



VICE CHAIR JOE PONCE
COMMISSIONER ROBERT GONZALES
COMMISSIONER NATASHA SANCHEZ-BROOKS
COMMISSIONER ERICA FRIEND
COMMISSIONER PATTY LOPEZ

CITY OF SAN FERNANDO

PARKS, WELLNESS, AND RECREATION COMMISSION REGULAR MEETING AGENDA SUMMARY APRIL 11, 2023 – 6:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to LMoreno@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Parks, Wellness, and Recreation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Parks, Wellness, and Recreation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 6:30 p.m. and 6:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – April 11, 2023

Page 2 of 4

Call-in Telephone Number: (669) 900-6833

Meeting ID: 986 1620 1615

Passcode: 988843

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by Vice Chair Joe Ponce

APPROVAL OF AGENDA

Recommend that the Parks, Wellness, and Recreation Commission approve the agenda as presented.

PRESENTATIONS

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – April 11, 2023

Page 3 of 4

PUBLIC STATEMENTS – WRITTEN/ORAL

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Members of the public may provide a **live public comment by calling in between 6:30 p.m. and 6:45 p.m. CALL- IN INFORMATION: Telephone Number: Telephone Number: (669) 900-6833, Meeting ID: 986 1620 1615; Passcode: 988843**

CULTURAL ARTS LIAISONS REPORT

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1. CONSIDERATION TO APPROVE PARKS, WELLNESS AND RECREATION COMMISSION MEETING MINUTES FOR:**
 - a. March 14, 2023 – Regular Meeting

ADMINISTRATIVE REPORTS

- 2. ANNUAL REORGANIZATION - SELECTION OF CHAIR AND VICE-CHAIR FOR THE PARKS, WELLNESS AND RECREATION COMMISSION**
- 3. REVIEW OF ROSENBERG' S RULES OF ORDER**
- 4. DEPARTMENT PROGRAMS AND SERVICES UPDATE**
- 5. RECEIVE AND FILE A REPORT REGARDING THE STATUS OF THE CESAR E. CHAVEZ MEMORIAL - This item was agendized by Commissioner Patty Lopez.**

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – April 11, 2023

Page 4 of 4

6. **DISCUSSION REGARDING VANDALISM IN THE PARKS** - This item was agendized by Commissioner Patty Lopez.

7. **DISCUSSION REGARDING PROVIDING TRANSLATION SERVICES AT COMMISSION MEETINGS** - This item was agendized by Commissioner Patty Lopez.

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Linda Bowden-Moreno
Administrative Assistant
Signed and Posted: April 6, 2023 (5:30 pm)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.



CITY OF SAN FERNANDO
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING
MINUTES
MARCH 14, 2023
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & PUBLIC SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Commissioner Robert Gonzales called the meeting to order at 6:31 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Commissioners Robert Gonzales, Erica Friend, and Patty Lopez

ABSENT:

Vice Chair Joe Ponce and Commissioner Natasha Sanchez-Brooks

Commissioner Gonzales motioned to excuse Commissioner Sanchez-Brooks for her absence due to a family emergency. Commissioner Lopez seconded the motion. The motion passed unanimously.

ALSO PRESENT:

Director of Recreation and Community Services Julian Venegas, Recreation Supervisor Maribel Perez, Administrative Assistant Linda Bowden-Moreno, and Office Clerk Soledad Chavez

PLEDGE OF ALLEGIANCE

Commissioner Robert Gonzales led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Lopez motioned to approve the agenda for the March 14, 2023 Parks, Wellness and Recreation Commission meeting. Commissioner Friend seconded the motion. The motion passed unanimously.

OATH OF OFFICE

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes – March 14, 2023

Page 2 of 3

Administrative Assistant Linda Bowden-Moreno administered the Oath of Office for incoming Parks, Wellness and Recreation Commission members Erica Friend and Patty Lopez prior to the meeting. Oath of office was re-administered during the meeting for ceremonial purposes.

CULTURAL ARTS LIAISONS REPORT

None

PUBLIC STATEMENTS – WRITTEN/ORAL

None

CONSENT CALENDAR

Commissioner Lopez motioned to approve the Consent Calendar approving the Minutes of the July 12, 2022 and the September 13, 2022 Parks, Wellness and Recreation Commission Meeting. Commissioner Gonzales seconded the motion. The motion passed unanimously.

ADMINISTRATIVE REPORT

- 1. ANNUAL REORGANIZATION- SELECTION OF CHAIR AND VICE CHAIR FOR THE PARKS, WELLNESS AND RECREATION COMMISSION** – Commissioner Gonzales motioned to table the item to the next meeting. Commissioner Friend seconded the motion. The motion passed unanimously.
- 2. REVIEW OF ROSENBER'S RULES OF ORDER** – Commissioner Gonzales motioned to table the item to the next meeting. Commissioner Friend seconded the motion. The motion passed unanimously.
- 3. DISCUSSION AND UPDATES REGARDING THE PARK RENOVATION PROJECTS** - Julian Venegas presented a power point presentation and answered questions on the status of the park revitalization projects for Layne Park, Las Palmas Park, Pioneer Park and the Puig House.
- 4. DEPARTMENT PROGRAMS AND SERVICES UPDATE** – Maribel Perez provided an update and answered questions on youth and adult sports programs, senior programs, leisure classes and the Lopez Adobe.

STAFF COMMUNICATION

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes – March 14, 2023

Page 3 of 3

Staff invited Commissioners and community members to the Vet @ the Park Wellness Clinic event scheduled for Sunday, May 7th at Rudy Ortega Sr. Park. The event will provide free vet exams, vaccinations, microchips and much more.

Staff introduced Soledad Chavez, RCS staff member, who will be assisting with monthly PWRC meetings.

Julian Venegas provided an update on a grant from the State of California Conservation Fund to provide opportunities for programming on nature and conservation for youth. A couple of camp excursions will be offered to youth at no cost.

Staff informed the Commission that the San Fernando Valley Mile event received the award of Community Champions from CPRS.

GENERAL COMMISSION COMMENTS

Commissioner Lopez requested an update on the status and condition of the César E. Chávez Memorial. She also recommended scheduling a community clean-up sometime in the summer.

Commissioner Gonzales thanked staff and congratulated the incoming Commissioners.

Commissioner Gonzales had questions regarding options on how to assist low income families who may find it difficult to pay the deposit for the camping event. Perhaps the scholarship program or other options may be available for families who are unable to come up with the refundable deposit to secure registration for the camping event.

ADJOURNMENT

The Parks, Wellness and Recreation Commission meeting adjourned at 7:40 p.m.



AGENDA REPORT

To: Vice Chair Joe Ponce, and Commissioners

From: Julian Venegas, Director of Recreation and Community Services

Date: April 11, 2023

Subject: Annual Reorganization - Selection of Commissioners to Serve as Chair and Vice Chair for the Parks, Wellness and Recreation Commission.

RECOMMENDATION:

It is recommended that the Parks, Wellness and Recreation Commission:

- a. Select a commission member to serve as Chair and Vice Chair, and determine the term of service for the officers.
- b. Discuss the time, and date that the Parks, Wellness and Recreation Commission will meet, and propose any changes to the fixed schedule.

BACKGROUND

1. On April 4, 2021, the Parks, Wellness, and Recreation Commission (PWRC) established a reorganization schedule to select a new Chair and Vice Chair. The term of office would be one calendar year starting in January. However, due to the recommendation of Chair Sandie Richards, the PWRC elected new officers to serve the remainder of the current calendar year. Commissioner Jason Hayes was selected as Chair and Commissioner Sandie Richards was selected as Vice Chair.
2. On or about July 13, 2021, Vice Chair Richards resigned from the PWR Commission due to moving out of the City of San Fernando.
3. On or about September 14, 2021, Commissioner Saydith Navarro resigned from the PWR Commission as she was no longer available to attend meetings as a result of a change in her schedule.

ANALYSIS:

The departure of Vice Chair Richards and Commissioner Navarro hindered scheduling the PWR Commission reorganization for 2022. However, the two vacancies were filled with the addition of Commission member Robert Gonzales on April 12, 2022, and the addition of Commission member Natasha Sanchez-Brooks on June 14, 2022. RCS staff recommends that the PWRC now resume the reorganization schedule. The reorganization of the PWR Commission may include setting a fixed schedule for committee meetings to take place. Chapter 54 of the City's Municipal code sections 54-58 and 54-60 govern the selection process. Below are sections 54-58 and 54-60 for reference.

In accordance with Section 54-58 – Officers

The commission's members shall select from among themselves commissioners who will serve in the capacity of chair and vice chair for the commission. In the absence of the chair and vice, any other member shall call the commission to order, whereupon a chair shall be selected from the members present to preside for that meeting. Cultural arts liaisons may not serve as chair, vice chair or any other commission officer. (Ord. No. 1586, § 4, 3-16-2009; Ord. No. 1689, § 3, 11-18-2019)

In accordance with Section 54-60 Meetings

By resolution of the commission, the commission may establish a regular meeting schedule, provided that the commission shall schedule no more than one regular meeting each month. No meeting may be convened if city support staff is unavailable to participate in such meeting. Any adjourned meeting or special meeting requested by the commission shall be subject to the approval of the city manager based on the availability of city support staff to participate in such additional meetings. All meetings shall be subject to the provisions of the Ralph M. Brown Act (Government Code § 54950 et seq.). (Ord. No. 1586, § 4, 3-16-2009; Ord. No. 1689, § 3, 11-18-2019)

BUDGET IMPACT:

The reorganization of the Parks, Wellness and Recreation Commission will not impact the Fiscal Year 2022-2023 budget.

CONCLUSION:

It is recommended that the Parks, Wellness and Recreation Commission proceed with the annual reorganization for the selection of Chair and Vice Chair, discuss the time and date for the Parks, Wellness and Recreation Commission meetings, and propose any changes to the fixed schedule.

To: Vice Chair Joe Ponce and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

Date: April 11, 2023

Subject: Review of Rosenberg’s Rules of Order

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission review the video prepared by the Institute of Local Government (<https://vimeo.com/25152753>) on Rosenberg’s Rules of Order and discuss the item.

BACKGROUND:

The City Council and all City Commissions have adopted and follow a simplified set of rules on parliamentary procedures known as Rosenberg’s Rules of Order that are widely used throughout California.

ANALYSIS:

Rosenberg’s Rules of Order were developed to provide a simple and consistent framework for conducting public meetings. The rules go over how the governing body and those in attendance should conduct themselves. It also provides clear steps on how items are discussed, debated, and how to make motions related to the item.

The video on Rosenberg’s Rules of Order will be watched (approximately 51 minutes in duration) during the Commission meeting to provide an overview of how to implement the procedures properly. A copy of the Parliamentary Meeting Process and Guidelines (Attachment “A”) used by the City Council/Commissions is also attached for review.

BUDGET IMPACT:

There is no budget impact related to the review and discussion of Rosenberg’s Rules of Order.

CONCLUSION:

The Parks, Wellness and Recreation Commission will review the video on Rosenberg's Rules of Order annually at the same meeting where the Commission reorganization is completed.

ATTACHMENT:

- A. Parliamentary Meeting Process and Guidelines

PARLIAMENTARY MEETING PROCESS & GUIDELINES

CALL TO ORDER

- **Chair** calls meeting to order; announces body, date and time for the record
- **Chair** asks **Clerk** to call roll
 - **Clerk** calls roll; **Chair announces** result for the record*
- **Chair** leads Pledge of Allegiance (or asks someone else to)
- **Chair** announces each order of business as it arises and announces each item...

PRESENTATIONS:

- **Chair** announces the item; asks **Staff** for introduction
 - **Staff** introduces the item and presenter
- Presentation is made; generally no more than 5 minutes
- **Chair** asks **Members** if they have questions for the presenter; recognizes each Member
- **Chair** thanks the presenter. No action may be taken.

Repeat for each item

PUBLIC COMMENT PERIOD:

*Members of public submit speaker slips to staff no later than the closure of public comment period;
Staff passes speaker slips to Chair*

- **Chair** announces **open public comment period**
- **Clerk** calls each speaker to podium;
- **Clerk** operates timer, 3 minutes per speaker**
- When there are no more speakers, **Chair** announces **closure of public comment period**

CONSENT CALENDAR:

- **Chair** announces the item; asks if any **Members** wish to **pull an item** for discussion
 - *Any item pulled is heard like a Business Item following approval of remaining Consent items.*
- A **motion is made** to adopt consent items as presented or the remaining items if any are pulled
 - The **motion is seconded**
- **Chair** asks the **Clerk** to call roll for the vote
 - **Clerk calls roll; Chair announces** results for record*
- *Any pulled items are heard in the same way as Business Items below.*

PUBLIC HEARINGS:

Same as Business Items below, except "Public Comment Period" is referred to as "**Public Hearing.**"

- For **Appeal Hearings**, in between Staff's report and Member deliberation, the following occurs, moderated by the **Chair**:
 - **Chair:** Announces that the Public Hearing is now open and requests staff's presentation
 - **Project Applicant** is given extended speaking time (Chair's discretion; typically 10 minutes)
 - Appellant is given extended speaking time (equal to Applicant)
 - **Chair:** Announces **opening of public comments/testimony** for 3 minutes each

- **Clerk** calls each speaker to podium;
- **Clerk** operates timer, 3 minutes per speaker**
- When there are no more speakers, **Chair** announces **closure of public comment period**
- Applicant is given rebuttal period (Chair's discretion; typically 5 minutes)
- Appellant is given rebuttal period (equal to Applicant)
- **Chair** recognizes each **Member** for their chance to **speak and state positions**
- **Chair** facilitates **Member deliberation**
- When discussion is complete, the **Chair** will ask for a **motion**
 - The mover may call on the Chair or other members to help clarify a motion
 - The **motion is seconded**
- **Chair** asks the **Clerk** to call roll for the vote
 - **Clerk calls roll; Chair announces** results for record*

ADMINISTRATIVE REPORT ITEMS:

- **Chair** announces the item; asks **Staff** for report
- **Staff presents report** materials or gives oral report;
 - **Staff** clearly identifies the **recommendation or requested action**
- **Chair** asks **Members** if they have technical questions for **Staff**;
- **Chair** facilitates **Member deliberation**
- **Chair** recognizes each **Member** for their chance to **speak and state positions**
- When discussion is long or complex, the **Chair** keeps deliberation focused on staff's request
- When discussion is complete, a **motion is made**
 - The mover may call on the Chair or other members to help clarify a motion
 - The **motion is seconded**
- **Chair** asks the **Clerk** to call roll for the vote
 - **Clerk calls roll; Chair announces** results for record*

Repeat for each item

STAFF COMMUNICATION/UPDATES

- **Chair** announces the item
- **Staff** makes comments
- **Chair** asks **Members** if they have technical questions for **Staff**;
- **Chair** recognizes each **Member** who wishes to ask questions
- **Chair** thanks the staff member. No action may be taken.

MEMBER COMMENTS/LIAISON UPDATES

- **Chair** announces the item
- **Chair** asks **Members** if they have comments or technical questions for **Staff**;
- **Chair** recognizes each **Member** who wishes to ask questions
- **Members** may request a matter be scheduled for action on a future agenda
- **Chair** will assess whether there is consensus for the future item
- No other action may be taken.

ADJOURNMENT

- **Chair** notes that there is no further business
- **Chair** announces **adjournment**; announces time for the record

***Roll Call Notes**

Attendance/Roll Call, can be called in the order of choice: *Members in alpha order by last name, or by seniority, etc., then Vice-Chair, then Chair last.*

Chair announces results for the record in the form of "*Motion to (Approve/Deny/etc.) (Passes/Fails) (# Yes votes) to (# No votes), (Names) voting Yes and (Names) voting No.*"

****Etiquette Notes**

The Chair is the facilitator of discussion and meeting process; members wishing to speak turn on their microphone light and wait to be recognized by the Chair; the Chair ensures that each member has a chance to be heard. The Chair will call on Staff for additional input when needed.

The Chair will interrupt public speakers who have gone over their time limit, corral other members who get off-topic, and maintain audience order. The Chair generally speaks last, asks questions last, and votes last. The Chair rarely moves or seconds.

Generally, the Chair and Vice-Chair are addressed by members and staff as "Madam/Mister Chair/Vice-Chair" or "Chair/Vice-Chair X." Other members are "Commissioner X," or "Council/Committee/Board Member X."

Staff are typically addressed as "Mr./Ms. X." The City Clerk is sometimes addressed as "Madam/Mister Clerk."

To: Vice Chair Joe Ponce and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services
By: Maribel Perez, Recreation and Community Services Supervisor
Juan Salas, Recreation and Community Services Supervisor

Date: April 11, 2023

Subject: Department Programming, Services, Activity, and Business Updates

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services, activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

1. The mission of the Recreation and Community Services Department (RCS) is to develop and implement enriching community, cultural, and recreational opportunities that foster the overall well-being and personal development of our community.
2. The RCS Department conducts a wide array of programs, services, activities, and business throughout the year. Staff provides a monthly update on items discussed at the Parks, Wellness, and Recreation Commission (PWRC) meetings and welcomes any guidance or recommendations regarding the items presented.

DEPARTMENT UPDATES:

Department's Response to Covid-19

The Department's involvement and response update to Covid-19 is as follows:

- The Department continues to collaborate with the Los Angeles Department of Public Health to host pop up clinics when needed. A Vaccine Clinic was hosted by One

Generation on April 6th at Las Palmas Park, offering free Covid Boosters and Flu Shots. Participants received a \$25 gift card for one vaccine or a \$50 gift card for both vaccines.

- The Los Angeles Regional Food Bank continues to provide free food kits containing nutritious items such as meats, canned fruits and vegetables, cereals, and grains. The last distribution was held on Monday, April 3, 2023, at Las Palmas Park. The program serves seniors aged 60 and over. The program serves an average of 150 seniors monthly. For more information on food assistance programs please contact Las Palmas Park at 818-898-7340. The next food distribution is scheduled for Monday, May 1, 2023.

Programs and Services

The RCS Department provides a variety of programming and services for the San Fernando community. All Los Angeles County Department of Public Health protocols and Best Practices guidelines for operating recreational facilities are strictly adhered to. Safety is the top priority for RCS staff when conducting activities for the community. All program participants and park visitors are made aware of safety guidelines being implemented to ensure patrons feel safe while participating in the Department's programs.

YOUTH SPORTS

Mission City Baseball Spring League

The league is a month into the season. Rain delays have interrupted games for all divisions but program staff will work on rescheduling any missed games towards the end of the season. Picture Day was held on March 25th at Las Palmas Park. All registered participants will receive a basic picture package as part of their registration. Photo delivery is expected about mid-April.

Youth Basketball Winter League

The Youth Basketball Winter league came to an end on March 25th as the top teams in the two upper divisions faced off to stake their claim to the championship. Congratulations to Coach Claude and Coach Jimmy for taking their teams all the way!

Registrations for the summer league are now open. The summer program is open to youth ages 7-16 and runs June through August.

Youth Evolution Sports Clinics

The Department partners with Youth Evolution Activities to provide sport clinics for youth ages 2.5 to 11. The organization offers skill building training in basketball, soccer and flag football (6-11). This year they introduced a "parent and me" session that serves kids as young as 2.5. Parents are required to participate in the 2.5-3.4 age group and encouraged to participate for all other age groups. Next sessions are scheduled for the week of April 17th.

ADULT SPORTS

Basketball

Adult Basketball is back at Rec Park! Wednesday nights starting at 6pm Rec Park comes to life with adults looking to show off their skills on the court. The comeback season is off to a great start with eight teams and over 30 participants.

Volleyball Open Gym

Starting May 4th the Department will offer Volleyball Open Gym on Thursday nights at Recreation Park from 5-9pm. This is a free drop-in program, much like basketball open gym, in which the public drops-in for pick-up games. Staff will monitor interest and begin to plan the return of the volleyball league in the Fall.

Coed Softball

If all goes as scheduled with the Infiltration Project at Recreation Park, staff plans to re-launch the Tuesday night Coed Softball league in the Fall of 2023. This will account for any project delays and field accessibility once the project is completed.

LEISURE CLASSES

All classes are up and running and are offered on an on-going basis. The department offers something for all ages Senior Music, Folklorico, Line Dance, Karate, Zumba and Total Body Conditioning. Check the RCS page on the City website for program information such as age, price and date and time.

LOPEZ ADOBE

Lopez Adobe Tours

Tours are moving to a new day and time! Starting in April, the house will be open for tours on the same night as the San Fernando Outdoor Market event in the Downtown area. The goal is to increase awareness of the City's historical home and add another element to the night market. In addition to the date change, staff will also work on a schedule of small events and programs in the new fiscal year. Some ideas being considered are movie nights, small concerts and refreshments, and continuing the rummage sales which have provided some funding to purchase decorations and other fun items for the home.

The Saturday evening tours will replace the tours that were held on the fourth Sunday of the month. Private tours will still be accommodated based on docent availability.

Recreation Division: Programs by Numbers

ACTIVITY	RESGISTERED PARTICIPANTS
Mission City Spring Registrations	Total: 130
Sports Clinics	Total:
Tennis	Total: 8 Residents: 6 Non-Res: 2
Senior Music	Total: 18 Residents: 4 Non-Res: 14
Folklorico (Arp-Jun)	Total: 21
Karate	Total: 16 Residents: 7 Non-Res: 9
Total Body Conditioning	Total: 25 Resident: 9 Non-Res: 16
Inclusive Zumba	Total: 12 Resident: 3 Non-Res: 9
Lopez Adobe Visitors (March)	Total: 3

Senior Programming

From leisurely fitness classes to day trips, the Community Services Division offers a variety of activities that seniors can participate in and enjoy. Las Palmas Park serves as a gathering place for seniors to socialize and meet up with old acquaintances or make new friends at activities such as excursions, dances, and exercise classes. Listed activities offered for the senior community in March are:

ACTIVITY	TOTAL NO. OF PARTICIPANTS
TECH. WEDNESDAY	4
WALKABLE WEDNESDAY	12
CHAIR ZUMBA	88
SENIOR ZUMBA	106
PARK BINGO	59
MOVEMENT FOR LIFE	83
TRIP COORD. MTG	6
FOLKLORICO	76
SENIOR MUSIC CLASS	100
MMAP	88
CRAFTY LADIES	110
MUSIC PRACTICE GR.	60
BILLIARDS	134
ONE GENERATION (Senior Nutrition Program)	810
KARATE	11
SELENA TRIBUTE ZUMBA	28
STUDIO FOR SENIORS	10
PANCHO VILLA BRUNCH	51
AGUA CALIENTE CASINO	47
ST. PATRICK'S DAY BINGO & SUNDAE	17
CLASE DE INGLES	6

BUDGET IMPACT:

The programs, services, activity, and business updates in this report are part of the Department's work plan and funds have been allocated for such work in the FY 2022-2023 budget.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file the Department Update Report and provide any guidance or recommendations as appropriate.

To: Vice Chair Joe Ponce and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services
By: Maribel Perez, Recreation & Community Services Supervisor

Date: April 11, 2023

Subject: Discussion Regarding the Condition of the César E. Chávez Memorial

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report regarding the César E. Chávez Memorial; and
- b. Provide staff with direction as appropriate.

BACKGROUND:

1. On June 7, 1993, the City Council approved declaring March 31st an official City holiday honoring the late farmworker and civil rights leader César E. Chávez, thus becoming the first city in the country to establish the César E. Chávez Holiday.
2. In 2004, the City of San Fernando, in collaboration with the César E. Chávez Commemorative Committee, honored the great civil rights and labor leader through the creation of the largest Cesar E. Chavez Memorial in the nation.
3. On October 6, 2014, the City Council approved a partnership with Pueblo Y Salud for fundraising efforts to repair and restore the César E. Chávez Memorial.
4. On March 14, 2023, Commissioner Lopez requested information regarding the condition and possible beautification of the César E. Chávez Memorial.

ANALYSIS:

The César E. Chávez Memorial is a visual testimonial to the legacy of César E. Chávez, memorializing his strength, courage, and determination to win justice and dignity for all. The

Discussion Regarding the Condition of the Cesar E. Chavez Memorial

Page 2 of 3

memorial is located on a 23,000-square-foot park-like setting on the corner of Wolfskill Street and Truman Street and includes the following components:

Component #1- César E. Chávez Bronze Statue: The majestic statue depicts a bigger-than-life-size man with an outstretched arm gazing with support to the sculpture of 10 farm workers directly in front of him. The completed bronze statue stands upon a cement pedestal with his left-hand holding books.

Component #2 - Farm Worker Sculptures: The first four figures are close to the ground demonstrating the early days when farm workers had to stoop over and work with backbreaking short hoes. The next five figures are completely upright with flags in their hands instead of workers' tools, to symbolize the many marches workers made to assure the basic human rights this particular community had been denied. When seen from a distance the sculpture profoundly displays the plight of the farm workers' harsh existence and their eventual ascension to dignity and self-empowerment.

Component #3 - The Fountain: A symbol of the United Farm Worker's spirit of dignity, pride, and family.

Component #4 - César E. Chávez Mural: Two walls, each approximately 6 feet high by 50 feet long, the walls were constructed of concrete blocks, sealed, and finished. The mural depicts the life of Chavez at different stages.

Component #5 – Sponsorship Acknowledgement: an alcove at the end of the monument displaying plaques of individuals or organizations that sponsored the Cesar E. Chavez Monument.

Collectively, these components serve to educate and provide opportunities to reflect on the significance of César E. Chávez, his work, and his life.

The monument is in fair condition although there are some restorations needed. The water fountain is currently not operational. The fountain was shut off during a severe water drought and has not been operational since then. The sponsorship alcove is missing all the plaques that acknowledged the groups and individuals who helped make the monument a reality.

The City has an MOU with Pueblo y Salud (PyS) which allows access for the organization to program and maintain the monument. In past years, PyS has spearheaded fundraising efforts to help the City offset costs associated with the restoration and maintenance of the monument. Just recently the Department of Public Works reinstalled a commemorative plaque that had been stolen. Staff reported that the installation involved cutting into the base and the use of industrial strength adhesive to secure the new plaque in place. Public Works also conducts periodic maintenance which includes trimming shrubs, removing weeds, and cleaning graffiti.

BUDGET IMPACT:

There is no budget impact to receive and file the report regarding the condition of the monument. However, any possible beautification or restoration of the César E. Chávez Memorial will incur a cost. The PWRC will need to identify funding sources for such beautification or renovation projects proposed.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file the report regarding the condition and possible beautification of the César E. Chávez Memorial and provide staff with direction as appropriate.