



CHAIR ANGEL ZOBEL-RODRIGUEZ  
VICE CHAIR DAVID GOVEA  
COMMISSIONER OLIVIA ROBLEDO  
COMMISSIONER LAUREL RODRIGUEZ  
COMMISSIONER SONIA MARISCAL NAVARRO

CITY OF SAN FERNANDO  
EDUCATION COMMISSION  
REGULAR MEETING AGENDA SUMMARY  
TUESDAY, JULY 30, 2024 – 4:30 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

**PUBLIC PARTICIPATION OPTIONS**

Please visit the City’s YouTube channel to live stream and watch previously recorded Education Commission meetings, which is also available with Spanish subtitles at:

<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Recreation and Community Services Department at (818) 898-1290 or email at [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) at least 2 business days prior to the meeting.

**SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

**SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and made part of the official public record of the meeting.

**CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 853 3530 1842**  
**Passcode: 071322**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

# EDUCATION COMMISSION

Regular Meeting Notice and Agenda – July 30, 2024

Page 2 of 4

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## CALL TO ORDER

## ROLL CALL

## TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

## PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

## APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

## PRESENTATIONS

## DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

## PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m.** **CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 853 3530 1842; Passcode: 071322**

## **EDUCATION COMMISSION**

Regular Meeting Notice and Agenda – July 30, 2024

Page 3 of 4

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### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) CONSIDERATION TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR:**

- a. June 25, 2024

### **ADMINISTRATIVE REPORTS**

#### **2) DISCUSSION REGARDING STUDENT OF THE MONTH PROGRAM**

Recommend that the Education Commission:

- a. Discuss the 2024-2025 Student of the Month Program.

#### **3) DISCUSSION REGARDING THE TEACHER'S SPOTLIGHT PROGRAM**

Recommend that the Education Commission:

- a. Discuss the 2024-2025 Teacher's Spotlight Program.

#### **4) DISCUSSION REGARDING THE STUDENT SCHOLARSHIP PROGRAM**

Recommend that the Education Commission:

- a. Discuss the 2024-2025 Student Scholarship Program.

### **STAFF COMMUNICATION**

### **COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

# EDUCATION COMMISSION

Regular Meeting Notice and Agenda – July 30, 2024

Page 4 of 4

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## AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 or [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) at least 48 hours prior to the meeting.*

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**SAN FERNANDO EDUCATION COMMISSION  
MINUTES**

**June 25, 2024 – 4:30 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, Ca 91340

**CALL TO ORDER/ROLL CALL**

Chair David Govea called the meeting to order at 4:30 p.m.

Members:

Present: Chair David Govea, Vice Chair Angel Zobel-Rodriguez, Commissioner Olivia Robledo (via teleconference at 4:35pm), Commissioner Sonia Mariscal-Navaro, and Commissioner Laurel Rodriguez

Staff: Recreation and Community Services Director, Julio Salcedo, Community Services Supervisor, Juan Salas, and RCS Executive Assistant, Maria Calleros

**TELECONFERENCE REQUESTS/DISCLOSURE**

Motion by Vice Chair Zoel-Rodriguez, seconded by Commissioner Rodriguez to approve Commissioner Robledo's request to participate by remote teleconference due to a death in the family and declared there were no other individuals in her location over the age of 18. Motion carried.

**PLEDGE OF ALLEGIANCE**

Led by Chair David Govea

**APPROVAL OF AGENDA**

Motion made by Commissioner Robledo, seconded by Vice Commissioner Zobel-Rodriguez to approve the agenda. By consensus, the motion carried.

**PRESENTATIONS**

Deputy Director of Engagement for LAUSD Board Member Kelly Gonez, Maria Flores, provided school district updates. The LAUSD school board approved \$82 million towards B6 schools, including classroom upgrades, greening projects, athletic facilities, digital marquees, and more. San Fernando High School was awarded \$15 million for a football field upgrade. Ms. Flores also

## **SAN FERNANDO EDUCATION COMMISSION**

**MINUTES –June 25, 2024**

**Page 2**

shared events that were held and attended by Board Member Kelly Gonez. Ms. Flores and Board Member Kelly Gonez will visit schools that are hosting summer programs as well as early education centers. At this time, Ms. Flores opened up the floor for any questions.

### **PUBLIC STATEMENTS – WRITTEN/ORAL**

No public statements.

### **CONSENT CALENDAR**

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. May 30, 2024

Motion made by Vice Chair Zobel-Rodriguez, seconded by Commissioner Rodriguez, to approve the consent calendar with noted corrections from Commissioner Rodriguez. By consensus, the motion carried.

### **ADMINISTRATIVE REPORTS**

2) Annual Reorganization - Selection of Commissioners to Serve as Chair and Vice Chair for the Education Commission Fiscal Year 2024-2025

Chair Govea nominated Vice Chair Zobel-Rodriguez as Commission Chair for the next term, seconded by Commissioner Robledo. Vice Chair Zobel-Rodriguez accepts nomination.

Vice Chair Zobel-Rodriguez nominated Chair Govea as commission Vice Chair for next term, seconded by Commissioner Rodriguez. Chair Govea accept nomination.

Commission changes will take effect at July's meeting.

3) Discussion Regarding Student of the Month Nomination, Selection and Presentation Procedures

Chair Govea provided a brief description of the program and presented the monthly themes for the upcoming scholarship cycle. Chair Govea also revisited the discussion regarding scholarship inclusion of special needs students. Commissioners discussed assigning the month of April as special consideration for students with special needs. Chair Govea opened the floor for thoughts and suggestions regarding April modification. Modifications will include an added line to every monthly theme welcoming special needs students. Commissioner Robledo and Vice Chair Zobel-Rodriguez volunteered to speak at schools faculty meetings to promote the Student of the Month Program.

**SAN FERNANDO EDUCATION COMMISSION**

**MINUTES –June 25, 2024**

**Page 3**

Motion made by Chair Govea, seconded by Commissioner Rodriguez, to approve adding an asterisk including ELD, inclusion, and multilingual students to nomination forms. By consensus, the motion carried.

Vice Chair Zobel-Rodriguez confirmed gift card sponsorship from Bodevi Espresso Bar. Gift cards are awarded to student of the month and teacher’s spotlight nominees.

**4) Discussion Regarding the Teacher’s Spotlight Program**

Vice Chair Zobel-Rodriguez provided a brief description of the Teacher’s Spotlight Program nomination process. Commissioners discussed ideas on how to spread the word about the program, as well as lower grade students having access to vote for teachers. Ms. Calleros suggested reaching out to school administrations to add a spotlight program blurb to schools digital newsletter. Commissioner Mariscal-Navarro also suggested tabling at City community events.

**5) Discussion Regarding the Student Scholarship Program**

Commission discussed funding for the new scholarship cycle. Vice Chair Zobel-Rodriguez confirmed committed funding for Unheard Voices, Beyond the Bachelors, Gerry’s Kids, and Republic. Focus would be on the three remaining unfunded scholarships. Ms. Calleros will present an updated donation letter at the next meeting.

Commissioner Robledo expressed the need for support with fundraising from City Council. Vice Chair Zobel-Rodriguez suggested reaching out to past scholarship winners from the last 10 years for a life/education update. She will share an email draft to previous winners with the commission at the next meeting.

**COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

Commissioner Rodriguez shared how helpful the City’s app was in assisting her with a homeless individual.

Vice Chair Zobel-Rodriguez thanked Mr. Salas for the graduate banners.

Commissioner Mariscal-Navarro shared her thoughts on AB1955. Mr. Salcedo made a point of clarification that Commissioners are encouraged to voice their own opinions, however, they are not the opinions of the City or Commission.

**NEW JULY AGENDA ITEMS:**

- Student Scholarship Program
- Student of the Month

**SAN FERNANDO EDUCATION COMMISSION**

**MINUTES –June 25, 2024**

**Page 4**

- Teacher’s Spotlight

Motion made by Chair Govea, seconded by Vice Chair Zobel-Rodriguez. By consensus, the motion carried.

**STAFF COMMUNICATION**

RCS Executive Assistant, Maria Calleros, presented a power point presentation with announcements that included summer day camp updates, youth sports, family resource fair, and mixed line dance class. Ms. Calleros also shared information on the upcoming Fourth of July festival and summer movie nights.

**ADJOURNMENT (5:46 p.m.)**



**To:** Chair Angel Zobel-Rodriguez, and Commissioners

**From:** Julio Salcedo, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** July 30, 2024

**Subject:** Discussion Regarding the Student of the Month Program

**RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Discuss the 2024-2025 Student of the Month Program.

**BACKGROUND/ANALYSIS:**

1. At the June, 25, 2024 meeting, the Education Commission approved the 2023 – 2024 Student of the Month Program with the following categories:
  - a. September- Positive Attitude
  - b. October- Responsibility/ Ownership
  - c. November- Giving Back
  - d. December/January- Leadership
  - e. February- Kindness/Caring (Allies)
  - f. March- Creative/Artistic
  - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
  - h. May- Academic Achievement

**BUDGET IMPACT:**

There is no fiscal impact associated with approving this item.

**CONCLUSION:**

Staff recommends the Education Commission continue to discuss the Student of the Month Program.

**To:** Chair Angel Zobel-Rodriguez and Education Commissioners

**From:** Julio Salcedo, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** July 20, 2024

**Subject:** Discussion of Teacher's Spotlight Program

**RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Discuss the 2024-2025 Teacher's Spotlight Program.

**BACKGROUND:**

1. The Teacher's Spotlight was a program developed by the Commission to recognize inspirational teachers working in San Fernando schools. In July 2020, the first Teacher Spotlight recipient was nominated and awarded during a City Council meeting in September 2020.
2. In November 2022 the Education Commission discussed bringing back the Teacher's Spotlight Program. It was decided to table the item and discuss at a later date.
3. At the March 2023 meeting, Vice-Chair Angel Zobel-Rodriguez asked that the item be included on the April agenda.
4. At the April 2023 meeting two teachers were selected. The first was Katheryne Pena from CCLA-Technology Prep Academy and the second teacher was Ashley Ruiz from Nueva Esperanza Charter Academy.
5. The last Teacher Spotlight recipient, Mr. Alex Reza, was selected at the January 3, 2024 Commission meeting. Mr. Reza was honored at the February 20, 2024 City Council meeting.

**BUDGET IMPACT:**

There is no budget impact.

**CONCLUSION:**

The Education Commission should discuss resuming the Teacher's Spotlight Program.



## AGENDA REPORT

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**To:** Chair Angel Zobel-Rodriguez and Commissioners

**From:** Julio Salcedo, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** July 30, 2024

**Subject:** Discussion Regarding the Student Scholarship Program

### **RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Discuss the 2024-2025 Student Scholarship Program

### **BACKGROUND/ANALYSIS:**

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, Republic Services and other organizations and individuals.

### **BUDGET IMPACT:**

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

### **CONCLUSION:**

It is recommended that the Education Commission continue the discussion regarding the scholarship program.