

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**JUNE 7, 2021 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, California 91340  
Teleconference Per Governor Executive Order N-29-20

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 6:19 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza and Councilmembers Celeste Rodriguez and Hector A. Pacheco

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Director of Finance Diego Ibañez, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: Councilmember Cindy Montañez

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Fritz

**APPROVAL OF AGENDA**

Mayor Ballin requested that Item No. 12 be heard after Item No. 9. Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco to approve the agenda, as amended. The motion carried with Councilmember Montañez absent.

**PUBLIC STATEMENTS**

Education Commission Chair Angel Zobel-Rodriguez commented telephonically expressing her appreciation to City Staff who participated in putting on the 2021 Student Scholarship Celebration event and thanked all the sponsors that contributed towards the “Student Survival Kit”.

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**CONSENT CALENDAR**

Councilmember Rodriguez requested to vote separately on Consent Item No. 1a and 1b.

Motion by Vice Mayor Mendoza, seconded by Councilmember Rodriguez to approve:

- 1) a. CONSIDERATION TO APPROVE MINUTES FOR MAY 3, 2021 SPECIAL MEETING.

The motion carried with Councilmember Montañez absent.

Motion by Vice Mayor Mendoza, seconded by Mayor Ballin to approve:

- 1) b. CONSIDERATION TO APPROVE MINUTES FOR JUNE 1 AND JULY 6, 2020 REGULAR MEETING.

The motion carried by the following vote:

ROLL CALL

AYES: Pacheco, Mendoza, Ballin - 3

NOES: None

ABSTAIN: Rodriguez - 1

ABSENT: Montañez - 1

Councilmember Rodriguez requested to pull Consent Calendar Item Nos. 4 and 5 for discussion.

Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco to approve Consent Calendar Item Nos. 2 through 7:

- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE CITY TREASURER AND SENIOR ACCOUNTANT TO INVEST SURPLUS FUNDS
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2021-2022
- 5) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING THE CITY'S INTENTION TO ORDER THE ANNUAL ASSESSMENTS AND SETTING A PUBLIC HEARING TO CONSIDER THE LEVY OF ASSESSMENTS FOR THE FISCAL YEAR 2021-2022 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
- 6) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE CALIFORNIA STATE UNIVERSITY, NORTHRIDGE VALLEY NONPROFIT RESOURCES RECOVER ROUNDTABLE EVENT AND THE USE OF THE CITY SEAL

7) INFORMATIONAL UPDATE REGARDING COVID-19 RESPONSE EFFORTS

The motion carried with Councilmember Montañez absent.

**ADMINISTRATIVE REPORTS**

8) PRESENTATION AND DISCUSSION ON AN INFORMATIONAL REPORT REGARDING THE CITY'S UPDATED PAVEMENT MANAGEMENT PROGRAM AND PLAN FOR FISCAL YEAR 2021-2022 STREET RESURFACING

Director of Public Works Baumgardner provided a presentation and responded to Councilmember questions. The City Council received and filed the update report.

9) PRESENTATION AND DISCUSSION REGARDING AN UPDATE ON ENFORCEMENT ACTIVITIES ASSOCIATED WITH ILLEGAL FIREWORKS

Police Chief Vairo presented the staff report and responded to Councilmember questions.

By consensus, the City Council directed staff to send public notifications discouraging the possession and use of illegal fireworks through door hangers, multiple public service announcements/social media, advertisements in the local newspaper, and banners placed on major City streets.

12) DISCUSSION AND CONSIDERATION TO APPROVE REINSTITUTING THE CITY SPONSORED JULY 4TH FIREWORKS CELEBRATION EVENT SHOW

Councilmember Rodriguez presented the staff report. City Manager Kimball responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Mayor Ballin to allocate \$35,000 towards a 4<sup>th</sup> of July Firework show in 2022. The motion carried with Councilmember Montañez absent.

10) DISCUSSION AND CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LESAR DEVELOPMENT CONSULTANTS FOR THE DEVELOPMENT OF A HOMELESSNESS PLAN AND RELATED SERVICES

City Manager Kimball presented the staff report and responded to Councilmember questions.

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Motion by Councilmember Rodriguez, seconded by Vice Mayor Mendoza to approve a Professional Services Agreement (Contract No. 1986) with LESAR Development Consultants in an amount not to exceed \$25,000, to develop a plan to prevent and address homelessness in the City and provide related services; authorize the City Manager to make non-substantive changes and execute all related documents; and authorize the City Manager to approve an additional scope of work, if necessary, not to exceed the City Manager's purchasing authority. The motion carried with Councilmember Montañez absent.

**11) FISCAL YEAR 2021-22 BUDGET STUDY SESSION NO. 4**

The City Council recessed its meeting at 8:06 p.m. and reconvened the meeting at 8:14 p.m.

City Manager Kimball presented an Enhancement Requests worksheet and received final City Council direction regarding enhancement requests, funding, and appropriations and would be included in the presentation for the final budget adoption on June 21, 2021.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz read an update on activities and programs from San Fernando Library Manager Liana Stepanyan.

Director of Public Work Baumgardner announced that six walking audits and two bike audits have been completed and would be distributing data from the audit to City Council in the near future.

Director of Recreation and Community Services Venegas announced the Parks, Wellness, and Recreation Commission meeting is June 8 at 6:30 p.m. and noted this would be Chair Sandy Richards last meeting due to her retirement. He further commented the last community outreach meeting was held for the Layne Park Project; and announced a pop-up vaccination clinic would be held at Las Palmas Park.

Director of Finance Ibañez announced that staff would be bringing two items to City Council for consideration on June 21 regarding the budget adoption and pension obligation bonds.

Police Chief Vairo announced National Night Out will be officially held in October and requested to adjourn the City Council Meeting in memory of Los Angeles County Firefighter Tory Carlon and San Bernardino County Sheriff Sergeant Dominic Vaca.

City Manager Kimball expects certain Covid-19 restrictions to be lifted on June 15<sup>th</sup>.

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**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez thanked staff for preparation of the budget and provided recommendations to better articulate budget enhancements to the Council and the community; and thanked her colleagues for approving the 4<sup>th</sup> of July Celebration event for 2022.

Councilmember Pacheco thanked Chair Sandy Richards for her great work on the Parks, Wellness, and Recreation Commission and encouraged interested members of the community to submit a Commissioner application, and thanked Council for supporting funding towards trees and staffs work on the Budget Study Sessions.

Vice Mayor Mendoza echoed sentiments toward Chair Sandy Richards; asked the ARPA Ad Hoc to consider outreach with the residents and business on current Covid-19 assistance and thanked staff for their work during the Budget Study Sessions.

Mayor Ballin thanked staff for their work and expressed appreciation to fellow Councilmembers for their collaboration on the budget.

**ADJOURNMENT (10:08 p.m.)**

Mayor Ballin adjourned the meeting in memory of Los Angeles County Firefighter Tory Carlon, San Bernardino County Sheriff Sergeant Dominic Vaca, and Baby Jonah Herrera, to the next regular meeting of June 21, 2021.

I do hereby certify that the foregoing is a true and correct copy of the minutes of June 7, 2021, meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk