



CHAIR RUDY TRUJILLO  
VICE CHAIR ADRIANA GOMEZ  
COMMISSIONER IVAN GONZALEZ  
COMMISSIONER NICOLE MOHR  
COMMISSIONER VACANT

## CITY OF SAN FERNANDO

### TRANSPORTATION AND PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA SUMMARY WEDNESDAY, MARCH 1, 2023 – 6:00 PM

CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

#### **SPECIAL NOTICE REGARDING COVID-19**

*NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361*

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

##### **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [tpscommission@sfcity.org](mailto:tpscommission@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Public Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Public Safety Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

##### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

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Members of the Public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 841 9039 6534**  
**Passcode: 323371**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER/ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

Recommend that the Transportation and Public Safety Commission approve the agenda as presented.

## **OATH OF OFFICE**

Administration of the Oath of Office to Incoming Transportation and Public Safety Commission Member Victoria Garcia.

## **PRESENTATION**

### **PRESENTATION OF RECOGNITION PLAQUES FOR SUPPORT OF VARIOUS SAN FERNANDO POLICE DEPARTMENT EVENTS**

1. Tom Ybarra, Reel Waste
2. Marc Greenfield, IBEW Local 11

## **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

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## **PUBLIC STATEMENTS**

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 841 9039 6534; Passcode: 323371**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Transportation and Public Safety Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING MINUTES FOR :**

1. February 1, 2023 – Regular Meeting

## **ADMINISTRATIVE REPORTS**

### **1. REORGANIZATION OF THE COMMISSION – SELECTION OF CHAIR AND VICE CHAIR**

Recommend that the Transportation and Public Safety Commission proceed with a reorganization of the Commission and the selection of its Chair and Vice Chair.

### **2. NOTABLE POLICE DEPARTMENT ACTIVITIES FOR FEBRUARY 2023**

Recommend that the Transportation and Public Safety Commission receive and file this informational report.

## **STAFF COMMUNICATION**

1. Annual Street Resurfacing Project Updates
2. Infiltration Project Updates
3. Reservoir Project Updates

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## **GENERAL COMMISSION COMMENTS**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Maria Padilla

Executive Assistant

Signed and Posted: February 23, 2023 (11:30 a.m.)

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the Public Works Department Public Counter. Any public writings distributed by the Transportation & Safety Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Public Works Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Public Works Department Office at (818) 898-1222 at least 48 hours prior to the meeting.*

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**CITY OF SAN FERNANDO  
TRANSPORTATION AND PUBLIC SAFETY COMMISSION**

**REGULAR MEETING  
MINUTES  
FEBRUARY 1, 2023  
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & PUBLIC SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

**CALL TO ORDER/ROLL CALL**

Vice Chair Adriana Gomez called the meeting to order at 6:02 p.m. Executive Assistant, Maria Padilla, called the roll call.

The following persons were recorded as present:

**PRESENT:**

Vice Chair Adriana Gomez, Commissioners Ivan Gonzalez, and Nicole Mohr

**ABSENT:**

Chair Rudy Trujillo and Commissioner Francisco Arrizon

**ALSO PRESENT:**

Director of Public Works Matt Baumgardner, Lieutenant Irwin Rosenberg, PD Executive Assistant Elena Lara, Engineering Assistant II Manuel Fabian, and Executive Assistant Maria Padilla

**PLEDGE OF ALLEGIANCE**

Vice Chair Gomez led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Mohr motioned to approve the agenda for the February 1, 2023 Transportation and Public Safety Commission meeting. Commissioner Gonzalez seconded the motion. The motion passed unanimously.

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## **OATH OF OFFICE**

Executive Assistant Maria Padilla administered the Oath of Office for incoming Transportation and Public Safety Commission member Ivan Gonzalez. Oath of Office was re-administered during the meeting for ceremonial purposes. Commissioner Gonzalez was sworn in before to the meeting.

## **PUBLIC STATEMENTS – WRITTEN/ORAL**

None

## **CONSENT CALENDAR**

Commissioner Mohr motioned to approve the Consent Calendar approving the Minutes of the December 7, 2022 Transportation and Public Safety Commission Meeting. Commissioner Gonzalez seconded the motion. The motion passed unanimously.

## **ADMINISTRATIVE REPORT**

- 1. REORGANIZATION OF THE COMMISSION-SELECTION OF CHAIR AND VICE CHAIR –** Commissioner Mohr motioned to table the item. Commissioner Gonzalez seconded the motion. The motion passed unanimously.
- 2. NOTABLE POLICE DEPARTMENT ACTIVITIES FOR JANUARY 2023 –** Lieutenant Rosenberg presented the staff report.

## **STAFF COMMUNICATION**

- 1. ANNUAL STREET RESURFACING PROJECT UPDATES –** Manuel Fabian and Matt Baumgardner provided update and responded to questions from the Commission.
- 2. INFILTRATION PROJECT UPDATES –** Manuel Fabian provided update.
- 3. RESERVOIR PROJECT UPDATES –** Mr. Fabian provided updated and informed Commission on traffic impact.

Matt Baumgardner introduced Management Analyst Kenneth Jones and informed the commission that he will be attending future meetings as necessary.



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## **GENERAL COMMISSION COMMENTS**

Commissioner Mohr thanked staff for their work in getting Street Resurfacing – Phase II Project passed. Commissioner Mohr also suggested map icons on Instagram with information on street work dates/streets. Commissioner Mohr thanked SFPD and Mr. Kenneth Jones for attending the Education Commission event.

Vice Chair Gomez thanked SFPD for all the support at the Outdoor Market event and welcomed Commissioner Gonzalez. Next Outdoor Market event is April 22, 2023.

## **ADJOURNMENT**

The Transportation and Public Safety Commission meeting adjourned at 6:25 p.m.



**To:** Chair Rudy Trujillo and Commissioners

**From:** Matt Baumgardner, Director of Public Works

**Date:** March 1, 2023

**Subject:** Annual Reorganization of the Commission – Selection of Chair and Vice Chair

**RECOMMENDATION:**

It is recommended that the Transportation and Public Safety Commission proceed with its annual reorganization of the Commission and the selection of its Chair and Vice Chair.

**BACKGROUND:**

1. The Transportation and Public Safety Commission is composed of five members – each appointed by a different councilmember.
2. Each year, the members shall elect a Chair and Vice Chair per Municipal Code 1957, § 13.25, Section 90-71 (Attachment “A”).

**ANALYSIS:**

In accordance with Municipal Code 1957, § 13.25, Section 90.71, the Traffic and Public Safety Commission shall meet annually to choose one of its members as Chair and another of its members as Vice Chair. The terms of office of the Chair and Vice Mayor shall be for one year.

Any member of the Commission may make nominations for the position of Chair and Vice Chair. The process for selecting a Chair and Vice Chair is as follows:

Election of the Chair.

1. The current Chair opens the nominations for the position of Chair.
2. Nomination(s) is/are made for Chair, and seconded.
3. Hearing no objections, a motion is made to close the nominations.
4. The Executive Assistant conducts a roll call vote and Commissioners announce their vote for Chair until one is elected by majority vote.
5. The Executive Assistant announces the results.

Election of the Vice Chair.

1. The new Chair opens the nominations for the position of Vice Chair.
2. Nomination(s) is/are made for Vice Chair, and seconded.
3. Hearing no objections, a motion is made to close the nominations.
4. The Executive Assistant conducts a roll call vote and Commissioners announce their vote for Vice Chair until one is elected by majority vote.
5. The Executive Assistant announces the results.

**BUDGET IMPACT:**

There is no budget impact associated with the annual reorganization of the Transportation and Public Safety Commission.

**CONCLUSION:**

Staff recommends that the Transportation and Public Safety Commission select a Chair and Vice Chair in accordance with Municipal Code 1957, §13.25, Section 90.71.

**ATTACHMENT:**

- A. Municipal Code 1957, §13.25, Section 90.71

## ATTACHMENT "A"

Sec. 90-71 - Established; composition; appointment and compensation of members; officers.

- a) There is established a transportation and safety commission of five members to be appointed by a different appointing councilperson, with such appointment to be ratified by the city council. Each member shall have full participation and voting rights. Each member shall also be a registered voter and city resident. Such members so appointed shall be persons who do not hold any office or position with the city. The terms of office of each member shall be one year.
- b) The members shall organize the transportation and safety commission and shall elect a chair and vice-chair. In the absence of the chair and vice-chair, any other member shall call the commission to order, whereupon a chair shall be elected from the members present to preside for that meeting.

(Code 1957, § 13.25; Ord. No. 1586, § 6, 3-16-2009)





**To:** Chair Rudy Trujillo and Commissioners  
**From:** Fabian Valdez, Chief of Police  
**Date:** March 1, 2023  
**Subject:** February 2023 Notable Police Department Events and Activities

**RECOMMENDATION:**

It is recommended that the Transportation and Public Safety (TPS) Commission receive and file this informational report.

**BACKGROUND:**

Each month at the City of San Fernando TPS Commission meeting, the San Fernando Police Department (SFPD) submits and provides the governing board a brief overview of the previous month’s community engagement activities, noteworthy incidents, and proactive enforcement.

**ANALYSIS:**

The SFPD has recently heightened and further integrated its community profile in three major areas: Community Engagement, Proactive Enforcement and Quality of Life Enhancements.

For the month of February, the SFPD has the following activities and incidents to report:

**Community Engagement:**

Neighborhood Watch and Business Watch

The Neighborhood and Business Watch meetings in February were general discussions meetings and an opportunity for attendees to meet SFPD Detective Jorge Cervantes. Det. Cervantes will be responsible for handling the SFPD’s public outreach, community engagement, addressing quality-of-life issues, and special investigations. Sergeant Chiasson will be transitioning into his new role as the Detective Sergeant, but will remain involved with the Neighborhood Watch and Business Watch Programs.

### Alcohol Beverage Control Detail

On Wednesday, February 15, an Alcohol Beverage Control Grant Detail was conducted by San Fernando Police Department Detectives in conjunction with ABC Agents. Minor decoys were deployed for “Shoulder Tap” operations. Decoys made contact with 10 persons at the front of several different locations that conduct licensed retail sales of alcoholic beverages. One person was cited for purchasing and furnishing an alcoholic beverage to a minor.

### Community Academy

The SFPD’s Community Academy concluded three of its eleven sessions in February. Topics covered in the Community Academy this month included providing attendees an overview and functions of the Federal, State, and Local Governments, Constitutional Law, and Judicial Procedures. The Community Academy will continue its sequential sessions during the month of March. Topics to be covered in March include an introduction to Public Works, Use of Force, Building Searches, and overview of the SFPD’s Detective operations.

### Parent University

The SFPD hosted its weekly Parent University in the month of February at Santa Rosa Catholic School. The parents discussed a variety of helpful tips and information during their weekly meetings for the purpose of enhancing their parenting skills and providing their children a more supportive home environment. The Parent University will conclude its six week series in early March. The SFPD is looking to host another Parent University later this year at another location, still to be determined.

### SFPD Adds Fourth Detective

The SFPD recently assigned a fourth Detective to the Department’s Detective Bureau. Det. Jorge Cervantes has prior Detective experience and will be a valuable asset to the Bureau. He will be responsible for the Department’s community engagement efforts, public outreach, addressing quality-of-life issues, and other special investigations.

### **Notable Events/Proactive Enforcement:**

- 1) On Wednesday, February 1, at about 8:30 AM, SFPD Officers were dispatched to the 500 block of Harps St regarding a trespasser. SFPD Officers arrested a female adult for trespassing, possession of burglary tools, possession of drug paraphernalia, and possession of methamphetamine.
- 2) On Wednesday, February 1, at approximately 8:40 PM, SFPD officers initiated a traffic stop on a vehicle in the 13100 block of Foothill Boulevard. During the traffic stop, officers located a semiautomatic handgun in the rear seat of the vehicle along with narcotics and additional



ammunition. The adult male driver was arrested and charged with being in possession of a firearm, transporting and selling narcotics, altering the identification marks on a firearm, and driving on a suspended license.

- 3) On Friday, February 10, at approximately 4:00 AM, SFPD officer(s) initiated a traffic stop on a vehicle near the 1200 block of Warren Street. During their investigation, officers discovered the driver in possession of a stolen vehicle, burglary tools, and a firearm. The driver was subsequently arrested and charged.
- 4) On Sunday, February 12, at approximately 6:00 AM, SFPD Officers were dispatched to a reported driver asleep behind the steering wheel of a vehicle in the area of Fourth Street and Maclay Ave. Officers located the vehicle and observed a male adult asleep behind the steering wheel. Officer tactically positioned their police vehicles and made contact with the driver. The driver attempted to drive the vehicle away, but the police vehicles were positioned in a manner that did not allow the driver to drive away from the scene. Officers eventually arrested the male adult driver for driving under the influence of an alcoholic beverage.
- 5) On Wednesday, February 15, an Alcohol Beverage Control Grant "Shoulder Tap" Detail was conducted by SFPD Detectives and ABC agents. In this operation, under-aged decoys were used to solicit adults entering businesses where alcohol was sold to purchase alcohol on their behalf. One person was cited for purchasing and furnishing an alcoholic beverage to a minor.

**Quality of Life Enhancements:**

Persons Experiencing Homelessness Outreach Efforts

The SFPD conducted Homeless Outreach Operations on February 1<sup>st</sup> and 15<sup>th</sup>. During these operations, twelve individuals experiencing homelessness were contacted and referred to Los Angeles Family Housing for various services. Addressing homelessness and its root causes remains a priority of the SFPD. The SFPD will continue our outreach efforts every two weeks for the foreseeable future.

**BUDGET IMPACT:**

There is no budget impact associated with receiving this informational report and providing comment to the TPS Commission.

**CONCLUSION:**

It is recommended that the TPS Commission receive and file this informational report.