



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO
COUNCILMEMBER VICTORIA GARCIA

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:15 PM
REGULAR MEETING – 6:00 PM
MONDAY, JUNE 3, 2024

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:15 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) **CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:**

Designated City Negotiators: City Manager Nick Kimball
Employees and Employee Bargaining Units:

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San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR:

City Representative: City Attorney Richard Padilla
Unrepresented Employee: City Manager

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

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When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING 6:00 P.M. (OPEN SESSION)

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. ANNUAL RECOGNITION
 - PRIDE MONTH – JUNE 2024

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 24-061 approving the Warrant Register.

2) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE/CITY TREASURER, SENIOR ACCOUNTANT OR DESIGNEE TO INVEST SURPLUS FUNDS

Recommend that the City Council adopt Resolution No. 8306 authorizing the Director of Finance/City Treasurer, Senior Accountant or designee to invest surplus funds.

3) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2024-2025

Recommend that the City Council adopt Resolution No. 8308, approving the Annual Investment Policy for Fiscal Year 2024-2025.

4) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR 2024-2025 ARTICLE XIIIIB APPROPRIATIONS (GANN) LIMIT

Recommend that the City Council adopt Resolution No. 8307 setting the Fiscal Year 2024-2025 Article XIIIIB Appropriation Limit at \$74,725,940.

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5) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING ESTABLISHING A COMPENSATION PLAN FOR SAN FERNANDO POLICE OFFICERS' ASSOCIATION POLICE MANAGEMENT UNIT, ADOPT A RESOLUTION APPROVING THE JOB SPECIFICATION FOR A POLICE COMMANDER, AND ADOPT A RESOLUTION AMENDING THE SALARY PLAN FOR FISCAL YEAR 2023-2024

Recommend that the City Council:

- a. Approve a Memorandum of Understanding (Contract No. 2251) between the City of San Fernando and the San Fernando Police Officers' Association Police Management Unit for a 4.5-year term (January 1, 2024 through June 30, 2028);
- b. Adopt Resolution No. 8309 approving job specification for a Police Commander job classification;
- c. Adopt Resolution No. 8310 amending the Salary Plan for Fiscal Year 2023-2024; and
- d. Authorize the City Manager to make non-substantive corrections and execute all related documents.

6) CONSIDERATION TO APPROVE MODIFICATIONS TO PHASE 3, ANNUAL STREET RESURFACING PROJECT, JOB NO. 7621, PLAN NO. P-743

Recommend that the City Council:

- a. Approve modifications to the scope of work for Phase 3, Annual Street Resurfacing Project, Job No. 7621, Plan No. P-743 to remove Macneil Street between Third Street and Library Street and substitute with Park Avenue between First Street and Fourth Street; and
- b. Authorize the City Manager to execute a contract amendment, and all related documents, to effectuate the revised scope.

7) CONSIDERATION TO ADOPT A RESOLUTION ACCEPTING SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS AND APPROVING THE PROJECT LIST FOR FISCAL YEAR 2024-2025

Recommend that the City Council:

- a. Accept \$600,000 in Fiscal Year 2024-2025 Senate Bill 1: The Road Repair and Accountability Act of 2017 (SB 1) Funds and approve the proposed project list to be funded by the SB 1 Local Streets and Roads Program;
- b. Adopt Resolution No. 8311 accepting SB 1 funds and approving the list of projects for Fiscal Year 2024-2025; and
- c. Authorize the City Manager to submit all required documents to the California Transportation Commission.

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8) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO CALIFORNIA ARTS COUNCIL FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM

Recommend that the City Council authorize the preparation and submittal of a grant application to the California Arts Council in the amount of \$25,000 to support the Mariachi Master Apprentice Program.

9) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF JUSTICE TOBACCO GRANT PROGRAM TO SUPPORT THE UNDER-AGE TOBACCO PURCHASE PREVENTION PROGRAM

Recommend that the City Council authorize the preparation and submittal of a grant application to the Department of Justice Tobacco Grant Program in an amount up to \$100,000 to support the Police Department's Under-Age Tobacco Purchase Prevention Program.

PUBLIC HEARINGS

10) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET

(THIS ITEM IS BEING CONTINUED TO A DATE UNCERTAIN)

11) A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING AN AMENDMENT TO THE SAN FERNANDO MUNICIPAL CODE, ADDING ARTICLE VII OF CHAPTER 74 TO PROHIBIT ENCAMPMENTS AND STORAGE OF PERSONAL PROPERTY IN PUBLIC PLACES WITHIN THE CITY LIMITS OF SAN FERNANDO

(THIS ITEM IS BEING CONTINUED TO A DATE UNCERTAIN)

12) A PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTIONS TO CONTINUE MAINTENANCE OF THE CITY'S STREETLIGHTS, CONFIRMING THE ANNUAL ASSESSMENT, AND APPROVING THE FINAL ENGINEER'S REPORT FOR FISCAL YEAR 2024-2025 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

Recommend that the City Council:

- a. Conduct a public hearing by following the attached Order of Procedure;
- b. Adopt Resolution No. 8312 ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and
- c. Adopt Resolution No. 8313 approving the Final Engineer's Report for the Fiscal Year 2024-2025 Landscaping and Lighting Assessment District.

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ADMINISTRATIVE REPORTS

13) DISCUSSION AND CONSIDERATION REGARDING UPDATES ON AMERICAN RESCUE PLAN ACT FUNDING

Recommend that City Council:

- a. Receive an update on American Rescue Plan Act funds; and
- b. Provide direction to staff, as appropriate.

14) FISCAL YEAR 2024-2025 BUDGET STUDY SESSION NO. 4

Recommend that the City Council:

- a. Review and discuss the Fiscal Year 2024-2025 Proposed Budget; and
- b. Provide direction to staff, as appropriate.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on July 1, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: Date: May 31, 2024 at 12:00 p.m.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours.
