

**CITY OF SAN FERNANDO
CITY COUNCIL MINUTES**

**JUNE 5, 2023 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

CALL TO ORDER/ROLL CALL

Mayor Celeste Rodriguez called the meeting to order at 6:02 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza, and Councilmembers Joel Fajardo and Mary Solorio

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Deputy City Manager/Economic Development Kanika Kith, Director of Finance Erica Melton, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: Councilmember Cindy Montañez

TELECONFERENCING REQUESTS/DISCLOSURE

No requests considered.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to approve the agenda. The motion carried, with Councilmember Montañez absent.

PRESENTATIONS

- A. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING JUNE 19, 2023 AS JUNETEENTH NATIONAL INDEPENDENCE DAY
- B. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING JUNE 2023 AS PRIDE MONTH

PUBLIC STATEMENTS

The following San Fernando Swap Meet vendors, spoke about concerns regarding property management modifications at the San Fernando Swap Meet:

Evelyn Gallegos
Angelica Cruz
David Gutierrez

Jose Benitez Garcia spoke about his support of numerous events and extended an invitation to the Quinceanera Expo in San Fernando on June 25, 2023.

Ruben Rodriguez and Francisco Javier Verdin requested City support for the Dedication of the Liberty Bell event on September 16, 2023.

Eric Guefen submitted a statement regarding Republic Services increase in service charges.

CONSENT CALENDAR

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to approve the Consent Calendar:

- 1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 2) CONSIDERATION OF APPROVAL TO WRITE-OFF BAD DEBT FOR FISCAL YEAR 2022-2023
- 3) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC., FOR SOFTWARE MAINTENANCE AND HOSTING OF THE CITY'S ACTIVITY INFORMATION MANAGEMENT SYSTEMS (AIMS) AND ONLINE PERMIT COUNTER
- 4) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO STAGE PLUS TO PROVIDE STAGE AND SOUND PRODUCTION FOR THE CITY'S SPECIAL EVENTS HELD IN FISCAL YEAR 2023-2024
- 5) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATION TO THE CALIFORNIA ARTS COUNCIL TO SUPPORT THE MARIACHI MASTER APPRENTICE PROGRAM
- 6) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING THE CITY'S INTENTION TO ORDER THE ANNUAL ASSESSMENTS AND SETTING A PUBLIC HEARING TO CONSIDER THE LEVY OF ASSESSMENTS FOR THE FISCAL YEAR 2023-2024 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

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- 7) CONSIDERATION TO APPROVE COUNCILMEMBER CINDY MONTAÑEZ'S REQUEST TO EXCUSE ABSENCES FROM THE CITY COUNCIL REGULAR MEETING OF MAY 15, 2023 (RETROACTIVE) AND THE UPCOMING REGULAR MEETINGS OF JUNE 5, 2023 AND JUNE 20, 2023 DUE TO PERSONAL HEALTH REASONS

- 8) CONSIDERATION TO ADOPT RESOLUTIONS TO ACCEPT FUNDS FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$7,500,000 FOR THE PACOIMA WASH CONNECTIVITY PROJECT

The motion carried, with Councilmember Montañez absent.

By consensus, the following item was discussed out of order.

- 11) DISCUSSION OF THE COLLECTION SERVICE AGREEMENT WITH CONSOLIDATED DISPOSAL SERVICES, LLC DBA REPUBLIC SERVICES, AS AMENDED, INCLUDING CONSIDERATION TO CONDUCT LIEN PROCESS FOR NON-PAYMENT OF DELINQUENT ACCOUNTS FOR SOLID WASTE COLLECTION SERVICES

Management Analyst Kenneth Jones presented the staff report. Republic Services Representatives responded to Councilmember questions.

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to direct staff to agendize for June 20, 2023 City Council Meeting to consider setting a public hearing date of August 7, 2023, for authorizing the lien process; and to include/report back with:

- List of properties with outstanding/delinquent payments
- Republic to provide cost proposal for automatic street sweeping services (bulky item only)
- City Attorney response to properties being sold, does lien follow the old owner or is new owner responsible?
- Staff to provide cost breakdown for SB 1383 implementation
- Republic to provide breakdown of when delinquency occurred, prior to SB 1383 and after
- Republic to provide information on how many customers are on a payment plan with Republic versus payment through lien process (LA Assessor)
- Provide information on offering financial literacy coaching

The motion carried with Councilmember Montañez absent.

It was noted that the City Council recessed at 8:09 p.m. and reconvened at 8:22 p.m.

PUBLIC HEARINGS

- 9) A PUBLIC HEARING TO CONSIDER AND ADOPT A RESOLUTION ESTABLISHING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2023-2024

Mayor Rodriguez opened the public hearing.

Deputy City Manager/Economic Development Kith presented the staff report and Michael Neal from Michael Baker & Associates responded to Councilmember questions.

Mayor Rodriguez called for public testimony. There being none, the public comment period was closed.

Motion by Councilmember Solorio, seconded by Councilmember Fajardo to adopt Resolution No. 8232 approving the allocation of Community Development Block Grant Funds for Fiscal Year 2023-2024; and authorize the City Manager, or designee, to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Authority for approval.

The motion carried, with Councilmember Montañez absent.

Mayor Rodriguez closed the public hearing.

- 10) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING UPDATES ESTABLISHING AN ANNUAL FEE SCHEDULE FOR CITY SERVICES FOR FISCAL YEAR 2023-2024 AND RESCINDING PRIOR USER FEE RESOLUTIONS

Mayor Rodriguez opened the public hearing.

Director of Finance Melton presented the staff report and responded to Councilmember questions.

Mayor Rodriguez called for public testimony. There being none, the public comment period was closed.

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to adopt Resolution No. 8233 incorporating all current fees for City services into a Fiscal Year 2023-2024 Annual Fee Schedule, amending fees and charges; and rescind Resolution No. 7944 and all parts of Resolutions in conflict with Resolution No. 8233.

The motion carried, with Councilmember Montañez absent.

Mayor Rodriguez closed the public hearing.

ADMINISTRATIVE REPORTS

12) UPDATE AND DISCUSSION FROM THE ACCESSORY DWELLING UNIT AD HOC COMMITTEE AND RELATED RECOMMENDATIONS

City Manager Kimball presented the staff report and responded to Councilmember questions.

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to receive and file update report and dissolve the Accessory Dwelling Unit Ad Hoc Committee, as amended to return to a future meeting with opportunities to improve the adopted Residential Pre-Sale Inspection Program.

The motion carried, with Councilmember Montañez absent.

13) FISCAL YEAR 2023-2024 BUDGET STUDY SESSION NO. 3

Director of Finance Melton provided a recap of Budget Study Session No. 1 and 2 and budget enhancements.

Councilmembers discussed the proposed enhancement requests and suggested recommendations for staff to return with a refined enhancement list.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz had no updates to report.

Director of Finance Melton had no updates to report.

Director of Recreation and Community Services Venegas announced the Mission City Baseball League concluded its 2nd season; provided updates on recreation activities; and announced the Parks, Wellness, and Recreation Commission will meet June 8, 2023, at 6:30p.m.

Deputy City Manager/Economic Development Kith reported a temporary change in building inspection services; announced the Planning and Preservation Commission Meeting will be held June 12, 2023; and invited the community to attend grand openings for GAIN & DIY Girls and Los Toxicos Mariscos.

Assistant to the City Manager Hernandez announced the City successfully received the Office of Planning and Research Grant.

Police Chief Valdez announced on Wednesday, June 7, 2023, the San Fernando Police Department will be participating in the annual Special Olympic Torch Run.

City Manager Kimball had no updates to report.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Fajardo reported he received phone call regarding no mail service on the 1300 block of Kewen Street. The caller reported a United States Postal Service Worker was bitten by a dog and reported frequent loose dogs in that area; and has asked the City for assistance. Councilmember Fajardo also spoke about the vandalism at the Police Station over the weekend.

Councilmember Solorio thanked staff for a great budget session; thanked Director of Recreation and Community Services Venegas and staff for hosting the Community Outreach event for Las Palmas Park Revitalization Project; and participated as a speaker at a graduation and congratulated graduating students.

Vice Mayor Mendoza attended the installation of DeAngelo Johnson as Mission Hills Postmaster; while at the installation spoke with the Santa Clarita Postmaster and reported that Santa Clarita has had 69 dog bites and are considering alternative delivery options; lastly thanked Council and staff for a great meeting.

Mayor Rodriguez thanked staff for their work and putting together the budget; reported she attended the Community Outreach event for Las Palmas Park Revitalization Project; Coffee with the Chamber on the June 1, 2023; the Pride Flag Raising Event; Southern California Association of Governments Regional Council Meeting; noted she participated in an interview with KNBC regarding the Pride Flag Event; mentioned she attended Trophy Day at Las Palmas Park for closing ceremonies of Mission City Baseball; the Las Palmas Senior Club regular meeting and requested Director of Recreation and Community Services to participate in the next meeting.

Police Chief Valdez requested to adjourn the meeting in memory of Bud Brown, founding member of the San Fernando Police Action Committee.

ADJOURNMENT (10:03 p.m.)

Mayor Rodriguez adjourned the meeting in memory of Bud Brown, to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the June 5, 2023, Regular meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk