



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL REGULAR MEETING AGENDA SUMMARY TUESDAY, JANUARY 16, 2024 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

REPORT OUT FROM CLOSED SESSION

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CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO YOUTH SPEAKER, AZELLEA VICTORIA AMALFITANO FOR HER COURAGE IN ADDRESSING THE CITY COUNCIL AT THE NOVEMBER 6, 2023 MEETING, ADVOCATING TO EMBRACE DIVERSITY, EQUITY AND INCLUSION
- B. INTRODUCTION OF NEW EMPLOYEES

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide a [live public comment by calling in between 6:00 p.m. and 6:15 p.m.](#) **CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- | | |
|--------------------------------|--------------------------------|
| a. June 20, 2023 – Regular | e. November 6, 2023 - Regular |
| b. July 17, 2023 – Regular | f. December 4, 2023 - Special |
| c. September 5, 2023 – Regular | g. December 11, 2023 - Regular |
| d. October 16, 2023 – Regular | |

2) CONSIDERATION TO ADOPT RESOLUTION NOS. 23-122, 24-011 AND 24-012 APPROVING THE WARRANT REGISTERS OF DECEMBER 18, 2023, JANUARY 2, 2024, AND JANUARY 16, 2024, RESPECTIVELY

Recommend that the City Council:

- a. Adopt Resolution No. 23-122 approving the Warrant Register dated December 18, 2023;
- b. Adopt Resolution No. 24-011 approving the Warrant Register dated January 2, 2024; and
- c. Adopt Resolution No. 24-012 approving the Warrant Register dated January 16, 2024.

3) CONSIDERATION TO ADOPT A RESOLUTION APPROVING “GUIDELINES FOR BOARDS, COMMISSIONS AND COMMITTEES HANDBOOK”

Recommend that the City Council:

- a. Adopt Resolution No. 8260, establishing and approving the City of San Fernando’s “Guidelines for Boards, Commissions and Committees Handbook”;
- b. Authorize the City Manager to make non-substantive changes, as appropriate; and
- c. Authorize the City Manager, or designee, to take certain related actions to develop, implement and facilitate an in-house Commissioners training program.

4) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY GRANTS FOR WHICH THE CITY OF SAN FERNANDO IS ELIGIBLE

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Recommend that the City Council adopt Resolution No. 8281 authorizing submittal of application(s) for all California Department of Resources Recycling and Recovery Grants for which the City of San Fernando is Eligible.

5) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING SIDE LETTER AGREEMENT BETWEEN THE CITY AND SAN FERNANDO PUBLIC EMPLOYEES ASSOCIATION/SEIU LOCAL 721

Recommend that the City Council:

- a. Approve a Memorandum of Understanding Side Letter Agreement (Contract No. 2145(b)) between the City and the San Fernando Public Employees Association/SEIU Local 721 to implement an amendment related to the observance of City recognized holidays; and
- b. Authorize the City Manager to make non-substantive corrections and execute the MOU Side Letter Agreement and all related documents.

6) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA OFFICE OF TRAFFIC SAFETY – NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION TO SUPPORT SELECTIVE TRAFFIC ENFORCEMENT DETAILS

Recommend that the City Council authorize the preparation and submittal of the National Highway Traffic Safety Administration Grant application for an amount up to \$105,000 from the California Office of Traffic Safety.

7) CONSIDERATION TO AUTHORIZE THE SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA HIGHWAY PATROL – CANNABIS TAX FUND GRANT PROGRAM TO SUPPORT SELECTIVE TRAFFIC ENFORCEMENT DETAILS

Recommend that the City Council the City Council authorize the preparation and submittal of a grant application for an amount up to \$250,000 from the California Highway Patrol for the Cannabis Tax Fund Grant for the Fiscal Year 2024-2025 to help address the dangers of impaired driving involving alcohol and/or drugs.

8) CONSIDERATION TO AUTHORIZE THE ACCEPTANCE OF THE CALIFORNIA ARTS COUNCIL AND THE NATIONAL ENDOWMENT FOR THE ARTS GRANTS FOR THE MARIACHI MASTER APPRENTICE PROGRAM AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS

Recommend that the City Council:

- a. Authorize the acceptance of the California Arts Council and the National Endowment for the Arts Grant Funds in the amount of \$80,000 for the Mariachi Master Apprentice Program;

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- b. Adopt Resolution No. 8282 amending the budget for Fiscal Year 2023-2024 to appropriate the grant revenues and expenses; and
- c. Authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grant.

PUBLIC HEARING

9) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING A MILITARY USE EQUIPMENT POLICY, AS REQUIRED BY ASSEMBLY BILL 481; AND APPROVAL OF THE 2023 ANNUAL MILITARY EQUIPMENT REPORT

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public input, introduce for first reading, in title only, and waive further reading of Ordinance No. 1721 titled, “An Ordinance of the City Council of the City of San Fernando, California, adopting a Military Equipment Policy governing the use of military equipment pursuant to Assembly Bill 481; and
- c. Approve the 2023 Annual Military Equipment Report.

ADMINISTRATIVE REPORTS

10) DISCUSSION AND CONSIDERATION TO APPROVE THE DESIGN FOR THE PIONEER PARK PLAYGROUND RENOVATION PROJECT

Recommend that the City Council:

- a. Approve the final design for the Pioneer Park Playground Renovation Project;
- b. Approve a first amendment to the Contract Services Agreement with Great Western Recreation (Contract No. 2196(a)) to increase the not to exceed amount that includes any additional cost for the selected playground design option and extend the contract term through June 30, 2024; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

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11) INFORMATIONAL UPDATE ON THE LANGUAGE TRANSLATION SERVICES PILOT AND CONSIDERATION TO APPROVE AN EXTENSION TO THE CONTRACT SERVICES AGREEMENT WITH THE LANGUAGE PROS

Recommend that the City Council:

- a. Receive an informational update on the Language Translation Services pilot;
- b. Approve Contract No. 2187(a) extending the contract services agreement with The Language Pros for translation and interpretation services;
- c. Authorize the City Manager to execute all related documents; and
- d. Provide direction to staff as appropriate.

12) CONSIDERATION TO ADOPT A RESOLUTION DECLARING JANUARY 19TH AS CINDY MONTAÑEZ DAY HONORING HER LIFE AND LEGACY AS A DISTINGUISHED MEMBER OF THE SAN FERNANDO COMMUNITY

Recommend that the City Council adopt Resolution No. 8280, declaring the day of January 19 (her birthday) each year as Cindy Montañez Day honoring her life and legacy as a distinguished member of the San Fernando community.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: January 12, 2024 (2:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.

