



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:00 PM
REGULAR MEETING – 6:00 PM
TUESDAY, APRIL 2, 2024

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:00 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) **CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:**

Designated City Negotiators: City Manager Nick Kimball
Employees and Employee Bargaining Units:

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San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Title of Employee: City Manager

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

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CALL TO ORDER - REGULAR MEETING 6:00 P.M. (OPEN SESSION)

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE WEEK OF APRIL 7, 2024 TO APRIL 13, 2024 AS NATIONAL LIBRARY WEEK
- B. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE MONTH OF APRIL AS DONATE LIFE MONTH
- C. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE MONTH OF APRIL AS SEXUAL ASSAULT AWARENESS MONTH
- D. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING MARCH 31, 2024 AS CESAR CHAVEZ DAY
- E. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING APRIL 22, 2024 AS EARTH DAY
- F. PRESENTATION BY NEW ECONOMICS FOR WOMEN REGARDING THE FINANCIAL CAPABILITY WORKSHOPS, INDIVIDUALIZED ONE-ON-ONE FINANCIAL COACHING, AND HOMEBUYER EDUCATION COURSES
- G. PRESENTATION BY BOARD CHAIR ADAN ORTEGA AND GENERAL MANAGER ADEL HAGEKHALIL ON METROPOLITAN WATER DISTRICT'S CLIMATE ACTION PLAN

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 24-041 approving the Warrant Register.

2) CONSIDERATION TO APPROVE A SECOND READING TO ADOPT ORDINANCE NO. 1724 AMENDING ARTICLE 1 OF CHAPTER 1 OF THE SAN FERNANDO MUNICIPAL CODE ESTABLISHING RESTRICTIONS GOVERNING THE USE OF THE CITY SEAL AND OTHER CITY LOGOS AND INSIGNIAS

Recommend that the City Council approve a second reading to adopt Ordinance No. 1724 in title only, and waive further reading of, the ordinance titled, "An Ordinance of the City Council of the City of San Fernando Amending Article 1 (General Provisions) of Chapter 1 (General Provisions and Penalties) of the San Fernando Municipal Code Establishing Restrictions and Protections Governing unauthorized use of the City Seal and other City Logos and Insignias", as amended to correct Section 1-13, (a) Definitions of the proposed Ordinance changing the date format to "Aug. 31, 1911."

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3) CONSIDERATION TO APPROVE A LIST OF ON-CALL PROFESSIONAL PLANNING CONSULTING FIRMS AND A LIST OF ON-CALL ENVIRONMENTAL FIRMS TO PROVIDE AS-NEEDED PLANNING AND ENVIRONMENTAL REVIEW SERVICES FOR THE COMMUNITY DEVELOPMENT DEPARTMENT

Recommend that the City Council:

- a. Approve the on-call professional planning services list of 7 consulting firms;
- b. Approve the on-call professional environmental services list of 7 consulting firms; and
- c. Authorize the City Manager to execute an agreement with each of the on-call professional planning firms up to the authorized budgeted amount.

4) CONSIDERATION TO APPROVE A GRANT AGREEMENT WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM TO FUND THE FIXED ROUTE AMERICAN WITH DISABILITIES IMPROVEMENTS PROJECT, AND ADOPT A RESOLUTION APPROPRIATING FUNDS

Recommend that the City Council:

- a. Approve a Grant Agreement (Contract No. 2235) with the Los Angeles County Metropolitan Transportation Authority in the amount of \$750,000 for the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program to fund the City of San Fernando Fixed Route American with Disabilities Improvements Project;
- b. Adopt Resolution No. 8294 amending the Fiscal Year 2023-2024 Adopted Budget appropriating Federal Transit Administration Section 5310 grant expenditures and revenues; and
- c. Authorize the City Manager to execute the agreement and all additional funding related documents.

5) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL FOR THE UNDER-AGE ALCOHOL PURCHASE PREVENTION PROGRAM

Recommend that the City Council authorize the preparation and submittal of a grant application to the Department of Alcoholic Beverage Control in an amount up to \$100,000 to support San Fernando Police Department's Under-Age Alcohol Purchase Prevention Program.

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ADMINISTRATIVE REPORTS

6) DISCUSSION AND CONSIDERATION TO AUTHORIZE ACCEPTANCE OF THE CALIFORNIA GOVERNOR’S OFFICE OF PLANNING AND RESEARCH GRANT FOR THE ADAPTATION PLANNING GRANT PROGRAM, ADOPT A RESOLUTION APPROPRIATING THE FUNDS, AND APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTANTS INC. TO COMPLETE THE CLIMATE ACTION AND RESILIENCE PLAN

Recommend that the City Council:

- a. Authorize the acceptance of the California Governor’s Office of Planning and Research Grant Funds for the Adaptation Planning Grant Program in the amount of \$599,918.18 (Contract No. 2231);
- b. Adopt Resolution No. 8295 amending the budget for Fiscal Year 2023-2024 to appropriate the funds and increase the Operating Grants (Fund 110) revenues and expenditures;
- c. Approve a Professional Services Agreement (Contract No. 2236) with Rincon Consultants Inc., in an amount not-to-exceed \$351,598 to develop the City’s Climate Action and Resilience Plan and update the Circulation and Open Space/Conservation/Parks-Recreation General Plan Elements;
- d. Authorize the City Manager to make non-substantive changes and execute all related documents; and
- e. Provide direction to staff as to which funding sources should be used for California Environmental Quality Act Analysis.

7) PRESENTATION AND DISCUSSION OF THE HOME REHABILITATION LOAN PROGRAM

Recommend that City Council:

- a. Receive a presentation from staff related to the establishment of a Home Rehabilitation Loan Program;
- b. Provide direction to staff, as applicable; and
- c. Authorize the City Manager to execute all related documents.

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8) DISCUSSION AND CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT TO AMERICAN ASPHALT SOUTH, INC. FOR FISCAL YEAR 2023-2024 PHASE 3, ANNUAL STREET RESURFACING PROJECT, JOB NO. 7621, PLAN NO. P-743

Recommend that the City Council:

- a. Accept the lowest responsive bid from American Asphalt South, Inc., for construction services for Phase 3 of the Annual Street Resurfacing Project;
- b. Approve a construction contract (Contract No. 2237) with American Asphalt South, Inc., for an amount not-to-exceed \$1,800,173.60 for construction services for Fiscal Year 2023-2024 Phase 3, Annual Street Resurfacing Project, Job No. 7621, Plan No. P-743;
- c. Approve a 20% contingency of \$360,035 for any change orders due to unforeseen conditions or change in work; and
- d. Authorize the City Manager or his designee to execute the agreement and all related documents.

9) CONSIDERATION AND DISCUSSION REGARDING COUNCILMEMBER INITIATED REQUEST TO AGENDIZE AN ITEM FOR CITY COUNCIL DISCUSSION

Recommend that the City Council review and provide direction to staff regarding the options on the process in which a Councilmember requests to agendize an item for City Council discussion for a future City Council meeting.

10) DISCUSSION REGARDING CONTINUATION OF THE RECREATION SCHOLARSHIP PROGRAM

This item was agendized by Mayor Celeste T. Rodriguez.

11) DISCUSSION REGARDING REPAIR AND ENHANCEMENT OF TRASH ENCLOSURES TO SUPPORT COMMUNITY BEAUTIFICATION

This item was agendized by Mayor Celeste T. Rodriguez.

12) DISCUSSION REGARDING CREATION OF THE SAN FERNANDO COMMUNITY CENTER AT PUIG'S HOUSE

This item was agendized by Mayor Celeste T. Rodriguez.

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STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on April 15, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: March 29, 2024 (3:30 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours.
