



MAYOR CELESTE T. RODRIGUEZ  
VICE MAYOR MARY MENDOZA  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER MARY SOLORIO

## CITY OF SAN FERNANDO

### CITY COUNCIL REGULAR MEETING AGENDA SUMMARY MONDAY, MARCH 18, 2024 – 6:00 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

#### **PUBLIC PARTICIPATION OPTIONS**

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at:

<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 2 business days prior to the meeting.

#### **SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

#### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

#### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

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*Staff Contact Nick Kimball, City Manager*

**REPORT OUT FROM CLOSED SESSION**

**CALL TO ORDER**

**ROLL CALL**

**TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk

**APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

**PRESENTATIONS**

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR MARCH STUDENTS OF THE MONTH (CREATIVE/ARTISTIC)  
Melissa Reyes Grajeda (San Fernando Middle School)  
Geraldine Ramos (ArTES Magnet)
  
- B. PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF MARCH 2024 AS WOMEN’S HISTORY MONTH
  
- C. PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF MARCH 2024 AS NATIONAL NUTRITION MONTH

**DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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## **PUBLIC STATEMENTS**

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- |                            |                                |
|----------------------------|--------------------------------|
| a. June 13, 2005 – Special | d. August 1, 2006 - Special    |
| b. May 8, 2006 – Special   | e. February 5, 2024 - Special  |
| c. July 10, 2006 – Special | f. February 20, 2024 - Special |

### **2) CONSIDERATION TO ADOPT RESOLUTION NOS. 24-031 AND 24-032 APPROVING THE WARRANT REGISTERS OF MARCH 4, 2024, AND MARCH 18, 2024, RESPECTIVELY**

Recommend that the City Council:

- a. Adopt Resolution No. 24-031 approving the Warrant Register dated March 4, 2024; and
- b. Adopt Resolution No. 24-032 approving the Warrant Register dated March 18, 2024.

### **3) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN OBSOLETE RECORDS IN ACCORDANCE WITH THE CITY'S RECORDS RETENTION SCHEDULE FOR THE MAINTENANCE AND DISPOSITION OF RECORDS**

Recommend that the City Council:

- a. Adopt Resolution No. 8291 authorizing the City Clerk and City Attorney to destroy obsolete records per the Destruction List Approval and detailed in the Request for Destruction of Records pursuant to the State of California, Government Code Section 34090 and the City's approved Records Retention Schedule for the Maintenance and Disposition of Records;

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- b. Authorize the City Clerk to certify the Certificate of Destruction; and
- c. Authorize the City Clerk to take all related actions to dispose of such records.

### **4) CONSIDERATION TO RECEIVE AND FILE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2023**

Recommend that the City Council receive and file the Annual Comprehensive Financial Report for the fiscal year ending June 30, 2023.

### **5) CONSIDERATION TO ADOPT A RESOLUTION APPROVING AUTHORIZATION TO DISTRIBUTE REVENUES ON BEHALF OF THE FORMER SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY FROM THE PAYOFF OF OUTSTANDING LOANS RELATED TO LIBRARY PLAZA PARTNERS, LLC, AND APPROVE EXECUTION OF SUBSTITUTION OF TRUSTEE AND RECONVEYANCE OF DEED OF TRUST**

Recommend that the City Council:

- a. Adopt Resolution No. 8292 of the City Council of the City of San Fernando, acting as successor to the Successor Agency of the San Fernando Redevelopment Agency to authorize distribution of proceeds;
- b. Approve execution of a Substitution of Trustee and Reconveyance of Deed of Trust related to the Payoff of Outstanding Loan Obligations in connection with Library Plaza Partners, LLC; and
- c. Authorize the City Manager to take certain related actions.

### **6) CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING AN EXECUTIVE COMPENSATION PLAN FOR DEPARTMENT HEAD CLASSIFICATIONS APPOINTED BY THE CITY MANAGER AND RESCINDING RESOLUTION NOS. 7973 AND 7973(A), AND AMENDING THE SALARY PLAN FOR FISCAL YEAR 2023-2024**

Recommend that the City Council:

- a. Adopt Resolution No. 8289 establishing the salary and benefits for Department Head classifications (Executive Compensation Plan) that are appointed by the City Manager;
- b. Rescind Resolution Nos. 7973 and 7973(a) that set forth the prior Department Head compensation plan;
- c. Adopt Resolution No. 8290 amending the Salary Plan for Fiscal Year 2023-2024; and
- d. Authorize the City Manager to make non-substantive corrections and execute all related documents.

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### **7) CONSIDERATION TO AUTHORIZE SUPPORT OF GRANT APPLICATIONS WITH THE FERNANDEÑO TATAVIAM BAND OF MISSION INDIANS FOR CLIMATE RESILIENCY PROJECTS**

Recommend that the City Council:

- a. Authorize City support of grant applications as a partner with the Fernandeno Tataviam Band of Mission Indians to support climate resiliency planning and related projects in the City of San Fernando; and
- b. Authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grants.

### **8) CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING FUNDING FOR THE CALIFORNIA NATURAL RESOURCES AGENCY'S URBAN GREENING GRANT PROGRAM FOR THE CARLISLE GREEN ALLEY PROJECT**

Recommend that the City Council:

- a. Adopt Resolution No. 8288 amending the budget for Fiscal Year 2023-2024 to appropriate the grant revenues and expenses for the Urban Greening Grant Program for the Carlisle Green Alley Project; and
- b. Authorize the City Manager to appropriate revenue and expenditures equal to the grant award in the Capital Grants Funds (Fund 010).

### **9) CONSIDERATION TO APPROVE A NON-EXCLUSIVE LICENSE AGREEMENT WITH SPECIAL OLYMPICS SOUTHERN CALIFORNIA FOR USE OF PARK FACILITIES AND THE USE OF THE CITY SEAL**

Recommend that the City Council:

- a. Authorize the City Manager to execute a Non-Exclusive License Agreement (Contract No. 2228) with Special Olympics Southern California for use of Las Palmas, Recreation and Pioneer park facilities; and
- b. Approve the use of the City seal on print material and social media pursuant to City Council Resolution No. 6904.

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### **10) CONSIDERATION TO APPROVE AN AGREEMENT WITH THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TOTAL MAXIMUM DAILY LOAD**

Recommend that the City Council:

- a. Approve an agreement with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (Contract No. 2232) for cost sharing for the installation of monitoring equipment and monitoring pursuant to the Harbor Toxic Pollutants Total Maximum Daily Load; and
- b. Authorize the City Manager, or designee, to execute the agreement and all related documents.

### **11) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH EUROFINS EATON ANALYTICAL, LLC FOR WATER TESTING AND ANALYSIS SERVICES**

Recommend that City Council:

- a. Approve a Second Amendment to the Professional Services Agreement with Eurofins Eaton Analytical, LLC (Contract No. 1910(b)) increasing the annual not-to-exceed amount by \$50,000 to a new total of \$130,000, and extending the contract until July 1, 2024, for water testing and analysis services,.
- b. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

## **PUBLIC HEARING**

### **12) A PUBLIC HEARING TO CONSIDER ADOPTION OF URGENCY ORDINANCE NO. U-1725, EXTENDING BY A PERIOD OF ONE YEAR AN EXISTING TEMPORARY MORATORIUM ON THE INSTALLATION OF ARTIFICIAL TURF AND SYNTHETIC GRASS IN THE CITY OF SAN FERNANDO PURSUANT TO GOVERNMENT CODE SECTION 65858(A)**

Recommend that City Council :

- a. Accept, file, and issue the report on the measures taken since imposing a temporary moratorium on the installation of artificial grass and synthetic turf;
- b. Conduct a Public Hearing; and

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- c. Pending public testimony, waive full reading, in title only, and adopt by a four-fifths vote Urgency Ordinance No. U-1725, “An Urgency Ordinance of the City Council of the City of San Fernando, California, extending by a period of one year an existing temporary moratorium on the installation of artificial turf and synthetic grass in the City of San Fernando pursuant to Government Code Section 65858(A).”

### **ADMINISTRATIVE REPORTS**

#### **13) PRESENTATION AND DISCUSSION OF THE MID-YEAR BUDGET REVIEW FOR FISCAL YEAR 2023-2024; AND CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE MID-YEAR PROPOSED BUDGET AND BLANKET PURCHASE ORDER ADJUSTMENTS**

Recommend that the City Council:

- a. Review and discuss the Mid-Year Budget Review for Fiscal Year 2023-2024;
- b. Adopt Resolution No. 8293 amending the City’s FY 2023-2024 Budget to include the proposed mid-year and blanket purchase order adjustments; and
- c. Review the FY 2024-2025 Budget Calendar.

#### **14) DISCUSSION AND CONSIDERATION TO APPROVE A CONTRACT SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES DEPARTMENT OF ANIMAL CARE AND CONTROL TO PROVIDE ANIMAL CARE AND CONTROL SERVICES TO THE CITY**

Recommend that City Council:

- a. Approve a new standardized Contract Services Agreement with the County of Los Angeles Department of Animal Care and Control (Contract No. 2233) to provide animal care and control services to the City; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

#### **15) CONSIDERATION AND DISCUSSION TO ADOPT AN ORDINANCE AMENDING ARTICLE 1 OF CHAPTER 1 OF THE SAN FERNANDO MUNICIPAL CODE ESTABLISHING RESTRICTIONS GOVERNING THE USE OF THE CITY SEAL AND OTHER CITY LOGOS AND INSIGNIAS**

Recommend that the City Council, introduce for first reading, in title only, and waive further reading of Ordinance No. 1724 titled, “An Ordinance of the City Council of the City of San Fernando Amending Article 1 (General Provisions) of Chapter 1 (General Provisions and Penalties) of the San Fernando Municipal Code Establishing Restrictions and Protections Governing unauthorized use of the City Seal and other City Logos and Insignias.”

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### 16) DISCUSSION AND CONSIDERATION REGARDING TREE PRESERVATION AND PUBLIC COMMUNICATION

This item was agendized by Mayor Celeste T. Rodriguez.

### 17) DISCUSSION AND CONSIDERATION REGARDING STREAMLINING PROCEDURES FOR AGENDA ITEM INCLUSION BY COUNCILMEMBERS

This item was agendized by Councilmember Joel Fajardo.

### STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

### GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, City Clerk

Signed and Posted: March 15, 2024 (2:00 p.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*