

# **Senior Tree Care Specialist**

## **THE POSITION**

The City of San Fernando is seeking an experienced and responsible professional to become a full-time Senior Tree Care Specialist.

Under general supervision, to direct a crew and perform a variety of skilled tree maintenance and removal; climb trees and operate aerial devices and other tree maintenance equipment for the purpose of tree and root pruning; and perform related work as required.

## **IMPORTANT AND ESSENTIAL DUTIES**

Duties may include, but are not limited, to the following:

- Directs, trains, and participates in the trimming, pruning, and maintenance of trees on municipal properties, working from the ground, from ladders, in aerial devices, and by climbing trees with the aid of ropes and climbing saddles.
- Uses small and large power equipment and hand tools to cut and trim trees.
- Plants, removes, irrigates, cultivates, applies pesticides, and fertilizes trees and shrubs.
- Leads the work of tree trimmers who are working on the same assignment.
- Oversees contractor crews in supervisor's absence.
- Fosters a team environment.
- Assists with inspection of trees throughout the City and initiating work orders to trim, spray, or remove trees.
- May be required to drive a light or heavy-duty truck and/or operate a crane truck.
- Operates stump remover, root cutters, spray rig, brush chippers, and skip loader and attachments.
- Cuts and removes concrete and asphalt.
- Makes minor repairs to irrigation systems.
- Ensures safety of property and persons by placing or directing to be placed warning devices and other safety apparatus at job sites.
- Investigates citizen complaints.
- Inspects contract work to ensure performance according to required standards.
- Requisition materials; prepares and maintains various written reports.

## **IMPORTANT AND ESSENTIAL DUTIES (continued)**

- May be required to perform additional functions including, but not limited to, landscape maintenance of parks and other municipal properties.
- Drives on City business.
- Responds to emergency call outs.
- Other related duties, as assigned.

## **JOB-RELATED AND ESSENTIAL QUALIFICATIONS**

### **KNOWLEDGE OF:**

- The characteristics of shade and ornamental trees used in the urban forest.
- The methods and equipment used in planting, bracing, spraying, injecting, pruning, trimming, and removing trees and shrubs.
- Principles and practices of leadership.

### **ABILITY TO:**

- Observe and ensure safe practices and procedures.
- Perform heavy manual labor; climb trees using appropriate equipment.
- Operate power saws, shears, axes, pruning tools, ladders, aerial devices, and other standard tree trimming tools and equipment.
- Operate computers and related computer software.
- Understand, follow and give written and oral directions.
- Learn, comprehend, and apply department policies and regulations.
- Safely drive a light or heavy-duty truck.
- Communicate effectively, both orally and in writing.
- Maintain records and prepare written reports.
- Establish and maintain effective working relationships with supervisors, fellow employees, and the public.
- Implement safety regulations.
- Learn, comprehend, and apply department policies and regulations.
- Safely drive a light or heavy-duty truck.
- Communicate effectively, both orally and in writing.
- Maintain records and prepare written reports.
- Establish and maintain effective working relationships with supervisors, fellow employees, and the public.
- Implement safety regulations.

## **JOB-RELATED AND ESSENTIAL QUALIFICATIONS (continued)**

### **EXPERIENCE AND TRAINING GUIDELINES**

A typical way to obtain the knowledge, skills, and abilities would be the following:

#### **EXPERIENCE:**

- Five years of experience in general tree maintenance work, including tree trimming and tree climbing, landscape maintenance, horticulture, or related work.
- Experience in a public agency is preferred.

#### **TRAINING:**

- Graduation from high school or GED equivalent.

#### **SPECIAL REQUIREMENTS:**

- A valid California Class C Driver's License, and the ability to maintain insurability under the City's vehicle insurance program are required.
- Certification as a Certified Tree Worker by the International Society of Arboriculture is highly desired.
- The employee may be required to work various shifts and standby at night, on weekends and holidays as needed.

#### **PHYSICAL REQUIREMENTS:**

Essential duties require the following physical and environmental conditions:

- Ability to sit, stand, walk, kneel, crouch, squat, stoop, reach, twist, climb and lift about 100 lbs.
- May be exposed to sun, and work under high and low temperatures (mostly between 40 and 90 degrees)
- May be exposed to toxic/poisonous substances, slippery surfaces and frequent loud noises.
- May be exposed to wet or humid conditions and vibration; and works in high, precarious places.
- Specific vision abilities required for this job include close vision, distance vision, use of both eyes, depth perception, color vision and the ability to adjust focus.

#### **MENTAL DEMANDS:**

- Reads and interprets data, information and documents; analyzes and solves problems.
- Uses shop math; learns and applies new information and skills.
- Frequent contact with customers and/or the public.

## **SALARY AND BENEFITS**

**\$57,480 - \$71,196 Per Year**

**RETIREMENT:** Public Employees' Retirement System (PERS), 3% @ 60 and 2% at 55 formulas for Classic members, depending on hire date; and 2%@62 for PEPRA members. All are integrated with Social Security. City pays full portion of employee's share of PERS for Classic members only.

**MEDICAL INSURANCE:** As part of a full flex Cafeteria Plan, effective January 1, 2023, employee receives a monthly flex dollar allowance (\$1,008.88 Single; \$1,739.30 Two Party; and \$2,337.42 Family) to apply toward Medical, Dental and Vision benefits offered through the City's insurance plans for employee and eligible dependents.

**LIFE/AD & D INSURANCE:** City pays for \$50,000 term life/AD & D insurance policy. Additional voluntary purchase (at group rate) of up to \$100,000 for employee, \$25,000 for spouse, and \$10,000 for each child, with no medical questions asked.

**VACATION LEAVE:** Accrual varies based on years of service, and ranges from 10 days (80 hours) per year for 0-4 service years to 20 days (160 hours) for 15 service years or more.

**SICK LEAVE:** 12 days per year- Maximum accumulation of 100 days (800 hrs.) – Accumulation in excess of the maximum is paid at the end calendar year at the rate of 35% of the employee's regular rate of pay.

**HOLIDAY:** 13 Paid holidays per year.

**UNIFORM ALLOWANCE:** Uniforms are provided and replaced where applicable, as per Department requirements.

**OVERTIME:** Paid or accumulated compensatory time at time and one-half. Overtime paid after 40 hours per week based on a 40-hour work week. Maximum accumulation of comp time is 100 hours.

**CALL BACK TIME:** Any general employee called back to work other than as a continuation (immediately preceding or following) of their regular established work schedule, will be compensated at a rate of pay equal to one and one-half times their regular hourly pay. The minimum period to be compensated for call backs shall be 2 hours.

**BILINGUAL BONUS:** \$50 Bilingual pay per month to eligible employees.

**LONGEVITY:** 3% longevity salary increase after 10 years of continuous service. Additional 1% after 20 years and 1% after 30 years.

**TUITION REIMBURSEMENT:** City shall reimburse tuition for approved courses up to a maximum of \$3,000 per fiscal year.

## **APPLICATION PROCESS**

All interested applicants must complete a City application. The Personnel Division must be in receipt of the completed application prior to the announced filing deadline. Resumes in lieu of applications, incomplete applications, and late applications will not be considered. All applications are screened for relevant education, experience and/or licensing requirements. Those persons most qualified may be required to compete in any combination of written, oral, or performance examinations. Candidates who successfully pass the examination process are placed on an eligibility list. In compliance with the Immigration Reform & Control Act of 1986, all new employees must verify identity and entitlement to work in the United States by providing required documentation.

All employment offers are conditional based upon the successful completion of a medical examination and drug screen performed by the city's designated physician, at city expense.

You may pick-up an application at San Fernando City Hall (117 Macneil Street, San Fernando); OR you may download an application online ([SFCITY.ORG/HiringNow](https://www.sfcity.org/HiringNow)). Applications may be submitted in person; OR via email ([personnel@sfcity.org](mailto:personnel@sfcity.org)) ; OR by regular mail.

Please forward all correspondence and questions to:

**CITY OF SAN FERNANDO  
PERSONNEL DIVISION  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340  
(818) 898-1221**

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## **INVITES APPLICATIONS FOR**

### ***Senior Tree Care Specialist***

Open Competitive Examination

### **SALARY**

**\$57,480 - \$71,196 Per Year  
(Plus Excellent Benefits)**

### **FILING DEADLINE:**

**OPEN UNTIL FILLED  
APPLY IMMEDIATELY**

**FIRST REVIEW:  
MONDAY, JULY 14, 2023**