



CHAIR DAVID GOVEA  
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ  
COMMISSIONER NICOLE MOHR  
COMMISSIONER OLIVIA ROBLEDO  
COMMISSIONER LAUREL RODRIGUEZ

CITY OF SAN FERNANDO  
EDUCATION COMMISSION  
REGULAR MEETING AGENDA SUMMARY  
TUESDAY, FEBRUARY 27, 2024 – 4:30 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

**PUBLIC PARTICIPATION OPTIONS**

Please visit the City's YouTube channel to live stream and watch previously recorded Education Commission meetings, which is also available with Spanish subtitles at:

<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Recreation and Community Services Department at (818) 898-1290 or email at [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) at least 2 business days prior to the meeting.

**SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

**SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and made part of the official public record of the meeting.

**CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 853 3530 1842**  
**Passcode: 071322**

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

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### **CALL TO ORDER**

### **ROLL CALL**

### **TELECONFERENCE REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

### **PLEDGE OF ALLEGIANCE**

Led by Chair David Govea

### **APPROVAL OF AGENDA**

Recommend that the Education Commission approve the agenda as presented.

### **PRESENTATIONS**

- A. PRESENTATION BY DETECTIVE JORGE CERVANTES REGARDING THE SAN FERNANDO POLICE DEPARTMENT PARENT ACADEMY

### **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

### **PUBLIC STATEMENTS**

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

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Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 853 3530 1842; Passcode: 071322**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) CONSIDERATION TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR:**

- a. January 30, 2024

### **ADMINISTRATIVE REPORTS**

#### **2) DISCUSSION AND SELECTION OF THE MARCH STUDENT OF THE MONTH**

Recommend that the Education Commission:

- a. Discuss and select student nominee for the March Student of the Month for the theme of “Creative/Artistic”.

#### **3) DISCUSSION REGARDING STAFF WORKLOAD**

Recommend that the Education Commission:

- a. Continue to discuss staff workload for Commission Programs.

#### **4) DISCUSSION REGARDING THE TEACHER’S SPOTLIGHT PROGRAM**

Recommend that the Education Commission:

- a. Discuss and select teacher nominee for the Teacher’s Spotlight Program.

#### **5) DISCUSSION REGARDING THE STUDENT SCHOLARSHIP PROGRAM**

Recommend that the Education Commission:

- a. Continue to discuss the Student Scholarship Program; and
- b. Discuss the Scholarship Awards Ceremony.

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## STAFF COMMUNICATION

### COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

### AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 or [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) at least 48 hours prior to the meeting.*

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**SAN FERNANDO EDUCATION COMMISSION  
MINUTES**

**January 30, 2024 – 4:30 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, Ca 91340

**CALL TO ORDER/ROLL CALL**

Chair David Govea called the meeting to order at 4:33 p.m.

Present:

Members: Chair David Govea, Vice Chair Angel Zobel-Rodriguez, Commissioner Olivia Robledo, Commissioner Nicole Mohr, and Commissioner Laurel Rodriguez

Staff: Community Services Supervisor, Juan Salas, RCS Executive Assistant, Maria Calleros, and Recreation Park Office Clerk, Tiffany Hernandez

**PLEDGE OF ALLEGIANCE**

Led by Chair David Govea

**APPROVAL OF AGENDA**

Motion made by Vice Chair Zobel-Rodriguez, seconded by Commissioner Robledo, to approve the agenda. By consensus, the motion carried. By consensus, the motion carried.

**PRESENTATIONS**

No presentations.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

No public statements.

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**CONSENT CALENDAR**

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. January 3, 2024

Motion made by Commissioner Robledo, seconded by Commissioner Mohr, to approve the consent calendar. By consensus, the motion carried.

**ADMINISTRATIVE REPORTS**

2) Discussion and Selection of the February Student of the Month

Chair Govea announced February’s student of the month. Theme is “Kindness”.

- Aaliyah is a 5<sup>th</sup> grader at Gridley Elementary School. She stood up for student with disabilities. Aaliyah also gave her support and informed staff of what was being done to that student.
- Sarahi is a 9<sup>th</sup> grader at Social Justice Humanitas High School. She is selfless, patient with peers, does not judge or say negative words.

Motion made by Chair Govea, seconded by Commissioner Rodriguez, to award Aaliyah and Sarahi with the February student of the month award.

3) Discussion Regarding Staff Workload

Mr. Salas updated Commissioners on the requested 28 additional hours. Commission would need to submit this request during the new fiscal year budgeting in April. The additional 28 hours will not affect the Commission budget.

Commissioner Mohr requested a staff workload analysis with the number of hours allocated to events.

4) Discussion Regarding the Teacher’s Spotlight Program

Commissioners will present Alex Reza with an award at the February 20<sup>th</sup> City Council meeting. There are no nominations for the month of January.

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### 5) Discussion Regarding the Student Scholarship Program

Vice Chair Zobel-Rodriguez provided an update on essay submissions.

- Beyond The Bachelors- 1
- Jerry's Kids- 2
- Why Not You?- 1
- Elias Rodriguez- 4
- Gabriel Fernandez- 6
- Unheard Voices- 1
- Environmental Sustainability- 0

Ms. Calleros sent an invoice to Republic and will send an update to Commissioners this week.

Chair Govea was contacted by Commissioner Sylvia Ballin in regards to the Margarita Montanez scholarship. A total of \$1,000 was donated and has been reflected in the account. This amount will be broken down in to two \$500.00 awards. . This scholarship subject is environmental issues such as tree canopy climate change and water conservation. Commissioner Ballin is requesting that it be added to the current scholarship cycle.

Commissioner Mohr suggested that the scholarship be added to next year's cycle in place of Councilmember Joel Fajardo's scholarship. Councilmember Fajardo will most likely not refund his scholarship for the coming year. Commissioners agreed to add the Margarita Montanez scholarship to next year's cycle along with Vice Mayor Mary Mendoza's scholarship.

### 6) Discussion Regarding the Principal's Brunch

At this time, the Commission shared thoughts on the Principal's Brunch. Commissioners also gave suggestions on things to modify for next year's brunch. Ms. Calleros will email copies of exit tickets to Commissioners. Commissioner Robledo requested a count of how many schools attended and how many did not attend. Commissioner Mohr shared some of the principal's feedback from the exit tickets and also spoke about possible key note speakers.

## **NEW AGENDA ITEMS**

- Parent Academy-inviting San Fernando Police Chief Fabian Valdez to speak
- Student of the Month
- Staff Workload
- Student Scholarship Program
- Teacher Spotlight

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**GENERAL COMMISSIONER COMMENTS**

Vice Chair Zobel-Rodriguez suggested inviting Police Chief Fabian Valdez to speak about Parent Academy at the next meeting.

Motion made by Vice Chair Zobel-Rodriguez, seconded by Commissioner Rodriguez, to invite Police Chief Fabian Valdez. By consensus, the motion carried. By consensus, the motion carried.

**STAFF COMMUNICATION**

Services Supervisor, Juan Salas shared information on the graduate banner program. Applications are now available at City Hall, Las Palmas, and Recreation Park.

**ADJOURNMENT (5:47 p.m.)**



**To:** Chair David Govea and Education Commissioners

**From:** Juan Salas, Community Services Supervisor  
Maria Calleros, Executive Assistant

**Date:** February 27, 2024

**Subject:** Discussion and Selection of the March Student of the Month

**RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the March Student of the Month for the theme of “Creative/Artistic”.

**BACKGROUND:**

1. September 26, 2023, the Education Commission approved the 2023 – 2024 Student of the Month Program with the following categories:
  - a. September- Positive Attitude
  - b. October- Responsibility/ Ownership
  - c. November- Giving Back
  - d. December/January- Leadership
  - e. February- Kindness/Caring (Allies)
  - f. March- Creative/Artistic
  - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
  - h. May- Academic Achievement

**BUDGET IMPACT:**

There is no fiscal impact associated with approving this item.

**CONCLUSION:**

Staff recommends selecting a student of the month for December/January, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month’s nominees.



## AGENDA REPORT

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**To:** Chair David Govea and Commissioners

**From:** Juan Salas, Community Services Supervisor  
Maria Calleros, Executive Assistant

**Date:** February 27, 2024

**Subject:** Discussion Regarding Staff Workload

**RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Continue to discuss staff workload for Commission Programs.

**BACKGROUND/ANALYSIS:**

At the November 29, 2023 meeting, Commissioner Mohr requested staff workload sustainability be agendaized for the next Commission meeting. She would like the Commission to discuss the various projects they will be working on throughout the year and to make sure staff participation is sustainable long term.

**BUDGET IMPACT:**

It is unknown if there will be a fiscal impact at this time.

**CONCLUSION:**

It is recommended that the Education Commission discuss staff workload.

**To:** Chair David Govea and Education Commissioners

**From:** Juan Salas, Community Services Supervisor  
Maria Calleros, Executive Assistant

**Date:** February 27, 2024

**Subject:** Discussion Regarding Teacher's Spotlight Program

**RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Discuss and select a teacher nominee for the Teacher's Spotlight Program.

**BACKGROUND:**

1. The Teacher's Spotlight was a program developed by the Commission to recognize inspirational teachers working in San Fernando schools. In July 2020, the first Teacher Spotlight recipient was nominated and awarded during a City Council meeting in September 2020.
2. In November 2022 the Education Commission discussed bringing back the Teacher's Spotlight Program. It was decided to table the item and discuss at a later date.
3. At the March 2023 meeting, Vice-Chair Angel Zobel-Rodriguez asked that the item be included on the April agenda.
4. At the April 2023 meeting two teachers were selected. The first was Katheryne Pena from CCLA-Technology Prep Academy and the second teacher was Ashley Ruiz from Nueva Esperanza Charter Academy. Both teachers were recognized at the October 16, 2023 Council Meeting

**BUDGET IMPACT:**

There is no budget impact.

**CONCLUSION:**

The Education Commission should continue the Teacher's Spotlight Program.

**To:** Chair David Govea and Commissioners

**From:** Juan Salas, Community Services Supervisor  
Maria Calleros, Executive Assistant

**Date:** February 27, 2024

**Subject:** Discussion Regarding Student Scholarship Program

**RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Continue to discuss the Student Scholarship Program; and
- b. Discuss the Scholarship Awards Ceremony.

**BACKGROUND/ANALYSIS:**

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

**BUDGET IMPACT:**

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

**CONCLUSION:**

It is recommended that the Education Commission continue the discussion regarding the scholarship program.