



CHAIR DAVID GOVEA
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ
COMMISSIONER NICOLE MOHR
COMMISSIONER OLIVIA ROBLEDO
COMMISSIONER LAUREL RODRIGUEZ

CITY OF SAN FERNANDO
EDUCATION COMMISSION
SPECIAL MEETING AGENDA SUMMARY
TUESDAY, OCTOBER 24, 2023 – 4:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 853 3530 1842
Passcode: 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – October 24, 2023

Page 2 of 4

CALL TO ORDER

ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by Chair David Govea

APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

PRESENTATIONS

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – October 24, 2023

Page 3 of 4

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 853 3530 1842; Passcode: 071322**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR:

- a. September 26, 2023

ADMINISTRATIVE REPORTS

2) DISCUSSION AND SELECTION OF THE NOVEMBER 2023 STUDENT OF THE MONTH

Recommend that the Education Commission:

- a. Discuss and select student nominee for the November 2023 Student of the Month for the theme of “Giving Back”; and

3) DISCUSSION REGARDING THE TEACHER’S SPOTLIGHT PROGRAM

Recommend that the Education Commission:

- a. Discuss and select teacher nominee for the Teacher’s Spotlight Program;

4) DISCUSSION REGARDING THE PRINCIPAL’S SHOWCASE

Recommend that the Education Commission:

- a. Discuss the Principal’s Showcase; and
- b. Have School Principals/School Administrators present.

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – October 24, 2023

Page 4 of 4

STAFF COMMUNICATION

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

ADJOURNMENT The meeting will adjourn to its next regular meeting.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 or MCalleros@sfcity.org at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**September 26, 2023 – 4:30 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr called the meeting to order at 4:32 p.m.

Present:

Members: Chair David Govea, Vice Chair Angel Zobel-Rodriguez, Commissioner Olivia Robledo, Commissioner Nicole Mohr

Staff: Recreation and Community Services Director, Julian Venegas, Community Services Supervisor, Juan Salas, RCS Executive Assistant, Maria Calleros, and Office Clerk, Tiffany Hernandez

Absent: Commissioner Laurel Rodriguez

Let the record note that Commissioner Rodriguez arrived at 4:37pm

PLEDGE OF ALLEGIANCE

Led by Chair David Govea

APPROVAL OF AGENDA

Motion made by Vice Chair Zobel-Rodriguez, seconded by Chair Govea, to approve the agenda. By consensus, the motion carried. At this time, Chair Govea motioned to prioritize agenda item #5. By consensus, the motion carried.

PRESENTATIONS

No presentations.

SAN FERNANDO EDUCATION COMMISSION

MINUTES – September 26, 2023

Page 2

PUBLIC STATEMENTS – WRITTEN/ORAL

Sylvia Ballin, in partnership with City of San Fernando Metropolitan Water Board representative Adan Ortega, announced the Margarita Montanez Inspirational Scholarship. The Montanez family will discuss if the scholarship should be broken up in to two \$500.00 awards or one \$1,000 scholarship.

CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. August 29, 2023

Motion made by Commissioner Robledo, seconded by Vice Chair Zobel-Rodriguez, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

5) Discussion Regarding the City’s MOU with LAUSD

Mayor Celeste Rodriguez updated the Commission on the low literacy scores of local schools and discussed the 11 items listed on the City’s MOU with LAUSD. Mayor Rodriguez also commented on the challenges at a local high school with gang violence. She added that City of San Fernando Police Chief Fabian Valdez, is currently trying to provide additional support to students and staff at the local high school. Commissioners shared thoughts and recommendations with Mayor Rodriguez. Commissioners would like to see more school crossing guards and a map of the free mini libraries within the City of San Fernando.

Chair Govea met with Superintendent for Local District Northwest, Dr. David Baca, to discuss the MOU and safety issues. Commissioners are invited to join Chair Govea at his next meeting with Dr. Baca. Commissioner Robledo also offered to bring the topic of safe and positive school climate to the commission of human relations.

Commissioner Mohr commented on the low literacy scores of City schools and commented on the importance of putting books in students’ hands. She also suggested SFPD open up internships within City schools. Commissioner Mohr stressed the importance of the City of San Fernando promoting E-Choices on its website.

2) Discussion Regarding Student of the Month Nomination, Selection, and Presentation Procedures

Chair Govea announced October’s students of the month. October’s theme is Responsibility/Ownership.

SAN FERNANDO EDUCATION COMMISSION

MINUTES – September 26, 2023

Page 3

- Antonio C., is a 5th grader at Santa Rosa de Lima Catholic School. He is enthusiastic and always ready to learn. His classwork and homework are always completed and he is willing to help others with their classwork.
- Juan P., is a 6th grader at San Fernando Institute of Applied Media. Juan is a dedicated student in the classroom. He is not shy about asking clarifying questions and cares about the quality of work he produces. He shows how much he cares by coming during break or lunch time to study or redo his work to improve his grade. Not only is he a dedicated student, he is always willing to help his classmates and helps in the classroom without being asked.

Motion made by Chair Govea, seconded by Vice Chair Zobel-Rodriguez, to award Antonio and Juan with the October Student of the Month award. Students will be presented at the October 16th City Council meeting. The motion carried by the following vote:

Roll Call

AYES:	Govea, Zobel-Rodriguez, Robledo, Mohr, Rodriguez
NAYES:	None
ABSTAIN:	None
ABSENT:	None

3) Discussion Regarding Student Scholarship Program

Vice Chair Zobel-Rodriguez will reach out to Councilmember Joel Fajardo in regards to sponsoring the Future Filmmakers scholarship. Mrs. Calleros shared that she made contact with a representative from Republic in regards to their 2023 outstanding donation.

At this time, the commissioners revised the scholarships making any necessary corrections. Scholarship submission deadline is February 23, 2024 at 11:59pm.

Vice Chair Zobel-Rodriguez announced that she and her family have established a new scholarship tentatively titled, Rodriguez Family Higher Education Scholarship. This \$500.00 scholarship will be awarded to a post baccalaureate student who currently lives in the City of San Fernando, graduated from a City school, or currently works for the City of San Fernando.

4) Discussion Regarding Principal's Reception

San Fernando City Manager, Nick Kimball answered questions and provided further direction on the principals' showcase. Principals' will be given 5 minutes to present information on their schools.

Motion made by Commissioner Mohr, seconded by Chair Govea, to invite City principals to the Education Commission meeting in October, that the meeting in October be held on the 24th, and that the Student of the Month, Teacher's Spotlight and the Principals' Showcase be the only administrative items on the agenda. The motion carried by the following vote:

SAN FERNANDO EDUCATION COMMISSION

MINUTES – September 26, 2023

Page 4

Roll Call

AYES: Govea, Zobel-Rodriguez, Robledo, Mohr, Rodriguez
NAYES: None
ABSTAIN: None
ABSENT: None

6) Discussion Regarding the Teacher’s Spotlight Program

Vice Chair Zobel-Rodriguez will reach out to the 2 nominators in regards to the 2 teachers’ that were selected for the month of April 2023. They will be invited to attend the October 16th City Council meeting for recognition.

NEW AGENDA ITEMS

- Principals’ Showcase

GENERAL COMMISSIONER COMMENTS

No commissioner comments.

STAFF COMMUNICATION

RCS Executive Assistant, Maria Calleros announced upcoming recreation events. Kidney Quest Health & Wellness Expo will be taking place at Rec. Park on October 7th from 9am-3pm. The San Fernando Mile Run and Dia De Los Muertos event will take place on Saturday, October 28th from 11am-5pm. The first run will begin at 8:30am starting at Maclay and 8th street.

Services Supervisor, Juan Salas provided brief updates on Teens for a Better Community, the graduate banner and Veteran’s Day recognition programs. TBC will be hosting a meeting at Las Palmas Park on Monday, October 2nd from 6pm-7:30pm. Graduate banner program is extended for another month and will be removed sometime in October.

Recreation and Community Services Director, Julian Venegas updated the commission on various park projects. Layne Park grand re-opening will be held on Saturday, October 21st. Recreation Park is now completed and will be open by the end of the year. Mr. Venegas also announced upcoming playground renovation community meetings for Pioneer Park. He also shared that he will be retiring at the end of the year and expressed gratitude to the Commission and staff.

ADJOURNMENT (5:29 p.m.)

To: Chair David Govea and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: October 24, 2023

Subject: Discussion and Selection of the November 2023 Student of the Month

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the November 2023 Student of the Month for the theme of “Giving Back”.

BACKGROUND:

1. September 26, 2023, the Education Commission approved the 2023 – 2024 Student of the Month Program with the following categories:
 - a. September- Positive Attitude
 - b. October- Responsibility/ Ownership
 - c. November- Giving Back
 - d. December/January- Leadership
 - e. February- Kindness/Caring (Allies)
 - f. March- Creative/Artistic
 - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
 - h. May- Academic Achievement

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

Staff recommends selecting a student of the month for November, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month’s nominees.

To: Chair David Govea and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: October 24, 2023

Subject: Discussion Regarding Teacher's Spotlight Program

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and select a teacher nominee for the Teacher's Spotlight Program.

BACKGROUND:

1. The Teacher's Spotlight was a program developed by the Commission to recognize inspirational teachers working in San Fernando schools. In July 2020, the first Teacher Spotlight recipient was nominated and awarded during a City Council meeting in September 2020.
2. In November 2022 the Education Commission discussed bringing back the Teacher's Spotlight Program. It was decided to table the item and discuss at a later date.
3. At the March 2023 meeting, Vice-Chair Angel Zobel-Rodriguez asked that the item be included on the April agenda.
4. At the April 2023 meeting two teachers were selected. The first was Katheryne Pena from CCLA-Technology Prep Academy and the second teacher was Ashley Ruiz from Nueva Esperanza Charter Academy. Both teachers were recognized at the October 16, 2023 Council Meeting

BUDGET IMPACT:

There is no budget impact.

CONCLUSION:

The Education Commission should continue the Teacher's Spotlight Program.

To: Chair David Govea and Commissioners

From: Julian Venegas, Director of Recreation and Community Services

Date: October 24, 2023

Subject: Discussion Regarding Principals' Showcase

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the Principals' Showcase; and
- b. Have School Principals/School Administrators present.

BACKGROUND/ANALYSIS:

The Education Commission reinstated the Principal's Brunch in July 2022. In September 2022, the Education Commission voted to host the brunch on Friday, January 27, 2023. The event was very successful and many local school administrators attended. Departing guests were asked to fill out a program evaluation, and provide their thoughts regarding the event. Based on the popularity of the Principal's Brunch and the comments provided on the evaluation the Commission has decided to discuss the creation of a second event during the school year. A high number of comments suggested that networking events like the Principles brunch should be offered more than once a year.

In September the Commission decided to host the Principals' Showcase during the October 24th Special Commission meeting. The month of October was selected because it is school choice season (LAUSD's eChoices application opens October 2nd and closes November 17th). Local school principals/administrators were invited to give a brief presentation about the exciting things happening at each school.

BUDGET IMPACT:

There is no budget impact.

CONCLUSION:

It is recommended that the Education Commission continue discussion regarding the Principal's Reception.