



CHAIR DAVID GOVEA
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ
COMMISSIONER OLIVIA ROBLEDO
COMMISSIONER LAUREL RODRIGUEZ
COMMISSIONER SONIA MARISCAL NAVARRO

CITY OF SAN FERNANDO
EDUCATION COMMISSION
REGULAR MEETING AGENDA SUMMARY
TUESDAY, JUNE 25, 2024 – 4:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

Please visit the City’s YouTube channel to live stream and watch previously recorded Education Commission meetings, which is also available with Spanish subtitles at:
<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Recreation and Community Services Department at (818) 898-1290 or email at MCalleros@sfcity.org at least 2 business days prior to the meeting.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 853 3530 1842
Passcode: 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

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CALL TO ORDER

ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by Chair David Govea

APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

PRESENTATIONS

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 853 3530 1842; Passcode: 071322**

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR:

- a. May 30, 2024

ADMINISTRATIVE REPORTS

2) ANNUAL REORGANIZATION - SELECTION OF COMMISSIONERS TO SERVE AS CHAIR AND VICE CHAIR FOR THE EDUCATION COMMISSION FISCAL YEAR 2024-2025

Recommend that the Education Commission select Commissioners to serve as the Chair and Vice Chair for the Fiscal Year 2024-25 to be effective July 1, 2024, through June 30, 2025.

- a. Select a Commissioner to serve as Chair for the term beginning July 1, 2024, through June 30, 2025; and
- b. Select a Commissioner to serve as Vice Chair for the term beginning of July 1, 2024, through June 30, 2025.

3) DISCUSSION REGARDING STUDENT OF THE MONTH NOMINATION, SELECTION AND PRESENTATION PROCEDURES

Recommend that the Education Commission:

- a. Discuss and approve the 2024-2025 Student of the Month Program.

4) DISCUSSION REGARDING THE TEACHER'S SPOTLIGHT PROGRAM

Recommend that the Education Commission:

- a. Discuss the 2024-2025 Teacher's Spotlight Program.

5) DISCUSSION REGARDING THE STUDENT SCHOLARSHIP PROGRAM

Recommend that the Education Commission:

- a. Discuss the 2024-2025 Student Scholarship Program.

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STAFF COMMUNICATION

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

ADJOURNMENT The meeting will adjourn to its next regular meeting.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 or MCalleros@sfcity.org at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**May 30, 2024 – 4:30 P.M.
SPECIAL MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair David Govea called the meeting to order at 4:30 p.m.

Members:

Present: Chair David Govea, Vice Chair Angel Zobel-Rodriguez, and Commissioner Laurel Rodriguez

Absent: Commissioner Olivia Robledo

Staff: Recreation and Community Services Director, Julio Salcedo, Community Services Supervisor, Juan Salas, and RCS Executive Assistant, Maria Calleros

PLEDGE OF ALLEGIANCE

Led by Chair David Govea

APPROVAL OF AGENDA

Motion made by Vice Chair Zobel-Rodriguez, seconded by Vice Commissioner Rodriguez to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

At this time, Sonia Mariscal Navarro took the Oath of Affirmation as the new education commissioner.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public statements.

CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

SAN FERNANDO EDUCATION COMMISSION

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- a. April 30, 2024

Motion made by Chair Govea, seconded by Commissioner Robledo, to approve the consent calendar with noted corrections from Commissioner Rodriguez. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

2) Discussion and Selection of the Student Scholarship Program

Commissioners shared their comments and suggestions on the 9th annual student scholarship ceremony. Vice Chair Zobel-Rodriguez announced Councilmember Joel Fajardo's \$500.00 commitment to the 2025 Unheard Voices scholarship. Tim Hou also committed to sponsoring Gerry's Kids for another year with the possibility of donating a higher amount. Vice Chair Zobel-Rodriguez and family will also be sponsoring Beyond the Bachelors for an additional year.

Vice Chair Zobel-Rodriguez requested the scholarship ceremony be included in the city managers report.

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

No Commissioner updates.

NEW JUNE AGENDA ITEMS:

- Student of the Month Program (revisit and revise)
- Teacher's Spotlight Program
- Scholarship Events
- Reorganization

Motion made by Chair Govea, seconded by Vice Chair Zobel-Rodriguez. By consensus, the motion carried.

STAFF COMMUNICATION

RCS Executive Assistant, Maria Calleros, presented a power point presentation with announcements that include, summer day camp registration, youth sports, and adult softball. Ms. Calleros also shared information on the upcoming Pride flag raising ceremony, the 4th of July celebration, and the Father's Day jam session in June.

ADJOURNMENT (4:50 p.m.)

To: Chair David Govea and Commissioners

From: Julio Salcedo, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: June 25, 2024

Subject: Annual Reorganization - Selection of Commissioners to Serve as Chair and Vice Chair for the Education Commission Fiscal Year 2024-2025

RECOMMENDATION:

Recommend that the Education Commission select Commissioners to serve as the Chair and Vice Chair for the Fiscal Year 2024-25 to be effective July 1, 2024, through June 30, 2025.

- a. Select a Commissioner to serve as Chair for the term beginning July 1, 2024, through June 30, 2025; and
- b. Select a Commissioner to serve as Vice Chair for the term beginning July 1, 2024, through June 30, 2025.

BACKGROUND/ANALYSIS:

In accordance with Section 2-615 Officers... the members of the education commission shall annually in June elect one of its numbers as chair and one of its numbers as vice-chair, each to serve for a one-year term or until a successor is elected.

In accordance with Section 2-616 Meetings... the members of the education commission shall meet at least once a quarter at such time and place as it may fix by resolution.

BUDGET IMPACT:

The reorganization of the Education Commission will not impact the Fiscal Year 2024-2025 budget.

CONCLUSION:

It is recommended that the Education Commission proceeds with the annual reorganization for the selection of Chair and Vice Chair, discuss the time and date of the Education Commission, meeting, and propose any changes to the fixed schedule.

ATTACHMENTS:

- A. Education Commission Municipal Code – Sec. 2-615 & Sec. 2-616

DIVISION 8. - EDUCATION COMMISSION

Sec. 2-615. - Officers; compensation.

- (a) The members of the education commission shall annually in June elect one of its number as chair and one of its number as vice-chair, each to serve for a one-year term or until a successor is elected. The city clerk shall serve as secretary to the education commission. In the absence of the chair, the vice-chair, and/or the secretary, any other member shall call the meeting to order, whereupon a chair and/or a secretary shall be elected from the members present to preside for that meeting.
- (b) The city council shall fix the amount of compensation, if any, to be paid to the members of the education commission.

(Ord. No. 1605, § 1, 5-16-2011)

Sec. 2-616. - Meetings; quorum.

- (a) The members of the education commission shall meet at least once a quarter at such time and place as it may fix by resolution. Special meetings may be called at any time by the chair of the commission or four members thereof by written notice served upon each member of the commission at least 48 hours before the time for the proposed meeting. Proper posting and Brown Act procedures will be followed.
- (b) Three members of the education commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time for want of a quorum until a quorum can be obtained.

To: Chair David Govea, and Commissioners

From: Julio Salcedo, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: June 25, 2024

Subject: Discussion Regarding San Fernando Student of the Month Nomination, Selection, and Presentation Procedures

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and approve the 2024-2025 Student of the Month Program.

BACKGROUND/ANALYSIS:

For the 2023-2024 Academic School Year the following categories were used for the Student of the Month Program:

- a. September- Positive Attitude
- b. October- Responsibility/ Ownership
- c. November- Giving Back
- d. December/January- Leadership
- e. February- Kindness/Caring (Allies)
- f. March- Creative/Artistic
- g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
- h. May - Academic Achievement

The Education Commission disseminates the application to local school teachers to nominate a student. Once selected and approved by the Commission the student is presented a certificate and gift card at a city Council meeting.

BUDGET IMPACT:

There is no fiscal impact associated with approving this item. However, the cost of gift cards that are award to the Student of the Month can and should be included in the Commission's annual allocation budget.

CONCLUSION:

It is recommended that the Education Commission discuss and approve the 2024-2025 Student of the Month Program categories.

To: Chair David Govea and Education Commissioners

From: Julio Salcedo, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: June 25, 2024

Subject: Discussion of Teacher’s Spotlight Program

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the 2024-2025 Teacher’s Spotlight Program.

BACKGROUND:

1. The Teacher’s Spotlight was a program developed by the Commission to recognize inspirational teachers working in San Fernando schools. In July 2020, the first Teacher Spotlight recipient was nominated and awarded during a City Council meeting in September 2020.
2. In November 2022 the Education Commission discussed bringing back the Teacher’s Spotlight Program. It was decided to table the item and discuss at a later date.
3. At the March 2023 meeting, Vice-Chair Angel Zobel-Rodriguez asked that the item be included on the April agenda.
4. At the April 2023 meeting two teachers were selected. The first was Katheryne Pena from CCLA-Technology Prep Academy and the second teacher was Ashley Ruiz from Nueva Esperanza Charter Academy.
5. The last Teacher Spotlight recipient, Mr. Alex Reza, was selected at the January 3, 2024 Commission meeting. Mr. Reza was honored at the February 20, 2024 City Council meeting.

BUDGET IMPACT:

There is no budget impact.

CONCLUSION:

The Education Commission should discuss resuming the Teacher’s Spotlight Program.

To: Chair David Govea and Commissioners

From: Julio Salcedo, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: June 25, 2024

Subject: Discussion Regarding the Student Scholarship Program

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the 2024-2025 Student Scholarship Program

BACKGROUND/ANALYSIS:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, Republic Services and other organizations.

BUDGET IMPACT:

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission continue the discussion regarding the scholarship program.