

**CITY OF SAN FERNANDO
CITY COUNCIL MINUTES**

**JUNE 20, 2023 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

CALL TO ORDER/ROLL CALL

Mayor Celeste Rodriguez called the meeting to order at 6:02 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza, and Councilmembers Joel Fajardo and Mary Solorio (via teleconference at 6:03 p.m.)

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Deputy City Manager/Economic Development Kanika Kith, Director of Finance Erica Melton, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: Councilmember Cindy Montañez

TELECONFERENCING REQUESTS/DISCLOSURE

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve Councilmember Solorio's request to participate by remote teleconference due to contagious illness and declared there were no other individuals in her location over the age of 18. Motion carried with Councilmember Montañez absent.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve the agenda. The motion carried, with Councilmember Montañez absent.

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PRESENTATIONS

- A. PRESENTATION OF “EVERY LAST DROP” PREPARED BY CAL POLY POMONA MASTER OF LANDSCAPE ARCHITECTURE STUDENT OF PROPOSED WATER EFFICIENT LANDSCAPE DESIGNS
- B. PRESENTATION FROM THE CALIFORNIA PARK & RECREATION SOCIETY BOARD MEMBER LAUREN CRONK TO PRESENT TO THE CITY OF SAN FERNANDO THE CALIFORNIA PARK & RECREATION SOCIETY 2022 SERVICE AWARD OF EXCELLENCE - CHAMPION OF THE COMMUNITY

PUBLIC STATEMENTS

None

CONSENT CALENDAR

Vice Mayor Mendoza requested to pull Consent Item No. 6 for discussion.

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve Consent Calendar Item Nos. 1- 5 and 7-17:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES
 - a. February 21, 2023 - Regular
 - b. April 17, 2023 - Regular
 - c. May 15, 2023 - Special
 - d. May 15, 2023 - Regular
 - e. June 5, 2023 - Special
- 2) ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE/CITY TREASURER, SENIOR ACCOUNTANT OR DESIGNEE TO INVEST SURPLUS FUNDS
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2023-2024
- 5) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR 2023-2024 ARTICLE XIIIIB APPROPRIATIONS (GANN) LIMIT
- 7) CONSIDERATION TO ADOPT A RESOLUTION APPROVING CHANGES TO THE JOB SPECIFICATION FOR SENIOR TREE CARE SPECIALIST
- 8) CONSIDERATION TO APPROVE A PURCHASE ORDER WITH GRAINGER THROUGH THE SOURCEWELL PURCHASING CONTRACT NO. 091422-WWG TO PURCHASE A REFURBISHED MOBILE MODULAR BUILDING TO BE PLACED AT THE PUBLIC WORKS YARD

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- 9) CONSIDERATION TO ADOPT A RESOLUTION ACCEPTING SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS AND APPROVING THE PROJECT LIST FOR FISCAL YEAR 2023-2024
- 10) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MLA GREEN, INC. DBA STUDIO-MLA FOR THE SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH PROJECT
- 11) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE VALLEY ECONOMIC ALLIANCE EVENTS AND USE OF THE CITY SEAL
- 12) CONSIDERATION TO DESIGNATE 2006 CHRYSLER 300 CITY-OWNED VEHICLE AS SURPLUS PROPERTY AND AUTHORIZE DONATION OF THE VEHICLE TO NORTH VALLEY CARING SERVICES IN SUPPORT OF THE CITY'S STREET OUTREACH FOR HOMELESSNESS
- 13) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE CITY OF SAN FERNANDO CONTINUED PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND A COOPERATION AGREEMENT WITH THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY
- 14) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST, A SAFEUILT COMPANY, FOR ON-CALL BUILDING AND CODE ENFORCEMENT SERVICES
- 15) CONSIDERATION TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SAN FERNANDO, THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS, AND 18 GOVERNMENT AGENCIES REGARDING THE COORDINATED INTEGRATED MONITORING PROGRAM AND WATERSHED MANAGEMENT PLAN FOR THE UPPER LOS ANGELES RIVER WATERSHED MANAGEMENT AREA
- 16) CONSIDERATION TO AUTHORIZE A PURCHASE ORDER NO. 12672 WITH A & M CATERING, INC.
- 17) CONSIDERATION TO APPROVE A PURCHASE ORDER WITH NVIS COMMUNICATIONS, LLC FOR THE CODAN BASE STATION AND TRANSPORTABLE RADIO SYSTEMS FOR THE CALOES HIGH FREQUENCY COMMUNICATION EQUIPMENT GRANT

The motion carried with Councilmember Montañez absent.

ITEM PULLED FOR DISCUSSION

- 6) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE SALARY PLAN AND TABLE OF ORGANIZATION FOR FISCAL YEAR 2023-2024, AND AMENDING RESOLUTION NO. 7973

City Manager Nick Kimball presented the staff report and responded to Councilmember questions.

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Motion by Councilmember Fajardo, seconded by Councilmember Solorio to adopt Resolution No. 8244 approving the Salary Plan for Fiscal Year 2023-2024; Adopt Resolution No. 8245 approving the Table of Organization for Fiscal Year 2023-2024; Adopt Resolution No. 8246 amending Resolution No. 7973 to include certain changes to the benefit plan for Executive Management Staff; and as amended to direct staff to return to a future meeting to discuss City Council benefits and City Council salaries.

The motion carried by the following vote:

ROLL CALL

AYES:	Solorio, Fajardo, Rodriguez - 3
NAYES:	None
ABSENT:	None
ABSTAIN:	Mendoza - 1

The following item was presented before Item No. 18.

- 20) DISCUSSION AND FOLLOW UP ON THE COLLECTION SERVICES FROM CONSOLIDATED DISPOSAL SERVICES, LLC DBA REPUBLIC SERVICES, AS AMENDED, AND CONSIDERATION TO ADOPT A RESOLUTION SETTING A PUBLIC HEARING TO PLACE LIENS ON REAL PROPERTY FOR NON-PAYMENT OF DELINQUENT ACCOUNTS FOR SOLID WASTE COLLECTION SERVICES

City Manager Kimball and Assistant to the City Manager presented the staff report and responded to Councilmember questions.

Councilmember Solorio stepped away at 7:03 p.m.

City Council recessed at 7:06 p.m. and reconvened at 7:15 p.m. with Councilmember Montañez absent.

Councilmember Fajardo left the dais at 7:49 p.m. and City Council took a brief recess. City Council reconvened at 8:05 p.m. with Councilmember Montañez absent.

Motion by Mayor Rodriguez, seconded by Councilmember Solorio to review the follow up summary from the June 5, 2023 City Council meeting regarding the services provided by Consolidated Disposal Services, LLC dba Republic Services, adopt Resolution No. 8247 declaring the City Council's intention to place liens on real property for non-payment of residential and commercial solid waste collection services billings and setting the date for the Public Hearing on August 7, 2023; and as amended, including, but not limited to, a bulky item pick-up costs proposal, a breakdown of delinquent accounts, information on financial literacy coaching for residents, provide additional direction on the Residential Compost Bin program, as appropriate; to apply liens only to commercial properties prior to January 1, 2023, and provide all households a compost pail. The motion carried with Councilmember Montañez absent.

PUBLIC HEARINGS

- 18) A PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION APPROVING THE FISCAL YEAR 2023-2024 CITY BUDGET

Mayor Rodriguez opened the public hearing.

Director of Finance Melton presented the staff report and responded to Councilmember questions.

Each Councilmember pulled budget items for discussion and discussion ensued.

City Council recessed at 8:52 p.m. and reconvened at 9:01 p.m.

Mayor Rodriguez called for public testimony. Lydia Rodriguez opposed two budget items.

There being no further public comments, Mayor Rodriguez closed the public comment portion of the meeting

Motion by Mayor Rodriguez, seconded by Councilmember Fajardo to adopt Resolution No. 8242 approving the Fiscal Year 2023-2024 Budget pursuant to approved changes; and directed staff to return to City Council with participatory budgeting, painting curbs, and street signage funding discussion.

The motion carried with Councilmember Montañez absent.

Vice Mayor Mendoza requested to reopen Consent Calendar Item No. 6. The motion failed due to lack of second.

ADMINISTRATIVE REPORTS

The following item was pushed to a City Council meeting in July.

- 19) RECEIVE AN UPDATE ON AMERICAN RESCUE PLAN ACT FUNDING AND PROVIDE DIRECTION TO STAFF

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz had no updates.

Director of Recreation and Community Services Venegas announced Summer Day Camp has begun; Education Commission will meet on June 27, 2023; and invited the community to attend the Red, White, and Lights 4th of July Fest on July 1, 2023.

Director of Finance Melton reminded the community the updated User Fee Rates will increase and effective August 7, 2023; and provided outreach on resources to pay utilities bills.

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Deputy City Manager/Economic Development Kith invited City Council to Ribbon Cutting for GAIN and DIY Girls and the Outdoor Market; and the Planning and Preservation recommended fence and wall regulation to the City Council.

Police Chief Valdez reminded the community that fireworks are illegal and there will be extra enforcement.

City Manager Kimball proposed to go dark for the July 3, 2023 City Council meeting.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Fajardo spoke about the budget process and thanked staff for their work presenting the budget.

Councilmember Solorio announced she became a Boardmember of the Independent Cities Association.

Vice Mayor Mendoza thanked staff for the seamless budget process.

Mayor Rodriguez supported going dark on July 3, 2023 and thanked staff for a collaborative budget process.

ADJOURNMENT (10:51 p.m.)

Mayor Rodriguez adjourned the meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the June 20, 2023, Regular meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk