



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER CINDY MONTAÑEZ
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL ADJOURNED REGULAR MEETING AGENDA SUMMARY MONDAY, JULY 17, 2023 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

Staff Contact Nick Kimball, City Manager

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CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

- A. PRESENTATION OF CERTIFICATES OF RECOGNITION FOR OUTSTANDING CONTRIBUTION IN LEADERSHIP IN PARTNERSHIP WITH TÍA CHUCHA'S CENTRO CULTURAL & BOOK STORE AND ARTES HIGH SCHOOL'S SERVICE LEARNING PROJECT FROM TRAUMA TO TRANSFORMATION ADDRESSING FOOD INSECURITY THROUGH ART
- Alexis Estrada
 - Juliana White
 - Katelynn Gallardo
- B. PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF JULY AS PARK AND RECREATION MONTH

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:

- a. January 30, 2023 – Special
- b. February 6, 2023 - Regular

2) CONSIDERATION TO ADOPT RESOLUTION NOS. 23-071 AND 23-072 APPROVING THE WARRANT REGISTERS OF JULY 3, 2023 AND JULY 17, 2023, RESPECTIVELY

Recommend that the City Council:

- a. Adopt Resolution No. 23-071 approving the Warrant Register dated July 3, 2023; and
- b. Adopt Resolution No. 23-072 approving the Warrant Register dated July 17, 2023.

3) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR PROFESSIONAL AUDIT SERVICES

Recommend that the City Council:

- a. Award a three-year Professional Services Agreement (Contract No. 2176) to Van Lant & Fankhanel, LLP, in the amount not-to-exceed \$120,075, to provide professional auditing services for Fiscal Years ending June 30, 2023 through June 30, 2025, with an option to renew two, one-year extension terms for an amount not-to-exceed \$40,825 for the fiscal year ending June 30, 2026 and \$41,425 for the fiscal year ending June 30, 2027; and
- b. Authorize the City Manager to execute the agreement.

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4) CONSIDERATION TO APPROVE A BINGO PERMIT PURSUANT TO CHAPTER 10 ARTICLE II OF THE SAN FERNANDO CITY CODE FROM APPLICANT LAS PALMAS SENIOR CITIZEN CLUB AT 505 S. HUNTINGTON STREET

Recommend that the City Council approve a Bingo Permit for the Las Palmas Senior Citizen Club to conduct bingo nights at 505 S. Huntington Street, pursuant to Chapter 10 Article II of the San Fernando City Code.

5) CONSIDERATION TO ADOPT A RESOLUTION TO ACCEPT SPECIFIED GRANT FUNDS IN THE AMOUNT OF \$5,000,000 FROM THE 2022-2023 CALIFORNIA STATE BUDGET TO THE CITY OF SAN FERNANDO FOR A ONE-TIME GRANT TO THE NORTHEAST VALLEY HEALTH CORPORATION

Recommend that the City Council:

- a. Adopt Resolution No. 8250 accepting specified grant funds in the amount of \$5,000,000 from the California Department of Health Care Services;
- b. Authorize the City to act as Lead Public Agency in a fiduciary capacity to provide the funding to the Northeast Valley Health Corporation for the purpose of improving health outcomes for San Fernando Valley patients;
- c. Approve a Memorandum of Understanding (Contract No. 2177) by and between the City and Northeast Valley Health Corporation regarding the DHCS Appropriation; and
- d. Authorize the City Manager to execute said MOU and all related documents and release the grant funds to NEVHC in accordance with the terms of the MOU.

PUBLIC HEARINGS

**6) A PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTIONS TO CONTINUE MAINTENANCE OF THE CITY'S STREETLIGHTS, CONFIRMING THE ANNUAL ASSESSMENT, AND APPROVING THE FINAL ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
(THIS ITEM WAS CONTINUED FROM THE REGULAR MEETING OF JULY 3, 2023)**

Recommend that the City Council:

- a. Conduct a Public Hearing by following the attached Order of Procedure;
- b. Adopt Resolution No. 8248 ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and
- c. Adopt Resolution No. 8249 approving the Final Engineer's Report for the Fiscal Year 2023-2024 Landscaping and Lighting Assessment District.

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7) A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING A ZONE TEXT AMENDMENT TO THE SAN FERNANDO MUNICIPAL CODE, SECTION 106-970, PROJECT NO. ZTA2023-001 TO UPDATE REGULATIONS FOR WALLS AND FENCES

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1717 “An Ordinance of the City Council of the City of San Fernando, California, approving a Zoning Text Amendment (Project No. ZTA2023-001) to the San Fernando Municipal Code, Section 106-970, Walls and Fences, to update regulations for walls and fences.”

8) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE AMENDING DIVISION 6 (PURCHASING) OF ARTICLE IV (FINANCE) OF CHAPTER 2 (ADMINISTRATION) OF THE SAN FERNANDO CITY CODE RELATING TO THE PROCEDURES FOR PURCHASING AND CONTRACTING

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1718 “An Ordinance of the City Council of the City of San Fernando, California, amending Division 6 (Purchasing of Article IV (Finance) of Chapter 2 (Administration) of the San Fernando City Code Relating to the Procedures for Purchasing and Contracting.”

ADMINISTRATIVE REPORTS

9) CONSIDERATION TO APPROVE A COMMUNITY OUTREACH AND ENGAGEMENT PLAN FOR THE DOWNTOWN MASTER PLAN

Recommend that the City Council approve a Community Outreach and Engagement Plan for the Downtown Master Plan.

10) UPDATE ON THE APPLICATION OF THE CITY’S COMMUNITY ENGAGEMENT FRAMEWORK

Recommend that the City Council:

- a. Receive an informational update on the Community Engagement Framework;
- b. Provide direction to staff as appropriate.

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11) UPDATE AND DISCUSSION OF THE WOMEN SUFFRAGE MURAL COMMEMORATING THE 100-YEAR ANNIVERSARY OF WOMEN’S RIGHT TO VOTE

Recommend that the City Council:

- a. Receive an update from the 100-Year Anniversary of Women’s Right to Vote Ad Hoc Committee;
- b. Provide input for mural development; and
- c. Provide direction to staff, as appropriate.

12) DISCUSSION OF DEPARTMENT WORK PLANS FOR FISCAL YEAR 2023-2024

Recommend that the City Council:

- a. Review and discuss the Fiscal Year 2023-2024 Work Plans; and
- b. Provide additional direction, as appropriate.

13) CONSIDERATION TO APPOINT A PLANNING AND PRESERVATION COMMISSIONER

This item was agendaized by Councilmember Joel Fajardo.

14) CONSIDERATION AND DISCUSSION TO APPROVE CO-SPONSORSHIP OF KIDNEY’S QUEST FOUNDATION EVENTS AND USE OF THE CITY SEAL

This item was agendaized by Vice Mayor Mary Mendoza.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk
Signed and Posted: July 13, 2023 (5:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meeting s of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City’s `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City’s website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
