

CHAIR ROBERT GONZALES
VICE CHAIR PATTY LOPEZ
COMMISSIONER NATASHA SANCHEZ-BROOKS
COMMISSIONER ERICA FRIEND
COMMISSIONER JOE PONCE

CITY OF SAN FERNANDO

Parks, Wellness, and Recreation Commission Regular Meeting Agenda Summary May 11, 2023 – 6:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO. CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

https://www.youtube.com/c/CityOfSanFernando

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to LMoreno@sfcity.org no later than 4:00 p.m. the day of the meeting, to ensure distribution to the Parks, Wellness, and Recreation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Parks, Wellness, and Recreation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may call-in between 6:30 p.m. and 6:45 p.m. Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

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Call-in Telephone Number: (669) 900-6833 Meeting ID: 986 1620 1615

Passcode: 988843

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by Vice Chair Robert Gonzales

APPROVAL OF AGENDA

Recommend that the Parks, Wellness, and Recreation Commission approve the agenda as presented.

PRESENTATIONS

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.



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PUBLIC STATEMENTS – WRITTEN/ORAL

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

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Members of the public may provide a live public comment by calling in between 6:30 p.m. and 6:45 p.m. CALL- IN INFORMATION: Telephone Number: Telephone Number: (669) 900-6833, Meeting ID: 986 1620 1615; Passcode: 988843

CULTURAL ARTS LIAISONS REPORT

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1. CONSIDERATION TO APPROVE PARKS, WELLNESS AND RECREATION COMMISSION MEETING MINUTES FOR:
 - a. April 11, 2023 Regular Meeting

ADMINISTRATIVE REPORTS

2. CESAR E. CHAVEZ MEMORIAL

Recommend that the Parks, Wellness and Recreation Commission:

- a. Review and discuss a draft letter to Pueblo Y Salud seeking collaboration for restoration of the Cesar Chavez Memorial Plaza, and
- b. Provide staff direction as appropriate.



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3. DISCUSSION REGARDING VANDALISM IN THE PARKS

Recommend that the Parks, Wellness and Recreation Commission:

- a. Discuss signage count at Rudy Ortega Sr. Park; and
- b. Discuss concerns regarding vandalism, safety, homelessness, and other issues with San Fernando Police Chief and Community Development Director.

4. DISCUSSION REGARDING PROVIDING TRANSLATION SERVICES AT COMMISSION MEETINGS

Recommend that the Parks, Wellness and Recreation Commission:

a. Discuss the City Council's current policy on language translation services at Council meetings and how to implement the same policy at Commission meetings.

5. DISCUSSION AND INFORMATIONAL UPDATE ON MAINTENANCE EFFORTS ON THE MISSION CITY BIKE TRAIL

Recommend that the Parks, Wellness and Recreation Commission:

- a. Receive and file a report updating the maintenance efforts on the maintenance efforts on the Mission City Bike Trail; and
- b. Provide staff guidance or recommendations, as appropriate.

6. PARK MASTER PLAN UPDATE

Recommend that the Parks, Wellness and Recreation Commission:

a. Receive and file a report on the Park Master Plan, including the land inventory study.

7. DEPARTMENT PROGRAMS AND SERVICES UPDATE

Recommend that the Parks, Wellness and Recreation Commission:



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- a. Receive and file a report updating the programs, services, activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Linda Bowden-Moreno Administrative Assistant

Signed and Posted: May 8, 2023 (5:00 pm)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.





CITY OF SAN FERNANDO PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES APRIL 11, 2023 ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & PUBLIC SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: https://www.youtube.com/c/CityOfSanFernando

CALL TO ORDER/ROLL CALL

Commissioner Robert Gonzales called the meeting to order at 6:31 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Commissioners Robert Gonzales, Natasha Sanchez-Brooks, Erica Friend, and Patty Lopez

ABSENT:

Vice Chair Joe Ponce

ALSO PRESENT:

Director of Recreation and Community Services Julian Venegas, Recreation Supervisor Maribel Perez, Administrative Assistant Linda Bowden-Moreno, and Office Clerk Soledad Chavez

PLEDGE OF ALLEGIANCE

Commissioner Robert Gonzales led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Lopez motioned to approve the agenda for the April 11, 2023 Parks, Wellness and Recreation Commission meeting. Commissioner Friend seconded the motion. The motion passed unanimously.

PRESENTATIONS

None

CULTURAL ARTS LIAISONS REPORT

None

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PUBLIC STATEMENTS – WRITTEN/ORAL

None

CONSENT CALENDAR

Commissioner Lopez motioned to approve the Consent Calendar approving the Minutes of the March 14, 2023 Parks, Wellness and Recreation Commission Meeting. Commissioner Friend seconded the motion. The motion passed unanimously.

ADMINISTRATIVE REPORT

1. ANNUAL REORGANZIATION- SELCTION OF CHAIR AND VICE CHAIR FOR THE PARKS, WELLNESS AND RECREATION COMMISSION

The Department Director opened the floor for nominations. Staff asked for nominations for the office of Commission Chair.

Commissioner Robert Gonzales self-nominated for the office of Chair. Commissioner Sanchez-Brooks seconded the nomination. With no further nominations submitted, the nomination passed unanimously with the following roll call vote.

AYES: R. Gonzales, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:

Chair Robert Gonzales opened the floor for nominations for the office of Vice Chair. Commissioner Patty Lopez self-nominated for the office of Vice Chair. Commissioner Erica Friend seconded the nomination.

With no further nominations submitted, the nomination passed unanimously with the following roll call vote.

AYES: R. Gonzales, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:



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Chair Robert Gonzales opened the floor for discussion regarding the regular Commission meeting schedule.

Chair Robert Gonzales moved to change the regular Parks, Wellness and Recreation Commission meeting schedule from the second Tuesday of the month to the second **Thursday** of the month at 6:30 p.m. Commissioner Erica Friend seconded the nomination. The nomination passed unanimously with the following roll call vote.

AYES: R. Gonzales, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:

2. REVIEW OF ROSENBER'S RULES OF ORDER

The Commission reviewed the video prepared by the Institute of Local Government on Rosenberg's Rules of Order. The Commission had no questions or comments.

3. DEPARTMENT PROGRAMS AND SERVICES UPDATE

Maribel Perez provided an update on youth and adult sports, senior programs, leisure classes, special events, and the Lopez Adobe.

4. RECEIVE AND FILE A REPORT REGARDING THE STATUS OF THE CESAR E. CHAVEZ MEMORIAL

J. Venegas informed the Commission that the City Clerk is currently working on updating the procedure for Commissioners to add agenda items. Moving forward, Commissioners can present an item during Commission Comments. A vote will need to take place to approve adding the item to the agenda item to be address at the next meeting Commission meeting.

Staff provided the Commission a detailed report on the Cesar E. Chavez Memorial to receive and file.

Chair Gonzales reached out to Pueblo y Salud to request the list of plaque names to identify missing plaques. He also requested a copy of the MOU that was developed with Pueblo y Salud to clarify what the agreement was.



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Vice Chair Lopez would like to reach out to the Cesar Chavez Commemorative Committee to see about collaborating in clean ups or improvements. Staff will work on drafting a letter on behalf of the PWRC to collaborate in renovating the Cesar Chavez Memorial.

Commissioner Friend suggested using a different material for the plaques to deter theft.

Vice Chair Lopez moved to draft a letter to Pueblo y Salud to develop a partnership and collaborate in organizing community clean-ups and other events. Erica Friend seconded the motion. The motion passed unanimously with the following roll call vote.

AYES: R. Gonzales, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:

5. DISCUSSION REGARDING VANDALISM IN THE PARKS

Vice Chair Lopez expressed concerns with issues impacting this park, such as vandalism, homelessness, and parking issues. She would like to see signage posting park hours and a phone number to report vandalism. She would also like to see more parking enforcement.

Commissioner Sanchez-Brooks had questions regarding security cameras at this location.

Commissioner Friend had questions regarding opening and closing of gates at 8th Street Park.

Chair Gonzales recommended conducting a sign count at Rudy Ortega Park.

Vice Chair Lopez moved to direct staff to conduct a signage count at Rudy Ortega Sr. Park and requested the attendance of the Police Chief to attend the next meeting for discussion concerning vandalism, signage and other concerns. Chair Gonzales seconded the motion. The motion passed unanimously with the following roll call vote.

AYES: R. Gonzales, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:

6. DISCUSSION REGARDING PROVIDING TRANSLATION SERVICES AT COMMISSION MEETINGS



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Vice Chair Lopez recommended providing translation services at commission meetings.

Vice Chair Lopez moved to direct staff to provide a report on the City Council's current policy on language translation services at Council meetings and also discuss how to include translation services at commission meetings. Commissioner Sanchez-Brooks seconded the motion. The motion passed unanimously with the following roll call vote.

AYES: R. Gonzalez, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:

STAFF COMMUNICATION

Staff invited Commissioners and community members to attend the annual Senior Exposcheduled on Friday, May 19 at Las Palmas Park. This free event will be held at Las Palmas Park and will feature live entertainment, vendors, health screenings, raffles, lunch and much more.

Maribel Perez recommended appointing a historical liaison to present updates, reports, and take recommendations from the Parks, Wellness and Recreation Commission.

Julian Venegas reported that Summer Day Camp will begin accepting registrations on May 15 and also for the Nature Adventure and Discovery Camp Program. All details are available on the City website.

GENERAL COMMISSION COMMENTS

Commissioner Friend discussed concerns regarding RV Parking and illegal trash dumping adjacent to the Pacoima Wash Natural Park locate on Eight Street Park. In addition, the vegetation is overgrown creating a fire and safety concern. (This item can be addressed with the Chief. Staff will extend an invitation to the Community Development Director to discuss addressing homelessness)

Commissioner Sanchez-Brooks inquired about the status of her prior recommendations such as safety and maintenance concerns on the bike path, a dog park, and playgrounds for children with disabilities, and a community garden. She also recommended a monthly calendar to keep all commissioners informed of upcoming events.

J. Venegas informed the commission that as part of the Parks Master Plan, an RFP will be released to conduct a land inventory study to identify vacant or under-utilized land in the City. The



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community will have the opportunity to provide input on how to best utilize the space. Staff will need to identify potential funding sources for any new projects to be developed. In regards to all accessible playgrounds, all new park renovations will include playgrounds accessible to all children including those with disabilities. Layne Park, Las Palmas Park and Pioneer Park will have new playgrounds installed that are all inclusive. In regarding to the bike path, the City has a Beautification Ad Hoc Committee which staff can reach out to on behalf of the commission. A large portion of the bike path is owned by Metro, however, the City can look into beautifying the City's portion of the path. Lastly, the City has various options to stay informed of upcoming City events. Social media blasts are sent regularly to listed members of the public, including all commissioners.

Vice Chair Lopez moved to place the item of reviewing facility rental procedures to the next meeting agenda. Commissioner Sanchez-Brooks seconded the motion. The motion passed unanimously with the following roll call vote.

AYES: R. Gonzalez, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:

Commissioner Sanchez-Brooks moved to place the item of discussion of the current safety and maintenance of the bike path on the next meeting agenda. Chair Gonzales seconded the motion. The motion passed unanimously with the following roll call vote.

AYES: R. Gonzalez, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:

Commissioner Sanchez-Brooks moved to place the item of requesting a report on the Park Master Plan including the land inventory study to the agenda for a future meeting. Commissioner Friend seconded the motion. The motion passed unanimously with the following roll call vote.

AYES: R. Gonzalez, N. Sanchez-Brooks, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce

ABSTAIN:



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Chair Gonzales commented that he is on the board for Metro and would like to have their participation in the upcoming Senior Expo. Metro can offer a number of services to seniors. Staff will confirm Metro's vendor application has been received.

Chair Gonzales commented that the City had a Historical Commission and a Cultural Arts Commission in the past. Chair Gonzales is asking if this body could make a recommendation to the City Council. Perhaps a historical liaison would be best suited for the Planning Commission reviewing conceptual designs. Perhaps this would require an amendment to the City code.

Chair Gonzales thanked commissioners and staff for their hard work and for bringing ideas to the table. He also thanked everyone for voting him as chair of this Commission.

ADJOURNMENT

The Parks, Wellness and Recreation Commission meeting adjourned at 8:56 p.m.





AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

By: Maribel Perez, Recreation & Community Services Supervisor

Date: May 11, 2023

Subject: Discussion and Review of a Draft Letter to Pueblo Y Salud to Collaborate on

Restoring the César E. Chávez Memorial

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

a. Discuss and review a draft letter to Pueblo Y Salud to collaborate on restoration of the Cesar E. Chavez Memorial; and

b. Provide staff with direction as appropriate.

BACKGROUND:

- 1. On June 7, 1993, the City Council approved declaring March 31st an official City holiday honoring the late farmworker and civil rights leader César E. Chávez, thus becoming the first City in the country to establish the César E. Chávez Holiday.
- 2. In 2004, the City of San Fernando in collaboration with the Cesar Chavez Commemorative Committee honored the great civil rights and labor leader through the creation of the largest César E. Chávez Memorial in the nation.
- 3. On October 6, 2014, the City Council approved a partnership with the Pueblo Y Salud for fundraising efforts to repair and restore the César E. Chávez Memorial.
- 4. On March 14, 2023, Commissioner Lopez requested information regarding the condition and possible beautification of the César E. Chávez Memorial.
- 5. On April 11, 2023, The PWRC directed staff to draft a letter to Pueblo Y Salud that would start a potencial collaboration to restore the César E. Chávez Memorial Plaza.

ANALYSIS:

RCS staff's report regarding the César E. Chávez Memorial indicated that the memorial is in fair condition although there are some restorations needed. The water fountain is currently not operational. The fountain was shut off during a severe water drought and has not been operational since then. The sponsorship alcove is missing all the plaques that acknowledge the groups and individuals who contributed to the construction of the monument.

Staff also reported that the City has an MOU with Pueblo Y Salud (PYS) which allows access for the organization to program and maintain the monument. In past years, PYS has spearheaded fundraising efforts along with the Cesar Chavez Commemorative Committee (CCCC), to help the City offset costs associated with restoration and maintenance of the monument. The recent installation of a commemorative plaque on the Statue of César E. Chávez was funded by PYS and CCCC efforts.

The Parks, Wellness, and Recreation Commission (PWRC) directed staff to draft a letter to PYS requesting a meeting to discuss a collaboration between PWRC, PYS and CCCC for restoring the sponsorship plaques, the water fountain, and other issues the César E. Chávez Monument may have. The draft letter (Attachment "A") requests a meeting between all parties involved that should be reviewed and discussed at the May 11, 2023 PWRC meeting.

RCS staff recommends that an Ad Hoc Committee be formed to initicate the communitication between PYS and CCCC. Under Section 54-63 (4) – Powers and Duties Generally, the Commission may initiate studies, investigations and surveys and make recommendations to the city council relative to health, wellness and fitness, including such activities and programs created and/or maintained for the same by the director of Recreation and Community Services.

BUDGET IMPACT:

There is no budget to review and discuss the letter to Pueblo Y Salud requesting a meeting. However, any possible beautification or restoration of the César E. Chávez Memorial will incur a cost. According to Sec. 54-67 - Incurring financial liability - Neither the Commission nor any person connected with the Commission shall incur any financial liability in the name of the City.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission discuss and review a letter to Pueblo Y Salud for collaborating on restoration of the César E. Chávez Memorial, and provide staff with direction as appropriate

Discussion Regarding the Condition of the César E. Chávez Memorial

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ATTACHMENT:

A. Draft Letter to Pueblo Y Salud

SAN FERNANDO

CITY COUNCIL

May 11, 2023

MAYOR CELESTE T. RODRIGUEZ

VICE MAYOR MARY MENDOZA

COUNCILMEMBER JOEL FAJARDO

COUNCILMEMBER CINDY MONTAÑEZ

COUNCILMEMBER MARY SOLORIO Rubin Rodriguez, Executive Director Pueblo Y Salud, Inc. 1024 N. Maclay Avenue San Fernando, CA 91340

SUBJECT: César E. Chávez Memorial Plaza

Dear Mr. Rodriguez:

The Parks, Wellness, and Recreation Commission would like to start a dialog regarding the restoration of the César E. Chávez Memorial Plaza. The Commission is reaching out to Pueblo Y Salud because it is a founding member of the Cesar Chavez Commemorative Committee (CCCC), and has served as the main organizer for a commemorative event celebrating the legacy and work of the beloved labor leader, César E. Chávez.

The March for Justice was the first-ever event in the nation to draw over 5,000 participants and a testament to Pueblo Y Salud's commitment to honoring the great civil rights leader. The hope is that the March will once again be a staple special event in the City of San Fernando.

In August 2014, Pueblo Y Salud entered into a Memorandum of Understanding (Contract No. 1762) with the City to work collaboratively to provide public programming and restoration efforts for the César E. Chávez Memorial. This agreement was extended on March 21, 2022, and will sunset in September 2027. As representatives of the San Fernando City Council and advisor to the Recreation and Community Services Department (RCS) the Parks, Wellness and Recreation Commission wishes to rekindle this MOU to restore several monument features that have been vandalized or are no longer operational.

RCS will host a meeting to discuss a collaboration between the PWRC and CCCC to restore the César E. Chávez Memorial. Please provided your availability and that of CCCC members to RCS staff for a meeting to take place within the next 30 days. The initial talks will revolve around the restoration of the Monument. Once the restoration is complete, talks can shift toward programming for the site that celebrates the work and life of César E. Chávez.

RECREATION &
COMMUNITY SERVICES
DEPARTMENT

RECREATION PARK 208 PARK AVENUE SAN FERNANDO CALIFORNIA 91340 (818) 898-1290

Las Palmas Park 505 S. Huntington St. San Fernando California 91340 (818) 898-7340

WWW.SFCITY.ORG

| If you have any questions or need additional information regarding the Commission's request, please contact Julian Venegas, Director of Recreation and Community Services at 818-898-1290. | | | | | | | | |
|--|----------------|-------------------------|--|---------------------------|--|--|--|--|
| Sincerely, | | | | | | | | |
| Chair R | obert Gonzales | Vice Chair Patty Lopez | | | | | | |
| Commissioner Natasha Sanchez | z-Brooks | Commissi Erica Frier | | Commissioner Joe Ponce | | | | |

cc: Nick Kimball, City Manager



AGENDA REPORT

To: Chair Robert Gonzales, and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

By: Maribel Perez, Recreation & Community Services Supervisor

May 11, 2023 Date:

Subject: Discussion Regarding Reporting Vandalism and Signage in City Parks,

specifically at Rudy Ortega Sr. Park

RECOMMENDATION:

It is recommended that the Parks, Wellness and Recreation Commission:

a. Receive and file a report regarding reporting vandalism and signage in the City Parks, specifically at Rudy Ortega Sr. Park; and

b. Provide staff with direction as appropriate.

BACKGROUND:

- 1. On June 3, 2002, San Fernando Mayor Cindy Montañez initiated the formation of the Native American Memorial Park Ad-Hoc Committee, for the purpose of exploring the development of the property on Fourth Street and Hubbard Street, as a potential park site.
- 2. On October 19, 2007, the City of San Fernando unveiled the new park, Heritage Park, now known as Rudy Ortega Sr. Park, on the Northeast side of the City.
- 3. On March 14, 2023, Commissioner Lopez expressed concern regarding vandalism at Rudy Ortega Sr. Park.
- 4. On April 11, 2023, Commissioner Lopez requested information on current signage posted at the park with recommendations for potential informational signage.

ANALYSIS:

Rudy Ortega Sr. Park, formerly known as Heritage Park, was unveiled on October 19, 2007. It was the City's first new park in over thirty years and was the product of extensive community participation, bringing to life the residents' vision for a passive park that creatively told the history of the local region. The 3.5 acre park contains unique educational and cultural aspects that reflect San Fernando's rich history. Among these features are representations of the Native American, Japanese and Latino communities that have inhabited the region. All areas are linked by a walking trail that winds through and around the open spaces surrounded by drought tolerant plants and trees and a dry stream bed.

Over the years, the park has become a target for vandalism and at times the park has attracted homeless visitors. Currently, the park has a total of two (2) signs stipulating park hours as well as the prohibition of alcohol consumption on the premises. There are three (3) signs reminding patrons to keep pets on a leash and to pick up after them (Attachment "A"). There are two (2) park hour signs that are located at the entrance and exit to the park. None of the existing signs have any contact information for reporting vandalism.

RCS staff was responsible for inspecting the premises and facility before locking the restrooms and gates at the end of the night, but due to safety concerns, the Police Department took over the responsibility of locking down the park in late 2018.

The cost of additional signs to inform the public of park hours and contact numbers for reporting vandalism and suspicious activity would depend on the type and quantity of signs. A list of potential signs (Attachment "B") illustrates a few options with associated costs. The RCS Department will need to coordinate with the Public Works Department to order, pay and install any new signage for the parks.

The City is also in the process of acquiring a resident request app, as part of the City website redesign efforts, which will allow community members to report vandalism and submit service requests more efficiently.

BUDGET IMPACT:

There is no budget impact to receive and file the report regarding vandalism and signage in the parks (Rudy Ortega Sr. Park). However, any cost for new signs would need to be coordinated with the Public Works Department which administers the facility maintenance budget.

CONCLUSION:

It is recommended that the Parks, Wellness and Recreation Commission receive and file the report regarding vandalism and signage in the parks (Rudy Ortega Sr. Park) and provide staff with direction as appropriate.

Existing Signage at Rudy Ortega Sr. Park:





Close up of information on the sign



Towards the exit of the park

Sample Signs and Cost Estimates:

REPORT SUSPICIOUS ACTIVITY 818-898-1267

VANDALISM & DAMAGES PWDispatch@SFCity.org

City of San Fernando

SmartSigns.com

12 x 18 vertical sign \$37.75 each

Color options: black, blue, green, orange, yellow,

brown

Border/No Border

REPORT SUSPICIOUS ACTIVITY 818-898-1267

VANDALISM & DAMAGES PWDispatch@SFCity.org

City of San Fernando

SmartSigns.com

18 x 18 square sign \$47.95 each

Color options: black, blue, green, orange, yellow, brown Border/No Border

THIS PARK IS CLOSED TO THE PUBLIC BETWEEN 10:30PM AND 5:00AM

ESTE PARQUE ESTA
CERRADO AL PUBLICO DE
LAS 10:00PM A 5:00AM

S.F.C.C 54-17

Report suspicious activity: 818-898-1267 Report vandalism: PWDispatch@SFCity.org

City of San Fernando

SmartSigns.com

18 x 24 vertical sign \$61.75 each

Color options: black, blue, green, orange, yellow, brown Border/No Border



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

Date: May 11, 2023

Subject: Discussion Regarding the City's Current Policy on Language Translation Services

RECOMMENDATION:

It is recommended that the Parks, Wellness and Recreation Commission:

a. Discuss the City's current policy on language translation services at Council meetings and how to implement the same policy at Commission meetings;

b. Table the item due to the action the City Council took on April 17, 2023; and

c. Provide staff direction as appropriate.

BACKGROUND:

- 1. On April 11, 2023, Vice Chair Lopez moved to direct staff to provide a report on the City Council's current policy on language translation services at Council meetings and discuss the possibility of how to include translation services at commission meetings.
- 2. On April 17, 2023, the City Council discussed the feasibility of providing translation services for every commission meeting and City Council meeting.

ANALYSIS:

The City of San Fernando represents a predominantly Latino/Spanish-speaking population. Monolingual Spanish speakers face the challenge of feeling like they are a part of the community due to the lack of translated resources. The community is making good progress on adding resources available in Spanish, such as the addition of a simultaneous translator for council meetings which is a great way to invite the Latino community to the conversation and demonstrate that their voices are valued by the council and community.

RECREATION AND COMMUNITY SERVICES DEPARTMENT 208 PARK AVENUE, SAN FERNANDO, CA 91340 (818) 898-1290 WWW.SFCITY.ORG

To welcome monolingual Spanish speakers into conversations about local government and the community, it is imperative that the City Council motion continue the conversation about the cost/feasibility of translation services of official City Council meetings.

In the latter part of 2022, the City Council directed staff to research a community engagement framework that would include language access for Non-English speakers. The adoption of a potential framework would require public comment before being approved by the City Council. The investigation for providing language access is not complete yet as the project is not ready to go before the City Council. However, estimates from a plan to add interpreted language services for commission meetings is around twenty to thirty thousand (\$20K – \$30K). Each commission meeting will cost around \$4,800 for one language interpreted, up to three (3) hrs.

Funds for the language access interpretive services are not in the current FY 2022-2023 budget. The City Council would need to appropriate the funds for such services. However, language access is only one aspect of the community engagement framework staff is working on. The total cost of the framework has not been identified yet.

BUDGET IMPACT:

There is no impact on the budget by discussing this item. Additional future costs are to be determined based on City Council direction.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission discuss the language translation services, then table the item due to the action the City Council took on April 17, 2023, regarding this matter, and provide staff direction as appropriate.



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian Venegas, Director of Recreation and Community Services

By: Matt Baumgardner, Director of Public Works

Date: May 11, 2023

Subject: Discussion and Informational Update on Maintenance Efforts on the Mission City

Bike Trail

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file this informational report on maintenance efforts of the Mission City Bike Trail;
- b. Discuss the addition of new solar lights and security cameras on the bike trail; and
- c. Provide direction to staff, as appropriate.

BACKGROUND:

- 1. The Mission City Bike Trail is a bike and pedestrian path, approximately 1.1 miles in length, which extends within the shared Metrolink corridor from Jessie Street on the eastern City limit to Hubbard Street on the western City limit (Attachment "A").
- 2. Public Works staff is required to maintain the trail, which includes an eight-foot wide concrete paved path, as well as an additional 16 feet of vegetated buffer between the path and the fenced-off Metrolink track.
- 3. Along the bike trail, there are 62 light poles, which staff also maintains.

ANALYSIS:

PUBLIC WORKS DEPARTMENT

The following is a summary of recent maintenance efforts along the Mission City Bike Trail, as well as research efforts into new lighting and security equipment that could enhance the safety of the trail for the community.

☐ City Manager

117 MACNEIL STREET, SAN FERNANDO, CA 91340

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The Mission City Bike Trail is divided into four sections where street access is available, as shown in Table 1 below:

Table 1. – Mission City Bike Trail Segments

| Segment ID# | Entry Point | Terminal Point | Segment Length | |
|-------------|-------------------|-------------------|----------------|--|
| 1 | Jessie St. | Brand Blvd. | 0.2 miles | |
| 2 | Brand Blvd. | Maclay Ave. | 0.1 miles | |
| 3 | Maclay Ave. | Orange Grove Ave. | 0.6 miles | |
| 4 | Orange Grove Ave. | Hubbard St. | 0.2 miles | |

Lighting on the Mission City Bike Trail.

There are a total of 62 light poles along the Mission City Bike Trail. However, only half of the poles have lights, which are of an older solar technology. Staff has researched placing new solar lights on each of the 62 poles. These lights produce up to 76,000 lumens, which is approximately three times brighter than street lights that are located within the downtown mall area. An example of these lights are found in Attachment "B". These solar lights could be motion-sensor activated and can run continuously for over 24 hours from the charge built up on the solar panel over the course of a normal sunny to cloudy day. The approximate cost is \$500 per solar light.

Removing Dense Vegetation/Placing Mulch.

Over the summer, staff removed very dense vegetation that had developed within the buffer areas between the path and the Metrolink tracks. In particular, heavy brush had developed on Segments 3 and 4 (Maclay Avenue to Hubbard Street). Before and after pictures of this work is found in Attachment "C". Insufficient lighting and dense vegetation contributed to security concerns for those using the trail.

Following removal of the dense vegetation, staff is looking to simplify maintenance by placing clean mulch with the buffer zones to keep weeds under control and provide a clean look adjacent the concrete path. This will be an ongoing project over the next several months.

Adding a Security Camera.

Staff from Public Works and the Police departments have worked together to explore options for adding security cameras on some of the light poles. Strategically-placed cameras coupled with maintenance and patrols by Public Works and Police has the potential to enhance the safety of this part of the Mission City Bike Trail. As a ball-park cost, it is estimated that the cost of each camera unit would be approximately \$5,000. There would be an approximate cost of \$10,000 on an annual basis to provide off-site monitoring of the video footage collected from these units.

Maintenance Effort on the Mission City Bike Trail.

Due to the length of the Mission City Bike Trail, staff has been able to provide basic level service each day for approximately one hour to change out trash cans and address graffiti abatement needs. However, staff has been augmented in recent months through the use of Community

Service workers who are able to increase the total number of work hours on the Mission City Bike Trail each day to four hours. This has helped to control litter in more heavily trafficked regions of the Mission City Bike Trail and assist with controlling the vegetation in the buffer areas.

Staff is looking to increase service to the area, by adding bi-weekly pressure washing of the concrete path near its entrances and restriping of the center line to promote its shared use for pedestrians and cyclists. Staff also seeks to increase the number of Community Service workers to help provide more regular litter control.

BUDGET IMPACT:

The addition of lighting and security cameras has the potential to enhance safety along the Mission City Bike trail. Staff determined that funds accumulated through the Street Lighting Fund (Fund 027) can be used to pay for the solar lighting enhancement with the common area of the Mission City Bike Trail. The purchase of security cameras would require an appropriation from potential sources, such as the American Rescue Plan Act (ARPA) funds. For the purpose of the table below, funding is listed as "to be determined".

| SOURCES | | | | | | |
|----------------------|----------------|----|------------|--|--|--|
| Fund | Account Number | | Allocation | | | |
| Street Lighting Fund | 027-3110-0000 | \$ | 31,000 | | | |
| To be determined | TBD | \$ | 60,000 | | | |
| | | | | | | |
| Total Sources: | | \$ | 91,000 | | | |

| USES | | | | | | |
|--|-------------------|----|--------|--|--|--|
| Activity | Account Number | | Cost | | | |
| Purchase of new solar lights (62 total) | 027-344-0000-4500 | \$ | 31,000 | | | |
| Purchase of 4 new cameras and monitoring | TBD | \$ | 60,000 | | | |
| Total Uses: | | \$ | 91,000 | | | |

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file a report from staff on the Mission City Bike Trail and provide direction to staff on the following options:

- 1. Consideration of use of the Street Lighting Fund to purchase 62 new solar lights.
- 2. Consideration to purchase up to four security cameras with monitoring services. Request staff to research potential funding sources for the camera equipment and ongoing

monitoring services and return to City Council with an update on the potential locations to add cameras and the potential benefits of installing them on the bike path.

3. Any other direction the City Council deems appropriate.

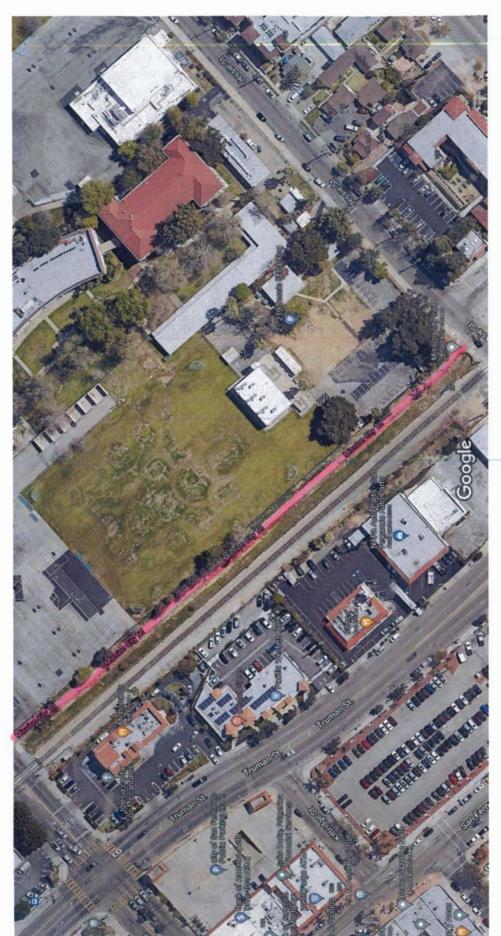
ATTACHMENTS:

- A. Map of the Mission City Bike Trail
- B. Example specifications for new solar lights
- C. Photos of recent maintenance efforts along the trail (before and after)

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Mission City Bike Trail - Jessie Street to Brand (Segment 1)

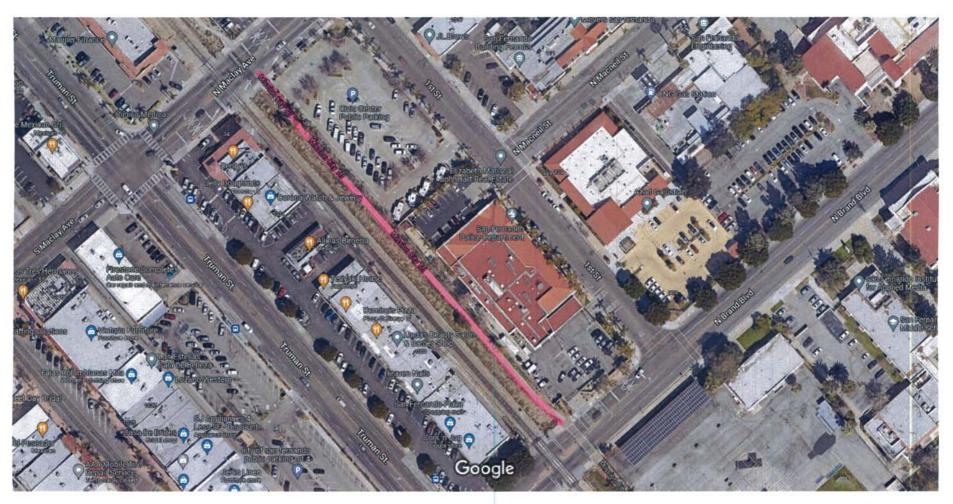
Google Maps



50 ft Imagery @2022 Maxar Technologies, U.S. Geological Survey, Map data @2022



Mission City Bike Trail - Brand to Maclay (Segment 2)



Imagery ©2022 Maxar Technologies, U.S. Geological Survey, USDA/FPAC/GEO, Map data ©2022 50 ft

10/11/22, 5:51 PM Google Maps

Google Maps

Mission City Bike Trail - Maclay to Orange Grove (Segment 3)

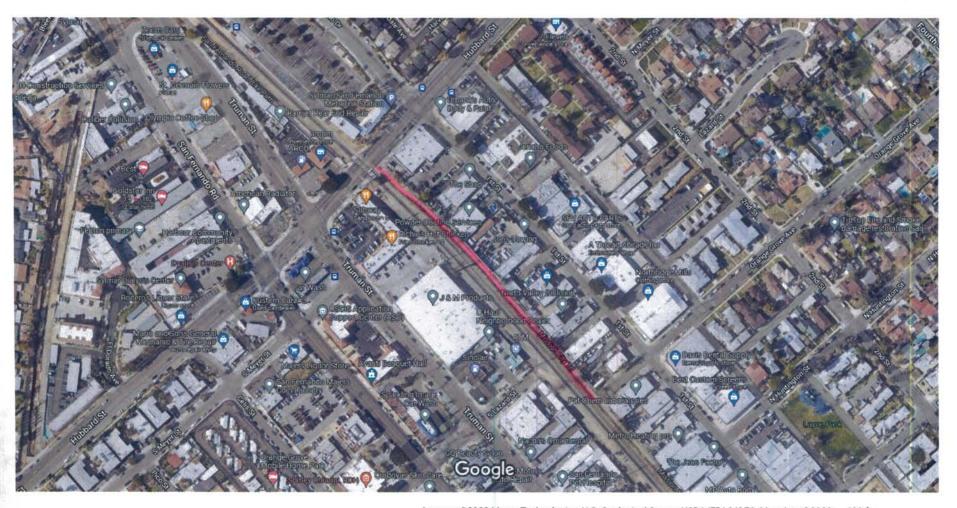


Map data @2022 , Map data @2022 200 ft

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Google Maps

Mission City Bike Trail - Orange Grove to Hubbard (Segment 4)



Imagery @2022 Maxar Technologies, U.S. Geological Survey, USDA/FPAC/GEO, Map data @2022 100 ft



Roll over image to zoom in

Product details

THE WOLLD KINDS WITCH OF IT CITE BOTH WISE DO DOOR IT STOCKS

Brand AXLTFDH
Material Aluminum
Style Garden

Light fixture form Floodlight

Indoor/Outdoor Usage Outdoor

Power Source Solar Powered

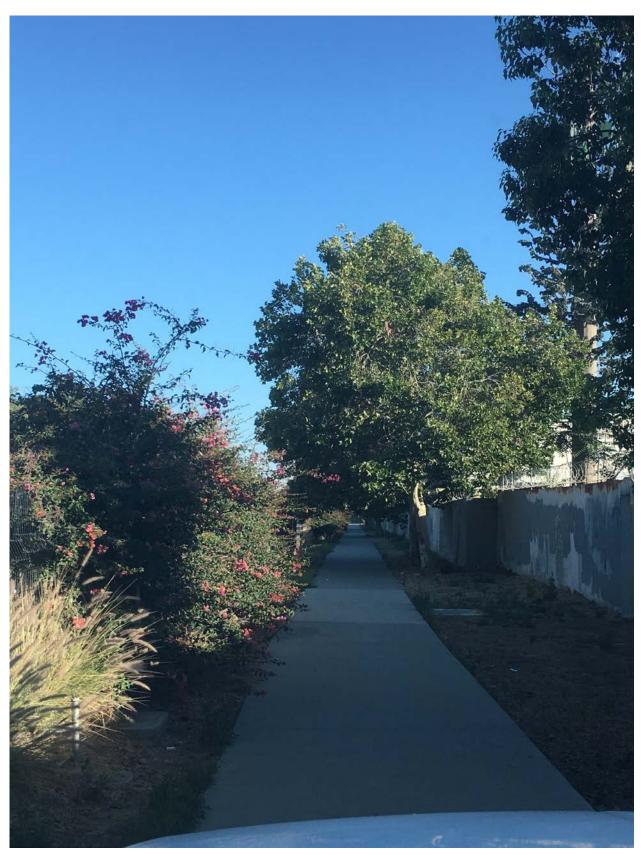
- This outdoor solar street light can be charged and lighting even if on sunny or cloudy days. After fully charged in 4-6 hours, it can be illuminated at least 18-36 hours in motion sensor mode or 12-20 hours in constant light mode.
 The solar street lamp is a high power LED chip,low power consumption, high brightness, low light decay, energy-saving, and environmental protection. Use a large capacity lithium battery with a long lifetime up to five years, eliminating the need to frequently replace your fixture, save installation and maintenance, and electricity bills costs.
- This led street lighting can also be controlled by remote control as you need. The three different modes appeal to a wider range of users than some of the other products—— dusk to dawn, motion sensing and timing mode.
- Compared with solar street light with separate panels and lamp, integrated
 solar street light are easy to install and are the first choice for places where
 sunshine is full.IP67 waterproof grade make it works well even in bad weather
 all year round. The housing is sealed tightly, so you won't have to worry about
 dead bugs, pooled water, or anything else piling up inside.
- This outdoor solar powered lights comes with assembly accessories set, the
 pole lights comes with adjustable metal bracket, Mount on t he wall, pole,
 tree, balcony, anywhere outdoor. No wiring required, no maintenance. Ideal
 for street and roads, courtyard, parks, squares, private gardens, courtyard, etc.

See less product details

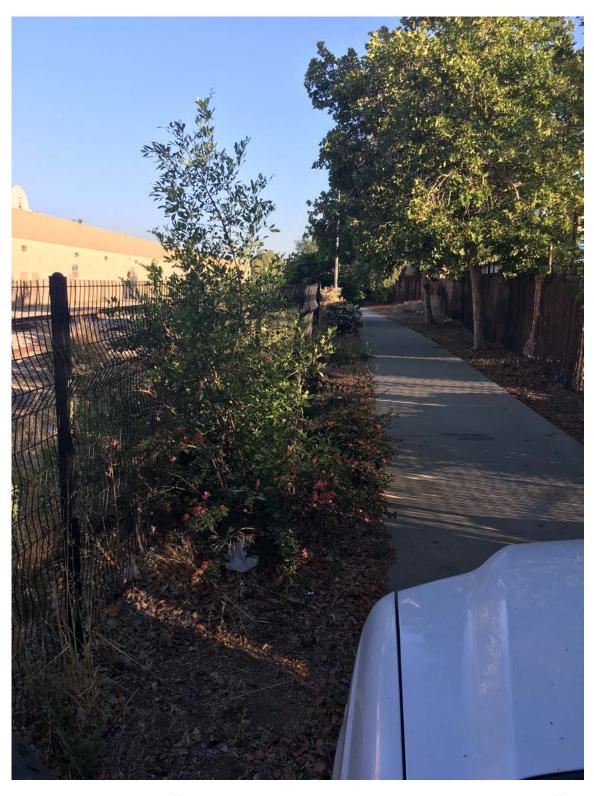
ATTACHMENT "C"



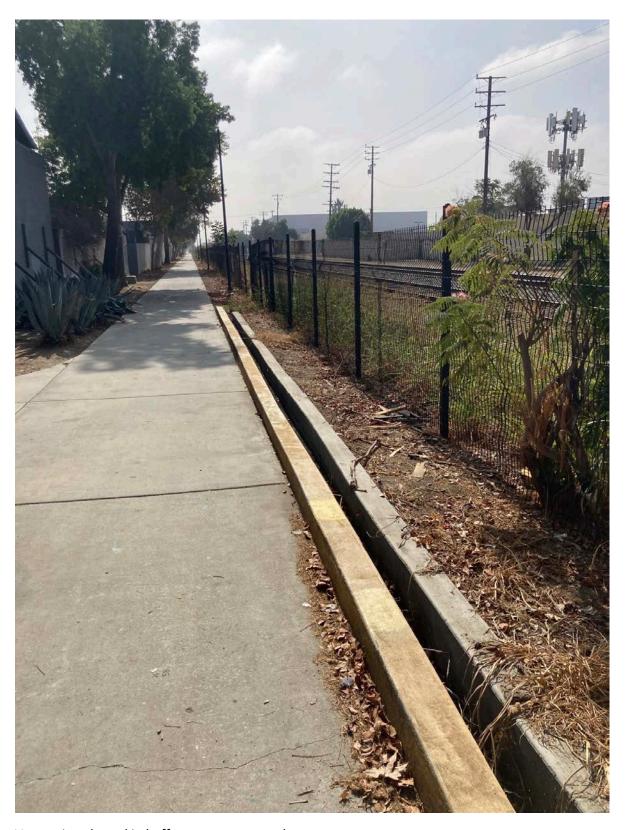
Dense vegetation in the buffer zone next to bike path. Prior to clearing by maintenance staff.



Dense vegetation in the buffer zone next to bike path. Prior to clearing by maintenance staff.



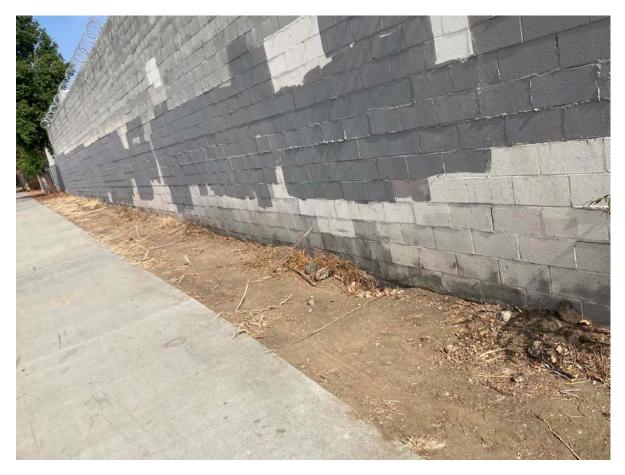
Dense vegetation in the buffer zone next to bike path. Prior to clearing by maintenance staff.



Vegetation cleared in buffer zone next to path.



Vegetation cleared in buffer zone next to path.



Vegetation cleared in buffer zone next to path.



Vegetation cleared in buffer zone next to path. Vegetation needs to be cleared on the Metrolink side of the fence.



Vegetation cleared in buffer zone next to path. Vegetation needs to be cleared on the Metrolink side of the fence.



Vegetation has been cleared on south side of Metrolink tracks.



Vegetation still needs to be cleared on north side of Metrolink tracks.



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

Date: May 11, 2023

Subject: Report Regarding Updating the Park and Recreation Master Plan and the Land and

Open Space Inventory

RECOMMENDATION:

It is recommended that the City Council:

a. Receive and file a report updating the Park and Recreation Master Plan to build new park facilities, and develop new recreational programming; and

b. Provide staff direction as appropriate.

BACKGROUND:

- On November 8, 2016, the electorate approved the Los Angeles County Safe, Clean Neighborhood Park, Open Space, Beaches, River Protection, and Water Conservation Measure (Measure A). The passage of Measure A ensured park development through an annual parcel tax. The Los Angeles County Regional Park and Open Space District (RPOSD) who provides annual allocations, competitive grants and funds the Technical Assistance Program (TAP), administers Measure A.
- 2. On February 5, 2018, the City Council adopted the Park and Recreation Master Plan (PMP) as an instrument for developing a comprehensive vision for park facility improvements and recreational programs offered to the residents of San Fernando. The PMP identified a lack of recreational facilities such as bike paths, walking trails and dog parks, but also recognized the scarcity of available land to build new park facilities.
- 3. On March 7, 2022, the City Council adopted Resolution No. 8125 authorizing staff to apply for RPOSD funding for projects, programs and TAP funding. The authorization allows the City to enter into an agreement with the RPOSD to provide funds for acquisition projects, development projects, and/or programs.

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- 4. On June 21, 2022, the City Council amended the Fiscal Year 2022-2023 budget to appropriate \$50,000 of American Rescue Plan Act (ARPA) funds for a Feasibility Study to identify New City Park Space.
- 5. On July 5, 2022, the City Council requested that staff look into the possibility of developing a dog park in the city.
- 6. On July 14, 2022, Los Angeles County RPOSD announced an \$185,000 allocation in TAP Services for the City of San Fernando. The funds were earmarked to assist the development of new park facilities. Subsequently, the City entered in to a Master Agreement with RPOSD guaranteeing such funds.
- 7. On August 15, 2022, staff presented a concept for building a Dog Park at San Fernando Recreation Park that could be funded with RPOSD annual allocation funds. While open to the idea, the City Council directed staff to take a broader approach for developing new park facilities. That approach will take the form of updating the PMP by conducting a land and open space inventory to define potential land for new park facilities.

ANALYSIS:

The City of San Fernando is a buildout community with very few vacant parcels available that can be developed into a recreation facility. The rarely available land is privately owned and extremely difficult to acquire due to the lengthy acquisition process. A willing seller does not want to wait for the City to identify the funds for the property purchase. The City-owned land lies within Specific Plan 5 that is assigned for economic development or another City project.

Commissioning a Land and Open Space inventory will take a sincere look at all potential land that can be developed for recreational purposes. The inventory will not only look at vacant land but also look at open spaces at public schools, churches, and at private property. Expanding the scope to include open spaces provides greater opportunities to identify land that can be developed for a recreational purpose. The City's land that has previously been identified for other purposes will be considered with the stipulation that the City Council would have to approve repurposing such land for a recreation project.

The prospective firm conducting the land inventory will consult the Park and Recreation Master Plan adopted in 2018 to determine the recreational facilities base needs. However, those needs will be updated with a robust community engagement effort to reaffirm those needs and or identify a new facility or recreational program desired by the community. The methods to gather feedback include, but are not limited to, interviews with key stakeholders, meeting with special interest focus groups and with local agencies involved in parks, open space and recreation, a community survey, and event pop-up engagements.

Report Regarding Updating the Park and Recreation Master Plan and the Land and Open Space Inventory

Page 3 of 4

The Los Angeles County Safe, Clean Neighborhood Parks and Beaches Measure of 2016 established the Technical Assistance Program (TAP) to assist High or Very High Park Need communities such as San Fernando, to develop park projects, open spaces, and recreational programs. The goal is to equal the playing field so more high-quality park projects are built in these communities where the need is greatest. A land and open space inventory in San Fernando is an eligible TAP service and will be funded by the \$185,000 RPOSD allocation. These TAP funds are guaranteed through the RPOSD award letter and Master Agreement between the City and RPOSD.

In addition to the RPOSD funds, the City Council previously allocated \$50,000 of ARPA funds toward conducting a Feasibility Study for New Park Space. Alone, the \$50,000 of ARPA funds would have limited the scope of the Feasibility Study to a narrow community engagement effort and a hazy inventory of potential land or open space use. Now with the combined ARPA and RPOSD funds of \$235,000, a more vigorous study will be conducted. Not only will potentially new parkland be identified, but due diligence and pre-acquisition real estate, negotiations or Joint-Use agreement negotiations can also be conducted through the TAP services. This allows the City to act on and secure land or open space deemed suitable for a new park space.

A Notice Inviting Bids was released on March 6, 2023, seeking the services of a highly qualified consulting firm with proven expertise in recreation facility planning, community outreach, programming assessment, financial analysis, and organizational analysis, to prepare a comprehensive update to the Park and Recreation Master Plan. A major component of the study will be the land and open space inventory of vacant lots, and underutilized lots at churches, schools and private property. The proposals were due on April 15, 2023, unfortunately only one proposal was received. To obtain additional proposals, RCS staff will reach out to other consultant firms or re-release the Request for Proposals.

The development of potential new park space will reflect the community needs garnered through a community engagement effort. Upon City Council's approval of the potential new park space, the selected firm will negotiate land acquisition or Joint-Use agreements on the City's behalf.

BUDGET IMPACT:

The funds available for Updating the Park and Recreation Master Plan are \$235,000. The City Council allocated \$50,000 of ARPA and the Los Angeles County Regional Parks and Open Space District allocated \$185,000 for TAP Services.

CONCLUSION:

Report Regarding Updating the Park and Recreation Master Plan and the Land and Open Space Inventory

Page 4 of 4

It is recommended that the PWRC receive and file a report regarding updating the Park and Recreation Master Plan, and provide staff direction as appropriate.



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

By: Maribel Perez, Recreation and Community Services Supervisor Juan Salas, Recreation and Community Services Supervisor

Date: May 11, 2023

Subject: Department Programming, Services, Activity, and Business Updates

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services, activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

- The mission of the Recreation and Community Services Department (RCS) is to develop and implement enriching community, cultural, and recreational opportunities that foster the overall well-being and personal development of our community.
- 2. The RCS Department conducts a wide array of programs, services, activities, and business throughout the year. Staff provides a monthly update on items discussed at the Parks, Wellness, and Recreation Commission (PWRC) meetings and welcomes any guidance or recommendations regarding the items presented.

DEPARTMENT UPDATES:

Department's Response to Covid-19

The Department's involvement and response update to Covid-19 is as follows:

• The Department continues to collaborate with the Los Angeles Department of Public Health to host pop up clinics when needed.

• The Los Angeles Regional Food Bank continues to provide free food kits containing nutritious items such as meats, canned fruits and vegetables, cereals, and grains. The last distribution was held on Monday, May 1, 2023, at Las Palmas Park. The program serves seniors aged 60 and over. The program serves an average of 150 seniors monthly. For more information on food assistance programs please contact Las Palmas Park at 818-898-7340. The next food distribution is scheduled for Monday, June 5, 2023.

Programs and Services

The RCS Department provides a variety of programming and services for the San Fernando community. All Los Angeles County Department of Public Health protocols and Best Practices guidelines for operating recreational facilities are strictly adhered to. Safety is the top priority for RCS staff when conducting activities for the community. All program participants and park visitors are made aware of safety guidelines being implemented to ensure patrons feel safe while participating in the Department's programs.

Las Palmas Revitalization Project

On April 27th, the RCS Department, in collaboration with Pacoima Beautiful, hosted a Community Engagement meeting at Las Palmas Park for the revitalization project. Community members had the opportunity to share their vision and provide feedback on the design elements of the park space. Next meeting is scheduled for May 31st at 5:30 pm at Las Palmas Park.

SENIOR SERVICES

Hustle Into Spring

On April 12th, the RCS Department hosted an afternoon dance for seniors 55+. The 70's themed activity encouraged participants to dust off their bell bottoms and groove the afternoon away. Attendees enjoyed refreshments, music by DJ Canelo and a great time overall.

Mother's Day Tea Party

On May 10th, the RCS Department hosted a beautiful tea party for seniors 55+ at Las Palmas Park. Approximately 60 participants dressed for the occasion, in their floral outfits and hats, and enjoyed refreshments and a craft project. Activity was sponsored by our partners from Regal and Lakeside Community Healthcare.

Disaster Preparedness and Emergency Kit Workshop

In collaboration with LA Works and Listos, the department hosted a Disaster Preparedness and Emergency Kit workshop on May 8th at Las Palmas Park. Participants learned the importance of being prepared for an emergency.

COMMUNITY SERVICES

Veteran Recognition Banner Program

This year's Veteran Recognition Banner Program will honor 44 veterans. Banners will go up the week of May 22nd along Truman Street and Maclay Avenue. A celebration is scheduled on May 29th at the American Legion San Fernando Post 176 from 1:30pm to 3:00pm.

Fealess Fitness

In honor of National Fitness Day, the department partnered with Regal Medical and Lakeside Community Healthcare to host a fitness fair at Rudy Ortega Park on May 6th. The event was open to all ages and abilities and offered a variety of activities such as Senior Zumba, Chair Yoag, 3Wins and Total Body Conditiong demo, Mixed Line Dancing and a Doc Talk. It was a great morning enjoyed by all in attendance.

Vet at the Park

The Department collaborated with the Los Angeles County Animal Care & Control, Wallis Annenberg Pet Space and the Animal Care Foundation to offer a free pet wellness clinic at Rudy Ortega Sr. Park on May 7th. The clinic offered free vet exams, vaccinations, microchips, flea meds, deworming, and pet food distribution. Pet licensing was also made available for a fee. The event was a success with all appointments completely booked. Walk-in visitors were also served as time permited.

YOUTH SPORTS

Youth Basketball Summer League

Youth Basketball Summer League registrations are well on their way. On April 29th and May 6th, staff conducted pre-season training sessions with registered participants. Participants engage in fundamental skill conditioning to prepare them for the upcoming program evaluations and season.

Registrations are on-going with players evaluations scheduled for May 13th and 20th.

LEISURE CLASSES

Inclusive Zumba

On May 10th the Inclusive Zumba class hosted a Mother's Day potluck for participant and parents/guardians. The class is tailored for individuals with special needs or limited mobility and it requires that the individual be accompanied by a parent or guardian. The potluck was a special treat for the wonderful caretakers that accompany all our participants.

Mariachi Master Apprentice Program

During the month of April, MMAP partnered with the Youth Orchestra Los Angeles (YOLA). Through this collaboration, MMAP instructors provided five workshops for YOLA participants at their designated sites. MMAP and YOLA students also had the opportunity to rehearse and learn from one another. The partnership culminated with a collaborative performance between YOLA and MMAP students at the Walt Disney Concert Hall on April 30th.

SPECIAL INTEREST

Lopez Adobe Tours

On April 22nd, the department hosted its first Saturday evening tours and activities at the Lopez Adobe. The evening's activities included guided tours, a free craft project in honor of Earth Day, a free sack lunch and a rummage sale. About 20 community members visited the house and participated in the free activities. The house will be open again for tours on May 20th, with a special 80-90's throwback activity to coincide with the San Fernando Outdoor Market.

PROGRAM PARTICIPATION REPORT

Recreation Division (April)

| ACTIVITY | REGISTERED PARTICIPANTS |
|-----------------------------------|--|
| Adult Basketball | Total: 8 teams (approx. 50 participants) |
| Mission City Spring Registrations | Total: 130 |
| Tennis | Total: 29 Residents: 10 Non-Res: 19 |
| Senior Music | Total: 28 Residents: 5 Non-Res: 23 |
| Folklorico (Arp-Jun) | Total: 40 Residents: 5 Non-Res: 35 |
| Karate | Total: 9 Residents: 4 Non-Res: 5 |
| Total Body Conditioning | Total: 26 Resident: 6 Non-Res: 20 |
| Inclusive Zumba | Total: 21 Resident: 6 Non-Res: 15 |
| Lopez Adobe Visitors (April) | Total: 19 |

Senior Programming

From leisurely fitness classes to day trips, the Community Services Division offers a variety of activities that seniors can participate in and enjoy. Las Palmas Park serves as a gathering place for seniors to socialize and meet up with old acquaintances or make new friends at activities such as excursions, dances, and exercise classes. Listed activities offered for the senior community in February are:

| ACTIVITY | TOTAL NO. OF PARTICIPANTS |
|--------------------------|---------------------------|
| TECH. WEDNESDAY | 4 |
| WALKABLE WEDNESDAY | 9 |
| HUSTLE INTO SPRING DANCE | 62 |
| CHAIR YOGA | 22 |

| CHAIR ZUMBA | 81 |
|---|-----|
| SENIOR ZUMBA | 145 |
| PARK BINGO | 37 |
| LOTERIA | 4 |
| MOVEMENT FOR LIFE | 56 |
| TRIP COORD. MTG | 5 |
| FOLKLORICO | 54 |
| MMAP | 24 |
| ADVISORY BOARD MEET. | 5 |
| PICKLEBALL | 17 |
| CRAFTY LADIES | 107 |
| MUSIC PRACTICE GR. | 18 |
| BILLIARDS | 220 |
| ONE GENERATION (Senior Nutrition Program) | 812 |
| CLASE DE INGLES | 9 |

BUDGET IMPACT:

The programs, services, activity, and business updates in this report are part of the Department's work plan and funds have been allocated for such work in the FY 2022-2023 budget.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file the Department Update Report and provide any guidance or recommendations as appropriate.