

**CITY OF SAN FERNANDO  
CITY COUNCIL MINUTES**

**AUGUST 21, 2023 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL**

Mayor Celeste Rodriguez called the meeting to order at 6:01 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza, and Councilmembers Joel Fajardo and Mary Solorio

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Deputy City Manager/Economic Development Kanika Kith, Director of Finance Erica Melton, and City Clerk Julia Fritz

Absent: Councilmember Cindy Montañez

**TELECONFERENCING REQUESTS/DISCLOSURE**

No requests considered.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to approve the agenda. The motion carried, unanimously.

**PUBLIC STATEMENTS**

Liana Stepanyan, San Fernando Library Manager submitted updates on the library's services, programs and resources.

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**CONSENT CALENDAR**

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to approve the Consent Calendar:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:
  - a. July 25, 2022 – Special
  - b. November 21, 2022 – Regular
  - c. August 7, 2023 – Special
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE PROPERTY TAX RATE REQUIRED TO MEET THE CITY’S OBLIGATION TO THE CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM FOR FISCAL YEAR 2023-2024
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY’S ALTERNATE AND SUBSTITUTE ALTERNATE REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD
- 5) CONSIDERATION TO ADOPT A RESOLUTION APPROVING FINAL TRACT MAP NO. 84029 LOCATED AT 12920 FOOTHILL BOULEVARD, ASSESSOR'S PARCEL NO. 2514-001-062
- 6) CONSIDERATION TO APPROVE AN AMENDMENT TO CONTRACT NO. 2045 WITH WILLDAN ENGINEERING FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM CONSULTING SERVICES
- 7) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH 4LEAF, INC. FOR ADDITIONAL ON-CALL COMMUNITY PRESERVATION SERVICES AND TRANSFER \$75,000 FROM SALARY SAVINGS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT’S VARIOUS VACANT POSITIONS TO FUND THE AGREEMENT
- 8) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR THE PEDESTRIAN FENCING GLENOAKS BOULEVARD BRIDGE PROJECT, JOB NO. 7618, PLAN NO. P-740

The motion carried, unanimously.

Mayor Rodriguez stated that the remaining items under Administrative Reports Nos. 9, 10, 11 and 12 would be heard at a special meeting on Monday, August 28, 2023 at 6:00 p.m.

**ADMINISTRATIVE REPORTS**

9) **UPDATE ON THE APPLICATION OF THE CITY’S COMMUNITY ENGAGEMENT FRAMEWORK**

Recommend that the City Council:

- a. Receive an informational update on the Community Engagement Framework; and
- b. Provide direction to staff as appropriate.

**10) DISCUSSION REGARDING THE CITY’S COMMUNITY PRESERVATION EFFORTS**

Recommend that the City Council:

- a. Discuss the Community Preservation efforts and provide direction to staff, if necessary; and
- b. Receive and File.

**11) CONSIDERATION TO DESIGNATE A VOTING DELEGATE AND ALTERNATE(S) FOR THE 2023 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE**

Recommend that the City Council:

- a. Designate a voting Delegate for the League of California Cities 2023 Annual Conference and Expo;
- b. Designate up to two Alternate Voting Delegate(s) who may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to execute and submit the 2023 Annual Conference Voting Delegate/Alternate Form to the League by Monday, August 28, 2023.

**12) CONSIDERATION TO APPOINT A TRANSPORTATION AND PUBLIC SAFETY COMMISSIONER**

This item was agendaized by Councilmember Mary Solorio.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Mayor Rodriguez expressed sincere appreciation for the outstanding efforts of city staff in effectively managing the impacts of Hurricane Hilary on our community.

**ADJOURNMENT (6:06)**

Mayor Rodriguez adjourned the meeting to an adjourned special meeting to be held on Monday, August 28, 2023 at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the August 21, 2023, Regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk