



CHAIR NICOLE MOHR
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ
COMMISSIONER DAVID GOVEA
COMMISSIONER OLIVIA ROBLEDO
COMMISSIONER LAUREL RODRIGUEZ

CITY OF SAN FERNANDO
EDUCATION COMMISSION
MEETING NOTICE AND AGENDA
TUESDAY, FEBRUARY 28, 2023 - 4:30PM

CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – February 28, 2023

Page 2 of 5

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 853 3530 1842
Passcode: 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr
Vice-Chair Angel Zobel-Rodriguez
Commissioner David Govea
Commissioner Olivia Robledo
Commissioner Laurel Rodriguez

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

PRESENTATIONS

- A. PRESENTATION BY MARIA FLORES, REPRESENTING KELLY GONEZ, LAUSD SCHOOL BOARD PRESIDENT
- B. PRESENTATION BY EDUARDO SOLORZANO, LAUSD COMMUNITY OF SCHOOLS ADMINISTRATOR

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – February 28, 2023

Page 3 of 5

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION:**

Call-in Telephone Number: (669) 900-6833
Meeting ID: 811 4124 9977
Passcode: 096885

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) REQUEST TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR

- a. January 31, 2023

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – February 28, 2023

Page 4 of 5

ADMINISTRATIVE REPORTS

2) DISCUSSION AND SELECTION OF THE MARCH 2023 STUDENT OF THE MONTH

Recommend that the Education Commission:

- a. Discuss and select student nominees for the March 2023 Student of the Month for the theme of “Creative/Artistic”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of April.

3) DISCUSSION REGARDING THE PRINCIPALS’ BRUNCH

Recommended that the Education Commission:

- a. Continue to debrief regarding the January event and discuss 2024 Event.

4) DISCUSSION REGARDING STUDENT SCHOLARSHIP PROGRAM

Recommended that the Education Commission:

- a. Continue to discuss the Student Scholarship Program.

5) DISCUSSION REGARDING THE GRADUATE RECOGNITION PROGRAM

Recommended that the Education Commission:

- b. Discuss the proposed Graduate Recognition Program.

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – February 28, 2023

Page 5 of 5

The meeting will adjourn to its next regular meeting

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Calleros, Executive Assistant

Signed and Posted: February 24, 2023, 3:00 p.m.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department Office at (818) 898-1204 at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**January 31, 2023 – 4:30 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr called the meeting to order at 4:31 p.m.

Present:

Members: Chair Nicole Mohr, Vice Chair Angel Zobel-Rodriguez, Commissioner David Govea, Commissioner Olivia Robledo, and Commissioner Laurel Rodriguez

Staff: Recreation and Community Services Director, Julian Venegas, Community Services Supervisor, Juan Salas, RCS Executive Assistant, Maria Calleros, and Office Clerk, Tiffany Hernandez

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

Motion made by Vice-Chair Zobel-Rodriguez, seconded by Commissioner Rodriguez, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

Board Representative, Maria Flores, on behalf of LAUSD School Board President, Kelly Gonez, gave a brief update on district restructuring and other topics. The district is restructuring to better support students and families. There are currently 2 local valley districts, local North East and local North West. These two are now combined as Region North lead by David Baca. Ms. Flores provided a link for more information on the merge. Ms. Flores also encourage all to view

SAN FERNANDO EDUCATION COMMISSION

MINUTES – January 31, 2023

Page 2

the strategic plan for budget tracker. This budget tracker was put out by the district for easy access for teachers and families to view how LAUSD money is spent. This tracker was created to ensure strategic plan goals are met. Lastly, Ms. Flores provided a flier for the 5th annual LAUSD art contest.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public statements.

CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. December 27, 2022

Motion made by Commissioner Rodriguez, seconded by Commissioner Govea, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

2) Discussion and Selection of the February 2023 Student of the Month

Commissioner Govea shared the two nominees for February's theme, Kindness/Caring (Allies). The first nominee is Brianna Herrejon. Brianna is an 8th grader at Nueva Esperanza Charter Academy. She applies her expertise on a daily basis to help students and classmates succeed. She also tutors small groups in any subject, especially math. Brianna is very kind, patient, and sympathetic to all different learners in her cohort.

The second nominee is Nathan Garcia. Nathan is a 10th grader at Social Justice Humanitas Academy. He is a mentor and his kindness is felt throughout the school. Last year, Nathan published a story that discussed the loss of his brother. He seizes every opportunity to make a positive impact in peoples' lives.

Commissioner Govea will present certificates to the two nominees at the February 21st City Council meeting.

3) Discussion Regarding the Principals' Brunch

Commissioners reviewed the brunch exit tickets and shared their thoughts and suggestions for future brunches. Some suggestions included extending speaking time, principal speakers, and

SAN FERNANDO EDUCATION COMMISSION

MINUTES – January 31, 2023

Page 3

other resources to include in principals folders. Leftover swag bags will be delivered by commissioners to the principals that did not come to the brunch.

Chair Mohr requested to keep brunch item on agenda for February meeting to further discuss ideas and budget.

4) Discussion Regarding Student Scholarship Program

Mr. Venegas updated the commission on the status of scholarship money from Republic. Mr. Venegas has been actively sending emails to Republic requesting funds but has not received any response. Chair Mohr suggested Mayor Celeste Rodriguez to reach out to Republic for requisitioned money. Vice Chair Zobel-Rodriguez added that the city attorney should also reach out to Republic. Mr. Venegas informed the commission that an invoice has been sent to Republic.

Chair Mohr requested that a clean PDF of the donation letter be sent out. Mr. Venegas added that the donation letter needs to be physically signed by all commissioners. Vice Chair Zobel-Rodriguez updated the commissioners on the number of eligible applicants each scholarship has received.

- Environmental Studies-1
- Unheard Voices-0
- Future Filmmakers-1
- Eli Rodriguez-4
- Jerry's Kids-2
- Pahola Mascorro-Why Not You?-2
- Gabriel Fernandez-5

Chair Mohr will recuse herself from judging and grading of any Unheard Voices submissions if her son submits an essay for the scholarship.

GENERAL COMMISSIONER COMMENTS

No commissioner comments

STAFF COMMUNICATION

Community Services Supervisor Salas shared information on the Technology Workshop at Las Palmas Park. Two LAUSD representatives assisted participants and staff on how to navigate Parent Portal. The March workshop will target charter school parents. Chair Mohr and Commissioner Govea volunteered to assist with the March workshop. The Veteran Recognition

SAN FERNANDO EDUCATION COMMISSION

MINUTES – January 31, 2023

Page 4

Program is now accepting applications. Banner price is \$170.00 with a \$10.00 discount if application is submitted before February. The San Fernando resident Scholarship program also applies to this fee. Banner re-hang from the previous year is \$30.00. Mr. Salas also added that the Gold Star program honors deceased veterans from 1990 and on with a free banner. Mr. Salas also shared his thoughts and suggestions on the principals' brunch.

Executive Assistant Calleros also shared her thoughts and suggestions on the Principals' Brunch. She will be reaching out to principals with monthly resources. Karate, tennis, baseball, soccer, and football clinics are now open for registration.

Director Venegas provided an update on park renovations. The Layne Park groundbreaking has been rescheduled to Saturday, February 18th. The Las Palmas renovation project community engagement phase will have various pop-ups and focus groups. These focus groups will be talking with consultants on what the project will look like. Mr. Venegas will provide more information on meeting dates.

ADJOURNMENT (5:45 p.m.)

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: February 28, 2023

Subject: Discussion and Selection of the March Student of the Month

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the March 2023 Student of the Month for the theme of “Creative/Artistic”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the Month applications for the month of April.

BACKGROUND:

1. July 26, 2022, the Education Commission approved the 2022 – 2023 Student of the Month Program with the following categories:
 - a. September- Positive Attitude
 - b. October- Responsibility/ Ownership
 - c. November- Giving Back
 - d. December/January- Leadership
 - e. February- Kindness/Caring (Allies)
 - f. March- Creative/Artistic
 - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
 - h. May- Academic Achievement

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

Staff recommends selecting a student of the month for March, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month's nominees.

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: February 28, 2023

Subject: Discussion of Principals' Brunch

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Debrief regarding the Principals' Brunch and begin discussing ideas for the 2024 event.

BACKGROUND:

1. It was decided at the September Education Commission meeting that the brunch will be held on Friday, January 27th. Planning will begin with Ad Hoc members Mohr and Robledo.

BUDGET IMPACT:

The Education Commission has allocated \$750.00 of their budget to go towards the event.

CONCLUSION:

The Education Commission should move forward with setting a date and planning the Principals' Brunch.

To: Chair Nicole Mohr and Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: February 28, 2023

Subject: Discussion Regarding Student Scholarship Budget

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Continue to discuss the Student Scholarship Program

BACKGROUND/ANALYSIS:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

At the August meeting the Commission set an amount for each of the Student Scholarships that will be awarded in 2022-2023. They also reviewed the existing scholarship accounts and recommended all accounts be consolidated into one account.

BUDGET IMPACT:

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission continue the discussion regarding the scholarship program.



AGENDA REPORT

To: Chair Nicole Mohr and Education Commission

From: Julian Venegas, RCS Director
By: Juan Salas, Recreation and Community Services Supervisor

Date: February 28, 2023

Subject: Discussion Regarding the Graduate Recognition Program

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discussion Regarding the Graduate Recognition Program.

BACKGROUND:

1. On FY2019-20, a local resident gave the idea of having a Graduate Recognition Banner to City Manager. Due to COVID-19 cancelling graduation ceremonies, the motive was to honor the graduating high school and university students by having a banner printed with their name, likeness, and name of high school/college.
2. The City Manager's office and RCS collaborated on the design of the banner as well as the application process.
3. In order to have the banners printed and hung by their graduation date, the application process was only open for 2 weeks, from May 18- May 29, 2020. In that 2-week span, 38 applicants qualified for the program.
4. The price was \$95 which covered the cost of printing of each banner.
5. On June 8, 2020, the graduate banners went up along Truman St. between San Fernando Mission Blvd. and Wolfskill St.
6. During the week of August 28, the banners were brought down and given to the applicant as a memento.
7. On January 31, 2023, Education Commission requested that the program be reinstated.

ANALYSIS:

The Graduate Recognition Program was originally planned as a one-time program to honor the students who did not have a graduation ceremony. At the advice of Education Committee, the program will return in FY2022-23 to honor graduates.

The cost of the application will cover the cost of the printing of the banner. The designing and hanging of the banner will be an in-kind service provided by RCS and PW departments.

The program consists of a brochure with an application that any graduating high school or college/university senior can fill out. The graduate or their immediate family can turn in an application, photo, and all other required documents to Las Palmas Park during the month of May and the banners, once approved, will be hung in the order they were received. In order to qualify, the graduate must be a San Fernando resident or family member who resides in the City of San Fernando. The banners will hang from the month of June to the month of August. The price of the application will cover the printing of the banner. Any applicant that is not approved for a banner will be refunded. After the banners are taken down, they will be given to the graduate (or his immediate family) for their keepsake. They can reapply for them to be hung in the future at no cost.

BUDGET IMPACT:

There will be direct staff costs related to the banner application process, design, and setup of the banners. The cost of the application fee will make the program self-sustaining for years to come. PW will hang the banners as an in-kind donation.

CONCLUSION:

It is recommended that the City Council approve the Graduate Recognition Program and authorize the use of the brochure and application.