



CHAIR ROBERT GONZALES  
VICE CHAIR PATTY LOPEZ  
COMMISSIONER NATASHA SANCHEZ-BROOKS  
COMMISSIONER ERICA FRIEND  
COMMISSIONER JOE PONCE

## CITY OF SAN FERNANDO

### PARKS, WELLNESS, AND RECREATION COMMISSION REGULAR MEETING AGENDA SUMMARY MAY 11, 2023 – 6:30 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

##### **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [LMoreno@sfcity.org](mailto:LMoreno@sfcity.org) no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Parks, Wellness, and Recreation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Parks, Wellness, and Recreation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

##### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 6:30 p.m. and 6:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

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**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 986 1620 1615**

**Passcode: 988843**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER/ROLL CALL**

## **TELECONFERENCE REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

## **PLEDGE OF ALLEGIANCE**

Led by Vice Chair Robert Gonzales

## **APPROVAL OF AGENDA**

Recommend that the Parks, Wellness, and Recreation Commission approve the agenda as presented.

## **PRESENTATIONS**

## **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

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## **PUBLIC STATEMENTS – WRITTEN/ORAL**

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Members of the public may provide a **live public comment by calling in between 6:30 p.m. and 6:45 p.m. CALL- IN INFORMATION: Telephone Number: Telephone Number: (669) 900-6833, Meeting ID: 986 1620 1615; Passcode: 988843**

## **CULTURAL ARTS LIAISONS REPORT**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1. CONSIDERATION TO APPROVE PARKS, WELLNESS AND RECREATION COMMISSION MEETING MINUTES FOR:**

- a. April 11, 2023 – Regular Meeting

## **ADMINISTRATIVE REPORTS**

### **2. CESAR E. CHAVEZ MEMORIAL**

Recommend that the Parks, Wellness and Recreation Commission:

- a. Review and discuss a draft letter to Pueblo Y Salud seeking collaboration for restoration of the Cesar Chavez Memorial Plaza, and
- b. Provide staff direction as appropriate.

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## **3. DISCUSSION REGARDING VANDALISM IN THE PARKS**

Recommend that the Parks, Wellness and Recreation Commission:

- a. Discuss signage count at Rudy Ortega Sr. Park; and
- b. Discuss concerns regarding vandalism, safety, homelessness, and other issues with San Fernando Police Chief and Community Development Director.

## **4. DISCUSSION REGARDING PROVIDING TRANSLATION SERVICES AT COMMISSION MEETINGS**

Recommend that the Parks, Wellness and Recreation Commission:

- a. Discuss the City Council's current policy on language translation services at Council meetings and how to implement the same policy at Commission meetings.

## **5. DISCUSSION AND INFORMATIONAL UPDATE ON MAINTENANCE EFFORTS ON THE MISSION CITY BIKE TRAIL**

Recommend that the Parks, Wellness and Recreation Commission:

- a. Receive and file a report updating the maintenance efforts on the maintenance efforts on the Mission City Bike Trail; and
- b. Provide staff guidance or recommendations, as appropriate.

## **6. PARK MASTER PLAN UPDATE**

Recommend that the Parks, Wellness and Recreation Commission:

- a. Receive and file a report on the Park Master Plan, including the land inventory study.

## **7. DEPARTMENT PROGRAMS AND SERVICES UPDATE**

Recommend that the Parks, Wellness and Recreation Commission:

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- a. Receive and file a report updating the programs, services, activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

## **STAFF COMMUNICATION**

## **GENERAL COMMISSION COMMENTS**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Linda Bowden-Moreno

Administrative Assistant

Signed and Posted: May 8, 2023 (5:00 pm)

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.*

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