



CHAIR DAVID GOVEA  
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ  
COMMISSIONER NICOLE MOHR  
COMMISSIONER OLIVIA ROBLEDO  
COMMISSIONER LAUREL RODRIGUEZ

CITY OF SAN FERNANDO  
EDUCATION COMMISSION  
SPECIAL MEETING AGENDA SUMMARY  
WEDNESDAY, NOVEMBER 29, 2023 – 4:30 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

**PUBLIC PARTICIPATION OPTIONS**

**WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

**SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

**SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

**CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 853 3530 1842**  
**Passcode: 071322**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **EDUCATION COMMISSION**

Special Meeting Notice and Agenda – November 29, 2023

Page 2 of 4

---

### **CALL TO ORDER**

### **ROLL CALL**

### **TELECONFERENCE REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

### **PLEDGE OF ALLEGIANCE**

Led by Chair David Govea

### **APPROVAL OF AGENDA**

Recommend that the Education Commission approve the agenda as presented.

### **PRESENTATIONS**

### **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

### **PUBLIC STATEMENTS**

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

## **EDUCATION COMMISSION**

Special Meeting Notice and Agenda – November 29, 2023

Page 3 of 4

---

Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 853 3530 1842; Passcode: 071322**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) CONSIDERATION TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR:**

- a. October 24, 2023

### **ADMINISTRATIVE REPORTS**

#### **2) PRESENTATION AND DISCUSSION REGARDING CITY COUNCIL APPROVED DRAFT ESTABLISHING “GUIDELINES FOR BOARDS, COMMISSIONS AND COMMITTEES” HANDBOOK**

Recommend that the Education Commission:

- a. Receive the presentation on the Guidelines for Boards, Commissions and Committees Handbook; and
- b. Provide recommendations, as appropriate.

#### **3) DISCUSSION AND SELECTION OF THE DECEMBER/JANUARY STUDENT OF THE MONTH**

Recommend that the Education Commission:

- a. Discuss and select student nominee for the December/January Student of the Month for the theme of “Leadership”

#### **4) DISCUSSION REGARDING THE TEACHER’S SPOTLIGHT PROGRAM**

Recommend that the Education Commission:

- a. Discuss and select teacher nominee for the Teacher’s Spotlight Program;

## EDUCATION COMMISSION

Special Meeting Notice and Agenda – November 29, 2023

Page 4 of 4

---

### 5) DISCUSSION REGARDING THE STUDENT SCHOLARSHIP PROGRAM

Recommend that the Education Commission:

- a. Continue to discuss the Student Scholarship Program.

### 6) DISCUSSION REGARDING THE PRINCIPALS' BRUNCH

Recommend that the Education Commission:

- a. Discuss and give staff direction on planning the Principals' Brunch; and
- b. Set a date for the event.

## STAFF COMMUNICATION

### COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

### AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

---

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 or [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) at least 48 hours prior to the meeting.*

---