



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL ADJOURNED REGULAR MEETING AGENDA SUMMARY TUESDAY, NOVEMBER 28, 2023 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

REPORT OUT FROM CLOSED SESSION

Staff Contact Nick Kimball, City Manager

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CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF CERTIFICATES OF RECOGNITION TO RETIRING SAN FERNANDO RESERVE POLICE OFFICERS FOR THEIR SERVICE TO THE COMMUNITY
- B. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO CAROLYN LEMOS-URQUIDEZ FOR THE HEALTH & WELLNESS COMMUNITY FAIR

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide a [live public comment by calling in between 6:00 p.m. and 6:15 p.m.](#) **CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT RESOLUTION NO. 23-112 APPROVING THE WARRANT REGISTER OF NOVEMBER 20, 2023

Recommend that the City Council adopt Resolution No. 23-112 approving the Warrant Register dated November 20, 2023.

2) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION TO THE OUTDOOR EQUITY GRANT PROGRAM

Recommend that the City Council:

- a. Adopt Resolution No. 8275 authorizing the preparation and submittal of a grant application to the California Department of Parks and Recreation, Outdoor Equity Grants Program for \$399,000 to fund the San Fernando Trailblazers program; and
- b. Authorize the City Manager to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant.

3) CONSIDERATION TO INCREASE THE CAPITAL PROJECT BUDGET FOR THE UPPER RESERVOIR REPLACEMENT PROJECT AND APPROVAL OF RELATED AMENDMENTS TO THE CONSTRUCTION AND CONSTRUCTION MANAGEMENT AGREEMENTS

Recommend that the City Council:

- a. Approve a Second Amendment to the Construction Contract with Pacific Hydrotech, Incorporated (Contract No. 2063(b)) increasing the current not-to-exceed contract amount by \$346,780, for additional construction services for the Upper Reservoir Replacement Project;
- b. Approve a fourth Amendment to the Professional Services Agreement with John Robinson Consulting, Inc. (Contract No. 1912(d)) increasing the current not-to-exceed contract amount by \$503,220 for additional construction management services for the Upper Reservoir Replacement Project;
- c. Adopt Budget Resolution No. 8277 to appropriate \$850,000 in American Rescue Plan Act funding to increase the total budget for the Upper Reservoir Replacement Project from \$7,702,091 to \$8,552,091; and
- d. Authorize the City Manager to execute each contract amendment, outstanding change orders and any future change orders due to unforeseen conditions.

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4) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR RESERVOIR 2A/5 SITE IMPROVEMENT PROJECT, JOB NO. 7611, PLAN NO. P-738

Recommend that the City Council:

- a. Accept the improvements as constructed by FS Contractors, Inc., and consider the work completed;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention (\$22,069) after the 35-day lien period from the date the Notice of Completion is recorded.

5) RECEIVE AND FILE AN UPDATE ON WATER TREATMENT PROJECTS AND RE-APPROPRIATE STATE GRANT FUNDS TO COVER THE COST OF IMPORTING WATER WHILE COMPLETING CURRENT WATER TREATMENT PROJECTS

Recommend that the City Council:

- a. Receive and file an update on current water treatment projects; and
- b. Adopt Resolution No. 8276 approving the re-appropriation of \$1,250,000 in State grant funds to cover the cost of importing water while completing current water treatment projects.

6) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO SUSAN SAXE-CLIFFORD AND ASSOCIATES TO PROVIDE PSYCHOLOGICAL, FITNESS FOR DUTY, AND CONCEALED CARRY WEAPON LICENSE EVALUATIONS

Recommend that the City Council:

- a. Approve a Professional Services Agreement (Contract No. 2214) with Susan Saxe-Clifford and Associates in an amount not to exceed \$35,000, to provide Psychological and Fitness for Duty Evaluations for Police Officer applicants, current staff, and Concealed Carry Weapon license evaluations for CCW applicants.
- b. Authorize the City Manager to execute the Professional Services Agreement and all related documents.

7) CONSIDERATION TO ADOPT A RESOLUTION TO ESTABLISH CONCEALED CARRY WEAPON LICENSING FEES

Recommend that the City Council adopt Resolution No. 8270 establishing Concealed Carry Weapon Licensing fees for the City of San Fernando.

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8) CONSIDERATION TO ACCEPT THE BOARD OF STATE AND COMMUNITY CORRECTIONS FISCAL YEAR 2023 OFFICER WELLNESS AND MENTAL HEALTH GRANT

Recommend that the City Council:

- a. Accept the Board of State and Community Corrections Officer Wellness and Mental Health Grant funds, in the amount of \$25,000;
- b. Adopt Resolution No. 8269 amending the budget for Fiscal Year 2023-2024 to appropriate the grant revenues and expenses; and
- c. Authorize the City Manager to execute all related documents.

9) CONSIDERATION TO AWARD A MASTER SERVICES AGREEMENT TO FLOCK SAFETY FOR THE INSTALLATION OF FIXED AUTOMATED LICENSE PLATE READERS

Recommend that the City Council:

- a. Approve a three-year Master Services Agreement (Contract No. 2213) to Flock Safety for the installation and maintenance of 37 Fixed Automated License Plate Readers; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

10) CONSIDERATION TO ACCEPT CALIFORNIA AUTOMATED PERMIT PROCESSING PROGRAM FUNDS AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS; AND TO APPROVE A THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC., TO INTEGRATE AUTOMATIC SOLAR PERMITS WITH THE CITY'S ACTIVITY INFORMATION MANAGEMENT SYSTEMS

Recommend that the City Council:

- a. Accept California Automated Permit Processing Program Funds in the amount of \$40,000 (Contract No. 2172);
- b. Adopt Resolution No. 8264 to increase the Operating Grants (Fund 110) revenues and expenditures by \$40,000 for Fiscal Year 2023-2024;
- c. Approve a third amendment to Professional Services Agreement (Contract No. 2012(c)) with Edgesoft, Inc., in an amount not-to-exceed \$19,000, to integrate Symbium Automatic Solar Permit Platform with the City's Activity Information Management Systems; and
- d. Authorize the City Manager to make non-substantive changes and execute all related documents.

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11) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2023-2024 SALARY PLAN TO IMPLEMENT CHANGES IN THE MINIMUM WAGE AND THE SAN FERNANDO POLICE OFFICERS' ASSOCIATION MEMORANDUM OF UNDERSTANDING

Recommend that the City Council:

- a. Adopt Resolution No. 8271 amending the Fiscal Year 2023-2024 Salary Plan to implement changes in the minimum wage and changes in the San Fernando Police Officers' Association Memorandum of Understanding; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

12) CONSIDERATION TO ADOPT A RESOLUTION TO APPROPRIATE SPECIFIED GRANT FUNDS FOR \$5,000,000 FROM THE 2022-2023 CALIFORNIA STATE BUDGET TO THE CITY OF SAN FERNANDO FOR A ONE-TIME GRANT TO THE BOYS & GIRLS CLUB OF SAN FERNANDO VALLEY

Recommend that the City Council:

- a. Adopt Resolution No. 8273 appropriating \$5,000,000 in funds for the Boys & Girls Club of San Fernando Valley Program and Facility Upgrades project; and
- b. Authorize the City Manager to execute all related documents.

PUBLIC HEARING

13) A PUBLIC HEARING TO CONSIDER APPROVAL OF FIRST READING OF AN ORDINANCE INCREASING THE MONTHLY COMPENSATION RECEIVED BY CITY COUNCILMEMBERS PURSUANT TO GOVERNMENT CODE SECTIONS 36516 AND 36516.5; AND CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING A CITY COUNCIL BENEFITS AND REIMBURSEMENT PLAN

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1720 "An Ordinance of the City Council of the City of San Fernando amending Section 2-31 (Councilmembers – Salary) of Division 1 (Generally), Article II (City Council), Chapter 2 (Administration) of the San Fernando Municipal Code regarding Councilmember compensation";
- c. Adopt Resolution No. 8272 bifurcating Councilmember benefits from the Department Head benefits Resolution No. 8244; and
- d. Provide direction to staff, as applicable.

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ADMINISTRATIVE REPORTS

14) DISCUSSION AND CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE AGREEMENT FOR CITY ATTORNEY SERVICES WITH OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

Recommend that the City Council:

- a. Approve Second Amendment (Contract No. 1698(b)) to the City Attorney Services Agreement with the Olivarez Madruga Law Organization, LLP;
- b. Authorize the City Manager to execute all related documents; and
- c. Provide additional direction to staff, as appropriate.

15) DISCUSSION OF COMMUNITY ADVISORY COMMITTEE AND ANY OTHER MATTERS RELATED TO THE DOWNTOWN MASTER PLAN

This item was agendaized by Councilmember Joel Fajardo.

16) DISCUSSION AND CONSIDERATION TO NO LONGER READ WRITTEN PUBLIC COMMENTS DURING THE PUBLIC COMMENT PERIOD OF CITY COUNCIL AND COMMISSION MEETINGS AND UPDATE ALL PROCEDURES, AS NECESSARY

This item was agendaized by Vice Mayor Mary Mendoza.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: November 22, 2023 (10:00 a.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.

