

CHAIR ROBERT GONZALES
VICE CHAIR PATTY LOPEZ
COMMISSIONER ERICA FRIEND
COMMISSIONER NATASHA SANCHEZ-BROOKS
COMMISSIONER VACANT

CITY OF SAN FERNANDO

Parks, Wellness, and Recreation Commission Special Meeting Agenda Summary July 20, 2023 – 6:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

https://www.youtube.com/c/CityOfSanFernando

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to LMoreno@sfcity.org no later than 4:00 p.m. the day of the meeting, to ensure distribution to the Parks, Wellness, and Recreation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Parks, Wellness, and Recreation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may call-in between 6:30 p.m. and 6:45 p.m. Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Staff Contact Julian Venegas, Director of Recreation and Community Services

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Call-in Telephone Number: (669) 900-6833 Meeting ID: 986 1620 1615

Passcode: 988843

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE	
Led by	

APPROVAL OF AGENDA

Recommend that the Parks, Wellness, and Recreation Commission approve the agenda as presented.

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL



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Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to <u>LMoreno@sfcity.org</u> no later than 4:00 p.m. the day of the meeting, to ensure distribution to the Parks, Wellness, and Recreation Commission and read into the record during the meeting.

Members of the public may provide a live public comment by calling in between 6:30 p.m. and 6:45 p.m. CALL- IN INFORMATION: Telephone Number: Telephone Number: (669) 900-6833, Meeting ID: 986 1620 1615; Passcode: 988843

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

CONSIDERATION TO APPROVE PARKS, WELLNESS AND RECREATION COMMISSION MEETING MINUTES FOR:

June 8, 2023 - Regular Meeting

ADMINISTRATIVE REPORTS

1) CESAR E. CHAVEZ MEMORIAL

Recommend that the Parks, Wellness, and Recreation Commission:

- a. Discuss updates regarding Ad Hoc Committee and sign letter to Pueblo and Salud; and
- b. Provide staff direction as appropriate.

2) DISCUSSION AND INFORMATIONAL UPDATE ON MAINTENANCE EFFORTS ON THE MISSION CITY BIKE TRAIL

Recommend that the Parks, Wellness, and Recreation Commission:

 Receive and file a report updating the maintenance efforts on the Mission City Bike Trail; and



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b. Provide staff guidance or recommendations, as appropriate.

3) PARK MASTER PLAN UPDATE

Recommend that the Parks, Wellness and Recreation Commission:

a. Receive and file a report on the Park Master Plan, including the land inventory study.

4) DISCUSSION REGARDING TERMINATION OF LOAN AGREEMENT

Recommend that the Parks, Wellness and Recreation Commission:

- a. Discuss terminating a loan agreement with the Calderon/Shaug family for artifacts on loan to the Casa De Lopez Adobe;
- Authorize the Recreation and Community Service staff to return the Calderon/Shaug family heirlooms; and
- c. Provide staff direction as appropriate

5) DEPARTMENT PROGRAMS AND SERVICES UPDATE

Recommend that the Parks, Wellness and Recreation Commission:

- a. Receive and file a report updating the programs, services, activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

STAFF COMMUNICATION

<u>COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING</u>

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of



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responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the special meeting.

Linda Bowden-Moreno Administrative Assistant

Signed and Posted: July 19, 2023 (5:00 PM)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.





CITY OF SAN FERNANDO PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES JUNE 8, 2023 ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: https://www.youtube.com/c/CityOfSanFernando

CALL TO ORDER/ROLL CALL

Commissioner Robert Gonzales called the meeting to order at 6:31 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Commissioners Robert Gonzales, Erica Friend, and Patty Lopez

ABSENT:

Commissioners Joe Ponce and Natasha Sanchez-Brooks

Commissioner Sanchez-Brooks notified staff by email she would not be attending due to a personal matter.

ALSO PRESENT:

Director of Recreation and Community Services Julian Venegas, Recreation Supervisor Maribel Perez, Police Chief Fabian Valdez, Housing Coordinator Kenya Marquez, Administrative Assistant Linda Bowden-Moreno, and Office Clerk Soledad Chavez

PLEDGE OF ALLEGIANCE

Chief Fabian Valdez led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Lopez motioned to approve the agenda for the June 8, 2023 Parks, Wellness and Recreation Commission meeting. Commissioner Friend seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, E. Friend, P. Lopez

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NOES:

ABSENT: J. Ponce, N. Sanchez-Brooks

ABSTAIN:

PRESENTATIONS

None

PUBLIC STATEMENTS – WRITTEN/ORAL

German Mercado, Sylmar resident, spoke on making resources available to community members interested in entrepreneurship, vocation programs, education and other forms of personal development.

Ricardo Benitez, Sylmar resident, spoke on the beautification of San Fernando. He was very happy to see the improvements on Arroyo. He commented on the need to address some issues at the Cesar Chavez Memorial such as the dry plants, non-functioning water fountain, sprinkler system is currently off, and lack of lighting. San Fernando has its own well sites and therefore has the resources to water adequately.

Mark Ryan, with North Valley Military Institute, inquired about renting a gymnasium and pool use for their athletic program and requested assistance in the registration process for use of parks and facilities.

CULTURAL ARTS LIAISONS REPORT

None

CONSENT CALENDAR

Vice Chair Patty Lopez motioned to approve the Consent Calendar approving the Minutes of the May 11, 2023 Parks, Wellness and Recreation Commission Meeting. Commissioner Friend seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce, N. Sanchez-Brooks

ABSTAIN:



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ADMINISTRATIVE REPORTS

1. CESAR E. CHAVEZ MEMORIAL

The RCS Department Director provided the PWR Commission with a copy of the City's MOU with Pueblo Y Salud (PYS), as requested. A draft letter to PYS was previously provided to the Commission in an effort to restore the César E. Chávez Memorial and develop programming. Staff requested feedback on the letter and recommends an Ad Hoc Committee be developed.

Chair Gonzales motioned to form an Ad Hoc Committee consisting of Vice Chair Lopez and Chair Gonzales, and to move forward with the letter to Pueblo Y Salud. Commissioner Friend seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, E. Friend, P. Lopez

NOES:

ABSENT: J. Ponce, N. Sanchez-Brooks

ABSTAIN:

Staff will circulate the letter to each Commissioner for signature and then send out to PYS. Chair Gonzales congratulated PYS for being selected as the best non-profit organization and for being awarded and recognized in Sacramento.

2. DISCUSSION REGARDING VANDALISM IN THE PARKS

Housing Coordinator Kenya Marquez, discussed the homelessness action plan including the five year plan and goals in addressing this issue. The City has partnered with North Valley Caring Services to offer outreach and resources to individuals experiencing homelessness.

Chief Fabian Valdez discussed the PD's approach in dealing with issues such as homelessness, vandalism, parking issues, gang activity, illegal fireworks and other quality of life issues associated with the parks. A fourth detective position has been recently filled to help the Police Department with these efforts. Detective Sergeant Chiasson discussed the extra patrol being conducted at the parks to address various issues and concerns including illegal fireworks.

Vice Chair Lopez had questions regarding the homelessness program, particularly if the new outreach staff coming on board will be bilingual, mental health services, and opening and closing of Rudy Ortega Park. Commissioner Friend had questions regarding 8th Street Park hours/closures and illegal parking. Chair Gonzales thanked PD for their efforts in dealing with illegal fireworks



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which affect pets and those suffering from PTSD and autism. He also had questions regarding crime stats on Kalisher Park and the HOA pocket park by Rudy Ortega Park. Chair Gonzales thanked the Chief and Detective for making time attend the Commission Meeting.

Maribel Perez informed the Commission that she conducted an informal assessment of the signage currently posted at the parks. She recommended a formal assessment be conducted to develop a good option of signs to provide important information to the public without creating sign clutter. Julian Venegas discussed the lack of budget for new signage. An allocation of funds for new signage has been requested and is currently under review. The City website is currently being revamped and will include an application for the public to report issues.

Vice Chair Lopez had questions regarding the time table for this project. Commissioner Friend agrees with developing the best sign option to post important information and avoid posting too many signs which causes clutter. Chair Gonzales agrees with conducting a sign survey and asked about signage at Kalisher pocket park and requested to see the MOU. Chair Gonzales also recommended purchasing all signage for all parks at once to save time and cost.

Chair Gonzales directed staff to move forward with the sign survey of all parks and bring back this item at a later time.

4. DISCUSSION AND INFORMATIONAL UPDATE ON MAINTENANCE EFFORTS ON THE MISSION CITY BIKE TRAIL

Chair Gonzales tabled this item to the next Commission meeting as it was placed on the agenda by Commissioner Sanchez-Brooks and she is currently absent.

5. PARK MASTER PLAN UPDATE

Chair Gonzales tabled this item to the next Commission meeting as it was placed on the agenda by Commissioner Sanchez-Brooks and she is currently absent.

6. FACILTY RENTALS

Julian Venegas shared a Power Point Presentation detailing the policies and procedures on facility rentals. The Department currently has a pool of about 40 part-time staff responsible to work rentals, programs, and special events. Some of the issues that impact rentals and facility use include the limited number of staff members, the requirement to keep part-time staff under 1000 hours of work yearly, and maintenance issues associated with buildings and facilities requiring repairs and replacing.



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Chair Gonzales and Vice Chair Lopez requested this item be brought back in about six months with an updated policy.

7. DEPARTMENT PROGRAMS AND SERVICES UPDATE

Maribel Perez provided an update on the activities, programs, and workshops going on at the parks. A community outreach meeting was held in May at Las Palmas Park to gather input on the renovation project. This year's Senior Expo was held on May 17th with exhibitors, health screenings, raffles, live music and lunch. The Veteran's Recognition Event was held on Memorial Day at the American Legion. Veteran and graduate banners are now displayed. The MMAP applied for a grant from the CAC to put towards the program.

Commissioner Friend attended one of the community outreach meetings at Las Palmas Park and commented and praised the ability to allow community input on the renovation project.

8. FUTURE AGENDA ITEMS

Based on direction given to staff, all commissions will now implement a new process to add agenda items. The process consists of a commissioner introducing an item, obtaining a motion and a second. New agenda items will now require a majority vote.

Commissioner Friend motioned to approve the procedure of adding new agenda items to a future meeting. Chair Robert Gonzales seconded the motion. The motion passed with the following roll call vote:

AYES: R. Gonzales, E. Friend

NOES:

ABSENT: J. Ponce, N. Sanchez-Brooks

ABSTAIN: P. Lopez

STAFF COMMUNICATION

Staff informed the Commission of upcoming events and programs, such as Scam and Fraud workshops, the pickle ball program and the Fourth of July Fest on Saturday, July 1st at the San Fernando Mall.

Staff also informed the commission that the Youth Basketball League is holding games on Saturdays at Recreation Park, the Summer Day Camp begins on June 20th, Mission City Baseball



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Clinics run July 18- August 10, a Pride Celebration will be held on June 24th at the Lopez Adobe, and the Recreation Month Proclamation will be presented at the July 3rd Council meeting at City Hall. Updates on park projects included information on the various community meetings held on the conceptual design of the Las Palmas Park Renovation Project. The Layne Park Project construction phase should be completed by mid-July. Staff is negotiating the contractors bid to move forward on the project at Pioneer Park.

GENERAL COMMISSION COMMENTS

Commissioner Friend thanked staff for their work and addressed issues associated with the Pacoima Wash Natural Park. Staff will look into her concerns and bring back more information.

Vice Chair Lopez thanked staff for their assistance and patience.

Chair Gonzales had questions regarding the Day Camp Program and outdoor access to campers.

ADJOURNMENT

The Parks, Wellness and Recreation Commission meeting adjourned at 8:51 p.m.





AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

By: Maribel Perez, Recreation & Community Services Supervisor

Date: July 20, 2023

Subject: Discussion and Implementation of a Letter to Pueblo Y Salud to collaborate on

restoration of the César E. Chávez Memorial

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

a. Sign off on the letter to Pueblo Y Salud for collaborating on restoration of the Cesar E. Chavez Memorial; and

b. Provide staff with direction as appropriate.

BACKGROUND:

- 1. On June 7, 1993, the City Council approved declaring March 31st an official City holiday honoring the late farmworker and civil rights leader César E. Chávez, thus becoming the first City in the country to establish the César E. Chávez Holiday.
- 2. In 2004, the City of San Fernando in collaboration with the César Chávez Commemorative Committee honored the great civil rights and labor leader through the creation of the largest César E. Chávez Memorial in the nation.
- 3. On October 6, 2014, the City Council approved a partnership with the Pueblo Y Salud for fundraising efforts to repair and restore the César E. Chávez Memorial.
- 4. On March 14, 2023, Commissioner Lopez requested information regarding the condition and possible beautification of the César E. Chávez Memorial.
- 5. On April 11, 2023, The PWRC directed staff to draft a letter to Pueblo Y Salud that would start a potencial collaboration to restore the César E. Chávez Memorial Plaza.

- 6. On May 11, 2023 the PWRC tabled discussion on the item until the Commissioners had an opportunity to review the MOU with Pueblo Y Salud and provide feedback on the draff letter to Pueblo Y Salud.
- 7. On June 8, 2023, the PWRC formed an Ad Hoc Committee consisting of Chair Gonzales and Vice Chair Lopez, in order to collaborate with Pueblo Y Salud.
- 8. The PWRC members were provided a copy of the MOU with Pueblo Y Salud on June 8, 2023 for review. The PWRC reviewed and accepted the draft letter to Pueblo Y Salud.

ANALYSIS:

RCS staff's report regarding the César E. Chávez Memorial indicated that the Memorial is in fair condition although there are some restorations needed. The water fountain is currently not operational. The fountain was shut off during a severe water drought and has not been operational since. The sponsorship alcove is missing all the plaques that acknowledged the groups and individuals who contributed to the construction of the monument.

Staff provided the PWRC with a copy of the MOU between the City and Pueblo y Salud (PYS) (Attachment "A") which allows access for the organization to program and maintain the monument. Staff requested that the Parks, Wellness, and Recreation Commission review the MOU and become familiar with the responsibilities PYS has under this MOU. In past years, PYS has spearheaded fundraising efforts along with the César Chávez Commemorative Committee (CCCC), to help the City offset costs associated with restoration and maintenance of the monument. The recent installation of a commemorative plaque on the Statue of César E. Chávez was funded by PYS and CCCC efforts.

The PWRC directed staff to draft a letter to PYS requesting a meeting to discuss a collaboration between PWRC, PYS and CCCC for restoring the sponsorship plaques, the water fountain and other issues the César E. Chávez Monument may have. The Commission was asked to review the letter (Attachment "B") and provide feedback to staff before the next Commission meeting on June 8, 2023. The PWRC has accepted the letter and will provide signatures to begin implementation of the letter.

RCS staff recommended that an Ad Hoc Committee be formed to initiate the communication between PYS and CCCC. Under Section 54-63 (4) – Powers and Duties Generally, the Commission may initiate studies, investigations, surveys and make recommendations to the City Council relative to health, wellness and fitness, including such activities and programs created and/or maintained for the same by the director of Recreation and Community Services. The Ad Hoc Committee has been formed and consists of Chair Gonzales and Vice Chair Lopez.

BUDGET IMPACT:

There is no budget impact to review, discuss and sign the letter to Pueblo Y Salud requesting a meeting. However, any possible beautification or restoration of the César E. Chávez Memorial will incur a cost. Per Sec. 54-67, - Incurring financial liability - Neither the Commission nor any person connected with the Commission shall incur any financial liability in the name of the City.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission Sign off on the letter to Pueblo Y Salud for collaborating on restoration of the Cesar E. Chavez Memorial and provide staff with direction as appropriate.

ATTACHMENTS:

- A. Pueblo Y Salud MOU
- B. Letter to Pueblo Y Salud

MEMORANDUM OF UNDERSTANDING

(Parties: City of San Fernando and Pueblo Y Salud, Inc.)

THIS COOPERATIVE USE AGREEMENT ("Agreement") is made and entered by and between Pueblo Y Salud, Inc., a non-profit organization (hereinafter referred to as "PYS") and CITY OF SAN FERNANDO, a California municipal corporation (hereinafter referred to as the "City"). For purposes of this Agreement the capitalized term "Parties" may refer to either PYS or City. The capitalized term "Party" may refer to either PYS or City interchangeably.

RECITALS

This AGREEMENT is made and entered into with respect to the following facts:

WHEREAS, PYS and the City are entering into this Agreement for the purposes of providing community programming, events, and fundraising efforts, respectively; and

WHEREAS, PYS is the lead agency and fiscal agent for the César E. Chávez Commemoration Committee; and

WHEREAS, the César E. Chávez Commemoration Committee has taken an active role in the inception, design, and previous fundraising efforts for construction of the César E. Chávez Memorial; and

WHEREAS, the City owns and operates Recreation Park located at 208 Park Ave. and the César E. Chávez Memorial, located on Truman St. (APN 2522-034-900), in the City of San Fernando (the "Park Facilities"); and

WHEREAS, PYS has submitted to City a proposal to provide public programming and restoration efforts at the César E. Chávez Memorial, attached hereto as Exhibit "A" (the "Proposal"); and

WHEREAS, PYS represents to City that based upon its experience, its ability to exert influence over community members to support the César E. Chávez Memorial and to mobilize community members to serve as coordinators and volunteers, PYS is an appropriate entity to provide such Public Programs at the Park Facilities.

WHEREAS, City has determined that a Memorandum of Understanding for the public programming at Park Facilities and restoration efforts of the César E. Chávez Memorial by PYS will maximize and enhance the community benefit of the facility by enhancing the aesthetics, public safety, and providing residents access to quality programming/events not offered in the City and compliment the efforts of the César E. Chávez Memorial; and

WHEREAS, PYS and City seek a collaborative relationship to provide public programming at Park Facilities and restoration efforts at the César E. Chávez Memorial subject to certain modifications and refinements under this Agreement.

NOW, THEREFORE, in consideration of the covenants and conditions contained herein, the parties hereto agree as follows:

- 1. <u>Term.</u> The term of this Agreement shall be Three (3) years, commencing September 15, 2014 and ending September 14, 2017.
- 2. <u>Park Ownership</u>. This Agreement shall not be read to inhibit the ability of City to exercise its rights, or to relinquish City from its responsibilities, as regards to ownership of the Park Facilities. PYS agrees it has no rights or obligations related to ownership of, or the contents inside, the Park Facilities.
- 3. <u>City Facilities Access.</u> City shall grant PYS access to the Park Facilities i.e. multi-purpose room, banquet room, classroom, clubrooms, gyms and green space for purposes of conducting Public Programs/events, fundraising efforts, assisting City in maintenance of the Cesar E. Chavez Memorial, conducting memorial cleanups with volunteers, and/or other activities conducive to reflecting the legacy of César E. Chávez and other cultural events within the Park Facilities and preserving the Park Facilities as a clean and safe public environment.

4. Public Programs and PYS-Sponsored Events.

- i. Commencing October 1, 2014, PYS shall provide to the Director of Recreation and Community Services (the "Director"), for his or her approval, a calendar of proposed Public Programs and PYS-Sponsored Events ("proposed programming schedule") for the three (3) month period of October 1, 2014 through December 31, 2014, and provide a new proposed programming schedule for each subsequent three (3) month period within thirty (30) days prior to the start of the proposed programming schedule.
- PYS proposed programming schedule shall be consistent with Park Facilities policies and guidelines as identified in Article I of Chapter 54 of the San Fernando City Code and the Park's public purposes.
- iii. Within fifteen (15) calendar days of receipt of PYS's proposed programming schedule, the Director shall provide PYS with notice of approval of the proposed programming schedule, any City proposed changes to the proposed programming schedule, and/or any Park Facilities scheduling conflicts.
- iv. City shall provide PYS reasonable priority use of the Park Facilities upon receipt and approval of a proposed programming schedule.
- v. The availability of the Park Facilities for use by PYS for Public Programs and PYS-Sponsored Events shall remain subject to prior approved and reserved uses of the Park Facilities.
- vi. City retains first priority of use the Park Facilities for City sponsored or cosponsored events.
- vii. City reserves the right to impose additional requirements for Public Programs and PYS-Sponsored Events, including, without limitation, insurance requirements and requirements as identified in Chapter 54 ("Parks and

- Recreation") of the San Fernando City Code, as deemed necessary to protect the health, safety, and/or welfare of the community.
- viii. PYS shall not use City's name to suggest endorsement or sponsorship of Public Programs or PYS-Sponsored Events without prior approval of the City Manager.
- ix. PYS shall use the Park Facilities in accordance with Federal, State, and local laws and regulations.
- x. PYS and City shall conduct a walk-through of the Park Facilities immediately prior to the stall of the first Public Program or PYS-Sponsored Event approved under this Agreement and once every twelve (12) months thereafter. During the walkthrough, PYS and City shall complete a checklist detailing the condition and contents of the Park Facilities ("walk-through checklist"). At the end of each approved Public Program or PYS-Sponsored Event, PYS shall return the Park Facilities to the condition described in the walk-through checklist. PYS shall take full financial responsibility for any damage to the Park Facilities or loss of contents, as detailed in the walk-through, checklist that occurs as a result of PYS use of the Park Facilities and will be required to pay for same based on the current cost of repair or replacement.
- xi. The Director, in his or her sole discretion, may require a certain number of security officers for a Public Program or PYS-Sponsored Event. PYS shall be responsible for procuring and paying for security officers.

5. Fees.

- i. City shall waive park rental fees, permit fees, and/or deposits for use of the Park Facilities for Public Programs and PYS-Sponsored Events that provide services to the Park Facilities for which specific knowledge of the legacy of César E. Chávez is required.
- ii. PYS shall compensate the City for any city staff they may be required to assist with the implementation and/or clean-up of any Public Programs and PYS-Sponsored Events.
- 6. <u>Memorial Restoration</u>. PYS shall provide the City with expertise on restoration efforts for the César E. Chávez Memorial.
 - i. PYS shall coordinate with the City to identify components of the César E. Chávez Memorial that are in need of repair and/or improvements.
 - ii. PYS shall seek recommendations/guidelines regarding the identified improvement at the César E. Chávez Memorial.
 - iii. City shall provide PYS with specifications for all material identified for replacement and/or installation.

- iv. PYS shall assist the City by researching potential improvement material and costs of material.
- v. The City shall have the final decision for any restorations at the César E. Chávez Memorial.
- 7. <u>Fundraising</u>. PYS shall conduct periodical fundraisers as needed to provide funding for educational programs specific to the legacy of César E. Chávez and/or restoration efforts of the César E. Chávez Memorial.
 - i. PYS shall conduct a fundraiser in year one (1) of this agreement specific to restoring the César E. Chávez Memorial, which include: a.) revitalizing of the mural; b.) replacement of the bronze plaques.
 - 1. PYS shall assume the lead of fundraising efforts and fiduciary agent for all funds collected for restoration of the César E. Chávez Memorial. Fiscal responsibilities shall include processing checks, purchase orders, disbursement of funds, and appropriate subcontracts with consultants and vendors for material and labor costs as directed by City of San Fernando. Fiscal reports on the distribution of funds will be provided as needed by City of San Fernando. PYS will complete all required financial reports within 10-business days of request.
 - 2. At the direction of City of San Fernando, PYS will obtain any necessary approvals to move funds or add line items to the budget as directed by City of San Fernando..
 - 3. PYS will have the right to decline City of San Fernando projects that may not be in alignment with the PYS Vision or Mission, are not part of restoration of the César E. Chávez Memorial, and/or in those instances where PYS is planning to apply to the same funder and therefore may create a conflict of interest.
 - 4. The PYS Director must have the approval of the PYS Board of Directors to assume the role of lead fundraising and fiduciary agent for all funds collected for restoration of the César E. Chávez Memorial.
 - ii. PYS shall apply for grants and/or conduct fundraisers for educational programs specific to the legacy of César E. Chávez and/or maintenance of the César E. Chávez Memorial.
 - iii. The City shall apply for grants for educational programs specific to the legacy of César E. Chávez and/or maintenance of the César E. Chávez Memorial.
- 8. <u>Maintenance/Clean-up</u>. PYS shall coordinate with the Director for Clean-up efforts at the César E. Chávez Memorial.

- 9. Indemnification. Each Party shall be responsible for any personal injury or property damage which occurs as a result of their use of the other's facilities. Without limitation of the foregoing, each Party agrees to protect, indemnify, defend and hold the other Party and its elected officials, officers, employees, attorneys, contractors, volunteers and agents (collectively, the "Indemnitees"), free and harmless from and against (collectively, "Indemnify") any and all claims, causes of action, demands, damages, liens, liabilities, losses, costs and expenses (including reasonable attorneys' fees and costs of litigation) (collectively, "Losses") that the Indemnitees may suffer or incur (as determined by final arbitration or court decision or by the agreement of the Parties, except that an indemnifying Party's duty to defend the Indemnitees pursuant to this Section does not require any prior determination by final arbitration or court decision or agreement of the Parties) to the extent that such Losses are a result of (a) the negligence or willful misconduct of the indemnifying Party at the other Party's facilities and/or in the use of equipment by the indemnifying Party, or (b) the failure of the indemnifying Party to comply with the terms of this Agreement, in each case to the fullest extent permitted by law. A Party shall have no duty to Indemnify the Indemnitees (and the Indemnitees shall be liable to the other Party to the extent otherwise liable under applicable law) to the extent that any Losses are caused by the negligence or willful misconduct of the Indemnitees, or by the failure of the Indemnitees to comply with the terms of this Agreement, provided such willful misconduct or negligence is determined by agreement between the Parties or by arbitration or by a court of competent jurisdiction.
- 10. <u>Insurance</u>. PYS shall obtain and maintain, at sole cost and expense, comprehensive liability and property damage coverage, insuring against claims for injuries to persons and property occurring in, upon or about Park Facilities (as a result of the PYS use of such City Facilities hereunder) that has a limit of liability, per occurrence and aggregate, of not less than Two Million Dollars (\$2,000,000) for injuries to person or persons, and not less than One Million Dollars (\$1,000,000) for property damage.
 - A. Such coverage shall (a) name the City and City's elected and appointed officials, officers, employees, agents and volunteers as additional insured, (b) contain a provision that the policy will not be cancelled without at least thirty (30) days' prior notice to the City, (c) provide that coverage afforded thereby will be primary and that any coverage carried by the City shall be noncontributing with respect thereto, and (d) contain a waiver of any right of subrogation against the City that arises, or might arise, by reason of any payment under such policy or by reason of any act or omission of the City.
 - B. PYS shall provide the City with a certificate of insurance evidencing such coverage no later than the seven (7) calendar days prior to the first scheduled use of City Facilities under this Agreement.

11. Termination.

A. Section 1 of this Agreement notwithstanding, the City may terminate this Agreement at any time upon five (15) days prior written notice to PYS. PYS may terminate this Agreement at any time upon thirty (30) days' prior written notice to City.

B. Notwithstanding the issuance by either Party of written notice to terminate this Agreement pursuant to Section 9(A), the Parties shall continue to be bound by the terms and conditions of this Agreement up to the effective date of any termination for convenience. Each Party reserves the right to rescind any notice of intent to terminate for convenience prior to the effective date of any such termination.

12. Miscellaneous Provisions.

- A. <u>Non-Liability of Officials</u>. No elected or appointed official, officer, employee, agent or volunteer of Parties shall be personally liable for any amounts due hereunder, and no judgment or execution thereon entered in any action hereon, shall be personally enforced against any such elected or appointed official, officer, employee, agent or volunteer.
- B. <u>Representatives</u>. The City's Representative shall be the City Manager. PYS's Representative shall be the Executive Director. Notice to Party's Representative shall be considered notice to the Party.
- C. <u>Communications.</u> Parties shall regularly review, and address concerns, responsibilities and other issues surrounding, proposed times of use of facilities.
- D. <u>Assignments</u>. No Party shall assign this Agreement or any right or privilege any Party may have under this Agreement without the prior written consent of the other Party.
- E. <u>Successors and Assigns</u>. This Agreement shall be binding on all the successors and assigns of the Parties.
- F. Governing Law/Venue. The Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the State of California locating in the City of Los Angeles, California.
- G. Records. Parties shall keep a record of use and mutually review this data annually.
- H. Notice. Any notice, request, direction, instruction, demand, consent, waiver, approval or other communication required or permitted to be given hereunder shall not be effective unless it is given in writing and delivered (a) in person, (b) by certified mail, postage prepaid, return receipt requested, (c) by facsimile, or (d) by a commercial overnight courier that guarantees next day delivery and provides a receipt, and addressed to the parties at the addresses stated below, or at such other address as either party may hereafter notify the other in writing as aforementioned:

PYS:

1024 N. Maclay Ave. M-13 San Fernando, CA 91340

Attention: Ruben Rodriguez, Executive Director

Telephone: (818) 837-2272

Facsimile: (818) 837-2271 Email: rodriguez@pys.org 0

City:

City of San Fernando 117 McNeil Street

San Fernando, California 91340

Attention: Brian Saeki, City Manager

Telephone: (818) 898-1202 Facsimile: (818) 361-7631 Email: bsaeki@sfcity.org

- I. Service of any such notice or other communications so made shall be deemed effective on the day of actual delivery (whether accepted or refused), as evidenced by confirmed answerback if by facsimile (provided that if any notice or other communication to be delivered by facsimile is unable to be transmitted because of a problem affecting the receiving party's facsimile machine, the deadline for receiving such notice or other communication shall be extended through the next business day), as shown by the addressee's return receipt if by certified mail, and as confirmed by the courier service if by courier; provided, however, that if such actual delivery occurs after 5:00 p.m. (local time where received) or on a non-business day, then such notice or demand so made shall be deemed effective on the first business day immediately following the day of actual delivery. No communications via electronic mail shall be effective to give any notice, request, direction, demand, consent, waiver, approval or other communications hereunder.
- J. <u>Attorney's fees.</u> In the event that legal action is necessary to enforce the provisions of this Agreement, the parties agree that the prevailing party shall be entitled to recover attorney's fees from the opposing party in any amount determined by the court or arbitrator to be reasonable.
- K. <u>Construction of Agreement</u>. This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- L. <u>Ambiguities</u>. The doctrine that any ambiguity contained in a contract shall be construed against the party whose counsel has drafted the contract is expressly waived by each of the Parties hereto with respect to this Agreement.
- M. <u>Captions</u>. Captions and paragraph headings used in this Agreement are for convenience of reference only and shall not be used in construing any part of this Agreement.
- N. <u>No Third Party Benefit</u>. This Agreement is made solely for the benefit of the parties to this Agreement and their respective successors and assigns, and no other person or entity shall have or acquire any right by virtue of this Agreement.

- O. <u>Severability</u>. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- P. Effect of Waiver. No waiver of a breach of any provision of this Agreement by either party shall constitute a waiver of any other breach of the same provision or any other provision of this Agreement. Failure of either Party to enforce at any time, or from time to time, any provision of this Agreement, shall not be construed as a waiver of such provision or breach. The remedies herein reserved shall be cumulative and additional to any other remedies in law or equity.
- Q. <u>Entire Agreement</u>. This Agreement constitutes the entire agreement between Kadima and the City with respect to the subject matter hereof and supersedes all prior offers and negotiations, oral and written. This Agreement may not be amended or modified in any respect whatsoever except by an instrument in writing duly signed and delivered by Kadima and the City.
- R. <u>Amendment or Modification</u>. No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to City approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- S. <u>Counterparts</u>. This Agreement may be executed in counterparts, each of which so executed shall be deemed an original irrespective of the date of the execution, and such counterparts shall together constitute one and the same agreement.
- T. <u>Authority</u>. The persons signing below represent and warrant that this Agreement has been duly approved by the governing body of each signatory's respective public agency entity and they have authority to enter into this Agreement on behalf of the public agency entities for which they are signing this Agreement.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, Pueblo Y Salud, Inc. and the City hereto have entered into this agreement.

P	Y	S	٠

PUEBLO Y SALUD, Inc.

By:_

Ruben Rodriguez, Executive Director

CITY:

CITY OF SAN FERNANDO

By:_

Brian Saeki, City Manager

APPROVED AS TO FORM:

Bv:

Rick Olivarez, City Attorney

Date:

3-23-15



PUEBLO Y SALUD, INC.

1024 N. Maclay Ave., Ste M13, San Fernando, CA 91340 • (818) 837-2272 • FAX (818) 837-2271 39130 3RD ST. E. Palmdale, CA 93550*(661)208-4450*fax#661-208-4457* www.pys.org

February 11, 2014

Executive Director Ruben Rodriguez

BOARD OF DIRECTORS

Jose L. De Paz President

Everto Ruiz Treasurer

Hector De Paz Member

Jose Hernandez, Ph.D. Member Dear City of San Fernando,

The San Fernando Valley Cesar E. Chavez Commemorative Committee (CCCC) is formally requesting to re-establish a beneficial working relationship with the City of San Fernando by collaborating on a strategic plan to celebrate the legacy of the late Cesar Chavez.

The CCCC is comprised of area residents and community leaders who recognize and strive to embody the principles and values of the late labor leader through various events that include: a youth conference, Cultural Arts Festival, Art and Essay Contest, and annual Cesar E. Chavez March for Justice. These activities honor the ideals, work, and vision of Cesar Chavez with the ultimate goal of keeping his spirit alive. It is the intent of the Committee to inspire future generations to promote justice and equality for all Americans in a non-violent manner.

The City of San Fernando, preceding the State of California's decision, became the first in the nation to designate his birthday, March 31, as an official holiday and for 15 years collaborated with various community organizations to commemorate the life of Cesar Chavez. In 2004, the *Historic* and *Visionary* City of San Fernando honored the great civil rights and labor leader through the creation of the largest Cesar Chavez Memorial in the nation. The construction of this inspiring tribute was the culmination of efforts between the CCCC and the Cultural Arts Commission of the City of San Fernando. We believe that the time has come to bring back this synergistic partnership.

The attached proposal details our immediate goals with respect to renewing a potential relationship between the City of San Fernando and the Cesar Chavez Commemorative Committee. The goals include the restoration of the memorial and celebration of the 10 year anniversary memorial dedication. In addition, the committee is recommending reestablishing the Cesar Chavez March. Through our collaborative efforts we can continue to foster the legacy of Cesar Chavez. He may not be physically present among us, but many citizens of San Fernando and the surrounding communities still draw inspiration and encouragement from his devotion to non-violent social change.

Sincerely,

Ruben Rodriguez, Executive Director

Member: CCCC



PUEBLO Y SALUD, INC.

1024 N. Maclay Ave., Ste M13, San Fernando, CA 91340 • (818) 837-2272 • FAX (818) 837-2271 39130 3RD ST. E. Palmdale, CA 93550*(661)208-4450*fax#661-208-4457

CESAR CHAVEZ COMMEMORATIVE COMMITTEE LEGACY OF CESAR CHAVEZ PROJECT

Executive Director Ruben Rodriguez

BOARD OF DIRECTORS

Jose L. De Paz President

Everto Ruiz Treasurer

Hector De Paz Member

Jose Hernandez, Ph.D.

OVERVIEW

Project Background

The City of San Fernando has recognized Chavez's impact to promote justice and equality for all Americans by becoming the first in the nation to designate his birthday, March 31, as an official holiday. In 2004, the Historic and Visionary City of San Fernando continued to support the legacy of Cesar Chavez through the creation of the largest Cesar Chavez Memorial in the nation. The memorial is the largest of its kind in the Nation and the construction of this memorial was the culmination of efforts by between the CCCC and the City of San Fernando. The Cesar E. Chavez Commemorative Committee (CCCC) of the San Fernando Valley is formally requesting to reestablish a beneficial working relationship with the City of San Fernando by collaborating on a strategic plan that celebrates the legacy of the late Cesar Chavez.

Project ()vernew

The project will consist of organizing a 3-year partnership with the City of San Fernando to honor and celebrate the accomplishments of Cesar Chavez by establishing collaborative efforts that include: 1.) Restoring the Cesar Chavez Memorial, 2.) Celebrating the 10 year anniversary of the Cesar Chavez Memorial Dedication, 3.) Reestablish the Cesar Chavez March in the City of San Fernando. In addition, considering the economic situation of the city this proposal is designed to be a cost-neutral project.

Deliverable 41. Rehabilitating the Gesar Chavez Memorial

- Due to unfortunate acts of vandalism to the monument, a number of the sponsorship plaques have been stolen. The CCCC would like to explore ideas with the City in order to have these plaques replaced. An option that the CCCC has contemplated is to replace the original copper plaques with engraved granite plaques. The CCCC requests the following from the city:
- City to provide CCCC with database of sponsors whose plaq2/11/2014ue have been stolen.
- City to grant CCCC permission to fundraise monies to replace stolen plaques.
- City to grant the CCCC "Right of Entry" to replace stolen plaques.
- Now that we are upon the 10-year anniversary of the completion of the Memorial, the CCCC believes that it would be a great opportunity to address the eroding conditions of the memorial. The CCCC requests the following from the city:
- City to provide CCCC permission to fundraise monies to revitalize the memorial by selling bricks to fund annual maintenance costs.
- City to establish a city account specifically for memorial maintenance revenue that is restricted from other use and safely secured.

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The CCCC would like to celebrate the 10-year anniversary of the memorial dedication by requesting from the city the following:

City to facilitate access to the Cesar Chavez memorial to plan and implement a celebration on an agreed upon date. Date_____

Deliverable #3. Reestablishing the Cesar E. Chavez March for Justice

- The CCCC would love to bring the Cesar E. Chavez March for Justice back to the City of San Fernando where it originated. The CCCC would like to renew our working relationship with the goal of bringing back the March in 2015.
- The CCCC request from the city the following:
 - City to provide assistance with the planning and implementation of the event requesting minimal resources from city personnel and resources.



PUEBLO Y SALUD, INC.

Main Office: 1024 N. Maclay Ave., Ste. M-13, San Fernando, CA 91340 (818) 837-2272 Fax (818) 837-2271 Palmdale Office: 39130 3rd St. East Palmdale, CA 93550 (661) 208-4450 Fax (661) 208-4457 www.pys.org

August 8, 2014

Sylvia Ballin, Mayor and Councilmembers City of San Fernando 117 Macneil Street San Fernando CA, 91340

Executive Director Ruben Rodriguez

Honorable Mayor and Councilmembers,

BOARD OF DIRECTORS

Jose L. De Paz President

Everto Ruiz Treasurer

Hector De Paz Member

Member

Bruno Hernandez Member

The following is a revision to the proposal submitted to the City of San Fernando on February 11, 2014 by the Cesar E. Chavez Commemorative Committee The original proposal asked to establish a three year partnership between Pueblo y Salud, Inc. /Cesar Cesar E. Chavez Commemorative Committee (PYS/CCCC) and the City of San Fernando to honor and celebrate the accomplishments of Cesar E. Chavez by establishing a collaborative effort to: 1.) Restore the Cesar E. Chavez Memorial 2.) Celebrate the 10th year anniversary of the Memorial Dedication. 3.) Reestablish the Cesar E. Chavez March for Justice in the City of San Fernando.

After assessing the vandalism damage, needed repairs, lack of maintenance and total cost, there have been discussions amongst the Park Director, Ismael Aguila and several members of the CCCC, it was Jose Hernandez, Ph.D. concluded that the work could be carried out at minimal cost to the city but we would have to leave out deliverable num. 3.) The Cesar E. Chavez March for Justice for this coming year (2015) and request that the city reconsider it for the following year (2016). The reasoning being that the City of San Fernando would be in a better financial position to pay for a part of the cost for the March at that time. As to the two remaining deliverables originally proposed, PyS/CCCC would still like to move forward as requested in the following order of priority 1.) Rehabilitate the Cesar E. Chavez Memorial by October 20, 2014 and 2.) Celebrate the 10-year anniversary of the memorial on October 22, 2014. The Projected cost for the repairs is:

B. Mural Re-coat \$2	2,000
C. Replacement, 14 Stolen Plaques \$	1,400
D. Labor cost	3,000

Total \$15,400

We believe that PyS/CCCC can raise most of the money to cover the cost of the repairs by selling engraved bricks, as was done when the memorial was built. Therefore, we request authorization to place the bricks, which will be sold, at the memorial and the City, to also, authorize access to the memorial and a small portion of San Fernando Recreation Center (area closest to the memorial) to have the tenth year celebration of the memorial dedication on October 22, 2014. We also ask that the City contribute to the effort with in kind contribution and cost if we fall short in our fund raising effort.

Respectfully Requested

Ruben Rodriguez, Executive Director Member: CCCC

SAN FERNANDO

CITY COUNCIL

July 20, 2023

MAYOR Celeste T. Rodriguez

VICE MAYOR Mary Mendoza

COUNCILMEMBER JOEL FAJARDO

COUNCILMEMBER CINDY MONTAÑEZ

COUNCILMEMBER MARY SOLORIO Jary 20, 2025

Rubin Rodriguez, Executive Director Pueblo Y Salud, Inc. 1024 N Maclay Avenue San Fernando, CA 91340

SUBJECT: Cesar Chavez Memorial Plaza

Dear Mr. Rodriguez:

The Parks, Wellness and Recreation Commission would like to start a dialog regarding the restoration of the Cesar E. Chavez Memorial Plaza. The Commission is reaching out to Pueblo Y Salud because it is a founding member of the Cesar Chavez Commemorative Committee (CCCC), and has served as the main organizer for commemorative event celebrating the legacy and work the beloved labor Leader Cesar E. Chavez.

The March for Justice was a first ever event in the nation to drew over 5,000 participants and a testament to Pueblo Y Salud's commitment to honoring the great civil rights leader. The hope is that the March will once again be a staple special event in the City of San Fernando.

In August 2014, the Pueblo Y Salud entered in to a Memorandum of Understanding (Contract No. 1762) with the City to work collaboratively to provide public programming and restoration efforts for the Cesar E. Chavez Memorial. This Agreement was extended on March 21, 2022 and sunsets in September 2027. As representatives of the San Fernando City Council and advisory to the Recreation and Community Services Department (RCS) the Parks, Wellness and Recreation Commission wishes to rekindle this MOU to restore several monument features that have been vandalized or no longer operational.

RCS will host a meeting to discuss a plan of action to restore the Cesar Chavez Memorial. Please provided your availability and that of CCCC members to RCS so a meet can take place within the next 30 days.

If you have any question or need additional information regarding the Commission request please contact Julian Venegas, Director of Recreation and Community Services at 818-898-1290.

RECREATION & COMMUNITY SERVICES DEPARTMENT

Recreation Park 208 Park Avenue San Fernando California 91340 (818) 898-1290

Las Palmas Park 505 S. Huntington St. San Fernando California 91340 (818) 898-7340

WWW.SFCITY.ORG

Sincerely,	
Chair Robert Gonzales	Vice Chair Patty Lopez
Commissioner Natasha Sanchez-Brooks	Commissioner Erica Friend
cc: Nick Kimball, City Manager	



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian Venegas, Director of Recreation and Community Services

By: Matt Baumgardner, Director of Public Works

Date: July 20, 2023

Subject: Discussion and Informational Update on Maintenance Efforts on the Mission City

Bike Trail

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file this informational report on maintenance efforts of the Mission City Bike Trail;
- b. Discuss the addition of new solar lights and security cameras on the bike trail; and
- c. Provide direction to staff, as appropriate.

BACKGROUND:

- 1. The Mission City Bike Trail is a bike and pedestrian path, approximately 1.1 miles in length, which extends within the shared Metrolink corridor from Jessie Street on the eastern City limit to Hubbard Street on the western City limit (Attachment "A").
- 2. Public Works staff is required to maintain the trail, which includes an eight-foot wide concrete paved path, as well as an additional 16 feet of vegetated buffer between the path and the fenced-off Metrolink track.
- 3. Along the bike trail, there are 62 light poles, which staff also maintains.

ANALYSIS:

The following is a summary of recent maintenance efforts along the Mission City Bike Trail, as well as research efforts into new lighting and security equipment that could enhance the safety of the trail for the community.

(818) 898-1222

WWW.SECITY.ORG

REVIEW: ⊠ Finance Director □ Deputy City Manager □ City Manager

The Mission City Bike Trail is divided into four sections where street access is available, as shown in Table 1 below:

Table 1. – Mission City Bike Trail Segments

Segment ID#	Entry Point	Terminal Point	Segment Length
1	Jessie St.	Brand Blvd.	0.2 miles
2	Brand Blvd.	Maclay Ave.	0.1 miles
3	Maclay Ave.	Orange Grove Ave.	0.6 miles
4	Orange Grove Ave.	Hubbard St.	0.2 miles

Lighting on the Mission City Bike Trail.

There are a total of 62 light poles along the Mission City Bike Trail. However, only half of the poles have lights, which are of an older solar technology. Staff has researched placing new solar lights on each of the 62 poles. These lights produce up to 76,000 lumens, which is approximately three times brighter than street lights that are located within the downtown mall area. An example of these lights are found in Attachment "B". These solar lights could be motion-sensor activated and can run continuously for over 24 hours from the charge built up on the solar panel over the course of a normal sunny to cloudy day. The approximate cost is \$500 per solar light.

Removing Dense Vegetation/Placing Mulch.

Over the summer, staff removed very dense vegetation that had developed within the buffer areas between the path and the Metrolink tracks. In particular, heavy brush had developed on Segments 3 and 4 (Maclay Avenue to Hubbard Street). Before and after pictures of this work is found in Attachment "C". Insufficient lighting and dense vegetation contributed to security concerns for those using the trail.

Following removal of the dense vegetation, staff is looking to simplify maintenance by placing clean mulch with the buffer zones to keep weeds under control and provide a clean look adjacent the concrete path. This will be an ongoing project over the next several months.

Adding a Security Camera.

Staff from Public Works and the Police departments have worked together to explore options for adding security cameras on some of the light poles. Strategically-placed cameras coupled with maintenance and patrols by Public Works and Police has the potential to enhance the safety of this part of the Mission City Bike Trail. As a ball-park cost, it is estimated that the cost of each camera unit would be approximately \$5,000. There would be an approximate cost of \$10,000 on an annual basis to provide off-site monitoring of the video footage collected from these units.

Maintenance Effort on the Mission City Bike Trail.

Due to the length of the Mission City Bike Trail, staff has been able to provide basic level service each day for approximately one hour to change out trash cans and address graffiti abatement needs. However, staff has been augmented in recent months through the use of Community

Service workers who are able to increase the total number of work hours on the Mission City Bike Trail each day to four hours. This has helped to control litter in more heavily trafficked regions of the Mission City Bike Trail and assist with controlling the vegetation in the buffer areas.

Staff is looking to increase service to the area, by adding bi-weekly pressure washing of the concrete path near its entrances and restriping of the center line to promote its shared use for pedestrians and cyclists. Staff also seeks to increase the number of Community Service workers to help provide more regular litter control.

BUDGET IMPACT:

The addition of lighting and security cameras has the potential to enhance safety along the Mission City Bike trail. Staff determined that funds accumulated through the Street Lighting Fund (Fund 027) can be used to pay for the solar lighting enhancement with the common area of the Mission City Bike Trail. The purchase of security cameras would require an appropriation from potential sources, such as the American Rescue Plan Act (ARPA) funds. For the purpose of the table below, funding is listed as "to be determined".

SOURCES		
Fund	Account Number	Allocation
Street Lighting Fund	027-3110-0000	\$ 31,000
To be determined	TBD	\$ 60,000
Total Sources:		\$ 91,000

USES		
Activity	Account Number	Cost
Purchase of new solar lights (62 total)	027-344-0000-4500	\$ 31,000
Purchase of 4 new cameras and monitoring	TBD	\$ 60,000
Total Uses:		\$ 91,000

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file a report from staff on the Mission City Bike Trail and provide direction to staff on the following options:

- 1. Consideration of use of the Street Lighting Fund to purchase 62 new solar lights.
- 2. Consideration to purchase up to four security cameras with monitoring services. Request staff to research potential funding sources for the camera equipment and ongoing

Discussion and Informational Update on Maintenance Efforts on the Mission City Bike Trail Page 4 of 4

monitoring services and return to City Council with an update on the potential locations to add cameras and the potential benefits of installing them on the bike path.

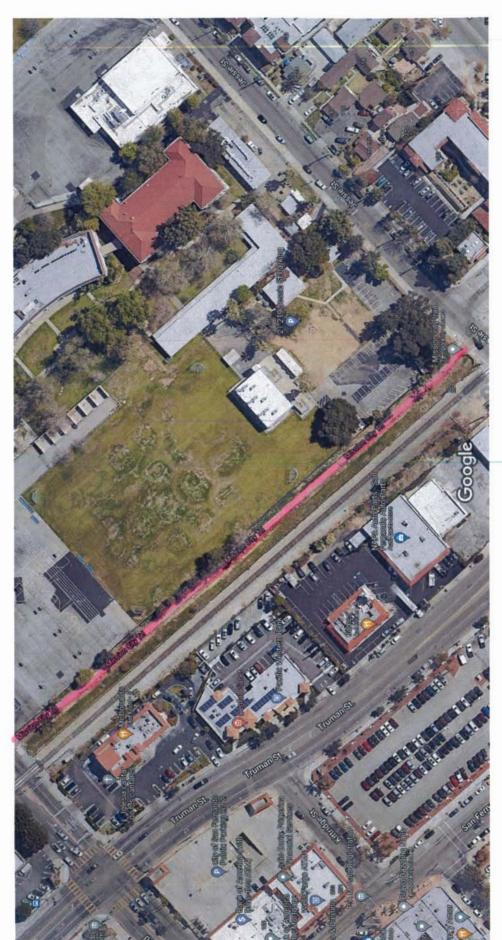
3. Any other direction the City Council deems appropriate.

ATTACHMENTS:

- A. Map of the Mission City Bike Trail
- B. Example specifications for new solar lights
- C. Photos of recent maintenance efforts along the trail (before and after)

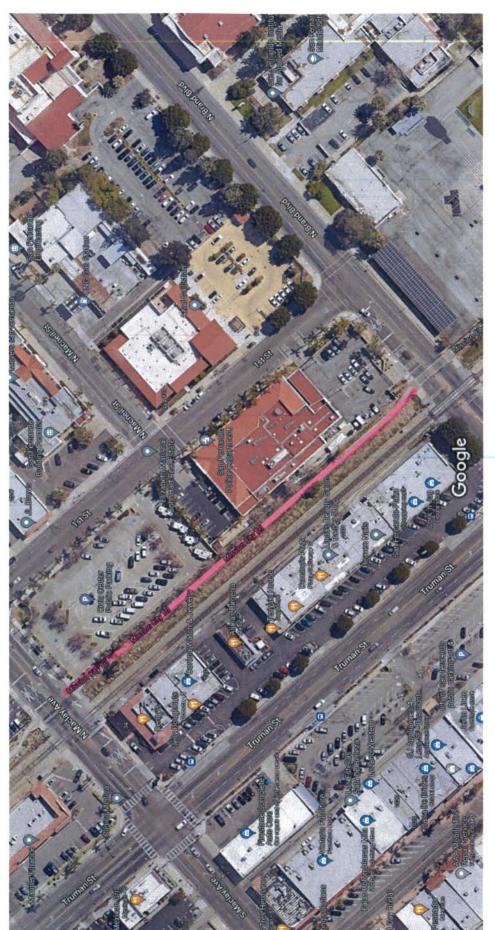
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Google Maps



50 ft Imagery @2022 Maxar Technologies, U.S. Geological Survey, Map data @2022

Mission City Bike Trail - Brand to Maclay (Segment 2)

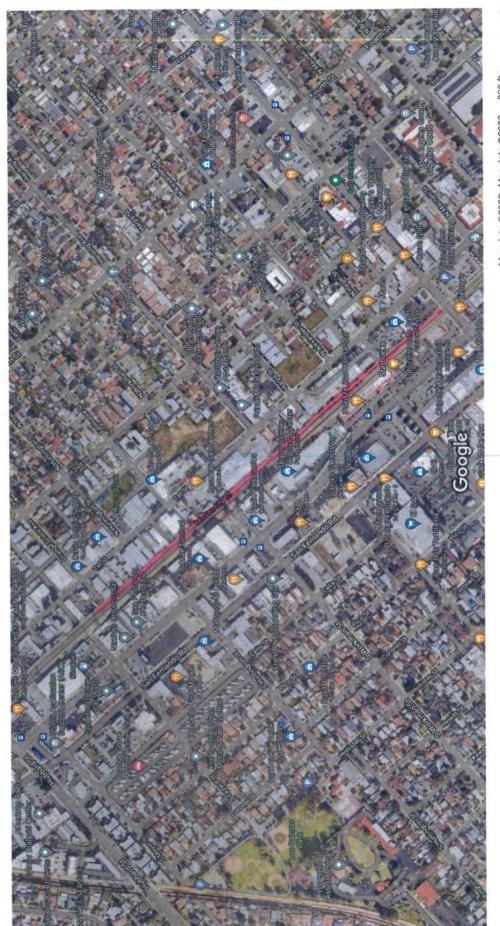


Imagery @2022 Maxar Technologies, U.S. Geological Survey, USDA/FPAC/GEO, Map data @2022 50 ft

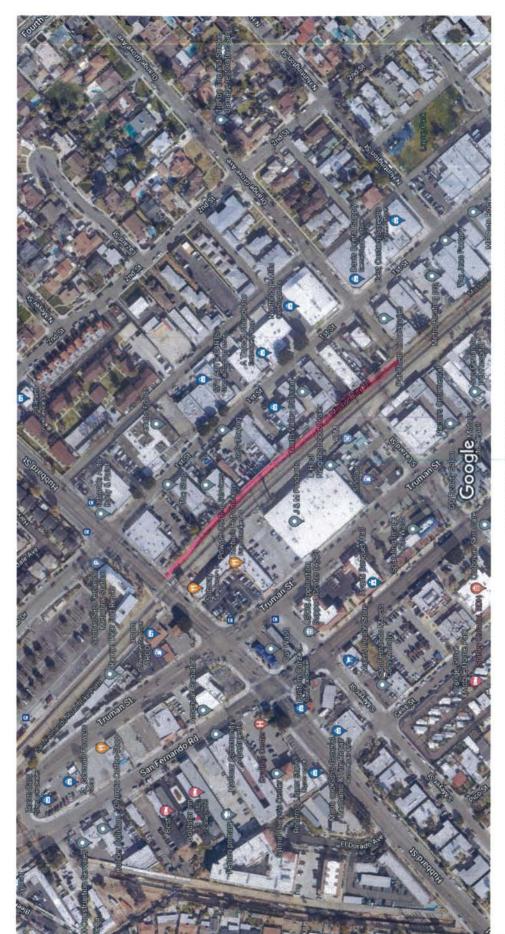
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Google Maps Mission City Bike Trail - Maclay to Orange Grove (Segment 3)



Map data @2022 , Map data @2022 200 ft



Imagery @2022 Maxar Technologies, U.S. Geological Survey, USDA/FPAC/GEO, Map data @2022 100 ft

1/1

Product details

THE WOLLD KINDS WITCH OF IT CITE BOTH WISE DO DOOR IT STOCKS

Aluminum AXLTFDH Material Brand

Floodlight Garden Light fixture form

Outdoor Indoor/Outdoor Usage This outdoor solar street light can be charged and lighting even if on sunny or cloudy days. After fully charged in 4-6 hours, it can be illuminated at least 18-

Solar Powered

36 hours in motion sensor mode or 12-20 hours in constant light mode.

- brightness, low light decay, energy-saving, and environmental protection. Use The solar street lamp is a high power LED chip, low power consumption, high eliminating the need to frequently replace your fixture, save installation and a large capacity lithium battery with a long lifetime up to five years, maintenance, and electricity bills costs.
- The three different modes appeal to a wider range of users than some of the This led street lighting can also be controlled by remote control as you need. — dusk to dawn, motion sensing and timing mode. other products—
- sunshine is full.IP67 waterproof grade make it works well even in bad weather all year round. The housing is sealed tightly, so you won't have to worry about Compared with solar street light with separate panels and lamp, integrated solar street light are easy to install and are the first choice for places where dead bugs, pooled water, or anything else piling up inside.
- for street and roads, courtyard, parks, squares, private gardens, courtyard, etc. tree, balcony, anywhere outdoor. No wiring required, no maintenance. Ideal This outdoor solar powered lights comes with assembly accessories set, the pole lights comes with adjustable metal bracket, Mount on t he wall, pole,
- See less product details

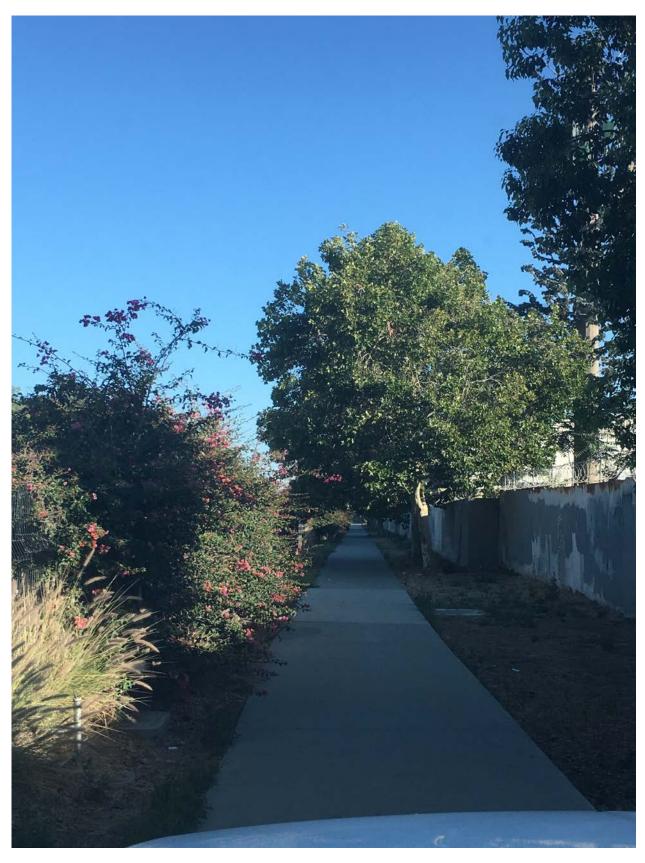


Roll over image to zoom in

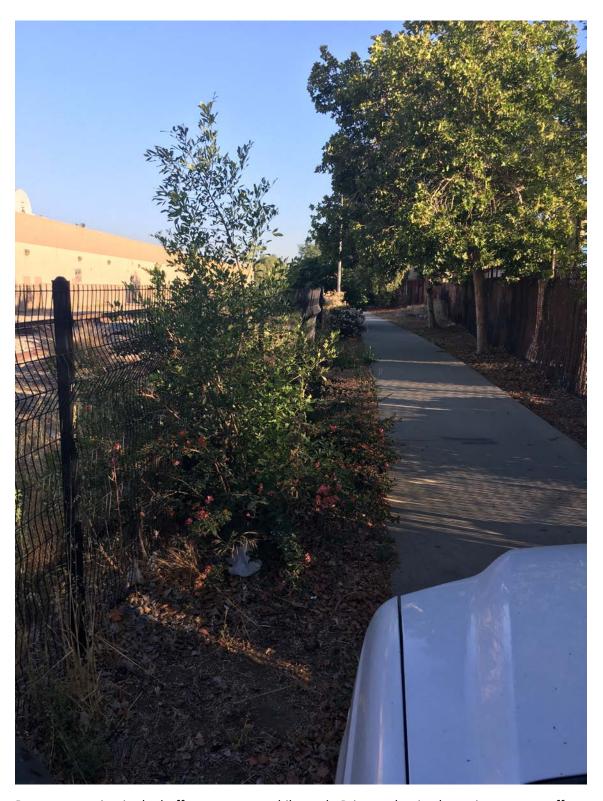
ATTACHMENT "C"



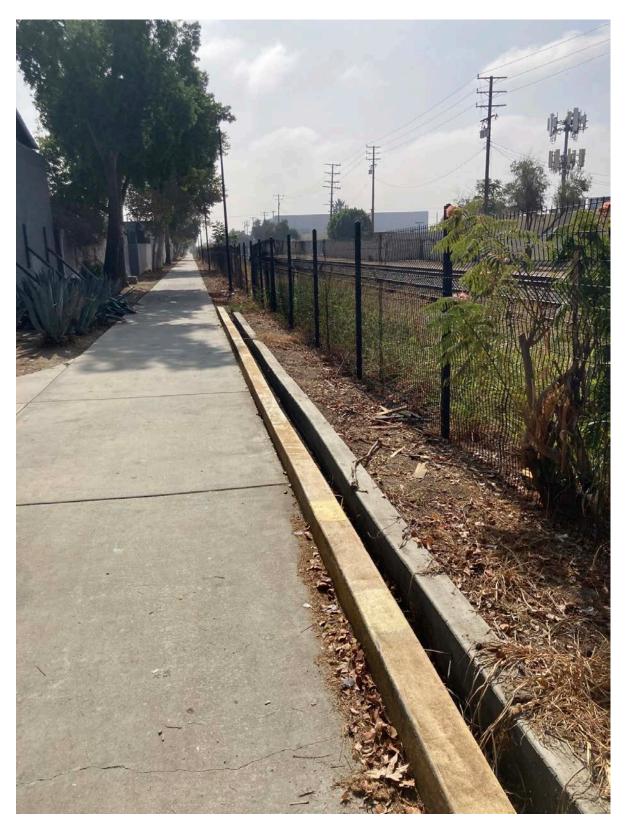
Dense vegetation in the buffer zone next to bike path. Prior to clearing by maintenance staff.



Dense vegetation in the buffer zone next to bike path. Prior to clearing by maintenance staff.



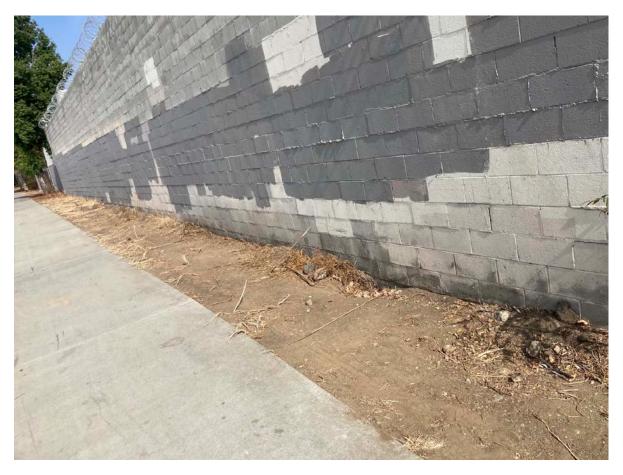
Dense vegetation in the buffer zone next to bike path. Prior to clearing by maintenance staff.



Vegetation cleared in buffer zone next to path.



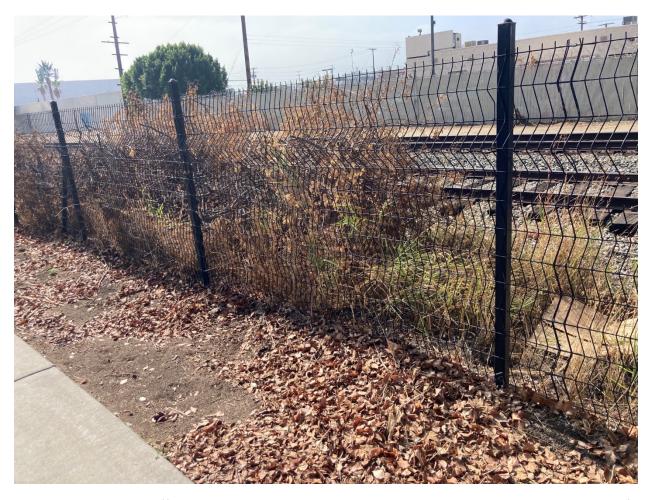
Vegetation cleared in buffer zone next to path.



Vegetation cleared in buffer zone next to path.



Vegetation cleared in buffer zone next to path. Vegetation needs to be cleared on the Metrolink side of the fence.



Vegetation cleared in buffer zone next to path. Vegetation needs to be cleared on the Metrolink side of the fence.



Vegetation has been cleared on south side of Metrolink tracks.



Vegetation still needs to be cleared on north side of Metrolink tracks.



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

Date: July 20, 2023

Report Regarding Updating the Park and Recreation Master Plan and the Land and

Open Space Inventory

RECOMMENDATION:

Subject:

It is recommended that the Commission:

- a. Receive and file a report updating the Parks and Recreation Master Plan to build new park facilities, and develop new recreational programming; and
- b. Provide staff direction as appropriate.

BACKGROUND:

- On November 8, 2016, the electorate approved the Los Angeles County Safe, Clean Neighborhood Park, Open Space, Beaches, River Protection, and Water Conservation Measure (Measure A). The passage of Measure A ensured park development through an annual parcel tax. The Los Angeles County Regional Park and Open Space District (RPOSD) who provides annual allocations, competitive grants and funds the Technical Assistance Program (TAP), administers Measure A.
- 2. On February 5, 2018, the City Council adopted the Park and Recreation Master Plan (PMP) as an instrument for developing a comprehensive vision for park facility improvements and recreational programs offered to the residents of San Fernando. The PMP identified a lack of recreational facilities such as bike paths, walking trails and dog parks, but also recognized the scarcity of available land to build new park facilities.
- 3. On March 7, 2022, the City Council adopted Resolution No. 8125 authorizing staff to apply for RPOSD funding for projects, programs and TAP funding. The authorization allows the City to enter into an agreement with the RPOSD to provide funds for acquisition projects, development projects, and/or programs.

RECREATION AND COMMUNITY SERVICES DEPARTMENT 208 PARK AVENUE, SAN FERNANDO, CA 91340 (818) 898-1290 WWW.SFCITY.ORG

Report Regarding Updating the Park and Recreation Master Plan and the Land and Open Space Inventory

Page 2 of 4

- 4. On June 21, 2022, the City Council amended the Fiscal Year 2022-2023 budget to appropriate \$50,000 of American Rescue Plan Act (ARPA) funds for a Feasibility Study to identify New City Park Space.
- 5. On July 5, 2022, the City Council requested that staff look into the possibility of developing a dog park in the city.
- 6. On July 14, 2022, Los Angeles County RPOSD announced an \$185,000 allocation in TAP Services for the City of San Fernando. The funds were earmarked to assist the development of new park facilities. Subsequently, the City entered in to a Master Agreement with RPOSD guaranteeing such funds.
- 7. On August 15, 2022, staff presented a concept for building a Dog Park at San Fernando Recreation Park that could be funded with RPOSD annual allocation funds. While open to the idea, the City Council directed staff to take a broader approach for developing new park facilities. That approach will take the form of updating the PMP by conducting a land and open space inventory to define potential land for new park facilities.

ANALYSIS:

The City of San Fernando is a buildout community with very few vacant parcels available that can be developed into a recreation facility. The rarely available land is privately owned and extremely difficult to acquire due to the lengthy acquisition process. A willing seller does not want to wait for the City to identify the funds for the property purchase. The City-owned land lies within Specific Plan 5 that is assigned for economic development or another City project.

Commissioning a Land and Open Space inventory will take a sincere look at all potential land that can be developed for recreational purposes. The inventory will not only look at vacant land but also look at open spaces at public schools, churches, and at private property. Expanding the scope to include open spaces provides greater opportunities to identify land that can be developed for a recreational purpose. The City's land that has previously been identified for other purposes will be considered with the stipulation that the City Council would have to approve repurposing such land for a recreation project.

The prospective firm conducting the land inventory will consult the Park and Recreation Master Plan adopted in 2018 to determine the recreational facilities base needs. However, those needs will be updated with a robust community engagement effort to reaffirm those needs and or identify a new facility or recreational program desired by the community. The methods to gather feedback include, but are not limited to, interviews with key stakeholders, meeting with special interest focus groups and with local agencies involved in parks, open space and recreation, a community survey, and event pop-up engagements.

Report Regarding Updating the Park and Recreation Master Plan and the Land and Open Space Inventory

Page 3 of 4

The Los Angeles County Safe, Clean Neighborhood Parks and Beaches Measure of 2016 established the Technical Assistance Program (TAP) to assist High or Very High Park Need communities such as San Fernando, to develop park projects, open spaces, and recreational programs. The goal is to equal the playing field so more high-quality park projects are built in these communities where the need is greatest. A land and open space inventory in San Fernando is an eligible TAP service and will be funded by the \$185,000 RPOSD allocation. These TAP funds are guaranteed through the RPOSD award letter and Master Agreement between the City and RPOSD.

In addition to the RPOSD funds, the City Council previously allocated \$50,000 of ARPA funds toward conducting a Feasibility Study for New Park Space. Alone, the \$50,000 of ARPA funds would have limited the scope of the Feasibility Study to a narrow community engagement effort and a hazy inventory of potential land or open space use. Now with the combined ARPA and RPOSD funds of \$235,000, a more vigorous study will be conducted. Not only will potentially new parkland be identified, but due diligence and pre-acquisition real estate, negotiations or Joint-Use agreement negotiations can also be conducted through the TAP services. This allows the City to act on and secure land or open space deemed suitable for a new park space.

A Notice Inviting Bids was released on March 6, 2023, seeking the services of a highly qualified consulting firm with proven expertise in recreation facility planning, community outreach, programming assessment, financial analysis, and organizational analysis, to prepare a comprehensive update to the Park and Recreation Master Plan. A major component of the study will be the land and open space inventory of vacant lots, and underutilized lots at churches, schools and private property. The proposals were due on April 15, 2023, unfortunately only one proposal was received. To obtain additional proposals, RCS staff will reach out to other consultant firms or re-release the Request for Proposals.

The development of potential new park space will reflect the community needs garnered through a community engagement effort. Upon City Council's approval of the potential new park space, the selected firm will negotiate land acquisition or Joint-Use agreements on the City's behalf.

BUDGET IMPACT:

The funds available for Updating the Park and Recreation Master Plan are \$235,000. The City Council allocated \$50,000 of ARPA and the Los Angeles County Regional Parks and Open Space District allocated \$185,000 for TAP Services.

CONCLUSION:

Report Regarding Updating the Park and Recreation Master Plan and the Land and Open Space Inventory

Page 4 of 4

It is recommended that the PWRC receive and file a report regarding updating the Park and Recreation Master Plan, and provide staff direction as appropriate.



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

By: Maribel Perez, RCS Supervisor

Date: July 20, 2023

Subject: Discussion Regarding Termination of Loan Agreement

RECOMMENDATION:

It is recommended that the Parks, Wellness and Recreation Commission:

 Discuss terminating a loan agreement with the Calderon/Shaug family for artifacts on loan to the Casa De Lopez Adobe;

- b. Authorize the Recreation and Community Service staff to return the Calderon/Shaug family heirlooms; and
- c. Provide staff direction as appropriate

BACKGROUND:

- 1. On or about October 15, 2021, Ms. Sandra Finch daughter of Patricia Calderon Hughes contacted the City requesting items listed on an agreement between the Calderon/Shaug Family and the Lopez Adobe Historical Site and Preservation Commission (Attachment "A") be returned to her mother Patricia Calderon Hughes.
- 2. Between October 15, 2021, and December 8, 2022, the City did its due diligence to authenticate the Calderon/Shaug Family agreement and requested additional documentation establishing validity to Ms. Finch's claim (Attachment "B").
- 3. Between December 8, 2022, and February 15, 2023, the Recreation and Community Services Department conducted an inventory (Attachment "C") of the Lopez Adobe and the Lopez Adobe storage room at Las Palmas Park to identify the listed items.
- 4. Between June 8, 2023, and June 22, 2023, the City published a Notice of Intent (Attachment "D") to terminate the loan agreement under the City's Attorney's direction. The notice also

provided information for anyone wishing to establish ownership of the property to be returned.

5. On June 8, 2023, The City Attorney sent a corresponding letter (Attachment "E") regarding the process the City would implement to return the items in question. The Parks, Wellness and Recreation Commission is tasked with approving the termination of the Loan.

ANALYSIS:

Ms. Sandra Finch acting on behalf of her mother Patricia Calderon Hughes who is granddaughter to Geronimo and Catalina Lopez via their daughter Grace Shaug Calderon. Ms. Finch request that the Calderon/Shaug family heirloom on loan to the Casa De Lopez Adobe be returned. Ms. Finch provided a copy of an agreement between the Lopez Adobe Historical Site and Preservation Commission (Attachment "A") and the Calderon/Shaug family.

The agreement did not have signatures nor was it dated. The RCS staff began researching the authenticity of the document and solicited the City Attorney's advice for handling the matter. The City Attorney directed staff to obtain additional documentation that established a lineage between Ms. Finch and the property on loan. Ms. Finch produced two additional documents (Attachments "B") naming her mother Patricia Calderon Hughes as a direct descendent of Geronimo and Catalina Lopez.

The Native Daughters a volunteer group first to administer the Lopez Adobe and original recipients of the loan items disbanded after the 1994 Northridge earthquake. The administration of the Lopez Adobe transferred to the Lopez Adobe Historical Site and Preservation Committee which subsequently also dissolved. Unfortunately, staff could not determine the date that Commission disbanded. The responsibility of administrating the Adobe then fell on the Parks, Wellness and Recreation Commission. During the transitions of administration, much of the original documentation has been misplaced or lost hindering RCS staff research on the Calderon/Shaug artifacts.

RCS staff conducted an inventory (Attachment "C") of the Lopez Adobe and a storage room at Las Palmas Park. Staff found 15 of the 22 items listed on the loan agreement and notified Ms. Finch of the legal process required in order for the City to be able to return the Calderon/Shung family heirlooms. In particular, the City is following the Termination of Loans to Museums and Loss of Property under the California Civil Code, Section 1899 et seq.

This law requires the publication of a Notice of Intent to terminate the loan (Attachment "C") for three consecutive weeks, which the City complied with the publication of the Notice on June 8, June 15, and June 22. The City did not receive any additional claims to the property in question. Furthermore, Ms. Finch provided a notarized letter for David Joseph Calderon son of Grace Shaung Calderon and brother to Patricia Calderon Hughes releasing interest in the loaned items.

Pursuant to Section 54-64 of the San Fernando Municipal Code. The San Fernando Parks, Wellness and Recreation Commission is currently responsible for programming the maintenance, improvement, use, and operation of the Lopez Adobe. Consent of the Commission is required to complete the process of returning the Calderon/Shung family heirlooms. A letter to the effect was sent to Ms. Finch via the City Attorney (Attachment "E") explaining the process.

BUDGET IMPACT:

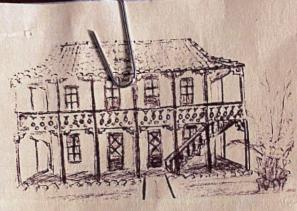
There is no budget impact to discuss the termination of the Loan Agreement and return of the Calderon/Shaug family heirlooms.

CONCLUSION:

It is recommended that the Parks, Wellness and Recreation Commission discuss terminating the for artifacts on loan to the Casa De Lopez Adobe; authorize the RCS staff to return the Calderon/Shung family heirlooms; and provide staff direction as appropriate

ATTACHMENTS:

- A. Loan Agreement
- B. Validating Documents
- C. Loan Items Inventory
- D. Notice of Intent
- E. Corresponding letter



LA CASA DE GERONIMO LOPEZ ADOBE 1882 - 1883

Lopez Adobe Historical Site and Preservation Commission

1100 PICO STREET . SAN FERNANDO, CALIFORNIA 91340

Mail: 1303 Glenoaks Blvd.

TO WHOM IT MAY CONCERN:

This agreement, between the San Fernando Historic Site and Preservation Commission and the Calderon/Shaug families, is in regards to the items listed below. The Calderon/Shaug families consensus, is that they should remain in the Casa de Geronimo Lopez Adobe on a loan basis. Ownership, shall remain with the Calderon/Shaug families. This status will continue as long as the City of San Fernando controls the Lopez Adobe.

- 1 Black lace jabot, and piece of black lace edging
- 1 5 chains of wellow beads with a single clasp holder
- 1 Pair of black lace half mittens (no fingers)
- 1 Small Catholic Missal, belonging to Catalina Lopez 3.
- 2 Woven chains of small blue-black beads, one with tassel 5.
- 1 Small picture of Catalina Lopez, age 40 50
- 6. 3 red silk roses for hair ornament 7.
- 2 combs 2 prong, like a long U 8.
- 9.
- 2 combs brown, beather motif, with five prongs 1 comb, dark brown, with curled design, five prong 10.
- 1 band, half circle, gold colored with stones 11.
- 1 small Mantilla comb, with white stones 12.
- l medium mantilla comb, with red stones 13.
- l large brown mantilla comb, with self material design 14.
- 2 hair barrettes, brown, to hold hair at back of head 15.
- l black comb, top only, no prongs 16.
- l fan white frame, with black feathers 17.
- l fan black frame, with black feathers 18.
- 1 Mother of pearl opera glasses, belonging to Jessie B. Fremont 19.
- 1 Picture of Geronimo and Catalina in Oval frame 20. 1 Anniversary (60 year) of Lopez Family in 1911
- 21. 2 Albums, containing pictures of early California, San Fernando, 22. 1 Picture of last supper (Modern, in high color, not on display)

Members of Shaug/Calderon Families

SAN FERNANDO HISTORIC SITE AND PRESERVATION COMMISSION

P.O. Bex 163 Disputente, VA 23842 5 September, 1985

Lopex Adobe Historical Site and Preservation Commission 1303 Glenoaks Blvd. Son Fernando, CA 91340

Dear Carolyn:

Thank you very much for your letter of 24 June, 1985 with an enclosure listing the various items belonging to the Calderon/Shaug families now located at the Casa De Geronimo Lopez Adobe.

The consensus of the Calderon Family and myself is that all items placed at the Adobe by the Calderon/Shaug families should remain at the Casa De Geronino Lopez Adobe on a loan basis. Ownership, however, would remain with the Calderon/Shaug families.

In order that this arrangement is understood by all parties concerned now and in the future, I suggest the Lopez Adobe Historical Site and Preservation Commission prepare a formal document to this effect for the signature of all parties concerned. A copy of this document should be kept in the files of the Commission with copies for the Calderon/Shaug families.

I hope my suggestion meets with your approval and that of the Commission. With kind personal regards,

C/F, Mrs Patricia Calderon Hughes, 2058 Fayton Ct., Camarillo, CA 93010

October 5, 2005

To: John Brooks Re: Lopez Adobe

Thanks for spending a few hours early this year with my sister Pat, brother Jim and myself. You are doing a good job and have a lot of knowledge regarding the Lopez Adobe.

Our Mother, Grace Shaug Calderon, loaned many personal family items to the Adobe when it was run by the Native Daughters. After the earthquake, when the Native Daughters were no longer active, the items were stored in Los Angeles. After the Adobe was repaired and it was opened for showing to the public, the items were then again returned for display. Enclosed herewith is a copy of a letter from our Mother, Grace Shaug Calderon, listing the items she loaned to the Adobe.

Our wish is that these items on loan be displayed together, i.e. on one shelf or appropriate area, along with a copy of our Mother's letter attesting to the loan and listing the items. Pat, Jim and I all agree that the items should be displayed at the Lopez Adobe but should be returned to the three of us if the Lopez Adobe is ever closed.

The Adobe building inside and out looks very good and the grounds are very nicely taken care of.

Hope to see you again soon. If you need to reach any of us, you may call Pat Hughes at (805)644-7490, Jim Calderon at (530)273-5821 or me, Dave at (808)262-8883.

Sincerely,

Click Cald Even David Calderon

Enclosure: Letter from Grace Shaug Calderon

Copies to: Patricia Hughes
Jim Calderon

TEXAS ORDINARY CERTIFICATE OF ACKNOWLEDGMENT

Civil Practice & Remedies Code § 121.007

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	on this day personally appeared				
	Sandra Finch				
	Name of Signer				
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	☐ proved to me through				
	Description of Identity Constant				
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}	to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.				
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©2020 National Notary Association

November 4, 2022

City of San Fernando Attn: Mr. Julian Venegas Director of Recreation & Community Services

To: Mr. Venegas

On behalf of Patricia Calderon Hughes (daughter of Grace Shaug Calderon), I Sandra Hughes Finch (granddaughter of Grace Shaug) will have Patricia Hughes and Michelle Hughes pick up the 23 items which were loaned to the Lopez Adobe.

Attached is a letter from David Calderon who authorizes Patricia Hughes to take possession of all of the items.

James Calderon and Marie Jean Calderon Anderson are siblings of Patricia and David, James and Marie are deceased. Both of their families have no interest in any of the items from the Lopez Adobe.

Please advise me as to the date the items can be picked up. Preferably within 2 weeks of you receiving these letters.

Sincerely,

Sandra Finch

Patricia Calderon Hughes 22029 Golden Star Blvd. #C Tehachapi, CA. 93561

Saudia Finch

City of San Fernando Attn: Mr. Julian Venega Director of Recreation & Community Services

Dear Mr. Venega:

I, David Joseph Calderon, son of Grace Shaug Calderon, give my Permission for Patricia Calderon Hughes, daughter of Grace Shaug Calderon, to take possession of all the items which were loaned to the Lopez Adobe by Grace Shaug Calderon.

Sincerely,

202 Kakahiaka St.

Kailua, Hawaii 96734



MEMORANDUM

To: Julian Venegas, Director of Recreation & Community Services

From: Maribel Perez, Recreation Supervisor

Date: 12/8/22

Subject: Lopez Adobe Inventory Request

The search for the items listed on the Lopez Adobe Historical Site and Preservation Committee document has been completed to the best of the staff's ability. Fifteen (15) out of the twenty-three (23) items were identified, tagged with location and photographed for reference:

LIST #	ITEM	LOCATION	NUMBER
1	1- Black Lace jabot, and piece of black lace edging	LA Storage	Box #110.19
2	1- 5 Chains of yellow beads with single clasp	LA Storage	Box #110.19
3	1- Pair of black lace half mittens (no fingers)	LA Storage	Box #110.19
4	1- Small Catholic Missal, belonging to C.Lopez	LP Storage	Box #208.23
5	2- Woven chains of small blue/black beads, one w/ tassels	LA Storage	Box #110.19
6	1- Small picture of C.Lopez, age 40-50		
7	3- red silk roses for hair ornament	LA Storage	Box #110.19
8	2- combs 2-prong, like a long U		
9	2- combs brown, beather motif, with five prongs		
10	1- comb, dark brown, with curled design, five prong		
11	1- band, half circle, gold colored with stones	LA Storage	Box #110.17
12	1- small mantilla comb, with white stones		
13	1- medium mantilla comb, with red stones	LA Upstairs (1st bed)	#2012.1.312
14	1- large brown mantilla comb, with self material design	LA Upstairs (1st bed)	#2012.1.314
15	2- hair barrettes, brown, to hold hair at back of head		
16	1- black comb, top only, no prongs		
17	1- fan white frame, with black feathers	LP Storage	n/a

CONTACT, TITLE

Subject

Page 2 of 2

		1	1
18	1- fan black frame, with black feathers	LP Storage	n/a
19 1- Mother of pearl opera glasses, belonging to J.Freemont		LP	
20	1- Picture of Geronimo & Catalina in oval frame	LA Living Rm	n/a
21	1- Anniversary (60yrs) of Lopez Family in 1911	LA Upstairs back rm	n/a
22	2- Albums, containing photos of early Californis, San Fer		
23	1- Picture of last supper (modern, high color, not on display)	LA Dining Rm	#2012.1.194

The remaining items (highlighted on this list) are pending, staff will report any new findings as the cleaning project continues.



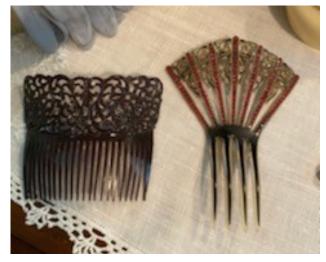
#21: Anniversary Photo Adobe, upstairs back room



#20: Photo of Geronimo & Catalina Adobe, living room above book case



#19: Mother of Pearl Opera glasses LP Storage



#14 & #13: Mantilla Combs Adobe, Upstairs bedroom on dresser



#7: Silk roses for hair ornament (laptop photo)LA Storage, Box #110.19



#11: Gold band with stones LA Storage, Box #110.17

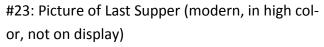




#18: Fan black with feathers LP Storage, Box #



#17: Fan white with black feather LP Storage, Box #



Adobe: Dining room above buffet hatch

List notes that photo is not on display but this one is on display, may not be the correct one.



#3: Lace half mittens with no fingers, LA Storage, Box #110.19





#4: Catholic Missal LP Storage, Box 208.23



#9: comb brown, 5 prong LA Storage, Box 110.17



#5:Woven chain blue/ blk beads LA Storage, Box 110.19



Your Return Mailing Address Name: San Fernando Sun

Address: 1150 San Fernando Road, Suite 100 San Fernando State CA Zip Code: 91340 City:

Proof of Publication –

(2015.5 C.C.P.)

STATE OF CALIFORNIA COUNTY OF LOS ANGELES

The undersigned says:

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years; and I am not a party to or interested in the notice published. I am the chief legal advertising clerk of the publisher of the

San Fernando Valley Sun

a newspaper of general circulation, printed and published weekly in the San Fernando Valley, in the County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California,

Under the date of 8-16, 1945

Case Number 503894

that the notice, of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement There of on the following dates, to-wit:

6/8/2023

all in the year 2023. I certify (or declare) under penalty of perjury that the foregoing is true and correct. Dated at San Fernando California, on this 8th day of June, 2023

Signature,

Erica Ramos

SAN FERNANDO VALLEY SUN 1150 SAN FERNANDO ROAD, SUITE 100 SAN FERNANDO, CA 91340

NOTICE OF INTENT TO TERMINATE LOAN AND STATEMENT IN LIEU OF NOTICE OF LOSS BY THE CITY OF SAN **FERNANDO LOPEZ ADOBE**

(California Civil Code Section 1899, et seq.)

Museum Name: Lopez Adobe

Lender Name: Calderon/Shaug Family Date of Loan: on or about September 5,

1985

The records of the City of San Fernando Lopez Adobe indicate that the museum has personal items on loan from you to the museum. The museum wishes to terminate the loan. Any person claiming an ownership interest must contact the museum, establish your ownership of the property, and make arrangements to collect the property.

If you fail to do so promptly, you will be deemed to have donated the property to the museum. Moreover, your failure to notify the museum in writing of a change of address or ownership of property on loan or to contact it in writing regarding the loan may result in the loss of rights in the loaned property. See California Civil

Code Sections 1899, et seq.

For information regarding the loan, please contact: City of San Fernando, Julian Venegas, Director of Recreation and Community Services at (818) 898-7381; Recreation Park, 208 Park Avenue.

San Fernando, CA 91340 email: ivenegas@sfcity.org.

Dated this 8th day of June, 2023

City of San Fernando, California /s/Julia Fritz, City Clerk

Published: Sun Newspaper on June 8, 2023

(First Notice)

L13283

Your Return Mailing Address Name: San Fernando Sun

Address: 1150 San Fernando Road, Suite 100 San Fernando State: CA Zip Code: 91340 City:

1st Proof of Publication -(2015.5 C.C.P.)

STATE OF CALIFORNIA COUNTY OF LOS ANGELES

I am a citizen of the United States, and a resident of the county aforesaid: I am over the age of eighteen years; and I am not a party to or interested in the notice published. I am the chief legal advertising clerk of the publisher of the

San Fernando Valley Sun

a newspaper of general circulation, printed and

published weekly in the City of San Fernando

County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California,

Under the date of 8-16, 1945

Case Number 503894

that the notice, of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement There of on the following dates, to-wit:

06/15/2023

all in the year 2023. I certify (or declare) under penalty of perjury that the foregoing is true and correct. Dated at San Fernando California, this 15th day of June, 2023

Signature,

Erica Ramos

SAN FERNANDO VALLEY SUN 1150 SAN FERNANDO ROAD, SUITE 100 SAN FERNANDO, CA 91340

NOTICE OF INTENT TO TERMINATE LOAN AND STATEMENT IN LIEU OF NOTICE OF LOSS BY THE CITY OF SAN **FERNANDO LOPEZ ADOBE**

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For information regarding the loan, please contact: City of San Fernando, Julian Venegas, Director of Recreation and Community Services

at (818) 898-7381; Recreation Park, 208 Park Avenue, email: CA 91340 OF Fernando, San

jvenegas@sfcity.org.

Dated this 15th day of June, 2023 City of San Fernando, California

/s/Julia Fritz, City Clerk

Published: Sun Newspaper on June 8, 2023 Published: Sun Newspaper on June 15, 2023

L13286

Your Return Mailing Address
Name: San Fernando Sun

Address: 1150 San Fernando Road, Suite 100 City: San Fernando State CA Zip Code: 91340

Proof of Publication –

(2015.5 C.C.P.)

STATE OF CALIFORNIA COUNTY OF LOS ANGELES

The undersigned says:

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years; and I am not a party to or interested in the notice published. I am the chief legal advertising clerk of the publisher of the

San Fernando Valley Sun

a newspaper of general circulation, printed and published weekly in the San Fernando Valley, in the County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California,

Under the date of 8-16, 1945

Case Number 503894

that the notice, of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement There of on the following dates, to-wit:

6/8, 6/15 & 6/22/2023

all in the year 2023. I certify (or declare) under penalty of perjury that the foregoing is true and correct. Dated at San Fernando California, on this 22nd day of June, 2023

Signature,

Erica Ramos SAN FERNANDO VALLEY SUN 1150 SAN FERNANDO ROAD, SUITE 100 SAN FERNANDO, CA 91340

NOTICE OF INTENT TO TERMINATE LOAN AND STATEMENT IN LIEU OF NOTICE OF LOSS BY THE CITY OF SAN FERNANDO LOPEZ ADOBE

(California Civil Code Section 1899, et seq.)

Museum Name: Lopez Adobe

Lender Name: Calderon/Shaug Family

Date of Loan: on or about September 5,

1985

The records of the City of San Fernando Lopez Adobe indicate that the museum has personal items on loan from you to the museum. The museum wishes to terminate the loan. Any person claiming an ownership interest must contact the museum, establish your ownership of the property, and make arrangements to collect the property.

If you fail to do so promptly, you will be deemed to have donated the property to the museum. Moreover, your failure to notify the museum in writing of a change of address or ownership of property on loan or to contact it in writing regarding the loan may result in the loss of rights in the loaned property. See California Civil Code Sections 1899, et seq.

For information regarding the loan, please contact: City of San Fernando, Julian Venegas, Director of Recreation and Community Services

at (818) 898-7381; Recreation Park, 208 Park Avenue, San Fernando, CA 91340 or email: jvenegas@sfcity.org. Dated this 22nd day of June, 2023

City of San Fernando, California

/s/Julia Fritz, City Clerk

Published: Sun Newspaper on June 8, 2023 Published: Sun Newspaper on June 15, 2023 Published: Sun Newspaper on June 22, 2023

L13296

500 S GRAND AVE, 12TH FLOOR, LOS ANGELES, CA 90071 | TEL: 213.744.0099 | FAX: 213.744.0093 | WWW.OMLOLAW.COM

June 8, 2023

VIA EMAIL AND CERTIFIED MAIL

sandyfinch1962@gmail.com

Ms. Sandra Finch c/o Patricia Calderon Hughes 22029 Golden Star Blvd. #C Tehachapi, CA 93561

Subject: Lopez Adobe Artifacts Returned to Sandra Finch ("Claimant") on behalf of

Calderon/Shaug Families

Dear Ms. Finch:

My firm serves as general legal counsel for the City of San Fernando ("City"). The City has received your email communication dated May 30, 2023, concerning the return of various personal items belonging to the Calderon/Shaug families ("Lender") that were loaned for an indefinite period of time to the Lopez Adobe Historical Site and Preservation Commission (the "Historical Commission"), for display at the Lopez Adobe site ("Lopez Adobe"). The City currently operates the Lopez Adobe, as successor to the Historical Commission.

You have asserted that you are the current representative of the Lender and seek to recover possession of the items at the earliest possible date. The City has carefully reviewed the record, and is satisfied with the documentation you have provided to date to corroborate your claim to the personal items referenced above. Nevertheless, before the City can release the items that remain in its custody to you, it must first comply with certain procedural requirements referenced in this letter below.

State law establishes a uniform procedure for lenders, and those who claim through them, to preserve their interests in property loaned to museums (including those operated by a public agency) for indefinite terms. It is the responsibility of lenders to notify museums of address or ownership changes so that lenders can be informed of decisions regarding disposition of loaned property. State law also establishes certain noticing requirements related to the termination of loans to museums and loss of property. (California Civil Code, Section 1899 et seq.)

In confirming your claim of ownership, the City considered the following:

 Grace Shaug Calderon is the original owner/lender of the personal items. James "Jim" Shaug, Patricia Hughes Calderon, David Calderon and Mary Calderon are the children of Grace. James and Mary are deceased. Sandra Finch June 8, 2023 Page 2

- A letter to the Historical Commission dated September 5, 1985, confirming personal items to remain at Lopez Adobe on loan and ownership to remain with Calderon/Shaug families.
- A letter to the Historical Commission dated October 5, 2005, indicating loaned items are to be displayed together, but returned to lender should the Lopez Adobe close.
- An undated and unsigned "agreement" between Calderon/Shaug Families and San Fernando Site and Preservation Commission, indicating that the items are to remain in the Lopez Adobe on loan and ownership is to remain with the Calderon/Shaug families, as long as the City of San Fernando controls the Lopez Adobe.
- A letter to the City dated October 28, 2022, signed and notarized by David granting authority to Patricia, to take possession of the items on loan.
- A letter to the City dated November 4, 2022, signed and notarized by Claimant on behalf of Calderon/Shaug families, indicating desire to take possession of the items. The letter also states that James and Mary are deceased and their families have no interest in the items.
- On November 15, 2022, the City requested that Claimant provide additional supporting documentation from the family of James authorizing Claimant to take possession of the items. In response, Claimant stated that she does not have contact with the decedents of James or Marie and is unable to provide additional documentation.

Following a thorough investigation of the Lopez Adobe archives, the City has provided you a list of items with photographs describing the items that remain in the City's custody, and advising you to the fact of the loss of loaned property as to the items not listed.

The Lopez Adobe site has been declared a historic resource pursuant to Section 54-64 of the San Fernando Municipal Code. The San Fernando Parks, Wellness and Recreation Commission (the "Commission") is currently responsible for programming the maintenance, improvement, use and operation of the Lopez Adobe.

The City will return the items that remain in the City's possession by taking the necessary procedural steps, in accordance with state and local law, as follows:

- 1. Publication of a legal notice of intent to terminate the loan and/or loss of property on loan in a newspaper of general circulation at least once a week for three consecutive weeks commencing June 8, 2023, June 15, 2023 and June 22, 2023.
- 2. Consent by the Commission to return the property in the City's custody to Claimant, scheduled for the Commission meeting to be held July 11, 2023. The Commission may recommend City Council approval to be scheduled for the next regular meeting.

Sandra Finch June 8, 2023 Page 3

3. Following approval by the appropriate body, the City will return the items to Claimant, on behalf of Lender, upon signature of a waiver and release. Claimant will make arrangements with the City to collect the property in a mutually agreed upon manner.

Thank you for your patience, while the City has conducted its due diligence to both comply with the law and protect the public's interest.

If you have any questions, please feel free to contact me at rpadilla@omlolaw.com or City Manager, Nick Kimball at nkimball@sfcity.org.

Best Regards,

Richard Padilla City Attorney

cc: Nick Kimball, City Manager

Julian Venegas, Director of Recreation and Community Services

Julia Fritz, City Clerk



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services

By: Maribel Perez, Recreation and Community Services Supervisor Juan Salas, Recreation and Community Services Supervisor

Date: July 20, 2023

Subject: Department Programming, Services, Activity, and Business Updates

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services, activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

- The mission of the Recreation and Community Services Department (RCS) is to develop and implement enriching community, cultural, and recreational opportunities that foster the overall well-being and personal development of our community.
- 2. The RCS Department conducts a wide array of programs, services, activities, and business throughout the year. Staff provides a monthly update on items discussed at the Parks, Wellness, and Recreation Commission (PWRC) meetings and welcomes any guidance or recommendations regarding the items presented.

DEPARTMENT UPDATES:

Department's Response to Covid-19

The Department's involvement and response update to Covid-19 is as follows:

• The Department continues to collaborate with the Los Angeles Department of Public Health to host pop up clinics as needed.

• The Los Angeles Regional Food Bank continues to provide free food kits containing nutritious items such as meats, canned fruits and vegetables, cereals, and grains. The last distribution was held on Monday, July 3, 2023, at Las Palmas Park. The program serves seniors aged 60 and over. The program serves an average of 150 seniors monthly. For more information on food assistance programs please contact Las Palmas Park at 818-898-7340. The next food distribution is scheduled for Monday, August 7, 2023.

Programs and Services

The RCS Department provides a variety of programming and services for the San Fernando community. All Los Angeles County Department of Public Health protocols and Best Practices guidelines for operating recreational facilities are strictly adhered to. Safety is the top priority for RCS staff when conducting activities for the community. All program participants and park visitors are made aware of safety guidelines being implemented to ensure patrons feel safe while participating in the Department's programs.

Metro Open Streets Community Engagement Meeting

On Thursday, June 29, 2023, the first community meeting regarding the Open Streets event was held at Las Palmas Park from 6:00 pm to 8:15 pm. The Very Creative Firm (TVCF), the agency selected to manage and implement the Open Streets Event presented an overview of the event themed *Move Your Way*. TVCF talked about the opportunities the community members had to get involved with the event. The Firmed also address questions the meeting participants had about safety, participation and logistics. TVCF will host additional meeting that will target local business and residents, time and date are to be determined.

Recreation Scholarships

The Recreation Resident Scholarship assisted 398 households participate in the various programs offered by RCS Department. Families and individuals were able to partake in activities such as the Mission City Baseball, Summer Day Camp, Folklorico classes, Total Body Conditioning, and many other programs. The total dollar amount disminated for Recreation Scholarship in FY 2022-2023 was \$17,477.

Red, White and Lights 4th of July Fest

The Red, White and Lights 4th of July Fest kicked off the Independence Day weekend festivities on July 1st in the Downtown San Fernando Mall. The day's event featured activities for the entire family including the Ninja Nation Obstacle Course, carnival games, food vendors, shopping, a pie eating contest and enterainment by by Full Clip. The evening's festivities culminated with the annual Laser Light Show.

SENIOR SERVICES

Scam and Fraud Workshop

Las Palmas hosted a Scam and Fraud Prevention Workshop on June 16th, with 21 in attendance. Participants learned about scam tactics that are used to target seniors and practical strategies for protecting themselves and their loved ones.

Father's Day Celebration

On June 16th, Las Palmas hosted a Father's Day party in the patio. The event served over 25 participants, all of which enjoyed a cup of coffe and tamales. All in attendance received a t-shirt, hat and toiletries.

Las Palmas Senior Club Father's Day Dinner-Dance

The Senior Club hosted the annual Father's Day Dinner-Dance on June 17th at Las Palmas Park. Over 200 seniors enjoyed a faboulous event which included a BBQ dinner, coronation of the Father's Day king and danced the night away. Next dance will be the Club's 53rd Anniversary Dance on July 15, 2023.

Las Palmas Senior Club Summer/Fall Trips

Registration for Summer/Fall trips opened at the beginning of June. Club members have priority registration, general public sales started on June 21st. The season's destinations include: Chumash Casino, Old Town Santa Barbara, Dodger Game, Medival Times Dinner and Tournament, San Diego & Balboa Park, California Avocado Festival, Agua Caliente Casino and Downtown Temecula.

Platicas de la Vida Cotidiana

The LA County Department of Mental Health facilitates this support group for people to gather and talk about life issues. Every month covers a different topic, June focused on loss and grief and served about 10 participants.

Senior Zumba

Tuesdays is Senior Zumba at Las Palmas Park. On average, this free class serves about 50 participants but during the month of June staff saw a spike in participation with an average of 70 participants.

COMMUNITY SERVICES

Teens for a Better Community

The teens participated at the Lopez Adobe Pride Celebration on June 24th. Their pop-up consisted of snack sales and delicious snow cones. All proceeds go towards their fundraising efforts for end of year celebrations and recognitions.

Summer Day Camp

Day Camp is in full swing over at Recreation Park. Over 80 participants, ages 5-13, spend the day creating, playing and experimenting through the various activities provided. In addition to all

the fun projects, campers beat the heat twice a week at the San Fernando Regional Pool for swim time. First trip of the summer was on June 29th, over 50 kids and staff headed to Knott's Berry Farm!

The Music Center Arts Program

Staff met with representatives of the LA Music Center to explore a collaboration between both agencies. TMC Arts Program offers educational performances free of charge for schools and community events. Staff plans to incorporate TMC performances at the Summer Concerts, Fall and end of the year events.

YOUTH SPORTS

Youth Basketball Summer League

In season, games are held on Saturdays from 9-5pm at Recreation Park.

Mission City Baseball Summer Clinic

Game Speed Athletics will return this summer to offer a 4-week baseball clinic for age 3-14 at Las Palmas Park. Registrations are on-going until program is at capacity. The program begins July 18th.

ADULT SPORTS

Adult Basketball League

Fall 2023 registrations are now open. The league will run September through November on Wednesday nights at Recreation Park.

SPECIAL INTEREST

Lopez Adobe Happenings

During the month of June, the Lopez Adobe lit up in honor of Pride month. On June 24th, RCS hosted a Pride celebration and over 45 visitors enjoyed guided tours of the house, free Pride swag (flags, fans and temporary tattoes) and an amazing performance by local artist/band Tough Front. The Teens for a Better Community were on site selling snacks and snowcones, and staff setup the monthly rummage sale.

The Adobe was also opened during the City's 4th of July Fest on July 1st. Visitors enjoyed complimentary nachos, self-guided tours of the home and of course the rummage sale.

Mariachi Master Apprentice Program

Participants and instructors are currently preparing for the annual Mariachi Spectacular conference held in Albaquerque, New Mexico. MMAP has participated in this event for many years, giving students and instructors the opportunity to learn from other similar programs offered throughout the country and world.

BUDGET IMPACT:

The programs, services, activity, and business updates in this report are part of the Department's work plan and funds have been allocated for such work in the FY 2022-2023 budget.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file the Department Update Report and provide any guidance or recommendations as appropriate.