



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL REGULAR MEETING AGENDA SUMMARY MONDAY, FEBRUARY 5, 2024 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at:

<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

Staff Contact Nick Kimball, City Manager

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REPORT OUT FROM CLOSED SESSION

CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR DECEMBER AND JANUARY STUDENTS OF THE MONTH (LEADERSHIP)
Dominic Gamboa (San Fernando Elementary School)
Itzel Lopez (ArTES Magnet High School)
- B. INFORMATIONAL PRESENTATION FROM LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO) COMMUNITY RELATIONS MANAGER STEPHANIE MOLEN ON METRO'S PROGRAMS AND FUTURE TABLING EVENTS
- C. INTRODUCTION OF NEW EMPLOYEES

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- | | |
|-------------------------------|--------------------------------|
| a. August 7, 2023 – Regular | c. November 28, 2023 – Special |
| b. November 6, 2023 – Special | d. January 16, 2024 - Special |

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 24-021 approving the Warrant Register.

3) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY'S PRIMARY, ALTERNATE, AND SUBSTITUTE ALTERNATE REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD

Recommend that the City Council adopt Resolution No. 8283 appointing Personnel Manager Sergio Ibarra as the Primary Representative, Director of Finance/City Treasurer Erica D. Melton as the Alternate Representative, and City Manager Nick Kimball as the Substitute Alternate Representative to serve on the Independent Cities Risk Management Authority Governing Board.

4) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR PHASE 2 OF THE ANNUAL STREET RESURFACING PROJECT

Recommend that the City Council:

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- a. Accept the improvements as constructed by American Asphalt South, Inc., and consider the work completed;
- b. Authorize the issuance and filing of a “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount of \$167,761 after the 35-day lien period from the date the Notice of Completion is recorded.

5) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR THE SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT, JOB NO. 7601, PLAN NO. P-732

Recommend that the City Council:

- a. Accept the improvements as constructed by Ortiz Enterprises, Inc., and consider the work completed;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention (\$592,125.52) after the 35-day lien period from the date the Notice of Completion is recorded.

PUBLIC HEARING

6) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING A MILITARY USE EQUIPMENT POLICY GOVERNING THE USE OF MILITARY EQUIPMENT, AS REQUIRED BY ASSEMBLY BILL 481; AND APPROVAL OF THE 2023 ANNUAL MILITARY EQUIPMENT REPORT

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public input, introduce for first reading, in title only, and waive further reading of Ordinance No. 1721 titled, “An Ordinance of the City Council of the City of San Fernando, California, adopting a Military Equipment Policy governing the use of military equipment pursuant to Assembly Bill 481”; and
- c. Approve the 2023 Annual Military Equipment Report.

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ADMINISTRATIVE REPORTS

7) DISCUSSION AND CONSIDERATION TO AWARD A MASTER SERVICES AGREEMENT TO FLOCK SAFETY FOR THE INSTALLATION OF FIXED AUTOMATED LICENSE PLATE READERS

Recommend that the City Council:

- a. Approve a three-year Master Services Agreement (Contract No. 2213) to Flock Safety for the installation and maintenance of 37 Fixed Automated License Plate Readers through Insight/OMNIA Partners, a cooperative purchasing program; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

8) DISCUSSION AND CONSIDERATION TO APPROVE THE DESIGN FOR THE PIONEER PARK PLAYGROUND RENOVATION PROJECT

Recommend that the City Council:

- a. Approve the final design for the Pioneer Park Playground Renovation Project;
- b. Approve a first amendment to the Contract Services Agreement with Great Western Recreation (Contract No. 2196(a)) to increase the not to exceed amount that includes any additional cost for the selected playground design option and extend the contract term through June 30, 2024; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

9) DISCUSSION AND CONSIDERATION OF THE 2024 INDEPENDENCE DAY FESTIVAL

Recommend that the City Council:

- a. Discuss and consider the proposed date and location of the 2024 Independence Day Festival; and
- b. Provide staff direction, as appropriate.

10) CONSIDERATION TO ADOPT A RESOLUTION APPROVING “GUIDELINES FOR BOARDS, COMMISSIONS AND COMMITTEES HANDBOOK”

Recommend that the City Council:

- a. Adopt Resolution No. 8260, establishing and approving the City of San Fernando’s “Guidelines for Boards, Commissions and Committees Handbook”;

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- b. Authorize the City Manager to make non-substantive changes, as appropriate;
- c. Authorize the City Manager, or designee, to take certain related actions to develop, implement and facilitate an in-house Commissioners training program; and
- d. Provide staff with direction, as applicable.

11) DISCUSSION AND CONSIDERATION TO REVIEW AND APPROVE CITY COUNCIL LIAISON ASSIGNMENTS AND AD HOC COMMITTEE ASSIGNMENTS

Recommend that the City Council review and provide direction to staff regarding Councilmember Liaison Assignments and Ad Hoc Committee Assignments.

12) DISCUSSION AND CONSIDERATION ON THE ADOPTION OF AN ORDINANCE ADDRESSING THE MISUSE OF THE CITY SEALS AND LOGO

This item was agendized by Vice Mayor Mary Mendoza.

13) DISCUSSION AND CONSIDERATION TO ACCEPT A DONATION FROM FRIENDS OF THE SAN FERNANDO LIBRARY

This item was agendized by Mayor Celeste T. Rodriguez.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: February 2, 2024 (12:30 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.