

RECREATION LEADER II

DEFINITION

Under direction, plans, supervises, leads and directs youths and/or adults in a wide variety of recreational activities. Provides quality supervision with emphasis on meeting the recreational needs as well as developing the creative talents of children in the community.

EXAMPLES OF ESSENTIAL DUTIES

Essential duties may include, but are not limited to the following:

1. Plans, develops, conducts, supervises and manages a wide variety of activities for children and adults including sports, arts and crafts, contests, tournaments, games, drama, music, and special events.
2. Organizes, conducts, and supervises free play and team activities for adults and children.
3. Organizes, officiates, and instructs all sporting activities.
4. Teaches fundamentals of play and sportsmanship in recreational activities.
5. Assists in program publicity through use of flyers, newsletters, signs, and posters.
6. Adheres to City and departmental policies and procedures.
7. Performs related duties as required.

JOB-RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

1. Methods, practices, and equipment used in maintaining an effective recreational program.

Ability to:

1. Organize, conduct, assign, and supervise, recreational activities is required.
2. Write clear and accurate reports.
3. Establish and maintain effective working relationships with others.
4. Understand and speak Spanish is highly desirable, but not required.

Recreation Leader II Job Description

Experience and Training Guidelines

Training:

Graduation from High School or its equivalent.

Experience:

One year paid or two-year verifiable volunteer recreation experience is required.

Special Requirements:

Must stay current in field, and acquire all necessary training that new technological changes may present.

Must have a valid California Class C Driver's License at the time of appointment.

Essential duties require the following physical abilities and environmental conditions:

Ability to sit, kneel, stand, walk, crouch, stoop, reach, twist, climb, and lift about 50 Lbs; may be exposed to the sun, and work under high and low temperatures (mostly between 40 and 90 degrees); may be exposed to frequent loud noises and toxic/poisonous substance, as well as slippery surfaces.