



MAYOR CELESTE T. RODRIGUEZ  
VICE MAYOR MARY MENDOZA  
COUNCILMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO  
CITY COUNCIL  
REGULAR MEETING AGENDA SUMMARY  
MONDAY, APRIL 17, 2023 - 6:00 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

**PUBLIC PARTICIPATION OPTIONS**

**WATCH THE MEETING**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

**SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

**SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

**CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

**CLOSED SESSION REPORT**

**CALL TO ORDER**

**ROLL CALL**

**TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

**PRESENTATION**

- A. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE MONTH OF APRIL AS LIBRARY MONTH
- B. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING APRIL 22, 2023 AS EARTH DAY
- C. PRESENTATION OF A CERTIFICATE OF PROCLAMATION COMMEMORATING THE VICTIMS OF THE ARMENIAN GENOCIDE AND DECLARING APRIL 24, 2023 AS ARMENIAN GENOCIDE REMEMBRANCE DAY
- D. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING APRIL 28, 2023 AS ARBOR DAY
- E. INTRODUCTION OF NEW CITY EMPLOYEES

**DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the

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same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

## **PUBLIC STATEMENTS**

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| a. April 4, 2022 – Regular Meeting  | c. April 3, 2023 – Special Meeting |
| b. March 20, 2023 – Regular Meeting | d. April 3, 2023 – Regular Meeting |

### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 23-042 approving the Warrant Register.

### **3) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN OBSOLETE RECORDS IN ACCORDANCE WITH THE CITY'S RECORDS RETENTION SCHEDULE FOR THE MAINTENANCE AND DISPOSITION OF RECORDS**

Recommend that the City Council adopt Resolution No. 8226:

- a. Authorizing the City Clerk and City Attorney to complete a Destruction List Approval authorizing the destruction of certain records and documents described in the detailed list pursuant to the State of California, Government Code Section 34090 and the City's approved Records Retention Schedule for the Maintenance and Disposition of Records;

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- b. Authorizing the City Clerk to certify the Certificate of Destruction; and
- c. Authorizing the City Clerk to take all related actions to dispose of such records.

### **4) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH NORTH VALLEY CARING SERVICES TO PROVIDE STREET OUTREACH FOR INDIVIDUALS EXPERIENCING HOMELESSNESS**

Recommend that the City Council:

- a. Determine that the proposed service is urgent and necessary to avoid danger to life, health, or property;
- b. Determine that it is in the City's best interest to dispense of competitive solicitation requirements pursuant to Chapter 2, Article VI, Division 6, Subdivision II, Section 2-804 of the San Fernando Municipal Code and award a contract based on the current urgency;
- c. Approve a Professional Services Agreement (Contract No. 2148) with North Valley Caring Services, in an amount not-to-exceed \$175,000, to provide street outreach for individuals experiencing homelessness for a term of one year, with an optional one-year extension;
- d. Approve reallocation of \$300,000 in American Rescue Plan Act funds from the "Solar on City Facilities" project to fund the proposed outreach services contract and related homelessness services; and
- e. Authorize the City Manager and the City Attorney to make non-substantial edits and execute all related documents.

### **5) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION AND ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2022-2023 SALARY PLAN**

Recommend that the City Council:

- a. Approve a Memorandum of Understanding (Contract No. 2145) between the City of San Fernando and the San Fernando Public Employees' Association for a five-year term (July 1, 2022 through June 30, 2027);
- b. Adopt Resolution No. 8227 amending the Fiscal Year 2022-2023 Salary Plan to include certain provisions in the approved MOU between the City of San Fernando and SFPEA; and

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- c. Authorize the City Manager to make non-substantive corrections and execute all related documents.

### **6) CONSIDERATION TO ACCEPT AB 481 APPROVAL OF THE MILITARY EQUIPMENT USE POLICY (GOVERNMENT CODE 7071) ANNUAL REPORT**

Recommend that the City Council accept the AB 481 Approval of the Military Equipment use Policy Annual Report.

### **ADMINISTRATIVE REPORTS**

### **7) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH DUDEK TO PREPARE THE DOWNTOWN MASTER PLAN**

Recommend that the City Council:

- a. Approve a Professional Services Agreement (Contract No. 2147) with Dudek in an amount not-to-exceed \$274,957 for preparation of the Downtown Master Plan; and
- b. Authorize the City Manager to make non-substantive changes and execute the Agreement and all related documents.

### **8) CONSIDERATION TO APPOINT A PLANNING AND PRESERVATION COMMISSIONER**

This item was agendized by Vice Mayor Mary Mendoza.

### **9) CONSIDERATION AND DISCUSSION REGARDING CITY COMMISSIONERS AND RELATED MATTERS**

This item was agendized by Councilmember Joel Fajardo.

### **10) CONSIDERATION AND DISCUSSION REGARDING THE DIVERSITY, EQUITY AND INCLUSION AD HOC COMMITTEE**

This item was agendized by Mayor Celeste T. Rodriguez.

### **11) CONSIDERATION AND DISCUSSION REGARDING ESTABLISHING A FOOD SECURITY AD HOC COMMITTEE**

This item was agendized by Mayor Celeste T. Rodriguez and Councilmember Mary Solorio.

### **12) UPDATE ON THE FEASIBILITY OF PROVIDING TRANSLATION SERVICES FOR CITY COUNCIL AND ALL COMMISSION MEETINGS**

This item was agendized by Councilmember Mary Solorio.

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**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, CMC  
City Clerk  
Signed and Posted: April 14, 2023 (3:30 p.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency and will be identified as (SA) following the item, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

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