



CHAIRPERSON DAVID BERNAL  
VICE CHAIR YVONNE PEÑA  
COMMISSIONER HECTOR A. PACHECO  
COMMISSIONER MARVIN PEREZ  
COMMISSIONER FRANCISCO SOLORIO

## PLANNING & PRESERVATION COMMISSION

### REGULAR MEETING NOTICE AND AGENDA

**MONDAY, MARCH 13, 2023 – 6:30 P.M.**

**CITY HALL COUNCIL CHAMBER**

**117 MACNEIL STREET**

**SAN FERNANDO, CALIFORNIA 91340**

**TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

#### **SPECIAL NOTICE REGARDING COVID-19**

*NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361*

#### **PUBLIC PARTICIPATION OPTIONS**

- 1. WATCH THE MEETING:** Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video via YouTube Live, at: <https://www.youtube.com/c/CityOfSanFernando>
- 2. SUBMIT PUBLIC COMMENT IN PERSON:** Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.
- 3. SUBMIT PUBLIC COMMENT VIA EMAIL:** Members of the public may submit comments by email to [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission prior to consideration of the agenda. Comments received via email will read into the record, limited to three minutes, and made part of the official public record of the meeting.
- 4. CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:** Members of the Public may **call-in between 6:30 p.m. and 6:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 896 2370 9376**

**Passcode: 194996**

When connecting to the Zoom meeting, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes. Note: This is audio only.

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## **CALL TO ORDER/ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

Led by Vice Chair Yvonne Peña

## **APPROVAL OF AGENDA**

Majority vote of the Commission to proceed with Commission business.

## **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

## **PUBLIC STATEMENTS – WRITTEN/ORAL**

Members of the public may [provide comments in the City Council Chambers](#) during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Planning and Preservation Commission and read into the record.

Members of the public may provide a [live public comment by calling in between 6:30 p.m. and 6:45 p.m.](#) **CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 896 2370 9376; Passcode: 194996**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Planning and Preservation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

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## **1. CONSIDERATION TO APPROVE PLANNING AND PRESERVATION COMMISSION MEETING MINUTES FOR:**

- a. March 14, 2022 – Regular Meeting

## **PUBLIC HEARING**

## **2. DISCUSSION OF A PROPOSED TEMPORARY MORATORIUM ON THE INSTALLATION OF ARTIFICIAL TURF OR SYNTHETIC GRASS**

Staff recommends that the Planning and Preservation Commission:

1. Discuss and provide feedback on establishing temporary moratorium on the installation of artificial turf or synthetic grass in the City of San Fernando.

## **3. DISCUSSION OF A PROPOSED ZONE TEXT AMENDMENT (ZTA 2023-001) TO SECTION 106-970, WALLS AND FENCES, TO UPDATE REGULATIONS FOR WALLS AND FENCES**

Staff recommends that the Planning and Preservation Commission:

1. Discuss and provide feedback for proposed Zone Text Amendment (ZTA 2023-001) to Section 106-970 of the San Fernando Municipal Code to update regulations for walls and fences; and
2. Continue the proposed Zone Text Amendment (ZTA 2023-001) to the next regular Planning and Preservation Commission meeting on April 10, 2023.

## **ADMINISTRATIVE REPORTS**

## **4. URBAN FOREST MANAGEMENT PLAN PROJECT UPDATE**

Staff recommends that the Planning and Preservation Commission:

1. Receive and file the Urban Forest Management Plan (UFMP) update report.

## **5. GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2022**

Staff recommends that the Planning and Preservation Commission:

1. Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2022.

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## GENERAL COMMISSION COMMENTS

## STAFF COMMUNICATION

## ADJOURNMENT

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.*

Kenya Marquez, Administrative Assistant

Signed and Posted: *March 9, 2023 (8:40 p.m.)*

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the Community Development Department Public Counter. Any public writings distributed by the Planning and Preservation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Community Development Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department Office at (818) 898-1227 at least 48 hours prior to the meeting.*