



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER CINDY MONTAÑEZ
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL REGULAR MEETING AGENDA SUMMARY MONDAY, AUGUST 21, 2023 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

Staff Contact Nick Kimball, City Manager

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CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

- A. PRESENTATION OF A CERTIFICATE OF RECOGNITION HONORING THE MODUGNO FAMILY FOR THEIR OUTSTANDING SERVICE, SIGNIFICANT CONTRIBUTION TO THE COMMUNITY, AND GENEROUS DONATION OF AN OIL PAINTING OF MISSION SAN FERNANDO, EXHIBITED IN THE COUNCIL CHAMBERS AT CITY HALL
- B. PRESENTATION OF A CERTIFICATE OF APPRECIATION HONORING VICE CHAIR COMMISSIONER YVONNE MEJIA FOR HER SERVICE ON THE PLANNING AND PRESERVATION COMMISSION

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:

- a. July 25, 2022 – Special
- b. November 21, 2022 – Regular
- c. August 7, 2023 – Special

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 23-082 approving the Warrant Register.

3) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE PROPERTY TAX RATE REQUIRED TO MEET THE CITY’S OBLIGATION TO THE CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM FOR FISCAL YEAR 2023-2024

Recommend that the City Council:

- a. Adopt Resolution No. 8256 establishing the amount necessary to be raised by taxation for the City’s annual payment to the California Public Employees’ Retirement System;
- b. Fix the property tax rate for Fiscal Year 2023-2024 at \$0.187613 per \$100 of assessed valuation; and
- c. Levy that tax rate upon all taxable property in the City.

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4) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY'S ALTERNATE AND SUBSTITUTE ALTERNATE REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD

Recommend that the City Council adopt Resolution No. 8255 appointing Director of Finance/City Treasurer Erica D. Melton as the Alternate Representative and Personnel Manager Michael Okafor as substitute Alternate Representative to serve on the Independent Cities Risk Management Authority Governing Board.

5) CONSIDERATION TO ADOPT A RESOLUTION APPROVING FINAL TRACT MAP NO. 84029 LOCATED AT 12920 FOOTHILL BOULEVARD, ASSESSOR'S PARCEL NO. 2514-001-062

Recommend that the City Council adopt Resolution No. 8257 approving Final Tract Map No. 84029, located at 12920 Foothill Boulevard, Assessor's Parcel No. 2514-001-062.

6) CONSIDERATION TO APPROVE AN AMENDMENT TO CONTRACT NO. 2045 WITH WILLDAN ENGINEERING FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM CONSULTING SERVICES

Recommend that the City Council:

- a. Approve a one-time Amendment to Contract No. 2045 (Contract No. 2045(a)) with Willdan Engineering to increase the not-to-exceed amount for 2023 by \$15,000 from \$75,000 to \$90,000 for National Pollutant Discharge Elimination System consulting services; and
- b. Authorize the City Manager to increase the amendment and all related documents.

7) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH 4LEAF, INC. FOR ADDITIONAL ON-CALL COMMUNITY PRESERVATION SERVICES AND TRANSFER \$75,000 FROM SALARY SAVINGS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT'S VARIOUS VACANT POSITIONS TO FUND THE AGREEMENT

Recommend that the City Council:

- a. Approve a first Amendment to the Professional Services Agreement with 4LEAF, Inc. (Contract No. 2173(a)) for on-call community preservation services to increase the not-to-exceed amount to \$124,950 and extend the contract to June 30, 2024; and
- b. Authorize a budget transfer of \$75,000 from salary savings from the Community Development Department's various vacant positions (Director of Community Development and Community Preservation Officers) as allocated in the Fiscal Year

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2023-2024 adopted budget to fund the on-call community preservation professional services agreement; and

- c. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

8) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR THE PEDESTRIAN FENCING GLENOAKS BOULEVARD BRIDGE PROJECT, JOB NO. 7618, PLAN NO. P-740

Recommend that the City Council:

- a. Accept the improvements as constructed by CT&T Concrete Paving, Inc., and consider the work completed;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$6,493.88) after the 35-day lien period from the date the Notice of Completion is recorded.

ADMINISTRATIVE REPORTS

9) UPDATE ON THE APPLICATION OF THE CITY’S COMMUNITY ENGAGEMENT FRAMEWORK

Recommend that the City Council:

- a. Receive an informational update on the Community Engagement Framework; and
- b. Provide direction to staff as appropriate.

10) DISCUSSION REGARDING THE CITY’S COMMUNITY PRESERVATION EFFORTS

Recommend that the City Council:

- a. Discuss the Community Preservation efforts and provide direction to staff, if necessary; and
- b. Receive and File.

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11) CONSIDERATION TO DESIGNATE A VOTING DELEGATE AND ALTERNATE(S) FOR THE 2023 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

Recommend that the City Council:

- a. Designate a voting Delegate for the League of California Cities 2023 Annual Conference and Expo;
- b. Designate up to two Alternate Voting Delegate(s) who may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to execute and submit the 2023 Annual Conference Voting Delegate/Alternate Form to the League by Monday, August 28, 2023.

12) CONSIDERATION TO APPOINT A TRANSPORTATION AND PUBLIC SAFETY COMMISSIONER

This item was agendized by Councilmember Mary Solorio.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: August 17, 2023 (5:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.

