



THE CITY OF
SAN FERNANDO

CITY COUNCIL

December 14, 2023

MAYOR
CELESTE T. RODRIGUEZ

**RFP- Professional On-Call Building & Safety Services
RESPONSE TO QUESTIONS
ADDENSUM NO. 1**

VICE MAYOR
MARY MENDOZA

COUNCILMEMBER
JOEL FAJARDO

Question No. 1: Please confirm the process for submitting the proposal. Page 5 of the RFP says to email the proposal to you, but page 1 says to provide three original and one electronic copy in a sealed envelope. Would you like us to provide the hard copies and email the proposal to you?

COUNCILMEMBER
CINDY MONTAÑEZ

Response No. 1: Please deliver (3) three hard copies and (1) one electronic version preferably on a thumb drive.

COUNCILMEMBER
MARY SOLORIO

Question No. 2: Can you clarify where in the City Fee Schedule how the plan check fee is determined? Is it a % of the Permit Fee?

Response No. 2: It is a percentage of the Valuation of the project.

Question No. 3: Can you verify that the fees shown on Pg 15, Section 11.G are correct according to Resolution 8233. The Table uses "Valuation" for base amounts then for every "1,000 sq.ft" above that. Usually both segments, base and units exceeding base use valuation.

Response No. 3: Yes. Resolution 8233 has the current schedule of fees attached.

COMMUNITY
DEVELOPMENT
DEPARTMENT

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