



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER CINDY MONTAÑEZ
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO
CITY COUNCIL
REGULAR MEETING AGENDA SUMMARY
MONDAY, JUNE 5, 2023 - 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CLOSED SESSION REPORT

CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

- A. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING JUNE 19, 2023 AS JUNETEENTH NATIONAL INDEPENDENCE DAY
- B. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING JUNE 2023 AS PRIDE MONTH

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 23-061 approving the Warrant Register.

2) CONSIDERATION OF APPROVAL TO WRITE-OFF BAD DEBT FOR FISCAL YEAR 2022-2023

Recommend that the City Council authorize staff to write-off bad debt from uncollectible utility accounts receivable for Fiscal Year 2022-2023

3) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC., FOR SOFTWARE MAINTENANCE AND HOSTING OF THE CITY'S ACTIVITY INFORMATION MANAGEMENT SYSTEMS (AIMS) AND ONLINE PERMIT COUNTER

Recommend that the City Council:

- a. Approve a second amendment to Professional Services Agreement (Contract No. 2012(b)) with Edgesoft, in an amount not-to-exceed \$29,220 annually for maintenance and hosting of the City's Activity Information Management Systems and Online Permit Counter; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

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4) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO STAGE PLUS TO PROVIDE STAGE AND SOUND PRODUCTION FOR THE CITY'S SPECIAL EVENTS HELD IN FISCAL YEAR 2023-2024

Recommend that the City Council:

- a. Approve a Professional Services Agreement (Contract No. 2162) with Stage Plus in an amount not to exceed \$40,624 dollars to provide staging and sound services for the City's special events to be held in Fiscal Year 2023-2024; and
- b. Authorize the City Manager to make non-substance changes and execute all related documents.

5) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATION TO THE CALIFORNIA ARTS COUNCIL TO SUPPORT THE MARIACHI MASTER APPRENTICE PROGRAM

Recommend that the City Council:

- a. Authorize the preparation and submittal of a grant application to the California Arts Council for \$25,000 to support the Mariachi Master Apprentice Program;
- b. Authorize the City Manager to accept the grants, if awarded;
- c. Authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and
- d. Upon full execution of all grant-related documents, authorize the City Manager to amend the appropriate Fiscal Year 2023-2024 revenue and expenditure budgets to appropriate the grant funds.

6) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING THE CITY'S INTENTION TO ORDER THE ANNUAL ASSESSMENTS AND SETTING A PUBLIC HEARING TO CONSIDER THE LEVY OF ASSESSMENTS FOR THE FISCAL YEAR 2023-2024 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

Recommend that the City Council:

- a. Adopt Resolution No. 8231 approving the Engineer's Report for Fiscal Year 2023-2024 Landscaping and Lighting Assessment District; and
- b. Adopt Resolution No. 8236 declaring the City Council's intention to order the annual assessments for FY 2023-2024 LLAD; and setting the date for the Public Hearing to consider the levy of assessments at the July 3, 2023 City Council regular meeting.

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7) CONSIDERATION TO APPROVE COUNCILMEMBER CINDY MONTAÑEZ’S REQUEST TO EXCUSE ABSENCES FROM THE CITY COUNCIL REGULAR MEETING OF MAY 15, 2023 (RETROACTIVE) AND THE UPCOMING REGULAR MEETINGS OF JUNE 5, 2023 AND JUNE 20, 2023 DUE TO PERSONAL HEALTH REASONS

Recommend that the City Council approve by simple majority vote, the request of Councilmember Cindy Montañez to excuse her absence from the City Council Regular Meeting of May 15, 2023, retroactively and for upcoming City Council Regular Meetings of June 5, 2023 and June 20, 2023, due to personal health reasons.

8) CONSIDERATION TO ADOPT RESOLUTIONS TO ACCEPT FUNDS FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$7,500,000 FOR THE PACOIMA WASH CONNECTIVITY PROJECT

Recommend that the City Council:

- a. Adopt Resolution No. 8234 accepting grant funds in the amount of \$7,500,000 for the Pacoima Wash Connectivity Project, funded through the California Department of Transportation, to complete the Pacoima Wash Bike Path Project and improvements to the Pacoima Wash Natural Park;
- b. Adopt Resolution No. 8235 appropriating \$7,500,000 in funds for the Pacoima Wash Connectivity Project; and
- c. Authorize the City Manager, or designee, to execute a Funds Transfer Agreement with Caltrans, including any amendments thereof, and all grant related documents.

PUBLIC HEARINGS

9) A PUBLIC HEARING TO CONSIDER AND ADOPT A RESOLUTION ESTABLISHING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2023-2024

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8232 approving the allocation of Community Development Block Grant Funds for Fiscal Year 2023-2024; and
- c. Authorize the City Manager, or designee, to submit documentation conveying the City Council’s Resolution to the Los Angeles County Community Development Authority for approval.

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10) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING UPDATES ESTABLISHING AN ANNUAL FEE SCHEDULE FOR CITY SERVICES FOR FISCAL YEAR 2023-2024 AND RESCINDING PRIOR USER FEE RESOLUTIONS

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8233 incorporating all current fees for City services into a Fiscal Year 2023-2024 Annual Fee Schedule, amending fees and charges; and
- c. Rescind Resolution No. 7944 and all parts of Resolutions in conflict with Resolution No. 8233.

ADMINISTRATIVE REPORTS

11) DISCUSSION OF THE COLLECTION SERVICE AGREEMENT WITH CONSOLIDATED DISPOSAL SERVICES, LLC DBA REPUBLIC SERVICES, AS AMENDED, INCLUDING CONSIDERATION TO CONDUCT LIEN PROCESS FOR NON-PAYMENT OF DELINQUENT ACCOUNTS FOR SOLID WASTE COLLECTION SERVICES

Recommend that the City Council:

- a. Discuss the Collection Service Agreement with Consolidated Disposal Services, LLC dba Republic Services, as amended, including, but not limited to, regular collection services, bulky item pick-up services, special drop-off events, delinquent account collection, and SB 1383 compliant collection, disposal, and education/outreach services;
- b. Provide direction regarding the placement of liens upon real property for non-payment of residential and commercial delinquent accounts for solid waste collection services; and
- c. Provide additional direction, as appropriate.

12) UPDATE AND DISCUSSION FROM THE ACCESSORY DWELLING UNIT AD HOC COMMITTEE AND RELATED RECOMMENDATIONS

Recommend that the City Council:

- a. Receive an update from the Accessory Dwelling Unit Ad Hoc Committee;
- b. Consideration to dissolve the ADU Ad Hoc Committee; and
- c. Provide direction to staff, as appropriate.

13) FISCAL YEAR 2023-2024 BUDGET STUDY SESSION NO. 3

Recommend that the City Council:

- a. Review and discuss the Fiscal Year 2023-2024 Proposed Budget; and
- b. Provide direction to staff, as appropriate.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC
City Clerk
Signed and Posted: June 1, 2023 (6:15 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency and will be identified as (SA) following the item, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
