 6022 0211**  
**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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#### **CALL TO ORDER**

#### **CLOSED SESSION REPORT**

#### **ROLL CALL**

#### **TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

#### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

#### **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

#### **PRESENTATION**

- A. INTRODUCTION OF NEW CITY OF SAN FERNANDO EMPLOYEES
- B. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR MARCH STUDENTS OF THE MONTH
  - Alison Cueva (PUC Nueva Esperanza Charter Academy)
  - Ashley Sanchez (Social Justice Humanitas Academy)Education Commissioner Vice Chair David Govea
- C. PRESENTATION OF CERTIFICATES OF APPRECIATION TO THE FOUNDERS OF THE OUTDOOR MARKET AND SAN FERNANDO MALL ASSOCIATION FOR ESTABLISHING THE OUTDOOR MARKET

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

### **PUBLIC STATEMENTS**

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- |  |                                     |
|--|-------------------------------------|
| a. June 7, 2021 – Regular Meeting      | d. March 21, 2022 – Regular Meeting |
| b. June 21, 2021 – Regular Meeting     | e. March 6, 2023 – Special Meeting  |
| c. February 22, 2022 – Regular Meeting | f. March 6, 2023 – Regular Meeting  |

#### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 23-032 approving the Warrant Register.

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**3) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY MANAGER, POLICE CHIEF AND DIRECTOR OF PUBLIC WORKS AS THE CITY’S DESIGNATED AUTHORIZED AGENTS TO THE GOVERNOR’S OFFICE OF EMERGENCY SERVICES FOR ALL MATTERS PERTAINING TO REQUESTS FOR STATE DISASTER ASSISTANCE FUNDS**

Recommend that the City Council:

- a. Adopt Resolution No. 8222 appointing the City Manager, Police Chief, and Director of Public Works as the City’s Designated Authorized Agents when requesting disaster relief funds from the Federal Emergency Management Agency or California Office of Emergency Services; and
- b. Authorize the City Manager to execute all related documents.

### **PUBLIC HEARING**

**4) A PUBLIC HEARING TO DETERMINE IF ANY NON-PROFIT AGENCIES ARE READILY AVAILABLE TO PROVIDE FIXED-ROUTE TRANSIT SERVICES WITHIN THE CITY OF SAN FERNANDO**

Recommend that the City Council:

- a. Conduct a public hearing to receive public comment and to determine whether any private non-profit agencies are readily available to provide fixed-route transit services within the City; and
- b. Pending public testimony, adopt Resolution No. 8221 certifying there are no non-profit agencies readily available to provide fixed-route transit services within the City.

### **ADMINISTRATIVE REPORTS**

**5) CONSIDERATION AND DISCUSSION TO RECEIVE AND FILE THE GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2022 AND TO AUTHORIZE STAFF TO SUBMIT SAID REPORT TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR’S OFFICE OF PLANNING AND RESEARCH**

Recommend that the City Council:

- a. Receive and file the General Plan Housing Element Annual Progress Report for Calendar Year 2022; and
- b. Authorize staff to submit the Housing Element Annual Progress Report to the California Department of Housing and Community Development and the Governor’s Office of Planning and Research.



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#### **6) DISCUSSION ON THE WATER FUND BALANCE AND CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING FUNDS FROM THE STATE OF CALIFORNIA FOR USE ON WATER TREATMENT PROJECTS**

Recommend that the City Council:

- a. Review and discuss the Water Fund Balance;
- b. Adopt Resolution No. 8223 appropriating \$7,000,000 in funds for use on water treatment projects at extraction Well Nos. 2A and 3; and
- c. Provide direction to staff regarding gap funding for the Well Nos. 2A and 3 treatments projects.

#### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

#### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, CMC

City Clerk

Signed and Posted: March 16, 2023 (5:00 p.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency and will be identified as (SA) following the item, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

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**Special Meeting  
San Fernando City Council  
and Successor Agency to the  
San Fernando Redevelopment Agency**

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**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**JUNE 7, 2021 – 6:00 P.M.**

**REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, California 91340  
Teleconference Per Governor Executive Order N-29-20

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 6:19 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza and Councilmembers Celeste Rodriguez and Hector A. Pacheco

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Director of Finance Diego Ibañez, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: Councilmember Cindy Montañez

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Fritz

**APPROVAL OF AGENDA**

Mayor Ballin requested that Item No. 12 be heard after Item No. 9. Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco to approve the agenda, as amended. The motion carried with Councilmember Montañez absent.

**PUBLIC STATEMENTS**

Education Commission Chair Angel Zobel-Rodriguez commented telephonically expressing her appreciation to City Staff who participated in putting on the 2021 Student Scholarship Celebration event and thanked all the sponsors that contributed towards the “Student Survival Kit”.

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**MINUTES – June 7, 2021**

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**CONSENT CALENDAR**

Councilmember Rodriguez requested to vote separately on Consent Item No. 1a and 1b.

Motion by Vice Mayor Mendoza, seconded by Councilmember Rodriguez to approve:

- 1) a. CONSIDERATION TO APPROVE MINUTES FOR MAY 3, 2021 SPECIAL MEETING.

The motion carried with Councilmember Montañez absent.

Motion by Vice Mayor Mendoza, seconded by Mayor Ballin to approve:

- 1) b. CONSIDERATION TO APPROVE MINUTES FOR JUNE 1 AND JULY 6, 2020 REGULAR MEETING.

The motion carried by the following vote:

ROLL CALL

AYES: Pacheco, Mendoza, Ballin - 3

NOES: None

ABSTAIN: Rodriguez - 1

ABSENT: Montañez - 1

Councilmember Rodriguez requested to pull Consent Calendar Item Nos. 4 and 5 for discussion.

Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco to approve Consent Calendar Item Nos. 2 through 7:

- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE CITY TREASURER AND SENIOR ACCOUNTANT TO INVEST SURPLUS FUNDS
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2021-2022
- 5) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING THE CITY'S INTENTION TO ORDER THE ANNUAL ASSESSMENTS AND SETTING A PUBLIC HEARING TO CONSIDER THE LEVY OF ASSESSMENTS FOR THE FISCAL YEAR 2021-2022 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
- 6) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE CALIFORNIA STATE UNIVERSITY, NORTHRIDGE VALLEY NONPROFIT RESOURCES RECOVER ROUNDTABLE EVENT AND THE USE OF THE CITY SEAL

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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7) INFORMATIONAL UPDATE REGARDING COVID-19 RESPONSE EFFORTS

The motion carried with Councilmember Montañez absent.

**ADMINISTRATIVE REPORTS**

8) PRESENTATION AND DISCUSSION ON AN INFORMATIONAL REPORT REGARDING THE CITY'S UPDATED PAVEMENT MANAGEMENT PROGRAM AND PLAN FOR FISCAL YEAR 2021-2022 STREET RESURFACING

Director of Public Works Baumgardner provided a presentation and responded to Councilmember questions. The City Council received and filed the update report.

9) PRESENTATION AND DISCUSSION REGARDING AN UPDATE ON ENFORCEMENT ACTIVITIES ASSOCIATED WITH ILLEGAL FIREWORKS

Police Chief Vairo presented the staff report and responded to Councilmember questions.

By consensus, the City Council directed staff to send public notifications discouraging the possession and use of illegal fireworks through door hangers, multiple public service announcements/social media, advertisements in the local newspaper, and banners placed on major City streets.

12) DISCUSSION AND CONSIDERATION TO APPROVE REINSTITUTING THE CITY SPONSORED JULY 4TH FIREWORKS CELEBRATION EVENT SHOW

Councilmember Rodriguez presented the staff report. City Manager Kimball responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Mayor Ballin to allocate \$35,000 towards a 4<sup>th</sup> of July Firework show in 2022. The motion carried with Councilmember Montañez absent.

10) DISCUSSION AND CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LESAR DEVELOPMENT CONSULTANTS FOR THE DEVELOPMENT OF A HOMELESSNESS PLAN AND RELATED SERVICES

City Manager Kimball presented the staff report and responded to Councilmember questions.

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Motion by Councilmember Rodriguez, seconded by Vice Mayor Mendoza to approve a Professional Services Agreement (Contract No. 1986) with LESAR Development Consultants in an amount not to exceed \$25,000, to develop a plan to prevent and address homelessness in the City and provide related services; authorize the City Manager to make non-substantive changes and execute all related documents; and authorize the City Manager to approve an additional scope of work, if necessary, not to exceed the City Manager's purchasing authority. The motion carried with Councilmember Montañez absent.

**11) FISCAL YEAR 2021-22 BUDGET STUDY SESSION NO. 4**

The City Council recessed its meeting at 8:06 p.m. and reconvened the meeting at 8:14 p.m.

City Manager Kimball presented an Enhancement Requests worksheet and received final City Council direction regarding enhancement requests, funding, and appropriations and would be included in the presentation for the final budget adoption on June 21, 2021.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz read an update on activities and programs from San Fernando Library Manager Liana Stepanyan.

Director of Public Work Baumgardner announced that six walking audits and two bike audits have been completed and would be distributing data from the audit to City Council in the near future.

Director of Recreation and Community Services Venegas announced the Parks, Wellness, and Recreation Commission meeting is June 8 at 6:30 p.m. and noted this would be Chair Sandy Richards last meeting due to her retirement. He further commented the last community outreach meeting was held for the Layne Park Project; and announced a pop-up vaccination clinic would be held at Las Palmas Park.

Director of Finance Ibañez announced that staff would be bringing two items to City Council for consideration on June 21 regarding the budget adoption and pension obligation bonds.

Police Chief Vairo announced National Night Out will be officially held in October and requested to adjourn the City Council Meeting in memory of Los Angeles County Firefighter Tory Carlon and San Bernardino County Sheriff Sergeant Dominic Vaca.

City Manager Kimball expects certain Covid-19 restrictions to be lifted on June 15<sup>th</sup>.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez thanked staff for preparation of the budget and provided recommendations to better articulate budget enhancements to the Council and the community; and thanked her colleagues for approving the 4<sup>th</sup> of July Celebration event for 2022.

Councilmember Pacheco thanked Chair Sandy Richards for her great work on the Parks, Wellness, and Recreation Commission and encouraged interested members of the community to submit a Commissioner application, and thanked Council for supporting funding towards trees and staffs work on the Budget Study Sessions.

Vice Mayor Mendoza echoed sentiments toward Chair Sandy Richards; asked the ARPA Ad Hoc to consider outreach with the residents and business on current Covid-19 assistance and thanked staff for their work during the Budget Study Sessions.

Mayor Ballin thanked staff for their work and expressed appreciation to fellow Councilmembers for their collaboration on the budget.

**ADJOURNMENT (10:08 p.m.)**

Mayor Ballin adjourned the meeting in memory of Los Angeles County Firefighter Tory Carlon, San Bernardino County Sheriff Sergeant Dominic Vaca, and Baby Jonah Herrera, to the next regular meeting of June 21, 2021.

I do hereby certify that the foregoing is a true and correct copy of the minutes of June 7, 2021, meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk

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**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**JUNE 21, 2021 – 6:00 P.M.**

**REGULAR MEETING**

City Hall Council Chamber  
117 Macneil Street  
San Fernando, CA 91340  
TELECONFERENCE PER GOVERNOR EXECUTIVE ORDER N-29-20

**CALL TO ORDER/ROLL CALL**

Vice Mayor Mary Mendoza called the meeting to order at 6:15 p.m.

Present:

Council: Mayor Sylvia Ballin (via teleconference), Vice Mayor Mary Mendoza and Councilmember Cindy Montañez, Celeste Rodriguez and Hector A. Pacheco

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Director of Finance Diego Ibañez, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: None

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Vice Mayor Mendoza requested Agenda Item No. 14 be heard concurrently with Agenda Item No. 9. Motion by Vice Mayor Mendoza, seconded by Councilmember Montañez. The motion carried, unanimously.

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**PRESENTATIONS**

- A) EDUCATION COMMISSION CERTIFICATE OF ACHIEVEMENT 2021 SCHOLARSHIP RECIPIENT FOR THE REPUBLIC SERVICES-CESAR CHAVEZ SCHOLARSHIP PROGRAM TO REGINA VELAZQUEZ (VAUGH NEXT CENTURY LEARNING CENTER)
- B) PRESENTATION OF A CERTIFICATE OF APPRECIATION TO OUTGOING COMMISSIONER SANDRA RICHARDS FOR HER SERVICE ON THE PARKS, WELLNESS AND RECREATION COMMISSION

**PUBLIC STATEMENTS**

Renato Vera spoke about the upcoming LGBTQ celebration in the City of San Fernando and thanked Councilmember Montañez for supporting the LGBTQ community.

The following submitted public statements in support of Agenda Item 14 regarding a Downtown Master Plan:

Rene Aguilar	Katherine Hernandez	Richard Bernal
Michael Garcia	Michael Morgan	Jose Luis Rodriguez SR
Pearl Arredondo	Andrea Grant	Magda Banuelos
Alex Aguilar	Judy Quiroz	Andrew B.
Miriam Meza	Sandy Skinner	Jose Luis Rodriguez
Valerie Barragan	Adriana Felix	Michael T.
Tom Ross	Alejandra Palomera	Anna
Cesar Cano	Alec Baird	Eric Trevino
Lisa Cano	Jennifer Reinos	Patricia T.
Yvonne Mejia Peña	Arlene B. Salazar	Lillian Denise Trevino
Mario Rivera	Juana Lopez	Paul Trevino
David Bernal	Bianca Cervantes	Charles Bernal
Ana Mejia and Angel Canizales	Arlene Perez	Andy Alonso
Christina Bernal	Andrew Rome	Brittany Rodriguez
It's Boba Time San Fernando	Desiree J. Ocegneeda	Juan Rodriguez
Alma Aguilar	James Stewart	Vic C.
Sergio Amalfitano	Vanessa Delgado	Brian D.
Lisa Dinson	Julian Ruelas	Katherine Martinez
Jose Catalan	Richard Bercalina	Elizabeth Ruvalcaba Mendez
Rebecca Rivera	Severyn Aszkenazy	Kari Garcia
Raquel Gorman	Connie Perez	Yesenia Seda
Will Endara	Rosa Ruvalcaba	Amy Ramirez
Adriana Gomez	Tom Ross	J. Ross
Cristian Rodriguez	Gloria's Furniture	Joeleen and Miguel Medina
Ramon and Margarita Gomez	Albert Melena	Sandra Silva
Miguel Montanez	Bart Trevino	Pricilla Estrada

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Liana Stepanyan San Fernando Library Manager provided updates regarding San Fernando Library's lunch and reading program and Summer Discovery program.

Paul Ventimiglia submitted a public comment on behalf of the SFPOA regarding next fiscal year's budget and requesting Council approve all additions to Police personnel and equipment.

Arlene Sacco, Kiwanis Club President, and Cynthia submitted a public comment regarding their support of the Beautification Program.

**CONSENT CALENDAR**

Motion by Councilmember Montañez, seconded by Councilmember Pacheco to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MINUTES FOR THE FOLLOWING MEETINGS:
  - a. MAY 17, 2021 SPECIAL MEETING (CLOSED SESSION)
  - b. JULY 20, 2020 REGULAR MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION OF APPROVAL TO WRITE-OFF BAD DEBT FOR FISCAL YEAR 2020-2021
- 4) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR 2021-2022 ARTICLE XIIIIB APPROPRIATIONS (GANN) LIMIT
- 5) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE SALARY PLAN AND TABLE OF ORGANIZATION FOR FISCAL YEAR 2021-2022
- 6) CONSIDERATION TO ADOPT A RESOLUTION ACCEPTING SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS AND APPROVING THE PROJECT LIST FOR FISCAL YEAR 2021-2022
- 7) CONSIDERATION TO APPROVE AN EXECUTIVE ORDER ESTABLISHING AND IMPLEMENTING THE COVID-19 OUTDOOR SERVICES PERMIT PROGRAM THROUGH DECEMBER 31, 2021

The motion carried, unanimously.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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**PUBLIC HEARINGS**

- 8) A PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION APPROVING THE 2020 URBAN WATER MANAGEMENT PLAN

Vice Mayor Mendoza opened the public hearing.

Director of Public Works Baumgardner presented the staff report and John Robertson Consulting provided a presentation and responded to Councilmember questions.

Vice Mayor Mendoza opened public comment, there being no public testimony, Vice Mayor Mendoza closed the public hearing. Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to close the public hearing. By consensus, the motion carried.

Motion by Councilmember Pacheco, seconded by Mayor Ballin to adopt Resolution No. 8074 as presented in the Supplemental Agenda Item that revised the resolution to include components of the Water Shortage Contingency Plan (UWMP) (Section 8 of the UWMP). The motion carried, unanimously.

Vice Mayor Mendoza requested Item No. 14 be heard concurrently with Item No. 9.

- 9) A PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION APPROVING THE FISCAL YEAR 2021-2022 CITY BUDGET

Vice Mayor Mendoza opened the Public Hearing.

City Manager Kimball and City Department Heads presented a staff report and summarized Department enhancement requests.

Vice Mayor Mendoza opened public comment, there being no public testimony, Vice Mayor Mendoza closed the public hearing. Motion by Councilmember Rodriguez, seconded by Councilmember Montanez to close the public hearing. The motion carried.

Motion by Councilmember Montañez, seconded by Councilmember Pacheco to adopt Resolution No. 8075 approving the Fiscal Year 2021-2022 Budget, and to allocate \$25,000 toward the Downtown Masterplan and authorize staff to add any newly approved position to the organization table. The motion carried with Mayor Ballin absent.

- 14) CONSIDERATION AND DISCUSSION REGARDING COMMUNITY BENEFIT OF A MASTER PLAN

Councilmember Rodriguez presented the staff report.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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It was noted that Mayor Ballin left the meeting at 8:55 p.m.

Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco to allocate the \$50,000 already earmarked in the budget, add \$25,000 surplus from budget towards a master plan, and begin work when the Economic Development Manager is hired.

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Pacheco, Montañez, - 3

NOES: Mendoza - 1

ABSTAIN: None

ABSENT: Ballin – 1

It was noted, City Council recessed the meeting at 9:25 p.m., and reconvened at 9:36 p.m.

**ADMINISTRATIVE REPORTS**

City Manager Kimball requested that Agenda Item Nos. 10 and 11 be presented together and voted on separately.

- 10) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH JOHN ROBINSON CONSULTING, INC. FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE UPPER RESERVOIR REPLACEMENT PROJECT

Director of Public Works Baumgardner presented the staff report for Item Nos. 10 and 11.

Motion by Councilmember Pacheco, seconded by Vice Mayor Mendoza to approve a second Amendment to the Professional Services Agreement with John Robinson Consulting, Inc. (Contract No. 1912(b)) for construction management services related to the Upper Reservoir Replacement Project; and authorize the City Manager to execute the Agreement and all related documents. The motion carried with Mayor Ballin absent.

- 11) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH CWE FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT

Motion by Councilmember Pacheco, seconded by Vice Mayor Mendoza to approve a first Amendment to the Professional Services Agreement with CWE (Contract No. 1883(a)) for construction management services related to the San Fernando Regional Park Infiltration Project; and authorize the City Manager to execute the Agreement and all related documents. The motion carried with Mayor Ballin absent.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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**12) INFORMATIONAL UPDATE REGARDING COVID-19 RESPONSE EFFORTS**

City Manager Kimball presented an update on the most current information associated with Governor Newsom's Executive Order regarding masks, social distancing, and capacity. The City Council received and filed the report.

**13) CONSIDERATION TO ADOPT A RESOLUTION DECLARING JUNE 2021 AS PRIDE MONTH IN THE CITY OF SAN FERNANDO**

Councilmember Cindy Montañez presented the staff report.

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to adopt a resolution declaring June as Pride Month in the City of San Fernando. The motion carried with Mayor Ballin absent.

**15) CONSIDERATION AND DISCUSSION REGARDING APPROVAL OF A SAN FERNANDO BEAUTIFICATION PROGRAM**

Councilmember Cindy Montañez presented the staff report.

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to approve the Beautification program and staff to return with information on implementation.

The motion failed by the following vote:

**ROLL CALL**

**AYES:** Rodriguez, Montañez - 2

**NOES:** Pacheco, Mendoza - 2

**ABSTAIN:** None

**ABSENT:** Ballin – 1

Motion by Councilmember Pacheco to create a Beautification Ad Hoc Committee with Councilmember Pacheco and Montañez to serve on the committee. Motion failed due to lack of second.

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to create a Neighborhood Beautification Ad Hoc Committee with Councilmember Montañez and Rodriguez to serve on the committee. The motion carried with Mayor Ballin absent.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – June 21, 2021**

**Page 7**

- 16) CONSIDERATION TO CANCEL THE REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY MEETING ON JULY 6, 2021

Motion by Councilmember Pacheco, seconded by Vice Mayor Mendoza to cancel the Regular City Council and Successor Agency to the San Fernando Redevelopment Agency meeting on July 6, 2021. The motion carried with Mayor Ballin absent.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz announced the next Education Commission meeting is scheduled for Tuesday, June 29, 2021, to discuss the student scholarship program.

Police Chief Vairo had no updates to report.

Director of Public Works Baumgardner announced a pop-up event this weekend between 12-6pm by Toole Design presenting priorities for the Safe and Active Streets Project.

Director of Recreation and Community Services Venegas announced the Parks, Wellness, and Recreation Commission meeting will be held on July 13, 2021, and they plan to discuss the mural process; day camp activities are slowly re-opening; and encourages residents to participate in the 4<sup>th</sup> of July Treasure Hunt.

Director of Finance Ibañez announced staff submitted an application to receive American Rescue Care Act Funds.

City Manager Kimball thanked staff and Council for their help on the budget.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez expressed thanks on the approval of the budget, declaring June as Pride month; and thanked colleagues for the robust discussion.

Councilmember Pacheco thanked staff for putting together the budget and the Council for discussion and compromise; thanked Sandra Richards for her service on the Commission; and announced Juneteenth has been recognized as a National Holiday.

Councilmember Montañez reminded residents to participate in the vendor pop-up scheduled on the 4<sup>th</sup> Saturday of every month; thanked staff and Councilmembers for the budget discussions and adopting the budget; and echoed sentiments regarding Juneteenth.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – June 21, 2021**

**Page 8**

Vice Mayor Mendoza thanked everyone for submitting public comments this evening, thanked colleagues and staff for the adoption of the budget; and acknowledged the new federal holiday, Juneteenth.

**ADJOURNMENT (10:42 p.m.)**

Vice Mayor Mendoza adjourned the meeting in memory of Maria Rosaria Rodriguez to the next regular meeting of July 19, 2021.

I do hereby certify that the foregoing is a true and correct copy of the minutes of June 21, 2021 meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk





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**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**FEBRUARY 22, 2022 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

**CALL TO ORDER/ROLL CALL** Mayor Mary Mendoza called the meeting to order at 6:07 p.m.

Present:

Council: Mayor Mary Mendoza, Councilmember Sylvia Ballin, Councilmember Celeste Rodriguez

Absent: Vice Mayor Hector A. Pacheco and Councilmember Cindy Montañez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Public Works Matt Baumgardner, Director of Community Development Kanika Kith, Interim/Acting Director of Finance Sonia Garcia, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

City Manager Kimball stated that there being three Councilmembers in attendance tonight, he recommended that Agenda Item 8 be pulled from the agenda which involves an urgency ordinance that requires 4/5ths vote by the City Council and suggested having a special meeting on March 1, 2022.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve the agenda as amended. The motion carried, with Vice Mayor Pacheco and Councilmember Montañez absent.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting February 22, 2022**

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**PRESENTATIONS**

- A. EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR FEBRUARY STUDENT OF THE MONTH
  - EMELY CORTEZ (SOCIAL JUSTICE HUMANITAS ACADEMY)
- B. ADMINISTER OATH OF OFFICE - SWEARING IN CEREMONY FOR NEW POLICE CHIEF FABIAN VALDEZ

City Clerk Fritz administered the Oath of Office to new Police Chief Fabian Valdez.

City Council recessed the meeting at 6:22 p.m. and reconvened at 6:30 p.m.

**PUBLIC STATEMENTS**

Carolyn Urquides from the Kidney Quest Foundation shared the services the foundation provides to the community.

Gina Chavez and Ellen Mackey spoke via Zoom to express support for Adan Ortega serving as the City of San Fernando's representative on the Metropolitan Water District Board.

City Clerk Fritz read public comments submitted via email in support of Adan Ortega serving as the City of San Fernando's representative on the Metropolitan Water District Board:

1. Wesley Chuang
2. Steve Usher
3. Nancy Blastos
4. Bill Trice, Jr.
5. Jerry Butkiewicz
6. Ken Sanford
7. Pastor Joe Cervantes
8. Godfrey Wachira
9. Lional Mares
10. Luis Alfredo Vazquez

City Council recessed the meeting at 6:59 p.m. and reconvened at 7:06 p.m.

**CONSENT CALENDAR**

Mayor Mendoza requested to pull Consent Item No. 4 and 7 for further discussion.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve Item Nos. 1-3, 5 and Item No. 6.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting February 22, 2022**

Page 3 of 6

- 1) CONSIDERATION TO APPROVE CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES FOR:
  - a. April 1, 2008 Redevelopment Agency Special Meeting
  - b. May 5, 2008 Redevelopment Agency Special Meeting
  - c. April 15, 2008 - Special Meeting
  - d. May 5, 2008 - Regular Meeting
  - e. May 5, 2008 - Special Meeting
  - f. February 7, 2022 - Special Meeting
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO AUTHORIZE THE PURCHASE AND INSTALLATION OF CRADLEPOINT R1900 WIRELESS MODEMS
- 5) CONSIDERATION TO APPROVE A MEMORANDUM OF AGREEMENT WITH LOS ANGELES DEPARTMENT OF WATER AND POWER REGARDING CONSTRUCTION OF THE SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT
- 6) CONSIDERATION TO ADOPT A RESOLUTION INITIATING PROCEEDINGS FOR FISCAL YEAR 2022-2023 LEVY OF ANNUAL ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT AND ORDERING THE ENGINEER'S REPORT

The motion carried, with Vice Mayor Pacheco and Councilmember Montañez absent.

**Items pulled for discussion**

- 4) CONSIDERATION TO AUTHORIZE USE OF THE CITY SEAL BY THE EDUCATION COMMISSION FOR A LETTER SOLICITING DONATIONS FOR THE STUDENT SCHOLARSHIP PROGRAM

Director of Recreation and Community Services Venegas provided additional information regarding the staff report.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to direct staff to return with a revised letter that contains wording be concise and straightforward regarding the intent of the donation request to the March 1, 2022 Special City Council Meeting. The motion carried, with Vice Mayor Pacheco and Councilmember Montañez absent.

- 7) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

City Manager Kimball provided additional information subsequent to the staff report being distributed about the small business grant program and eligibility qualifications. City Council received and filed the report.

**PUBLIC HEARING**

- 8) A PUBLIC HEARING TO CONSIDER ADOPTING AN INTERIM URGENCY ORDINANCE EXTENDING THE INTERIM REGULATIONS FOR URBAN LOT SPLITS AND HOUSING DEVELOPMENT IN SINGLE-FAMILY RESIDENTIAL (R-1) ZONE FOR IMPLEMENTATION OF SENATE BILL 9 THROUGH JANUARY 19, 2023

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting February 22, 2022**

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City Manager Kimball stated that this item requires a 4/5<sup>th</sup> vote of the City Council and therefore requested that the item be continued due to the absence of two Councilmembers, to a special meeting date certain of March 1, 2022.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to continue the public hearing to a date certain of March 1, 2022 as a special meeting. The motion carried, with Vice Mayor Pacheco and Councilmember Montañez absent.

**ADMINISTRATIVE REPORTS**

- 9) CONSIDERATION TO ADOPT AN ORDINANCE APPROVING AMENDMENTS TO THE SAN FERNANDO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2020 EDITION CITY OF LOS ANGELES BUILDING AND FIRE CODES

Director of Community Development Kith presented the staff report and responded to Councilmember questions.

Motion by Councilmember Ballin, seconded by Mayor Mendoza to introduce for first reading, in title only, and waive further reading of Ordinance No. 1708 “An Ordinance of the City of San Fernando, California, amending Articles I, II, III, IV, V, IX, and X of Chapter 18 of the San Fernando Municipal Code adopting by reference Division II of Chapter 1 of the 2019 Edition of the California Building Code, which is codified in Part 2 of Title 24 of The California Code of Regulations; the 2020 Edition of the City of Los Angeles Building Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Electrical Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Mechanical Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Plumbing Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Residential Code, as in effect December 27, 2019; and the 2020 Edition of the City Of Los Angeles Green Building Code, as in effect December 27, 2019, which are codified in Articles 1, 1.5, 3, 4, 5 and 9 of Chapter IX of The City of Los Angeles Municipal Code, including appendices, amendments, additions, and deletions thereto; amending Article II of Chapter 38 of the San Fernando Municipal Code, adopting by reference the City of Los Angeles Fire Code, as in effect May 24, 2020, which is codified in Article 7 of Chapter V of The City of Los Angeles Municipal Code, including appendices, amendments, additions and deletions thereto”; and direct staff to provide for notice of a Public Hearing on the proposed adoption of Ordinance No. 1708 at the March 21, 2022 regular City Council meeting. The motion carried, with Vice Mayor Pacheco and Councilmember Montañez absent.

- 10) CONSIDERATION TO ADOPT A RESOLUTION TO ACCEPT FUNDING FROM THE CALIFORNIA TRANSPORTATION COMMISSION AND AUTHORIZATION TO PROCEED WITH CONSTRUCTION FOR THE PACOIMA WASH BIKEWAY PROJECT AND ADOPT A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting February 22, 2022**

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Director of Public Works Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Councilmember Ballin, seconded by Mayor Mendoza to adopt Resolution No. 8122 to i) accept funding from the California Transportation Commission (CTC); ii) proceed with construction from Caltrans for the Pacoima Wash Bikeway Project within the City's boundary; and iii) adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Pacoima Wash Bikeway Project within the City's boundary; and authorize staff to execute all related documents and take all related actions to implement the Resolution. The motion carried, with Vice Mayor Pacheco and Councilmember Montañez absent.

11) CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING A JOB SPECIFICATION FOR THE POSITION OF DEPUTY CITY MANAGER

City Manager Kimball presented the staff report and responded to Councilmember questions.

By consensus, the City Council directed staff to begin discussion of position during the Fiscal Year 2022-2023 budget review process.

12) CONSIDERATION TO ADOPT A RESOLUTION OPPOSING BALLOT INITIATIVE 21-0042A1

City Manager Kimball presented the staff report and responded to Councilmember questions.

By consensus, the City Council directed staff to return with additional information at a future City Council meeting.

13) CONSIDERATION TO DESIGNATE VOTING DELEGATE AND ALTERNATE TO REPRESENT THE CITY OF SAN FERNANDO AT THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 2022 REGIONAL CONFERENCE AND GENERAL ASSEMBLY ANNUAL BUSINESS MEETING

City Manager Kimball presented the staff report and responded to Councilmember questions.

Motion by Councilmember Ballin, seconded by Mayor Mendoza to designate Councilmember Celeste Rodriguez as delegate and Vice Mayor Hector A. Pacheco as alternate, one of which who may attend as the City's representative for the Southern California Association of Governments 2022 Regional Conference and General Assembly Annual Business Meeting; and authorize the City Clerk to transmit information on the selected voting Delegate and Alternate designation to the SCAG Clerk of the Board. The motion carried with Vice Mayor Pacheco and Councilmember Montañez absent.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting February 22, 2022**

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**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz welcomed Police Chief Valdez.

Director of Public Work Baumgardner announced the department released RFPs for the Upper Reservoir Project, Pico Street Restoration Repaving Project, Sidewalk Repair Project, and Repaving of City Streets.

Director of Recreation and Community Services Venegas announced the Education Commission meets tomorrow, and all recreation programs are beginning to reopen to the community.

Director of Community Development Kith announced the Planning and Preservation Commission met on February 14, 2022, and conducted a reorganization of the commission.

Interim/Acting Director of Finance Garcia announced the Town Hall meeting for Measure A/SF is scheduled for February 28, 2022, at 6:30 p.m.

City Manager Kimball thanked City Council for the Strategic Planning Meeting.

Police Chief Valdez thanked the City Council for their support.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez welcomed Chief Valdez, spoke about the Strategic Planning Meeting, and encouraged businesses to apply to the small business grant program.

Councilmember Ballin thanked staff for their hard work, mentioned she is looking forward to working with the new Police Chief and expressed her gratitude towards Adan Ortega.

Mayor Mendoza had no updates to report.

**ADJOURNMENT (8:30 p.m.)**

Mayor Mendoza adjourned the meeting to the special meeting of March 1, 2022.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the February 22, 2022, regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk



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**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**MARCH 21, 2022 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

**CALL TO ORDER/ROLL CALL** Mayor Mary Mendoza called the meeting to order at 6:00 p.m.

Present:

Council: Mayor Mary Mendoza, Vice Mayor Hector A. Pacheco, Councilmembers Sylvia Ballin, Cindy Montañez, and Councilmember Celeste Rodriguez (arrived at 6:39 p.m.)

Absent: None

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Public Works Matt Baumgardner, Director of Community Development Kanika Kith, Interim/Acting Director of Finance Sonia Garcia, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Ballin seconded by Vice Mayor Pacheco to approve the agenda. The motion carried, with Councilmember Rodriguez absent.

**PRESENTATIONS**

- A. EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR THE MARCH STUDENTS OF THE MONTH  
Arianna Silva (San Fernando Institute for Applied Media MS)  
Nicholas Flores (Social Justice Humanitas Academy)

- B. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO JAVIER VERDIN FOR HIS SERVICE TO THE COMMUNITY
- C. PRESENTATION OF CERTIFICATES OF RECOGNITION TO MEMBERS OF THE SAN FERNANDO MASONIC LODGE NO. 343 FOR THEIR SERVICE TO THE COMMUNITY

### **PUBLIC STATEMENTS**

Everto Ruiz spoke about the Cesar Chavez Commemorative Committee and the fees for the guided tours at the Cesar Chavez Memorial.

Victoria Garcia spoke in support of the Cesar Chavez agenda item and spoke about the Technical Advisory Committee for the Housing Element and expressed concerns.

James Thomas, San Fernando Valley President of the NAACP, spoke via Zoom regarding his concerns with the City's appointment of Adan Ortega to the Metropolitan Water District Board.

Julie Cuellar spoke via Zoom against low-income housing in the Downtown Mall area.

Darrell Goode, Area Director of NAACP, spoke via Zoom regarding his concerns with the City's appointment of Adan Ortega to the Metropolitan Water District Board.

Liana Stepanyan San Fernando Library Manager provided updates regarding the library hours, on-going programs, and resuming Metro TAP services.

Equality California and OUT Against Tobacco representative spoke about the impact of flavored tobacco on the community and suggested restricting the sale of flavored tobacco in San Fernando.

It was noted that Councilmember Rodriguez arrived at 6:39 p.m.

### **CONSENT CALENDAR**

Councilmember Ballin and Councilmember Montañez requested to pull Agenda Item No. 3 for discussion.

Motion by Councilmember Ballin, seconded by Vice Mayor Pacheco to approve Consent Calendar Item Nos. 1, 2, 4, 5, 6 and 7.

- 1) CONSIDERATION TO APPROVE CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES FOR:
  - a. May 13, 2008 – Special Meeting
  - b. March 7, 2021 – Regular Meeting

- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 4) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE VALLEY ECONOMIC ALLIANCE HOUSING CRISIS AWARENESS CAMPAIGN AND THE USE OF THE CITY SEAL
- 5) CONSIDERATION TO AUTHORIZE A PURCHASE ORDER WITH DOWNTOWN FORD SALES FOR A 2023 FORD F650 REGULAR CAB DUMP TRUCK WITH GASOLINE ENGINE UNDER THE STATE OF CALIFORNIA COOPERATIVE PURCHASING CONTRACT 1-18-23-10A
- 6) CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING CONGESTION MITIGATION AND AIR QUALITY PROGRAM GRANT FUNDS FOR THE SAN FERNANDO PACOIMA WASH BIKE PATH PROJECT
- 7) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

The motion carried, unanimously.

**Items Pulled for Discussion**

- 3) CONSIDERATION TO RECEIVE AND FILE, AND AUTHORIZE STAFF TO SUBMIT THE GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2021

City Manager Kimball and Director of Community Development Kith responded to Councilmember questions.

Motion by Vice Mayor Pacheco, seconded by Councilmember Rodriguez to receive and file the General Plan Housing Element Annual Progress Report for Calendar Year 2021; authorize staff to submit the Housing Element Annual Progress Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research; and directed staff to present an update at the next City Council meeting, on the City's legislative advocacy efforts associated with opposing the Regional Housing Needs Assessment (RHNA) allocation methodology.

The motion carried by the following vote:

ROLL CALL

AYES:	Rodriguez, Ballin, Pacheco, Mendoza - 4
NAYES:	Montañez - 1
ABSTAIN:	None
ABSENT:	None

**PUBLIC HEARING**

- 8) A PUBLIC HEARING TO CONSIDER ADOPTION AND SECOND READING OF ORDINANCE NO. 1708, APPROVING AMENDMENTS TO THE SAN FERNANDO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2020 EDITION CITY OF LOS ANGELES BUILDING AND FIRE CODES

Mayor Mendoza opened the public hearing.

Director of Community Development Kith presented the staff report.

Mayor Mendoza called for public testimony and there being none, Mayor Mendoza closed the public hearing. Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to close the public hearing. The motion carried, unanimously.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve the second reading to adopt Ordinance No. 1708, in title only, "An Ordinance of the City of San Fernando, California, amending Articles I, II, III, IV, V, IX, and X of Chapter 18 of the San Fernando Municipal Code adopting by reference Division II of Chapter 1 of the 2019 Edition of the California Building Code, which is codified in Part 2 of Title 24 of The California Code of Regulations; the 2020 Edition of the City of Los Angeles Building Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Electrical Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Mechanical Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Plumbing Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Residential Code, as in effect December 27, 2019; and the 2020 Edition of the City Of Los Angeles Green Building Code, as in effect December 27, 2019, which are codified in Articles 1, 1.5, 3, 4, 5 and 9 of Chapter IX of The City of Los Angeles Municipal Code, including appendices, amendments, additions, and deletions thereto; amending Article II of Chapter 38 of the San Fernando Municipal Code, adopting by reference the City of Los Angeles Fire Code, as in effect May 24, 2020, which is codified in Article 7 of Chapter V of The City of Los Angeles Municipal Code, including appendices, amendments, additions and deletions thereto."

The motion carried, unanimously.

- 9) A PUBLIC HEARING TO CONSIDER AUTHORIZING PARTICIPATION IN THE LOS ANGELES COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING FUND TOWARD THE SMALL BUSINESS GRANT PROGRAM AND ALLOCATE FISCAL YEAR 2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO REPAY THE REVOLVING FUND

Mayor Mendoza opened the public hearing.

City Manager Kimball presented the staff report and responded to Councilmember questions.

Mayor Mendoza called for public testimony and there being none Mayor Mendoza closed the public hearing. Motion by Councilmember Ballin, second by Councilmember Rodriguez to close the public hearing.

Motion by Vice Mayor Pacheco, seconded by Councilmember Rodriguez to authorize a drawdown of \$200,000 from the Los Angeles County Community Development Block Grant Revolving Grant Fund to allocate toward the City's Small Business Grant Program; approve the allocation of \$200,000 of the City's Fiscal Year 2022-2023 Community Development Block Grant funds to repay the Revolving Grant Fund; and authorize the City Manager, or designee, to submit documentation conveying the City Council's approval to the Los Angeles County Community Development Authority. The motion carried, unanimously.

### **ADMINISTRATIVE REPORTS**

Vice Mayor Mendoza requested Agenda Item No. 11 be heard before Item No. 10.

11) PRESENTATION OF DEVELOPMENT OPTIONS BY AZURE DEVELOPMENT, INC., FOR THE OPPORTUNITY SITE AT PUBLIC PARKING LOT NO. 3

City Manager Kimball and Director of Community Development Kith presented the staff report.

Azure Development President Vanessa Delgado presented three development options for the site at Parking Lot No. 3 and responded to Councilmember questions.

By consensus of the City Council, staff was directed to bring this matter back for discussion at a meeting in June 2022 or later in order to allow the developer sufficient time to perform public outreach and communicate the three development options presented by Azure.

10) DISCUSSION AND CONSIDERATION REGARDING CITY SUPPORT IN CELEBRATING THE LEGACY OF CESAR E. CHAVEZ

Councilmember Rodriguez presented the staff report.

Motion by Councilmember Rodriguez, seconded by Vice Mayor Pacheco to approve co-sponsorship for this year's events with Cesar Chavez Commemorative Committee (CCCC); approve the City Manager to waive city fees associated with the event; and re-establish a formal partnership with the CCCC by extending the term of the Memorandum of Understanding to 2027, with Pueblo y Salud, Inc.

It was noted that City Council recessed at 7:53 p.m. and reconvened at 8:05 p.m. with Councilmember Rodriguez absent.

### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz reported information regarding the in-person vote centers at the San Fernando Recreation Park and Las Palmas Park.

Police Chief Valdez provided an update on traffic enforcement detail.

Director of Recreation and Community Services Venegas provided updates on Heart, Mind, and Soul health fair; fruit tree giveaway at Pioneer Park on April 2, 2022; and that the Education Commission will meet on March 29, 2022, to select scholarship recipients.

Director of Community Development Kith announced the RFP for Climate Action and Resilience Plan is available on the City website and reported that Code Enforcement will be in the field performing site reviews for property maintenance issues.

Interim/Acting Director of Finance Garcia announced in April there will be an agenda item discussing the Strategic Goal and Priorities for next Fiscal Year.

City Manager Kimball announced a report to provide an update on the final American Rescue Plan Act (ARPA) regulations.

#### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Montañez acknowledged the Homeless Ad Hoc Committee and their work and progress; thanked the Public Works Department and Beautification Program for clean-up in the City; and thanked Chief Valdez for presentation during Neighborhood Watch.

Councilmember Ballin expressed excitement from the community regarding Target and expressed concerns of the lack of quorum for the Parks, Wellness, and Recreation Commission;

Vice Mayor Pacheco provided an update from the ARPA Ad Hoc.

Mayor Mendoza requested staff provide recommendation regarding the Parks, Wellness, and Recreation Commission.

#### **ADJOURNMENT (9:38 p.m.)**

Mayor Mendoza adjourned the meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the March 21, 2022, regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk



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**SAN FERNANDO CITY COUNCIL  
MINUTES**

**MARCH 6, 2023 – 5:15 P.M.  
SPECIAL MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL**

Mayor Rodriguez called the special meeting to order at 5:15 p.m.

Present:

Council: Mayor Celeste T. Rodriguez, Vice Mayor Mary Mendoza, and Councilmembers Cindy Montañez Joel Fajardo, and Mary Solorio

Staff: City Manager Nick Kimball and Assistant City Attorney Richard Padilla

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Councilmember Montañez to approve the agenda. The motion carried, unanimously.

**PUBLIC STATEMENTS - WRITTEN/ORAL** None

**RECESS TO CLOSED SESSION (5:16 P.M.)**

By consensus, Councilmembers recessed to Closed Session.

A) **CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:**

Designated City Negotiators: City Manager Nick Kimball

Employees and Employee Bargaining Units:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association

San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

**SAN FERNANDO CITY COUNCIL  
SPECIAL MEETING MINUTES – MARCH 6, 2023**

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**RECONVENE/REPORT OUT FROM CLOSED SESSION**

It was noted, the City Council adjourned its regular meeting at 8:02 p.m. and went back into Closed Session.

Assistant City Attorney Padilla stated there was no reportable action as a result of the Closed Session meeting held on March 6, 2023, at 5:15 p.m.

**ADJOURNMENT (10:24 p.m.)**

The City Council adjourned the special meeting to the next regular City Council meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of March 6, 2023, Special Meeting, as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk

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**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**MARCH 6, 2023 – 6:00 P.M.**

**REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL**

Mayor Celeste Rodriguez called the meeting to order at 6:06 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza, and Councilmembers Cindy Montañez, Joel Fajardo, and Mary Solorio

Staff: City Manager Nick Kimball, Assistant City Attorney Norma Tabares, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Community Development Kanika Kith, Director of Public Works Matthew Baumgardner, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: None

**TELECONFERENCING REQUESTS/DISCLOSURE**

No requests to be considered.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Vice Mayor Mendoza, seconded by Councilmember Solorio to approve the agenda. The motion carried, unanimously.

**PRESENTATION**

Police Chief Valdez introduced to City Council, new employees Police Officer Ivan Moran, Gema Espinoza Police Desk Officer and Jennifer Spatig Management Analyst.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting February 21, 2023**

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- A. PRESENTATION BY SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT’S GOVERNING BOARD VICE-CHAIR MICHAEL CACCIOTTI TO PROVIDE AIR QUALITY UPDATES
- B. PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF MARCH 2023 AS “WOMEN’S HISTORY MONTH”

**PUBLIC STATEMENTS**

Maria Tostado, spoke about her frustration with the lack of information given to the community regarding the recent trash utility rate increase.

Virginia Barragan, spoke about her concerns with not being informed on projects and activities occurring in the City.

Julissa Hernandez, Field Representative from the Office of Assemblymen Luz Rivas, provided updates on community events.

Paula Acuna, submitted a written comment on February 21 and was inadvertently omitted during the meetings public comment period. Ms. Acuna’s letter was read into the record and she stated her support of Police Chief Valdez.

Liana Stepanyan, San Fernando Library Manager provided library updates including programs and services offered to the community.

Victor Crisanto, member of Los Angeles Out Against Big Tobacco Coalition spoke about the negative effects of and is opposed to all tobacco products.

Sylvia Ballin, submitted a written comment stating her support of Patty Lopez to serve as a Commissioner on the Parks, Wellness and Recreation Commission.

**CONSENT CALENDAR**

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:
  - a. January 31, 2022 – Special Meeting
  - b. February 21, 2023 – Special Meeting
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT RESOLUTIONS ESTABLISHING NEW JOB SPECIFICATIONS IN THE PUBLIC WORKS AND RECREATION AND COMMUNITY SERVICES DEPARTMENTS AND AMENDING THE FISCAL YEAR 2022-2023 SALARY PLAN AND TABLE OF ORGANIZATION
- 4) CONSIDERATION TO APPROVE THE 2023 LEGISLATIVE PLATFORM



**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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- 5) CONSIDERATION TO APPROVE A FIRST AMENDED AND RESTATED PROFESSIONAL SERVICES AGREEMENT WITH SCOTT FAZEKAS & ASSOCIATES, INC. TO PROVIDE BUILDING PLAN CHECK AND BUILDING OFFICIAL SERVICES THROUGH APRIL 14, 2024

The motion carried, unanimously.

It was noted, Mayor Rodriguez pulled Agenda Item No. 7 to be heard before Agenda Item No. 6.

**ADMINISTRATIVE REPORTS**

- 7) CONSIDERATION TO APPOINT A PARKS, WELLNESS, AND RECREATION COMMISSIONER

Motion by Vice Mayor Mendoza, seconded by Mayor Rodriguez to approve appointment of Patty Lopez as Vice Mayor Mendoza's representative to serve as Commissioner on the Parks, Wellness, and Recreation Commission. The motion carried, unanimously.

- 6) CONSIDERATION AND DISCUSSION REGARDING UPDATING THE PARK AND RECREATION MASTER PLAN AND CONSIDERATION TO AUTHORIZE A NOTICE INVITING BIDS TO CONDUCT A LAND AND OPEN SPACE INVENTORY

Director of Recreation and Community Services Venegas presented the staff report and responded to Councilmember questions.

Motion by Mayor Rodriguez, seconded by Mayor Mendoza to authorize a Notice Inviting Bids to conduct a land and open space inventory; adopt Resolution No. 8220 to allocate a Los Angeles County Regional Parks Open Space District Technical Assistance Program grant, which increases the Capital Grants (Fund 010) revenues and expenditures by \$185,000 for Fiscal Year 2022-2023. The motion carried, unanimously.

- 8) CONSIDERATION AND DISCUSSION TO NOMINATE TRANSPORTATION AND PUBLIC SAFETY COMMISSION CHAIR RUDY TRUJILLO TO SERVE ON THE METRO SAN FERNANDO VALLEY SERVICE COUNCIL FOR A THREE-YEAR TERM BEGINNING JULY 1, 2023

Motion by Mayor Rodriguez, seconded by Councilmember Solorio to approve nomination of Transportation and Public Safety Commission Chair Rudy Trujillo to serve on the Metro San Fernando Valley Service Council for a three-year term beginning July 1, 2023; and as amended to direct staff to solicit applications for nominations for the next term of July 2026 – July 2029 and applicants would be considered by the City Council for final selection.

The motion carried with the following vote:

**ROLL CALL**

AYES:	Solorio, Montanez, Mendoza, Rodriguez - 4
NAYES:	None
ABSENT:	None
ABSTAIN:	Fajardo – 1

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting February 21, 2023**

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**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

Director of Recreation and Community Services Venegas mentioned upcoming community events and at the next Parks, Wellness and Recreation Commission meeting two new Commissioners will be official sworn into office.

Director of Public Works Baumgardner provided a brief update on the slurry seal phase 1 project and delays due to rain and cold weather and noted that street striping is scheduled to begin this week.

Director of Community Development Kith spoke about the small business grant program, announced Robeks Fresh Juices and Smoothies grand opening event, and mentioned at the upcoming Planning and Preservation Commission meeting the topic of discussion will be on heights of walls and a moratorium on artificial turf and information on the Annual Housing Report.

Director of Finance Melton stated the City will hosts its Annual Measure A/SF Town Hall meeting in the last week of March and encourages residents to seek utility assistance programs including new program assistance from SoCal Gas to assist qualified customers with utility payments.

Police Chief Valdez mentioned that the Police Department will be holding its Community Academy tomorrow at 6pm in the Council Chamber.

City Manager Kimball spoke about opening day events for the upcoming Mission City Baseball league.

City Clerk Fritz had no updates to report and she requested that the meeting tonight be adjourned in memory of Lily Rose Solis, Deputy City Clerk/Management Analyst Crystal Solis grandmother.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Fajardo spoke about his concerns associated with compliance with City Council approved actions.

Councilmember Montañez spoke about the Strategic Priority Setting and Study Session meeting, mentioned she attended the Mission City Baseball opening day events, the Strategic Goals ad hoc committee meeting where community survey results were discussed, and encouraged the community to continue submitting surveys.

Councilmember Solorio spoke about the Mission City Baseball opening day parade and events and stated she attended the Police Department's Community Academy.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

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Vice Mayor Mendoza mentioned she attended the Parent University, participated in the Diversity, Equity and Inclusion (DEI) ad hoc committee meeting and was informed on information from the County's Public Health Department during its regular meeting updates for elected officials. She also noted attending the swearing-in ceremony for Victoria Garcia to serve as Commissioner to the Transportation and Public Safety Commission, briefly spoke about the priority setting meeting and stated she participated in the Mission City Baseball opening day activities.

Mayor Rodriguez spoke about the DEI ad hoc committee meeting, noted she attended the L.A County City Section committee meeting, recognized Police Chief Valdez for all the informational workshops being held and talked about incorporating the workshops with the San Fernando Health Fair, spoke about the Strategic Priority Setting meeting, and mentioned she attended the Mission City Baseball opening day parade and events and thanked staff for putting on the event.

**ADJOURNMENT (8:02 p.m.)**

Mayor Rodriguez adjourned the meeting in memory of Lily Rose Solis and recessed back into Closes Session.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the March 6, 2023, regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Erica D. Melton, Director of Finance/City Treasurer

**Date:** March 20, 2023

**Subject:** Consideration to Adopt a Resolution Approving the Warrant Register

### **RECOMMENDATION:**

It is recommended that the City Council adopt Resolution No. 23-032 (Attachment "A") approving the Warrant Register.

### **BACKGROUND:**

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Finance/City Treasurer hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Finance/City Treasurer hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

### **ATTACHMENT:**

- A. Resolution No. 23-032, including:  
Exhibit A: Payment Demands/Voucher List

**RESOLUTION NO. 23-032**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO,  
CALIFORNIA, ALLOWING AND APPROVING FOR PAYMENT DEMANDS  
PRESENTED ON DEMAND / WARRANT REGISTER NO. 23-032**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE  
AND ORDER AS FOLLOWS:**

1. That the Payment Demand/Voucher List (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

**PASSED, APPROVED, AND ADOPTED** this 20<sup>th</sup> day of March 2023.

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Celeste T. Rodriguez, Mayor of the  
City of San Fernando, California

**ATTEST:**

---

Julia Fritz, City Clerk



CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 23-032, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 20<sup>th</sup> day of March, 2023, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of March, 2023.

---

Julia Fritz, City Clerk

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CITY OF SAN FERNANDO

Page: 1

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230543	3/20/2023	892287 99 CLEANERS	D52936		DRY CLEANING OF TABLE CLOTHES 004-2380	93.00
			D52937		DRY CLEANING OF TABLE CLOTHES 004-2380	93.00
					<b>Total :</b>	<b>186.00</b>
230544	3/20/2023	888356 ADVANCED AUTO REPAIR	1613	12802	VEH. MAINT., REPAIRS & MINOR BODY 041-320-0225-4400	240.00
					<b>Total :</b>	<b>240.00</b>
230545	3/20/2023	891442 ALEX AUTO DETAILING	030223		AUTO DETAILING-PARTOL VEHICLE 001-222-0000-4320	130.00
					<b>Total :</b>	<b>130.00</b>
230546	3/20/2023	100124 ALL-PHASE ELECTRIC SUPPLY CO.	0946-1059706		BATTERIES FOR PARKING METERS 029-335-0000-4300	517.94
					<b>Total :</b>	<b>517.94</b>
230547	3/20/2023	893813 ALMANZA, LAURAMARIE C	REIMB.		SENIOR CLUB BINGO PRIZES 004-2346	168.75
			REIMB.		SENIOR CLUB BINGO PRIZES 004-2346	78.59
					<b>Total :</b>	<b>247.34</b>
230548	3/20/2023	100143 ALONSO, SERGIO	FEB 2023	12730	MARIACHI MASTER APPRENTICE INS1 109-424-3637-4260	1,120.00
					<b>Total :</b>	<b>1,120.00</b>
230549	3/20/2023	894078 AMERICAN BUSINESS BANK	004		5% RETENTION HELD-UPPER RESRV F 010-2037	7,478.53
					<b>Total :</b>	<b>7,478.53</b>
230550	3/20/2023	893887 ANTHEM SPORTS	361623	12743	SPORTS PROGRAM EQUIPMENT 017-420-1330-4300	213.58
					<b>Total :</b>	<b>213.58</b>
230551	3/20/2023	889942 ATHENS SERVICES	14011141		STREET SWEEPING SERVICES-MAR20	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230551	3/20/2023	889942 ATHENS SERVICES	(Continued)	12725	011-311-0000-4260	17,443.40
					<b>Total :</b>	<b>17,443.40</b>
230552	3/20/2023	894353 BAHENA, YVETTE	835133		SOCCER CLINIC REFUND 017-3770-1332	130.00
					<b>Total :</b>	<b>130.00</b>
230553	3/20/2023	890546 BARAJAS, CRYSTAL	OCT-DEC 2022	12868	MARIACHI MASTER APPRENTICE PRG 109-424-3637-4260	310.00
					<b>Total :</b>	<b>310.00</b>
230554	3/20/2023	891301 BERNARDEZ, RENATE Z.	664	12700	INTERPRETATION SERVICES 001-101-0000-4270	300.00
					<b>Total :</b>	<b>300.00</b>
230555	3/20/2023	888800 BUSINESS CARD	011723		ACROBAT LICENSE-FIN 001-130-0000-4380	14.99
			012323-1		LODGING-CODE ENFORCEMENT CONI 001-152-0000-4370	639.42
			012323-2		LODGING-CODE ENFORCEMENT CONI 001-152-0000-4370	699.42
			012423		MEMBERSHIP DUE 001-130-0000-4360	140.00
			012723		ELECTONIC SIGNATURES 001-115-0000-4260	81.37
			013123		IT SUPPLIES 001-101-0000-4300	62.79
			013123		FINANCE CHARGE 001-190-0000-4435	225.57
			020123		CERT OF ACHIEVEMENT 001-130-0000-4370	530.00
			020123		MESSAGE BOARDS RENTAL 001-311-0000-4310	1,270.00
			020123		WORKSHOP REGISTRATION 001-150-0000-4370	175.00
			020223		CITY EMAIL-FEB 2022	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230555	3/20/2023	888800 BUSINESS CARD	(Continued)			
			020223		001-135-0000-4260 TRANSPORTATION FOR SENIOR TRIP 004-2383	1,681.37 1,800.00
			020223		RECRUITMENT AD-HOUSING COORDINATOR 001-106-0000-4230	295.00
			020223		MESSAGE BOARDS RENTAL 001-311-0000-4300	1,269.97
			020223		MEMBERSHIP DUES 001-140-0000-4370	100.00
			020223		APPLICATION FEE 010-311-0551-4600	615.90
			020223-1		MESSAGE BOARDS RENTAL 001-311-0000-4310	0.01
			020523		LODGING-ICA CONFERENCE 001-101-0113-4370	697.30
			020623		VPN SUBSCRIPTION-JAN 2023 001-135-0000-4260	70.20
			020623		DINNER FOR CC & STAFF-CC MTG 02/23 001-101-0000-4300	165.38
			020823		PROJECTOR STAND & CASE 110-422-3747-4300	248.00
			020923		TRAINING 041-320-0000-4360	499.00
					043-390-0000-4360	499.00
					072-360-0000-4360	499.00
			020923		CONDOLENCE ARRANGEMENT 001-101-0000-4300	109.50
			021123		LODGING-LEAGUE OF CA CONFERENCE 001-105-0000-4370	811.29
			021123		CONFERENCE REGISTRATION 001-420-0000-4260	349.00
			021423		TRAINING 001-115-0000-4380	545.37
			021623		REPLACEMENT SPEED HUMPS 001-311-0000-4300	1,473.35
			021623		SUBSCRIPTION FEES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230555	3/20/2023	888800 BUSINESS CARD	(Continued)			
			021723		001-420-0000-4260 ACROBAT LICENSE-FIN	216.00 14.99
			022123		001-130-0000-4380 MISC SUPPLIES	81.61
			022123		001-420-0000-4300 BUSINESS CARDS	54.61
			022123		001-101-0000-4300 ROCK WALL RENTAL-SPRING JAMBOR	250.00
			022223-1		001-422-0000-4260 MISC SUPPLIES	39.55
			022223-2		001-423-0000-4300 MCB OPENING DAY SUPPLIES	237.33
			022323		017-420-1330-4300 DINNER FOR CC & STAFF-CC MTG 02/23	165.38
			022323		001-101-0000-4300 CONFERENCE REGISTRATION	425.00
			022323		001-150-0000-4370 MEMBERSHIP DUES	200.00
			022723		001-150-0000-4370 LATE FEE	49.00
			022823		001-190-0000-4435 FINANCE CHARGES	439.06
			120122		001-190-0000-4435 LODGING DEP-EDU CONFERENCE	47.46
			121722		001-140-0000-4360 ACROBAT LICENSE-FIN	14.99
			122822		001-130-0000-4380 HYGIENE KITS FOR DISTRIBUTION UN	3,968.96
			122822	12844	110-422-3682-4300 PROJECTOR W/ SPREAKERS	899.00
			122922-1		110-422-3747-4300 SHELVING UNITS	242.52
			122922-2		001-150-0000-4300 BATTERIES	6.60
			122922-3		001-105-0000-4300 RIBBON	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230555	3/20/2023	888800 BUSINESS CARD	(Continued)			
			123022		001-101-0000-4300 CERIFICATE FOLDERS 001-101-0000-4300	19.83  539.61
					<b>Total :</b>	<b>23,478.70</b>
230556	3/20/2023	888800 BUSINESS CARD	022223		FOOD HANDLER CERTIFICATE 001-225-3688-4360	15.00
			022323		LODGING-SUPERVISORY LEADERSHIP 001-225-0000-4360	498.09
			030123		FOOD HANDLER CERTIFICATE 001-225-3688-4360	15.00
			030123		SIGHT TOOL 001-222-0000-4360	44.37
			030123-1		LODGING-PAS CALIBRATION COURSE 001-225-0000-4360	194.68
			030123-2		LODGING-PAS CALIBRATION COURSE 001-222-0000-4360	217.72
			030223		FOOD HANDLER CERTIFICATE 001-225-3688-4360	15.00
					<b>Total :</b>	<b>999.86</b>
230557	3/20/2023	100464 C.A.P.E.	12066		RGSTR-PROPERTY CONTROL CONF 001-222-0000-4360	300.00
					<b>Total :</b>	<b>300.00</b>
230558	3/20/2023	892465 CANON SOLUTIONS AMERICA, INC.	6003352241	12850	COPIER MAINTENANCE & COPIES-01/1 001-135-0000-4260	1,414.25
			6003537787	12850	COPIER MAINTENANCE & COPIES-MAI 001-135-0000-4260	298.54
					<b>Total :</b>	<b>1,712.79</b>
230559	3/20/2023	891860 CARL WARREN & COMPANY	20227-20228		REIMB. TO ITF ACCT (LIABILITY CLAIM) 006-1037	863.03
					<b>Total :</b>	<b>863.03</b>
230560	3/20/2023	100646 CATALINA CHANNEL EXPRESS	52023		DEP.-SENIOR DAY TRIP ON 5/20/23	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230560	3/20/2023	100646 CATALINA CHANNEL EXPRESS	(Continued)			
					004-2383	150.00
					<b>Total :</b>	<b>150.00</b>
230561	3/20/2023	892704 CHARGEPOINT	IN178160		PARTS & LABOR REPAIR STATIONS 18: 029-335-0000-4330	1,561.50
					<b>Total :</b>	<b>1,561.50</b>
230562	3/20/2023	894010 CHARTER COMMUNICATIONS	0010369021823		PD CABLE-02/18-03/17 001-222-0000-4260	229.62
			196309022323		INTERNET SERVICES-02/23-03/22 001-190-0000-4220	1,399.00
					<b>Total :</b>	<b>1,628.62</b>
230563	3/20/2023	887917 CHIASSON, COURTNEY JAMES	TRAVEL		PER DIEM-BACKGROUND INVESTIGAT 001-224-0000-4360	180.00
					<b>Total :</b>	<b>180.00</b>
230564	3/20/2023	100731 CITY OF LOS ANGELES	WP230000071	12745	WASTEWATER OPERATION & MAINTEN 072-360-0629-4260	58,131.18
					<b>Total :</b>	<b>58,131.18</b>
230565	3/20/2023	103029 CITY OF SAN FERNANDO	5148-5165		REIMBURSEMENT TO WORKER'S COM 006-1038	6,356.14
					<b>Total :</b>	<b>6,356.14</b>
230566	3/20/2023	890893 CITY OF SAN FERNANDO	DEC 2022		COMMISSIONER'S STIPEND DONATION 001-420-0000-4111	75.00
			FEB 2023		COMMISSIONER'S STIPEND DONATION 001-420-0000-4111	75.00
			JAN 2023		COMMISSIONER'S STIPEND DONATION 001-420-0000-4111	75.00
			MAR 2023		CITY PROPERTY UTILITY BILLS 043-390-0000-4210	3,745.43
			NOV 2022		COMMISSIONER'S STIPEND DONATION 001-420-0000-4111	75.00
					<b>Total :</b>	<b>4,045.43</b>

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230567	3/20/2023	894077 CIVICPLUS, LLC	255595		MUNICODE FULL SERVICE CODE ONLI 001-115-0000-4260	900.00
					<b>Total :</b>	<b>900.00</b>
230568	3/20/2023	893968 COLATO, WENDY	1613734		FACILITY RENTAL DEP REFUND 001-2220	150.00
					<b>Total :</b>	<b>150.00</b>
230569	3/20/2023	893824 COMPLETE OFFICE	4027546-0		20 CASES OF COPY PAPER 001-190-0000-4300	858.85
					<b>Total :</b>	<b>858.85</b>
230570	3/20/2023	100805 COOPER HARDWARE INC.	133224	12799	MISC. SUPPLIES FOR P.W. OPERATION 001-311-0000-4300	29.55
			133230	12799	MISC. SUPPLIES FOR P.W. OPERATION 017-420-1330-4300	50.86
			133234	12799	MISC. SUPPLIES FOR P.W. OPERATION 043-390-0000-4300	49.01
					<b>Total :</b>	<b>129.42</b>
230571	3/20/2023	100810 COPWARE, INC.	86324		SITE LICENSE 05/2023-04/2024 CA PEA 001-135-0000-4270	965.00
					<b>Total :</b>	<b>965.00</b>
230572	3/20/2023	100562 CPRS	040523		CFPR TRAINING 001-420-0000-4360	45.00
					<b>Total :</b>	<b>45.00</b>
230573	3/20/2023	887121 DELL MARKETING L.P.	10650852550	12851	DELL LATITUDE 3520 COMPUTERS 001-107-0000-4300	2,302.95
				12851	001-130-0000-4300	2,986.93
				12851	001-311-0000-4310	975.02
				12851	001-420-0000-4300	3,268.10
				12851	001-424-0000-4300	1,318.06
				12851	041-320-0000-4310	975.02
				12851	043-390-0000-4310	1,950.04
				12851	070-381-0000-4300	975.02

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230573	3/20/2023	887121 DELL MARKETING L.P.	(Continued)	12851	070-384-0000-4300	7,800.15
				12851	072-360-0000-4290	975.02
				12851	074-320-0000-4300	975.02
				12851	110-225-3668-4300	1,979.21
					<b>Total :</b>	<b>26,480.54</b>
230574	3/20/2023	891425 DIAZ, MARISOL	REIMB.		SUPPLIES FOR SENIOR PROG & EVEN 004-2346	272.90
					004-2382	85.32
					004-2383	36.45
					001-420-0000-4390	56.13
			REIMB.-2		YOGA CLASS BLOCKS & ENG CLASS J 017-420-1321-4300	114.67
					001-420-0000-4300	20.67
					<b>Total :</b>	<b>586.14</b>
230575	3/20/2023	887380 DUENAS, MARIA CONCEPCION	FEB 2023		MMAP GRANT ASSISTANT 109-424-3637-4260	1,047.50
					108-424-3658-4260	1,000.00
					<b>Total :</b>	<b>2,047.50</b>
230576	3/20/2023	892463 E&M ELECTRIC AND MACHINERY INC	416996	12865	WONDERWARE CUSTOMER FIRST SUI 070-384-0000-4260	3,320.00
					<b>Total :</b>	<b>3,320.00</b>
230577	3/20/2023	889121 EDGESOFT, INC.	3353	12873	ON-LINE PERMIT COUNTER IMPLEMEN 001-310-0000-4260	6,000.00
				12873	001-311-0000-4260	3,000.00
				12873	070-381-0000-4260	800.00
					<b>Total :</b>	<b>9,800.00</b>
230578	3/20/2023	894345 ESPINOZA, GEMA	REIMB.		UNIFORMS 001-222-0000-4300	450.65
			TRAVEL-1		PER DIEM-BASIC JAILER & CORR OFFI 001-225-3688-4360	180.00
			TRAVEL-2		PER DIEM-BASIC JAILER & CORR OFFI	

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230578	3/20/2023	894345 ESPINOZA, GEMA	(Continued)			
			TRAVEL-3		001-225-3688-4360 PER DIEM-BASIC JAILER & CORR OFFI	180.00
			TRAVEL-4		001-225-3688-4360 PER DIEM-BASIC JAILER & CORR OFFI	180.00
					001-225-3688-4360	180.00
					<b>Total :</b>	<b>1,170.65</b>
230579	3/20/2023	890879 EUROFINS EATON ANALYTICAL, INC	3800018991	12731	ENVIRONMENTAL DRINKING WTR LAB	
					070-384-0000-4260	3,061.00
					<b>Total :</b>	<b>3,061.00</b>
230580	3/20/2023	103851 EVERSOF, INC.	R2338147		WATER SOFTENER RENTAL-WELL 2A	
					070-384-0000-4260	53.14
			R2338148		WATER SOFTNER RENTAL-WELL 4A	
					070-384-0000-4260	202.23
					<b>Total :</b>	<b>255.37</b>
230581	3/20/2023	894336 EXECUTIVE ENVIRONMENTAL	2301-0044	12874	ASBESTOS AND LEAD BASED TESTING	
					001-310-0000-4270	6,775.00
					<b>Total :</b>	<b>6,775.00</b>
230582	3/20/2023	893983 FRITZ, JULIA	REIMB.		REFRESHMENTS/SNACKS-CC STRATE	
					001-101-0000-4300	143.52
					<b>Total :</b>	<b>143.52</b>
230583	3/20/2023	892198 FRONTIER COMMUNICATIONS	209-150-5251-040172-		MWD METER	
					070-384-0000-4220	60.72
			209-151-4939-102990		MUSIC CHANNEL	
					001-190-0000-4220	56.52
			209-188-4362-031792		POLICE PHONE LINES	
					001-222-0000-4220	732.72
			209-188-4363-031892		VARIOUS PHONE LINES	
					001-190-0000-4220	102.14
					070-384-0000-4220	323.88
					001-420-0000-4220	260.48
			818-361-6728-080105		ENGINEERING FAX LINE	

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230583	3/20/2023	892198 FRONTIER COMMUNICATIONS	(Continued)			
			818-365-5097-120298		001-310-0000-4220 PD NARCOTICS VAULT	44.25
			818-837-1509-032207		001-222-0000-4220 PW PHONE LINE	44.00
			818-838-4969-021803		001-190-0000-4220 PD ALARM PANEL	44.25
					001-222-0000-4220	132.04
					<b>Total :</b>	<b>1,801.00</b>
230584	3/20/2023	894351 GARCIA, VICTORIA	MARCH 2023		COMMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
230585	3/20/2023	894356 GARICA, RIGOBERTO	PL2300059		SITE PLAN REIEW REFUND	
					001-3705-0000	1,598.52
					055-3315-0000	79.93
					055-3719-0154	159.85
					<b>Total :</b>	<b>1,838.30</b>
230586	3/20/2023	101300 GENERAL PUMP CO., INC.	30037	12795	REHABILITATION SERVICES WELL NO.:	
			30074	12646	070-385-0859-4600 PUMP & MOTOR FOR WELL 3	114,949.17
					070-385-0000-4500	64,847.75
					<b>Total :</b>	<b>179,796.92</b>
230587	3/20/2023	894008 GMU PAVEMENT ENGINEERING	63183	12811	ON CALL PAVEMENT DESIGN SERVICE	
				12811	012-311-0560-4600	17,602.13
					024-311-0560-4600	17,602.12
					<b>Total :</b>	<b>35,204.25</b>
230588	3/20/2023	889352 GOMEZ, ADRIANA B.	MARCH 2023		COMMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
230589	3/20/2023	893025 GONZALEZ, IVAN	MARCH 2023		COMMISSIONER'S STIPEND	
					001-310-0000-4111	75.00

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230589	3/20/2023	893025 893025 GONZALEZ, IVAN	(Continued)			Total : 75.00
230590	3/20/2023	892550 GOVEA, DAVID	DEC 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			FEB 2023		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			JAN 2023		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			NOV 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
					Total :	300.00
230591	3/20/2023	101376 GRAINGER, INC.	9613266791	12761	MISC. SUPPLIES FOR FACILITIES & TR 041-320-0000-4300	163.35
			9617054060	12761	MISC. SUPPLIES FOR FACILITIES & TR 041-320-0000-4300	163.35
			9619987283		CREDIT ITEMS RETURNED 041-320-0000-4300	-163.35
					Total :	163.35
230592	3/20/2023	894352 GUZMAN, GEOVANNI	834461		COACH DISCOUNT 017-3770-1330	60.00
					Total :	60.00
230593	3/20/2023	101434 GUZMAN, JESUS ALBERTO	FEB 2023	12732	MARIACHI MASTER APPRENTICE INST 109-424-3637-4260	1,600.00
					Total :	1,600.00
230594	3/20/2023	101428 H & H WHOLESALE PARTS	1IN0556462	12757	FULL SERVICE BATTERIES FOR CITY F 041-1215	122.62
					Total :	122.62
230595	3/20/2023	890594 HEALTH AND HUMAN RESOURCE	E0288318		EAP-APRIL 2023 001-106-0000-4260	250.90
					Total :	250.90
230596	3/20/2023	893817 HERNANDEZ MOLINA, MARIO ALBERTO	FEB 2023	12733	MARIACHI MASTER APPRENTICE INST 109-424-3637-4260	720.00

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230596	3/20/2023	893817 893817 HERNANDEZ MOLINA, MARIO ALBERTO	(Continued)			Total : 720.00
230597	3/20/2023	101559 HYATT REGENCY	TRAVEL		LODGING-CAPE CONFERENCE 001-222-0000-4360	1,160.61
					Total :	1,160.61
230598	3/20/2023	892682 IPS GROUP, INC.	INV81600	12759	WEB BASED DATA MGMT FEE & CREDI 029-335-0000-4260	1,581.60
					Total :	1,581.60
230599	3/20/2023	894144 JIMENEZ, DAVID	FEB 2023		MOVEMENT FOR LIFE INSTRUCTOR 017-420-1322-4260	120.00
					Total :	120.00
230600	3/20/2023	893885 JOHNNY ALLEN TENNIS ACADEMY	FEB-MAR 2023	12703	SERVICES FOR TENNIS PROGRAM 017-420-1327-4260	679.00
					Total :	679.00
230601	3/20/2023	891794 KIMBALL, NICK	REIMB.		FOOD-FACILITATED STRATEGIC GOAL: 001-101-0000-4300	496.23
					Total :	496.23
230602	3/20/2023	102007 L.A. COUNTY SHERIFFS DEPT.	232069BL	12771	INMATE MEALS-JAN 2023 001-225-0000-4350	314.05
					Total :	314.05
230603	3/20/2023	101811 LACPCA	2023		2023 ANNUAL DUES 001-222-0000-4380	500.00
					Total :	500.00
230604	3/20/2023	101852 LARRY & JOE'S PLUMBING	2252899-0001-02		MISC MAINT SUPPLIES 070-384-0000-4330	42.65
					Total :	42.65
230605	3/20/2023	893218 LAZARO, ERNESTO	FEB 2023	12734	MARIACHI MASTER APPRENTICE INST 109-424-3637-4260	720.00
					Total :	720.00

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230606	3/20/2023	893063 LEON, MIGUEL	REIMB.		SENIOR CLUB RAFFLE PRIZES 004-2380 004-2383	39.00 30.00 <b>Total : 69.00</b>
230607	3/20/2023	894348 LOPEZ, RUDDY U.	REIMB.		SWRCB-DWCP D2 EXAM AND CERT 070-384-0000-4360	125.00 <b>Total : 125.00</b>
230608	3/20/2023	892477 LOWES	9754-01560 9754-61943		BASE FOR STRUTS-WELL 3 070-384-0000-4300 SHOP LIGHT 041-320-0000-4310	123.70 57.20 <b>Total : 180.90</b>
230609	3/20/2023	888468 MAJOR METROPOLITAN SECURITY	2952 2953	12710 12710	ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260 ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260	275.00 275.00 <b>Total : 550.00</b>
230610	3/20/2023	887918 MARISCAL JR, MARIO	REIMB.		LODGING-2023 CALNENA CONF IN SAN 001-225-3688-4360	641.94 <b>Total : 641.94</b>
230611	3/20/2023	102125 MARTINEZ, MARLENE	REIMB.		LODGING-2023 CALNENA CONF IN SAN 001-225-3688-4360	611.94 <b>Total : 611.94</b>
230612	3/20/2023	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE 007-440-0441-4220	37.59 <b>Total : 37.59</b>
230613	3/20/2023	893200 MCKESSON MEDICAL-SURGICAL	20321499		MEDICAL SUPPLIES FOR INMATES 001-225-0000-4350	48.93 <b>Total : 48.93</b>
230614	3/20/2023	894220 MELTON, ERICA D.	166-167		L P SENIOR PETTY CASH REIMB.	

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230614	3/20/2023	894220 MELTON, ERICA D.	(Continued)		004-2380	70.22 <b>Total : 70.22</b>
230615	3/20/2023	102226 MISSION LINEN SUPPLY	518806447 518850917	12685 12685	LAUNDRY SERVICE FOR PD 001-225-0000-4350 LAUNDRY SERVICE FOR PD 001-225-0000-4350	274.10 260.12 <b>Total : 534.22</b>
230616	3/20/2023	894310 MLA GREEN INC	18836	12853	CONSTRUCTION SUPPORT FOR PACO 010-311-0551-4600	9,417.50 <b>Total : 9,417.50</b>
230617	3/20/2023	893343 MOHR, NICOLE	DEC 2022 FEB 2023 JAN 2023 MARCH 2023 NOV 2022 REIMB.		COMMISSIONER'S STIPEND 001-420-0000-4111 COMMISSIONER'S STIPEND 001-420-0000-4111 COMMISSIONER'S STIPEND 001-420-0000-4111 COMMISSIONER'S STIPEND 001-310-0000-4111 COMMISSIONER'S STIPEND 001-420-0000-4111 ED COMMISSION-SUPPLIES FOR PRIN 001-420-0000-4450	75.00 75.00 75.00 75.00 75.00 75.00 175.38 <b>Total : 550.38</b>
230618	3/20/2023	893050 MORALES-RODRIGUEZ, CRISTAL	JAN-FEB 2023 OCT-NOV 2022 SEPT 2022-2	12869 12869 12869	MARIACHI MASTER APPRENTICE PRG. 109-424-3637-4260 MARIACHI MASTER APPRENTICE PRG. 109-424-3637-4260 MARIACHI MASTER APPRENTICE PRG. 001-424-0000-4430	480.00 430.00 390.00 <b>Total : 1,300.00</b>
230619	3/20/2023	894124 MORENO VALLEY COLLEGE	TRAVEL		RGSTR-BASIC JAILER & CORR OFFICE	

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230619	3/20/2023	894124 MORENO VALLEY COLLEGE	(Continued)		001-225-3688-4360	690.00
					<b>Total :</b>	<b>690.00</b>
230620	3/20/2023	894004 MURILLO, NICHOLAS	REIMB.		K9 SUPPLIES	
					001-225-0000-4270	203.65
					<b>Total :</b>	<b>203.65</b>
230621	3/20/2023	893454 NACHO'S ORNAMENTAL INC	INV340445		MAINT. SUPPLIES	
			INV340449		043-390-0000-4300	87.43
					MAINT. SUPPLIES	
					043-390-0000-4300	72.83
					<b>Total :</b>	<b>160.26</b>
230622	3/20/2023	102333 NATIONAL BUSINESS FURNITURE	MK589924	12859	PARTITIONS AND DIVIDERS	
					043-390-0000-4500	11,834.25
					<b>Total :</b>	<b>11,834.25</b>
230623	3/20/2023	893247 NATIONAL READY MIXED	852491	12726	MISC. CONCRETE WORK	
					015-310-0866-4600	1,038.61
					<b>Total :</b>	<b>1,038.61</b>
230624	3/20/2023	893348 NCSI	30782		VOLUNTEER COACH BACKGROUND C	
					017-420-1330-4260	37.00
					<b>Total :</b>	<b>37.00</b>
230625	3/20/2023	893405 NEW HORIZON	2151394		LP PHONE SERVICE-MAR 2023	
					001-420-0000-4220	321.34
					<b>Total :</b>	<b>321.34</b>
230626	3/20/2023	887422 NORTHERN SAFETY CO., INC.	905294552		SAFETY GEAR	
					070-384-0000-4310	68.77
					<b>Total :</b>	<b>68.77</b>
230627	3/20/2023	894100 ODP BUSINESS SOLUTIONS , LLC	291274576001		OFFICE SUPPLIES	
			292248102001		110-422-3747-4300	49.16
					OFFICE SUPPLIES	
					001-222-0000-4300	57.32

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230627	3/20/2023	894100 ODP BUSINESS SOLUTIONS , LLC	(Continued)		OFFICE SUPPLIES	
			292686816001		110-422-3747-4300	378.14
			292702368001		OFFICE SUPPLIES	
					110-422-3747-4300	118.12
			293547098001		OFFICE SUPPLIES	
					001-222-0000-4300	153.31
			293591686001		OFFICE SUPPLIES	
					001-222-0000-4300	122.84
			294090073001		OFFICE SUPPLIES	
					001-422-0000-4300	70.24
					<b>Total :</b>	<b>949.13</b>
230628	3/20/2023	894123 OLIVAREZ MADRUGA LAW	21195		LEGAL SERVICES	
					001-110-0000-4270	26,096.76
					<b>Total :</b>	<b>26,096.76</b>
230629	3/20/2023	890095 O'REILLY AUTOMOTIVE STORES INC	4605-105385	12754	VEHICLE SERV., MAINT. & REPAIR PAR	
			4605-106131	12754	041-320-0311-4400	158.12
			4605-106132	12754	VEHICLE SERV., MAINT. & REPAIR PAR	
					041-1215	60.78
			4605-106139	12754	VEHICLE SERV., MAINT. & REPAIR PAR	
					041-320-0152-4400	177.48
			4605-106901	12754	ITEM RETURNED	
					041-320-0152-4400	-104.73
					VEHICLE SERV., MAINT. & REPAIR PAR	
					041-320-0225-4400	106.66
					<b>Total :</b>	<b>398.31</b>
230630	3/20/2023	894056 PACIFIC HYDROTECH CORPORATION	004	12642	UPPER RESERVOIR REPLACEMENT PI	
					010-385-0716-4600	149,570.64
					010-2037	-7,478.53
					<b>Total :</b>	<b>142,092.11</b>
230631	3/20/2023	892360 PARKING COMPANY OF AMERICA	INVM0017466	12783	PUBLIC TRANSPORTATION SERVICES	
				12783	007-440-0442-4260	48,001.33
					007-313-3630-4402	3,767.55

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230631	3/20/2023	892360 PARKING COMPANY OF AMERICA	(Continued)			<b>Total : 51,768.88</b>
230632	3/20/2023	889545 PEREZ, MARIBEL	REIMB.		PROGRAM SUPPLIES & HEATH PERMI 017-420-1330-4300 017-420-1330-4260 004-2385 001-424-0000-4300	14.91 83.82 113.90 113.90 <b>Total : 326.53</b>
230633	3/20/2023	894355 PEREZ, MILLIE	835131		SOCCER CLINIC REFUND 017-3770-1332	65.00 <b>Total : 65.00</b>
230634	3/20/2023	893933 PORTA-STOR	388524		MCB STORAGE BIN RENTAL 017-420-1330-4260	82.00 <b>Total : 82.00</b>
230635	3/20/2023	892297 PUKUU CULTURAL COMMUNITY	7	12135	JAN'23-PROF SERV AGREEMENT YO 110-422-3649-4270	21,055.25
			8	12135	FEB'23-PROF SERV AGREEMENT YO 110-422-3649-4270	58,178.75 <b>Total : 79,234.00</b>
230636	3/20/2023	894306 QUENCH USA, INC.	INV05418172		DRINKING WATER 001-222-0000-4300	99.24 <b>Total : 99.24</b>
230637	3/20/2023	102858 RIVERSIDE COUNTY SHERIFF	104LODG-02		LODGING-BASIC JAILER & CORR OFFI 001-225-3688-4360	2,737.00 <b>Total : 2,737.00</b>
230638	3/20/2023	102858 RIVERSIDE COUNTY SHERIFF	104MAT-02		MATL'S-BASIC JAILER & CORR OFFICE 001-225-3688-4360	1,915.00 <b>Total : 1,915.00</b>
230639	3/20/2023	892634 RIVERSIDE COUNTY SHERIFF/	BCTC0055056		RSGTR-BACKGROUND INVESTIGATOR 001-224-0000-4360	392.00

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230639	3/20/2023	892634 RIVERSIDE COUNTY SHERIFF/	(Continued)			<b>Total : 392.00</b>
230640	3/20/2023	887296 ROBLEDO, OLIVIA	FEB 2023		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			JAN 2023		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			NOV 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			REIMB.		ED. COMMISSION-TABLE CLOTHES CL 001-420-0000-4450	166.31 <b>Total : 391.31</b>
230641	3/20/2023	894354 ROBLES, SOPHIA	835132		BASKETBALL CLINIC REFUND 017-3770-1328	60.00 <b>Total : 60.00</b>
230642	3/20/2023	894241 RODRIGUEZ, LAUREL A.	DEC 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			FEB 2023		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			JAN 2023		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
			NOV 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00 <b>Total : 300.00</b>
230643	3/20/2023	893276 RON'S MAINTENANCE, INC.	698	12870	CATCH BASIN CLEANING SERVICES 023-311-0000-4260	8,568.00 <b>Total : 8,568.00</b>
230644	3/20/2023	102929 ROYAL PAPER CORPORATION	5258149		CLEANING SUPPLIES FOR PARKS (EVE 001-420-0000-4300	143.93
				12690	001-422-0000-4300	143.93
				12690	001-423-0000-4300	143.93
				12690	001-424-0000-4300	143.93
			5258599		CLEANING SUPPLIES FOR PARKS (EVE 001-423-0000-4300	88.86

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230644	3/20/2023	102929 ROYAL PAPER CORPORATION	(Continued)	12690	001-424-0000-4300	136.05
					<b>Total :</b>	<b>800.63</b>
230645	3/20/2023	887575 SAN FERNANDO EXPLORER POST 521	REIMB.		2023 CHANDLER COMPETITION TRIP	
					001-226-0230-4380	6,183.36
					<b>Total :</b>	<b>6,183.36</b>
230646	3/20/2023	103057 SAN FERNANDO VALLEY SUN	11839		LEGAL PUBL.-2ND READING ORD #171	
			11840		001-115-0000-4230	104.63
			11844		PH NOTICE-5310 GRANT APPL	124.88
					001-115-0000-4230	124.88
					<b>Total :</b>	<b>354.39</b>
230647	3/20/2023	894349 SOUTHERN CALIFORNIA	OC22636		VEHICLE MAINT-PW3464	
					072-360-0000-4400	1,851.70
					<b>Total :</b>	<b>1,851.70</b>
230648	3/20/2023	103202 SOUTHERN CALIFORNIA EDISON CO.	600000512389		ELECTRIC-VARIOUS LOCATIONS	
					027-344-0000-4210	11,908.77
					029-335-0000-4210	2,570.53
					070-384-0000-4210	21,609.75
					074-320-0000-4210	9,451.78
					043-390-0000-4210	5,438.06
			700136176526		ELECTRIC-METER FOR MALL-MACLAY	
			700360580265		030-341-0000-4210	7.73
			700577150347		ELECTRIC-910 FIRST	
					043-390-0000-4210	6,432.66
					ELECTRIC-190 PARK	
					027-344-0000-4210	884.47
					<b>Total :</b>	<b>58,303.75</b>
230649	3/20/2023	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9776		NATURAL GAS-CNG STATION	
					074-320-0000-4402	42,364.11
					<b>Total :</b>	<b>42,364.11</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230650	3/20/2023	103251 STANLEY PEST CONTROL	546138		PEST EXTERMINATION FOR ALL CITY F	
			546141	12773	043-390-0000-4330	94.00
			546142	12773	PEST EXTERMINATION FOR ALL CITY F	62.00
			546144	12773	043-390-0000-4330	135.00
			546146	12773	PEST EXTERMINATION FOR ALL CITY F	55.00
			546147	12773	043-390-0000-4330	95.00
			546148	12773	PEST EXTERMINATION FOR ALL CITY F	85.00
					<b>Total :</b>	<b>611.00</b>
230651	3/20/2023	100532 STATE OF CALIFORNIA, DEPARTMENT OF JUSTICE	639305		DOJ LIVESCAN FINGERPRINTING-FEB	
				12714	004-2386	1,766.00
				12714	001-222-0000-4270	132.00
					<b>Total :</b>	<b>1,898.00</b>
230652	3/20/2023	894335 STERLING DATA SYSTEMS INC.	DD31946374		PD CALL CENTER-UPS REPAIR	
			DD31946375		001-222-0000-4320	440.00
					PD CALL CENTER-UPS REPAIR	
					001-222-0000-4320	440.00
					<b>Total :</b>	<b>880.00</b>
230653	3/20/2023	894130 SUNBURST UNIFORMS	1802		UNIFORMS FOR PD PERSONNEL	
			1813	12698	001-222-0000-4300	915.18
			1822	12698	UNIFORMS FOR PD PERSONNEL	1,301.27
			1823	12698	001-222-0000-4300	423.90
				12698	UNIFORMS FOR PD PERSONNEL	410.86
					<b>Total :</b>	<b>3,051.21</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230654	3/20/2023	103090 SUSAN SAXE-CLIFFORD, PH.D.	22-0801-2		PSYCHOLOGICAL EVALUATIONS	
			23-0119-11		001-222-0000-4270	450.00
			23-0130-4		PSYCHOLOGICAL EVALUATIONS	
			23-0302-12		001-222-0000-4270	450.00
					PSYCHOLOGICAL EVALUATIONS	
					001-222-0000-4270	450.00
					<b>Total :</b>	<b>1,800.00</b>
230655	3/20/2023	894287 TEJADA, DAVID	00002	12824	UNIFORM PRINTING AND EMBROIDER'	
					017-420-1330-4300	2,590.00
					<b>Total :</b>	<b>2,590.00</b>
230656	3/20/2023	101528 THE HOME DEPOT CRC, ACCT#603532202490	1094172		REPLACE VANDALIZED ITEMS	
			3363450		043-390-0000-4300	102.22
			3363466		REPLACEMENT BULBS	
			4011887		043-390-0000-4300	90.51
			4026270		MAT'L'S FOR WELL 3 WATER LINE	
			4230724		070-384-0000-4300	23.06
			4545197		MAT'L'S FOR WELL 3 WATER LINE	
			5025273		070-384-0000-4300	44.19
			5025274		MAT'L'S FOR WELL 3 WATER LINE	
			8025946		070-384-0000-4300	1,684.96
			974143		ITEMS RETURNED	
					070-384-0000-4330	-825.77
					VORTEX LIGHT	
					041-320-0000-4310	33.05
					LADDER	
					001-311-0000-4300	219.40
					HAND TOOLS & RAT TRAPS FOR FACIL	
					043-390-0000-4300	243.23
					RAIN GEAR	
					001-311-0000-4300	144.87
					TRASH BAGS	
					030-341-0000-4300	1,034.69

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230656	3/20/2023	101528 101528 THE HOME DEPOT CRC, ACCT#603532202490 (Continued)				<b>Total : 2,794.41</b>
230657	3/20/2023	103375 TIMEMARK INCORPORATED	118089		NAILS & CLAMPS	
					001-370-0000-4300	83.37
					<b>Total :</b>	<b>83.37</b>
230658	3/20/2023	892525 T-MOBILE	958769818		HOTSPOT & TABLET CONNECTION-01/	
					001-420-0000-4220	29.40
					001-152-0000-4220	19.74
					<b>Total :</b>	<b>49.14</b>
230659	3/20/2023	887591 TOM BROHARD & ASSOCIATES	2023-10	12752	TRAFFIC ENGINEERING SERVICES	
					001-310-0000-4270	1,475.00
					<b>Total :</b>	<b>1,475.00</b>
230660	3/20/2023	893504 TOWN HALL STREAMS, LLC	14656		MARCH STREAMING SERVICES	
					001-115-0000-4260	175.00
					<b>Total :</b>	<b>175.00</b>
230661	3/20/2023	894195 TRIPEPI SMITH	9404	12723	PUBLIC RELATIONS SERVICES	
					001-190-0000-4270	120.00
					<b>Total :</b>	<b>120.00</b>
230662	3/20/2023	890998 TRUJILLO, RODOLFO	MARCH 2023		COMMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
230663	3/20/2023	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE ( 15122187			POSTAGE MACHINE REIMB	
					001-190-0000-4280	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
230664	3/20/2023	103445 UNDERGROUND SERVICE ALERT	220230685		(36) NEW TICKET CHARGES	
			22-2303177		070-381-0000-4260	73.00
					CA STATE FEE-REGULATORY COSTS	
					070-381-0000-4260	32.42
					<b>Total :</b>	<b>105.42</b>
230665	3/20/2023	893167 UNITED MAINTENANCE SYSTEMS	15439		JANITORIAL SERVICES CONTRACT#19	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230665	3/20/2023	893167 UNITED MAINTENANCE SYSTEMS	(Continued)	12794	043-390-0000-4260	17,850.00
					<b>Total :</b>	<b>17,850.00</b>
230666	3/20/2023	893863 URIBE, KALLISTA	TRAVEL		PER DIEM-CAPE CONFERENCE 001-222-0000-4360	160.00
					<b>Total :</b>	<b>160.00</b>
230667	3/20/2023	893740 UTILITY SYSTEMS SCIENCE &	COSF_02/09-03/08/23	12753	WASTEWATER FLOW MONITORING & S	770.00
			COSF_02/1-02/31	12753	WASTEWATER FLOW MONITORING & S	540.00
					<b>Total :</b>	<b>1,310.00</b>
230668	3/20/2023	893647 VALEO NETWORKS	22119	12760	IT MANAGEMENT & VEEAM CLOUD CO	10,330.33
			22120	12760	IT MANAGEMENT & VEEAM CLOUD CO	754.70
					<b>Total :</b>	<b>11,085.03</b>
230669	3/20/2023	103534 VALLEY LOCKSMITH	0863	12787	LOCKSMITH SERVICES FOR ALL FACIL	99.00
			0890	12787	LOCKSMITH SERVICES FOR ALL FACIL	125.00
					<b>Total :</b>	<b>224.00</b>
230670	3/20/2023	103574 VERDIN, FRANCISCO JAVIER	JAN-MAR 2023	12691	FOLKLORICO DANCE CLASS INSTRUCC	1,646.75
					<b>Total :</b>	<b>1,646.75</b>
230671	3/20/2023	892081 VERIZON BUSINESS SERVICES	72491565		MPLS PORT ACCESS & ROUTER-PD	1,051.38
					<b>Total :</b>	<b>1,051.38</b>
230672	3/20/2023	100101 VERIZON WIRELESS-LA	9925914718		PD CELL PHONE PLANS	175.68
			9927900384		MDT MODEMS-PD UNITS	152.04

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CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230672	3/20/2023	100101 VERIZON WIRELESS-LA	(Continued)		001-222-0000-4220	358.32
			9928590453		VARIOUS CELL PHONE PLANS	517.73
			9928602063		070-384-0000-4220	40.82
					CITY YARD CELL PHONE PLANS	152.88
					070-384-0000-4220	25.48
					043-390-0000-4220	25.48
					041-320-0000-4220	34.98
			9928613594		VARIOUS CELL PHONE PLANS	356.45
					001-106-0000-4220	61.88
					<b>Total :</b>	<b>1,901.74</b>
230673	3/20/2023	894327 VISTA PAINT	2023-888991-00		CURB PAINT	539.29
					<b>Total :</b>	<b>539.29</b>
230674	3/20/2023	103603 VULCAN MATERIALS COMPANY	73564492	12779	BASE & COLD MIX FOR UTILITY TRENCH	365.62
			73564493	12779	070-383-0000-4260	2,000.00
				12779	BASE & COLD MIX FOR UTILITY TRENCH	998.21
					<b>Total :</b>	<b>3,363.83</b>
230675	3/20/2023	890970 WEX BANK	87523281		FUEL FOR FLEET	249.89
					041-320-0152-4402	679.17
					041-320-0221-4402	161.11
					041-320-0222-4402	1,137.79
					041-320-0224-4402	3,645.67
					041-320-0225-4402	679.79
					041-320-0228-4402	975.16
					041-320-0311-4402	206.43
					041-320-0320-4402	1,005.62
					041-320-0370-4402	1,455.11

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**Voucher List**  
**CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230675	3/20/2023	890970 WEX BANK	(Continued)			
					007-313-3630-4402	34.79
					029-335-0000-4402	124.54
					070-381-0000-4402	91.58
					070-382-0000-4402	534.54
					070-383-0000-4402	1,025.61
					070-384-0000-4402	415.46
					072-360-0000-4402	738.62
					<b>Total :</b>	<b>13,160.88</b>
230676	3/20/2023	891531 WILLDAN ENGINEERING	00337310		ON-CALL ENGINEERING SERVICES	
				12814	001-310-0000-4270	11,186.25
				12814	024-371-0562-4600	260.00
				12814	025-311-0565-4600	2,927.00
				12814	024-311-0551-4600	1,767.25
				12814	032-311-0866-4600	2,275.00
			00418218		CONSTRUCTION MGMT FOR PACOIMA	
				12849	024-311-0551-4600	9,156.58
				12849	010-311-0551-4600	5,453.42
					<b>Total :</b>	<b>33,025.50</b>
<b>134</b>	<b>Vouchers for bank code :</b>		bank3		<b>Bank total :</b>	<b>968,459.17</b>
<b>134</b>	<b>Vouchers in this report</b>				<b>Total vouchers :</b>	<b>968,459.17</b>

Voucher Registers are not final until approved by Council.

## SPECIAL CHECK

EXHIBIT "A"  
RES. NO. 23-032

vchlist

03/07/2023 10:06:11AM

Voucher List  
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230537	3/7/2023	102519 P.E.R.S.	MARCH 2023		HEALTH INS BENEFITS - MARCH 2023 001-1160	165,402.24
Total :						165,402.24
1 Vouchers for bank code : bank3						Bank total : 165,402.24
1 Vouchers in this report						Total vouchers : 165,402.24

Voucher Registers are not final until approved by Council.

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## SPECIAL CHECKS

EXHIBIT "A"

RES. NO. 23-032

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03/07/2023

5:45:10PM

Voucher List

CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230538	2/13/2023	893115 P.E.R.S. CITY RETIREMENT	100000017021893		EMPL CONTRIB VARIANCE -	
					018-222-0000-4124	219.06
					018-224-0000-4124	164.29
					018-225-0000-4124	2,354.89
					Total :	2,738.24
230539	3/27/2023	893115 P.E.R.S. CITY RETIREMENT	100000017021913		EMPL CONTRIB VARIANCE - 01/14-01/2	
					018-222-0000-4124	165.21
					018-224-0000-4124	123.91
					018-225-0000-4124	1,775.99
					Total :	2,065.11
2 Vouchers for bank code : bank3					Bank total :	4,803.35
2 Vouchers in this report					Total vouchers :	4,803.35

Voucher Registers are not final until approved by Council.

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## SPECIAL CHECK

EXHIBIT "A"  
RES. NO. 23-032vchlist  
03/08/2023 10:21:50AMVoucher List  
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230540	2/27/2023	893115 P.E.R.S. CITY RETIREMENT	100000017021913		EMPL CONTRIB VARIANCE - 01/14-01/2	
					018-222-0000-4124	165.21
					018-224-0000-4124	123.91
					018-225-0000-4124	1,775.99
					Total :	2,065.11
1 Vouchers for bank code :		bank3			Bank total :	2,065.11
1 Vouchers in this report					Total vouchers :	2,065.11

Voucher Registers are not final until approved by Council.

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# SPECIAL CHECK

**EXHIBIT "A"**  
**RES. NO. 23-032**

vchlist  
03/09/2023 4:23:58PM

Voucher List  
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230541	3/9/2023	103648 CITY OF SAN FERNANDO	SPR 3/9/23		REIMB FOR SPECIAL PAYROLL W/E 3/9 001-1003	20,810.73
Total :						20,810.73
1 Vouchers for bank code : bank3						Bank total : 20,810.73
1 Vouchers in this report						Total vouchers : 20,810.73

Voucher Registers are not final until approved by Council.

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**SPECIAL CHECK**

**EXHIBIT "A"**  
**RES. NO. 23-032**

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Voucher List  
 CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
230542	3/14/2023	894331 CHINN, MISTY	834539		SOFTBALL REFUND 017-3770-1330	130.00
Total :						130.00
1 Vouchers for bank code : bank3						Bank total : 130.00
1 Vouchers in this report						Total vouchers : 130.00

Voucher Registers are not final until approved by Council.

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
**By:** Fabian Valdez, Police Chief  
Jennifer Spatig, Management Analyst

**Date:** March 20, 2023

**Subject:** Consideration to Adopt a Resolution Appointing the City Manager, Police Chief, and Director of Public Works as the City's Designated Authorized Agents to the Governor's Office of Emergency Services for All Matters Pertaining to Requests for State Disaster Assistance Funds

### RECOMMENDATION:

It is recommend that the City Council:

- a. Adopt Resolution No. 8222 (Attachment "A") appointing the City Manager, Police Chief, and Director of Public Works as the City's Designated Authorized Agents when requesting disaster relief funds from the Federal Emergency Management Agency (FEMA) or California Office of Emergency Services (CalOES); and
- b. Authorize the City Manager to execute all related documents.

### BACKGROUND:

1. The Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES) are Federal and State agencies, respectively, whose purpose is to help local authorities and First Responders prepare for, respond to, recover from, and mitigate major emergencies and disasters.
2. In the event of an emergency or natural disaster such as flooding or a major earthquake, the Federal Government or State of California can declare a state of emergency allowing for emergency aid and resources to local governmental entities impacted by the disaster.
3. If the Federal Government or the State of California declares a State of Emergency due to a natural disaster or other emergency event impacting the City, the Predesignated Authorized Agent would have the authority to request emergency resources and execute necessary agreements without undue delay.

**Consideration to Adopt a Resolution Appointing the City Manager, Police Chief, and Director of Public Works as City's Designated Authorized Agents to the Governor's Office of Emergency Services for All Matters Pertaining to Requests for State Disaster Assistance Funds**

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4. On April 6, 2020, City Council approved the Designation of Applicant's Agent Resolution for Non-State Agencies Form (Resolution No. 7996).

**ANALYSIS:**

The purpose of the *Designation of Applicant's Agent Resolution for Non-State Agencies* form is to appoint an Authorized Agent to act on the City's behalf with FEMA and the California Governor's Office of Emergency Services in matters related to existing and future disaster-related grants. These disaster-related grants include (but are not limited to) the following:

- a. Fire Mitigation Assistant Grant (FMAG)
- b. California State Only Disaster (CDAA)
- c. Immediate Services Program (ISP)
- d. Hazard Mitigation Grant Program (HMGP)
- e. Immediate Service Program (ISP)
- f. Building Resilient Infrastructure and Communities (BRIC)
- g. Legislative Pre-Disaster Mitigation Program (LPDM)
- h. Flood Mitigation Assistance Program (FMA)
- i. National Earthquake Hazards Reduction Program (NEHRP)
- j. California Early Earthquake Warning (CEEW)

Chapter 26, Section 62 of the San Fernando Municipal Code designates the City Manager as the Director of Emergency Services, with the Police Chief as Vice Director, and the Director of Public Works as Assistant Director during civil emergencies. Pursuant to CalOES Form 130, (Attachment A), a designation of authorized agents is required of all applicants to be eligible for funding. A new resolution is required every three years.

Staff recommends submitting the form as a "Universal Resolution" pursuant to Attachment A. This makes the designation of an Authorized Agent effective for open and future disasters/grants declared up to three (3) years following the date of approval.

The advance designation of the authorized agent and approval of this form submittal will assist in expediting requests for disaster assistance in the event of a declared emergency.

**BUDGET IMPACT:**

There is no budgetary impact associated with approval of Staff's recommendation.



**Consideration to Adopt a Resolution Appointing the City Manager, Police Chief, and Director of Public Works as City's Designated Authorized Agents to the Governor's Office of Emergency Services for All Matters Pertaining to Requests for State Disaster Assistance Funds**

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**CONCLUSION:**

Designating the City Manager, Police Chief, and Public Works Director as the authorized agents for FEMA and CalOES will allow the city to apply for grants and State disaster assistance while providing a contact point for disaster relief funding requests.

**ATTACHMENT:**

A. Resolution No. 8222



**DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN FERNANDO  
(Governing Body) (Name of Applicant)

THAT CITY MANAGER, OR  
(Title of Authorized Agent)

POLICE CHIEF, OR  
(Title of Authorized Agent)

DIRECTOR OF PUBLIC WORKS  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the CITY OF SAN FERNANDO,  
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the CITY OF SAN FERNANDO, a public entity established under the  
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- ☒ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- ☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

CELESTE T. RODRIGUEZ, MAYOR

(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

#### CERTIFICATION

I, JULIA FRITZ, duly appointed and CITY CLERK of  
(Name) (Title)

CITY OF SAN FERNANDO, do hereby certify that the above is a true and  
(Name of Applicant)

correct copy of a resolution passed and approved by the CITY COUNCIL  
(Governing Body)

of the CITY OF SAN FERNANDO on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
(Name of Applicant)

CITY CLERK

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



### Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

#### Resolution Section:

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names and titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Matt Baumgardner, Director of Public Works  
Kenneth Jones, Management Analyst

**Date:** March 20, 2023

**Subject:** A Public Hearing to Determine if Any Non-Profit Agencies are Readily Available to Provide Fixed-Route Transit Services within the City of San Fernando

### RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a public hearing to receive public comment and to determine whether any private non-profit agencies are readily available to provide fixed-route transit services within the City; and
- b. Pending public testimony, adopt Resolution No. 8221 (Attachment "A") certifying there are no non-profit agencies readily available to provide fixed-route transit services within the City.

### BACKGROUND:

1. On February 16 and 23, 2023, a Notice of Public Hearing (Attachment "B") was published in the *San Fernando Valley Sun Newspaper* regarding the City's intent to apply for a Federal Transit Administration Grant: Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.
2. On February 27, 2023, staff submitted a Section 5310 grant application under the "Traditional" capital projects category for funding to purchase two 18-passenger shuttles and two wheelchair accessible vehicles (WAVs).

### ANALYSIS:

The City provides both a fixed-route (Trolley) and non-fixed route on-demand (Mission City Transit) transportation service. The fixed-route service utilizes two City-owned trolleys and is

**A Public Hearing to Determine if Any Non-Profit Agencies are Readily Available to Provide Fixed-Route Transit Services within the City of San Fernando**

Page 2 of 3

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currently operated by Parking Company of America (PCA). PCA also operates the City's on-demand transportation service, which utilizes two PCA-owned seven passenger WAVs.

The existing trolleys are 15 years old, which makes it very difficult and expensive to obtain replacements parts. Due to the difficulty of obtaining replacement parts, both trolleys combined have been out of service 20 out of the last 24 months. Having access to additional WAV's will allow the City to enhance its on-demand service by providing individuals 65+ and individuals with disabilities same day transit services for unforeseen emergencies and last-minute appointments. Obtaining project funding through the Fiscal Year (FY) 2023 Section 5310 grant program will allow the City to replace two trolleys and purchase two WAVs.

The goal of the Section 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options available when public transit is insufficient, inappropriate, or unavailable. To accomplish this goal, the Section 5310 Program provides operating and capital assistance for public transportation projects by funding eligible capital expenditures that qualify as "Traditional" Section 5310 projects, as well as "Other" projects that are other capital and operating projects.

To be eligible to receive funding through the "Traditional" Section 5310 Capital projects category, Los Angeles County Metropolitan Transportation Authority (Metro) requires a local governmental authority applying for funding to conduct a public hearing certifying that there are no? non-profit organizations readily available in the area to provide fixed-route transit services in the City. The public hearing must be scheduled to adhere to the minimum required 30-day public comment period prior to the date of the public hearing.

Metro is the designated recipient of Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities fund and is responsible for allocating funds to eligible projects and programs approved by the Metro Board of Directors to receive a Section 5310 funding award. Approximately \$7 million of Section 5310 funds are available per year for Los Angeles County. Every few years Metro allocates these funds utilizing a formula and competitive solicitation process. The current Section 5310 solicitation allows eligible applicants to request project funding up to \$1,200,000.

Traditional Section 5310 Project Examples Include:

- Vehicle and fleet expansion and replacement.
- Wheelchair lifts, ramps, securement devices, and safety barriers.
- Transit-related information technology systems, including scheduling and dispatching systems.
- Mobility management programs.
- Acquisition of transportation services under a contract, lease, or other arrangement.

**A Public Hearing to Determine if Any Non-Profit Agencies are Readily Available to Provide Fixed-Route Transit Services within the City of San Fernando**

Page 3 of 3

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**BUDGET IMPACT:**

The City is applying for \$360,000 in Section 5310 Grant funds, comprised of \$220,000 for two 18-passenger shuttles and \$140,000 for two seven-passenger WAVs. The grant requires a 15 percent match, which totals \$64,000 bringing the total budget for the purchasing of vehicles to \$424,000. Proposition C (Prop C) local funds will be used to comply with the match requirement. During the FY 2023-2024 budget process, staff will request to have the \$64,000 included within the proposed Prop C budget.

**CONCLUSION:**

It is recommended that the City Council conduct a public hearing and adopt Resolution No. 8221 certifying there are no non-profit agencies readily available to provide fixed-route transit services within the City.

**ATTACHMENTS:**

- A. Resolution No. 8221
- B. Public Hearing Notice

**RESOLUTION NO. 8221**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO,  
CALIFORNIA, CERTIFYING THERE ARE NO NON-PROFIT AGENCIES READILY  
AVAILABLE TO PROVIDE FIXED-ROUTE TRANSPORTATION SERVICES  
WITHIN THE CITY**

**WHEREAS**, the City of San Fernando ("City") provides transportation services to the community, including seniors and individuals with disabilities; and

**WHEREAS**, the Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program ("Section 5310 Program") provides operating and capital assistance for public transportation projects that i) are planned, designed and carried out to meet the special needs of seniors (65+) and individuals with disabilities (any age) when public transportation is insufficient, inappropriate, or unavailable; ii) exceed the requirements of the Americans with Disabilities Act (ADA) of 1990; iii) improve access to fixed route service and decrease reliance on complementary paratransit, and/or iv) provide alternatives to public transportation projects for seniors (65+) and individuals with disabilities (any age); and

**WHEREAS**, the Federal Transit Administration grants Section 5310 Program funds to certified recipients under 49. U.S.C.A section 5310(b)(1), who may allocate funds received under the Program to subrecipients under 49. U.S.C.A section 5310(b)(2), including state and local governmental authorities, on a fair and equitable basis; and

**WHEREAS**, under 49. U.S.C.A section 5310(b)(2), state and local governmental authorities may receive funds if they certify that there are no private non-profit organizations readily available in the area to provide the public transportation services under the program; and

**WHEREAS**, the Los Angeles County Metropolitan Transportation Authority ("Metro") is the designated recipient of Section 5310 Program funds apportioned for the areas in Los Angeles County that are within the urbanized areas of Los Angeles-Long Beach-Anaheim (UZA 60020), Lancaster-Palmdale (UZA 63570) and Santa Clarita (UZA 61770); and

**WHEREAS**, Metro is currently accepting applications from potential subrecipients for Section 5310 Program funding for the 2023 Fiscal Year, with an application deadline of February 27, 2023; and

**WHEREAS**, the City wishes to enhance transportation services for seniors and individuals with disabilities by applying for Federal Transit Administration Section 5310 Program ("Section 5310 Program") grant funds administered by Metro, and seeks to certify that there are no non-profit organizations readily available in the area to provide the public transportation services under the program.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council set March 20, 2023 at 6:00 p.m. as the date and time for a public hearing as required as part of the Section 5310 Program grant.

**SECTION 2.** If no non-profit organizations who are readily available in the area to provide public transportation services, as defined under 29. U.S.C.A section 5310(a)(1), do not come forward at the public hearing, the City Council hereby authorizes and directs staff to proceed with Metro's Section 5310 Program application process to receive funds as a subrecipient.

**SECTION 3.** The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

**PASSED, APPROVED, AND ADOPTED THIS 20<sup>th</sup> day of March, 2023.**

\_\_\_\_\_  
Celeste T. Rodriguez, Mayor of the City of  
San Fernando, California

**ATTEST:**

\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8221, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 20<sup>th</sup> day of March, 2023, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of March, 2023.

---

Julia Fritz, City Clerk

# THE CITY OF SAN FERNANDO

## CITY COUNCIL

MAYOR  
CELESTE T. RODRIGUEZ

VICE MAYOR  
MARY MENDOZA

COUNCILMEMBER  
CINDY MONTAÑEZ

COUNCILMEMBER  
JOEL FAJARDO

COUNCILMEMBER  
MARY SOLORIO

## NOTICE OF A PUBLIC HEARING BY THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA TO RECEIVE COMMENTS FROM NONPROFIT AGENCIES REGARDING THE CITY OF SAN FERNANDO'S INTENT TO APPLY FOR A FEDERAL TRANSIT ADMINISTRATION GRANT SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM

**NOTICE IS HEREBY GIVEN** A public hearing on this matter and associated analysis will be conducted by the City of San Fernando City Council as follows:

**DATE AND TIME:** March 20, 2023, 6:00 p.m.  
**LOCATION:** City Hall Council Chambers, 117 Macneil Street,  
San Fernando, CA 91340

**DESCRIPTION:** Notice is hereby given that the City Council of the City of San Fernando will conduct a public hearing to receive comments from nonprofit agencies regarding the City of San Fernando's intent to apply for a Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

The City of San Fernando will apply to purchase replacement vehicles for the Fixed-Route Transit Service. The Fixed-Route Transit Service provides residents of the City, 65 years of age or older and persons with disabilities, transportation services. The Fixed Route Transit Service operates Monday – Friday 10:00 a.m. to 4:00 p.m. and Saturday/Sunday 11:00 a.m. – 4:00 p.m. The cost per trip is \$0.25.

The Public Hearing will be held in the City Council Chamber, 117 Macneil Street, San Fernando, California 91340 on March 20, 2023, at 6:00 p.m. or as soon thereafter as the matter may be heard. At that time, any interested person is welcome to attend and be heard on this matter.

## **PUBLIC WORKS DEVELOPMENT**

117 MACNEIL STREET  
SAN FERNANDO  
CALIFORNIA  
91340

(818) 898-1222

WWW.SFCITY.ORG

A public hearing is required to allow private nonprofit agencies to demonstrate whether they are readily available to provide fixed-route transit services. "Readily Available" is defined as "interested, willing, and capable of providing the proposed service at a comparable cost to the identified clientele, in the same service area, with the same hours of frequency, and the same level of service." If nonprofit agencies cannot carry out the proposed service, the public agency becomes eligible to apply for funding.

In compliance with the Americans with Disabilities Act (ADA) of 1990, if you need special assistance accessing the meeting, please contact The City of San Fernando at (818) 898-1222 by Friday, March 17.

**PUBLIC HEARING NOTICE**

Section 5310 Grant Application

Page 2 of 2

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Dated this 13th day of February 2023.

City of San Fernando, California

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/s/ Julia Fritz, City Clerk

Published in the Sun Newspaper on February 16, 2023



Your Return Mailing Address

Name: **San Fernando Sun**  
Address: **1150 San Fernando Road, Suite 100**  
City: **San Fernando** State **CA** Zip Code: **91340**

**Proof of Publication –**

(2015.5 C.C.P.)

**STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES**

The undersigned says:

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years; and I am not a party to or interested in the notice published. I am the chief legal advertising clerk of the publisher of the

**San Fernando Valley Sun**

a newspaper of general circulation, printed and published weekly in the San Fernando Valley, in the County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California,

Under the date of 8-16, 1945

Case Number 503894

that the notice, of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement There of on the following dates, to-wit:

**2/16/2023**

all in the year 2023. I certify (or declare) under penalty of perjury that the foregoing is true and correct. Dated at San Fernando California, on this 16th day of **February, 2023**

Signature,



Erica Ramos  
**SAN FERNANDO VALLEY SUN**  
1150 SAN FERNANDO ROAD, SUITE 100  
SAN FERNANDO, CA 91340

**NOTICE OF A PUBLIC HEARING  
BY THE CITY COUNCIL OF THE  
CITY OF SAN FERNANDO, CALI-  
FORNIA TO RECEIVE COMMENTS  
FROM NONPROFIT AGENCIES  
REGARDING THE CITY OF SAN  
FERNANDO'S INTENT TO APPLY  
FOR A FEDERAL TRANSIT AD-  
MINISTRATION GRANT SECTION  
5310 ENHANCED MOBILITY OF  
SENIORS AND INDIVIDUALS WITH  
DISABILITIES PROGRAM**

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held by the City Council of the City of San Fernando to receive comments from private nonprofit agencies regarding the City's intent to apply for a Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds. The City will apply to purchase replacement vehicles for the Fixed-Route Transit Service that provides transportation services to City residents 65 years and older and persons with disabilities. Transit service operates Monday – Friday 10AM to 4PM and Saturday/Sunday 11AM – 4PM, and cost per trip/person is \$0.25.

A public hearing is required to allow private nonprofit agencies to demonstrate whether they are readily available to provide fixed-route transit services. "Readily Available" is defined as "interested, willing, and capable of providing the proposed service at a comparable cost to the identified clientele, in the same service area, with the same hours of frequency, and the same level of service." If nonprofit agencies cannot carry out the proposed service, the public agency becomes eligible to apply for funding. Copies of the staff report will be available for public review after 12:00 noon on Friday, March 17, 2023, on the City's website <https://ci.san-fernando.ca.us/> and at the City Clerk's Office, 117 Macneil Street, San Fernando, CA 91340. Questions may be referred to Management Analyst, Kenneth Jones at [kjones@sfcity.org](mailto:kjones@sfcity.org). Please refer to File: Financing of Energy Services Contract. The Public Hearing will be held in the City Council Chamber, 117 Macneil Street, San Fernando, California 91340 on March 20, 2023, at 6:00 p.m. or as soon thereafter as the matter may be heard. At that time, any interested person is welcome to attend and be heard on this matter. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting. Dated this 16th day of February 2023 City of San Fernando, California /s/Julia Fritz, City Clerk Published in the Sun Newspaper on February 16, 2023 L13155

Your Return Mailing Address

Name: **San Fernando Sun**

Address: **1150 San Fernando Road, Suite 100**

City: **San Fernando** State **CA** Zip Code: **91340**

## Proof of Publication –

(2015.5 C.C.P.)

### STATE OF CALIFORNIA COUNTY OF LOS ANGELES

The undersigned says:

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years; and I am not a party to or interested in the notice published. I am the chief legal advertising clerk of the publisher of the

#### **San Fernando Valley Sun**

a newspaper of general circulation, printed and published weekly in the San Fernando Valley, in the County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California,

Under the date of 8-16, 1945

Case Number 503894

that the notice, of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement There of on the following dates, to-wit:

**2/23/2023**

all in the year 2023. I certify (or declare) under penalty of perjury that the foregoing is true and correct. Dated at San Fernando California, on this 23th day of **February, 2023**

Signature,



Erica Ramos

**SAN FERNANDO VALLEY SUN**

**1150 SAN FERNANDO ROAD, SUITE 100**

**SAN FERNANDO, CA 91340**

**NOTICE OF A PUBLIC HEARING  
BY THE CITY COUNCIL OF THE  
CITY OF SAN FERNANDO, CALI-  
FORNIA TO RECEIVE COMMENTS  
FROM NONPROFIT AGENCIES  
REGARDING THE CITY OF SAN  
FERNANDO'S INTENT TO APPLY  
FOR A FEDERAL TRANSIT AD-  
MINISTRATION GRANT SECTION  
5310 ENHANCED MOBILITY OF  
SENIORS AND INDIVIDUALS WITH  
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Dated this 23rd day of February 2023  
City of San Fernando, California  
/s/Julia Fritz, City Clerk  
Published in the Sun Newspaper on  
February 23, 2023  
L13160



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## AGENDA REPORT

**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Kanika Kith, Director of Community Development  
Kenya Marquez, Housing Coordinator

**Date:** March 20, 2023

**Subject:** Consideration and Discussion to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2022 and to Authorize Staff to Submit Said Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research

### RECOMMENDATION:

It is recommended that the City Council:

- a. Receive and file the General Plan Housing Element Annual Progress Report for Calendar Year 2022 (Attachment "A"); and
- b. Authorize staff to submit the Housing Element Annual Progress Report to the California Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR).

### BACKGROUND:

1. Since 1969, the State has required all cities and counties in California to adopt a Housing Element to adequately plan to accommodate each jurisdiction's fair share of housing needs in California. The Housing Element is a chapter of the General Plan that serves as each jurisdiction's blueprint for how it plans to grow and develop during a particular "planning cycle."
2. State law requires that the Housing Element be updated every eight years, including policies and programs to meet existing and future housing needs for the City, as established by the California Department of Housing and Community Development (HCD).
3. The Southern California Association of Governments (SCAG) is responsible for assigning the Regional Housing Needs Assessment (RHNA) allocation in Los Angeles, Orange, Riverside, San Bernardino, Imperial, and Ventura counties (197 jurisdictions, including San Fernando).

**Consideration and Discussion to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2022 and to Authorize Staff to Submit Said Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research**

Page 2 of 5

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4. On January 1, 2018, as a result of California Senate Bill 35 (SB 35), streamlining provisions went into effect for cities that were not meeting their goals for construction of certain regional housing needs. SB 35 amended Government Code Section 65913.4 to require local jurisdictions to streamline the approval of certain housing projects by providing a ministerial approval process and removing the requirements for California Environmental Quality Act (CEQA) analysis.
5. On June 6, 2022, the City Council adopted the 2021-2029 (6<sup>th</sup> Cycle) Housing Element that established the City's strategy for meeting community housing needs for RHNA housing planning period 2021-2029.
6. On August 9, 2022, HCD certified the City's 2021-2029 Housing Element as being in full compliance with State housing law.
7. On March 13, 2023, the General Plan Housing Element Annual Progress Report was presented as an informational item to the Planning and Preservation Commission.

**ANALYSIS:**

The Housing Element Annual Progress Report provides the status and progress of each jurisdiction's implementation of its housing element on an annual basis. Government Code Section 65400 establishes the requirement that each jurisdiction prepare an annual report on the status of its Housing Element for the prior calendar year, and the actions taken towards completion of the programs and status of the jurisdiction's compliance with the deadlines in its Housing Element. Each jurisdiction is required to submit an Annual Progress Report to HCD and the Governor's Office of Planning and Research (OPR) no later than April 1 of each year, reporting data for the prior calendar year.

The 2022 Annual Progress Report (Attachment "A") reflects the City's progress during the first year of the 6<sup>th</sup> Cycle Housing Element, RHNA planning period from October 16, 2021 to December 31, 2022. In 2022, the City received 38 planning applications for new housing units, approved 41 new housing units, issued 49 building permits, and performed 19 final inspections<sup>1</sup>. Table 1 below shows a breakdown of the units and their affordability levels.

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<sup>1</sup> A certificate of occupancy is issued when a new unit completes construction and passes final inspection by the City.

**Consideration and Discussion to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2022 and to Authorize Staff to Submit Said Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research**

Page 3 of 5

Table 1: Summary of Planning Approvals, Building Permits, and Certificate of Occupancy 2022.

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	1
Low	Deed Restricted	0
	Non-Deed Restricted	22
Moderate	Deed Restricted	0
	Non-Deed Restricted	5
Above Moderate		10
Total Units		38
Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	3
Low	Deed Restricted	0
	Non-Deed Restricted	22
Moderate	Deed Restricted	0
	Non-Deed Restricted	13
Above Moderate		11
Total Units		49
Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	16
Moderate	Deed Restricted	0
	Non-Deed Restricted	2
Above Moderate		1
Total Units		19

HCD has set an ambitious housing production goal for the 6<sup>th</sup> Cycle by both HCD and SCAG. These goals represent a 325 percent increase in the SCAG region, and an increase of 827 percent locally for the City of San Fernando. On October 26, 2020, staff submitted an appeal request to SCAG seeking a reduction in its allocation. Staff cited local planning factors such as job-housing balance, sewer and water infrastructure constraints, availability of land, and a disproportionate allocation compared to the rest of the region. Ultimately, the City's appeal was denied and the City was provided a final allocation of 1,795 units.

**Consideration and Discussion to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2022 and to Authorize Staff to Submit Said Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research**

Page 4 of 5

As presented in Table 2 below, the City was allocated a total RHNA of 1,795 units for the 6<sup>th</sup> Cycle planning period. During the first planning period, the City issued a total of 49 residential building permits. However, under Senate Bill 35 (SB 35) cities must meet the proportionate share of the RHNA for each of the five income levels (extremely low, very low, low, moderate, and above moderate). The City has seven additional years to meet all income level categories.

Table 2: Regional Housing Needs Allocation (RHNA) Progress: 2022-2029.

Income Level	2022-2029 RHNA Allocation	Building Permits Issued Per Year								Total Units to Date	Remaining RHNA Target
		2022*	2023	2024	2025	2026	2027	2028	2029		
<b>Extremely Low</b> (0 to 30% of AMI)	230	0	-	-	-	-	-	-	-	0	230
<b>Very Low</b> (30% to 50% of AMI)	231	3	-	-	-	-	-	-	-	3	228
<b>Low</b> (50% to 80% of AMI)	273	22	-	-	-	-	-	-	-	22	251
<b>Moderate</b> (81% of AMI)	284	13	-	-	-	-	-	-	-	13	271
<b>Above Moderate</b> (> 80% of AMI)	777	11	-	-	-	-	-	-	-	11	766
<b>Total</b>	<b>1,795</b>	<b>49</b>	-	-	-	-	-	-	-	<b>49</b>	<b>1,746</b>

The City will need to maintain zoning that makes sites available for a mix of single-family, multi-family and mixed-use housing, supported by a variety of programs to enhance affordability, to accommodate remaining RHNA targets. The City continues to actively implement goals, policies and programs of the Housing Element. Furthermore, the adoption of the San Fernando Corridors Specific Plan (SP-5) in December 2017, the recent state legislation mandating jurisdictions to allow for Junior ADU's (JADU)<sup>2</sup>, and the adoption of Ordinance No. 1714 for urban lot splits and two-unit development projects in single-family residential (R-1) zones for implementing Senate Bill 9 adopted by the City Council on February 6, 2023, will continue to foster housing and address the RHNA allocation targets for each income level.

<sup>2</sup> A Junior ADU allows for a portion of an existing primary dwelling to be converted to an additional dwelling unit, up to a maximum of 500 square feet.



**Consideration and Discussion to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2022 and to Authorize Staff to Submit Said Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research**

Page 5 of 5

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**BUDGET IMPACT:**

Preparation of the Housing Element Annual Progress Report is included in the annual work program for the Community Development Department. Therefore, funding for the effort is included in the Fiscal Year 2022-2023 Adopted Budget.

**CONCLUSION:**

Staff recommends that the City Council receive and file the Housing Element Annual Progress Report for Calendar Year 2022; and authorize staff to submit the Housing Element Annual Progress Report to California Department of Housing and Community Development and the Governor's Office of Planning and Research.

**ATTACHMENT:**

A. Housing Element Annual Progress Report for Calendar Year 2022

Please Start Here

General Information	
Jurisdiction Name	San Fernando
Reporting Calendar Year	2022
Contact Information	
First Name	KANIKA
Last Name	KITH
Title	DIRECTOR OF COMMUNITY DEVELOPMENT
Email	KKITH@SFCITY.ORG
Phone	8188987316
Mailing Address	
Street Address	117 N MACNEIL
City	San Fernando
Zipcode	91340

Import Last Year's Data

**Optional:** Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

[Click here to download APR Instructions](#)

1\_23\_23

Jurisdiction	San Fernando	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	3
Low	Deed Restricted	0
	Non-Deed Restricted	22
Moderate	Deed Restricted	0
	Non-Deed Restricted	13
Above Moderate		11
Total Units		49

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
SFA	0	0	0
SFD	1	2	0
2 to 4	3	4	0
5+	0	0	0
ADU	34	43	19
MH	0	0	0
Total	38	49	19

Housing Applications Summary	
Total Housing Applications Submitted:	39
Number of Proposed Units in All Applications Received:	41
Total Housing Units Approved:	41
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes							
1					2	3	4	5							6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted+ (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project
Summary Row: Start Data Entry Below								0	1	0	23	0	6	11	41
	2521-029-002	1106 CORONEL ST		PL2103795	ADU	R	10/27/2021		1						1
	2516-007-005	921 N HUNTINGTON ST		PL2103814	ADU	R	10/28/2021				1				1
	2521-029-001	1100 CORONEL ST		PL2103809	ADU	R	10/28/2021		1						1
	2519-008-016	436 N MACNEIL ST		PL2103810	ADU	R	10/28/2021				1				1
	2515-020-021	853 NEWTON ST		PL2103818	ADU	R	10/29/2021				1				1
	2520-013-018	215 N WORKMAN ST		PL2103881	ADU	R	11/3/2021						1		1
	2516-002-014	1715 GLENOAKS BLVD		PL2103824	ADU	R	10/29/2021				1				1
	2518-016-008	545 HUNTINGTON ST		PL2104005	ADU	R	11/10/2021						1		1
	2516-016-040	1812 EIGHTH ST		PL2104129	ADU	R	11/18/2021						1		1
	2518-013-015	1520 FIFTH ST		PL2104164	ADU	R	11/22/2021				1				1
	2516-009-005	1614 SEVENTH ST		PL2104199	ADU	R	11/24/2021				1				1
	2518-003-022	448 FERMOORE ST		PL2104353	ADU	R	12/9/2021						1		1
	2613-005-033	1016 OMELVENY AVE		PL2104383	ADU	R	12/13/2021				1				1
	2517-022-069	467 FAYECROFT ST		PL2103032	ADU	R	12/15/2021				1				1
	2517-006-014	1948 PHILLIPPI ST		PL2104426	ADU	R	12/15/2021				1				1
	2516-019-007	1120 EIGHTH ST		PL2104411	ADU	R	12/15/2021							1	1
	2517-018-030	2005 FIFTH ST		PL2104413	ADU	R	12/15/2021				1				1
	2520-012-016	1715 SECOND ST		PL2200068	ADU	R	1/6/2022							1	1
	2521-009-005	1419 GRIFFITH ST		PL2200203	ADU	R	1/18/2022				1				1
	2515-028-009	901 SEVENTH ST		PL2200423	ADU	R	2/3/2022				1				1
	2521-036-005	1226 GRIFFITH ST		PL2200428	ADU	R	2/3/2022							1	1
	2516-008-004	1824 SEVENTH ST		PL2200450	ADU	R	2/7/2022							1	1
	2513-002-034	2041 EIGHTH ST		PL2200859	ADU	R	3/8/2022							1	1
	2522-022-013	710 HOLLISTER ST		PL2201072	ADU	R	3/24/2022							1	1
	2521-009-006	1425 GRIFFITH ST		PL2201090	ADU	R	3/25/2022						1		1
	2522-012-019	557 CHATSWORTH DR		PL2201258	ADU	R	4/5/2022						1		1
	2516-017-031	1521 KNOX ST		PL2201285	ADU	R	4/6/2022						1		1
	2516-026-014	1414 SEVENTH ST		PL2201403	ADU	R	4/15/2022				1				1
	2517-008-002	1011 ORANGE GROVE AVE		PL2201521	ADU	R	4/25/2022							1	1
	2518-007-011	446 N ALEXANDER ST		PL2201768	ADU	R	5/10/2022						1		1
	2517-027-019	512 N LAZARD ST		PL2201777	ADU	R	5/11/2022				1				1
	2520-014-003	1512 FOURTH ST		PL2201779	ADU	R	5/11/2022				1				1
	2517-002-009	1928 EIGHTH ST		PL2201946	ADU	R	5/23/2022				1				1
	2516-001-006	858 ORANGE GROVE AVE		PL2201949	ADU	R	5/23/2022				1				1
	2612-022-009	659 LASHBURN ST		PL2201982	ADU	R	5/25/2022				1				1
	2613-009-018	1233 OMELVENY AVE		PL2201998	ADU	R	5/27/2022				1				1
	2516-020-016	1327 PHILLIPPI ST		PL2202093	ADU	R	6/3/2022				1				1
	2518-014-014	515 N WORKMAN ST		PL2202174	ADU	R	6/8/2022				1				1
	2515-012-005	722 DE HAVEN ST		PL2202192	ADU	R	6/9/2022							1	1
	2520-014-014	1513 SECOND ST		PL2202193	ADU	R	6/9/2022				3				3
	2515-021-019	869 GRISWOLD AVE		PL2202284	ADU	R	6/14/2022				1				1
	2521-008-013	1416 HEWITT ST		PL2202282	ADU	R	6/15/2022							1	1
	2515-003-004	651 NEWTON ST		PL2202466	ADU	R	6/30/2022				1				1
	2516-029-031	1121 LUCAS ST		PL2202356	ADU	R	6/22/2022				1				1
	2517-004-011	1932 KNOX ST		PL2202461	ADU	R	6/30/2022		1						1
	2522-011-024	609 CHATSWORTH DR		PL2202482	ADU	R	7/5/2022				1				1
	2515-018-013	916 MACNEIL ST		PL2202639	ADU	R	7/18/2022						1		1

	2515-003-003	657 NEWTON ST		PL2203341	ADU	R	9/8/2022				1				1
	2518-008-010	412 N HAGAR ST		PL2202921	ADU	R	8/8/2022							1	1
	2520-014-020	225 HARDING AVE		PL2203876	ADU	R	9/15/2022				1				1
	2516-020-007	1312 KNOX ST		PL2203686	ADU	R	9/28/2022				1				1
	2516-031-007	823 ALEXANDER ST		PL2203998	ADU	R	10/21/2022							1	1
	2518-005-014	438 HARDING ST		PL2204052	ADU	R	10/26/2022						1		1
	2612-014-005	672 JACKMAN AVE		PL2204053	ADU	R	10/26/2022				1				1
	2613-001-026	616 MOTT ST		PL2204101	ADU	R	10/31/2022				1				1
	2519-021-011	671 FOURTH ST		PL2300084	ADU	R	12/22/2022							1	1

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

Jurisdiction	San Fernando	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Table A2

## Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement								
1					2	3	4							5	6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Entitlement Date Approved	# of Units issued Entitlements
Summary Row: Start Data Entry Below							0	1	0	22	0	5	10		38
	2516-013-007	1620 Fermoore Drive		BS2104384	ADU	R				1				8/16/2021	1
	2516-002-020	827 Fermoore Street		BS2200670	ADU	R						1		8/25/2021	1
	2612-021-002	613 Jackman Street		BS2200975	ADU	R		1						11/22/2021	1
	2518-029-021	755 Hagar Street		BS2201129	ADU	R						1		8/10/2021	1
	2516-023-033	1020 Harding Avenue		BS2201234	ADU	R							1	6/3/2021	1
	2522-019-025	703 Pico Street		BS2104152	ADU	R		1						6/9/2021	1
	2515-014-022	755 N. Brand Blvd		BS2201532	SFD	R							1	6/17/2021	1
	2518-005-016	445 Harps Street		BS2201728	ADU	R						1		8/17/2021	1
	2518-005-016	443 Harps Street		BS2201589	2 to 4	R						4		8/17/2021	4
	2521-023-023	1228 Hollister Street		BS2104304	ADU	R				1				10/11/2021	1
	2516-009-005	1616 Seventh Street		BS2200549	ADU	R				1				11/24/2021	1
	2521-009-005	1421 Griffith Street		BS2200881	ADU	R				1				1/18/2022	1
	2518-009-010	528 Hagar Street		BS2103869	ADU	R				1				6/28/2021	1
	2517-027-019	512 N. Lazard Street #A		BS2202694	ADU	R				1				7/4/2022	1
	2612-023-011	811 Lashburn Street		BS222968	ADU	R				1				7/26/2021	1
	2516-029-031	1121 Lucas Street #A		BS2203044	ADU	R				1				7/14/2022	1
	2517-022-069	469 Faycroft Street		BS2104190	ADU	R				1				12/15/2021	1
	2517-004-006	1127 Orange Grove Avenue		BS2104097	ADU	R						1		6/24/2021	1
	2518-016-008	547 N. Huntington Street		BS2200682	ADU	R						1		11/10/2021	1
	2516-007-005	923 N. Huntington Street		BS2200842	ADU	R				1				10/28/2021	1
	2521-036-005	1228 Griffith Street		BS2201095	ADU	R							1	2/3/2022	1
	2516-014-013	1046 N. Workman Street		BS2104315	ADU	R				1				12/7/2021	1
	2520-012-016	1717 Second Street		BS2201868	ADU	R							1	1/6/2022	1
	2516-023-020	1408 Mountain View Street		BS2200491	ADU	R							1	10/5/2021	1
	2520-013-018	217 N. Workman Street		BS2201913	ADU	R						1		11/3/2021	1
	2613-002-035	615 O'Melveny Street		BS2104463	ADU	R				1				3/29/2021	1
	2520-014-003	1514 Fourth Street		BS2201786	ADU	R				1				5/11/2022	1
	2517-009-020	2019 Warren Street		BS2202605	ADU	R				1				12/14/2021	1
	2517-017-023	725 N. Meyer Street		BS2104070	ADU	R				1				3/6/2019	1
	2519-008-016	438 Macneil Street		BS2200690	ADU	R				1				10/28/2021	1
	2522-012-019	559 Chatsworth Drive		BS2201841	ADU	R						1		4/5/2022	1
	2516-021-009	1315 Mountain View Street		BS2203560	ADU	R							1	8/2/2022	1
	2516-020-016	1329 Phillippi Street		BS2203557	ADU	R				1				6/3/2022	1
	2515-012-015	721 De Garmo Street		BS2104206	ADU	R				1				4/26/2021	1
	2515-020-021	855 Newton Street		BS2201041	ADU	R				1				11/2/2021	1
	2515-021-027	829 Griswold Avenue		BS2104326	ADU	R				1				8/25/2021	1
	2613-002-064	624 O'Melveny Avenue		BS2103740	ADU	R				1				7/26/2021	1
	2516-017-011	1167 Harding Avenue		BS2201241	ADU	R				1				7/29/2021	1
	2521-008-013	1418 Hewitt Street		BS2202115	ADU	R							1	7/28/2022	1
	2516-002-014	1717 Glenoaks Blvd.		BS2202516	ADU	R				1				3/23/2022	1
	2518-007-011	448 Alexander Street #B		BS2204642	ADU	R						1		5/10/2022	1

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

Jurisdiction	San Fernando	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

	2521-009-006	1427 Griffith Street		BS2204741	ADU	R						1		4/4/2022	1
	2521-029-001	1102 Coronel Street		BS2204330	ADU	R			1					10/28/2021	1
	2522-011-024	611 Chatsworth Drive		BS2204813	ADU	R								7/5/2022	1
	2517-006-014	1950 Phillippi Street		BS2201155	ADU	R					1			12/15/2021	1
	2516-019-007	1122 Eighth Street		BS2204844	ADU	R							1	2/22/2022	1
	2516-026-014	1416 Seventh Street		BS2202358	ADU	R					1			4/15/2022	1
	2522-022-013	702 Hollister Street		BS2204826	SFD	R							1	5/5/2022	1
	2515-012-005	724 De Haven Street		BS2202638	ADU	R							1	6/9/2022	1
	2513-002-034	2039 Eighth Street		BS2202025	ADU	R							1	3/8/2022	1
	2517-002-009	1930 Eighth Street		BS2202839	ADU	R					1			6/3/2022	1
	2518-002-010	1707 Fourth Street		BS2204070	ADU	R					1			3/11/2021	1
	2518-013-015	1522 Fifth Street		BS2202410	ADU	R					1			11/24/2021	1
	2515-018-013	918 Macneil Street		BS2204385	ADU	R						1		8/16/2022	1
	2516-016-040	1812 Eighth St.		PL2104129	ADU	R						1		11/18/2021	1
	2518-003-022	448 Fermoore St		PL2104353	ADU	R						1		12/9/2021	1
	2613-005-033	1016 O Melvery Ave.		PL2104383	ADU	R					1			1/10/2022	1
	2517-018-030	2005 Fifth St.		PL2104413	ADU	R					1			1/18/2022	1
	2515-028-009	901 Seventh St.		PL2200423	ADU	R					1			2/3/2022	1
	2516-008-004	1824 Seventh St.		PL2200450	ADU	R							1	2/7/2022	1
	2516-017-031	1521 Knox St.		PL2201285	ADU	R						1		4/18/2022	1
	2517-008-002	1011 Orange Grove Rd.		PL2201521	ADU	R							1	4/25/2022	1
	2516-001-006	858 Orange Grove Ave.		PL2201949	ADU	R					1			7/1/2022	1
	2612-022-009	659 Lashburn St.		PL2201982	ADU	R					1			9/15/2022	1
	2613-009-018	1233 O Melvery Ave.		PL2201998	ADU	R					1			6/10/2022	1
	2518-014-014	515 N Workman St.		PL2202174	ADU	R					1			6/10/2022	1
	2520-014-014	1512 Second St.		PL2202193	2 to 4	R					3			6/9/2022	3
	2515-021-019	869 Griswold Ave.		PL2202284	ADU	R					1			7/18/2022	1
	2515-003-004	651 Newton St.		PL2202466	ADU	R					1			7/28/2022	1
	2517-004-011	1932 Knox St.		PL2202461	ADU	R				1				6/30/2022	1
	2515-003-003	657 Newton St.		PL2203341	ADU	R					1			12/16/2022	1
	2521-029-002	1106 CORONEL ST		PL2103795	ADU	R								10/27/2021	0

Jurisdiction	San Fernando	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

mary - New Construction, E																
Project Identifier					Unit Types		Affordability by Household Incomes - Building Permits									
1					2	3	7								8	9
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low - Income Deed Restricted	Low - Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits	
Summary Row: Start Data Entry Below							0	3	0	22	0	13	11		49	
	2516-013-007	1620 Fermoore Drive		BS2104384	ADU	R				1				1/3/2022	1	
	2516-002-020	827 Fermoore Street		BS2200670	ADU	R						1		2/25/2022	1	
	2612-021-002	613 Jackman Street		BS2200975	ADU	R		1						3/17/2022	1	
	2518-029-021	755 Hagar Street		BS2201129	ADU	R						1		3/30/2022	1	
	2516-023-033	1020 Harding Avenue		BS2201234	ADU	R							1	4/5/2022	1	
	2522-019-025	703 Pico Street		BS2104152	ADU	R		1						4/7/2022	1	
	2515-014-022	755 N. Brand Blvd		BS2201532	SFD	R							1	4/25/2022	1	
	2518-005-016	445 Harps Street		BS2201728	ADU	R						1		5/11/2022	1	
	2518-005-016	443 Harps Street		BS2201589	2 to 4	R						4		5/11/2022	4	
	2521-023-023	1228 Hollister Street		BS2104304	ADU	R				1				12/9/2022	1	
	2516-009-005	1616 Seventh Street		BS2200549	ADU	R				1				2/15/2022	1	
	2521-009-005	1421 Griffith Street		BS2200881	ADU	R				1				3/10/2022	1	
	2518-009-010	528 Hagar Street		BS2103869	ADU	R				1				11/16/2021	1	
	2517-027-019	512 N. Lazard Street #A		BS2202694	ADU	R				1				8/4/2022	1	
	2612-023-011	811 Lashburn Street		BS222968	ADU	R				1				8/12/2022	1	
	2516-029-031	1121 Lucas Street #A		BS2203044	ADU	R				1				8/18/2022	1	
	2517-022-069	469 Fayecroft Street		BS2104190	ADU	R				1				11/29/2021	1	
	2517-004-006	1127 Orange Grove Avenue		BS2104097	ADU	R						1		11/22/2021	1	
	2518-016-008	547 N. Huntington Street		BS2200682	ADU	R						1		2/25/2022	1	
	2516-007-005	923 N. Huntington Street		BS2200842	ADU	R				1				3/8/2022	1	
	2521-036-005	1228 Griffith Street		BS2201095	ADU	R							1	3/28/2022	1	
	2516-014-013	1046 N. Workman Street		BS2104315	ADU	R				1				12/7/2021	1	
	2520-012-016	1717 Second Street		BS2201868	ADU	R							1	5/24/2022	1	
	2516-023-020	1408 Mountain View Street		BS2200491	ADU	R							1	2/10/2022	1	
	2520-013-018	217 N. Workman Street		BS2201913	ADU	R						1		5/25/2022	1	
	2613-002-035	615 O'Melveny Street		BS2104463	ADU	R				1				2/9/2022	1	
	2520-014-003	1514 Fourth Street		BS2201786	ADU	R				1				5/12/2022	1	
	2517-009-020	2019 Warren Street		BS2202605	ADU	R				1				8/9/2022	1	
	2517-017-023	725 N. Meyer Street		BS2104070	ADU	R				1				11/16/2021	1	
	2519-008-016	438 Macneil Street		BS2200690	ADU	R				1				2/25/2022	1	
	2522-012-019	559 Chatsworth Drive		BS2201841	ADU	R						1		5/17/2022	1	
	2516-021-009	1315 Mountain View Street		BS2203560	ADU	R							1	9/23/2022	1	
	2516-020-016	1329 Phillippi Street		BS2203557	ADU	R				1				9/27/2022	1	
	2515-012-015	721 De Garmo Street		BS2104206	ADU	R				1				12/5/2021	1	
	2515-020-021	855 Newton Street		BS2201041	ADU	R				1				3/29/2022	1	
	2515-021-027	829 Griswold Avenue		BS2104326	ADU	R				1				12/20/2021	1	
	2613-002-064	624 O'Melveny Avenue		BS2103740	ADU	R				1				10/25/2021	1	
	2516-017-011	1167 Harding Avenue		BS2201241	ADU	R				1				4/6/2022	1	
	2521-008-013	1418 Hewitt Street		BS2202115	ADU	R							1	11/14/2022	1	
	2516-002-014	1717 Glenoaks Blvd.		BS2202516	ADU	R				1				7/15/2022	1	
	2518-007-011	448 Alexander Street #B		BS2204642	ADU	R						1		12/7/2022	1	



<b>Jurisdiction</b>	San Fernando	
<b>Reporting Year</b>	2022	(Jan. 1 - Dec. 31)
<b>Planning Period</b>	6th Cycle	10/15/2021 - 10/15/2029

**Note: "+" indicates an optional field**

Cells in grey contain auto-calculation formulas

	2521-009-006	1427 Griffith Street		BS2204741	ADU	R						1		12/15/2022	1
	2521-029-001	1102 Coronel Street		BS2204330	ADU	R			1					12/20/2022	1
	2522-011-024	611 Chatsworth Drive		BS2204813	ADU	R					1			12/21/2022	1
	2517-006-014	1950 Phillippi Street		BS2201155	ADU	R					1			4/7/2022	1
	2516-019-007	1122 Eighth Street		BS2204844	ADU	R							1	12/22/2022	1
	2516-026-014	1416 Seventh Street		BS2202358	ADU	R					1			6/22/2022	1
	2522-022-013	702 Hollister Street		BS2204826	SFD	R							1	12/27/2022	1
	2515-012-005	724 De Haven Street		BS2202638	ADU	R							1	7/19/2022	1
	2513-002-034	2039 Eighth Street		BS2202025	ADU	R							1	6/2/2022	1
	2517-002-009	1930 Eighth Street		BS2202839	ADU	R					1			8/3/2022	1
	2518-002-010	1707 Fourth Street		BS2204070	ADU	R					1			10/31/2022	1
	2518-013-015	1522 Fifth Street		BS2202410	ADU	R					1			8/10/2022	1
	2515-018-013	918 Macneil Street		BS2204385	ADU	R						1		11/28/2022	1

Jurisdiction	San Fernando	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Summary - New Construction, E																	
Project Identifier					Unit Types		Affordability by Household Incomes - Certificates of Occupancy										Streamlining
1					2	3	10							11	12	13	14
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness	How many of the units were Extremely Low Income?*	Was Project APPROVED using GC 65913.4(b)? (SB 35 Streamlining) Y/N
Summary Row: Start Data Entry Below							0	0	0	16	0	2	1		19	0	0
	2516-013-007	1620 Fermoore Drive		BS2104384	ADU	R										0	N
	2516-002-020	827 Fermoore Street		BS2200670	ADU	R										0	N
	2612-021-002	613 Jackman Street		BS2200975	ADU	R										0	N
	2518-029-021	755 Hagar Street		BS2201129	ADU	R										0	N
	2516-023-033	1020 Harding Avenue		BS2201234	ADU	R										0	N
	2522-019-025	703 Pico Street		BS2104152	ADU	R										0	N
	2515-014-022	755 N. Brand Blvd		BS2201532	SFD	R										0	N
	2518-005-016	445 Harps Street		BS2201728	ADU	R										0	N
	2518-005-016	443 Harps Street		BS2201589	2 to 4	R										0	N
	2521-023-023	1228 Hollister Street		BS2104304	ADU	R				1				5/22/2022	1	0	N
	2516-009-005	1616 Seventh Street		BS2200549	ADU	R				1				6/21/2022	1	0	N
	2521-009-005	1421 Griffith Street		BS2200881	ADU	R				1				6/22/2022	1	0	N
	2518-009-010	528 Hagar Street		BS2103869	ADU	R				1				6/28/2022	1	0	N
	2517-027-019	512 N. Lazard Street #A		BS2202694	ADU	R										0	N
	2612-023-011	811 Lashburn Street		BS222968	ADU	R										0	N
	2516-029-031	1121 Lucas Street #A		BS2203044	ADU	R										0	N
	2517-022-069	469 Faycroft Street		BS2104190	ADU	R				1				8/25/2022	1	0	N
	2517-004-006	1127 Orange Grove Avenue		BS2104097	ADU	R						1		8/24/2022	1	0	N
	2518-016-008	547 N. Huntington Street		BS2200682	ADU	R										0	N
	2516-007-005	923 N. Huntington Street		BS2200842	ADU	R										0	N
	2521-036-005	1228 Griffith Street		BS2201095	ADU	R										0	N
	2516-014-013	1046 N. Workman Street		BS2104315	ADU	R				1				3/28/2022	1	0	N
	2520-012-016	1717 Second Street		BS2201868	ADU	R										0	N
	2516-023-020	1408 Mountain View Street		BS2200491	ADU	R							1	5/24/2022	1	0	N
	2520-013-018	217 N. Workman Street		BS2201913	ADU	R										0	N
	2613-002-035	615 O'Melveny Street		BS2104463	ADU	R				1				6/23/2022	1	0	N
	2520-014-003	1514 Fourth Street		BS2201786	ADU	R				1				7/29/2022	1	0	N
	2517-009-020	2019 Warren Street		BS2202605	ADU	R										0	N
	2517-017-023	725 N. Meyer Street		BS2104070	ADU	R				1				9/1/2022	1	0	N
	2519-008-016	438 Macneil Street		BS2200690	ADU	R				1				9/12/2022	1	0	N
	2522-012-019	559 Chatsworth Drive		BS2201841	ADU	R						1		9/12/2022	1	0	N
	2516-021-009	1315 Mountain View Street		BS2203560	ADU	R										0	N
	2516-020-016	1329 Phillippi Street		BS2203557	ADU	R										0	N
	2515-012-015	721 De Garmo Street		BS2104206	ADU	R				1				9/28/2022	1	0	N
	2515-020-021	855 Newton Street		BS2201041	ADU	R				1				9/29/2022	1	0	N
	2515-021-027	829 Griswold Avenue		BS2104326	ADU	R				1				10/4/2022	1	0	N
	2613-002-064	624 O'Melveny Avenue		BS2103740	ADU	R										0	N
	2516-017-011	1167 Harding Avenue		BS2201241	ADU	R				1				11/7/2022	1	0	N
	2521-008-013	1418 Hewitt Street		BS2202115	ADU	R										0	N
	2516-002-014	1717 Glenoaks Blvd.		BS2202516	ADU	R				1				11/23/2022	1	0	N
	2518-007-011	448 Alexander Street #B		BS2204642	ADU	R										0	N
	2521-009-006	1427 Griffith Street		BS2204741	ADU	R										0	N
	2521-029-001	1102 Coronel Street		BS2204330	ADU	R										0	N
	2522-011-024	611 Chatsworth Drive		BS2204813	ADU	R										0	N
	2517-006-014	1950 Phillippi Street		BS2201155	ADU	R				1				12/22/2022	1	0	N

Jurisdiction	San Fernando	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.  
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1		2								3	4	
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2021-10/14/2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	461	-	-	-	-	-	-	-	-	-	-	3	458
	Non-Deed Restricted		-	-	3	-	-	-	-	-	-	-		
Low	Deed Restricted	273	-	-	-	-	-	-	-	-	-	-	47	226
	Non-Deed Restricted		15	10	22	-	-	-	-	-	-	-		
Moderate	Deed Restricted	284	-	-	-	-	-	-	-	-	-	-	13	271
	Non-Deed Restricted		-	-	13	-	-	-	-	-	-	-		
Above Moderate		777	3	2	11	-	-	-	-	-	-	-	16	761
Total RHNA		1,795												
Total Units			18	12	49	-	-	-	-	-	-	-	79	1,716
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5										6	7	
		Extremely Low-Income Need		2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date	Total Units Remaining
Extremely Low-Income Units*		231		-	-	-	-	-	-	-	-	-	-	231

\*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at [apr@hcd.ca.gov](mailto:apr@hcd.ca.gov).

ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation

Jurisdiction		San Fernando	
Reporting Year		2022	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
1. Residential Rehabilitation Loan Program	Assist 20 households during the planning period, subject to available funding.	Annually	As the Housing Funds balance continues to grow in residential loan repayments/refinancing, the City is considering re-initiating the Rehabilitation Loan Program. The City established a Housing Division and hired a Housing Coordinator to help re-initiate and implement the the home loan program and other affordable housing programs and services.
2. Lead Based Paint Awareness	Remediate lead cases. Coordinate with LA County and Pacoima Beautiful on educational programs and identification of funding sources.	Annually update contact	City will provide brochures to prospective building permit applicants in compliance with applicable lead based paint abatement procedures.
3. Facilitate Affordable and Special Needs Housing Development	Coordinate with affordable housing developers, offer regulatory concessions and incentives, and identify new funding sources to facilitate production of new affordable and special needs housing units.	Annually information and review availability Federal and State financing subsidies from 2021-2029.	No additional deed restricted affordable housing was built in 2022. However, a total of 39 accessory dwelling units were issued planning approval with 62% of rentals falling within the level of affordability for low-income households (\$1,825/month). Therefore, the remaining 38% of San Fernando's ADU permits have been assigned as moderate income. A rent survey of guesthouses in San Fernando and surrounding areas and affordability matrix based on 2022 State Income Limits allowed to determine affordability level for new residentila uinitis approved in October 2021 - December 2022.

<b>4. Conservation of Existing and Future Affordable Units</b>	<b>Monitor the status of the existing and future affordable rental stock in San Fernando. Work with property owners, interest groups, and the State and Federal governments to conserve its affordable housing stock.</b>	<b>Annually monitor the housing stock and at-risks from 2021-2029.</b>	<b>City continues to monitor existing deed restricted affordable units on an annual basis.</b>
<b>5. Removal of Governmental Constraints</b>	<b>Monitor changes in State and Federal laws and revised City policies, programs and regulations as necessary and appropriate.</b>	<b>Revise the Zoning Ordinance within two years (June 6, 2024) of adoption of the Housing Element.</b>	<b>The City will continues to update regulations to streamline approval process. City adopted Ordinance No. 1714 for urban lot splits and two-unit development projects in single-family residential (R-1) zones pursuant to Senate Bill 9. The Ordinance is effective 3/9/2023. The City will update provisions for accessory dwelling units in 2023 and apply for grant funding to develop objective design standards for infill residential development to comply with ministerial approval requirement under SB-5.</b>
<b>6. Community Development Department Expansion</b>	<b>Hire a Housing Coordinator to help re-establish the multifamily rental inspection, homeowner rehabilitation, and first time homebuyer programs.</b>	<b>Ongoing, 2021-2029</b>	<b>City established a Housing Division and hired a Housing Coordinator to develop programs for housing needs.</b>
<b>7. Section 8 Rental Subsidies</b>	<b>Coordinate with LA County Community Development Commission to expand the program.</b>	<b>12/31/2023</b>	<b>City provides links on its website, City Hall, and other public locations. The City continues to work with LA County Community Development Commission through a cooperative agreement.</b>
<b>8. Fair Housing</b>	<b>Contract with the FHCSFV, or another fair housing provider; disseminate brochures; coordinate fair housing education with community events.</b>	<b>Annually</b>	<b>City provides links on its website and a list of housing resources at the public counter to property owners and renters, including a brochure for the Housing Rights Center with offices in San Fernando Valley.</b>
<b>9. Affirmatively Futhering Fair Housing</b>	<b>Promote housing along with supportive services to meet the special housing needs of seniors, homeless individuals, and families, and the disabled.</b>	<b>Ongoing, 2021-2029</b>	<b>City continues to provide brochures and links on its website, City Hall, and other public locations.</b>
<b>10. Homeownership Program</b>	<b>Promote MCC, HOP, and SCHFA programs to expand homeownership.</b>	<b>Annually update County program information on City website.</b>	<b>City has prepared and distributed a bi-lingual program flyer and updated the City's social media channels with regularly updated resource information.</b>

<b>11. Adequate Housing Opportunity Sites for RHNA</b>	<b>Prepare and approve the required General Plan Amendments, Zoning Changes, and update the Corridors Specific Plan to allow for the development of mixed-use and/or residential developments to accommodate the City's 2021-2029 RHNA. In addition, establish and implement the Mixed-Use Overlay district.</b>	<b>10/15/2022</b>	<b>City will develop a mixed-use overlay to allow for development of housing in commercial corridors to accommodate the City's 2021-2029 RHNA.</b>
<b>12. By-Right Approval of Projects with 20% Affordable Units</b>	<b>Comply with AB1397 to further incentivize development of housing on sites that have been available over one or more planning period.</b>	<b>12/31/2024</b>	<b>City will draft an Ordinance to amend the Zoning Code to allow by-right approval of housing development that includes 20 percent of the units as housing affordable to lower income households, on sites being used to meet the 6th cycle RHNA that represent a "reuse" of sites previously identified in the 4th and 5th cycles Housing Element.</b>
<b>13. Monitor Residential Capacity</b>	<b>Monitor the consumption of residential acreage to ensure an adequate inventory is available to meet the City's RHNA obligations and the requirements of Senate Bill (SB 166).</b>	<b>12/31/2023</b>	<b>City is actively tracking unit count and income/affordability assumed on parcels included in the sites inventory, actual units constructed and income/affordability when parcels are developed, net change in capacity and summary of remaining capacity in meeting remaining RHNA.</b>
<b>14. No Net Loss of Residential Capacity to Accommodate RHNA</b>	<b>Create and maintain opportunity for a minimum of 328 units of owner and rental housing units including Accessory Dwelling Units (ADUs) for lower-income households to be developed over the eight-year planning period from October 2021 to October 2029.</b>	<b>12/31/2023</b>	<b>City is developing a process to track unit compliance with SB 166.</b>
<b>15. Replacement Unit Program</b>	<b>Require new housing developments to replace all affordable housing units lost due to new development and comply with any applicable relocation benefits and assistance for displaced occupants.</b>	<b>12/31/2024</b>	<b>City will work on a policy requiring replacement housing units subject to the requirements of Government Code section 65915, subdivision (c)(3) on sites identified in the site inventory when a new development (residential, mixed-use, or non-residential) occurs on a site that is identified in the inventory.</b>

16. Lot Consolidation	Encourage lot consolidation of smaller parcels to accommodate viable projects at a density of at least 35 dwelling units per acre (du/ac) or higher.	12/31/2024	City is tracking trends and exploring incentives where appropriate to incentivize lot consolidation.
17. Density Bonus	Revise the City Density Bonus Ordinance to comply with amendments to the State Density Bonus Law and include objective design standards and incentives for community-focused designs in exchange for deviation from development standards to facilitate development of deed-restricted affordable housing units.	12/31/2024	City is using State Density Bonus legislation and will update the Zoning Code to provide incentive for development affordable housing units.
18. Accessory Dwelling Units	Revise the Accessory Dwelling Unit regulations to comply with current State law and to include objective design standards to facilitate production of ADU.	10/15/2023	City will update the Accessory Dwelling Units regulations and will facilitate ADU construction by informing eligible property owners of the potential to construct ADUs through updated handouts and information on the City's website.
19. Transitional and Supportive Housing	Amend the Zoning Code to clarify where transitional and supportive housing developments are permitted by right and eliminate parking requirements for supportive housing within 0.5 miles of a public transit stop by right.	12/31/2023	City is researching and and will amend the Zoning Code.
20. Low Barrier Navigation Centers	Amend the Zoning Code to allow Low Barrier Navigation Centers by right in areas zoned for mixed use and nonresidential zones permitting multi-family uses and to meet the parking requirements set out in AB 139.	12/31/2024	City is researching and and will amend the Zoning Code.
21. Employee and Farmworker Housing	Amend the Zoning Code to comply with the Employee Housing Act.	12/31/2024	City is researching and and will amend the Zoning Code.

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General Comments

<b>Jurisdiction</b>	San Fernando
<b>Reporting Year</b>	2022 (Jan. 1 - Dec. 31)

<b>ANNUAL ELEMENT PROGRESS REPORT</b> <b>Local Early Action Planning (LEAP) Reporting</b> (CCR Title 25 §6202) <i>Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.</i>					
<b>Total Award Amount</b>	\$ 310,000.00 <small>Total award amount is auto-populated based on amounts entered in rows 15-26.</small>				
Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
ONLINE PERMIT COUNTER SYSTEM	\$50,000.00		Completed	Other	SB 2 Grant
6th Cycle Housing Element	\$260,000.00		In Progress	None	LEAP & SB 2 Grant

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary			
Income Level		Current Year	
Very Low	Deed Restricted	0	
	Non-Deed Restricted	1	
Low	Deed Restricted	0	
	Non-Deed Restricted	22	
Moderate	Deed Restricted	0	
	Non-Deed Restricted	5	
Above Moderate		10	
Total Units		38	

Building Permits Issued by Affordability Summary			
Income Level		Current Year	
Very Low	Deed Restricted	0	
	Non-Deed Restricted	3	
Low	Deed Restricted	0	
	Non-Deed Restricted	22	
Moderate	Deed Restricted	0	
	Non-Deed Restricted	13	
Above Moderate		11	
Total Units		49	

Certificate of Occupancy Issued by Affordability Summary			
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Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	16
Moderate	Deed Restricted	0
	Non-Deed Restricted	2
Above Moderate		1
Total Units		19



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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Matt Baumgardner, Public Works Director

**Date:** March 20, 2023

**Subject:** Discussion on the Water Fund Balance and Consideration to Adopt a Resolution Appropriating Funds from the State of California for Use on Water Treatment Projects

### RECOMMENDATION:

It is recommended that the City Council:

- a. Review and discuss the Water Fund Balance;
- b. Adopt Resolution No. 8223 (Attachment "A") appropriating \$7,000,000 in funds for use on water treatment projects at extraction Well Nos. 2A and 3; and
- c. Provide direction to staff regarding gap funding for the Well Nos. 2A and 3 treatments projects.

### BACKGROUND:

1. On November 1, 2021, City Council approved a contract with Envirogen Technologies in the amount of \$1,652,110 to design and install an Ion Exchange nitrate removal system at Well 3, which has been shut down since November 2009 due to high nitrate levels.
2. On April 13, 2022, the City had to shut down Well 2A before nitrate levels exceeded the regulatory limit. This required the City to begin purchasing water from the Metropolitan Water District (MWD) to meet demand.
3. On June 21, 2022, through the adoption of the fiscal year (FY) 2022-2023 budget, the City Council approved \$1,250,000 from the Water Fund reserve balance to cover the additional cost of importing water from the Metropolitan Water District (MWD) through December 2022 while the Well 3 Ion Exchange nitrate removal treatment system was being completed.

**Discussion on the Water Fund Balance and Consideration to Adopt a Resolution Appropriating Funds from the State of California for Use on Water Treatment Projects**

Page 2 of 5

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4. On August 1, 2022, City Council approved a contract with FS Contractors, Inc. in the amount of \$400,538 to make site improvements to accommodate the new Well 3 Ion Exchange System, bringing the total budget for the Capital Improvement Project (CIP) to \$2,052,648.
5. On September 6, 2022, the City Council adopted Resolution No. 8175 appropriating \$4,200,000 in ARPA funds for use in FY 2022-2023, including \$2,000,000 in gap funding for water capital projects related to water treatment (i.e. Wells 2A, 3, and 4) and storage (i.e. the Upper Reservoir).
6. On February 21, 2023, staff provided a presentation on several mid-year budget adjustments, including a discussion of an adjustment needed to cover the cost of importing water from the MWD through June 2023, which will exceed the initial \$1,250,000 in Water Fund reserve balance originally approved by City Council.

**ANALYSIS:**

Staff has been working diligently over the last year on the installation of a new Ion Exchange (IX) nitrate removal treatment system. This project became particularly critical following the shutdown of groundwater extraction Well No. 2A in April 2022 due to elevated nitrate levels in the City's highest producing well. Since that time, staff developed a plan with its water engineering consultant (CWE) for modifications required at the Lower Reservoir site to receive the new Ion Exchange system; awarded a contract to a contractor (FS Contractors) to build these modifications; and worked closely with the State Division of Drinking Water (DDW) to get the new treatment system permitted.

As part of the permitting process in December 2022, the DDW required the City to include some additional modifications to the piping and valve plans in order to separate and track the different incoming streams of untreated water from groundwater extraction Well Nos. 3 and 7A. The original plan was to blend the incoming untreated water before they were distributed through the two treatment systems. These required modifications lengthened the original timeline from completion of the project in December 2022 to a new projected date of June 2023. As a result, there is a need to continue to import water from MWD until the Ion Exchange treatment system is permitted and operational.

During the mid-year budget discussion at the City Council meeting on February 21, 2023, staff discussed the need to cover the increased cost of importing MWD water based on the new projected completion date of June 2023. The projected increase for the additional 6 months of importing MWD water is approximately \$1,450,000<sup>1</sup>, for a total amount of \$2,700,000.

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<sup>1</sup> Projection based on an estimated \$225,000 per month between January 2023 and June 2023, plus an additional \$100,000 needed to cover the shortfall between June 2022 and December 2022.



# Discussion on the Water Fund Balance and Consideration to Adopt a Resolution Appropriating Funds from the State of California for Use on Water Treatment Projects

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Importing water from MWD to meet customer demand has increased the total cost of the Well 3 Ion Exchange Project from \$2,052,648 to \$4,752,648 (i.e. the original CIP cost plus the cost of importing MWD water). The resulting impact on the Water Fund reserve balance is illustrated in Table 1 below:

Table 1:

<b>WATER FUND (070)</b>	<b>BUDGET</b>	<b>PROJECTED</b>
Starting Balance (7/1/22)	4,445,023	4,445,023
Projected FY23 Revenues	5,750,948	5,241,695
Projected FY 23 Expenditures	10,524,866	11,813,902
<b>Projected Year-End Balance (7/1/23)</b>	<b>(\$328,895)</b>	<b>(\$2,127,184)</b>

The total cost of the Well 3 Ion Exchange Project (\$4.75 million) is included in the Projected FY23 Expenditures line in the table above. Table 1 shows that, without additional resources, the Water Fund will end the current fiscal year with a deficit fund balance, which will create a short-term impact on the Water Fund's ability to meet current expenditures and a long-term impact on water rates. Without additional resources, the rate charged to customers will need to be significantly increased to: 1) cover the deficit balance, and 2) re-establish a reserve fund balance. A detailed rate study will need to be conducted by an engineering consultant to determine the specific impact on rates.

Fortunately, the City is in the position provide additional resources to the Water Fund to decrease the impact to rates in the future. The three funding sources that are immediately available to meet current capital expenditures are:

1. \$7,000,000 appropriation included in the state's FY 2023 budget;
2. \$750,000 DWR Grant from LA County Public Works (pending funding agreement); and
3. \$2,000,000 appropriation from ARPA funding that was approved by City Council in September 2022 to provide gap funding for water capital projects related to water treatment (i.e. Wells 2A, 3, and 4) and storage (i.e. the Upper Reservoir).

## State Appropriation and Department of Water Resources Grant.

In July 2022, the City was notified that a \$7,000,000 appropriation<sup>2</sup> was included in the state Budget for the Well 2A and Well 3 treatment systems. Additionally, in April 2022, the City was notified of a \$750,000 grant from DWR through the LA County Department of Public Works for the Well 3 treatment system. Staff is currently working with the State Water Resources Control Board to finalize the funding agreements for both awards, which will be presented to City Council for approval once they are finalized.

<sup>2</sup> See Section 19.56, Subsection (e), Paragraph 2, Subparagraph (G) of AB 179.

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The original plan for this funding was to use the \$750,000 grant and up to \$2,000,000 of the state appropriation to fully fund the Well 3 Ion Exchange Project. The remaining \$5,000,000 in state appropriation funding would be used to fund the Well 2A Ion Exchange Project, which will move forward once the Well 3 Project is completed. Neither of these funding sources originally contemplated additional costs to import MWD water.

The City can move forward with the original funding plan describe above, however, through that plan, only \$2,750,000 in current expenditures will be reclassified to cover the Well 3 Project. This will eliminate the Water Fund deficit, but leave an insufficient reserve balance as the remaining \$5,000,000 state appropriation will need to be set aside to fund a future project (i.e. Well 2A Treatment system), so it will not be classified as “available fund balance.” The City will still need to increase rates in the future to re-establish a sufficient reserve balance.

Alternately, the City could apply the full cost of the Well 3 Project, including the additional cost to import MWD water, to the state appropriation. This will eliminate the Water Fund deficit and re-establish the reserve balance. However, this will only leave \$3,000,000 to fund the future Well 2A Ion Exchange Project, which represents a significant funding gap of approximately \$2,000,000. The City will need to seek other funds to complete the Well 2A Ion Exchange Project.

ARPA Funds.

The original direction from City Council related to the \$2,000,000 in ARPA funds set aside as gap funding for water capital projects related to water treatment and storage was that these funds would only be used if no other grant funding sources were available. Due to the increased cost of importing water for the Well 3 Project, a significant gap now exists for the combined Well 2A and Well 3 treatment system projects.

As identified above, the original state appropriation of \$7,000,000 was expected to be sufficient to fund both the Well 2A and Well 3 Ion Exchange System projects. The additional \$2,700,000 capital cost to import water during the construction of the Well 3 Project was not originally part of the state appropriation because Well 2A was still operational at the time the request to the state was made. Based on the most current information, a estimated \$2,000,000 in gap funding is needed to move forward with completing the Well 2A and Well 3 Projects. City Council may direct staff to use the ARPA funds toward this gap to keep the construction of the Well 2A Treatment system on track without delaying the project to secure other gap funding.

Additional Funding Sources.

Since April 2022, staff has been exploring additional funding sources to complete treatment systems on all of the City’s wells and expanding storage capacity. Through these efforts, the City secured the \$7 million state appropriation and a \$750,000 grant from DWR. Staff is currently working with DWR to finalize funding agreements and expects to receive those funds over the next few months, which makes them available for current expenses, including the Well 3 Project and related cost to import MWD water.

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Additionally, staff is currently exploring the funding options below. It should be noted that these requests may not be received for several months, if at all, so they are not available to pay current expenditures. If received, the funds may be used to provide gap funding for upcoming water projects, such as Well 2A or a new water reservoir.

1. Federal earmark funding request through Congressman Cardenas.
2. California Water and Wastewater Arrearage Program Grant to cover the additional cost of importing MWD water.
3. State Revolving Loan Program (a loan would require repayment, with interest, which will impact customer rates to cover the debt service).

Update on Completion of the Well 3 Ion Exchange System.

Since the February 21, 2023 City Council meeting, staff has been working closely with the DDW to expedite the final permitting process and has received assurances that the permit will be turned around quickly due to the urgency to disconnect from the MWD water supply. Staff has also developed a plan in parallel to disconnect from the MWD water supply and produce sufficient water from groundwater extraction Well Nos. 4 and 7A to meet the City's overall water demand. This would happen independently of the permitting of the new ion exchange treatment system and allow the City to disconnect from MWD imported water by mid-April.

**BUDGET IMPACT:**

The increased need to import water from MWD due to the extended timeline of the IX treatment system along with a projected reduction in water revenues will result in a net negative balance at the end of the FY 2022-2023, as shown in the previous table.

**CONCLUSION:**

Staff is recommending that the City Council review and discuss the Water Fund Balance; adopt Resolution No. 8223 (Attachment "A") appropriating \$7,000,000 in funds for use on water treatment projects at extraction Well Nos. 2A and 3; and provide direction to staff regarding gap funding for the Well Nos. 2A and 3 treatments projects.

**ATTACHMENT:**

- A. Resolution No. 8223

**RESOLUTION NO. 8223**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO,  
CALIFORNIA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023  
ADOPTED ON JUNE 21, 2022**

**WHEREAS**, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2022-2023, commencing July 1, 2022, and ending June 30, 2023; and

**WHEREAS**, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget to cover costs related to the importation of water from the Metropolitan Water District, as well as future costs related to water treatment of groundwater from City-owned extraction wells, as further described in the Agenda Report and its attachments (the "Report"), dated March 20, 2023; and

**WHEREAS**, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023, a copy of which is on file in the City Clerk's Office, has been adopted on June 21, 2022.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The following adjustment is made to the City Budget:

Increase in Revenues	\$7,000,000
010-3686-0857	
Increase in Expenditures	<u>\$7,000,000</u>
010-384-0857-4600	2,000,000
010-385-0857-4600	5,000,000

**SECTION 2.** The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

**PASSED, APPROVED, AND ADOPTED THIS 20<sup>th</sup> day of March, 2023.**

**ATTEST:**

\_\_\_\_\_  
Celeste T. Rodriguez, Mayor of the City of  
San Fernando, California

\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8223, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 20<sup>th</sup> day of March 2023, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of March 2023.

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Julia Fritz, City Clerk