



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO
COUNCILMEMBER VICTORIA GARCIA

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:00 PM
REGULAR MEETING – 6:00 PM
MONDAY, JULY 1, 2024

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:00 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

- A) **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

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Subject Property: City owned parcels at Assessor Identification Numbers (APN):
2521-031-901, 902, and 903
Party Negotiation with: Aaron Aszkenazy, Aszkenazy Development and Rudy J. Ortega, Jr.,
Fernandeño Tataviam Band of Mission Indians
City Representative: Nick Kimball, City Manager and Kanika Kith, Deputy City
Manager/Economic Development

B) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:

Designated City Negotiators: City Manager Nick Kimball
Employees and Employee Bargaining Units:
San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

**C) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH
LABOR NEGOTIATOR:**

City Representative: City Attorney Richard Padilla
Unrepresented Employee: City Manager

**D) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4) – INITIATION OF
LITIGATION:**

One (1) Matter

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

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SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING 6:00 P.M. (OPEN SESSION)

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. ANNUAL RECOGNITION
 - PARKS AND RECREATION MONTH – JULY 2024
- B. INTRODUCTION OF NEW EMPLOYEES

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

Members of the public **may provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. January 22, 2007 – Special
- b. June 4, 2007 – Special

2) CONSIDERATION TO ADOPT RESOLUTION NOS. 24-062 AND 24-071 APPROVING THE WARRANT REGISTERS OF JUNE 17, 2024, AND JULY 1, 2024, RESPECTIVELY

Recommend that the City Council:

- a. Adopt Resolution No. 24-062 approving the Warrant Register dated June 17, 2024; and
- b. Adopt Resolution No. 24-071 approving the Warrant Register dated July 1, 2024.

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3) CONSIDERATION TO APPROVE THE FAIR POLITICAL PRACTICES COMMISSION – 2024 CONFLICT OF INTEREST CODE LOCAL AGENCY BIENNIAL NOTICE REQUIREMENT

Recommend that the City Council:

- a. Receive and file the 2024 Conflict of Interest Code Local Agency Biennial Notice requirement from the Fair Political Practices Commission; and
- b. Authorize the City Manager, or designee, to complete the Notice and submit all related compliance documents to the FPPC.

4) CONSIDERATION TO ADOPT A RESOLUTION CALLING FOR AND GIVING NOTICE OF HOLDING A GENERAL MUNICIPAL ELECTION ON NOVEMBER 5, 2024, REQUEST TO CONSOLIDATE THE ELECTION WITH THE STATEWIDE GENERAL ELECTION, AUTHORIZE THE LOS ANGELES COUNTY ELECTIONS OFFICIAL TO PERFORM ELECTION SERVICES, AND ADOPTING REGULATIONS PERTAINING CANDIDATE STATEMENTS AND RELATED MATERIALS SUBMITTED TO THE ELECTORATE

Recommend that the City Council:

- a. Adopt Resolution No. 8314 calling and giving notice of the City of San Fernando's General Municipal Election to be held on Tuesday, November 5, 2024, for the election of two City Councilmembers to each serve four-year terms;
- b. Approve the request to consolidate the election with the Statewide General Election; and request that the Los Angeles County Board of Supervisors consent, and effectuate such consolidation to issue instructions to the Los Angeles County Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of the consolidated election;
- c. Adopt regulations pursuant to Elections Code Sections 13307 through EC 13313, pertaining to candidate statements and related election materials; and
- d. Authorize the City Clerk to file all required documents by July 8, 2024, with the Board of Supervisors to effectuate the request for election consolidated services.

5) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE SALARY PLAN AND TABLE OF ORGANIZATION FOR FISCAL YEAR 2024-2025

Recommend that the City Council:

- a. Adopt Resolution No. 8316 approving the Salary Plan for Fiscal Year 2024-2025;
- b. Adopt Resolution No. 8317 approving the Table of Organization for FY 2024-2025; and
- c. Authorize the City Manager to make non-substantive corrections and execute all related documents.

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6) CONSIDERATION TO APPROVE A SPECIAL SERVICES AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR FISCAL YEAR 2024-2025

Recommend that the City Council:

- a. Approve an Agreement for Special Services (Contract No. 2262) with the law firm of Liebert Cassidy Whitmore for Fiscal Year 2024-2025;
- b. Authorize Special Legal Services not to exceed the budgeted amount for Fiscal Year 2024-2025; and
- c. Authorize the City Manager to execute the Agreement and all related documents.

7) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE LOS ANGELES REGIONAL FOOD BANK FOR A 2024 SUMMER FOOD SERVICE PROGRAM, AND APPROVE THE USE OF THE CITY SEAL

Recommend that the City Council:

- a. Approve the Memorandum of Understanding with the Los Angeles Regional Food Bank for a 2024 Summer Food Service Program (Contract No. 2261);
- b. Approve the use of the City seal on print material and social media pursuant to City Council Resolution No. 6904; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

8) CONSIDERATION TO APPROVE A NON-EXCLUSIVE LICENSE AGREEMENT WITH SPECIAL OLYMPICS SOUTHERN CALIFORNIA FOR USE OF PARK FACILITIES, AND APPROVE USE OF THE CITY SEAL

Recommend that the City Council:

- a. Approve a Non-Exclusive License Agreement (Contract No. 2266) with Special Olympics Southern California for use of Las Palmas, Recreation, and Pioneer park facilities;
- b. Approve the use of the City seal on print material and social media pursuant to City Council Resolution No. 6904; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

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9) CONSIDERATION TO AWARD A CONTRACT FOR TO WILLDAN ENGINEERING FOR CONSTRUCTION MANAGEMENT, INSPECTION, LABOR COMPLIANCE AND MATERIALS TESTING SERVICES FOR THE TRAFFIC SIGNAL MODIFICATIONS – 9 LOCATIONS HIGHWAY SAFETY IMPROVEMENT PROJECT: FEDERAL PROJECT NO. HSIPL-5202(019)

Recommend that the City Council:

- a. Approve a contract to Willdan Engineering (Contract No. 2265) in an amount of \$202,191, for construction management, inspection, labor compliance and materials testing services for the Traffic Signal Modifications – 9 Locations Highway Safety Improvement Project: Federal Project No. HSIPL-5202(019); and
- b. Authorize the City Manager to make non-substantive changes execute the Agreement and any related documents.

10) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO EUROFINS EATON ANALYTICAL, LLC FOR PUBLIC WATER SYSTEM LABORATORY AND ANALYTICAL SERVICES

Recommend that the City Council:

- a. Award a Professional Services Agreement (Contract No. 2263) to Eurofins Eaton Analytical, LLC in an amount not-to-exceed \$160,000 per fiscal year, for Public Water System Laboratory and Analytical Services for a three-year term, with a City option to renew for two one-year terms; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

11) CONSIDERATION TO APPROVE A CONTRACT SERVICES AGREEMENT WITH BRIGHTLY SOFTWARE INC. FOR CITYWIDE FACILITY CONDITION ASSESSMENT CONSULTING SERVICES

Recommend that City Council:

- a. Approve a Contract Services Agreement with Brightly Software Inc. (Contract No. 2264) for citywide facility condition assessment consulting services in an amount not to exceed \$27,222 through Sourcewell Contract Reference No. 090320-SDI;
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

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PUBLIC HEARINGS

12) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Review and discuss the Fiscal Year 2024-2025 Proposed Budget; and
- c. Pending public testimony, adopt Resolution No. 8318 approving the Fiscal Year 2024-2025 Budget, subject to such modifications or amendments as may be stated by the City Council in its motion to approve the Resolution.

OR

- d. Continue the Public Hearing to a date certain by or before July 20, 2024; and
- e. Approve Continuing Budget Resolution No. 8319, which continues the Fiscal Year 2023-2024 Budget pending final approval of the Fiscal Year 2024-2025 Budget by or before July 20, 2024.

13) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING AN AMENDMENT TO THE SAN FERNANDO MUNICIPAL CODE, ADDING ARTICLE VII OF CHAPTER 74 TO PROHIBIT ENCAMPMENTS AND STORAGE OF PERSONAL PROPERTY IN PUBLIC PLACES WITHIN THE CITY LIMITS OF SAN FERNANDO

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, introduce for the first reading, in title only, and waive further reading of Ordinance No. 1726 titled, “An ordinance of the City Council of the City of San Fernando, California, approving an amendment to the San Fernando Municipal Code Chapter 74, adding Article VII, to prohibit unlawful encampments and storing of personal property on public property within the City limits of San Fernando.”

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ADMINISTRATIVE REPORTS

14) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION SETTING A PUBLIC HEARING TO ASSESS REAL PROPERTY FOR NON-PAYMENT OF DELINQUENT ACCOUNTS FOR SOLID WASTE COLLECTION SERVICES

Recommend that the City Council adopt Resolution No. 8315 declaring the City Council's intention to assess real property for non-payment of residential and commercial solid waste collection services billings and setting the date for the Public Hearing on August 5, 2024.

15) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION ON IMMIGRATION REFORM

This item was agendized by Vice Mayor Mary Mendoza.

16) DISCUSSION ON CAMPAIGN CONTRIBUTION LIMITS

This item was agendized by Councilmember Joel Fajardo.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on July 15, 2024.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours.
