

**CITY OF SAN FERNANDO
CITY COUNCIL MINUTES**

**FEBRUARY 5, 2024 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

CALL TO ORDER/ROLL CALL

Mayor Celeste Rodriguez called the meeting to order at 6:07 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza, and Councilmember Mary Solorio

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Deputy City Manager/Economic Development Kanika Kith, Director of Finance Erica Melton, Director of Community Development Erika Ramirez, Director of Public Works Wendell Johnson and City Clerk Julia Fritz

Absent: Councilmember Joel Fajardo

TELECONFERENCING REQUESTS/DISCLOSURE

No requests considered.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Mayor Rodriguez, seconded by Councilmember Solorio to approve the agenda, as amended to table Agenda Item No. 13 to the next regular City Council meeting. The motion carried with Councilmember Fajardo absent.

PRESENTATIONS

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR DECEMBER AND JANUARY STUDENTS OF THE MONTH (LEADERSHIP)
Dominic Gamboa (San Fernando Elementary School)
Itzel Lopez (ArTES Magnet High School) was not in attendance and will be agendize for the next regular City Council meeting.

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B. INFORMATIONAL PRESENTATION FROM LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO) COMMUNITY RELATIONS MANAGER STEPHANIE MOLEN ON METRO’S PROGRAMS AND FUTURE TABLING EVENTS

Mayor Rodríguez requested information on statistics the statistics of how many San Fernando students have enrolled in the GoPass Program and suggested potential outreach through the City’s Education Commission.

PUBLIC STATEMENTS

John Robertson spoke about payment delays regarding the Reservoir #4 project.

Gustavo Franco thanked staff for their work and spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Julio Martinez spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Marcela Rodriguez spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Julie Cuellar spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Louis Lopez submitted a public comment in in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Aron Jones submitted a public comment regarding his support of Mayor Rodriguez.

It was noted that the City Council recessed the meeting at 7:01 p.m. and reconvened at 7:08 p.m. with Councilmember Fajardo absent.

CONSENT CALENDAR

Motion by Councilmember Solorio, seconded by Vice Mayor Mendoza to approve the Consent Calendar:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:
 - a. August 7, 2023 – Regular
 - b. November 6, 2023 – Special
 - c. November 28, 2023 – Special
 - d. January 16, 2024 - Special
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY’S PRIMARY, ALTERNATE, AND SUBSTITUTE ALTERNATE REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD

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- 4) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR PHASE 2 OF THE ANNUAL STREET RESURFACING PROJECT
- 5) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR THE SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT, JOB NO. 7601, PLAN NO. P-732

The motion carried, with Councilmember Fajardo absent.

PUBLIC HEARING

- 6) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING A MILITARY USE EQUIPMENT POLICY GOVERNING THE USE OF MILITARY EQUIPMENT, AS REQUIRED BY ASSEMBLY BILL 481; AND APPROVAL OF THE 2023 ANNUAL MILITARY EQUIPMENT REPORT

The public hearing was announced opened.

Police Chief Fabian Valdez and Acting Lieutenant Walter Dominguez presented the staff report and responded to Councilmember questions.

Mayor Rodriguez called for public testimony. There being no public testimony, Mayor Rodriguez closed public comment period.

Motion by Councilmember Solorio, seconded by Vice Mayor Mendoza to introduce for first reading, in title only, and waive further reading of Ordinance No. 1721 titled, “An Ordinance of the City Council of the City of San Fernando, California, adopting a Military Equipment Policy governing the use of military equipment pursuant to Assembly Bill 481”; and Approve the 2023 Annual Military Equipment Report. The motion carried, with Councilmember Fajardo absent.

Mayor Rodriguez closed the public hearing.

It was noted that Councilmember Fajardo arrived at 7:18 p.m.

ADMINISTRATIVE REPORTS

Item Considered Prior to Agenda Item 7

- 8) DISCUSSION AND CONSIDERATION TO APPROVE THE DESIGN FOR THE PIONEER PARK PLAYGROUND RENOVATION PROJECT

Recreation and Community Services Supervisor Perez and Great Western Recreation Representative Tyler Kyriopoulos presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Mendoza, seconded by Mayor Rodriguez to approve Option No. 7 utilizing General Fund Reserves; approve a first amendment to the Contract Services Agreement with Great Western Recreation (Contract No. 2196(a)) to increase the not to exceed amount that includes any additional cost for the selected playground design option and extend the contract term through June 30, 2024; and authorize the City Manager to make non-substantive changes and execute all related documents. The motion carried by the following vote:

ROLL CALL

AYES: Fajardo, Mendoza, Rodriguez - 3
NAYES: Solorio - 1
ABSENT: None
ABSTAIN: None

7) DISCUSSION AND CONSIDERATION TO AWARD A MASTER SERVICES AGREEMENT TO FLOCK SAFETY FOR THE INSTALLATION OF FIXED AUTOMATED LICENSE PLATE READERS

Police Chief Valdez presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Mendoza, seconded by Councilmember Fajardo to approve a three-year Master Services Agreement (Contract No. 2213) to Flock Safety for the installation and maintenance of 37 Fixed Automated License Plate Readers through Insight/OMNIA Partners, a cooperative purchasing program; and authorized the City Manager to make non-substantive changes and execute all related documents. The motion carried, unanimously.

It was noted that the City Council recessed the meeting at 7:51 p.m. and reconvened at 7:57 p.m.

9) DISCUSSION AND CONSIDERATION OF THE 2024 INDEPENDENCE DAY FESTIVAL

Recreation and Community Services Supervisor Perez presented the staff report and responded to Councilmember questions.

Councilmembers directed staff to return to the next Council meeting with information regarding laser show options and visuals; the cost difference between having the event on June 29 versus July 4; and to move the event to the San Fernando Recreation Park.

10) CONSIDERATION TO ADOPT A RESOLUTION APPROVING “GUIDELINES FOR BOARDS, COMMISSIONS AND COMMITTEES HANDBOOK”

City Clerk Julia Fritz presented the staff report and responded to Councilmember questions.

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Motion by Councilmember Fajardo, seconded by Councilmember Solorio to adopt Resolution No. 8260, establishing and approving the City of San Fernando’s “Guidelines for Boards, Commissions and Committees Handbook”, as amended to include reference as applicable related to Government Code Section 1020(b); authorize the City Manager to make non-substantive changes, and authorize the City Manager, or designee, to take certain related actions to develop, implement and facilitate an in-house Commissioners training program. The motion carried by the following vote:

ROLL CALL

AYES: Fajardo, Solorio, Rodriguez - 3
NAYES: Mendoza - 1
ABSENT: None
ABSTAIN: None

11) DISCUSSION AND CONSIDERATION TO REVIEW AND APPROVE CITY COUNCIL LIAISON ASSIGNMENTS AND AD HOC COMMITTEE ASSIGNMENTS

City Manager Nick Kimball presented the staff report and responded to Councilmember questions.

Motion by Mayor Rodriguez, seconded by Councilmember Fajardo to approve Councilmember Liaison and Ad Hoc Committee Assignments as presented. The motion carried, unanimously.

12) DISCUSSION AND CONSIDERATION ON THE ADOPTION OF AN ORDINANCE ADDRESSING THE MISUSE OF THE CITY SEALS AND LOGO

Vice Mayor Mary Mendoza presented the staff report.

Motion by Vice Mayor Mendoza, seconded by Councilmember Fajardo to direct staff to bring back to a future Council meeting a proposed ordinance regulating the use of the City seal, logo and insignias; and requested staff to return at a future meeting regarding trademark options. The motion carried, unanimously.

13) DISCUSSION AND CONSIDERATION TO ACCEPT A DONATION FROM FRIENDS OF THE SAN FERNANDO LIBRARY

Item continued to the next regular City Council meeting.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz provided election related updates regarding the City’s March 5, 2024 Special Municipal Election.

Director of Public Works Johnson reported on water capture and summarized recent rain damage throughout the City as a result of the current rainstorm.

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Director of Community Development Ramirez thanked staff and residents of the community for volunteering for the annual Homeless Count event and mentioned the Planning and Preservation Commission will meet on February 12.

Director of Finance Melton commented on business license renewals and provided information regarding water utility bill assistance through the Low Income Household Water Assistance Program.

Recreation Supervisor Salas spoke about upcoming recreation programming and mentioned the Parks, Wellness and Recreation Commission will meet on Thursday, February 8.

Deputy City Manager/Economic Development Kith commented on the City’s recent partnership with LA County Department of Economic Opportunity to promote the importance of supporting local businesses throughout the region and commented on the kick-off of the City’s “Shop Local” campaign.

Police Chief Valdez had no updates to report.

City Manager Kimball mentioned the City Council’s Strategic Goals Study Session will be held on Tuesday, February 13 and that he would be attending the League of California Cities City Managers Conference from February 7 through February 9, 2024.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Fajardo had no updates to report.

Councilmember Solorio thanked colleagues and staff for the flexibility on taking short recesses over the duration of the meeting.

Vice Mayor Mendoza mentioned she attended the San Fernando Police Officer’s Awards Dinner.

Mayor Rodriguez mentioned she attended the San Fernando Police Officer’s Awards Dinner and thanked colleagues and staff for their work.

ADJOURNMENT (10:33p.m.)

Mayor Rodriguez adjourned the meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the February 5, 2024, Regular meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk