



CHAIR NICOLE MOHR
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ
COMMISSIONER DAVID GOVEA
COMMISSIONER OLIVIA ROBLEDO
COMMISSIONER LAUREL RODRIGUEZ

CITY OF SAN FERNANDO
EDUCATION COMMISSION
MEETING NOTICE AND AGENDA
TUESDAY, JANUARY 31, 2023 - 4:30PM

CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 853 3530 1842
Passcode: 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr
Vice-Chair Angel Zobel-Rodriguez
Commissioner David Govea
Commissioner Olivia Robledo
Commissioner Laurel Rodriguez

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

OATH OF OFFICE

Welcome and Administration of the Oath of the Office to incoming Education Commission Member: David Govea

PRESENTATIONS

- A. PRESENTATION BY CHARITY CASTRO, REPRESENTING KELLY GONEZ, LAUSD SCHOOL BOARD PRESIDENT

EDUCATION COMMISSION

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B. PRESENTATION BY EDUARDO SOLORZANO, LAUSD COMMUNITY OF SCHOOLS ADMINISTRATOR

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION:**

Call-in Telephone Number: (669) 900-6833
Meeting ID: 811 4124 9977
Passcode: 096885

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

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1) REQUEST TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR

- a. December 27, 2022

ADMINISTRATIVE REPORTS

2) DISCUSSION AND SELECTION OF THE FEBRUARY 2023 STUDENT OF THE MONTH

Recommend that the Education Commission:

- a. Discuss and select student nominees for the February 2023 Student of the Month for the theme of “Kindness/Caring (Allies)”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of March.

3) DISCUSSION REGARDING THE PRINCIPALS’ BRUNCH

Recommended that the Education Commission:

- a. Debrief regarding the event.

4) DISCUSSION REGARDING STUDENT SCHOLARSHIP PROGRAM

Recommended that the Education Commission:

- a. Discuss the Student Scholarship Program.
- b. Budget Review
- c. Donation Letter

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT

EDUCATION COMMISSION

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The meeting will adjourn to its next regular meeting

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Calleros, Executive Assistant

Signed and Posted: January 27, 2023, 3:00 p.m.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department Office at (818) 898-1204 at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**December 27, 2022 – 4:30 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr called the meeting to order at 4:39 p.m.

Present:

Members: Chair Nicole Mohr, Vice Chair Angel Zobel-Rodriguez, Commissioner David Govea, and Commissioner Laurel Rodriguez

Staff: Community Services Supervisor, Juan Salas, RCS Executive Assistant, Maria Calleros, and Office Clerk, Tiffany Hernandez

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

Motion made by Commissioner Rodriguez, seconded by Commissioner Govea, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

No presentations.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public statements.

SAN FERNANDO EDUCATION COMMISSION

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CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. November 29, 2022

Motion made by Vice Chair Zobel-Rodriguez, seconded by Commissioner Rodriguez, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

2) Discussion Regarding the Principals' Brunch

Chair Mohr updated the commission on items she and Commissioner Robledo have worked on such as; food, invited staff, and swag bag ideas. They have made contact with community reps for swag bag donations. Chair Mohr reached out to LAUSD District 6, Board Member Kelly Gonez for any fliers.

The principals' brunch letter has been sent out to schools and various community leaders. Chair Mohr shared the brunch program draft with the commission and made any necessary corrections. Commissioner Rodriguez will emcee the city departments' portion and ensure speakers keep to speaking time. All commissioners shared invitees that have confirmed attendance: City of San Fernando Mayor Celeste Rodriguez, Councilmember Mary Solorio, Senator Caroline Menjivar, and a representative from Board Member Kelly Gonez's office.

The commission tentatively scheduled a special meeting for any last minute planning for Monday, January 23, 2023 at 4:30pm. Ad Hoc will continue planning and will cancel the meeting if necessary.

3) Discussion Regarding Student Scholarship Program

Vice Chair Zobel-Rodriguez announced that several scholarships have 3-4 eligible applicants. Mrs. Calleros provided an update on Republic's payment status. Republic will be making a credit card payment of \$1,000 to the city of San Fernando for the 2021-2022 school year.

The scholarship letter has been updated with new city council member names. Mr. Venegas will present the letter at the next council meeting for approval.

4) Discussion Regarding O'Melveny Elementary School's 100th Anniversary

Chair Mohr requested that the presentation be agenzized for the January 17, 2023 city council meeting.

SAN FERNANDO EDUCATION COMMISSION

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GENERAL COMMISSIONER COMMENTS

No commissioner comments

STAFF COMMUNICATION

Community Services Supervisor Salas shared that a flier has been finalized for the technology workshop for school based apps. The workshop will start off with two sessions, one in January 2023 and one in February. Sessions are set to run until June for a total of 12 workshops. Mr. Salas also shared that all programs are currently on hiatus and will resume January 2023. He also provided a brief update on winter camp at Rec. Park which currently has 30-45 participants.

Executive Assistant Calleros shared that winter camp is currently in week 2 with 1 more week to go. Registrations for winter day camp are still open for those who are interested. She also provided information on the city's scholarship program. This program is open to all city of San Fernando residents. Eligible applicants receive half off of all activity registration fees.

Mrs. Hernandez gave a brief update on the winter 2023 youth basketball league. All players have been placed on a team with their assigned coach. Games and practices are set to begin in the upcoming weeks.

ADJOURNMENT (5:23 p.m.)

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: January 31, 2023

Subject: Discussion and Selection of the February Student of the Month

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the February 2023 Student of the Month for the theme of “Kindness/Caring (Allies)”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of February.

BACKGROUND:

1. July 26, 2022, the Education Commission approved the 2022 – 2023 Student of the Month Program with the following categories:
 - a. September- Positive Attitude
 - b. October- Responsibility/ Ownership
 - c. November- Giving Back
 - d. December/January- Leadership
 - e. February- Kindness/Caring (Allies)
 - f. March- Creative/Artistic
 - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
 - h. May- Academic Achievement

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

Staff recommends selecting a student of the month for December/January and February, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month's nominees.

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: January 31, 2023

Subject: Discussion of Principals' Brunch

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Debrief regarding the Principals' Brunch.

BACKGROUND:

1. It was decided at the September Education Commission meeting that the brunch will be held on Friday, January 27th. Planning will begin with Ad Hoc members Mohr and Robledo.

BUDGET IMPACT:

The Education Commission has allocated \$750.00 of their budget to go towards the event.

CONCLUSION:

The Education Commission should move forward with setting a date and planning the Principals' Brunch.

To: Chair Nicole Mohr and Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: January 31, 2023

Subject: Discussion Regarding Student Scholarship Budget

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the Student Scholarship Program;
- b. Review Budget; and
- c. Review of Donation Letter

BACKGROUND/ANALYSIS:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

At the August meeting the Commission set an amount for each of the Student Scholarships that will be awarded in 2022-2023. They also reviewed the existing scholarship accounts and recommended all accounts be consolidated into one account.

BUDGET IMPACT:

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission continue the discussion regarding the scholarship program.



CITY COUNCIL

January 3, 2023

MAYOR
CELESTE T. RODRIGUEZ

VICE MAYOR
MARY MENDOZA

COUNCILMEMBER
JOEL FAJARDO

COUNCILMEMBER
CINDY MONTAÑEZ

COUNCILMEMBER
MARY SOLORIO

**City of San Fernando Education Commission
Student Scholarship Program**

The San Fernando City Council established the Student Scholarship Program to assist worthy students in attaining their postsecondary educational goals. The Education Commission administers the program and annually awards several scholarships. The scholarship recipients are selected through a robust application process that includes submission of an essay revolving around one of the established scholarship themes.

Scholarships are funded through generous donations from various benefactors including current and former San Fernando Councilmembers, City staff, community organizations, private donors, and businesses such as Republic Services. Each year, the Education Commission seeks to strengthen the funds available to award San Fernando students scholarships to support their educational goals.

The Education Commission requests your support for the Student Scholarship Program with a monetary donation earmarked for an established scholarship or your gift may institute a new scholarship. Donors may also support the general Scholarship Program without any preference to how your gift is applied. All funds raised through this donation campaign will be applied toward a future scholarship cycle.

To donate to the San Fernando Student Scholarship Program, please complete the Education Commission Scholarship Donation Form (attached). Listed is a brief description of the scholarships that could benefit from your support. A scholarship can immediately impact a student by allowing them to pursue their educational goals. The valuable effects of investing in our future leaders through a scholarship gift will last a lifetime. Please consider a donation in support of San Fernando's most worthy students.

Sincerely,

RECREATION &
COMMUNITY
SERVICES
DEPARTMENT

RECREATION PARK
208 PARK AVENUE
SAN FERNANDO
CALIFORNIA
91340
(818) 898-1290

LAS PALMAS PARK
505 S. HUNTINGTON ST.
SAN FERNANDO
CALIFORNIA
91340
(818) 898-7340

Chair Nicole Mohr

Vice Chair Angel Zobel-Rodriguez

Commissioner David Govea

Commissioner Laurel Rodriguez

Commissioner Olivia Robledo