



CHAIR ANGEL ZOBEL-RODRIGUEZ
VICE CHAIR DAVID GOVEA
COMMISSIONER SUZANNE N. LLAMAS
COMMISSIONER NICOLE MOHR
COMMISSIONER OLIVIA ROBLEDO

CITY OF SAN FERNANDO

EDUCATION COMMISSION REGULAR MEETING AGENDA SUMMARY TUESDAY, MARCH 28, 2022 – 4:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

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Call-in Telephone Number: (669) 900-6833

Meeting ID: 853 3530 1842

Passcode: 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr

Vice-Chair Angel Zobel-Rodriguez

Commissioner David Govea

Commissioner Olivia Robledo

Commissioner Laurel Rodriguez

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by Commissioner David Govea

APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

PRESENTATIONS

- A. PRESENTATION BY MARIA FLORES, REPRESENTING KELLY GONEZ, LAUSD SCHOOL BOARD PRESIDENT
- B. PRESENTATION BY EDUARDO SOLORZANO, LAUSD COMMUNITY OF SCHOOLS ADMINISTRATOR

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DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 853 3530 1842; Passcode: 071322**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) REQUEST TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR

- a. February 28, 2023

ADMINISTRATIVE REPORTS

2) DISCUSSION AND SELECTION OF THE APRIL 2023 STUDENT OF THE MONTH

Recommend that the Education Commission:

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- a. Discuss and select student nominees for the April 2023 Student of the Month for the theme of “Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of May.

3) DISCUSSION REGARDING STUDENT SCHOLARSHIP PROGRAM

Recommended that the Education Commission:

- a. Continue to discuss the Student Scholarship Program.

4) DISCUSSION REGARDING THE GRADUATE RECOGNITION PROGRAM

Recommended that the Education Commission:

- b. Discuss the proposed Graduate Recognition Program.

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT

The meeting will adjourn to its next regular meeting.

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I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Calleros,

Executive Assistant

Signed and Posted: March 24, 2023, 3:00 p.m.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department Office at (818) 898-1204 at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**February 28, 2023 – 4:30 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr called the meeting to order at 4:32 p.m.

Present:

Members: Chair Nicole Mohr, Vice Chair Angel Zobel-Rodriguez, Commissioner David Govea, Commissioner Olivia Robledo, and Commissioner Laurel Rodriguez

Staff: Recreation and Community Services Director, Julian Venegas, Community Services Supervisor, Juan Salas, RCS Executive Assistant, Maria Calleros, and Office Clerk, Tiffany Hernandez

PLEDGE OF ALLEGIANCE

Led by Vice Chair Commissioner David Govea

APPROVAL OF AGENDA

Motion made by Commissioner Govea, seconded by Commissioner Robledo, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

No presentations.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public statements.

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CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. January 31, 2023

Motion made by Vice Chair Zobel-Rodriguez, seconded by Commissioner Rodriguez, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

2) Discussion and Selection of the March 2023 Student of the Month

Commissioner Govea shared the two nominees for March's theme, Creative/Artistic. The first nominee is Alison C. She is an 8th grader at PUC Nueva Esperanza Charter Academy and is a part of ASB and Girls Who Code. She has helped ASB with fundraising and promoting events and is currently building a 3D printer. Alison is a positive and creative leader, a great teacher and encourages others to express their ideas.

The second nominee is Ashley S. She is an 11th grader from Social Justice Humanitas Academy. Ashley meets with a group of 15 students each week and goes over different mediums of art. She is currently applying for the Summer Institute of Science and Art Lab session at UCLA. On top of that, she also applied for the USC Bovard Program earlier this year. Ashley is a remarkable student and loves to empower, support and inspire students around her.

Commissioner Govea will present certificates to the two nominees at the March 20th City Council meeting. He will also email out the April awardee nomination form.

3) Discussion Regarding the Principals' Brunch

Commissioners reviewed and discussed all items purchased for the principal's brunch. Chair Mohr informed the commission that \$443.00 was spent out of the \$750.00 allocated budget. She also suggested a principal's social hour event in the fall. The commission will financially plan based on aftermath of scholarship ceremony.

This social hour will be held during a commission meeting in either September or October. Principals will be invited to speak during public comment and share any videos. The commission is aiming for September or October. Chair Mohr requested discussion to reschedule the October 31st commission meeting to Tuesday, October 24th be agendaized. Further details will be discussed in June.

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4) Discussion Regarding Student Scholarship Program

Mr. Venegas informed the commission that Republic submitted payment for last year's scholarship. This payment of \$1,000 has not yet been posted. The current scholarship balance is \$5,535 which does not include the \$1,000 from Republic. Commissioner Govea asked if the commission can cover the \$1,000 promised from Republic for the current 2023 scholarship year. Mr. Venegas will request funds prior and send an invoice to Republic once a student has been selected. Mrs. Calleros will prepare the March invoice.

Vice Chair Zobel-Rodriguez updated the commission on scholarship submissions.

- Gabriel Fernandez- 17
- Pahola Mascorro/Why Not You?- 3
- Gerry's Kids- 5
- Elias Rodriguez- 15
- Unheard Voices- 1
- Future Filmmakers- 4
- Environmental Sustainability- 2
- Republic- 0

Mr. Venegas added that he received a couple of submissions for Republic thru the commission email. This is due to a link not being available for Republic essay submissions. He sent the guidelines and link to those individuals. The commission will rerelease a link for Republic. Chair Mohr motioned to extend the deadline to Friday, March 24th. Vice Chair Zobel-Rodriguez and Commissioner Govea will send the Republic link to Mrs. Calleros to be forwarded to Julie Duarte to post on the city's social media.

Chair Mohr will recuse herself from judging and grading of any Unheard Voices and Gerry's Kids submissions due to her son's essay submissions. Commissioner Govea will also recuse himself from judging and grading any essays submitted from PUC Triumph Charter High School.

Mr. Venegas will review all essay submissions for eligibility and will prepare a packet no later than March 15th.

5) Discussion Regarding the Graduate Recognition Program

Mr. Salas presented the commission with information on the Graduate Recognition Program. This program will be honoring the graduating class of 2023 with banners throughout the city and run side by side with the Veteran Recognition banners. The graduate banners will be placed on double bracket light posts along Truman Street. Banner cost are currently being worked on and the resident scholarship will not apply to this fee. The city of San Fernando will cover the design price and set up by Public Works. Banner requirements are:

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- School name
- City of San Fernando resident
- Photo of honoree
- Utility bill with city of San Fernando address
- Must be graduating in Spring 2023
- High school or university Senior

The deadline for application submission and required documents is Friday, April 28th. The estimate turn-around time between deadline and put-up is 6 weeks. Mr. Salas is currently working on a digital application and updated brochure. He will keep the commission updated on the recognition program as more details develop.

GENERAL COMMISSIONER COMMENTS

Commissioner Robledo shared information on the Cesar Chavez March for Justice. The march is taking place on Sunday, March 26th beginning at Pacoima Charter Elementary and ending at Ritchie Valens Park. She also shared that CSUN is hosting a Giving Day on March 1st and March 2nd. She encouraged all to visit the CSUN website to make a donation to the university.

Vice Chair Zobel-Rodriguez commented that she is very content on the scholarship social media coverage.

Chair Mohr thanked Mrs. Hernandez for the pictures from the Principal's Brunch and asked that she forward all photos to the rest of the commissioners.

STAFF COMMUNICATION

Executive Assistant Calleros shared that the Spring Jamboree will be taking place at Las Palmas Park on Saturday, April 8th from 10am-1pm. There will be an egg hunt for kids beginning at 10:45am. This event is open and free to all.

Mrs. Hernandez shared information on Mission City Baseball Spring League opening day. Opening day is scheduled for Saturday, March 4th from 9am-2pm. There will be a team parade starting and ending at Las Palmas Park. There will be food, treats, and other activities along with an exhibition game.

Community Services Supervisor, Juan Salas shared that Las Palmas hosted the final tech workshop for the month of February. Each workshop had an average of 15 participants per class. There will be a computer lab every Tuesday in March from 9am-11am. This lab is open to all those that want to learn how to navigate technology. A charter school technology workshop is set to begin in April thru May. Mr. Salas announced the Teens for a Better Community

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program is returning. The first TBC meeting is on Wednesday, March 22nd. Applications for Counselors In Training (CIT) program will be available in May. This program is available for ages 14-17.

Recreation and Community Services Director, Julian Venegas announced that the city was awarded a grant that was applied for in 2019. This grant will be used to send kids to camp. This camp is in partnership with YMCA and UCLA Omni-Camp. The camping trip consists of a two day stay in the San Bernardino Mountains. This camp is free and open to kids ages 10-17 who live in the city of San Fernando. Mr. Venegas added that a \$50.00 refundable deposit is required to ensure those who sign up complete the camp. This refund will be issued when the kids return from camp. All paperwork and notifications are currently being worked on.

ADJOURNMENT (5:46 p.m.)

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: March 28, 2023

Subject: Discussion and Selection of the April Student of the Month

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the April 2023 Student of the Month for the theme of “Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the Month applications for the month of May.

BACKGROUND:

1. July 26, 2022, the Education Commission approved the 2022 – 2023 Student of the Month Program with the following categories:
 - a. September- Positive Attitude
 - b. October- Responsibility/ Ownership
 - c. November- Giving Back
 - d. December/January- Leadership
 - e. February- Kindness/Caring (Allies)
 - f. March- Creative/Artistic
 - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
 - h. May- Academic Achievement

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

Staff recommends selecting a student of the month for March, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month's nominees.

To: Chair Nicole Mohr and Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: March 28, 2023

Subject: Discussion Regarding Student Scholarship Budget

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Continue to discuss the Student Scholarship Program

BACKGROUND/ANALYSIS:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

At the August meeting the Commission set an amount for each of the Student Scholarships that will be awarded in 2022-2023. They also reviewed the existing scholarship accounts and recommended all accounts be consolidated into one account.

BUDGET IMPACT:

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission continue the discussion regarding the scholarship program.

To: Chair Nicole Mohr and Education Commission

From: Julian Venegas, RCS Director
By: Juan Salas, Recreation and Community Services Supervisor

Date: March 28, 2023

Subject: Discussion Regarding the Graduate Recognition Program

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the Graduate Recognition Program.

BACKGROUND:

1. On FY2019-20, a local resident gave the idea of having a Graduate Recognition Banner to City Manager. Due to COVID-19 cancelling graduation ceremonies, the motive was to honor the graduating high school and university students by having a banner printed with their name, likeness, and name of high school/college.
2. The City Manager's office and RCS collaborated on the design of the banner as well as the application process.
3. In order to have the banners printed and hung by their graduation date, the application process was only open for 2 weeks, from May 18- May 29, 2020. In that 2-week span, 38 applicants qualified for the program.
4. The price was \$95 which covered the cost of printing of each banner.
5. On June 8, 2020, the graduate banners went up along Truman St. between San Fernando Mission Blvd. and Wolfskill St.
6. During the week of August 28, the banners were brought down and given to the applicant as a memento.
7. On January 31, 2023, Education Commission requested that the program be reinstated.

ANALYSIS:

The Graduate Recognition Program was originally planned as a one-time program to honor the students who did not have a graduation ceremony. At the advice of Education Committee, the program will return in FY2022-23 to honor graduates.

The cost of the application will cover the cost of the printing of the banner. The designing and hanging of the banner will be an in-kind service provided by RCS and PW departments.

The program consists of a brochure with an application that any graduating high school or college/university senior can fill out. The graduate or their immediate family can turn in an application, photo, and all other required documents to Las Palmas Park during the month of May and the banners, once approved, will be hung in the order they were received. In order to qualify, the graduate must be a San Fernando resident or family member who resides in the City of San Fernando. The banners will hang from the month of June to the month of August. The price of the application will cover the printing of the banner. Any applicant that is not approved for a banner will be refunded. After the banners are taken down, they will be given to the graduate (or his immediate family) for their keepsake. They can reapply for them to be hung in the future at no cost.

BUDGET IMPACT:

There will be direct staff costs related to the banner application process, design, and setup of the banners. The cost of the application fee will make the program self-sustaining for years to come. PW will hang the banners as an in-kind donation.

CONCLUSION:

It is recommended that the City Council approve the Graduate Recognition Program and authorize the use of the brochure and application.