



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER CINDY MONTAÑEZ
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO
CITY COUNCIL
REGULAR MEETING AGENDA SUMMARY
MONDAY, JUNE 20, 2023 - 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

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CLOSED SESSION REPORT

CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

- A. PRESENTATION OF “EVERY LAST DROP” PREPARED BY CAL POLY POMONA MASTER OF LANDSCAPE ARCHITECTURE STUDENT OF PROPOSED WATER EFFICIENT LANDSCAPE DESIGNS
- B. PRESENTATION FROM THE CALIFORNIA PARK & RECREATION SOCIETY BOARD MEMBER LAUREN CRONK TO PRESENT TO THE CITY OF SAN FERNANDO THE CALIFORNIA PARK & RECREATION SOCIETY 2022 SERVICE AWARD OF EXCELLENCE - CHAMPION OF THE COMMUNITY

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES

- a. February 21, 2023 - Regular
- b. April 17, 2023 - Regular
- c. May 15, 2023 - Special
- d. May 15, 2023 - Regular
- e. June 5, 2023 - Special

2) ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 23-062 approving the Warrant Register.

3) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE/CITY TREASURER, SENIOR ACCOUNTANT OR DESIGNEE TO INVEST SURPLUS FUNDS

Recommend that the City Council adopt Resolution No. 8238 authorizing the Director of Finance/City Treasurer, Senior Accountant or designee to invest surplus funds.

4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2023-2024

Recommend that the City Council adopt Resolution No. 8239, approving the annual Investment Policy for Fiscal Year 2023-2024.

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5) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR 2023-2024 ARTICLE XIII B APPROPRIATIONS (GANN) LIMIT

Recommend that the City Council adopt Resolution No. 8240 setting the Fiscal Year 2023-2024 Article XIII B Appropriation Limit at \$72,080,583.

6) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE SALARY PLAN AND TABLE OF ORGANIZATION FOR FISCAL YEAR 2023-2024, AND AMENDING RESOLUTION NO. 7973

Recommend that the City Council:

- a. Adopt Resolution No. 8244 approving the Salary Plan for Fiscal Year 2023-2024;
- b. Adopt Resolution No. 8245 approving the Table of Organization for Fiscal Year 2023-2024;
- c. Adopt Resolution No. 8246 amending Resolution No. 7973 to include certain changes to the benefit plan for Executive Management Staff; and
- d. Authorize the City Manager to make non-substantive corrections and execute all related documents.

7) CONSIDERATION TO ADOPT A RESOLUTION APPROVING CHANGES TO THE JOB SPECIFICATION FOR SENIOR TREE CARE SPECIALIST

Recommend that the City Council:

- a. Adopt Resolution No. 8243 approving changes to the job specification for Senior Tree Care Specialist; and
- b. Authorize the City Manager to initiate the recruitment process for the new job classification, and make non-substantive edits and execute all related documents as necessary.

8) CONSIDERATION TO APPROVE A PURCHASE ORDER WITH GRAINGER THROUGH THE SOURCEWELL PURCHASING CONTRACT NO. 091422-WWG TO PURCHASE A REFURBISHED MOBILE MODULAR BUILDING TO BE PLACED AT THE PUBLIC WORKS YARD

Recommend that the City Council:

- a. Approve the purchase of a refurbished Mobile Modular Building for an amount not-to-exceed \$169,614.49 from Grainger through the Sourcewell Purchasing Cooperative Contract No. 091422-WWG; and
- b. Authorize the City Manager to execute the purchase order and all related documents.

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9) CONSIDERATION TO ADOPT A RESOLUTION ACCEPTING SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS AND APPROVING THE PROJECT LIST FOR FISCAL YEAR 2023-2024

Recommend that the City Council:

- a. Accept \$584,584 in Senate Bill 1: The Road Repair and Accountability Act of 2017 (SB 1) Funds and approve the proposed project list to be funded by the SB 1 Local Streets and Roads Program;
- b. Adopt Resolution No. 8241 approving the list of projects for Fiscal Year 2023-2024 funded by SB 1; and
- c. Authorize staff to submit all required documents to the California Transportation Commission.

10) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MLA GREEN, INC. DBA STUDIO-MLA FOR THE SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH PROJECT

Recommend that the City Council:

- a. Approve a Second Amendment to the Professional Services Agreement with MLA Green, Inc. dba Studio-MLA (Contract No. 2124(b)) increasing the not-to-exceed budget amount from \$89,335 to \$122,480 (increase of \$33,145) for construction engineering support services related to the San Fernando Pacoima Wash Bikeway and Pedestrian Path Project;
- b. Authorize the City Manager to approve up to an additional \$25,000 to address unforeseen construction engineering and design services necessary to avoid construction delays for the San Fernando Pacoima Wash Bikeway and Pedestrian Path Project; and
- c. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

11) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE VALLEY ECONOMIC ALLIANCE EVENTS AND USE OF THE CITY SEAL

Recommend that the City Council:

- d. Approve Co-Sponsorship of Valley Economic Alliance (VEA) events that would benefit and support the community;
- e. Approve the use of the City seal on the print material and social media pursuant to City Council Resolution No. 6904;
- f. Authorize the participation in, and use of the City seal for future VEA events, with City Manager approval.

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12) CONSIDERATION TO DESIGNATE 2006 CHRYSLER 300 CITY-OWNED VEHICLE AS SURPLUS PROPERTY AND AUTHORIZE DONATION OF THE VEHICLE TO NORTH VALLEY CARING SERVICES IN SUPPORT OF THE CITY'S STREET OUTREACH FOR HOMELESSNESS

Recommend that the City Council:

- a. Declare a City-Owned Vehicle, 2006 Chrysler 300 Touring Sedan 4 Door, as surplus property;
- b. Authorize donation of the vehicle to North Valley Caring Services; and
- c. Authorize the City Manager to dispose of the 2006 Chrysler 300 as surplus City-owned vehicle in accordance with Chapter 2, Article VI, Division 7, Section 2-868 and 869 of the City of San Fernando Municipal Code.

13) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE CITY OF SAN FERNANDO CONTINUED PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND A COOPERATION AGREEMENT WITH THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY

Recommend that the City Council:

- a. Adopt Resolution No. 8237 approving the City of San Fernando continue participation in the Los Angeles Urban County Community Development Block Grant Program and a Cooperation Agreement (Contract No. 2167) with the Los Angeles County Development Authority; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

14) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST, A SAFEUILT COMPANY, FOR ON-CALL BUILDING AND CODE ENFORCEMENT SERVICES

Recommend that the City Council:

- a. Approve a first Amendment to the Professional Services Agreement with Interwest, a SAFEuilt Company (Contract No. 2165(a)), for on-call Building Inspection Services to increase the not-to-exceed amount to \$100,000 and to expand the scope of work to include all necessary services for Building and Safety operation and Code Enforcement Services; and
- b. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

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15) CONSIDERATION TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SAN FERNANDO, THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS, AND 18 GOVERNMENT AGENCIES REGARDING THE COORDINATED INTEGRATED MONITORING PROGRAM AND WATERSHED MANAGEMENT PLAN FOR THE UPPER LOS ANGELES RIVER WATERSHED MANAGEMENT AREA

Recommend that the City Council:

- a. Approve the Memorandum of Agreement (Contract No. 2168) between the City of San Fernando, the San Gabriel Valley Council of Governments, and 18 Government Agencies Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program and Watershed Management Plan for the Upper Los Angeles River Watershed Management Area; and
- b. Authorize the City Manager to execute the Agreement and all related documents.

16) CONSIDERATION TO AUTHORIZE A PURCHASE ORDER NO. 12672 WITH A & M CATERING, INC.

Recommend that the City Council:

- a. Authorize a Purchase Order No. 12672 with A & M Catering, Inc. in the amount of \$43,000; and
- b. Authorize the City Manager to execute the Change Order to Purchase Order No. 12672.

17) CONSIDERATION TO APPROVE A PURCHASE ORDER WITH NVIS COMMUNICATIONS, LLC FOR THE CODAN BASE STATION AND TRANSPORTABLE RADIO SYSTEMS FOR THE CALOES HIGH FREQUENCY COMMUNICATION EQUIPMENT GRANT

Recommend that the City Council:

- a. Approve a purchase order with NVIS Communications, LLC for the Codan Base Station and Transportable radio systems; and
- b. Authorize the City Manager to execute the Purchase Order and all related procurement documents.

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PUBLIC HEARINGS

18) A PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION APPROVING THE FISCAL YEAR 2023-2024 CITY BUDGET

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Review and discuss the Fiscal Year 2023-2024 Proposed Budget; and
- c. Pending public testimony, adopt Resolution No. 8242 approving the Fiscal Year 2023-2024 Budget, subject to such modifications or amendments as may be stated by the City Council in its motion to approve the resolution.

ADMINISTRATIVE REPORTS

19) RECEIVE AN UPDATE ON AMERICAN RESCUE PLAN ACT FUNDING AND PROVIDE DIRECTION TO STAFF

Recommend that the City Council:

- a. Receive an update on American Rescue Plan Act funds;
- c. Provide direction to staff, as appropriate.

20) DISCUSSION AND FOLLOW UP ON THE COLLECTION SERVICES FROM CONSOLIDATED DISPOSAL SERVICES, LLC DBA REPUBLIC SERVICES, AS AMENDED, AND CONSIDERATION TO ADOPT A RESOLUTION SETTING A PUBLIC HEARING TO PLACE LIENS ON REAL PROPERTY FOR NON-PAYMENT OF DELINQUENT ACCOUNTS FOR SOLID WASTE COLLECTION SERVICES

Recommend that the City Council:

- a. Review the follow up summary from the June 5, 2023 City Council meeting regarding the services provided by Consolidated Disposal Services, LLC dba Republic Services, as amended, including, but not limited to, a bulky item pick-up costs proposal, a breakdown of delinquent accounts, information on financial literacy coaching for residents, and provide additional direction on the Residential Compost Bin program, as appropriate;

AND

- b. Adopt Resolution No. 8247 declaring the City Council's intention to place liens on real property for non-payment of residential and commercial solid waste collection services billings and setting the date for the Public Hearing on August 7, 2023;

OR

- c. Provide additional direction to staff as appropriate.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC
City Clerk
Signed and Posted: June 15, 2023 (5:30 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency and will be identified as (SA) following the item, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
