

**CITY OF SAN FERNANDO
CITY COUNCIL
MINUTES**

**FEBRUARY 6, 2023 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

CALL TO ORDER/ROLL CALL

Mayor Celeste Rodriguez called the meeting to order at 6:05 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza and Councilmembers Cindy Montañez, Joel Fajardo, and Mary Solorio (via teleconference)

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Public Works Matthew Baumgardner, Director of Community Development Kanika Kith, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: None

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Councilmember Montañez to approve the agenda. The motion carried unanimously.

It was noted, Assistant City Attorney Padilla reported there were no actions as a result of the Closed Session meeting held at 5:15 p.m. on February 6, 2023. Mayor Rodriguez adjourned the Special Meeting at 6:05 p.m.

It was noted Councilmember Fajardo left the dais at 6:06 p.m.

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PRESENTATIONS

- A. PRESENTATION OF CERTIFICATES OF APPRECIATION TO THE VOLUNTEERS FOR THE 2023 GREATER LOS ANGELES HOMELESS POINT-IN-TIME COUNT IN SAN FERNANDO ON JANUARY 24, 2023

PUBLIC STATEMENTS

Liana Stepanyan, San Fernando Library Manager submitted updates on the library's services, programs and resources.

Victoria Garcia submitted comments in support of City Council Regular meetings start time at 6:00 p.m. and mentioned community members have expressed concerns to her regarding hazardous road conditions, speeding and public safety.

Tom Ybarra requested additional information on the organic waste program outlined in Senate Bill 1383.

Charles Leone, representing SEIU Local 721 advocated for City staff collaboration during contract labor negotiations.

CONSENT CALENDAR

City Manager Kimball noted staff would be pulling Agenda Item 4 for discussion.

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR NOVEMBER 1, 2021 REGULAR MEETING.
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF FEBRUARY 11, 2023 TO FEBRUARY 28, 2023, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361
- 5) CONSIDERATION TO APPROVE CONSENT AND DISCLAIMER AGREEMENTS TO AUTHORIZE THE INSTALLATION OF A SOLAR ENERGY GENERATION AND ENERGY STORAGE SYSTEM AT THE CITY-OWNED PROPERTY LOCATED AT 732 MOTT STREET
- 6) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATIONS TO THE NATIONAL ENDOWMENT FOR THE ARTS AND THE CALIFORNIA ARTS COUNCIL TO SUPPORT THE MARIACHI MASTER APPRENTICE PROGRAM
- 7) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES CONTRACT WITH RON'S MAINTENANCE INCORPORATED FOR CATCH BASIN CLEANOUT SERVICES

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- 8) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT INCORPORATED
- 9) CONSIDERATION TO APPROVE THE PURCHASE OF ONE LONG DEPLOYMENT SURVEILLANCE TRAILER WITH AUTOMATED LICENSE PLATE RECOGNITION AND VIDEO CAPABILITY FROM INDUSTRIAL VIDEO & CONTROL
- 10) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST, A SAFE BUILT COMPANY, FOR ADDITIONAL ON-CALL PLANNING AND DESIGN REVIEW SERVICES AND RELATED BUDGET TRANSFER TO FUND THE AGREEMENT

The motion carried, with Councilmember Fajardo absent.

Items Pulled for Discussion

- 4) CONSIDERATION TO APPROVE AN INCREASE TO COMPRESSED NATURAL GAS RETAIL FUEL

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to approve staff's Supplemental correspondence as recommended, to approve an increase to the City's per gallon equivalent (PGE) Compressed Natural Gas (CNG) PGE retail fuel up to \$6.52, as amended. The motion carried with Councilmember Fajardo absent.

It was noted Councilmember Fajardo returned to the dais at 6:34 p.m.

PUBLIC HEARINGS

- 11) A PUBLIC HEARING TO CONSIDER AMENDING DIVISION 6 (PURCHASING) OF ARTICLE IV (FINANCE) OF CHAPTER 2 (ADMINISTRATION) OF THE SAN FERNANDO CITY CODE RELATING TO THE PROCEDURES FOR PURCHASING AND CONTRACTING
(THIS ITEM WAS CONTINUED TO A DATE UNCERTAIN)
- 12) A PUBLIC HEARING TO CONSIDER FINANCING FUNDING OPTIONS FOR AN ENERGY SAVINGS PERFORMANCE CONTRACT WITH WILL DAN ENERGY SOLUTIONS FOR TURNKEY DESIGN, ENGINEERING, AND CONSTRUCTION SERVICES FOR SOLAR, HEATING, VENTILATION, AND AIR CONDITIONING AT CITY FACILITIES

Mayor Rodriguez opened the public hearing.

Director of Finance Melton presented the staff report and responded to Councilmember questions.

Mayor Rodriguez opened public comment, there being no public testimony, the public comment portion and the public hearing was closed with no objection.

Motion by Vice Mayor Mendoza, seconded by Councilmember Solorio to approve Option No. 1 (*Full Financing*): Finance the unfunded balance of approximately \$2,500,000 for the Police Department Heating, Ventilation, and Air Conditioning (HVAC) project; and adopt Resolution No. 8211 approving required findings and authorizing the City Council to approve the financing terms with Hannon Armstrong Capital, LLC, for an Energy Saving Performance Contract with Willdan Energy Solutions; and authorize the City Manager to execute all related documents. The motion carried with the following vote:

ROLL CALL

AYES:	Fajardo, Solorio, Montañez, Mendoza, Rodriguez - 5
NAYES:	None
ABSENT:	None
ABSTAIN:	None

ADMINISTRATIVE REPORTS

- 13) CONSIDERATION TO ACCEPT A METRO OPEN STREETS GRANT AND APPROVE CIRCULATION OF A NOTICE INVITING BIDS FOR THE NORTHEAST VALLEY COMMUNITY STREET FESTIVAL

Director of Recreation and Community Services Venegas presented the staff report and responded to Councilmember questions.

Councilmembers discussed strategies for community outreach opportunities to increase event participation.

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to accept the Metro Open Street Grant Cycle Four ID #CYC2102 in the amount of \$500,000 to implement the Northeast Valley Community Street Festival; approve a Notice Inviting Bids soliciting consulting services for the Management and Implementation of the Northeast Valley Community Street Festival; adopt Resolution No. 8209 to increase the Operating Grants (Fund 110) revenues and expenditures by \$500,000 for Fiscal Year 2022-2023; and authorize the City Manager to make non-substantive changes and execute all related grant documents. The motion carried, unanimously.

- 14) SECOND READING FOR ADOPTION OF ORDINANCE NO. 1714 AMENDING SAN FERNANDO MUNICIPAL CODE TO ADD CHAPTER 78, ARTICLE II, DIVISION 6 “URBAN LOT SPLIT” AND TO ADD CHAPTER 106, ARTICLE III, DIVISION 2, SECTION 359 “TWO-UNIT URBAN RESIDENTIAL DEVELOPMENT” TO ESTABLISH REGULATIONS AND STANDARDS FOR URBAN LOT SPLITS AND TWO-UNIT RESIDENTIAL DEVELOPMENT PROJECTS IN SINGLE-FAMILY RESIDENTIAL (R-1) ZONE, PURSUANT TO SENATE BILL 9

Director of Community Development Kith presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Mendoza, seconded by Councilmember Solorio to approve a second reading, in title only, and adopt Ordinance No. 1714 titled, “An Ordinance of the City Council of the City of San Fernando, California, repealing interim urgency ordinance U-1707 and approval of amendments to the San Fernando Municipal Code to add Chapter 78, Article II, Division 6 “urban lot split” and to add Section 359 of Chapter 106, Article III, Division 2 “two-unit urban residential development” to establish regulations and standards for urban lot splits and two-unit residential development projects in single-family residential (R-1) zone pursuant to Senate Bill 9.” The motion carried with the following vote:

ROLL CALL

AYES:	Fajardo, Solorio, Mendoza, Rodriguez - 4
NAYES:	Montañez - 1
ABSENT:	None
ABSTAIN:	None

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz had no updates to report.

Director of Recreation and Community Services Venegas provided updates regarding the Layne Park Revitalization Project groundbreaking event and noted Commissioner annual reorganization for the Parks, Wellness and Recreation Commission would occur at the February 14, 2023 meeting.

Director of Public Works Baumgardner provided progress updates for the Phase 1 and 2 City-wide Slurry Seal project.

Director of Finance Melton noted business license renewal deadline to submit payment is February 28, 2023 and mentioned the FY 2022-23 mid-year budget would be presented at the February 21, 2023 meeting.

Director of Community Development Kith had a preconstruction meeting with representatives for Target, mentioned Robeks Fresh Juices & Smoothies will be opened shortly and Round 2 of Legacy Business Grant Program opens on February 8, 2023.

Assistant to City Manager Hernandez mentioned the 2023 Community Survey is still available to complete located on the City’s website.

Police Chief Valdez mentioned that tomorrow the Police Department will host the first session of the Community Academy.

City Manager Kimball mentioned the scheduling kick-off meetings for the newly approved Ad hoc committees; talked about the priority setting special study session meeting and noted he would be attending the League of California Cities Annual City Manager’s Conference from February 7 through February 10, 2023.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Fajardo commented on his concerns regarding subject matters that would be discussed at the Community Academy.

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Councilmember Montañez mentioned her concerns about certain subject matters that would be discussed at the Community Academy; a potential lack of enforcement on vehicle violation citations such as expired registration and no parking after 10:00 p.m.; the ongoing sewer issue near Denny’s Restaurant to Cork ‘n Jug; replacement lights along the bike path; inquired on the results of the homeless count event including staff’s outreach plans and commented about the streets as a result of the slurry seal project.

Councilmember Solorio mentioned she attended the Independent Cities Association meeting, commented on the slurry seal project; provided suggestions on potentially circulating a business owner survey; spoke about resources for the homeless; mentioned an event at the North Valley Military Institute and the food distribution program at the Hope Fellowship Chur that occurs monthly on the third Friday from 1-4:00 p.m.

Vice Mayor Mendoza commented about collaboration efforts amongst the City Councilmembers and clarified a comment made about close session meetings that was discussed at the January 3, 2023 Council meeting.

Mayor Rodriguez requested that staff provide a code enforcement update to a future meeting, follow up on the homeless count event would be discussed at the next Homeless Ad hoc committee meeting; noted she attended the Chamber of Commerce meeting; spoke on the lack of lighting along the bike path; commented on the budget for the slurry seal project; reported she participated on a panel at an Independent Cities Association meeting; spoke about childcare needs for parents that would like to attend the Community Academy and commented on the Community Survey.

ADJOURNMENT (8:06 p.m.)

Mayor Rodriguez adjourned the meeting to the next regular meeting of February 21, 2023, 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the February 6, 2023, regular meeting as approved by the San Fernando City Council.

Julia Fritz, City Clerk