



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO

CITY COUNCIL REGULAR MEETING AGENDA SUMMARY TUESDAY, FEBRUARY 20, 2024 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at:
<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

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REPORT OUT FROM CLOSED SESSION

CALL TO ORDER

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR FEBRUARY STUDENTS OF THE MONTH (KINDNESS)
Aaliyah Delgado (Gridley Street Elementary School)
Sarahi Barrientos (CCLA Social Justice Humanitas Academy)
- B. PRESENTATION OF EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR TEACHER SPOTLIGHT AWARD
Alex Reza (Retired from San Fernando High School)
- C. PRESENTATION OF CERTIFICATES OF RECOGNITION TO OUTGOING AND INCOMING CHAMBER OF COMMERCE BOARD MEMBERS

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. December 4, 2023 – Regular
- b. January 16, 2024 – Regular

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 24-022 approving the Warrant Register.

3) CONSIDERATION TO APPROVE A SECOND READING TO ADOPT ORDINANCE NO. 1721 ADOPTING A MILITARY EQUIPMENT USE POLICY GOVERNING THE USE OF MILITARY EQUIPMENT PURSUANT TO ASSEMBLY BILL 481

Recommend that the City Council approve for second reading, in title only, and waive all further readings to adopt Ordinance No. 1721 titled, “An Ordinance of the City Council of the City of San Fernando, California, adopting a Military Use Equipment Policy governing the use of military equipment pursuant to Assembly Bill 481.”

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4) CONSIDERATION TO APPROVE AN AMENDMENT TO THE CONTRACT SERVICES AGREEMENT WITH OMNIGO SOFTWARE INFORMATION TECHNOLOGIES, LLC FOR HOSTED COMPUTER AIDED DISPATCH, RECORDS MANAGEMENT SOFTWARE, MOBILE SERVICES, AND AUTO-TAGGING

Recommend that the City Council:

- a. Approve a First Amendment to the Contract Services Agreement with Omnigo Software Information Technologies, LLC (Contract No. 1903(a)) to increase the not-to-exceed amount by \$2,000 from \$24,792 to \$26,792 for Hosted Computer Aided Dispatch, Records Management Software, Mobile Services, and Auto-Tagging for the remaining term of the current agreement;
- b. Authorize the City Manager to increase the contract services agreement for CAD, RMS, Mobile Services, and Auto-Tagging, as needed, in an amount not to exceed the approved budget authority; and
- c. Authorize the City Manager to make non-substantive changes and execute all related agreements.

5) CONSIDERATION TO ADOPT A RESOLUTION AMENDING FISCAL YEAR 2023-2024 BUDGET TO APPROPRIATE FUNDS FOR THE MARCH 5, 2024 CITY SPECIAL MUNICIPAL ELECTION TO FILL AN UNSCHEDULED COUNCILMEMBER VACANCY

Recommend that the City Council adopt Resolution No. 8286 amending the budget for Fiscal Year 2023-2024 to appropriate funds of \$65,000 to cover the cost for the March 5, 2024 City of Fernando Special Municipal Election to fill an unscheduled Councilmember vacancy.

6) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT TO ALFARO COMMUNICATIONS CONSTRUCTION, INC. FOR THE TRAFFIC SIGNAL MODIFICATIONS – 9 LOCATIONS HIGHWAY SAFETY IMPROVEMENT PROJECT, FEDERAL PROJECT NO. HSIPL-5202(019), JOB NO. 7598, PLAN NO. P-722; AND ADOPT A RESOLUTION APPROPRIATING FUNDS

Recommend that the City Council:

- a. Accept the lowest responsible bid in the amount of \$1,229,429.51 from Alfaro Communications Construction, Inc., for traffic signal modifications;
- b. Approve a Construction Contract with Alfaro Communications Construction, Inc., (Contract No. 2224) for an amount not-to-exceed \$1,229,429.51;
- c. Approve a project contingency in an amount not-to-exceed 10% of the contract amount, or \$122,942.95, to cover costs of unforeseen conditions;

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- d. Adopt Resolution No. 8284 amending the Fiscal Year 2023-2024 Adopted Budget appropriating additional Highway Safety Improvement Program expenditures and revenues in the Capital Grants Fund (Fund 010); and
- e. Authorize the City Manager to execute the Construction Agreement and all additional HSIP funding related documents.

7) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT TO NATIONAL COATING & LINING COMPANY FOR ROOF REPAIRS FOR RESERVOIR NOS. 2A AND 5, JOB NO. 7622

Recommend that the City Council:

- a. Approve a Construction Contract (Contract No. 2215) with National Coating & Lining Company in the amount of \$56,465, for Roof Repairs for Reservoir Nos. 2A and 5, Job No. 7622;
- b. Approve a 10 percent (\$5,647) contingency to cover the cost of any unforeseen construction related issues; and
- c. Authorize the City Manager to execute the contract and all related documents.

8) CONSIDERATION TO APPROVE A CONTRACT SERVICES AGREEMENT WITH ZETROC ELECTRIC, LLC FOR THE INSTALLATION AND LICENSING OF TWO EMERGENCY BACKUP POWER GENERATORS FOR LAS PALMAS AND RECREATION PARKS; AND ADOPT A BUDGET APPROPRIATING THE FUNDS

Recommend that the City Council:

- a. Approve a Contract Services Agreement with Zetroc Electric, LLC (Contract No. 2225) for the installation and licensing of two Generac Industrial Power Diesel Generators SD 100 for an amount not to exceed \$133,926 through the Sourcewell Purchasing Cooperative Contract No. 091422-WWG;
- b. Authorize a contingency of up to 10 percent to cover unforeseen expenses;
- c. Authorize staff to obtain and purchase the necessary generator operating permits from South Coast Air Quality Management District;
- d. Adopt Budget Resolution No. 8287 to appropriate \$150,000 in American Rescue Plan Act (ARPA) funding; and
- e. Authorize the City Manager to make non-substantive changes and execute all related agreements.

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9) CONSIDERATION TO ADOPT A RESOLUTION INITIATING PROCEEDINGS FOR FISCAL YEAR 2024-2025 LEVY OF ANNUAL ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT AND ORDERING THE ENGINEER'S REPORT

Recommend that the City Council:

- a. Adopt Resolution No. 8285 initiating the proceedings for the Fiscal Year 2024-2025 Levy of Annual Assessments for the Landscaping and Lighting Assessment District; and
- b. Order the preparation of the Engineer's Report by Willdan Financial Services in an amount not to exceed \$6,800.

10) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH HABITAT FOR HUMANITY OF GREATER LOS ANGELES AND APPROVE A CO-SPONSORSHIP AND USE OF THE CITY SEAL FOR THE POWER WOMEN, POWER TOOLS EVENT

Recommend that the City Council:

- a. Approve a Memorandum of Understanding (Contract No. 2223) with Habitat for Humanity of Greater Los Angeles to provide property beautification services;
- b. Approve Co-Sponsorship of Habitat for Humanity of Greater Los Angeles' Power Women, Power Tools Event that would benefit and support the community;
- c. Approve the use of the City seal on the print material and social media pursuant to City Council Resolution No. 6904; and
- d. Authorize the City Manager to make non-substantive changes and execute all related documents.

11) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE SAN FERNANDO CITY CHAMBER OF COMMERCE EVENTS AND USE OF THE CITY SEAL

Recommend that the City Council:

- a. Approve Co-Sponsorship of San Fernando City Chamber of Commerce events that would benefit and support the community;
- b. Approve the use of the City seal on the print material and social media pursuant to City Council Resolution No. 6904;
- c. Authorize the participation in, use of the City seal, and waive fees for use of City's facilities for co-sponsored events, with City Manager approval.

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12) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE NATIONAL ENDOWMENT FOR THE ARTS FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM

Recommend that the City Council authorize the preparation and submittal of a grant application to the National Endowment for the Arts in the amount of \$57,000 to support the Mariachi Master Apprentice Program.

PUBLIC HEARING

13) A PUBLIC HEARING TO CONSIDER ADOPTING ORDINANCE NO. 1722 AMENDING THE CITY OF SAN FERNANDO'S WATER POLICIES TO COMPLY WITH SENATE BILL 998 AND SENATE BILL 3, AMENDING PROVISIONS OF SECTIONS 94-151 THROUGH 94-164 OF DIVISION I, CHAPTER 94 (UTILITIES), ARTICLE III (WATER) OF THE SAN FERNANDO MUNICIPAL CODE CONCERNING THE DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1722, "an Ordinance of the City Council of the City of San Fernando, California, amending provisions of Sections 94-151 through 94-164 of Division I, Chapter 94 (Utilities), Article III (Water) of the San Fernando Municipal Code concerning the discontinuation of residential water service for Nonpayment"; and
- c. Authorize the City Manager to direct staff to synthesize the revised Ordinance into a *Policy on the Discontinuation of Residential Water Services Non-Payment*, for customers to more easily understand the process as it relates to residential water billing, penalties/fines, and water disconnection.

ADMINISTRATIVE REPORTS

14) DISCUSSION AND UPDATES ON THE 2024 INDEPENDENCE DAY FESTIVAL

Recommend that the City Council:

- a. Discuss and consider the proposed date and location of the 2024 Independence Day Festival; and
- b. Provide staff direction, as appropriate.

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15) PRESENTATION AND DISCUSSION OF THE HOME REHABILITATION LOAN PROGRAM

Recommend that City Council:

- a. Receive a presentation from staff related to the establishment of a Home Rehabilitation Loan Program;
- b. Provide direction to staff, as applicable; and
- c. Authorize the City Manager to execute all related documents.

16) PRESENTATION AND DISCUSSION REGARDING COMPLETION OF PHASE I OF THE CLIMATE ACTION AND RESILIENCE PLAN

Recommend that the City Council:

- a. Receive and file a presentation from staff; and
- b. Provide direction to staff, as appropriate.

17) DISCUSSION AND CONSIDERATION TO ADOPT AN INTERIM URGENCY ORDINANCE INCLUDING ESTABLISHMENTS SELLING ALCOHOL TO BUSINESSES REQUIRING BUSINESS PERMITS AND ESTABLISHING REGULATIONS FOR ESTABLISHMENTS SELLING ALCOHOL

Recommend that City Council waive full reading, in title only and adopt Interim Urgency Ordinance No. U-1723, titled, “An Urgency Ordinance of the City Council of the City of San Fernando, California amending Chapter 22 (Businesses) of the San Fernando Municipal Code, requiring businesses selling alcohol onsite to obtain a Business Permit and adding Article X (on-site alcohol sales establishments) to establish interim regulations relating to operational requirements and incidental live entertainment in accordance with Government Code Sections 36934 and 36937.”

18) DISCUSSION AND CONSIDERATION TO APPROVE THE 2024 LEGISLATIVE PLATFORM AND LEGISLATIVE APPROPRIATION REQUESTS

recommended that the City Council:

- a. Review and approve the 2024 Legislative Platform;
- b. Review and approve the 2024 Legislative Appropriation Requests; and
- c. Authorize the City Manager to take certain related actions to execute and implement the procedures in the Legislative Advocacy Policy.

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19) DISCUSSION AND CONSIDERATION TO ACCEPT A DONATION FROM FRIENDS OF THE SAN FERNANDO LIBRARY

This item was agendized by Mayor Celeste T. Rodriguez.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: February 16, 2024 (3:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.