



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER CINDY MONTAÑEZ
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL REGULAR MEETING AGENDA SUMMARY MONDAY, OCTOBER 16, 2023 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

COUNCILMEMBER CINDY MONTAÑEZ
REMOTE TELECONFERENCE
LOCATION 606 HOLLISTER STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

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REPORT OUT FROM CLOSED SESSION

CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by Cub Scout Troop 911

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR OCTOBER STUDENTS OF THE MONTH
Antonio Casillas (Santa Rosa de Lima Catholic School)
Juan Penalzoza (San Fernando Institute of Applied Media)
- B. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR TEACHER SPOTLIGHT AWARDS
Ashley Ruiz (PUC Nueva Esperanza Charter Academy)
Katheryne Pena (Teacher Preparatory Academy at Cesar Chavez Academy)
- C. PRESENTATION OF CERTIFICATES OF RECOGNITION TO THE ORGANIZATION SPONSORS OF THE “COMMUNITY UNITED FOR HIGHER EDUCATION FORUM” IN HONOR OF SEPTEMBER AS NATIONAL HISPANIC HERITAGE MONTH
- D. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING OCTOBER 9, 2023 AS INDIGENOUS PEOPLE’S DAY
- E. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:

- | | |
|--------------------------------|------------------------------|
| a. December 5, 2022 – Regular | d. October 2, 2023 – Special |
| b. December 12, 2022 – Special | e. October 2, 2023 – Regular |
| c. January 17, 2023 - Regular | |

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 23-102 approving the Warrant Register.

3) CONSIDERATION TO APPROVE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN FINANCIAL SERVICES FOR USER FEE STUDY SERVICES

Recommend that the City Council:

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- a. Approve a first Amendment to the Professional Services Agreement with Willdan Financial Services, Inc. (Contract No. 2060(a)) for Cost Allocation Plan Services to expand the scope to include User Fee Study services and increase the not-to-exceed amount for Fiscal Year 2023-2024 from \$24,500 to \$48,000; and
- b. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

4) CONSIDERATION TO APPROVE AN AGREEMENT WITH PAYMENTUS CORPORATION FOR ONLINE PAYMENT SERVICES

Recommend that the City Council:

- a. Approve an agreement with Paymentus Corporation for electronic payment services (Contract No. 2206); and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

5) CONSIDERATION TO ACCEPT THE BOARD OF STATE AND COMMUNITY CORRECTIONS FISCAL YEAR 2024 ORGANIZED RETAIL THEFT GRANT FUNDS AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS

Recommend that the City Council:

- a. Accept the Board of State and Community Corrections Organized Retail Theft Grant funds, in the amount of \$494,964 for a three-year lease of 37 Automatic License Plate Reader cameras and to establish a Catalytic Converter Etching Program;
- b. Adopt Resolution No. 8261 amending the budget for Fiscal Year 2023-2024 to appropriate the grant revenues and expenses; and
- c. Authorize the City Manager to execute all related documents.

6) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING DATE AND TIME

Recommend that the City Council adopt Resolution No. 8263 establishing a new meeting day and time for the Transportation and Public Safety Commission.

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7) CONSIDERATION TO APPROVE A SECOND READING TO ADOPT ORDINANCE NO. 1719 APPROVING A ZONE TEXT AMENDMENT TO THE SAN FERNANDO MUNICIPAL CODE, SECTION 106-182, PROJECT NO. ZTA2023-002 TO GRANT DISCRETION TO THE PLANNING AND PRESERVATION COMMISSION OR THE CITY COUNCIL TO WAIVE OR MODIFY CERTAIN STANDARD CONDITIONS FOR THE APPROVAL OF CONDITIONAL USE PERMITS AUTHORIZING THE SALE OF ALCOHOLIC BEVERAGES

Recommend that the City Council approve for second reading, in title only, and waive all further readings to adopt Ordinance No. 1719 “An Ordinance of the City Council of the City of San Fernando, California, approving a Zoning Text Amendment (Project No. ZTA2023-002) to the San Fernando Municipal Code, Section 106-182, Standard Conditions, to grant discretion to the Planning and Preservation Commission or the City Council to waive or modify certain standard conditions for the approval of Conditional Use Permits authorizing the sale of alcoholic beverages.”

8) CONSIDERATION TO ACCEPT MEASURE H FUNDS FROM LOS ANGELES COUNTY FOR HOMELESS SERVICES AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS

Recommend that the City Council:

- a. Accept Los Angeles County Measure H Funds in the amount of \$25,576;
- b. Adopt Resolution No. 8262 to increase the Operating Grants (Fund 028) revenues and expenditures by \$25,576 for Fiscal Year 2023-2024; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

9) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SAN FERNANDO AND INITIATING CHANGE IN OUR NEIGHBORHOODS COMMUNITY DEVELOPMENT CORPORATION TO PROVIDE BUSINESS RESOURCE SUPPORT THROUGH THE CITY’S BUSINESS AND COMMUNITY RESOURCE CENTER

Recommend that the City Council:

- a. Approve a Memorandum of Understanding (Contract No. 2205) between the City and Initiating Change in Our Neighborhoods Community Development Corporation to provide business resources and supports at the City’s Business and Community Resource Center; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

ADMINISTRATIVE REPORTS

10) CONSIDERATION AND DISCUSSION REGARDING UPDATES ON AMERICAN RESCUE PLAN ACT FUNDING

Recommend that the City Council:

- a. Receive an update on American Rescue Plan Act funds; and
- b. Provide direction to staff, as appropriate.

11) DISCUSSION AND CONSIDERATION TO AWARD A MASTER SUBSCRIPTION AGREEMENT WITH GRANICUS TO REDESIGN THE CITY WEBSITE

Recommend that the City Council:

- a. Approve a Master Subscription Agreement (Contract No. 2204) with Granicus to redesign the City website including maintenance for five years; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

12) CONSIDERATION TO ESTABLISH A PENSION OBLIGATION BOND AD HOC COMMITTEE TO REVIEW ADDITIONAL INVESTMENT OPPORTUNITIES TO DECREASE THE CITY'S PENSION LIABILITY

Recommend that the City Council appoint two Councilmembers to serve on a Pension Obligation Bond Ad Hoc Committee to review investment opportunities to decrease the City's long-term pension liability.

13) CONSIDERATION AND DISCUSSION TO ADOPT A RESOLUTION APPROVING "GUIDELINES FOR BOARDS, COMMISSIONS AND COMMITTEES HANDBOOK"

Recommend that the City Council:

- a. Adopt Resolution No. 8260, establishing the City of San Fernando's Commissioner's handbook "Guidelines for Boards, Commissions and Committees";
- b. Authorize the City Manager to make non-substantive changes, as appropriate;
- c. Authorize the City Manager or designee to take certain related actions to develop, implement and facilitate an in-house Commissioners training program; and
- d. Provide direction to staff, as appropriate.

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14) CONSIDERATION TO APPOINT A PLANNING AND PRESERVATION COMMISSIONER

This item was agendized by Mayor Celeste Rodriguez.

15) DISCUSSION OF COMMUNITY ADVISORY COMMITTEE AND ANY OTHER MATTERS RELATED TO THE DOWNTOWN MASTER PLAN

This item was agendized by Councilmember Joel Fajardo.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: September 27, 2023 (5:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
